



UNIVERSITY OF EDUCATION, WINNEBA



VICE-CHANCELLOR'S
**ANNUAL
REPORT**

21ST CONGREGATION

1ST SESSION

**NOVEMBER
2016**

European Award for Best Practices 2016
University of Education, Winneba
Brussels, Belgium



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COLLEGE OF AGRICULTURE EDUCATION
Assoc. Prof. J. K. Kagya-Agyemang



COLLEGE OF LANGUAGES EDUCATION
Assoc. Prof. Ephraim Avea Nsoh

VISION

To be an internationally reputable institution for teacher education and research

MISSION

To train competent professional teachers for all levels of education as well as conduct research, disseminate knowledge and contribute to educational policy and development.

CORE VALUES

- » Academic Excellence
- » Service to Community
- » Good Corporate Governance
- » Judicious Utilization and Management of Funds
- » Gender Equity and Social Inclusiveness
- » Teamwork and Partnerships Development
- » Positive Work Attitude
- » Environmental Responsibility

SPECIAL STATUS AND MANDATE

The University is charged with the responsibility of producing professional educators to spearhead a new national vision of education aimed at redirecting Ghana's efforts along the path of rapid economic and social development.

The University of Education, Winneba is expected to play a leading role in the country's drive to produce scholars whose knowledge would be fully responsive to the realities and exigencies of contemporary Ghana and the West African sub-region.



FOREWORD

This report gives an account of the activities of various Faculties, Schools, Institutes, Departments, Sections and Units within the University. The report also highlights successes chalked and challenges faced by the various sections of the University. Mention is also made of future projections as a way of informing our readership of what should be expected from the various sections of the University in the near future.

The University continued to improve accessibility to its programmes. Aside Winneba campus, Bachelor of Science programmes in Chemistry and Biology are now accessible on the Mampong Campus. Bachelor of Arts programme in English Language is now also accessible on the Kumasi Campus. A Bachelor of Arts programme in Textiles Design and Fashion Studies has also been established in the School of Creative Arts on the Winneba Campus. Efforts are being made to make many more programmes available on more than one campus.

Other noteworthy developments include:

- ≈ Creation of a Centre for Conflict, Human Rights and Peace Studies in the Faculty of Social Science Education
- ≈ Breakthrough in the sexing of day old Guinea keets by the Department of Animal Science Education of the Faculty of Agriculture Education
- ≈ Approval by the Graduate Studies Board for the running of new post graduate programmes including M. Sc. Information and Communication Technology and M.A./M.Phil in Human Rights and Conflict Resolution
- ≈ Increase in the number of Distance Learning centres from 33 to 37 to improve access to Distance Education programmes
- ≈ Provision of Internet access in almost all Study Centres to improve programme delivery and course content accessibility
- ≈ Development of linkages with 15 Colleges of Education on the T.TEL challenge fund
- ≈ Creation of the Division of Publications and Communication within the Registry to manage the University's communication and marketing activities
- ≈ Excellent performance exhibited by the UEW sports team at the 8th Federation of Africa University Sports (FASU) held at the University of Johannesburg, South Africa. UEW placed 5th among 35



participating universities with five gold, 2 silver and 2 bronze medals

≈ Creation of The Faculty of Ghanaian Languages Education and the Faculty of Foreign Languages Education and Communication out of the Faculty of Languages Education to improve management and delivery of Languages Education programmes in the University

Total Student enrolment for the 2015/2016 academic year was 57,593. This represented an increase of 11.4% over the 2014/2015 enrolment figure of 51,686. Total student enrolment for the 2015/2016 academic year comprised of 30,819 fulltime (53.5%), 17,713 Distance Learners (30.8%) and 9,061 sandwich/part-time (15.7%). Fulltime and Distance Education student numbers increased by 14.9% and 22.9% respectively while sandwich/part-time student numbers decreased by 13.2%.

The University is however not without its share of challenges. There are funding, human resource and infrastructural gaps that are being effectively managed. As a way of addressing its funding challenges, the University is exploring other sources of income generation. Several viable commercial operations have been identified and setup in various departments of University. These units are also expected to serve as entrepreneurial training grounds for students in sections where these commercial units are located. The report highlights human resource needs of various sections of the University. Persons with various areas of specialisation are needed to replace those who have retired and also to enable the university introduce new programmes. Quite a number of infrastructural projects are being carried out to address the challenges mentioned by the various sections of the University.

We express our gratitude to all our stakeholder who in diverse ways, have helped the University to pursue its goals.

Prof. Mawutor Avoke
Vice-Chancellor
November 2016

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Assoc. Prof. Stephen Jobson Mitchual	Convocation
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Assoc. Prof. J. K. Kagua-Agyemang	Ag. Principal, College of Agriculture Educ., Ashanti- Mampong
Assoc. Prof. Ephraim Avea Nsoh	Principal, College of Languages Educ., Ajumako

DEPARTMENTS

FACULTY OF AGRICULTURE EDUCATION

Ag. Dean	Assoc. Prof. S. Y. Annor
Head, Dept. of Animal Science Education	Mr. Holy K. Zanu
Head, Dept. of Crop and Soil Science Educ.	Assoc. Prof. Kofi Agyarko
Ag. Head, Dept. of Agric Eng. and Mech. Educ.	Mr. J. M. Seidu
Ag. Head, Dept. of Agric. Economics and Extension	Dr. Vincent Abankwah
Ag. Head, Dept. of Interdisciplinary Studies	Mr. Kwadwo Oteng-Akyina

FACULTY OF SCIENCE AND ENVIRONMENT EDUCATION

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Ag. Head, Dept. of Env. Health and Sanitation Educ.	Dr. Richard A. Kuffour

FACULTY OF BUSINESS EDUCATION

Ag. Dean	Mr. Anthony F. Mensah
Ag. Head, Dept. of Accounting Education	Mr. Alfred B. Morrison
Ag. Head, Dept. of Management Education	Mr. Ahmed Musa

FACULTY OF EDUCATION AND COMMUNICATION SCIENCES

Dean	Assoc. Prof. F. K. Safo
Ag. Head, Department of Educational Leadership	Mr. Philip Oti-Agyen
Ag. Head, Department of Interdisciplinary studies	Dr. Kofi Asiamah Yeboah
Ag. Head, Department of Languages	Mrs. Cecilia Quansah

FACULTY OF TECHNICAL EDUCATION

Ag. Dean	Assoc. Prof. Stephen Jobson Mitchual
Ag. Head, Dept. of Construction and Wood Tech. Educ.	Mr. Michael Tsorgali
Ag. Head, Dept. of Mechanical Tech. Education	Mr. Kenneth Chibudu Nworu
Ag. Head, Dept. of Automotive and Electrical Tech. Educ.	Mr. Kwesi Brempong Owusu Akyaw
Ag. Head, Dept. of Information Tech. Education	Dr. Samuel Nana Adu Gyamfi

FACULTY OF VOCATIONAL EDUCATION

Dean	Mr. Francis Donkoh
Ag. Head, Dept. of Fashion Design and Textile Education	Mr. Daniel Danso
Ag. Head, Dept. of Hospitality and Tourism Education	Mrs. Ellen Louisa Olu Fagbemi

SCHOOL OF CREATIVE ARTS

Ag. Dean	Assoc. Prof. (Mrs.) M. P. Dzansi-McPalm
Ag. Head, Dept of Art Education	Dr. A. K. Kemevor
Ag. Head, Dept. of Graphic Design	Dr. Patrique deGraft Yankson
Ag. Head, Dept. of Music Education	Mr. Emmanuel Obed Acquah
Ag. Head, Dept. of Theatre Arts	Mr. Ernest Kwasi Amponsah

FACULTY OF EDUCATIONAL STUDIES

Ag. Dean	Assoc. Prof. George Kankam
Ag. Head, Dept. of Psychology and Education	Rev. Dr. Kwesi Nkum Wilson
Ag. Head, Dept. of Special Education	Dr. Yaw Nyadu Offei
Ag. Head, Dept. of Basic Education	Mr. Kweku Esia-Donkoh
Ag. Head, Dept. of Early Childhood Education	Dr. Ahmed M. Abdulai
Ag. Head, Dept. of Educational Admin. & Management	Dr. Hinneh Kusi
Ag. Head, Educational Resource Centre	Mr. Richard Ziggah

FACULTY OF FOREIGN LANGUAGES EDUCATION AND COMMUNICATION

Ag. Dean	Dr. (Mrs.) R. Akpanglo-Nartey
Ag. Head, Dept. of Applied Linguistics	Dr. Charlotte Fofo Lomotey
Ag. Head, Dept. of Communication and Media Studies	Ms. Joyce Mensah
Ag. Head, Dept. of English Education	Dr. Amma Abrafi Adjei
Ag. Head, Dept. of French Education	Dr. Alfred Benony Cudjoe

FACULTY OF GHANAIAN LANGUAGES EDUCATION

Dean	Dr. Charles Owu-Ewie
Ag. Head, Dept. of Akan-Nzema Education	Mr. Franklin Asamoah
Ag. Head, Dept. of Ewe Education	Ms. Georgina Sapaty
Ag. Head, Dept. of Ga-Dangme	Dr. Regina O. Caesar
Ag. Head, Dept. of Gur-Gonja Education	Dr. Samuel A. Atintono

FACULTY OF SCIENCE EDUCATION

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Ag. Head, Dept. of Health, Physical Education, Recreation and Sports (HPERS)	Mr. Emmanuel O Sarpong
Ag. Head, Dept. of Health Administration and Education	Dr. E. K. Oppong
Ag. Head, Dept. of Home Economics Education	Ms. Comfort Kutum Madah
Ag. Head, Dept. of Mathematics Education	Assoc. Prof. D. K. Mereku
Ag. Head, Dept. of Biology Education	Dr. James Awuni Azure
Ag. Head, Dept. of Chemistry Education	Dr. (Mrs.) Ruby Hanson
Ag. Head, Dept. of Physics Education	Dr. Victor Antwi
Ag. Head, Dept. of Integrated Science Education	Dr. Ernest Ngman-Wara
Ag. Head, Dept. of ICT Education	Dr. Ephraim K. Kwaa-Aidoo

FACULTY OF SOCIAL SCIENCES EDUCATION

Dean	Assoc. Prof. Yaw Ofosu-Kusi
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Ag. Head, Dept. of Geography Education	Dr. Ishmael Yaw Dadson
Ag. Head, Dept. of History Education	Dr. Jim M. Weiler
Ag. Head, Dept. of Political Science Education	Dr. Gabriel Botchwey
Ag. Head, Dept. of Social Studies Education	Dr. Samuel O. Bekoe
Head, Dept. of Business Education	Assoc. Prof. C. A. Okpoti
Ag. Head, Centre for African Studies	Dr. Seth Frimpong
Ag. Head, Centre for Conflict Resolution and Human Rights	Dr. Harrison K. Golo

SCHOOL OF RESEARCH AND GRADUATE STUDIES

Dean	Assoc. Prof. J. O. Ammah
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INSTITUTE FOR EDUCATIONAL DEVELOPMENT AND EXTENSION (IEDE)

Director	Assoc. Prof. Kwame Asante
Ag. Head, Centre for Distance Education	Assoc. Prof. Francis Owusu Mensah
Ag. Head, CETDAR	Dr. Salomey O. Essuman

INSTITUTE FOR EDUCATIONAL RESEARCH AND INNOVATION STUDIES

Director	Prof. Jophus Anamuah-Mensah
Ag. Head, Center for Educational Policy Studies	Dr. Alexander K. Edwards
Ag. Head, National Centre for Research into Basic Education	Dr. Eric D. Ananga
Ag. Head, Centre for Sch. and Community Science and Tech. Studies	Prof. R. Kolawole

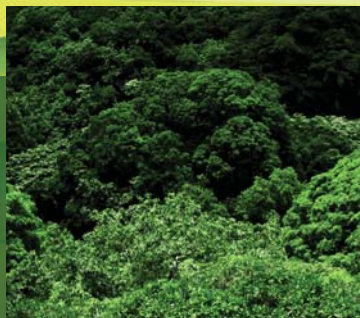
UNITS/CENTRES/OFFICES

Ag. Director, Counselling Centre	Dr. P. A. K. Bedu-Addo
Dean, Centre for International Programmes	Assoc. Prof. J. Y. Sekyi-Baidoo
Director, Quality Assurance Unit	Assoc. Prof. M. K. Amedeker
Dean of Student Affairs	Assoc. Prof. Cosmas W. K. Mereku
Ag. Director, UEW Basic Schools	Mrs. Joyce Nsiah Asante
Ag. Director, Externally Funded Projects Office	Assoc. Prof. Yaw Ameyaw
Ag. Director, Centre for Competency-Based Training and Research	Dr. Peter Paa Kofi Yalley
Ag. Head, Gender Mainstreaming	Ms. Obaapanyin O. Adu
University Chaplain	Rev. Eldad Bonney
Ag. Director, Health Services	Dr. Beth Offei-Awuku
Director, Works and Physical Development	Mr. A. Fiifi-Yankson
Chairman, Amalgamated Sports	Dr. Vincent Adzahlie-Mensah
Coordinator, HIV/AIDS Unit	Mrs. Sakina Acquah





COLLEGE OF AGRICULTURE EDUCATION ASANTE-MAMPONG



FACULTY OF AGRICULTURE EDUCATION

OVERVIEW

The Faculty of Agriculture Education of the University of Education, Winneba is located at Asante Mampong. It is made up of five (5) departments namely:

- (a) Department of Animal Science Education
- (b) Department of Agricultural Economics & Extension Education
- (c) Department of Agricultural Engineering and Mechanization Education
- (d) Department of Crop and Soil Sciences Education
- (e) Department of Interdisciplinary Studies

The Faculty runs a four-year B.Sc. (Agriculture Education) programme for undergraduates and the following post-graduate degree programmes:

(A) DEPARTMENT OF ANIMAL SCIENCE EDUCATION

M.Phil. Programmes

- ≈ M.Phil. (Non-Ruminant Nutrition)
- ≈ M.Phil. (Ruminant Nutrition)
- ≈ M.Phil. (Animal Production and Management)
- ≈ M.Phil. (Animal Breeding and Genetics)
- ≈ M.Phil. (Animal Reproductive Physiology)

PhD Programmes

- ≈ PhD (Non-Ruminant Nutrition)
- ≈ PhD (Ruminant Nutrition)

- ≈ PhD (Animal Production and Management)
- ≈ PhD (Animal Breeding and Genetics)
- ≈ PhD (Animal Reproductive Physiology)

(B) DEPARTMENT OF CROP AND SOIL SCIENCES EDUCATION

M. Phil Programmes

- ≈ M.Phil. (Agronomy/Crop Physiology)
- ≈ M.Phil. (Soil Science)
- ≈ M.Phil. (Entomology)
- ≈ M.Phil. (Plant Pathology)
- ≈ M.Phil. (Plant Breeding)

Ph.D Programmes

- ≈ PhD (Agronomy/Crop Physiology)
- ≈ PhD (Entomology)
- ≈ PhD (Plant Pathology)
- ≈ PhD (Plant Breeding)
- ≈ PhD (Soil Fertility and Nutrition)
- ≈ PhD (Soil and Water Conservation)

The Faculty of Agriculture Education currently has a student population of 1,112 undergraduate, 20 post-graduates and 1,090 Sandwich Diploma in Education students.

The Faculty projects that with the establishment of a guinea fowl breeding unit, expansion of the snail pens and rabbitry, provision of a meat processing unit and increase in maize and cocoa production the income generation activities of the Departments of Animal Science Education and Crop and Soil Sciences Education will be enhanced.

The Faculty is ready to run the following programmes subject to accreditation:

- ≈ Four-Year Bachelor of Science in Natural Resource Management
- ≈ Master of Education in Agriculture (M.Ed) by Sandwich.
- ≈ B.Ed. Early Childhood Programme
- ≈ B.Sc. Agribusiness Management and Entrepreneurship
- ≈ B.Sc. Veterinary Science



DEPARTMENT OF ANIMAL SCIENCE EDUCATION

INTRODUCTION

The Department of Animal Science Education is involved in the production and management of poultry (domestic fowl and guinea fowl), cattle, sheep, goats, pigs, grasscutter, rabbits and snails for teaching and research purposes. The department is also involved in projects that train farmers in animal husbandry and monitor their performance throughout Ghana.





ACADEMIC PROGRAMMES

- ≈ B.Sc. (Agric. Education)
- ≈ M.Phil. Programmes
- ≈ M.Phil. (Non-Ruminant Nutrition)
- ≈ M.Phil. (Ruminant Nutrition)
- ≈ M.Phil. (Animal Production and Management)
- ≈ M.Phil. (Animal Breeding and Genetics)
- ≈ M.Phil. (Animal Reproductive Physiology)
- ≈ PhD Programmes
- ≈ PhD (Non-Ruminant Nutrition)
- ≈ PhD (Ruminant Nutrition)
- ≈ PhD (Animal Production & Management)
- ≈ PhD (Animal Breeding and Genetics)
- ≈ PhD (Animal Reproduction Physiology)

STAFF DEVELOPMENT

One academic staff member is currently on study leave pursuing a PhD programme.

STAFF REQUIREMENT

The Department requires PhD holders in the following areas of specialization:

- ≈ Dairy Science and Technology
- ≈ Biometry and Research Methods
- ≈ Environmental Physiology and Animal Behaviour

PROJECTIONS

The Department intends mounting the following programmes and is working towards these:

- ≈ B.Sc. (Veterinary Science Education)
- ≈ M.Sc. (Agriculture Education)- Sandwich

PROJECTS

Edulink Project (Partnership)

The project is funded by the European Union with Egerton University (Kenya), Obafemi Awolowo University (Nigeria), and University of Education, Winneba as Collaborators. The project covers six Districts (Atwima-Nwabeagya, Ejisu-Juaben, Sekyere South, Mampong Municipal, Kumasi Metropolis, and Ejura-Sekyedumase) in Ashanti Region. The Project Goal is Strengthening Capacity of Higher Education Institutions in Eastern and Western Africa to Enhance Efficiency in the Dairy Value Chain (Dairy Chain) and to reduce poverty among stakeholders.

Achievements

Three (3) crossbred heifers of the zero grazing unit gave birth to two male calves and a female calf during the period. The calves have been isolated from their mothers and are fed on milk drawn from their dams. The surplus fresh milk is used for Yoghurt preparation. The Animal Science Farm now prepares Yoghurts from fresh milk and milk powder.

Two female calves and one male calf were born out of the Artificial Insemination carried out on the main cattle herd about ten months ago. The objective is to produce crossbred cows that will be used for milk production. A maternity home for the cattle is under construction at the Animal Science Farm. The home is to be used for lactating cows to ensure continuous production of milk for about 300 days.

A yoghurt processing building is under construction at the Department's farm. This forms part of the Edulink II project. The building is to be used to produce yoghurt on commercial basis to generate income for the Department. Nine (9) students did internship programme at the Animal Science Farm in June, 2016. Eight (8) other students also did internship at Amrahia Dairy Farm of the Ministry of Food and Agriculture, and Hallelujah Farm (Private Farm) in Accra. The objective is to develop the skills of students in dairy production and processing of milk products.

GUINEA FOWL PROJECT

Achievements

The department started selling fertile guinea fowl eggs to farmers in northern Ghana during the period. Two thousand (2,000) eggs were sold to some farmers' groups in the Balsa District of the Upper East Region at a price of GH¢1.00 per egg. It is the intention of the department to sell Guinea keets rather than fertile eggs to farmers when the technical problems with the incubator are resolved.

All over the world it is difficult to sex Guinea keets at day-one of hatching. The earliest time Guinea keets can be sexed is around two months. The department has gotten a breakthrough in sexing of Guinea keets at day-one of hatching through a research carried out by one MPhil student.





RAINFOREST ALLIANCE PROJECT



RAINFOREST ALLIANCE PROJECT

Rainforest Alliance is a New York based NGO that supports farmers in grasscutter training. They provide funds for training and monitoring of farmers' activities.

ACHIEVEMENTS

Rainforest Alliance sponsored fifteen (15) farmers for training in grasscutter rearing from 21st to 27th February, 2016. The farmers were drawn from the Kakum National Park in the Central Region. The training took place at the Animal Science farm at Asante Mampong. The Department of Animal Science Education assisted the farmers to acquire cages and grasscutter breeding stock. The department is also monitoring the performance of the farmers for a period of one year.

VISITS

International Visit

The Dean of Faculty of Veterinary Science and Surgery of Egerton University, Kenya, Professor Charles Muleke, paid a one week visit to the department in May, 2016. The visit forms part of lecturer exchange programme of the Edulink II project.

Two officers from the African Union Inter-African Bureau of Animal Resources (AU – IBAR) from Nairobi, Kenya paid one-day working visit to the department in May, 2016. The aim was to get themselves acquainted with the Guinea Fowl Breeding Programme of the department. AU – IBAR has an interest in integrating the UEW Guinea fowl project into the African Genetic Project which is funded by the European Union. The Head of Department of Animal Science, Prof. S. Y. Annor paid a two-day lecturer exchange visit to Obafemi Awolowo University in Nigeria as part of Edulink II Project.

The following attended a Summer School for 5 days and a Conference for 4 days in June, 2016 at Egerton University in Kenya, as part of Edulink II project. The Conference was "First World Congress on Livestock Innovations". Three (3) lecturers of Department of Animal Science Education.

- ≈ One (1) lecturer from Department of Agriculture Economics and Extension Education.
- ≈ One (1) Technician from Department of Animal Science Education.
- ≈ One (1) PhD student from Department of Animal Science Education.

Local Visit

The following Senior High Schools embarked on educational trip to the Animal Science Farm on the following dates 11th November, 2015, 16th November, 2015 and 3rd December, 2015, respectively; Osei Tutu Senior High School, Kumasi, St. Jerome Senior High School, Offinso and Amaniampong Senior High School, Mampong,

The purpose of their visits was to acquaint themselves with the routine activities (management practices) carried out on the breeds of animals at the farm. Osei Tutu Senior High came with a combined class of second and third year Agriculture students totalling seventy (70) students and four (4) teachers. St. Jerome Senior High School also came with a combined class of second and third year Agriculture students totalling twenty one (21) and five (5) teachers. Amaniampong Senior High School also came with a combined class of first, second and third year Science and Agriculture students totalling three hundred (300) and two (2) teachers.

The students visited the following units on the farm: feed room, small ruminants, large ruminants, piggery, rabbitary, Grasscutter, poultry and guinea fowls.

CHALLENGES

Frequent and erratic power supply. This has negative effect on hatching of Guinea fowl eggs using the incubator.

DEPARTMENT OF AGRICULTURAL ECONOMICS & EXTENSION EDUCATION

INTRODUCTION

The Department of Agricultural Economics and Extension Education was formally established in August 2011. It currently handles and focuses on core areas of agricultural economics, socio-economic research methods and agricultural extension at the College of Agriculture Education, University of Education, Winneba. Members of the department also undertake research, extension education in the catchment area of the University and supervision of student project work and research. As a teaching and agricultural unit, the department seeks to develop students' analytical and technical skills to inform optimal socio-economic decisions, conducts research and disseminate research findings and agricultural technologies to farmers and other agribusiness enterprises.

The department currently runs general B.Sc. Agriculture Science Education with specialisation in Agricultural Economics and Extension.

ACTIVITIES

The Department of Agricultural Economics and Extension Education drafted a B.Sc. Agribusiness Management and Entrepreneurship programme and forwarded it to Academic Planning Unit for consideration.

STAFFING ISSUES

The department currently needs a full-time Agricultural Extension lecturer.



DEPARTMENT OF AGRICULTURAL ENGINEERING & MECHANIZATION EDUCATION

INTRODUCTION

The department was engaged in activities to improve, enhance, consolidate and sustain academic standards and develop, establish and strengthen partnerships with sister academic and research institutions, organizations and NGOs in accordance with the 2014-2018 strategic plan.

ACTIVITIES ADOPTION OF SATA SMALL SCALE IRRIGATION SCHEME

Presentation of a proposal on College of Agriculture Education (CAGRIC) intentions about Sata Irrigation Scheme

A power point presentation of CAGRIC's intentions about the Sata Irrigation Scheme was presented by Dr. Richard Kotei supported by Mr. J. W. Tevor on 5th June, 2015 to the Ghana Irrigation Development Agency (GIDA) in Accra. After the presentation the following tentative responsibilities were arranged by the Chief Executive.

GIDA is expected to do the following:

- ≈ Carry out diagnostic studies on the physical infrastructure,
- ≈ Prepare a comprehensive budget for rehabilitation of the hardware and
- ≈ Rehabilitate the physical infrastructure based on the diagnostic results

CAGRIC to do the following:

Carry out the software diagnostic analysis including:

- ≈ Cropping and Socio-economic systems analysis
- ≈ Historical perspective analysis and market linkage studies
- ≈ Management system
- ≈ Capacity needs
- ≈ Monitoring and Evaluation framework.
- ≈ Feasibility studies and budget on the additional proposed components: Aquaculture and Livestock units.

Official Introduction of CAGRIC to the Scheme's Farmers

After the Power Point presentation of CAGRIC intentions about the Sata Irrigation Scheme, GIDA introduced CAGRIC to the Scheme farmers and managers.

Diagnostic Studies

The following diagnostic studies have been carried out:

- ≈ Cropping system,
- ≈ Socio-economic and historical perspective and
- ≈ Management system
- ≈ Capacity needs assessment.

Scheme Soil Fertility Test

Soil samples from six randomly selected plots at 0-10cm, 10-20cm and 20-30cm depths have been analysed at CSIR, Kwadaso for fertility status. The department designed the diagnostic exercise into students' practicals and project work with three (3) students working on it.

Submissions of drafts of Memorandum of Understanding (MOU)

Upon request by GIDA, CAGRIC drafted and submitted an MOU for the CAGRIC-GIDA partnership through the Principal. GIDA has submitted a unified MOU with CAGRIC's input which has been submitted to the UEW legal team for study and advice on the legalities of the content. The MOU will be signed when the two parties are satisfied with the partnership package and their responsibilities.

Preliminary survey for Aquaculture

A preliminary survey which will lead to the estimation of cost of designing, construction and operation of fish ponds as part of the diversification programme on the scheme was carried out by Mr. Opoku Ginaye, an aquaculture specialist. The College is waiting for a report from the expert who has requested for soil and topographic maps of the scheme from GIDA.

IRRIGATION

Greenhouse Tomato Production

Salinity challenge in the irrigation water used in the greenhouse has been addressed by connecting the facility to a borehole. The second challenge of heat build-up is being addressed; invoices of items and gadgets have been obtained, following the Principal's approval, and the accounts office is working on their acquisition.

Open Irrigation System

After redesigning and expansion of the open irrigation system, the department mounted projects in water requirements for five crops. The projects also served as demonstration for commercial production and introduction of the technology to vegetable farmers in the College's catchment area.

Students' Project Progress Report Presentation

This has been introduced and will be held within 6-8 weeks in the second semester. This is aimed at broadening and strengthening the research capacity of our students and avoid late completion of project work.

Proposals

- ≈ The department has developed and submitted a draft proposal for the establishment of a Center for Sustainable Agriculture and Rural Development (CSARD)
- ≈ A proposal to revamp and upgrade the Sata Irrigation Scheme into a teaching, learning and entrepreneurial Skills Development Center is being developed.
- ≈ A proposal on irrigation of cocoa in the forest Savannah-Transitional Zone is being developed for submission to COCOBOD for sponsorship.

Participation in the West Africa Agriculture Productivity Programme's (WAAPP) Greenhouse Project

The department has applied for participation in the WAAPP Greenhouse project. This will help expand the facility and educate students, staff and the community on greenhouse organic vegetable production and its economic benefits.

INCOME GENERATION

The ZIGORAT INVESTMENT contracted the department to fabricate and fix staircase and disable walkway guards at the new Library.

The department is considering designing and fabricating classroom desks for the primary, junior and senior high schools.

FEASIBILITY STUDIES ON THE TATAFROM STREAM

In response to our application seeking approval to carry out feasibility studies on the Tatafrom stream for commercial irrigation, the Ghana Water Company sent a technical team for preliminary inspection of the stream in November, 2015..

COMMUNITY SERVICE

The open irrigation and the greenhouse production were opened to the public.

Ing. Seidu J.M. is in the process of constructing thirty five (35) Solar Tent Dryers for farmers and women groups in the Mamprugu Moaduri District to improve the traditional Sun Drying of Agricultural Produce under the Food Security and Environment Facility (FSEF) Project of the Ministry of Local Government and Rural Development. It was funded by the Department for Foreign Affairs, Trade and Development (DFATD) of the Canadian Government.

PROJECTIONS

The under listed are proposed programmes to be mounted by 2020:

- ≈ B.Sc. (Agriculture Engineering)
- ≈ B.Sc. (Environmental Engineering)
- ≈ B.Sc. (Aquaculture Engineering)
- ≈ M.Sc. (Irrigation Engineering)
- ≈ M.Sc. (Postharvest Technology)
- ≈ M.Sc. (Soil and Water Engineering and Management)
- ≈ M.Sc. (Irrigation Engineering and Management)
- ≈ M.Sc. (Biological Engineering)

STAFF REQUIREMENT

- ≈ Welder/fabricator machinist
- ≈ Workshop supervisor





DEPARTMENT OF CROP AND SOIL SCIENCES EDUCATION

ACADEMIC PROGRAMMES

- ≈ B.Sc. (Agriculture Education)
- ≈ M. Phil (Agriculture) with specialization in Agronomy, Soil Science, Entomology, Plant Breeding and Plant Pathology
- ≈ PhD (Agriculture) with specialization Agronomy/Crop physiology, Plant Breeding, Entomology, Plant Pathology, Soil Fertility and Nutrition and Soil and Water Conservation

ACTIVITIES RUN BY THE DEPARTMENT

Teaching and Research

The department has highly qualified and experienced lecturers who handle courses in crop production, soil sciences, crop physiology, plant pathology, plant breeding, Entomology, Agroforestry, plant diseases control and other crop related courses both at the undergraduate and postgraduate levels. There has been improvement in mode of teaching by lecturers through integrating ICT into all teaching, research and administrative systems. Teaching staff involvement in capacity training workshop on the use of Upgraded version of Moodle learning management organized by UEW has sharpened their teaching capacity as well as skills. There has also been improvement in students' involvement in hands-on practical sessions to expose them to real situations.

ACTIVITIES AT THE MULTIPURPOSE CROP NURSERY

The department managed a two and a half acre Multipurpose crop nursery and carried out the following activities during the year under review:

- ≈ Practical demonstration of students, experimental plots for research of students and lecturers, production of vegetables such as organic production of Tomato in an Amiran Farmers Kit in collaboration with Department of Engineering and Mechanization, and production of half an acre of Cabbage as well as raising of one hundred and forty Oil palm seedlings for sale to farmers in Mampong-Ashanti and its environs.

CROP FARM ACTIVITIES

During the year under review the Department of Crop and Soil Sciences Education managed some plantation crops, cultivated other fruit and field crops such as water melon, maize and cassava. It also harvested and processed high quality honey.

The various crops and their acreages managed and cultivated by the department during the year under review were:

Type of commodities/crops managed and cultivated in average by the department

S/N	Type of commodity/crop	Acreage/quantity
1.	Cocoa	10
2.	Oil Palm	11
3.	Cashew	5
4.	Coffee	0.5
5.	Mango	0.5
6.	Citrus	0.5
7.	Coconut	5
8.	Cassava	3
9.	Maize	27
10.	Water Melon	1.5
11.	Cabbage	0.5
12.	Tomatoes	0.5
13.	Honey	31 litres
14.	Raising of Oil palm seedlings	140



The department carried out the following farm activities during the period under review:

- ≈ Routine maintenance and management of crop farms, especially the plantation crops – E.g. weeds were slashed, pruning and spraying of trees to reduce the incidence of disease and pest in the plantations as well as application of inorganic fertilizer and organic manure to the fruit trees.
- ≈ Twenty seven acre maize farm was cultivated for the major and minor cropping seasons in 2015. A total of one hundred and twenty four and a half (124.5) maxi bags of maize were realized and these were transferred to the Department of Animal Science Education.
- ≈ Periodically, high quality honey was harvested from six bee hives sited in the cashew and coffee plantations and processed for sale.
- ≈ The two acres of Cabbage and water melon farm were cultivated during the 2015 minor season and between December, 2015 and February, 2016 respectively. These crops were harvested and sold to the university community as one of the income generation activity of the department.
- ≈ During the dry season, especially between December, 2015 and February, 2016 a fire belt was created around the maize farm at Corn Belt and all the plantations. This was to prevent unexpected fire outbreak against the maize farm which by then was 90% matured and the other fruited plantation crops.

Income Generated from the Crop Farm – May, 2015 to May, 2016

Below is a summary of the income generated from activities of the crop farm by the department during the year under review:

Commodity/ Crop	Amount (GH¢)	Percent (%)
Maize	27,795.00	68.1
Cashew	2,607.00	8.6
Cassava tubers	800.00	2.6
Cabbage	694.00	2.3
Coconut fruits	512.00	1.7
Tomatoes	303.00	1
Water melon	452.00	1.5
Cocoa beans	2,379.20	7.8
Palm fruits	445.00	1.5
Honey	930.00	3.1
Oil palm seedlings	560.00	1.8
Grand Total	30,337.20	100%

ACHIEVEMENTS

- ≈ Three Lecturers in the department have developed their professional and academic competencies by pursuing PhD programmes. One graduated in July, 2015 at the University of Ghana, Legon in PhD Crop Science. One has submitted the final PhD thesis in Entomology waiting for his final thesis defense at the University of Cape Coast, and the third is at the final stage of his thesis in Plant Pathology at the Kwame Nkrumah University of Science and Technology, Kumasi.
- ≈ There has been tremendous expansion of postgraduate studies and output as the PhD programme run by the department has improved with increase in student enrolment. Four PhD students enrolled in August, 2015 to pursue PhD programmes in Agronomy/Crop physiology, Soil and Water Conservation and then Soil Physics and Soil Hydrology.
- ≈ Four M.Phil Agronomy students had oral presentation of their thesis in May, 2016.
- ≈ The department experienced increased student numbers who specialized in crops and other related courses. Out of 216 level 400 students in the Faculty of Agriculture Education, 135 of them representing 63% offered crops and related courses as their Elective for the 2015/ 2016 academic year. Similarly out of 340 level 300 students in the same Faculty, 210 of them representing 62% specialized in Crop and related courses for the 2015/2016 academic year.
- ≈ The department recognized student's interest and active involvement in field research work. Out of the 135 level 400 students in the department, 93 of these students representing 69 % expressed interest in carrying out field research work with Lecturers in the area of crop production/ physiology, integrated nutrient and pest management and Agroforestry at the Multipurpose crop nursery. This enhanced students' knowledge and skills in Agriculture field experimentation.

PROJECTIONS

- ≈ Introduction of B.Sc. Natural Resources Education





DEPARTMENT OF INTERDISCIPLINARY STUDIES

INTRODUCTION

The department serves the Faculty of Agriculture Education, and the Faculty of Science and Environment Education at the College of Agriculture Education. The main role of the department is the teaching of Professional Education Courses as well as General Education Courses leading to the award of degrees in B.Sc. Agricultural Science Education, B.Sc. Integrated Science Education, B.Sc. Environmental Health Education and B.Sc. Biological Science Education, as well as conduct research in the area of Professional Education.

ACTIVITIES AIMED AT ACHIEVING CORPORATE STRATEGIC PLAN (2014 - 2018)

- ≈ Ensure transparent teaching and learning procedures and strategies.
- ≈ Adopt effective formats for examination procedures.
- ≈ Harness common pool facilities to improve on time – tabling of academic programmes.
- ≈ Diversify academic programmes.
- ≈ Improve upon student support services.
- ≈ Integrate ICT into teaching.

ACHIEVEMENTS

- ≈ Timely submission of examination questions.
- ≈ Effective moderation of End of Semester Examination, Questions and preparation of marking schemes.
- ≈ Timely discussion of examination results.
- ≈ Effective preparation and timely submission of course outlines.

- ≈ Attendance of International Conferences, Training and identifying and Seminars.
- ≈ Twelve (12) articles have been published in International Journals.
- ≈ One (1) new programme is near completion.

ACTIVITIES DURING THE PERIOD

- ≈ The department successfully run the 1st and second sessions of the Diploma in Education programme.
- ≈ During the period under review, the department supervised the sandwich session 200 and regular level 400 students on Off-Campus Teaching Practice and internship respectively at their various schools of practice.
- ≈ A Post-Internship seminar was organized for all level 400 students.
- ≈ As part of its innovative practices to achieve excellence, the department organized a project work presentation/defense for all level 400 final year students. Here students were given the opportunity to defend their project work/research work in the presence of their supervisors and students in all the six departments of the College of Agriculture Education. This was highly successful, an activity which needs to be replicated in other campuses of University of Education, Winneba.
- ≈ A pre-internship programme was undertaken during the 2015/2016 academic year for all level 300 students at the College of Agriculture Education. This programme was carried out to prepare and sharpen the professional skills of would be (interns) teachers as part of the teacher preparation programme.

PROJECTIONS

- ≈ Organization of in-service training for senior members on test construction
- ≈ Introduction of new bachelor degree programme to make the department attractive
- ≈ Procure public address system and overhead projectors for the department
- ≈ Mounting of departmental course on the moodle platform
- ≈ Embark on enrolment drive to increase intake of Sandwich Diploma in Education students
- ≈ Ensure early completion of Sandwich Diploma in Education students



FACULTY OF SCIENCE AND ENVIRONMENT EDUCATION

INTRODUCTION

- ≈ The Faculty of Science and Environment Education is made up of two departments: Department of Science Education
- ≈ Department of Environmental Health and Sanitation Education (EHSE).

ACADEMIC PROGRAMMES

- ≈ Diploma (Environmental Health and Sanitation Education)
- ≈ B. Sc. (Integrated Science Education)
- ≈ B. Sc. (Biological Science Education)
- ≈ B.Sc. (Chemistry Education)
- ≈ B.Sc. (Environmental Health and Sanitation Education) Regular and Sandwich

ACHIEVEMENTS

- ≈ Development of collaboration with some stakeholders in the WASH sector.
- ≈ Conducted a study on the WASH Labour market.

STAFF DEVELOPMENT

Four lecturers are on study leave pursuing PhD programmes:

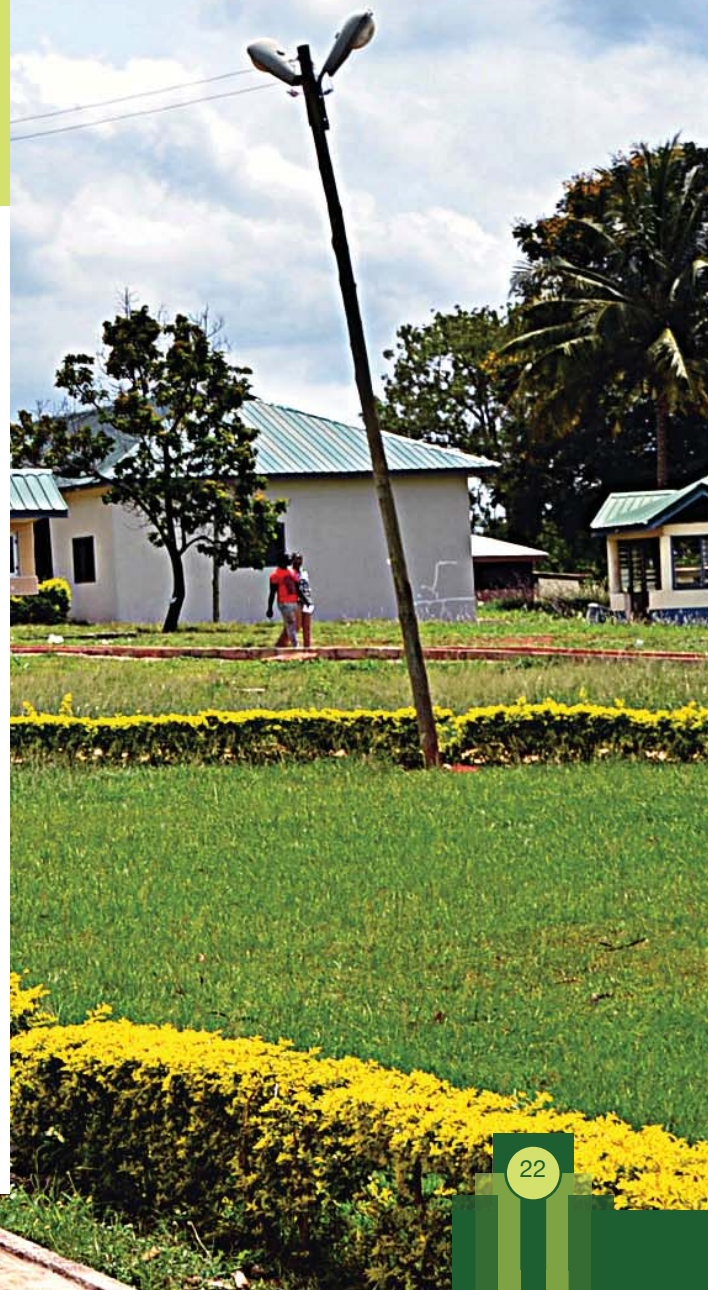
PROJECTIONS

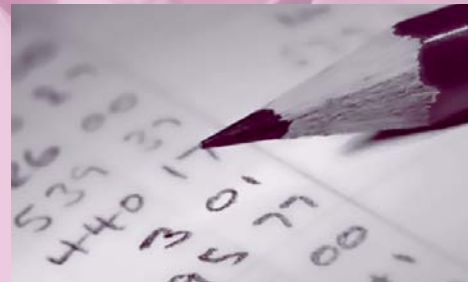
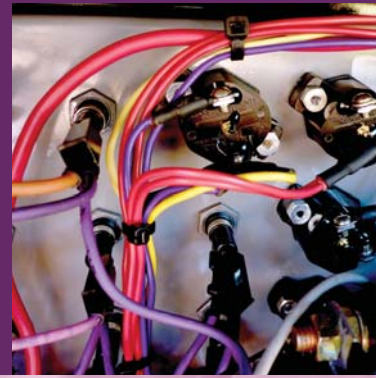
Introduction of the following programmes

- ≈ M.Sc. Occupational Health and Safety
- ≈ M.Sc. Occupational Chemistry

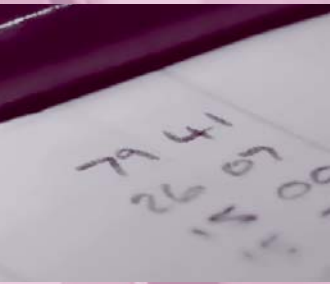
CHALLENGES

- ≈ Lack of adequate offices for lecturers and other staff





COLLEGE OF TECHNOLOGY EDUCATION KUMASI



FACULTY OF BUSINESS EDUCATION

OVERVIEW

The Faculty of Business Education is one of the four faculties at the College of Technology Education, Kumasi of the University of Education, Winneba (UEW). It has two departments comprising:

- ≈ Department of Management Studies Education
- ≈ Department of Accounting Studies Education.

Each department runs graduate and postgraduate academic programmes in regular and evening modes.





DEPARTMENT OF ACCOUNTING STUDIES EDUCATION

ACADEMIC PROGRAMMES

Regular Programme

B. Sc. (Accounting Education)

a. Evening Programmes

BBA (Accounting Option))

BBA (Business Information Systems Option)

BBA (Banking and Finance Option)

BBA (Procurement and Supply Chain
Management Option)

b. Post graduate Programmes

MBA (Accounting)

MBA (Finance)

STAFF REQUIREMENTS

The department requires PhD holders with the following areas of specialization:

≈ Financial Accounting

≈ Finance

STAFF DEVELOPMENT

Six lecturers are currently pursuing PhD programmes.

CHALLENGES

≈ High student – staff ratio

≈ Inadequate office space and equipment

PROJECTIONS

The department proposes to introduce:

≈ Masters degree programmes in Oil and Gas Accounting, Procurement and Supply Chain Management, Banking and Finance.

≈ Undergraduate degree programmes in Computerised Accounting, Economics Education, Economics with Statistics Education, Oil and Gas Accounting.

≈ the following short courses (3–6 days)
Computerised Accounting;

(i) Customer Service Management

(ii) Basic Accounting Skills for SME's

(iii) Understanding Project Management

(iv) Assessing the Financial Strength of a Business

(v) Budgeting and Budgeting Control Techniques

(vi) Financial Management and Investment

(vii) Preparing a Zero-Based Budget

(viii) Strengthening Internal Controls

(ix) Purchasing Techniques

DEPARTMENT OF MANAGEMENT STUDIES EDUCATION

INTRODUCTION

The Department of Management Studies Education was established on September 1, 2005 as a result of a restructuring exercise carried out by the University of Education, Winneba. It was placed under the Faculty of Business Education.

ACADEMIC PROGRAMMES

Regular programmes

- ≈ B. Sc. (Management Education)
- ≈ BBA (Secretarial Education)
- ≈ BBA (Secretarial Education with French)

Evening programmes

- ≈ BBA (Management Option))
- ≈ BBA (Executive Office Administration Option)
- ≈ B. Sc. (Marketing Option)

Postgraduate programmes

- ≈ MBA (Human Resource Management and Organizational Behaviour)
- ≈ MBA (Marketing)

STAFF REQUIREMENTS

The department requires PhD holders in the following areas of specialization:

- ≈ Human Resource Management
- ≈ Marketing
- ≈ Organisational Behaviour
- ≈ Secretarial Education
- ≈ Business Law
- ≈ Management
- ≈ Public Administration

STAFF DEVELOPMENT

One Instructional Technologist is pursuing a PhD programme at Accra Institute of Technology (AIT). Two others have been granted study leave to pursue PhD programmes at Halmstad University in Sweden under the UEW-Halmstad university exchange programme.

Three lecturers- Messrs Augustine Acheampong, Kingsley Agyapong and Aaron Kumah have completed their professional diploma programmes in Education at University of Education, Winneba.

EXCHANGE PROGRAMME

Two marketing students, Gloria Antwi and Evelyn Buabasah left for Sweden on the UEW-Halmstad university exchange programme. The department expects to receive three students from Halmstad next year.

VISITS

The following Professors from Halmstad visited the department to provide support for the MBA programmes:

Prof. Gabriel Awuah
Prof. Navid
Prof. Ulf

Mr Anthony Freeman, Veronica Adu-Brobbe (Mrs) and Maame Serwah Frempong (Faculty Officer) and Lydia Nyankom visited Halmstad University in Sweden in 2016.

PROJECTION

- ≈ Mount Masters and Undergraduate degree programmes in Public Administration

FACULTY OF EDUCATION AND COMMUNICATION SCIENCES

OVERVIEW

The Faculty of Education and Communication Sciences is made up of three departments.

- ≈ Department of Interdisciplinary Studies
- ≈ Department of Languages Education
- ≈ Department of Educational Leadership.

The Department of Interdisciplinary Studies (DIS) runs Diploma in Education Programme on sandwich basis. The department also oversees the activities of the Centre for Teacher Development and Action Research (CETDAR), African and Liberal Studies Unit and Counselling Unit. It is also in charge of all core education and general courses at the College of Technology Education, Kumasi. The Department of Languages runs two programmes, namely, Bachelor of Arts (English Education) and Bachelor of Arts (Arabic Education). The Department of Educational Leadership runs the M.A in Educational Leadership (Sandwich), M.Phil., and PhD in Educational Leadership (Regular) programmes.



ACHIEVEMENTS

The Faculty collaborated with AfdB/ COTVET to train Technical Vocational teachers from selected technical institute in CBT pedagogy. Lecturers from the DIS worked with experts from COTVET to design the instructional programme.

CHALLENGES

- ≈ inadequate number of full-time lecturers to teach on the Educational Leadership programme.
- ≈ Low enrolment figures for Arabic Education programme
- ≈ Decrease in students' intake for the Diploma in Education programme.

DEPARTMENT OF INTERDISCIPLINARY STUDIES

STUDENT ENROLMENT

Student enrolment into the department dropped sharply by 57%. Possible reasons for this sudden change could be:

- ≈ Students' difficulties in obtaining permission to attend the programme while schools are in session
- ≈ Difficulty in paying school fees
- ≈ Competition from other institutions running similar programmes.

STAFFING ISSUES

Two (2) graduates of our Educational Leadership programme were appointed as Assistant Lecturers and posted to the department in March, 2016.

STAFF REQUIREMENT

Lecturers are needed in the following areas of specialization: Educational Technology, Educational Administration and Management, Curriculum Studies, Principles and Practice of Teacher Education, Special Education, Educational Measurements and Evaluation, Educational Psychology, Educational Guidance and Counselling, Development of Education in Ghana, Philosophy of Education/

Sociology of Education, General Principles and Methods of Instruction, Educational Research Methods

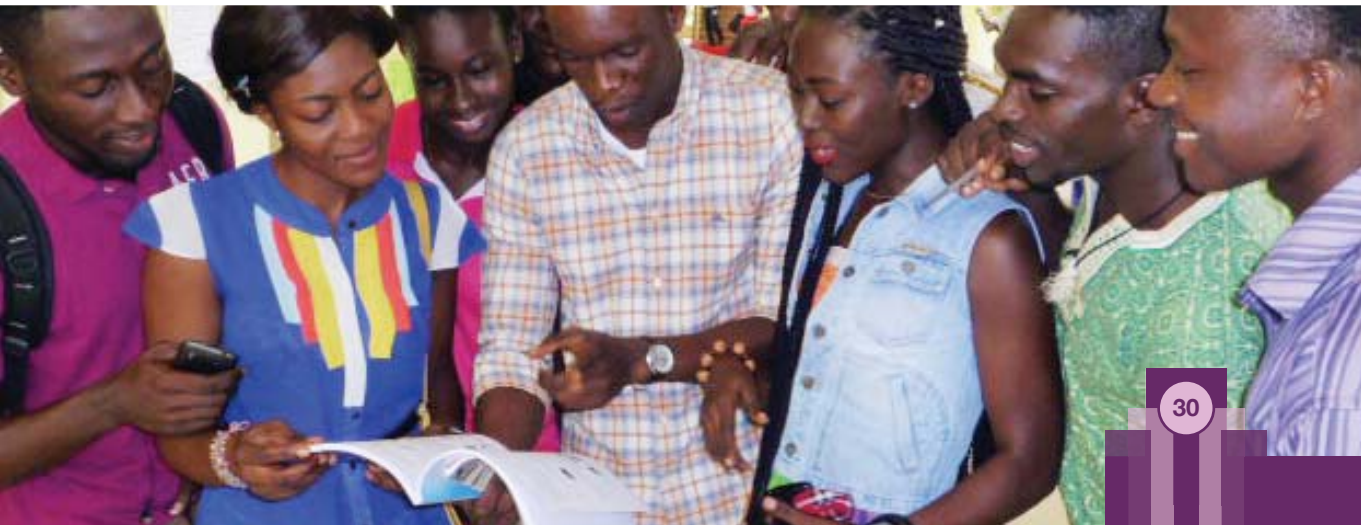
Three (3) more administrative staff are required to help manage work in the department.

ACHIEVEMENTS

- ≈ The department collaborated with AfdB/ COTVET to train Technical Vocational teachers from selected technical institute in CBT pedagogy. Lecturers from the DIS worked with experts from COTVET to design the instructional programme. Students were offered tuition in the courses and subsequently wrote end of semester examinations.
- ≈ Some lecturers from DIS also worked with lecturers from the Faculty of Technology Education and experts from COTVET to design the instructional programme for M. TECH in CBT. Subsequently, they joined these experts to roll out the programme to the batch of students enrolled on it.
- ≈ Also, lecturers of the DIS collaborated with lecturers from the other faculties to put together the programme document for the Mampong Technical College of Education in support of the University's agenda of mentoring some of the Colleges Of Education.

CHALLENGES

- ≈ Inadequate number of Lecturers
- ≈ Unstable internet
- ≈ Inadequate administrative staff



DEPARTMENT OF LANGUAGES EDUCATION

ACADEMIC PROGRAMMES

- ≈ B. A. (English Education)
- ≈ B. A. (Arabic Education)

STAFFING ISSUES

The department has nine (9) full-time lecturers comprising six (6) for the English Education Programme and three (3) for the Arabic Education Programme.

STAFF REQUIREMENTS

The department requires staff in the following areas for English Education Programme

- Literature in English - (2)
- English Language - (2)

VISIT/EXCURSIONS

The B.A. English Education level 200 students embarked on an educational trip to the Ghana Broadcasting Corporation and Tv3 Network on Friday, 11th March, 2016

PLAY PRODUCTION

The B.A. English Education level 300 students performed a play on 16th April, 2016 as part of the course requirement, Drama in Education

PROJECTIONS

Introduction of the following programmes

- ≈ B.A. (Akan Education)
- ≈ B.A (French Education)
- ≈ Evening and week-end modes of the English Education and Summer Intensive courses for Professionals in Arabic Education.

CHALLENGE

- ≈ Low enrolment figures for Arabic programme.



DEPARTMENT OF EDUCATIONAL LEADERSHIP

ACADEMIC PROGRAMMES

The department runs PhD, M.Phil and MA in Educational Leadership with specializations in Curriculum Development and Organisational Behaviour and Management in Education

INITIATIVES.

- ≈ The department is collaborating with the Department of Interdisciplinary Studies to secure a library for the Faculty.
- ≈ The department has had interactions with two lecturers for appointment as full time lecturers.
- ≈ Two education professionals from the University of Cape Coast have accepted to work with the department as external assessors.

STAFF REQUIREMENTS

Lecturers with specialization in Organizational Behaviour in Education and Management in Education and Curriculum Development are needed

VISIT

The Department of Educational Leadership hosted a visiting professor from South Africa, who taught the MA courses and was involved in the supervision of PhD and M.Phil. students. Seminars were organized on Thesis/Dissertation writing for students.

CHALLENGE

- ≈ inadequate number of full-time lecturers

FACULTY OF TECHNICAL EDUCATION

INTRODUCTION

The Faculty of Technical Education (FTE) is one of the Faculties at the College of Technology Education, Kumasi (COLTEK). The Faculty has **four (4)** departments namely:

- ≈ Department of Wood and Construction Technology Education
- ≈ Department of Automotive and Electrical/Electronic Technology Education
- ≈ Department of Mechanical Technology Education
- ≈ Department of Information Technology Education

ACADEMIC PROGRAMMES

The Faculty through its departments runs a wide range of full-time, evening, sandwich and distance undergraduate and postgraduate degree programmes in technical and information technology education.

Regular undergraduate programmes

- ≈ B.Sc. (Information Technology Education)
- ≈ B.Sc. (Construction Technology Education)
- ≈ B.Sc. (Wood Technology Education)
- ≈ B.Sc. (Mechanical Technology Education)
- ≈ B.Sc. (Electricals and Electronics Technology Education)
- ≈ B.Sc. (Automotive Technology Education)

Distance undergraduate programmes

- ≈ B.Sc. (Construction Technology Education)
- ≈ B.Sc. (Wood Technology Education)
- ≈ B.Sc. (Mechanical Technology Education)
- ≈ B.Sc. (Electricals and Electronics Technology Education)
- ≈ B.Sc. (Automotive Technology Education)

Evening programme

- ≈ B.Sc. (Information Technology)

Sandwich postgraduate programmes

- ≈ M.Tech. (Construction Technology Education)
- ≈ M.Tech. (Wood Technology Education)
- ≈ M.Tech. (Mechanical Technology Education)
- ≈ M.Tech. (Electricals and Electronics Technology Education)

Regular postgraduate programmes

- ≈ M.Phil. (Construction Technology)
- ≈ M.Phil. (Wood Technology)
- ≈ PhD (Wood Science Technology)

ACTIVITIES AND EFFORTS GEARED AT ACHIEVING THE STRATEGIC PLAN

The Faculty played a key role in the Development of Skills for Industry Project (DSIP). The project is being financed by African Development Bank (AfDB) in collaboration with the Government of Ghana through the Council for Technical and Vocational Education and Training.

As part of the project, construction of well-equipped workshops and laboratory is in



progress. The Faculty would be provided with four fully furnished workshops for the Department of Construction and Wood, Department of Auto/Electrical and Department of Mechanical Technology Education. Additionally, some Faculty members are receiving training in TVET using competency based approach.

COLLABORATIONS

The Faculty is collaborating with Penn State University in the areas of research and teaching. As a result, a Professor from the University comes twice a year to help with teaching and supervision.

In December 2015, a memorandum of understanding (MoU) was signed between the Faculty of Technical Education and the Faculty of Forest and Environment, Eberswalde

University for Sustainable Development, Germany. The purpose was to facilitate exchanges and cooperation initiative in the areas of research, development and teaching.

MACHINERY AND EQUIPMENT

The Faculty has acquired modern machinery and equipment for practical work.

PROJECTIONS

- ≈ Introduce more market driven programmes in both undergraduate and postgraduate levels.
- ≈ Strengthen collaborative research

DEPARTMENT OF ELECTRICAL AND AUTOMOTIVE TECHNOLOGY EDUCATION

ACADEMIC PROGRAMMES

Regular Programme

- ≈ B.Sc. (Automotive Technology Education)
- ≈ B.Sc. (Electrical/Electronic Technology Education)

Distance Programme

- ≈ B.Sc. (Automotive Technology Education)
- ≈ B.Sc. (Electrical/Electronic Technology Education)

Sandwich Programme

- ≈ M. Tech. (Electrical /Electronics)

DONATION

The Technology Students Association (TECHSA) of the College of Technology Education donated five Multimeters to the department and also supported the final year students with accessories to do a project on Electrical Installation work.

EDUCATIONAL VISITS

- ≈ 26th and 29th October: 2015. Level 200 B.Sc Automotive Technology Education students visited National Vocational Institute at Suame to observe the operations of some automotive equipment and maintenance of some motor vehicles
- ≈ 1st April, 2016: Levels 200 and 300 students of the department visited the Volta River Authority to observe power generation, transmission and the operation of turbines.

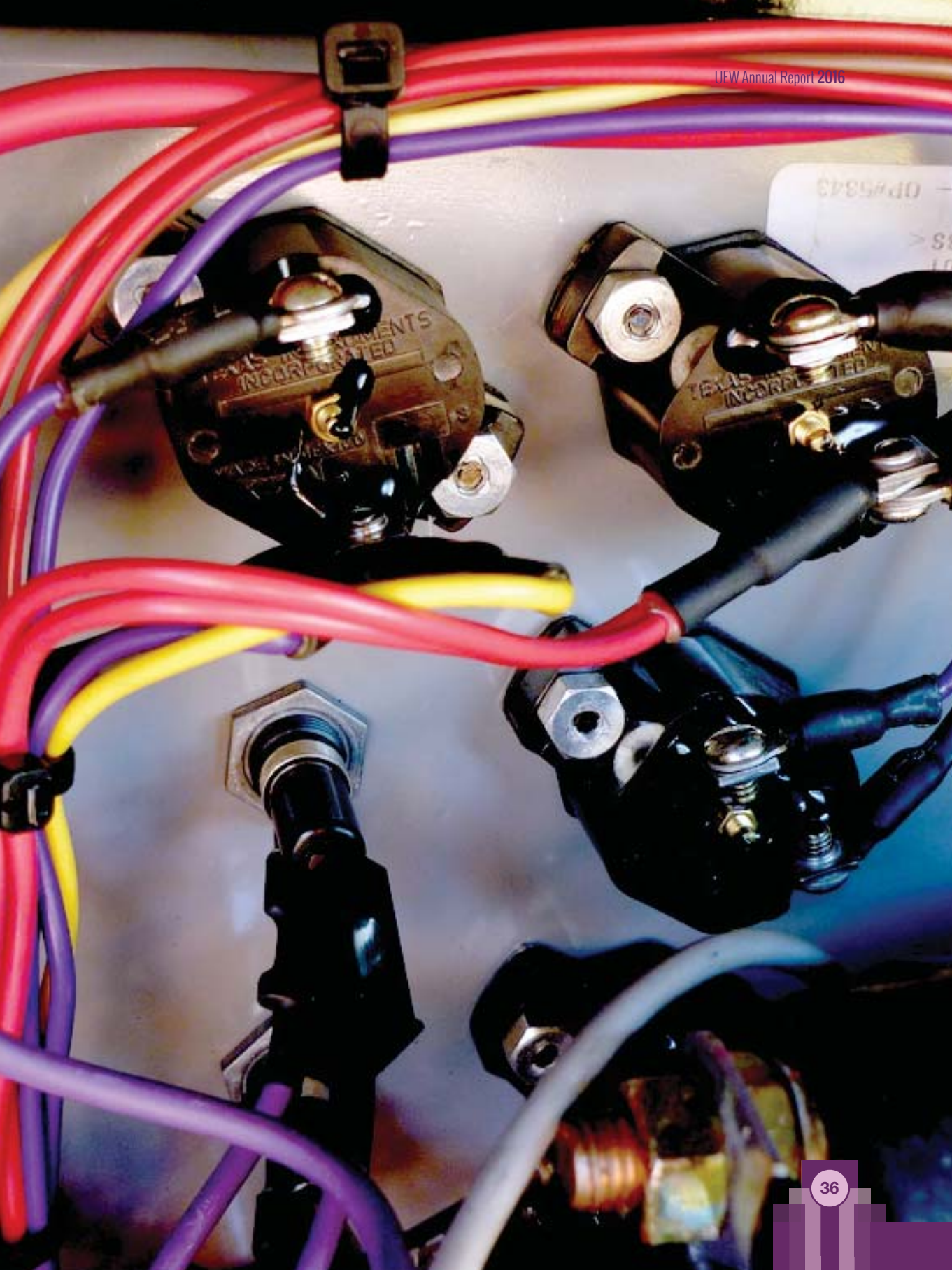
CHALLENGES

- ≈ Low female enrolment
- ≈ Inadequate Office space
- ≈ Low enrolment figures for undergraduate programmes

PROJECTIONS

- ≈ admission of direct applicants from technical institutions





DEPARTMENT OF MECHANICAL TECHNOLOGY EDUCATION

ACADEMIC PROGRAMMES

Regular Programme

≈ B.Sc. (Mechanical Technology Education)

Distance Programme

≈ B.Sc. (Mechanical Technology Education)

Sandwich Programme

≈ M. Tech. (Mechanical)

STAFF DEVELOPMENT

One lecturer is a beneficiary of the Development of Skills for Industry Project (DSIP) funded by the Government of Ghana and the African Development Bank (AfDB) through COTVET for a period of three years eight months for the award of PhD in Clinical and Process Engineering.

STAFFING REQUIREMENTS

- ≈ Two Lecturers in Mechanical Technology (Production)
- ≈ One Lecturer in Mechanical Technology (Plant)
- ≈ One Associate Professor in Mechanical Technology

DONATIONS

Tools and Equipment were donated by COTVET to the Faculty of Technical Education through the initiative of the Principal of the College to facilitate practical teaching and learning of Mechanical Technology. Some of the items included Vernier Calipers, Bench Grinding Machines, Impact Drill and Hydraulic Valve.



VISIT/EXCURSIONS

- ≈ Level 500 Master of Mechanical Technology students visited Modgagge Plastics Co. Ltd on 17th July 2015 to acquaint and enrich their knowledge in manufacturing processes.
- ≈ Third Year Students of Mechanical Technology Education embarked on a field trip on the 2nd of November 2015 to Neoplan Ghana Limited, Kumasi as part of their training on Machine Design.
- ≈ Third year Mechanical Technology Education students embarked on Educational Field trip on Thursday, 12 November 2015 to three companies in the Kumasi Metropolis to enrich their knowledge in Manufacturing Processes. The following industries were visited:
 - i. Abu-Dia Foundry Work
Kumasi**
 - ii. Abubakar Sadik Foundry Work
Kumasi**
- ≈ The Mechanical Technology Education Students' Association (MECSA) embarked on a trip to Kantanka Industry at Gomaa Mpota in the Central Region on 23rd March 2016 to acquaint themselves with welding processes, fabrication, lathe machining and machine designing.

CHALLENGES

- ≈ Poor Internet facilities
- ≈ Inadequate workshops and equipment
- ≈ Inadequate funding
- ≈ Inadequate number of teaching staff
- ≈ Lack of teaching assistant
- ≈ Inadequate library facilities
- ≈ Dwindling undergraduate enrolment figures
- ≈ Low female student enrolment

PROJECTIONS

- ≈ Review academic programmes of study (80% complete)
- ≈ Establish linkages with other mechanical technology industries
- ≈ Mount M.Phil/MSc Mechanical Technology programmes
- ≈ Purchase and equip workshop with equipment and machinery such as Computer Numerical Controlled lathe machines

DEPARTMENT OF INFORMATION TECHNOLOGY EDUCATION

ACADEMIC PROGRAMMES

- ≈ B.Sc. (Information Technology Education)
 - Regular
- ≈ B. Sc. (Information Technology) - Evening programme.

STAFFING

The department has nine (9) full time lecturers of which three (3) of them are on study leave. The department also has six (6) part time lecturers.

STAFFING REQUIREMENT

There is the need to augment the current academic staff in the following areas:

- ≈ **Software engineering** – Programming, Introduction to Software Engineering, Software Modelling and Simulation, Survey of Programming Languages, Real and Embedded Systems
- ≈ **Web technologies** – Web programming, Introduction to JavaScript, digital Media Production, Information and Content Management,
- ≈ **Network Engineering** – Network Programming, Network and Grid Computing, Wireless Networking and Web Technologies

STAFF DEVELOPMENT

The under listed staff are on study leave

- ≈ Kwame Ansong-Gyimah: Ph. D. Student, (Instructional Design and Technology) Virginia Tech, USA. Start Date – September 2011 – Expected Date of Graduation – 31st December, 2016.

- ≈ Casmir Maazure: Ph. D. Student (ICT Education & Management) Lincoln Univ. UK. Start Date – August 2013 – Expected Date of Graduation – 31st August, 2017.

COLLABORATIVE RESEARCH PROJECTS/ PROGRAMMES BEING CARRIED OUT BY DEPARTMENTS, UNITS AND SECTIONS

Collaborative research activities among staff of the department in the following areas are still on-going:

- ≈ Access and use of Information and Communication Technology (ICT) in underserved Senior High Schools in Ghana.
- ≈ Application of social media in teaching and learning in tertiary institutions.
- ≈ Risk exposure and ICT infrastructure: An empirical analysis of emerging markets in Kumasi.

SERVICE TO THE COMMUNITY

- ≈ The department in conjunction with the Information Technology Students' Association (INFOTESS) have instituted what has been dubbed as 'Community of Practice'. This is where practical IT tutoring sessions are offered to the students of the department every weekend.
- ≈ As part of the annual week celebration of INFOTESS the department in conjunction with the students offered repairs, update of software, and general servicing of computer systems for students, staff and the entire College community.

OTHER ACTIVITIES

- ≈ On 24th October, 2015, the department in conjunction with the INFOTESS and Computer Science students of Garden City University College, Kenyasi – Kumasi, organised an IT seminar in Cyber Security and Career Guidance at the College.
- ≈ On the 7th of April, 2016, the department in conjunction with the INFOTESS organised a seminar on Computer Forensics and the use of Application of Programming Interfaces (APIs) at the College.
- ≈ On the 21st of April, 2016, staff and



≈ students participated in a seminar dubbed “After School, What Next?” which was organised by the Ghana Technology University College, at their Amanfrom Campus in Kumasi.

VISIT/EXCURSIONS

- ≈ The students’ association of the Department of Information Technology Students Association (INFOTESS) embarked on an excursion to Sarfo Kantanka Industries at Gomoa Mpota to observe and learn the application of information technology in the activities of the company.
- ≈ The association also visited Dream Oval Ltd, a leading software development

≈ company in Accra. The Dream Oval Ltd. visit was to help students explore how software development lectures and tutorials translate into real world products and services. The visit also afforded the students the opportunity to learn how the software industry in Ghana is thriving, software methodologies being used and how they could be employed in software engineering jobs after their education.

EXHIBITION

- ≈ The department’s students association (INFOTESS) organised an exhibition to showcase the various software products that have been developed by members to the COLTEK community.

DEPARTMENT OF CONSTRUCTION AND WOOD TECHNOLOGY EDUCATION

ACTIVITIES

Review of Postgraduate and Undergraduate Programmes

The Department of Construction and Wood Technology Education set-up two Committees to review Postgraduate Programmes with respect to Construction and Wood respectively. The mandate of the Committees were:

- ≈ To consider the postgraduate programmes (Construction/Wood) and find ways to make the programmes innovative and attractive
- ≈ To find credible materials for accreditation purposes
- ≈ To state clearly steps to convert M.Tech programmes (Construction/Wood) to M.Phil. or PhD

The review of the postgraduate programmes has been done and is ready for presentation to the Faculty of Technical Education and the Academic Board.

Collaboration with Institutions

The Construction and Wood department initiated a collaboration with the following Institutes:

- ≈ Forestry Research Institute of Ghana(FORIG) at Kumasi
- ≈ Building and Road Research Institute(BRRI) at Fumesua, Kumasi
- ≈ Wood and Industrial Training Centre(WITC) at AkyeaKrom, Ashanti Region.

- ≈ The collaboration was to enable students of the department to access standard facilities on research and practical activities to enrich their knowledge and skills. The MOU is being drafted for the Vice-Chancellor's approval.

Students Visits to Industrial Site

During the period under review, students at both the undergraduate and the postgraduate levels have embarked on various Industrial Visits to the following Industries:

- ≈ M. Phil Construction students visited the Contracta Company Ltd at the Kumasi Kejetia Mall Construction Site
- ≈ Level 200 Construction students visited the Asokwa Shopping Mall site and

The New City Hospital under construction at Oduom near Kumasi

Capacity Building Workshop

The department decided on Seminars, Workshops and Excursions to enable staff update their knowledge. This programme is scheduled for the First and Second Semester, 2016/2017.

Enrollment on Construction and Wood Programmes

In view of the dwindling number of students, the department considered the use of Open Days to get undergraduate students to enrol on the Masters Programmes.

The department also considered the following measures to induce enrolment:

- ≈ Identify all the Technical Schools in the ten regions of Ghana
- ≈ Consider the accredited technical institutions whose students could be absorbed to pursue Construction and Wood Programmes at COLTEK
- ≈ Deploy staff to talk on enrolment and

departmental programmes with students in the technical schools

- ≈ Meet the Principals of the technical institutions for discussion on departmental programmes and enrolment
- ≈ Accepting the Intermediate NAPTEX Certificate for admission into undergraduate programmes
- ≈ The department would dialogue with IEDE to use its Centres for Construction and Wood Programmes
- ≈ Develop the TVET Distance Centres outside Kumasi
- ≈ Introduction of innovative programmes like Roof Technology, Civil Engineering and Furniture Design and Production

New Programmes for the department

The department is expanding the undergraduate programmes. In view of this, the following programmes are being compiled to be submitted to the Academic Committee:

- ≈ B.Sc. Roof Top Technology
- ≈ B.Sc. Furniture Design and Production
- ≈ B.Sc. Civil Engineering

Affiliation Efforts

The Department of Construction and Wood Technology Education has joined forces with the other departments to develop the following courses for the Mampong College of Education:

- ≈ Construction Materials
- ≈ Wood Materials
- ≈ Design and Realization



FACULTY OF VOCATIONAL EDUCATION

OVERVIEW

The Faculty of Vocational Education is made up of two departments namely:

- ≈ Department of Catering and Hospitality Education
- ≈ Department of Fashion Design and Textiles Education

ACTIVITIES AND EFFORTS GEARED AT ACHIEVING THE STRATEGIC PLAN

During the period under review, the Faculty undertook various activities which moved the Faculty forward in pursuit of its core mandate for the development of vocational education. This included:

- ≈ Conference – three lecturers from the faculty attended international conference.
- ≈ Public exhibition of creative fashion and textile products.
- ≈ Food bazaar to promote indigenous Ghanaian dishes.
- ≈ Three industrial visits were organized for the students.
- ≈ A staff on study leave successfully completed her PhD programme and resumed.

ACADEMIC PROGRAMMES

The Faculty, through its departments, run full-time, distance and sandwich undergraduate and postgraduate degree programmes in vocational education.

Regular undergraduate programmes

- ≈ BSc. Catering and Hospitality Education
- ≈ BSc. Fashion Design and Textile Education

Distance undergraduate programmes

- ≈ BSc. Catering and Hospitality Education
- ≈ BSc. Fashion Design and Textile Education

Sandwich postgraduate programmes

- ≈ M.Tech Catering and Hospitality Education
- ≈ M.Tech Fashion Design and Textile Education

PROJECTION

- ≈ The establishment of a production unit

DEPARTMENT OF CATERING AND HOSPITALITY EDUCATION

INTRODUCTION

The Department of Hospitality and Tourism Education runs Catering and Hospitality programmes of the College of Technology Education, Kumasi. Its mandate is to prepare graduates to teach Hospitality courses in basic, secondary and tertiary institutions in Ghana. The department aims at equipping both professional and non-professional Vocational Teachers with the requisite knowledge, skills and pedagogy that would enable them to teach effectively at the various levels of education.

ACADEMIC PROGRAMMES

Regular Programmes

≈ BSc. Catering and Hospitality Education

Distance Programmes

≈ BSc. Catering and Hospitality Education

Sandwich Programmes

Master of Technology Education (MTech)
Catering and Hospitality

STAFFING

The total staff strength of the department during the year under review was 8. These include full-time, part-time, staff on study leave and an Administrative staff. The breakdown is as follows:

≈ Number of New Staff that assumed duty during the year under review was three. This included one full-time and two part-time lecturers

≈ Staff development: Currently two Lecturers are on study leave. One of them studying Food Science Technology and the other studying Hospitality Management.

VISIT/ EXCURSIONS:

Students visited Golden Bean and Excelsa Hotels. The purpose of the excursion was to examine the operations and activities of the various Housekeeping, Food Production and Front Office units of the Hotels, to enhance student's knowledge and understanding of the real hospitality world.

EXHIBITION

During the year under review the department in collaboration with the faculty, organized two Food bazaars (Regular and Distance level 400 students). The purpose of the bazaars was to "Promote Indigenous Ghanaian Dishes that have connections to teaching and learning". Students used the knowledge acquired to come out with additional products like Pear mayonnaise, prekese drink and dawadawa spices.


ACHIEVEMENTS

≈ The department now has offices for staff and this has provided staff with better working environment.
≈ During the period under review, the department was able to secure a practical training room and some equipment to support practical training for student

PROJECTIONS

≈ Set up a production Unit and restaurant.
≈ Set up training in short courses (three months duration) for skills development in areas of Hospitality and Tourism management, Food Hygiene and Safety for Hotels, Hospitals, and Restaurants and bar operators in the Kumasi Metropolis.





DEPARTMENT OF FASHION DESIGN AND TEXTILES EDUCATION

ACADEMIC PROGRAMMES

Regular Programmes

≈ B.Sc. (Fashion Design and Textiles Education)

Distance Programmes

≈ B.Sc. (Fashion Design and Textiles Education)

Sandwich Programmes

≈ M. Tech. (Fashion Design and Textiles)

STAFFING DEVELOPMENT

One lecturer has been granted study leave to pursue a PhD programme in Fashion Design on a full time basis.

EDUCATIONAL VISIT

The department organized educational trips to Jenesus Clothing, Lydia Fashion,

Bonwire Weaving Centre, Adanwomase Weaving Centre and Ntonso Dyeing and Weaving Centres for the Master of Technology Education students on July 15, 2015 to help reinforce their learning. An educational trip was also organized for regular students to Bonwire, Adanwomase and Kumasi Cultural Centre on April 13, 2016 to help them learn more from the textile production centres.

EXHIBITION

Final year regular undergraduate students organized a public exhibition on the Kumasi Campus of the University on April 6, 2016 to display a number of creative fashion and textile products. The theme of the exhibition was "Creativity and development in vocational education". The artifacts included dresses, wedding gowns, hats, bags, footwears, fabric prints and dyed fabrics.

ACHIEVEMENTS

- ≈ Thirty-six (36) and fifteen (15) Master of Technology (MTECH) students of the department graduated in the 1st Session (November 2015) and 2nd Session (April 2016) of the 20th Congregation of the University, respectively.
- ≈ Furnished the departmental general office and the examinations office with office equipment
- ≈ Obtained a second fashion laboratory on the TL block (TL6) of COLTEK for practical lessons.

ACTIVITIES

The department is responsible for the decoration of the College's ceremonial venues for official functions.

PROJECTIONS

- ≈ Refurbish the two laboratories of the department.
- ≈ Establish production unit for income generation
- ≈ Embark on active collaborative research to boost the research publications of staff.

CHALLENGES

- ≈ Inadequate workshop equipment for teaching and learning.
- ≈ Inadequate number of full-time teaching staff.



**COLLEGE OF
LANGUAGES EDUCATION
AJUMAKO**



REGISTRY

INTRODUCTION

The College of Languages Education of the University of Education, Winneba was inaugurated in August 2010. Currently, it houses Administrative Offices and four Academic departments which make up the Faculty of Ghanaian Languages Education. The Administrative Offices comprise the office of the Principal, Registry, Finance, Internal Audit, Procurement, Library, Security, Health Services (Clinic), ICT unit, Estate/Hall and the Works and Maintenance department.

This report captures the Registry section of the College of Languages Education, Ajumako, which is headed by the College Registrar. It comprises the College Registrar's Secretariat, Students' Records Office, Reception, Clinic and the Security office.

ACTIVITIES

The Registry section of the College of Languages Education as part of achieving the vision and mission of the University, engaged in the following activities:

- ≈ The entrance examination for mature applicants for the 2015/2016 academic year was conducted successfully. This led to a significant increase in Student enrollment for the Faculty.
- ≈ On 15th October, 2015, Matriculation was held at the Ajumako Campus to admit students to various degree programmes in the Faculty.
- ≈ The statue at the frontage of the administration block was replaced with an academic giant.
- ≈ The Principal's office was refurbished.
- ≈ Organized orientation for fresh students for

the 2015/2016 academic year.

- ≈ Facilitated the conduct of the entrance examination for mature applicants for the 2016/2017 academic year on April 1st and 2nd 2016
- ≈ Facilitated the setting up of a well-furnished Video Conferencing Room
- ≈ Established a help desk for second semester (2015/2016 academic year) registration the ICT center from 25th-29th January, 2016. It was to assist students in their registration due to the internet challenge on Campus.
- ≈ A prepaid telephone was purchased for the security office for emergency calls.
- ≈ Tiling of floor and fixing of ceiling were completed at the security office.
- ≈ The University clinic successfully conducted medical examination for fresh students in September 2015 and for level 300 students in March 2016
- ≈ The Senior Nursing Officer and the Health Extension Workers were trained by St John Ambulance in Emergency Medical Response with Ambulance Aid and Emergency Response.

STAFFING

The staff strength of the registry section is thirty-nine (39) comprising of thirty-three males and six females.

STAFF DEVELOPMENT

The security staff undertook a training programme on the listed topics to enrich their knowledge:

- ≈ Discipline
- ≈ Statutes
- ≈ UEW security policy
- ≈ Key duties of a security guard
- ≈ General conduct of security personnel
- ≈ Prevention and detection of fires



ACHIEVEMENTS

- ≈ A restaurant has been established at the guest house.
- ≈ The Security team provided effective security service which promoted a conducive atmosphere for residents as well as for teaching and learning on Campus.

PROJECTIONS

- ≈ Construction of additional blocks of residence for the students.
- ≈ Construction of additional bungalows to house lecturers and other senior members.
- ≈ Renovation of the Principal's bungalow.
- ≈ Refurbishment of the reception at the Registry of the College.
- ≈ Set up an office for Counseling Services on campus.
- ≈ Upgrade the status of the Health facility.
- ≈ Organization of security awareness and prevention programs for students and staff.
- ≈ Expansion of bed capacity at the clinic and also obtain NHIS accreditation

CHALLENGES

- ≈ Inadequate number of staff.
- ≈ Inadequate accommodation for staff and students.
- ≈ Bad streets on campus.
- ≈ Inadequate number of buses
- ≈ Inadequate office space.
- ≈ Lack of a laboratory, equipment and gadgets to enable the provision of quality healthcare at the clinic.
- ≈ Poor lighting system on campus

FACULTY OF GHANAIAN LANGUAGES EDUCATION

INTRODUCTION

The Faculty of Ghanaian Languages Education was established out of the splitting up the erstwhile Faculty of Languages Education into two separate faculties in August 2015. The Faculty has four (4) departments namely;

- ≈ Department of Akan-Nzema Education
- ≈ Department of Gur-Gonja Education
- ≈ Department of Ga-Dangme Education
- ≈ Department of Ewe Education

The faculty is poised on exploring best ways to make our Ghanaian Languages attractive and marketable.

VISION

The faculty aspires to be a centre of excellence for research and the training of qualified Ghanaian Language teachers.

MISSION

To train professional Ghanaian Language teachers for both the secondary and tertiary levels of education and equip them with the critical and analytical skills needed to conduct research and also to teach

ACADEMIC PROGRAMMES

- ≈ B.A. (Twi Education)
- ≈ B.A. (Twi with either English, French, Linguistics or German Education)
- ≈ B.A. (Fante Education)
- ≈ B.A. (Fante with either English, French, Linguistics or German Education)
- ≈ B.A. (Nzema Education)
- ≈ B.A. (Nzema with either English, French, Linguistics or German Education)
- ≈ B.A. (Gurune Education)
- ≈ B.A. (Gurune with either English, French, Linguistics or German Education)
- ≈ B.A. (Gonja Education)
- ≈ B.A. (Gonja with either English, French, Linguistics or German Education)
- ≈ B.A. (Dagaare Education)
- ≈ B.A. (Dagaare with either English, French, Linguistics or German Education)
- ≈ B.A. (Kasem Education)
- ≈ B.A. (Kasem with either English, French, Linguistics or German Education)
- ≈ B.A. (Dabgani Education)
- ≈ B.A. (Dabgani with either English, French, Linguistics or German Education)
- ≈ B.A. (Kusaal Education)
- ≈ B.A. (Kusaal with either English, French, Linguistics or German Education)
- ≈ B.A. (Ewe Education)
- ≈ B.A. (Ewe with either English, French, Linguistics or German Education)
- ≈ B.A. (Ga Education)
- ≈ B.A. (Ga with either English, French, Linguistics or German Education)
- ≈ B.A. (Dangme Education)



- ≈ B.A. (Dangme with either English, French, Linguistics or German Education)
- ≈ M.A. Ghanaian Languages Studies
- ≈ MPhil. Ghanaian Languages Studies

ACTIVITIES GEARED TOWARDS THE ACHIEVEMENT OF THE STRATEGIC PLAN

The following activities were undertaken;

- ≈ Organized a retreat on research to help boost the publications of lecturers and hence improve the caliber of staff in the faculty.
- ≈ Procured ICT equipment for administrative offices to help ease administrative bottlenecks that arise as a result of the absence of these equipment.
- ≈ Set up committees to draft new marketable programmes

ACHIEVEMENTS

- ≈ The entrance examination for mature applicants for the 2016/2017 academic year was conducted successfully. This led to a significant number of increase in the enrollment for the faculty
- ≈ Members of the faculty participated the 2015 edition of Linguistics Association of Ghana (LAG) conference which was hosted by the Department of Modern Languages and the Department of English, (KNUST) on 27th to 29th July, 2015.
- ≈ Members of the faculty participated and presented papers at a colloquium themed:

- ≈ “Language of Education in Ghana: Is the mother tongue still relevant?” on 28th October, 2015 organized by the Language Centre, University of Ghana and the Central University College, Ghana
- ≈ A retreat was organized by the Faculty of Ghanaian Languages Education on the 4th of November, 2015 at Nsaakoah Hotel at Ajumako Onwane to discuss the progress of the new faculty.
- ≈ Departments within the faculty prepared documents for the re-accreditation of the various academic programmes

CHALLENGES

- ≈ Inadequate ICT facilities in the departments to facilitate administrative work, teaching and research.
- ≈ Poor internet connectivity
- ≈ Ageing staff
- ≈ Inadequate funds for projects in the various departments.
- ≈ Dwindling number of students in some departments.
- ≈ Inadequate staff
- ≈ Absence of a language laboratory

PROJECTIONS

- ≈ Development of collaborative research activities with other institutions.
- ≈ Establishment of a mentoring system so that the experienced lecturers will mentor new lecturers in research and in teaching.

DEPARTMENT OF EWE EDUCATION

INTRODUCTION

The Department aims at growing to become a teaching and research center of excellence that will produce competent teachers of Ewe, as well as experts who will offer relevant advice to government and other organizations on language policies. We will continue to serve as an established center of the study of Ewe, as well as to sustain and protect the integrity of the language and culture of the Ewe speaking people of Ghana, ensuring that it responds to the current needs of globalization and technology.

ACADEMIC PROGRAMMES

- ≈ Bachelor of Arts (Ewe Education)
- ≈ Bachelor of Arts (Ewe with English Education)
- ≈ Bachelor of Arts (Ewe with Linguistics Education)
- ≈ Bachelor of Arts (Ewe with French Education)
- ≈ Bachelor of Arts (Ewe with German Education)
- ≈ MA Ghanaian Languages (Ewe Education)
- ≈ M.Phil Ghanaian Languages (Ewe Education)

STAFFING DEVELOPMENT

One lecturer is currently on study leave pursuing his PhD in Applied Linguistics, specializing in Phonetics and Phonology.

SERVICE TO THE COMMUNITY

- ≈ Two members of the teaching staff are currently writing Ewe Course books for Basic 1 to JSS 3 to be published by the Masterman Publications and adopted by GES for the study of Ewe in Basic schools in Ghana

PROJECTIONS FOR NEXT ACADEMIC YEAR

- ≈ Mounting of Diploma in Ewe (Sandwich) and Certificate/Diploma in Translation, Interpretation and Broadcasting
- ≈ organizing outreach programs to advertise the department to potential entry applicants.

DEPARTMENT OF GUR-GONJA

INTRODUCTION

The Department of Gur-Gonja Education is one of the departments in the Faculty of Ghanaian Languages Education at the College of Languages Education, Ajumako. The department is the last of the Ghanaian Languages departments that was moved from Winneba to the College of Languages Education, Ajumako, in August 2014.

ACADEMIC PROGRAMMES

- ≈ B.A. (Dagaare Education)
- ≈ B.A. (Dagbani Education)
- ≈ B.A. (Gonja Education)
- ≈ B.A. (Gurenɛ Education)
- ≈ B.A. (Kasem Education)
- ≈ B.A. (Kusaal Education)

Geographically, all these languages and their speakers are mostly found in the three northern regions of Ghana. The student population of the department currently stands at Nine hundred and fifty three (953), made up of Nine Hundred and Forty three undergraduate students and Ten (10) postgraduate students. Student numbers in each language unit vary with the least being thirty-five (35) and the highest being four hundred and forty five (445).

STAFF ISSUES

- ≈ One lecturer is on study leave pursuing a PhD at the University of Ghana, Legon. Another lecturer is also on DAAD scholarship with study leave with pay pursuing a PhD in Linguistics tenable at the University of Frankfurt, Germany.
- ≈ The department has identified some potential young graduate students who are on our graduate programme and are being mentored to be recruited after graduation.
- ≈ Two newly appointed Assistant Lecturers; **Mr. Abdul-Hakim Umar** (Kasem Unit) and **Mr. Kenneth Bodua-Mango** (Gonja Unit) assumed duty in the department in January 2016.

RESEARCH ACTIVITIES

The department is also engaged in research activities to document most aspects of the oral literature and linguistic resources in the languages taught in the department and the other Gur languages that are not taught in our department. Our aim is to collect, edit, and publish most of these materials for use by our students.

RESEARCH GRANT

The department won a research grant from DFID under the supervision of Crown Agents in Ghana to undertake quality assurance evaluation of literacy and numeracy learning materials designed in eight languages (*Dagaare, Dagbani, Gonja, Gurenɛ, Kasem, Likpakpaanɩ, Ewe, and Asante Twi*) for the Complementary Basic Education (CBE) programme. The project is a collaboration between the Government of Ghana and DFID.

ENROLMENT DRIVE

Efforts to improve student enrolments were undertaken by staff of the department. Vigorous sensitization programmes in the various language communities using radio and our alumni networks to campaign for students to apply to study these languages were carried out. The department also held open-days to interact with potential applicants. These efforts led to increased enrolments of between 30% and 70% in the various units within the department for the past three years.

COMMUNITY SERVICE

Two lecturers provided consultancy service for the development of the Sisaali Unified Orthography which was published and launched in December 2015.

SEND-OFF PARTY FOR RETIREES

The department successfully organised a send-off party for members of the staff who retired from active service between 2008 and 2015. They were each given a Citation.

PROJECTION

- ≈ Develop and introduce B.A. programmes in *Sisaali* and *Likpakpaanɩ*.





WINNEBA CAMPUS





SCHOOL OF CREATIVE ARTS

OVERVIEW

The School is equally committed to ensuring that students strive for and maintain academic excellence in their various fields of specialization in the Arts. In addition, the School prepares students in the Arts as educators, as managers in the promotion of arts and culture and as artists and artistes who can exploit creative and innovative environments to generate new ideas. As a result students are equipped with broad and diverse general knowledge deemed essential for reflective professional artists and artistes. Accordingly, the School ensures efficient and valuable administrative support for the constituent academic departments. The School of Creative Arts comprises four academic departments, namely:

- ≈ Department of Art Education
- ≈ Department of Graphic Design
- ≈ Department of Music Education
- ≈ Department of Theatre Arts

ACADEMIC RESEARCH PROGRAMMES OFFERED DURING THE YEAR

Undergraduate programme

- ≈ Certificate (Art Education) - Sandwich
- ≈ Certificate (Graphic Design) - Sandwich
- ≈ Certificate (Music- Sandwich)
- ≈ Diploma (Art Education) - Sandwich
- ≈ Diploma (Graphic Design) - Sandwich
- ≈ Diploma (Music)- Sandwich
- ≈ Diploma (Theatre Arts)
- ≈ B. A. (Art Education)
- ≈ B. A. (Theatre Arts)
- ≈ B. A. (Graphic Design)
- ≈ B. A. (Music Education)
- ≈ Bachelor of Music (B.Music)

Post-graduate programme

- ≈ M. A. (Music Education)
- ≈ M. Phil. (Music Education)
- ≈ M. Phil. (Music Composition)
- ≈ M. A. (Arts and Culture)
- ≈ M. Phil. (Arts and Culture)
- ≈ PhD (Arts and Culture)



DEPARTMENT OF ART EDUCATION

INTRODUCTION

The Department of Art Education is one of the four departments in the School of Creative Arts which offers a 4-year Bachelor of Art Education. The department comprises of nine Units, namely: Ceramics, Sculpture, Graphic Design, Picture Making, Basketry, Jewellery and Leatherwork and Textiles and newly created Textile Design and Fashion Studies Education Unit.

Graduates who successfully complete the programme are equipped with relevant skills and knowledge to enable them teach art effectively and competently in basic and second cycle institutions in Ghanaian schools.

OBJECTIVES

The basic objectives of the programme are to:

- ≈ Equip students with the basic knowledge, analytical skills and methodologies in teaching and managing art related institutions and organizations.
- ≈ Produce art graduates capable of identifying, designing and manipulating the local resources and apply them to teaching and learning.
- ≈ Produce a teacher capable of teaching art in Junior and Senior High School levels.
- ≈ Equip students with the knowledge and competencies in conducting research and research reporting in Art Education.
- ≈ Inculcate in graduates the desire to use and promote traditional and contemporary Ghanaian visual symbols in the global market.

NEW WORTHY DEVELOPMENTS

- ≈ The department's staff common room has now been upgraded to a conference room
- ≈ The department received 50 pieces of desk top computer for its Multimedia Laboratory
- ≈ An Electric Kiln has been successfully converted to Gas and tested.
- ≈ Five Clay Pits have been constructed to enhance teaching and learning.
- ≈ One (1) piece of Pug Mill has been procured to enhance teaching and learning
- ≈ A unit for Textiles Design and Fashion Studies was created and furnished with furniture and office equipment
- ≈ Textile Design and Fashion Studies Education programme was started
- ≈ Five Units of WCs and three units of Urinal were renovated for students use

ACADEMIC PROGRAMMES

- ≈ B. A. (Art Education) Full-Time
- ≈ B. A. (Textile Design and Fashion Studies) - Full-Time
- ≈ 2-Year Certificate (Art Education) – Sandwich
- ≈ 2-Year Diploma (Art Education) - Sandwich

STAFF REQUIREMENTS

- ≈ Lecturers with specialization in Painting, Drawing, Ceramics, Jewellery, Leatherwork, and Basketry would be needed to augment staff strength to help mount and run MA/MFA/M.Phil in Art Education.
- ≈ Senior Technicians are needed in Leatherwork, Macramé in Basketry, Jewellery, and Painting.
- ≈ Studio Assistants are needed in Leatherwork, Jewellery, Basketry and Painting.
- ≈ Interpreters with preferably Art background for Hearing Impaired Students.
- ≈ Models are needed for Painting and Drawing practical lessons

DONATION

The department presented the following items to the former Vice Chancellor, Prof. Akwasi Asabere-Ameyaw on Tuesday, 5th April, 2016 at the Conference Room of the department;

- ≈ Sculpture of his Bust
- ≈ Flower Pot
- ≈ Car Seat Mat
- ≈ Sets of Jewellery

VISIT/EDUCATIONAL TRIP

- ≈ Students from Yilo Krobo Senior High School, Somanya visited the department on Tuesday, 17th and Wednesday, 18th November, 2015.
- ≈ Educational tour embarked on by Drawing Students on Monday, 22nd February, 2016 at Central and Western Coastlines. Out of three (3) groups only one (1) was able to go on the trip due to unavailability of buses.
- ≈ Level 100 History of Art students embarked on an educational trip to Kwame Nkrumah Memorial Park, Centre for National Culture and Artiste Alliance,
- ≈ Students from St. Thomas Aquinas Senior High School, Accra on a Field Trip visited the department on Friday, 12th February, 2016.

EXHIBITION

- ≈ The department mounted an exhibition to grace the 20th Congregation from Thursday,



- ≈ 12th to Saturday, 14th November, 2015 at the Faculty Block.
- ≈ The Art Society (ARTSOC) mounted 2 separate exhibition in May 2015 and May 2016 during their Society week.

CHALLENGES

- ≈ Lack of office accommodation for staff.
- ≈ Lecturer student ratio is high
- ≈ Inadequate Studios/Laboratory and Workshop
- ≈ Inadequate Studio Equipment.
- ≈ Inadequate number of supporting staff. (i.e. Technicians, Departmental Assistants, Studio Assistants, Traditional Carvers/Weavers).

PROJECTIONS

- ≈ Commencement of MA and M.Phil Art Education
- ≈ Upgrading of Painting and Sculpture Units into a Department of Fine Art
- ≈ Procurement of adequate studio equipment
- ≈ Renovation of studios
- ≈ Procurement of adequate ICT and studio equipment
- ≈ Exploring wider avenues for income generation ventures
- ≈ Improving studio and infrastructural facilities
- ≈ Improving library facilities
- ≈ Encouraging collaborative research activities
- ≈ Encouraging local and external linkages
- ≈ Expand and strengthen graduate studies

DEPARTMENT OF GRAPHIC DESIGN

INTRODUCTION

The Department of Graphic Design since its inception in 2007 has persisted in the delivery on its mandate of providing opportunities for the study of an internationally recognized Bachelor of Art level programme in theory and practice of Graphic Design. It continues to provide opportunities for the production of a sustained body of creative graphic design works, and to develop appropriate research skills. The department, within its short time of existence, has turned out a number of quality industry-ready graphic design graduates who are functioning adequately in the solution of visual communication problems nationwide.

ACADEMIC PROGRAMMES

- ≈ Certificate (Graphic Design) – Sandwich
- ≈ Diploma (Graphic Design) – Sandwich
- ≈ B. A. (Graphic Design)

ACTIVITIES

- ≈ Conducted research and explorative studies in current Graphic Design trends.
- ≈ Provided Industrial and Entrepreneurial Skills Training for students.
- ≈ Attached students to industries for world of work experience.

COMMUNITY SERVICE

- ≈ Designed numerous books/programme covers and artefacts for the University.
- ≈ Moderated examination questions of some Polytechnics in Ghana.
- ≈ Designed quality Teaching and Learning Material for Pre-Tertiary institutions.

CHALLENGES

- ≈ Inadequate designing machines and equipment.
- ≈ High lecturer/student ratio.
- ≈ Inadequately resourced computer laboratory.

EDUCATIONAL VISITS/EXCURSION

Students visited a number of printing presses and media houses in Accra, Kumasi, Takoradi and Cape Coast to experience the relationship between theoretical concepts studied in class and their practical applications in the industries.

EXHIBITION

The Department of Graphic Design together with the Department of Art Education mounted an exhibitions as part of the University's 20th congregation.

ACHIEVEMENTS

- ≈ Some of our students took part and won awards in design competitions organised by the Graphic Design Awards.
- ≈ The department took delivery of some professional cameras and studio equipment to enhance quality delivery.
- ≈ Efforts were intensified towards equipping the department's Multimedia Laboratory with the necessary fixtures and equipment befitting its functions in our academic programmes.

PROJECTIONS

- ≈ Initiation of collaboration and exchange programmes with the University of Johannesburg.
- ≈ Organisation of first international Graphic Design Conference in collaboration with Graphic Design Awards, Ghana.
- ≈ Recruitment of personnel to enhance teaching, learning and research activities.
- ≈ Establishment of linkages with other Graphic Design industries.
- ≈ Procurement of studio equipment including graphic tablets, audio systems, Apple Macintosh computers and professional cameras for multimedia authoring and production.
- ≈ Introduction of Bachelor of Art programme in Animation
- ≈ Introduction of MA/M.Phil. in Visual communication studies

DEPARTMENT OF MUSIC EDUCATION

INTRODUCTION

The department seeks to train and equip students with relevant skills to teach musical arts in Ghanaian schools as well as train general musicians with appropriate skills to pursue the wide range of careers available in Music.





ACADEMIC PROGRAMMES

The department currently runs the following regular programmes:

- ≈ Diploma (Music)
- ≈ Bachelor of Music
- ≈ B. A. (Music Education)
- ≈ M. A. (Arts and Culture)
- ≈ M.Phil. (Music Composition/Education)
- ≈ M.Phil. (Arts and Culture)
- ≈ PhD (Arts and Culture)

ACTIVITIES

2015 Festival of Final Compositions

The original compositions of final year music students were performed for the public from May 12-14, 2016. Performing groups came from all parts of Ghana and the audience included students from Mando Senior High School, Swedru School of Business, Good Shepherd International School from Kasoa and the University community.

Christmas Concert

The department presented 2015 Christmas concert dubbed **Saviour of Man** on 10th December, 2015 at the Amu Theatre, Central Campus. The concert was highly patronized by the university community. The arrival of the orchestral instruments from the UK provided the opportunity for variety show at the concert.

Semester Musical Concert

In anticipation of the 2016 Presidential and Parliamentary elections the department presented a musical concert, **For Ghana's Sake** to the university community at the Amu Theatre, Central Campus on April 12, 2016. It was well patronized not only by the University community and people of Winneba, but also Heads and Directors of public institutions in the municipality.

Lunch Time concerts

As part of the Music department's effort to produce world-class music professionals holistically, a weekly Lunch-Time Concert series was instituted some few years ago continue to create a platform for hands-on

practical experience before an audience. The concert committee in the department continues to organize weekly concerts on Thursdays, 12:30-1:30 p.m. In series, year groups take turns to present items in the one-hour concert which usually attracts patronage from within and outside Central Campus. The department played host to Morgan International Community School from Agona-Swedru on 7th April, 2016 as exposure to potential music students.

GUSA games

The departmental Winds Band participated in the 24th GUSA games held at the University of Education, Winneba from January 2nd -15th, 2016. The band played Anthems of the competing institutions prior to the kick off of soccer matches and funfairs for winning teams. The Dance Band also featured at the Vice-Chancellor's lodge to entertain guests.

RESEARCH ACTIVITIES

Senior members of the department continue to participate actively and regularly in the faculty seminars held fortnightly. The seminars offer members opportunity to share and enhance their research and presentation skills. Monthly presentations at the departmental colloquium continue in high spirit. This exercise intends to give staff more opportunities to tidy up their papers for publication.

STAFFING

The department has fifteen (15) full-time lecturers out of which three (3) are on post-retirement contract and one (1) part-time lecturer. Senior members are however assisted by three (3) full time tutors and four (4) part-time tutors of various instruments.

STAFF RECRUITMENT/STAFF REQUIREMENTS

One part-time Célló /Guitar instructor and one keyboard tutor were recruited in February, 2016. However, we still need to beef up staff of Ethnomusicology (2), graduate level Composition (2), strings (Guitar, Violin, Viola, Cello-double bass) instructors (3) and pianists (2). In view of our desire to expand the options of African instruments available for students, we are scouting for senior level Dance

Lecturers (2) who can handle both the theory and practice of all aspects of dance.

STAFF DEVELOPMENT

Three (3) senior members have enrolled on the Ph.D in Arts and Culture programme.

BOOK DONATION

Books were donated by astute scholars in the field of Music to enhance academic work.

Donor	Title of book	Date
Prof. Kofi Agawu	Form and Meaning in Ewe Songs, A Critical Review.	19 th October, 2015
Prof. George W. K. Dor	"West African Drumming and Dance in North American Universities; An Ethnomusicological Perspective"	21 st October, 2015
Prof. Daniel Avorgbedor	The Oxford Handbook of Children's Musical Cultures (Campbell & Wiggins, 2013)	3 rd December, 2015
Asempa Publishers	Ghana Praise	28 th May, 2016

WORKSHOP ON CONDUCTING CLASSICAL MUSIC

Ghana Art Music Society (GAMUS) and Conductors Without Borders (CWB) in collaboration with the Department of Music Education, UEW organized a workshop on

Conducting Classical Music at the Seminar Room, Central Campus on October 16, 2015. Five lecturers, sixty-seven participants made up of sixty-four students of the department and three local musicians attended the workshop which was facilitated by Professor Thierry Caren Lou Cooksey of Transylvania University and Director of Conductors Without Borders. This event brought together local African musicians and their foreign counterparts to share ideas and professional experience vital for personal growth, career and intellectual advancement.

WORKSHOP FOR MASTER DRUMMERS

The department invited two traditional drummers, Joseph Quaye and Emmanuel Tettey from James Town and Teshie, to share their expertise with drum instructors and lecturers (master drummers) in the African Music unit. The workshop was held on October 28, 2015 near the handball court, North Campus. It was very educative for staff

who were trained in the playing techniques on the newly acquired *kpanlogo* instruments.

PUBLISHING WORKSHOP

An invitation to academic publishing seminar was extended to the senior members of the department by the Music Department, University of Ghana, Legon. The workshop was attended by nine lecturers on December 3, 2015 and was held at the Seminar Room located at the School of Performing Arts. The resource person, Prof. Trevor Wiggins shared his expertise on how to improve publishing, where to publish musical works, what to write and how to get the frame of the work for publication.

PROJECTIONS

- ≈ Establishment of a state of the Arts ICT laboratory.
- ≈ Establishment of a standard recording studio.
- ≈ Establishment of a resident Dance Band.

COMMUNITY SERVICE

The African Ensemble, Winds Band and Dance Band of the department performed at all university functions.

DEPARTMENT OF THEATRE ARTS

INTRODUCTION

The Department of Theatre Arts, UEW seeks to train and equip students with relevant skills in the fields of Theatre and Dance. It also intends to equip teachers with knowledge and skills to teach theatre related subjects in Ghanaian schools. The department is also poised to advance the accumulated knowledge and skills in Ghanaian traditional culture and the development of Ghanaian contemporary arts and culture.

ACADEMIC PROGRAMMES

- ≈ B. A. (Theatre Arts)
- ≈ Diploma (Theatre Arts)

STAFFING

Currently the total number of staff at the department is fourteen (14), comprising eleven (11) teaching staff made up of nine (9) full time Lecturers and two part-time Lecturers, a Principal Administrative Assistant, a Drum instructor and a Senior Technician.

STAFFING REQUIREMENTS

- a. The department requires four (4) Lecturers in the following areas: Technical Theatre, one (1), Dance Studies one (1), Film Radio and Television, two (2).
- b. The department also requires one studio assistant to support the scenic design aspect of Theatre.

STAFF ON SABBATICAL APPOINTMENT

The department has one Associate Professor on sabbatical appointment from the University of Cape Coast; Prof. Victor Yankah. Prof. Yankah's tenure ends at the end of the 2015/2016 academic year.

COMMUNITY SERVICE

In line with the aims of the department to affect communities within and outside Winneba, several programmes were mounted within the year under review. The department successfully organized twenty five (25) community projects as part of staff and students' project in the areas of Theatre for Development, Event Management, Acting, Stage Directing and Playwriting which were aimed at educating, informing and transforming communities around Winneba. The titles of the projects and their venues are as shown below:

PROJECT	TITLE OF PROJECT	COMMUNITY	DATE
FOUR TFD PROJECTS (COMMUNITY THEATRE)	Enhancing Community Development through Education	Gomoa Onyadze	21 st February, 2016
	Creating awareness on the benefits of saving	Winneba Central Market	25 th February, 2016
	Parental Irresponsibility	Gomoa Okyereko	26 th February, 2016
	Domestic Violence	New Winneba	28 th February, 2016
THREE EVENT MANAGEMENT PROJECTS	Goals and Glows	Amu Theatre, Central Campus	1 st and 2 nd April, 2016
	A Night of Fusion	Forecourt of Amu Theatre, Central Campus	9 th April, 2016
	The Performer 2016	Amu Theatre, Central Campus	7 th May, 2016
DANCE PROJECT	Ukuthanda & Whispering from the Clouds	Amu Theatre, Central Campus	14 th – 16 th April, 2016
	TITLE OF PLAYS	PLAYWRIGHT(6)	
Six PLAYWRITING PROJECTS	Just One Night	Daniel Armah	
	A Case for the gods	David Kpobi	
	The Fruitless Tree	Kusi Mukaila	
	Tamia	Sylvia Andoh Gyanwah	
	In my heart	Kofi Adenyoh	
	After the Night	Daniel Manu Agyeman	

STAGE DIRECTING PROJECTS	PLAY	AUTHOR	DIRECTED BY	VENUE	DATE
	The Trials of a Husband		Dept. of Theatre Arts & Centre for National Culture (Cape Coast)	Amu Theatre	25 th and 26 th September, 2015
	Sikaman	Victor Yankah	Victor Yankah Johnson K. Edu	Amu Theatre	2 nd and 3 rd OCTOBER, 2015
	Embers of Love	Isaac Boakye Danquah	Patience Nukpezah	Amu Theatre, Central Campus	8 th - 10 th October, 2015
	Ananse in the Land of Idiots	Yaw Asare	Ernest Kwasi Amponsah & Samuel M. Yirenkyi	Amu Theatre, Central Campus	22 nd – 24 th October, 2016
	The School for Wives	Molière	Evans Asante	Amu Theatre, Central Campus	29 th – 31 st October, 2015
	Sons and Daughters	J. C. DeGraft	Samuel Afranie Yirenkyi	Amu Theatre, Central Campus	5 th – 7 th November, 2015
	Vagina Monologues		Abdul Karim Hakib (Lecturer, School of Performing Arts. University of Ghana, Legon)	Amu Theatre	21 st – 23 rd November, 2015
	Wedlock of the gods	Zulu Sofola	Emmanuel Nyarko	Amu Theatre, Central Campus	3 rd – 5 th March, 2016
	The Red Ants	Mr. Asiedu Yirenkyi	Felix Osei	Amu Theatre, Central Campus	10 th – 12 th March, 2016
	The Story Ananse told	Martin Owusu	James Danson	Amu Theatre, Central Campus	17 th – 19 th March, 2016
	Ananse Kwaku Ananse	Efo Kodjo Mawugbe	Vivian Adjeikaa Doe	Amu Theatre, Central Campus	24 th – 26 th March, 2016

The play **Embers of Love** was authored by a former student of the department Theatre Arts, UEW, Mr Isaac Boakye Dankwah. Prof. Kolawale Raheem of SACOST made a cash donation of Two Hundred Ghana Cedis (GH¢200.00) to the playwright to encourage and motivate students to produce more of such stage worthy plays.

MATINEE PERFORMANCE IN SENIOR HIGH SCHOOLS

As part of departmental plans to establish linkages with corporate and academic institutions, the Department of Theatre Arts within the quarter toured two Secondary Schools within the Eastern and Ashanti region with two stage productions. The schools were Oti Boateng Senior High School and Asewewa Senior High School.

DATE	PLAY	VENUE
14th February, 2016	Ananse in the land of Idiots	Oti Boateng Senior High School
25th March, 2016	Ananse in the land of Idiots	Asewewa Senior High School.

The move was to serve as a form of encouragement for students in the second cycle schools who might consider Theatre as a career which is in line with our departmental strategy of boosting our intake in subsequent years.

EDUCATIONAL TRIP, VISIT AND EXCURSIONS

In partial fulfilment of the department's core value to orient academia to practice, the following educational trips were undertaken in course of the 2015/2016 academic year:

S/N	PLACES VISITED	PURPOSE	DATE
1	Silver bird, Accra	To interact with Management of selected institutions about the organisation and management of mommoth indoor and outdoor events	22 nd September, 2015
2	National Theatre, Accra	To expose students to performance spaces and use of state-of-the-arts theatre equipment	5 th October, 2015
3	National Theatre, Accra	To participate in that year's National Theatre Festival so as to reinforce institutional affiliation and enhance departmental visibility and appeal	17 th October, 2015
4	Wli Water Waterfalls and surrounding tour sites in the Eastern Region	To enable students acquire practical experience of their area of study in relation to the Hospitality Industry and Management	23 th – 25 th April, 2016

EXHIBITION

The department successfully organized an exhibition as part of its departmental activity to showcase students' practical handiwork. The exhibition was part of the second semester examination for the course, Theatre Studio II (TDR 122).

ACHIEVEMENTS

Income Generation

The department mounted nineteen (19) productions within the semester. These stage productions for the year earned an amount of Ten Thousand, Four Hundred and Ninety Three Cedis (GH¢10,493.00) at the box office for the department and the University. The department will continue to participate in University and national assignments and mount more productions to earn income to

acquire more equipment for the Department of Theatre Arts and the University.

DEPARTMENTAL SEMINAR/TALK

In line with the department's strategy to expose its students to the working environment and the entire Arts and Entertainment Industry and also in a bid to get students acquainted with job opportunities available for graduates of Theatre Arts in the Arts and Entertainment Industry, the department hosted Mr. Maurice Ocquaye, a Consultant/Director, UNICEF Ghana to give a talk on the theme '**The Place of the Theatre Artist in the Corporate World**' on 25th September, 2015. Mr. Johnson K. Edu, a Lecturer and Counsellor of the Department of Theatre Arts, UEW also gave a talk on the theme "**Temperament in a Corporate Organization**" on Thursday, 24th October, 2015.

NEWSWORTHY DEVELOPMENTS

The Performer

The Performer is a special annual event intended to honour outstanding students from the department who have contributed immensely to productions and events during the academic year. This year's Performer was organized on 7th May, 2016 under the Chairmanship of Mr. Cyril Kpodo, (Lecturer, Department of Art Education). The programme witnessed the presence of Prof. Kolawale Raheem, (Ag. Head, SACOST), Prof. S. K. Asiedu-Addo (Dean, Faculty of Science Education), Lecturers and other distinguished individuals.

SACOST Shining Star Awards (17th May, 2016 - IERIS Conference Centre)

The Centre for School and Community Science and Technology Studies (SACOST), at the Institute of Educational Research and Innovation Studies (IERIS), UEW organized a special awards ceremony dubbed: **SACOST SHINNING STAR AWARDS** to honour some outstanding students of the department.

Congregational Performance

The department has earned the proud reputation of collaborating with the Department of Music Education to enrich august gatherings of the University with music and dance performances during Annual Congregations and Special Investitures.

DEPARTMENTAL COLLABORATIONS

The department collaborated with *Kweku Brown and Friends*, a musical group in the Department of Music Education to showcase musical performance on 9th September, 2015.

The department also collaborated with a musical group to mount a musical performance dubbed: **Ghana Meets Germany** which was held on 11th October, 2015.

PROJECTIONS

- ≈ Mount a full time Diploma and Bachelor of Arts in Dance Studies.
- ≈ Creation of computer laboratory for the department.
- ≈ Acquire professional RTV and film equipment for the department
- ≈ Setting up of a professional RTV editing studio
- ≈ Repackage the Theatre Arts programme to include Screen Arts.





FACULTY OF EDUCATIONAL STUDIES

INTRODUCTION

The Faculty of Educational Studies was established in 1994 to be at the fore front for the professionalization of graduates from the University of Education, Winneba.

The Faculty has five departments and one centre:

- ≈ Department of Special Education (including the Centre for Speech and Hearing Services and the Community Based Rehabilitation Unit)
- ≈ Department of Early Childhood Education
- ≈ Department of Basic Education
- ≈ Department of Psychology and Education
- ≈ Department of Educational Administration and Management
- ≈ Educational Resource Centre

ACADEMIC PROGRAMMES

- ≈ Certificate (Pre-School Education)
- ≈ Certificate (Sign Language)
- ≈ Diploma (Sign Language)
- ≈ Diploma (Community Based Rehabilitation and Disability Studies)
- ≈ Diploma (Early Childhood Education)
- ≈ Diploma in Education
- ≈ Post Diploma B.Ed (Community Based Rehabilitation and Disability Studies)
- ≈ Post Diploma B.Ed. (Guidance and Counselling)
- ≈ Post Diploma(Early Childhood Education)
- ≈ Post Diploma (Basic Education)
- ≈ B.Ed. (Special Education)
- ≈ B.Ed. (Basic Education)
- ≈ B.Ed. (Early Childhood Education)
- ≈ Post-Graduate Diploma (Audiology Education) – E-Learning

- ≈ Post Graduate Diploma (Education)
- ≈ Post Graduate Diploma(Braille Education)
- ≈ Post Graduate Diploma (Sign Language)
- ≈ M.Ed. (Educational Administration and Management)
- ≈ M.Ed. (Special Education)
- ≈ M.Ed. (School Supervision)
- ≈ M.Ed. (Guidance and Counselling)
- ≈ M.Ed.(Assessment in Special Education)
- ≈ M.Phil. (Guidance and Counselling)
- ≈ M.Phil. (Special Education)
- ≈ M.Phil. (Educational Administration and Management)
- ≈ M.Phil. (Basic Education)
- ≈ M.Phil. (Assessment in Special Education)
- ≈ PhD (Special Education)
- ≈ PhD (Guidance and Counselling)





THE DEPARTMENT OF BASIC EDUCATION

INTRODUCTION

The Department of Basic Education was established to train teachers to teach effectively at the Primary and Junior High School levels in Ghana's Educational System.

ACADEMIC PROGRAMMES

- ≈ B.ED (Basic Education) - Regular
- ≈ Post Diploma (Basic Education) - Sandwich
- ≈ Diploma (Education)

STAFFING ISSUES

- ≈ One English Lecturer assumed duty at the beginning of the second semester of 2015/2016 academic year.
- ≈ Eight lecturers have enrolled on the PhD

- ≈ programmes in various public universities in the country. This is in line with the University's policy of encouraging lecturers to pursue PhD programmes.

PROJECTIONS

- ≈ Restructuring of academic programmes. Subject specialisation is being considered to meet the requirements of Ghana Education Service.
- ≈ Introduction of Master of Education in Basic Education.

CHALLENGES

- ≈ Inadequate office space
- ≈ Insecurity at the old pavilion.

DEPARTMENT OF EDUCATIONAL ADMINISTRATION AND MANAGEMENT

INTRODUCTION

The Department of Educational Administration and Management was carved out of the Centre for Educational Policy Studies in 2014. The department currently researches into various aspects of educational administration and management.

ACADEMIC PROGRAMMES

- ≈ M.Ed. (Educational Administration and Management)
- ≈ M.Phil. (Educational Administration and Management).

ACTIVITIES

The department prepared a proposal for the mounting of Doctor of Philosophy programme in Strategic Leadership and Educational Policy Studies.

PROJECTIONS

- ≈ Mounting of the Ph.D. in Strategic Leadership and Educational Policy Studies(SLEPS) programme.
- ≈ Development of a proposal for a Master of Education/Master of Science programmes in Research and an M.Sc. programme in Educational Policy Studies.

CHALLENGES

- ≈ Inadequate staff .



DEPARTMENT OF PSYCHOLOGY AND EDUCATION

INTRODUCTION

The Department of Psychology and Education offers one (1) undergraduate degree and five (5) postgraduate degree programmes. It also functions as a servicing unit that offers core and professional education courses to all students of the University.

ACADEMIC PROGRAMMES

Regular Programmes	Sandwich Programmes
Post Diploma (B Ed) in Guidance & Counselling)	Post Diploma B. Ed. (Guidance & Counselling)
M Phil in Guidance & Counselling	M.Ed in Guidance & Counselling
Ph D in Guidance & Counselling)	M.Ed. (School Supervision)
	Post Graduate Diploma in Education (PGDE)

STAFFING

The staff strength of the department stands at twenty-five (25) consisting of two male Associate Professors, thirteen (13) Senior Lecturers comprising five females and eight males with six lecturers (all males) of which three are on study leave.

The department is in need of about seven (7) more teaching staff in the areas of Educational Technology, Curriculum, Educational Administration as well as Measurement and Evaluation.

SERVICE TO THE COMMUNITY

In view of the fact that counselling is one of the human service professions requiring broad based theoretical and practical knowledge, the department exposes students taking degrees in this field to a wide range of courses that will enable them function effectively in all human settings. The final year Post-Diploma (B.Ed.) in Guidance and Counselling students embarked on an outreach programme in various institutions in and around Winneba in March 2016 to organize their Counselling Practicum sessions to put what they have learnt in class into practice.

The outreach programmes were delimited to the following institutions and communities.

Group	Date	Venue	Topic
One	10 th March, 2016	Apam Senior High School, Apam	The impact of sex education on the SHS student and its counselling implications.
Two	11 th March, 2016	Andam Secondary Technical School, Kasoa	Mathematics made easy: A sure way to success.
Three	4 th March, 2016	Adzentem Junior High School, Gomoa Adzentem	The effect of domestic violence on pupil's school outcome
Four	18 th March, 2016	Winneba School of Business, Winneba	Alcoholism and academic performance; what every student must know.

VISIT

Prof Regis Chireshe, a visiting professor of the Department of Special Needs Education, from the Faculty of Education of the Great Zimbabwean University, paid a working and familiarization visit to the department between October and November 2016. The visit was to lay the foundation for a possible collaboration



between the University of Education, Winneba and the Great Zimbabwean University at Zimbabwe.

EXCURSIONS

The department, in collaboration with the Student Counsellors Association of Ghana (SCAG) of UEW organised and embarked on an educational trip on the 13th April, 2016 to the Mampong School for the Deaf, Akropong School for the Blind and Okuapemman Senior High School (Integrated). This trip formed part of practical activities the department offers for the students in their field of study and aimed at giving them exposure to the actualities of counselling situations on the field. The trip was also to enlighten students about learning experiences of the physically challenged and how counselling could impact their lives especially in an inclusive setting.

CHALLENGES

≈ inadequate funding for the practicum programme undertaken by students

DEPARTMENT OF SPECIAL EDUCATION

INTRODUCTION

The Department of Special Education of the University trains and prepares teachers to effectively manage and teach learners with special educational needs, such as, hearing impairments, visual impairments, and intellectual disabilities in special and inclusive schools. Students are trained to make the school curriculum accessible to learners with special needs, work as interpreters and translators for the deaf and hard of hearing, support those with low vision as well as the deaf-blind, and to work with those who have intellectual disabilities.

The department has a Centre for Hearing Assessment and Speech Services (CHSS), a Resource Center for the visually impaired, a Reading Resource Center for learners with reading difficulties, as well as a Centre for Community Based Rehabilitation and Disability Studies. The Center for Hearing and Speech Services provides practical training for students of the department who are pursuing courses in the education of learners with hearing impairments. The Center also provides services to the community by assessing people with hearing problems and providing hearing aids and counseling services to those that require them.

The Resource Center for the blind transcribes and embosses reading materials for the visually impaired from all departments in the University, whilst the Reading Resource Center offers intervention for school children in Basic schools in Winneba and surrounding areas with reading difficulties. Also, the department trains personnel for Community Based Rehabilitation programmes in Ghana and other countries in West Africa.

OBJECTIVES

The department seeks to do the following:

- Improve quality of teaching, research and publication in special needs education
- Promote Social Inclusion of persons with disabilities

OTHER UNITS IN THE DEPARTMENT

- ≈ Unit for the Education of the Visually Impaired (EVI)
- ≈ Unit for the Education of the Hearing Impaired (EHI)
- ≈ Unit for the Education of the Intellectually Disabled (EID)

ACADEMIC PROGRAMMES

- ≈ Certificate (Sign Language)
- ≈ Diploma (Sign Language)
- ≈ Diploma (Community Based Rehabilitation and Disability Studies)
- ≈ Post Diploma B.Ed (Community Based Rehabilitation and Disability Studies)
- ≈ B.Ed. (Special Education)
- ≈ Post-Graduate Diploma (Audiology Education) – E-Learning
- ≈ Post Graduate Diploma (Braille Education)
- ≈ Post Graduate Diploma (Sign Language)
- ≈ M.Ed. (Special Education)
- ≈ M.Ed. (School Supervision)
- ≈ M.Ed. (Assessment in Special Education)
- ≈ M.Phil. (Assessment in Special Education)
- ≈ M.Phil. (Special Education)
- ≈ PhD (Special Education)

COMMUNITY SERVICE

- The Head of Department, Dr. Yaw Nyadu Offei gave a public lecture on Childhood Hearing Loss at the Zion Church Hall at Winneba on March 3, 2016.
- The Centre for Hearing and Speech Services also organized a 2-day workshop on Hearing Screening for Special Education Resource Teachers in and around Winneba on 11th and 12th March, 2016.

ACHIEVEMENTS

- ≈ Thirty (30) students made up of Five (5) M.Phil and Twenty-Five (25) M.Ed students graduated from the department during the

- ≈ 1st session of the 20th congregation of the University in November , 2015.
- ≈ A total of seventeen (17) students made up of Three (3) PhD, One (1) M.Phil and Thirteen (13) M.Ed students also graduated from the department during the 2nd session of the 20th congregation of the University in April, 2016

DONATIONS

- ≈ Students of the Unit for the Education of the Intellectually Disabled donated books and teaching and learning materials to the Don Bosco Roman Catholic Girls School on March 28, 2016

PROJECTIONS

- ≈ Introduction of Executive Master's in Sign Language, Executive Master's in Transition Planning, M.Phil Speech Therapy and M.Phil in Audiology



CENTRE FOR HEARING AND SPEECH SERVICES

INTRODUCTION

The Centre for Hearing and Speech Services is the only facility in Ghana that offers In-Service training for resource teachers, rehabilitation officers and special educators on current trends in hearing assessment and diagnosis for school children. The Centre for Hearing and Speech Services (CHSS) of the Department of Special Education is located at the South Campus of the University of Education, Winneba. The Vision of the CHSS is to provide the best quality professional services for persons who have hearing and speech problems in Ghana and to become a centre of excellence in training skilled personnel (particularly teachers) for institutions that work with persons with hearing and speech impairments.

MAIN SERVICES

The services CHSS renders include:

- ≈ Pure Tone Audiometry
- ≈ Tympanometry
- ≈ New born screening
- ≈ Hearing Aids evaluation, fittings and repairs
- ≈ Ear impression and ear mold making
- ≈ Basic ear care services (ear wash).
- ≈ School Screening

ACADEMIC ACTIVITIES

Basic Audiometry lectures for Level 200 students and Clinical Practicum for Level 300 students in the EHI Unit of the Department of Special Education are held at the CHSS. With the help of a dedicated and experienced coordinator, tutors and volunteers at the CHSS, students are taken through hands-on intensive practical training in audiometric case history taking, otoscopy, pure tone audiometry and tympanometry to better place them in

a position to suspect and refer children and adults with hearing loss for further diagnosis and management in schools.

OTHER ACTIVITIES

In 2016, Thirty (30) resource teachers, special educators and rehabilitation officers were trained in a two-day workshop on current trends in hearing assessment by the Centre (CHSS). Participants were drawn from across various districts and municipalities in the Central Region of Ghana.

CHSS remains a core part of the University Medical team for the Screening of freshmen of UEW at the Winneba and Ajumako campuses. From 2001, the Centre has consistently ensured that all freshmen who are identified with hearing loss during the medical screening receive expert services to help them cope with their academic life on campus. In addition, the CHSS is opened to all walk-in patients from all over the country. There has been a rising number of referrals from major hospitals in the Central and Western Region to access the services CHSS provides to its patrons.

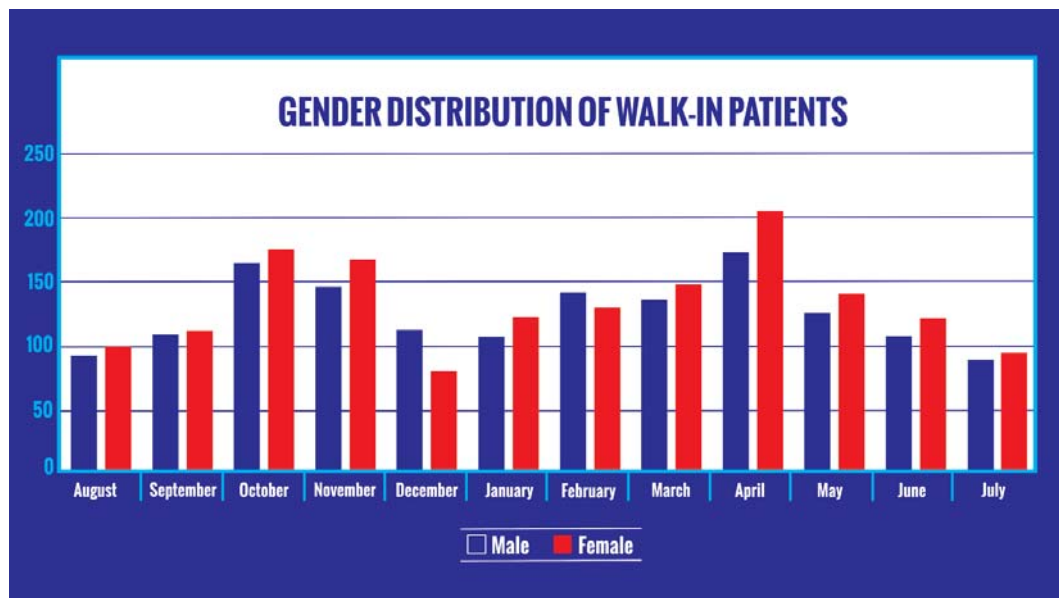
ATTENDANCE

Twelve Thousand Eight Hundred and Ninety-Seven (12,897) persons were attended to in the 2015/16 year under review.

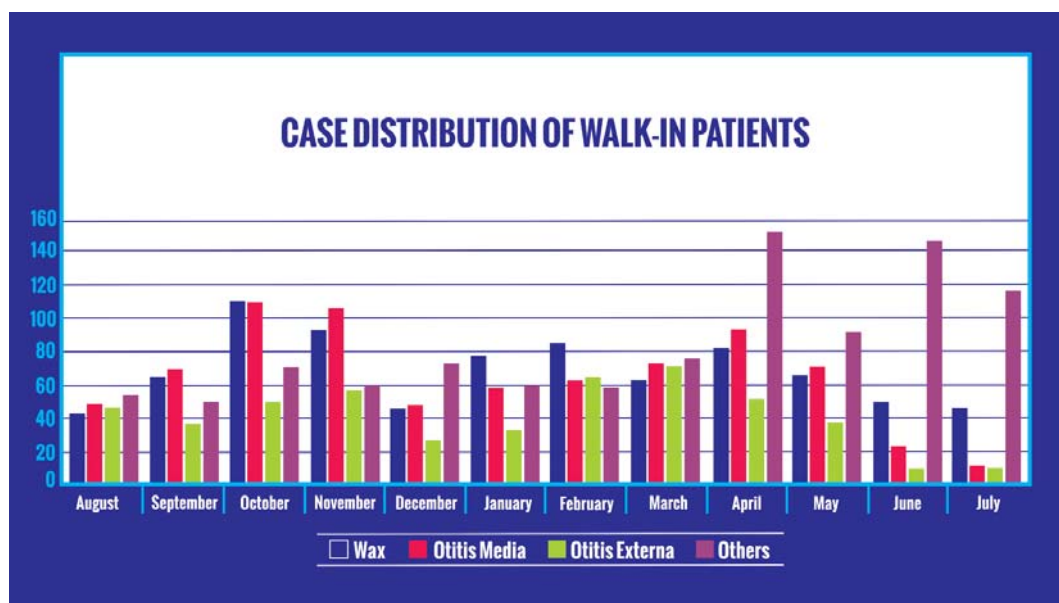
Category	Attendance	Percentage
Walk-in patients	3108	24.10%
Outreach and Community Service	2989	23.18%
Medical Screening (Regular)	3800	29.46%
Medical Screening (Sandwich)	3000	23.26%
Total	12897	100.00%

For the 2015/16 Academic year, the CHSS screened Three Thousand and Eight hundred (3800) freshmen for the regular session and Three Thousand (3000) freshmen for the sandwich session. Over the last year, the

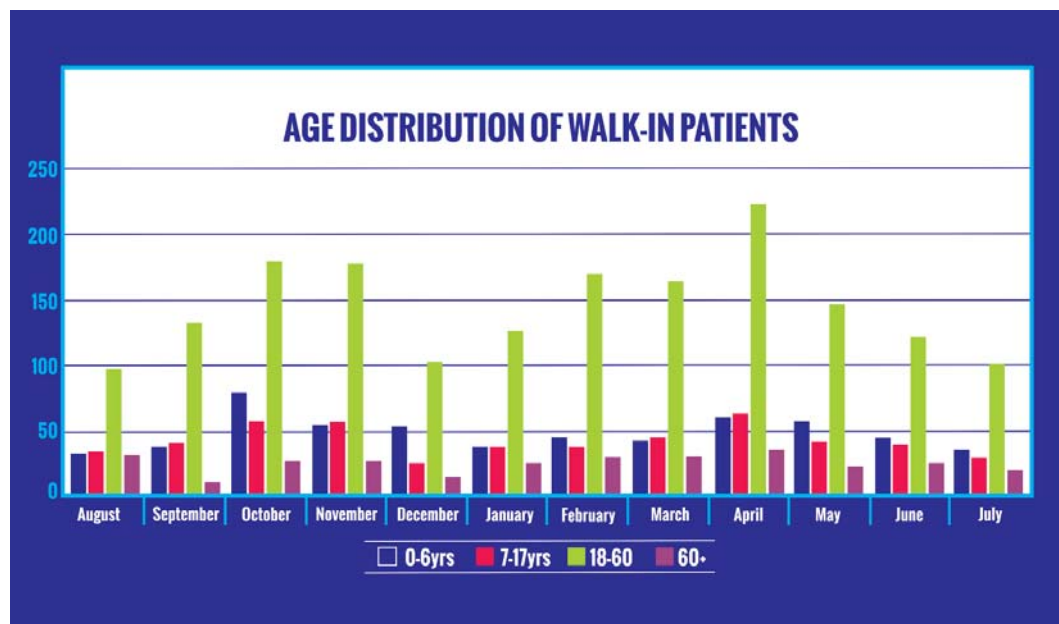
CHSS has attended to Three Thousand One Hundred and Eight (3108) walk-in patients comprising 1506 males and 1602 females. Summary of attendance is presented below:



Major cases which were attended to include wax impaction, Otitis Media, and Otitis Externa. Other cases included foreign body, eardrum perforations, hearing aid evaluation, speech delay evaluation and hearing loss. Management of these cases required fitting of amplification devices, referrals for speech therapy, educational counselling and school placements. The details of cases attended to are outlined below:



The age distribution to walk-in patients at CHSS is detailed below:



COLLABORATIVE OUTREACH AND COMMUNITY SERVICE

CHSS collaborated with the Rotary Club of Labone, Salvation Army Rehabilitation Centre-Agona Duakwa and the Ghana Education Service in Ga South to undertake basic ear care services at Gyinyinadze, Agona Asafo, and Kasoa respectively in the Central Region.

Details of community service are described below:

Community Service by Centre for Hearing and Speech Services

LOCATION	TOTAL
Ansafona	121
Asebu Amantendo	212
Moree Township	209
Duakwa Salvation Army	224
Agona Swedru Salvation Army	80
Aveldu Township	128

Nwomaso Township	180
Gomoa Fetteh Village of Hope	138
Abura Dunkwa Township	162
Gyinyinadze M/A Primary School	51
AME Zion School	164
Kasoa Amanfrom Cluster of Schools	187
Agona Nkran Islamic School	132
Tarbiyya Islamic MA JHS	170
Abakrampa Township	124
Kwaman Township	93
Asafo AEDA Primary	194
Kwamankese Methodist School	93
Nqleshie Amanfro	36
St. Peter's R/C Basic School	84
Calvary Christian Academy-Agona Swedru	57
Methodist Rafiki Village	150
TOTAL	2989

The facility also collaborated with:

- ≈ the Special Education Student Association (SESA) to organize free hearing screening at Abakrampa and Kwaman townships in the Central Region of Ghana as part of their week celebration;
- ≈ the Special Education Resource Team of the Ghana Education Service in Winneba as well as Ga South's cluster of schools, to undertake a mop-up screening and basic ear care services (for details of the schools see table below).
- ≈ with Hear Need Ghana and NGO to organised free hearing screening to school pupils in Winneba on the 3rd of March to mark the World hearing day.
- ≈ with the Salvation Army Rehabilitation Centre- Agona Duakwa to undertake a one-day basic ear care services at Agona Asafo in the Agona East District of the Central Region.

DONATIONS TO THE CHSS

During the 2015/16 year, the Centre for Hearing and Speech Services received a donation of three slightly used Audiometers and accessories from Professor Elisa Maroney of West Oregon University and her husband Frank to augment the audiological equipment available at CHSS.

CHALLENGES

- ≈ The Centre for Hearing and Speech Services remains understaffed, hence has to constantly rely on the services of volunteers to keep the facility running.
- ≈ There is a persistent difficulty in procuring state of the art equipment for activities at the Centre. Due to unavailability of adequate funding for the Centre, the centre continues to depend on donor support for equipment.
- ≈ Many pupils with speech problems are unaware of the speech training facility at the centre and sometimes report at later ages when speech correction becomes problematic.
- ≈ There is pressure on audiological equipment during student clinical practicum sessions leading to frequent break down of limited equipment at the Centre's disposal.

EDUCATIONAL RESOURCE CENTRE

INTRODUCTION

The Educational Resource Centre (ERC) was established in 1992 as a non-teaching academic service centre in the University to serve as a laboratory which supports the cardinal functions of the university. The ERC provides video recording and still photography for all official programmes and technical assistance in events management. The Centre also performs repair and maintenance of educational communication and media equipment.

ACTIVITIES

The ERC assisted students of the Department of Psychology and Education to record seven groups of Practicum videos in several schools and communities in the Central Region. The Centre collaborated with the Audio Visual Unit and Radio Windy Bay to provide Public Address System, Audio/Visual Projections and Live streaming of the following events from the Prof. Jophus Anamuah Conference Centre:

- ≈ Sandwich Matriculation on 23rd July, 2015
- ≈ Special Congregation to honour former President J. A. Kufuor, Prof. Michael Shatock, Rev. Dr. Livingstone Buamah and Alhaji Gibrine Adam on 14th August, 2015
- ≈ Valedictory speech of Prof. Akwesi Asabere-Ameyaw on 29th September, 2015
- ≈ Matriculation for Regular Students on 15th October, 2015
- ≈ Investiture and Induction of Professor Mawutor Avoke on 5th November, 2015
- ≈ November Session of 20th Congregation from 12th – 14th November, 2015
- ≈ Convocation Meeting on 24th February, 2016
- ≈ Social Science Conference on 16th March, 2016
- ≈ April Session of 20th Congregation, 15th and 16th April 2016



FACULTY OF FOREIGN LANGUAGES EDUCATION AND COMMUNICATION

INTRODUCTION

The Faculty of Foreign Languages Education and Communication (FFLEC) is one of the two Faculties under the College of Languages Education. It was established in the 2015/2016 academic year following the split and restructuring of the hitherto Faculty of Languages Education. The Faculty maintains the responsibility for the training of highly competent professional language teachers, language administrators, linguists and communication experts for the various educational institutions, media houses and related agencies in the country. In view of this challenging responsibility, the Faculty continues with the process of transforming, reorganizing and adding on to its academic programmes to address current national needs in respect of language, communication and related issues.

The Faculty consists of four departments and two Units that offer both undergraduate and postgraduate programmes in three foreign languages, linguistics as well as communication and media studies. The Office of the Dean and the offices of the departments and the units are located at the South Campus in Winneba. The Faculty is expected to move to Ajumako Campus as soon as facilities are ready.

The following are the departments within the Faculty:

- ≈ Department of Applied Linguistics Education
- ≈ Department of Communication and Media Studies
- ≈ Department of English Education
- ≈ Department of French Education

The two academic Units are:

- (i) Communication Skills Unit (housed at the Department of Communication and Media Studies)
- (ii) German Unit (housed at the Department of French Education)

ACADEMIC PROGRAMMES

- ≈ Diploma in English with Pedagogy (for students from French speaking countries)
- ≈ B.A. (Single Subject or Combined) in English Education.
- ≈ B.A. (Single Subject or Combined) in French Education.
- ≈ M.A. (Communication and Media Studies)
- ≈ M.A. (Communication and Media Studies)
- ≈ M.Phil. (Communication and Media Studies)
- ≈ M.Phil. (Applied Linguistics)
- ≈ M.Phil. (English)
- ≈ M.Phil. (French)
- ≈ PhD (Applied Linguistics)
- ≈ PhD (English)
- ≈ PhD (French)

The following other programmes were run on sandwich basis:

- ≈ Certificate in French Education
- ≈ Diploma in French Education
- ≈ M. A. (English)
- ≈ M.Ed. (Teaching English as a Second Language) -TESL
- ≈ M.Ed. (French)
- ≈ M.A. (French) -Translation



DEVELOPMENTS IN THE FACULTY

- ≈ The Faculty relocated to the former Office of Institutional Advancement at the South Campus in October, 2015.
- ≈ The proposed BA Linguistics programme was approved by the Academic Board. Two other new proposed programmes – MEd/ MPhil Pedagogy in Language Teaching and Post-Diploma BA in Languages Education – were submitted to the School of Graduate Studies and the Academic Planning Committee respectively for consideration. A programme document on a proposed BA Communications programme was also being fine-tuned.
- ≈ The proposed sandwich programme in Communication and Media Studies was approved.
- ≈ A number of young staff were on PhD programmes.
- ≈ The first/second subject programme which was introduced in the 2013/2014 academic year to allow students to combine studies in different departments or disciplines in the Faculty progressed successfully in the 2015/2016 academic year.
- ≈ Efforts were underway to fully establish a Department of German to run a BA programme.
- ≈ The Faculty stepped up its efforts in developing its journal on Language, Literature and Communication. Processes were also ongoing to publish papers presented at the 2015 LALICOM conference.
- ≈ Faculty seminars were organized periodically to provide an avenue for lecturers and graduate students to make presentations and get inputs for fine-tuning their papers.
- ≈ The Faculty received a new Toyota Hilux vehicle in March, 2016 to enhance work.

CHALLENGES

- ≈ Inadequate office accommodation for academic staff.
- ≈ Inadequate number of qualified and experienced lecturers
- ≈ The language laboratory has been out of order for several years.
- ≈ The departmental libraries did not have adequate publication.
- ≈ The Faculty did not have a full-time driver for its official vehicle.

PROJECTIONS

- ≈ The Department of Applied Linguistics is expected to admit its first batch of students for the B. A. Linguistics programme in 2016/2017 academic year.
- ≈ The Faculty is also expected to introduce more new attractive programmes in the near future to enhance enrollment. Some of the courses currently at various stages of processing are PhD in English, M.Ed./M. Phil in Language Teaching, B.A German Education, BA Communication Studies, and Post-Diploma degree programmes in English and French.
- ≈ LALICOM 2016 is expected to be hosted by University of Lagos. This would be preceded by a College Colloquium to be hosted by UEW College of Languages at Ajumako.
- ≈ As a way of promoting its mentorship of new lecturers, the weekly seminar series is being stepped up to boost scholarship for staff and graduate students. It is expected that the seminar series will also strengthen staff to participate in International conferences.
- ≈ The Faculties of Languages are expected to jointly embark on outreach programmes with the view of getting more prospective students to be interested in the Faculties' programmes.



DEPARTMENT OF APPLIED LINGUISTICS

ACADEMIC PROGRAMMES

- ≈ M.Ed (Teaching English as a Second Language)-TESL by Sandwich
- ≈ M.Phil. (Applied Linguistics)
- ≈ PhD (Applied Linguistics)

STAFFING

The department is made up of ten (10) members of staff. Six of which are academic staff, two consultants and two supporting staff. Two senior members who were on study leave have rejoined the staff.

PROJECTIONS

- ≈ Commencement of B.A. Degree in Linguistics programme.
- ≈ The department is set to host the WALC Conference in 2017

ACHIEVEMENTS

- ≈ Increase in the number of permanent teaching staff for graduate programmes
- ≈ Increase in student population especially for the Ph.D programme

RESEARCH CONFERENCE AND SEMINARS

Four lecturers from the department attended the Linguistics Association of Ghana (LAG) Conference in July 2015 in KNUST. One lecturer attended the West African Linguistics

Conference (WALC) in August 2015 in Benin. All the lecturers in the department attended the first School of Languages Conference (SOLCON) in the University of Ghana in October 2015.

The department coordinates the Faculty of Foreign Languages Education and Communication weekly seminar presentations. All the lecturers in the department are very active participants and present papers.

WORKSHOP

The department organised a one-day workshop on Field Linguistics and Research Methods on 4th November 2015. Senior members and graduate students from all the departments in the Faculty attended the programme. The facilitators were Emeritus Professor of Linguistics Roland Schaffer of Illinois University and Dr. G.E.K. Dorvlo a linguist from the University of Allied and Health Sciences, Ho.

CHALLENGES

- ≈ Inadequate Office Space
- ≈ Lack of departmental library
- ≈ Lack of adequate equipment in the Phonetics laboratory



DEPARTMENT OF ENGLISH EDUCATION

ACADEMIC PROGRAMMES OFFERED

- ≈ Diploma (English) with Pedagogy
- ≈ 4-yr B.A. (English Education)
- ≈ M.A. English (Sandwich)
- ≈ M.Phil. (English Language/Literature)
- ≈ PhD (English)

STAFF DEVELOPMENT ACTIVITIES

- ≈ Two lecturers are on study leave to pursue a Ph.D programme.
- ≈ One lecturer attended an international conference in USA.

CHALLENGES

1. Inadequate staff numbers especially for graduate work.
2. Lack of office accommodation for staff/office space for the department.

DONATION

Prof. Lade Wosornu visited the department on 28th January, 2016 and donated books. The visit was to encourage the department to strengthen/deepen interest in English Literature and nurse the creative abilities of students. He assured the department of his readiness to offer services in any form whenever invited.

VISITS/EXCURSIONS

- ≈ Two educational visits were embarked on this year by staff and students of the department. The first one was organized by the Pan African Writers Association to celebrate the Life and works of Chinua Achebe to reflect how African Literature has come of age on 6th November, 2015 at the Accra International Conference Centre.
- ≈ The second was by W. E. B. Du Bois Memorial Centre for Pan-African Culture and Values for Life, on 18th March, 2016, under the theme: **“Beneath the Poetry Baobab”** with Prof. Lade Wosornu, a popular Ghanaian poet. This also gave an opportunity for both staff and students to understand and appreciate poetry better, especially those written by Ghanaians.

DEPARTMENT OF COMMUNICATION & MEDIA STUDIES

ACADEMIC PROGRAMMES

The department currently runs M.A/ MPhil Graduate Programme in Communication with the following options:

- ≈ Business Communication
- ≈ Communication Skills
- ≈ Media Studies

The department has commenced an M.A Sandwich programme in the above tracks.

STAFFING

Staff Development

Four lecturers in the department are pursuing Doctoral programmes to upgrade themselves. One of them is currently on study leave pursuing her PhD Programme in Communication Studies in the United Kingdom. Another one is doing a PhD in Communication in Nigeria, whilst the other two lecturers are also pursuing PhD programmes at the University of Ghana and University of Education, Winneba. As part of the staff Development programme, every year, three top performing M.Phil students are identified and recruited as Graduate Research Assistants.

SERVICE TO THE COMMUNITY/DONATION

- ≈ The Communication and Media studies Students Association group nine (9), as part of their week celebration donated food items and stationery to the Methodist Rafiki Village, an orphanage in Winneba.
- ≈ The department also organized a seminar during which an external resource person delivered a talk on the topic, *"Communication strategies and election 2016: A focus on traditional authorities, youth and political parties"*

EDUCATIONAL VISITS /EXCURSIONS

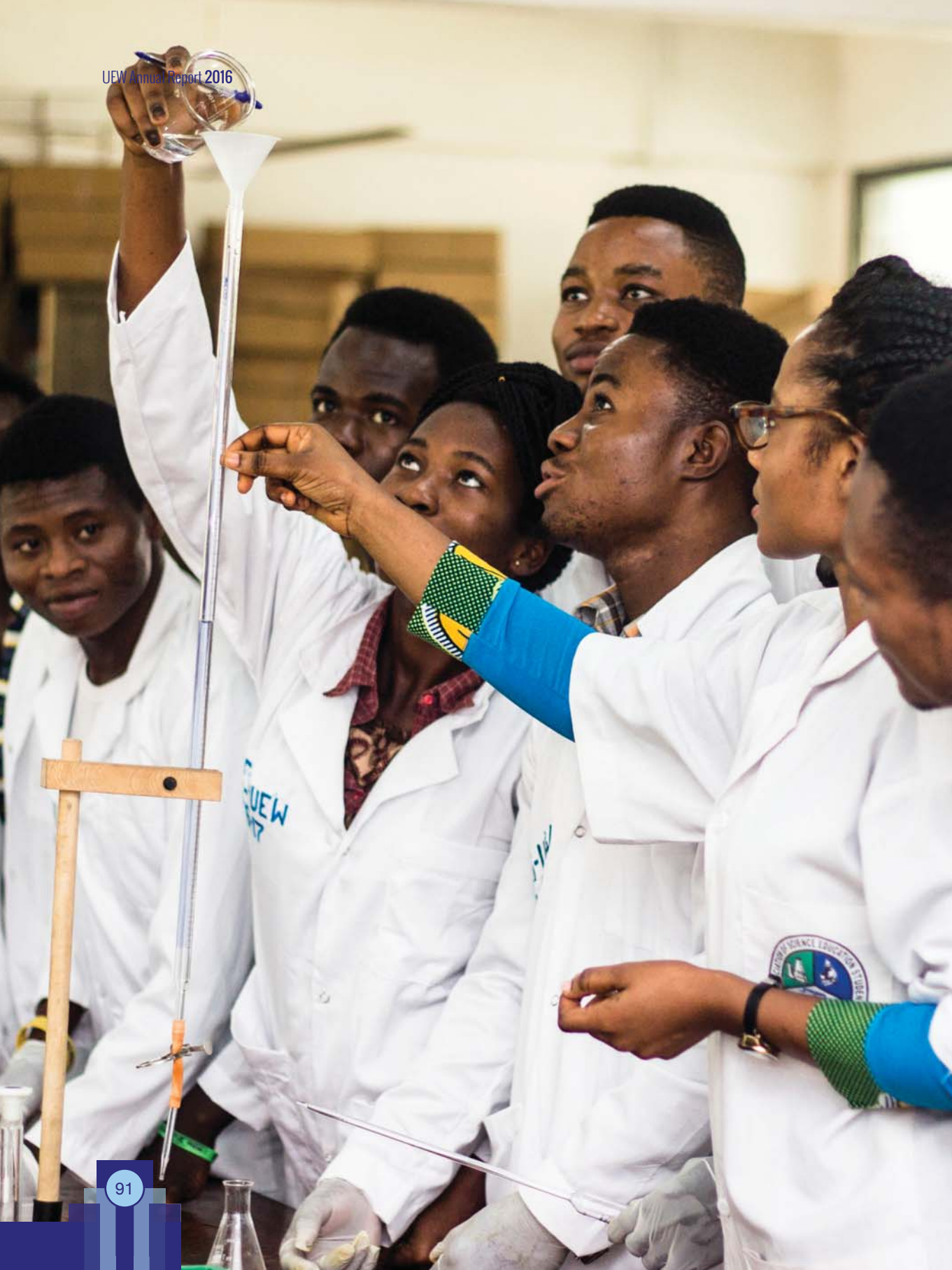
- ≈ As part of their course work, the Public Relations Students of the department made a field trip to the Institute of Public Relations in Accra. They also attend the Annual General Meeting of IPR, Ghana every year.
- ≈ The Advertising Class of the department made a field trip to the TBWA Marketing Communications Company, ddp Outdoor Limited and MediaCom, all in Accra.

EDUCATION FAIR

The department as part of its activities hosted a delegation from two universities from the U.S who came to Ghana to recruit students for further studies. The Universities included Youngstown State University and Ohio University.

PROJECTIONS

- ≈ Start B.A. Communication Programme
- ≈ Celebrate the 10th Anniversary
- ≈ Mobilize Alumni of the department to generate support for the department
- ≈ Recruit more lecturers with PhD in Communication to support the B.A. Programme
- ≈ Review the M.A/M.Phil. Communication Programmes to include a Development Communication Track.



FACULTY OF SCIENCE EDUCATION

INTRODUCTION

The Faculty of Science Education currently has nine academic departments and two service units. The two service units are the Food Production Unit and the Clothing Production Unit. The Faculty aims at equipping its graduates with the necessary academic proficiency and professional competence in teaching. The departments of the Faculty include:

- ≈ Department of Health, Physical Education, Recreation and Sports (HPERS)
- ≈ Department of Home Economics Education
- ≈ Department of Mathematics Education
- ≈ Department of Integrated Science Education
- ≈ Department of Biology Education
- ≈ Department of Physics Education
- ≈ Department of Chemistry Education
- ≈ Department of Information and Communications Technology Education
- ≈ Department of Health Administration and Education

ACADEMIC PROGRAMMES

- ≈ Diploma in Sports Coaching
- ≈ B.Sc. (Physical Education)
- ≈ B.Sc. (Sports Coaching)
- ≈ B.Sc. (Mathematics Education)
- ≈ B.Sc. (Biology Education)
- ≈ B.Sc. (Physics Education)
- ≈ B.Sc. (Chemistry Education)
- ≈ B.Sc. (Information Communication Technology Education)
- ≈ B.Sc. (Integrated Science Education)
- ≈ B.Sc. (Home Economics Education)
- ≈ B.Sc. (Health Administration and Education)
- ≈ M.Ed. (Science Education)
- ≈ M.Ed. (Science with Pedagogy)
- ≈ M.Ed. (Mathematics Education)

- ≈ M.Ed. (Physical Education)
- ≈ M.Ed. (Home Economics)
- ≈ M.Phil. (Science Education)
- ≈ M.Phil. (Mathematics Education)
- ≈ M.Phil. (Physical Education)
- ≈ PhD (Science Education)
- ≈ PhD (Mathematics Education)

ACHIEVEMENTS

- ≈ The Department of Biology Education provided chemicals and equipment to Nananom Senior High School, Winneba for their WASSCE practical session.
- ≈ The Department of Mathematics Education organized a two-day seminar on Challenges of Graduate Studies for graduate students in the department from October 28 – 29, 2015.
- ≈ The ICT Lab of the Department of Mathematics Education has been equipped with new computers. All the computers are connected to the internet.
- ≈ In the Department of Home Economics Education, eleven (11) M.Ed and two (2) M.Phil Students were presented at the April 2016 graduation ceremony.
- ≈ The male/female ratio of the Department of Home Economics Education was improved with the admission of twenty (20) male students in the year under review.
- ≈ The Clothing Production Unit produced one thousand (1000) pieces of undergraduate academic gowns and eight (8) PhD gowns.
- ≈ The Food Production Unit of the Department of Home Economics Education catered for several University programmes including the 1st and 2nd sessions of the 20th congregation and 24th GUSA games.
- ≈ The Department of Home Economics Education organized a Cake Decoration and Sugar Craft Exhibition and a Fashion Show on 13th May, 2016
- ≈ The Department of Home Economics Education received a donation from Home Economics Students Association. The items received included serving dishes, loaf tins, baking sheets, a gas oven, flower pots, a polytank and eight rooms of canopies.
- ≈ The Department of Chemistry Education submitted the M.Phil Chemistry Education Programme to National Council for Tertiary

- ≈ Education (NCTE) for initial approval.
- ≈ In collaboration with Grand Valley University, USA, the Department of Chemistry Education embarked on a research to install water treatment plants in all homes at Atekyedo, near Winneba.
- ≈ The Department of Health Administration and Education in its quest to expand, submitted one programme (B. Sc Health Administration, Nursing Option) to the National Accreditation Board for accreditation. The programme has been assessed by the National Accreditation Board and the Department is awaiting response for the programme to commence.
- ≈ The Department of Health, Physical Education, Recreation and Sports (HPERS) witnessed a remarkable increase in graduation rate in its graduate programmes.
- ≈ Lecturers in the HPERS department officiated in the National Schools and Colleges Sports Festival which was organized from August 28 to September 6, 2015.
- ≈ The HPERS department organized a one-week workshop for Physical Education personnel in the Upper East Region from November 15 – 21, 2015 at Bolgatanga Girls Senior High School
- ≈ Lecturers in the HPERS department were invited to assist in the organization of the Central Regional Inter-Zonal Athletics Competition held from February 23 – 24, 2016.
- ≈ The HPERS department organized a three-day Basic Athletics Officiation Course for students and selected individuals from May 29 – 31, 2016.
- ≈ A physical fitness programme was introduced by the HPERS department for the entire university community.
- ≈ Mr. Ebenezer Frimpong, a level 400 B.Sc Sports Coaching student who is the Chief Executive of Hockey Farms Sports Limited donated 150 junior hockey sticks, 330 junior hockey balls and 60 bibs to the HPERS department.
- ≈ M. Ed students of the Department of Physics Education embarked on an excursion to the Akosombo Hydro-Power Plant in July 2015.



PROJECTIONS

- ≈ Mounting of an M.Phil Biology Education programme
- ≈ Provision of lecture and reading rooms for postgraduate students in the Department of Home Economics Education
- ≈ Establishment of an exercise science laboratory to improve upon learning of Sports Sciences in the HPERS department.
- ≈ Installation of desktop computers in the HPERS department library
- ≈ Collaborate with Regional Directors of Education and PE Coordinators to organize workshops for teachers by the HPERS department
- ≈ Mounting of an M.Phil. Integrated Science Education Programme



FACULTY OF SOCIAL SCIENCE EDUCATION

OVERVIEW

The Faculty comprises of six departments and a centre as follows:

- ≈ Department of Social Studies Education
- ≈ Department of Economics Education
- ≈ Department of Geography Education
- ≈ Department of History Education
- ≈ Department of Political Science Education
- ≈ Department of Business Education
- ≈ Centre for African Studies

NOTEWORTHY DEVELOPMENT

- ≈ A Centre for Conflict, Human Rights and Peace Studies has been created in the Department of Social Studies Education. This Centre will provide Human Rights courses to police officers, immigration officers, lawyers, NCCE personnel and other interested person.
- ≈ Volumes 3 -5 of the news letter for of Department of History Education were published during the academic year, and the department webpage is being structured to showcase the department's successes, intentions, personnel, and concerns.

PROJECTIONS

- ≈ Establishment of a well equipped computer lab in the Department of Economics Education
- ≈ Mounting of M.Phil Geography Education and M.Ed Geography education during the

2017/2018 academic year

- ≈ Recruitment of more full-time lecturers when the ban on employment is lifted by government to augment the current staff strength of the Faculty
- ≈ Establishment of linkages with International Human Rights Organizations outside Ghana to promote staff – student exchange programmes.

CHALLENGES

- ≈ Unavailability of space to set up departmental libraries.
- ≈ Insufficient funds for meeting the key objectives of the Centre for African Studies
- ≈ Lack of large lecture halls to accommodate large number of students



DEPARTMENT OF HISTORY EDUCATION

ACADEMIC PROGRAMME

≈ B. A. (History Education)

ACTIVITIES

- ≈ **Curriculum Development:** Students now have a choice of choosing one of the following areas during their studies in the department: Economic and Labour History, Women and Gender History, and Conflict and Diplomacy.
- ≈ The departmental **Reading Room** has been established with over 120 titles that were shipped from the US. An additional 189 titles have been ordered. In addition, the department has received donated books from the US Embassy in Accra, Prof. Bea Lundt (Universität Flensburg), and Dr. Kofi Baku (Historical Society of Ghana).
- ≈ Ghana National History Day (GNHD) established by the department was celebrated on March 3, 2016. GNHD is a competitive programme which creates opportunities for teachers and students to engage in real historical research and share their findings. Students and other history enthusiasts learn history by selecting topics of interest from a given theme and conduct extensive primary and secondary research within the period of the competition. Training for coordinators, SHS teachers, and lecturers from various universities was organized through a series of workshops led by Lynda Tredway, a highly respected teacher educator from the US. An additional workshop was held for the UEW students in guiding them in how to develop a GNHD project.
- ≈ **Seminar Series:** The department organized Seminar Series for the third year students. The aim of these seminars was to contribute to building a vibrant intellectual culture.

DEPARTMENT OF ECONOMICS EDUCATION

ACTIVITIES

Educational trips

Students accompanied by their lecturers undertook educational trips to various places:

- ≈ On 10th March, 2016, One Hundred and Forty (140) students went on educational trip to Ghana Statistical Service in Legon. Among other things, they were briefed on the operations and the role of GSS. There was a lecture on the relevance of the service to the economy.
- ≈ On 10th October, 2015 Seventy - Six (76) students undertook an educational trip to Nzulezo.
- ≈ On 1st April, 2016, 120 level 300 students visited Apostle Sarfo Enterprise in Winneba.

Innovation and Entrepreneurship Training Programme in Israel:

A lecturer went on a two-week Innovation and Entrepreneurship workshop in Israel from 6th to 26th February, 2016.

~ Since its commencement, different papers from local and international scholars have been presented. The seminar series which used to be once in a month has now been rescheduled to twice a month due to increase in the number of presenters. Some of the papers presented are shown below:

PRESENTERS	TITLE OF PRESENTATION	DATE	VENUE
Dr. Gordon Adika	Writing Literature Review	24/02/2016	F/BK 306
Dr. Kofi Baku	“Not a safe anchor? Ghana’s constitutions and political rights of descendants of slaves in traditional societies.”	23/ 03/2016	F/BK 306
Dr. Kamau Rashid	Beyond the fetters of colonialism : Du Bois, Nkrumah, and a Pan – African critical theory of education	6/04/2016	F/BK 306

COMMUNITY HISTORY WRITING PROJECT

The idea was conceived by Prince Essiaw, a second-year history student. The intention is to send groups of students to various communities to assist them in organizing and recording their history. The Departmental Board decided to pilot test this project with ten students during the long vacation between the 2015/6 and 2016/7 academic years.

EDUCATIONAL TRIP

The level 200 History students went on a field trip on the 19th February 2016 to Cape Coast the Castle and the Elmina Castle. The trip was intended to assist students to discover the importance and the legacy of slavery and colonialism to the students of history and its importance to the nation.

RESEARCH GUIDE

Department Format Guide for Long Essays/ Research Reports was organized by Mr. Amoako-Gyampah. While we realize that the University promotes APA style, the academic field of history uses Chicago Manual style.

The department has decided to introduce both styles to students to enhance their potential for further studies. The material is available to students in the department.

COMMUNITY SERVICE

The department has supported the Association of History Students (ASHIS) – in its efforts to create history clubs in various senior high schools. The HoD, lecturers with ASHIS leaders have visited various central region schools in attempt to establish these clubs. ASHIS members will serve as mentors to the various SHS clubs.

DONATIONS

Various visitors have contributed books to the reading room. Book donations came from: Prof. Bea Lundt (Germany), Dr. Kofi Baku (UG, Legon), Prof. Kamau Rashid (US), Prof. Gareth Austin

(Swiss), Prof. Larry Yarrick (US), and Dr. Jim Weiler.

DEPARTMENT OF POLITICAL SCIENCE EDUCATION

ACADEMIC PROGRAMME

≈ B.A.(Political Science Education)

STAFFING ISSUES

- ≈ Four of the lecturers from the department are on Ph.D programme and are making steady progress.
- ≈ Two applicants have also been interacted with for appointment as lecturers.

DEPARTMENT OF SOCIAL STUDIES EDUCATION

ACADEMIC PROGRAMMES

- ≈ B.A. (Social Studies Education)
- ≈ M.Phil. (Social Studies Education)
- ≈ M.Phil. (Human Rights Education)
- ≈ M.Ed. (Social Studies) by Sandwich
- ≈ M.A. (Human Rights Education) by Sandwich
- ≈ PhD (Social Studies Education)

STAFF DEVELOPMENT

Two teaching staff members have enrolled on the PhD programme in the department and have been granted study leave.

Staff on sabbatical appointments in the department

Professor Joseph Bolarinde Obebe from University of Lagos, was offered Sabbatical appointment to the department for the 2015/2016 academic year.



VISIT/EXCURSIONS

Level 300 students of Social Studies and Special Education students offering Social Studies embarked on an excursion to Apostle Safo's Technology recently. The purpose of the visit was to learn more on Science, Technology and Modernization.

CREATION OF A NEW CENTRE

A Centre for Conflict, Human Rights and Peace Studies (CHRAPs) has been established in the department.

CHALLENGES

Some of the challenges confronting the department include the following:

- ≈ Unavailability of space to set up departmental library
- ≈ Difficulty in attracting female lecturers with requisite qualifications in subject area to the department
- ≈ Lack of offices for lecturers. This problem is compounded due to the eviction of the department from the New Pavilion to make way for University Printing Press.
- ≈ Difficulty in accessing internet facilities at the Faculty Block.

DEPARTMENT OF GEOGRAPHY EDUCATION

ACADEMIC PROGRAMMES

≈ B. A. (Geography Education)

STAFFING/ STAFFING CHALLENGES

Total staff strength of the department is nine lecturers (two females and seven males) supported by one male administrator. During the year two lecturers obtained Doctoral degrees. (One female and one male). Currently there are nine lecturers handling the 1,025 Geography major students aside the over 800 students offering Geography as a minor. This is far above the required ratio set by the National Council for Tertiary Education.

ACTIVITIES

- ≈ Two hundred and fifty students of the department visited the Komenda ,Shama and the Sekondi -Takoradi Metropolis on 21st & 22nd March, 2016 for study tour. The students were led by Dr. Dadson and Mr. Kofi Adu Boahen.
- ≈ On 15th April, 2016 One hundred and fifty students of the department led by Dr. Adjoa Poku Afriyie had a one day educational trip to the Eastern Region to visit Boti Water Falls.
- ≈ Nine Hundred level 100 students visited the Meteorological Service department in Accra on 5th & 7th April, 2016. They were at the weather station and the Aviation Control Towers at the Kotoka International Airport. The tour was led by Mr. Adu Boahen and Dr. Ishmael Dadson.
- ≈ On 22nd March, 2016 six hundred level 100 students led by Dr. Ishmael Dadson and Mr. Kofi Adu Boahen visited the Muni Pomadze Ramsar site. The visit was to give the students practical lessons on Wetland management.

CENTRE FOR AFRICAN STUDIES

INTRODUCTION

The Centre provides services to the entire student body by offering the African and Liberal Studies courses.

PROJECTIONS

- ≈ Acquire relevant office equipment and facilities for all teaching staff
- ≈ Organize conferences and seminars to project the image of the Centre
- ≈ Organize outreach programmes outside the community



DEPARTMENT OF BUSINESS EDUCATION

ACADEMIC PROGRAMME

- ≈ BBA (Human Resource Management)
- ≈ BBA (Accounting)
- ≈ BBA (Marketing)
- ≈ BBA (Banking and Finance)
- ≈ BBA (Procurement and Supply Chain)

VISION

The vision of the Department of Business Education is to develop into a top-notch business school- the UEW Business School- that plays a leading role in the training of business administrators and entrepreneurs to meet market demand.

MISSION

The mission of the Department of Business Education is to equip its graduates with relevant knowledge, professional skills and instill in them positive attitudes that will enable them become effective business administrators and entrepreneurs.

ACHIEVEMENTS

- ≈ The department started with only two options, BBA (Accounting and Human Resource management). Currently, we are offering five options with full accreditation from NAB.
- ≈ The department has liaised with organizations for student internship programme during the 4th year of their studies. Students also go on attachment during their studies in school.
- ≈ The department organized two Business Seminar for its students.
- ≈ Students of the department also participated in the Inter University Business students debate organized at the University of Cape Coast.

CHALLENGES

- ≈ Inadequate computers to establish a computer laboratory.
- ≈ Lack of computer software for the various programme options.



SCHOOL OF GRADUATE STUDIES

INTRODUCTION

The School of Graduate Studies in the 2015/2016 academic year made significant progress.

NEW ACADEMIC PROGRAMMES

The Board of Graduate Studies approved three new academic programmes in the year under review. These are:

- ≈ M.Sc. (Information and Communication Technology)
- ≈ M.A./M.Phil. (Human Rights and Conflict Resolution)
- ≈ MBA - Evening Programme

Five new programmes approved by the Board of Graduate Studies in 2014/2015 academic year were submitted to the National Council for Tertiary Education (NCTE) for initial accreditation.

Approval was received from the NCTE to mount an M. Phil. programme in Early Childhood Education.

ADMISSIONS

In all, 1,812 students registered for various programmes in the year under review. This number included 195 students who were the first batch to enroll on the Postgraduate Diploma in Education to be delivered through the distance.

GRADUATION

The School of Graduate Studies graduated 1526 students, the highest number in the history of the School. These included nine Ph. D. students and ten foreign students from Mali and the first Ph. D. student to graduate from Kumasi campus.

WORKSHOP

The School of Graduate Studies in conjunction with the Institute for Educational Research and Innovation Studies (IERIS) organized two workshops for graduate students and lecturers on proposal/ thesis writing as well as Research Training and Graduate Supervision

COMPUTER LABORATORY

The Graduate Computer Laboratory at the Pecku Building was refurbished. The School has taken delivery of twenty-five (25) chairs to complete the refurbishing process. The School can now boast of a well furnished computer laboratory with new computers, comfortable chairs and a serene environment to enhance learning and research.

PROJECTIONS

The School of Graduate Studies will:

- ≈ Liaise with Centre for Continuing Education and Human Resource to organize workshops to sharpen skills of supervisors.
- ≈ Facilitate the review remuneration for the Thesis Supervision and Assessment.
- ≈ Monitor progress of postgraduate students to ensure that they complete their programmes on schedule.
- ≈ Introduce more postgraduate programmes.
- ≈ solicit for funds from various donors (public and private) to support students work and provide counseling and support for students on job opportunities.



INSTITUTE FOR EDUCATIONAL DEVELOPMENT AND EXTENSION

INTRODUCTION

The Institute for Educational Development and Extension, IEDE is the extension wing of the University of Education, Winneba (UEW) responsible for distance education programmes. It is also responsible for providing opportunities for student teachers to experience holistic and quality school based teaching experiences as well as providing opportunities for continuing professional development of staff of UEW and professionals from other tertiary and non-tertiary educational institutions. The Institute is made up of the following:

- ≈ Office of the Director
- ≈ Centre for Distance Education (CDE)
 - Research, Quality Assurance and Training Unit
 - Materials Production Unit
 - Student Progress and Assessment Unit
 - Technology in Distance Education Unit
 - Study Centres (33)
 - Programme/ Course Coordinators
- ≈ Centre for Continuing Education (CCE)
- ≈ Centre for Teacher Development and Action Research (CETDAR)
- ≈ Registry
 - Examinations Unit
 - Admissions Unit
 - Transport Unit
- ≈ Internal Audit
- ≈ Finance Section
 - Stores
- ≈ Procurement Unit

ACADEMIC PROGRAMMES

- ≈ 3-yr Diploma (Basic Education)
- ≈ 3-yr Diploma (Early Childhood Education)
- ≈ 3-yr B.Ed (Basic Education)
- ≈ 3-yr Diploma (Accounting Studies)
- ≈ 3-yr Diploma (Management Studies)
- ≈ 1-year Diploma in Education
- ≈ 2-yr Post Diploma in Basic Education
- ≈ 2-yr Post Diploma in Early Childhood Education
- ≈ 2-yr BBA (Accounting Studies)
- ≈ 2-yr BBA (HRM)
- ≈ B.A. (English Education)
- ≈ 4-yr B.Sc. (Mathematics Education)
- ≈ 4-yr B.A. (Social Studies)
- ≈ 4-yr B.Ed. (Basic Education)
- ≈ 4-yr B.Ed. (Early Childhood Education)
- ≈ 4-yr BBA (Accounting)
- ≈ 4-yr BBA (Human Resource)
- ≈ Postgraduate Diploma (Teaching and Learning in Higher Education)
- ≈ Postgraduate Diploma in Education
- ≈ M.Ed (English)
- ≈ M.Ed (Science)
- ≈ M.Ed (Mathematics)
- ≈ M.Ed (Mentorship)

ACHIEVEMENTS

The Institute achieved the following:

- ≈ Successfully organized first on campus intensive Pre-Academic Orientation Programme for fresh Distance Undergraduate, Post graduate and International students in Winneba and Kumasi for Southern and Northern Sectors respectively.
- ≈ Successfully organized conference marking for timely release of examination results.

PROJECTIONS

- ≈ Establishment of an additional Centre in Tamale to make Distance Education accessible to many more people

CENTRE FOR DISTANCE EDUCATION

INTRODUCTION

The Centre develops and provides effective Distance Education programmes for serving professional teachers in the Ghana Education Service and private educational institutions.

OBJECTIVES

The Centre has the following objectives to:

- (a) Improve and Expand Provision of Distance Education Services, Facilities and Opportunities;
- (b) Consolidate and enhance academic standards;
- (c) Improve upon the Teaching and Learning Environment;
- (d) Expand Postgraduate Studies and Output; and
- (e) Improve the Professionalism of the Administrative System.

STAFFING

The staffing position is as follows: Academic staff stands at eleven (11) including three (3) permanent Coordinators at the Study Centres. Twenty Nine (29) Senior/Administrative Assistants including those at the Study Centres, Nine (9) supporting staff from the Finance Office, Two (2) Audit Staff, Four (4) Transport staff, One (1) Procurement and Two (2) Library staff. There has not been any new appointment even though some Subject Coordinators have retired. For example, the Education Coordinator has retired and the Mathematics Coordinator has been released for national assignment. There is therefore the need to urgently recruit to augment the teaching staff in those specialized areas. With the introduction of many more programmes, additional Course Coordinators are needed to manage and coordinate activities in these courses.

Plans are underway to mount DE courses online, Coordinators are therefore required to manage the courses online. Similarly, when the courses take off, Course Coordinators will be needed to facilitate online teaching.

STUDENT ENROLMENTS

The total number of students for all programmes for 2015/2016 is as follows:

BASIC EDUCATION PROGRAMMES

Programme	1 st Year Enrolments	2 nd Year Enrolments	3 rd Year Enrolments	Total
Diploma	3,294	1,920	762	5,976
Diploma in Education	894	-	-	894
Post-Diploma	2,450	4,141	-	6,591
Total	6,638	6,061	762	13,461

BUSINESS AND EARLY CHILDHOOD EDUCATION (ECE) PROGRAMMES

Programme	1 st Year Enrolments	2 nd Year Enrolments	Total
Diploma(ECE)	682	361	1,043
Post-Diploma (ECE)	265	278	543
Diploma(BBA-Accounting)	139	80	219
Post-Diploma (BBA-Accounting)	338	563	901
Diploma (BBA- Management)	248	120	368
Post-Diploma (BBA- Human Resource)	437	468	905
Total	2,109	1,870	3,979

POSTGRADUATE PROGRAMMES

Programmes	Enrolments
Postgraduate Diploma in Education	209
Masters in Mentorship	30
M. Ed in Mathematics	09
M. Ed in English	12
M. Ed in Science	13
Total	243

The current total student enrolments for the 2015/2016 academic year stands at Seventeen Thousand, Six Hundred and Eighty Three (17,683).

SCHOOL-BASED INTERNSHIP/SERVICE TO THE COMMUNITY

As required by the programme, all Post-Diploma two (2) and Diploma three (3) students undertook their school-based internship (teaching practicum) at their respective schools and were mentored by either their head-teachers or selected tutors as well as Study Centre Coordinators. The Centre Coordinators mentored students in cases where the head teacher was not qualified to do so. In line with this, an in-service training workshop in mentoring was organized for over six hundred (600) head teachers across the country, mainly from basic schools.

Besides, a 2-Day Capacity Building Workshop in postgraduate dissertation supervision was organized for 62 tutors who were identified as potential supervisors at the Study Centres. These were M. Phil and PhD degree holders. The idea was to enable these selected tutors to effectively supervise Postgraduate Diploma in Education (PGDE) student dissertations. Essentially, this was done to ensure that PGDE Students' dissertations were well supervised to meet academic requirements.

COURSE BOOK PRODUCTION

At the moment, the Centre for Distance Education uses mainly the print text for teaching and learning. Hence, the development of course materials has been very crucial for the continued existence of the programme. All the course books for the basic education programmes have been developed and supplied to the students with the exception of a few that are supposed to be reprinted. However, the current energy situation has interfered with the production of course materials for the new programmes.

As part of its preparation to mount three new programmes in English, Mathematics, and Social Studies, the Centre organized a writer's workshop to train lecturers in the departments of Social Studies, English and Mathematics to write modules for those programmes.

OTHER ACTIVITIES

The Centre also embarked on an interaction with heads of host institutions of DE programmes. This was to familiarize ourselves with most heads who are new to IEDE in their capacities as heads of their institutions. The exercise was to brief them about policies of the University, introduce them to IEDE memorandum of understanding (MoU) and get them to sign it as well as share their concerns with us. The outcome was fruitful, as most of them learned about the structure and roles of the head of the host institution. Their concerns were reported to IEDE management.

ACHIEVEMENTS

The Centre is in the process of achieving its objectives in the 2014-2018 strategic/

operational plans. Gradually, modern ICT devices are being integrated into the DE programmes. The print-based instructional mode with occasional face-to-face tutorials is being supported with technologies such as the mini tablets and SIM/SD cards. Our accomplishments so far include:

1. Mounting of the following 4-Year degree programmes in the 2016/2017 academic year:
 - ≈ B.A. (English Language Education)
 - ≈ B.A. (Social Studies Education)
 - ≈ B.Sc. (Mathematics Education)
 - ≈ B.Ed. (Basic Education)
 - ≈ B.Ed. (Early Childhood Education)
 - ≈ BBA (Accounting Studies)
 - ≈ BBA (Human Resource) and;
 - ≈ 3-Year Post Diploma in Basic Education.
2. Modules for the 1st Semester Courses have been written;
3. Three (3) more Study Centres have been added to the existing thirty-three (33) to bring the total to 36. These are: Offinso, Tamale, and Pusiga;
4. Supply of computers and ICT equipment to all Study Centres except the newly established ones;
5. Supply of tablets to all students to enable them access their courses online and also participate in online learning activities on the DE programme;
6. Provision of Internet Connectivity to most Study Centres;
7. Online registration of students;
8. Online Students Data Management System (OSIS);
9. Conversion of all Distance Education courses onto the Modular Object-Oriented Dynamic Learning Environment (MOODLE); and

PROJECTIONS

The Centre is in the process of implementing the following activities:

- ≈ Setting up of video conferencing Centres at selected Study Centres, namely Kumasi Girls, Techiman, Winneba and later all other Study Centres;
- ≈ Provide comprehensive interactive tutoring on MOODLE for DE students;
- ≈ Repackaging of e-learning activities and technology integration via the African Virtual University (AVU) Centre;
- ≈ Recruit staff with knowledge and skill in online tutoring and use of technology in distance education delivery to support student learning;
- ≈ Automation of tablet/SIM card distribution;
- ≈ Automation of transcripts and statutory letter collections
- ≈ Enhance research activities of faculty in distance and online issues and support lecturers to present papers at national and international conferences; and

CHALLENGES

- ≈ Inadequate academic staff (i.e. Course Coordinators) for programmes at the headquarters to handle the numerous courses;
- ≈ Lack of staff with knowledge in online courseware development and e-tutoring especially for the M.ED programmes, and some undergraduate courses;
- ≈ Inadequate number of vehicles to tour all the 36 Study Centres - for monitoring of tutorials, quizzes and examinations; and distribute course materials;
- ≈ Inadequate office space, furniture and computer equipment at some Study Centres; and
- ≈ Lack of space for storage of course materials and stationery.



CENTRE FOR TEACHER DEVELOPMENT AND ACTION RESEARCH

INTRODUCTION

The Centre for Teacher Development and Action Research (CETDAR) at IEDE coordinates the University's School-based internship programme for Level 400 students in the teaching departments and the industrial attachment or industrial-based practical/hands-on experiences for those in the entrepreneurial environment. It provides the student with holistic and quality school-based teaching experiences that promote research, reflective teaching and learning, and commitment to lifelong learning in the teaching profession.

The Centre among other things:

1. Coordinates the On-Campus pre-internship seminars and training for the students
2. Coordinates the Off-Campus Student Internship Programme (SIP)
3. Organizes training workshops for teacher-mentors, University supervisors and Heads of Partnership Schools/ Colleges and Industries
4. Monitors and evaluates the SIP activities annually
5. Establishes linkages with the Ghana Education Service (GES) through District Education Offices for workshops and other activities.

ACADEMIC PROGRAMME

≈ M.Ed. (Mentorship)-distance.

ACTIVITIES

Specifically, activities that the Centre has undertaken during the period of May, 2015-May, 2016 include:

- ≈ Placement of level 400 students as interns in Partnership Schools and Organizations for their four (4) months teaching internship and industrial attachments
- ≈ Organization of zonal workshops for new mentors in the Northern sector, in Kumasi and in the Southern sector at Winneba.
 - The New Mentors' Training workshop took place from 2nd to 13th November 2015. In all, a total of 268 new mentors were trained. An expected number of 350 were to be trained; however, this could not happen because of a biometric head count of in-service teachers by the Ghana Education Service (GES) and the Ministry of Education (MOE).
 - The purpose of the training was to empower new mentors with the knowledge and skills of the SIP components to enable them nurture the interns.
- ≈ Organization of campus-based workshops for all UEW lecturers to refresh their knowledge & skill in the SIP components, especially on 'Action Research' and 'Teaching Evaluation' form. It was also to equip new faculty members with a better understanding of the SIP and its components.
- ≈ Organization of pre-internship seminars at faculty/departmental levels for all Level 300 students.
- ≈ Collation of internship results from mentors and university supervisors to departments

SERVICE TO THE COMMUNITY

The Ag. Head of the Centre was invited as the Guest Speaker at the 2015 Best Teacher/ School Awards ceremony of the Effutu Municipal Directorate of the Ghana Education Service. Again, she was invited as the Guest Speaker at the 9th Graduation of OLA College of Education, Cape Coast and GHIST School of Technology 4th Graduation.

VISIT/INTERNATIONAL INTERNSHIP

Visitors received at the Centre were five (5) students from Lee University, Tennessee in the United States of America (USA). They were in Winneba for a seven-week school-based experience or internship. They were placed at the UNIPRA North Basic School for the experience.



CENTRE FOR INTERNATIONAL PROGRAMMES

INTRODUCTION.

International relations was mainstreamed into the structures of the University in 2003 with the creation of the Office of International Relations. In 2012/2013 academic year the Office of International Relations and the University Relations Office were merged to form International Relations and Public Affairs Division (IRPAD) in order to harness the synergy between the two offices in a bid to maximize their potentials. It was charged with the responsibility of marketing the UEW brand and managing the international relations of the University. In 2015/2016 academic year, the University again decided to create the Division of Communications and Publications, and the Centre for International Programmes (CIP) out of IRPAD. This took effect in March, 2016. CIP is expected to handle the University's international relations and programmes.

FUNCTIONS OF CIP

The following are the functions of the CIP:

- ≈ Drive the University's internationalization programme.
- ≈ Lead and coordinate the University's activities in international image building.
- ≈ Help promote goodwill between UEW and its international stakeholders.
- ≈ Establish linkages with foreign universities and other institutions for mutual benefit.
- ≈ Ensure visibility of the University worldwide.
- ≈ Help to recruit international students for the University.
- ≈ Collaborate with relevant departments to run programmes for international students.
- ≈ Research into international education, especially in Africa, in order to inform the development of programmes that target the regional and international community.
- ≈ Facilitate collaborative research and exchange of staff and students.
- ≈ Provide student services to international students.

STAFFING

CIP is headed by a Professor who is the Dean of the Centre and is assisted by a Senior Assistant Registrar, a senior administrative assistant and a driver.

ACTIVITIES

CIP was guided in the discharge of its function by objectives 3, 11 and 12 of the 2014-2018 *Corporate Strategic Plan*.

As part of the activities to achieve these strategic objectives, the following activities were carried out during the year under review.

1. The Centre established linkage with the University College Capital (UCC) International in Copenhagen, Denmark. Under the linkage agreement, two students, one each from the English and Basic Education Departments have been awarded scholarships to undertake internship in UCC International.
2. CIP initiated the signing of a formal MoU between UEW and the Gabonese Education Ministry.
3. CIP facilitated the visit of the Finance Section to University of Lome in the Republic of Togo where a representative of the Finance Officer made a presentation to the University of Lome under the terms of the MoU between the two universities.
4. CIP held discussions with Ms. Maya Parker, a Cultural Affairs Specialist at the Public Affairs Section of the US Embassy Accra, when she paid a working visit to UEW on Thursday, 23rd June, 2016. Present at the meeting were the Dean, CIP; the Dean, Faculty of Social Sciences Education and the Head of the Department of History Education. The discussions centred on how to receive Fulbright Scholars posted to UEW. She also shared information on available exchange opportunities in the U.S. for Ghanaian faculty, students and professionals.
5. The Centre also received a one-man delegation, Dr. Mamadi Matlahako from Fort Hare University, South Africa. She was in UEW to explore opportunities for collaboration between the two Universities. An MoU has been drafted for further consideration by the authorities of the two Universities.
6. Upon the initiative of CIP, the University held discussions with *INTO University Partnership Limited* with the aim to explore opportunities for cooperation. *INTO University Partnership Limited* is a global education partnering organisation with the aim to assist educational institutions/Universities to achieve their internationalization goals and deliver sterling performance, exceptional outcomes and remarkable student performance. Its head-quarters is in Brighton, United Kingdom.
7. A three-member delegation from Abomey Calavi University, Benin paid a working

visit to UEW from 4th -8th June, 2015. They were in Ghana to explore the possibility of cooperation in the areas of language teaching and education.

8. The Centre in collaboration with the Department of Early Childhood Education and Directorate of Physical Works facilitated discussions on the signing of a Memorandum of Understanding between International Child Rights institute (ICRI) and UEW. The highlights contained in the MoU were as follows:
 - a) ICRI would assist in setting up a Laboratory/Model School for Early Childhood Education.
 - b) Establishment of a Postgraduate level programme at the Department of Early Childhood Education.
 - c) ICRI would organise workshops for Pre-Internship Students at the Kindergarten level.
9. The Centre facilitated the visit of a three-man delegation from UEW, led by the Director of IRPAD, to the Institut National Polytechnique Felix Houphouet Boigny (INP-HB) in Yamoussoukro La Cote D'Ivoire from 21st – 27th June, 2015. The delegation together with their Ivorian counterparts drafted an MoU to be signed by the two universities at a later date.
10. Consultative Meetings. As a newly created Centre, CIP held consultative meetings with all Faculties and Institutes of the University to solicit their views on the way forward for the University's internationalization agenda. Views have been collated for a focus group discussion which will culminate in a policy document on internationalization and management of international programmes in UEW.
11. CIP has carried out an assessment of all MoUs signed by the University and has initiated the process to renew expired ones.

12. A regular review meeting has been instituted to help assess and review all the international programmes that the University is running

INTERNATIONAL INTERNSHIP/PRACTICUM COLLABORATION

The CIP in collaboration with the Centre for Teacher Development and Action Research (CETDAR) coordinated internship and practicum with two partner institutions:

- ≈ Flensburg University, Germany
- ≈ Lee University, USA

FUTURE PROJECTIONS

- ≈ As a way of forging greater collaboration with our local partners, the CIP has planned visits to UG and UCC for further talks.
- ≈ The Centre is working on a comprehensive policy, structure and guidelines for internationalization of programmes in UEW.
- ≈ CIP is collaborating with the Department of English Education to establish English proficiency and Diploma programmes in English teaching for francophone applicants.
- ≈ Recruitment of francophone students for undergraduate and postgraduate programmes of UEW with initial English Language induction.
- ≈ Collaborating with faculties and departments to establish more programmes for international students.
- ≈ Working together with the Division of Academic Affairs to advertise UEW's programmes in other African Countries.
- ≈ Working to recruit more foreign students for the University.
- ≈ Working to establish International desks in countries in the West African sub region.

NATIONAL CENTRE FOR RESEARCH INTO BASIC EDUCATION

INTRODUCTION

The National Centre for Research into Basic Education (NCRIBE) undertook the following activities during the 2015/16 academic year.

Summary of Activities

No.	Activity	Sponsor	Status
1	Research on Universities Employability and Inclusive Development (3 years)	British Council-Institute of Education, London	Completed
2	Basic School Children Letter Writing Project with 1,200 Children as researchers	Yo! Ghana foundation	On-going
3	Monitoring and Evaluation of Ghana Reads project (1 year)	OLE/VSO Ghana	Negotiations On-going
4	Evaluation of Pregnancy related school dropout among girls in Ghana	UNICEF Ghana/GES	Negotiations On-going
5	Assessment of the Capacity of local structures to support Education Delivery in Ghana	UNICEF Ghana/GES	Negotiations On-going

OTHER ACTIVITIES

There were other conference presentations as follows:

S/N	Title of Conference/Presentation	Date	Venue
1	2 nd International Conference on Education and Development in Africa	October 3-5, 2016	Alisa Hotel, Accra, Ghana
2	Higher Education and Employability in Sub-Saharan Africa.	August, 2016	Accra-Tang Palace
3	Final dissemination event with the British Council to present the findings of the 3 year research on graduate employability in Ghana	September, 2016	Accra-Tang Palace
4		March 17-19, 2016	

STAFFING REQUIREMENTS

≈ senior members with both quantitative and qualitative and consultancy backgrounds are needed to support the centre

CHALLENGES

≈ Inadequate number of staff with quantitative and qualitative and consultancy skills
 ≈ lack of an official vehicle for carrying out negotiations and research activities

UNIVERSITY LIBRARY

INTRODUCTION

The year under review saw remarkable improvements in all the libraries of the University in respect of collections, new software for the WINNOPAC and staff development

REGISTRATION

The new registration figures for the year were:

	MALE	FEMALE	TOTAL
WINNEBA			
Osagyefo	31	21	52
North Campus	340	175	515
KUMASI			
COLTEK Library	495	283	778
MAMPONG			
NASKA II Library	266	89	1355
AJUMAKO			
Ajumako Campus Library	55	41	96
TOTAL	1,187	609	2,796

The total number of registered users was 2,796, made up of 52 for Osagyefo Library, 515 for North Campus Library, 778 for COLTEK Library, 1,355 for NASKA II Library and 96 for Ajumako Campus Library.

ISSUE STATISTICS

The figures for books used during the academic year were:

LOCATION	BOOKS BORROWED	RESERVE BOOKS USED	TOTAL
Osagyefo	2594	3710	6304
North campus	704	3138	3842
COLTEK	1706	1025	2731
NASKA II			
Ajumako	125	167	292
Total	5,129	8,040	13,169

BOOKS ACQUIRED

Summary of books acquired through purchase:

Winneba: Purchases (May 2015 – May 2016)

Campus	No. of Titles	Quantity	Cost GHC
Winneba	3, 149	6, 346	1,966,143.71
Kumasi	7	23	1,369.08
Mampong	5	5	127.00
Ajumako	74	77	12,709.34
Total	3,232	3,489	1,980,349.13

Compact Discs (CDs)

CDs on French, German, Arabic and English languages were acquired. These resources were, however, poorly patronized in spite of the efforts of the Library to encourage their use.



DONATIONS

S/N	DONOR	NO. OF TITLES	QTY
1	Arts Council of African Studies Association	1	1
2	Winkyard Enterprise, Kumasi	73	248
3	Mr Seth Katsepor	1	1
5	German Unit of Faculty of Foreign Languages	7	9
6	Mr Francis Andoh	1	1
7	Mr Emmanuel Adjei	1	1
8	CTA	3	3
9	Dr. & Mrs. (Dr.) Eghan	243	284
10	Mr. Viscount Buer, University Librarian, UEW.	3	5
11	External Funds Office, UEW	4	18
12	Brother's Brother Rotary Club, Tema	11	246
13	Taylor & Francis	1	1
14	Bridge Pub.	1	1
15	Prof. Dr. Bea Lundt	4	4
16	National Conference on Culture (NCC)	2	2
17	Ken Barlow	3	3
18	Agricultures Consortium/Prof. Dzodi, Legon	2	2
19	Economic and Social Research Council (ESRC)	4	4
20	School for the Deaf Mampong	1	1
21	Dr. Ahmed Abdulai, UEW	3	5
	TOTAL	390	897

LEGAL DEPOSIT

The following titles of books were submitted to the library in compliance with the Book and Newspaper Registration Act of 1963.

Author	Title	Publisher/Date	Quantity	Date Submitted
Cudjoe, Alfred B.(UEW)	Bambulu's school days: memories of our school days	Multilingual Media Services, 2014	1	15/06/2015
Cudjoe, Alfred B.(UEW)	Beyond the ballot box: secret behind election fevers	Tonifel Enterprise, 2012	2	15/06/2015
Sakyi-Nketiah, Eric (UEW)	Beyond the lecture hall: what university students do not hear at lectures	Department of History Education, UEW, 2015	3	25/11/2015
Yando, James, Accra	Konkomba culture, peace and development (2 nd ed.)	Yando Donkoh, 2015	1	14/03/16
Asante, Benjamin (UEW)	Who is man: the foundation of all wisdom	Challenging Heights, 2008	5	13/04/2016
Asante, Benjamin (UEW)	Answering university questions: what every student should know	Challenging Heights, 2008	5	13/04/2016
Total			17	

BOOK STOCK

Four thousand and forty books (4,040) were processed and added to our stock during the year. The figures are presented below:

Winneba	
Osagyefo	2204
North campus	1405
Kumasi	
COLTEK	260
Mampong	
NASKA II	8
Ajumako	
Ajumako campus Library	163
Total	4,040

LIBRARY STOCK

The Library has a total stock of **127, 345**. The following is the breakdown of the stock of the Library according to campus for the year under review:

Winneba	
Osagyefo Library	63,139
North Campus Library	17, 154
IEDE	2,273
Kumasi	
COLTEK Library	21,659
Mampong	
NASKA Library	21,089
Ajumako	
Ajumako Library	2,031
Total	127,345

MATERIALS PRESERVATION

Type	No. of Copies	Cost (GHC)
Mutilated Books	64	1,626.00
Newspapers	35 Bundles	1,470.00
Total	99	3,096.00

THE ESSENTIAL ELECTRONIC AGRICULTURE LIBRARY (TEEAL)

The CAGRIC Library won a grant from the **Information Training and Outreach Center for Africa (ITOCA)** to set up *The Essential Electronic Agriculture Library (TEEAL)*. TEEAL is a full-text and searchable database of articles from more than 325 high-quality research journals in agriculture and related sciences from 1993 -2013. The Database had been installed and accessible via intranet

INTERNET CONNECTIVITY

Connectivity at the Cataloguing and Acquisition Section was slow during the period. The situation frustrated and hampered accessibility to the VIRTUA and the Online Cataloguing Library Centre (OCLC).

JOURNAL USAGE

LIBRARY	USAGE	NO. OF TITLES USED	NO. AVAILABLE
Osagyefo	577	316	316
North campus	745	232	219
COLTEK	96	96	192
NASKA II	256	15	15
Ajumako	126	126	252
Total	1,800	785	2,585

ELECTRONIC SERVICES

The table below shows the statistics of Internet usage:

	ACADEMIC SEARCH	EMAIL	TOTAL USAGE
Osagyefo	5556	3095	8651
North campus	-	-	-
COLTEK	3812	2766	6578
NASKA II	93	17	110
Ajumako	357	197	554
Total	9,818	6,075	15,893

CHALLENGES

Assistive Technology

Efforts to secure Assistive Technology for persons with visual impairments fell through.

Air Conditioners

Air conditioners at the Osagyefo Library did not work and that created highly unfriendly reading and working environment for library users and library staff.

The VIRTUA (Library Management System)

The power fluctuations and outages that bedeviled Ghana during the year under review adversely affected the workflow of the VIRTUA as it intermittently stopped work at the Cataloguing and Acquisition Section and thus affected speedy processing of the library materials.

Circulation Module of the WINNOPAC

The Circulation Module of the WINNOPAC has not been activated making the automation of the Library incomplete.

Institutional Repository (IR)

The server hosting the IR has been restored. Library staff have resumed uploading of works on the repository.

EXTERNALLY FUNDED PROJECTS OFFICE

INTRODUCTION

The Externally Funded Projects Office (EFPO) was established in 2007 to meet the challenges posed to the University as a result of inadequate funding from government. The office was established to solicit for additional funding from external donor sources to support institutional priorities, increase the effectiveness of donor funds and to improve the relationship between the university and its donor partners.

Specifically, the Office solicits for external funding opportunities, coordinates grant proposal development, compile programmatic reports, budgeting and financial monitoring of donor funds, coordinates consultancy and research services in the University and offer consultancy on Educational Technology Initiative.

UNITS

Currently, the EFPO is headed by an Ag. Director with four Coordinating Units namely:

- ≈ Monitoring and Evaluation (M&E) Unit
- ≈ Budgeting and Financial Monitoring Unit
- ≈ Consultancy and Research Services Unit
- ≈ Educational Technology Initiative Unit.



ACTIVITIES

In the period under review, the Externally Funded Projects Office undertook the following:

- ≈ Coordinated a three (3) day retreat workshop to assist fifteen (15) Colleges of Education in their development of Expressions of Interest for the T-TEL Challenge Fund
- ≈ Coordinated the signing of Memorandum of Understanding (MoU) between UEW and fifteen (15) Colleges of Education under the auspices of the T-TEL Challenge Fund
- ≈ Coordinated the development of proposals for fifteen (15) Colleges of Education to enable them win grants under the T-TEL Challenge Fund.

NEW PROJECTS

- ≈ Pentecostalism and the spirit of innovation and Entrepreneurship: The case of the Mama Sara Prayer Camp at Goka in the Jaman North District of the Brong Ahafo region of Ghana (Project Director: Dr. Edmond Akwasi Agyemang).

ON - GOING PROJECTS

- ≈ Community Based Rehabilitation and Disability Studies (CBRDS) Programme (Sight- Savers) Phase 2.
- ≈ Ghanaian Institute for the Future of Teaching and Education (GIFTED) Women's Fellowship program.
- ≈ Higher Education and Employability Research. Phase 2: (Project Director: Dr. Eric Ananga)
- ≈ Untrained Teachers Diploma in Basic Education (UTDBE) Quality Assurance Project, Rep GES/GPED/RFP/01/2013: Project ID No. P129381; Grant No. TF01314 signed on February, 2014 (Project Director: Assoc. Prof. Francis Owusu-Mensah).

PROJECTIONS

- ≈ Organize capacity building workshops for staff in grant proposals development and implementation.
- ≈ Expand donor grants sources

PLANNING UNIT

INTRODUCTION

The Planning Unit is mandated to:

- ≈ collect, analyse, interpret and maintain statistical and demographic data on staff, students and physical facilities
- ≈ provide reliable information for efficient and effective planning, projections, budgeting, administration, management and decision-making of the University
- ≈ provide professional support for development, implementation, supervision, monitoring and evaluation of the University's Corporate and Departmental Strategic Plans
- ≈ respond to requests from National Council for Tertiary Education (NCTE) and National Accreditation Board (NAB) in respect of Annual Statistical Report of the University
- ≈ co-ordinate assessment/re-assessment of Academic Programmes and institutional visits for accreditation/re-accreditation by NAB
- ≈ co-ordinate responses and react to accreditation reports
- ≈ submitted annual statistical report of the University to NCTE and NAB
- ≈ compiled sandwich enrolment statistics and updated basic statistics of staff and students for the 2015/2016 academic year
- ≈ coordinated and provided technical/professional support to departments to complete comprehensive questionnaire for initial approval of new academic programmes by NCTE and also assessment/re-assessment of academic programmes and institutional accreditation/re-accreditation by NAB

CHALLENGE

- ≈ non-availability of vehicle in reaching out to various sectors of the University, stakeholders and development partners for prompt collection, collation, verification and validation of various statistical and demographic data as well as accreditation/re-accreditation documents

ACTIVITIES

During the year under review, the Planning Unit:

- ≈ collated and played leading role in instructions, directions and operations of the monitoring teams of the 2014-2018 Strategic Plan Monitoring Committee
- ≈ reacted to some of the outstanding issues of faculties, departments, sections and units which were brought up during the Strategic Plan Monitoring Exercise
- ≈ compiled, collated and computed workload of teaching departments (Full-time Equivalent (FTE)) and submitted the figures to the Finance Officer for the budget process
- ≈ compiled, collated, computed and

PROJECTIONS

- ≈ The Planning Unit in the 2016/2017 academic year would continue to make follow-ups on the outstanding issues of the 2014-2018 Corporate Strategic Plan Implementation
- ≈ The Unit intends to commence computation of workload of full-time and part-time lecturers for important management decisions on recruitment of lecturers and other non-teaching staff
- ≈ The Unit would continue to assist and provide technical/professional support to departments which need initial approval of new academic programmes from NCTE and also to adequately fine-tune accreditation/re-accreditation programme documents and responses

OFFICE OF THE REGISTRAR



DIVISION OF ACADEMIC AFFAIRS

INTRODUCTION

The Division of Academic Affairs is an outfit of the Registrar's offices in charge of coordinating activities and implementing policies related to admissions, examinations and affiliations. The Division is made up of four main units namely Admissions, Examinations, Affiliations and Students Records.

ADMISSIONS UNIT

Admission Statistics 2015/2016 Academic year

The admission statistics of the period under review is as follows:

REGULAR

CAMPUS	APPLIED	ADMITTED	REGISTERED	PERCENTAGE
Winneba	13,986	5,527	4,173	75.50
Kumasi	6,701	3,311	2,264	68.38
Mampong	1,260	1,055	878	83.22
Ajumako	926	845	733	77.40
IEDE	13,705	11,078	8,574	77.66
Graduate Studies	1,341	817	636	76.24
Total	37,919	22,635	17,258	

SANDWICH

CAMPUS	APPLIED	ADMITTED	REGISTERED
Winneba	1,790	947	868
Kumasi	2150	1941	1302
Mampong	1403	1265	827
Graduate	1418	871	723
Total	6,761	4,026	3,720

Retreats and Workshops

During the period under review, the following retreats and workshops were organized for the staff of admissions office of the Division of Academic Affairs:

DATE	PURPOSE	VENUE
October 18-21, 2015	Annual Review meeting	Kumasi Campus
August 27-28, 2015	Review of Departmental Entry Requirements	SMAYAK, APAM
November 4, 2015	To test In-house application system	SMAYAK
February 16, 2015	Update knowledge on In-house Admissions system software	WINNEBA Pecku Building Annex
February 24, 2016	Test and Review the complete version of the In-house admission system	Registrar's conference room, Winneba

MATRICULATION CEREMONIES

Matriculation ceremonies were organized during the period under review as follows:

SANDWICH

Winneba: Saturday, 27th June, 2015

Mampong: Saturday, 4th July, 2015

Kumasi : Saturday, 4th July, 2015

REGULAR

Winneba: Thursday, 15 October, 2015

Ajumako: Thursday, 15 October, 2015

Mampong: Saturday, 17 October, 2015

Kumasi: Saturday, 17 October, 2015

Running of Adverts for UEW's Academic Programs

The Unit spearheaded the adverts of UEW'S Academic programmes in both the print media and online.

AFFILIATION UNIT

The Affiliation Unit coordinates activities relating to institutions that are affiliated to the University. The Unit is responsible for initiating and implementing policies relating to the process and procedure for affiliation and mentoring affiliate institutions.

Affiliated institutions

The following institutions are affiliated to UEW in running academic programmes.

INSTITUTIONS AND PROGRAMMES AFFILIATED TO UEW

	INSTITUTION	PROGRAMME
1	Jayee University College	DBS (Accounting, Marketing, Office Management and Secretaryship) BBA Accounting, HRM, Marketing, Office Management and Secretaryship, Diploma in Journalism, Public Relation BA Public Relation, Journalism
2	Jackson Educational Complex	3-Year Diploma Basic Education (Distance)
3	Cape Coast Polytechnic	2-year Diploma in Education programme (part-time)
4	BlueCrest College (formally NIIT)	≈ Bachelor of Science in Information Technology ≈ Bachelor of Business Administration in Information Systems ≈ Bachelor of Art in Mass Communication and Journalism ≈ Bachelor of Business Administration in Banking and Finance ≈ Bachelor of Business Administration in Human Resource Management ≈ Bachelor of Business Administration in Procurement and Supply Chain Management ≈ Bachelor of Business Administration in Oil and Gas Marketing
5	Advanced Business College	≈ Bachelor of Science in Management Studies (with options in Accounting and Finance, Human Resource Management, and Marketing) ≈ BSc. Graphic Design

6	University College Of Management	B.Sc. Business Administration, Accounting B.Sc. Business Administration, Banking and Finance	
	Studies	B.Sc. Business Administration, Human Resource Management B.Sc. Business Administration, Marketing B.Sc. Business Administration, Procurement and Supply Chain Management	
	7	Regent University College of Sci. & Tech	BSc. Human Development and Psychology
	8	Trans Africa College	Bachelor degree/Diploma in Business, Technology and Communication and Media Studies
	9	DHI College of Health and Education	Certificate in Early Childhood Education Diploma in Early Childhood Education
10	MICAP Institute of Technology	Bachelor of Science in Business Administration; Bachelor of Science in Electrical Engineering; Master of Science in Business Administration; Master of Science in Electrical Engineering; and Doctor of Philosophy in Leadership	
11	Entrepreneurship Training Institute	4-Year Bachelor of Education programme leading to the award of B.Ed. degree in Early Childhood Education	
		2-Year Diploma programme leading to the award of Diploma in Early Childhood Education	
		1-Year Certificate programme leading to the award of certificate in Early Childhood Education	
		4-Year Bachelor of Arts programme leading to the award of B.A. French/English Education with Entrepreneurship	
12	Golden Star College of Education	3-Year Diploma programme leading to the award of Diploma in Early Childhood Education	
		1-Year Certificate programme leading to the award of certificate in Early Childhood Education (by distance)	

GRADUATE OUTPUT (2015/2016 ACADEMIC YEAR)

Title of Programme	No of Graduates
BlueCrest College	138
Jackson Educational Complex	2171
Jayee	-
Regent	24
Univ. College of Management Studies	549

DHI College of Health and Education	146
Advanced Business College	34
Entrepreneurship Training Institute	35
Grand Total	3,097.00

INSTITUTIONAL VISITS

Between March and April 2016 a team led by the Pro-Vice-Chancellor and the Director of Quality Assurance visited affiliate institutions in Accra and Kumasi. The visit was in line with National Accreditation Board (NAB) guidelines for affiliation which require officials of mentor institutions to have periodic interaction with those of the mentored institutions (at least once in a semester). The objectives of the visit were to:

- i. help identify problems facing the affiliate institutions (if any) and assist in fixing them
- ii. assist the affiliate institutions to streamline their governance structures
- iii. encourage the affiliate institutions to document their policies
- iv. encourage them to strengthen their quality assurance practices
- v. assess the physical facilities of our affiliate institutions
- vi. encourage the affiliate institutions to settle their debts in relation to affiliation fees.

The institutions visited were:

1. Trans Africa College
2. Advanced Business College
3. DataLink Institute¹
4. Jackson Education Complex
5. University College of Management Studies (Kumasi Campus)
6. BlueCrest College (Kumasi Campus)
7. DHI College of Health and Education

CHALLENGES

- ≈ Lack of effective monitoring of the activities of affiliate institutions. This is due to human resource and other logistical constraints. These hamper efforts at organizing periodic inspection and visits to affiliates institution.
- ≈ Inadequate systematic, organized data on affiliate institutions. This makes monitoring efforts difficult.

PROJECTIONS

- ≈ Conduct regular and periodic inspection and visits to affiliate institutions
- ≈ Organize periodic training workshops for affiliate institutions
- ≈ Compile comprehensive data on affiliate institutions- staff profile, students records, governance structure, physical and academic facilities among others

EXAMINATIONS UNIT

The Examinations Unit is in-charge of all assessment of students at the University. We collaborate with other units at the Division of Academic Affairs to carry out activities at the Examination Unit. The activities undertaken during the period under review include the following:

- ≈ Successfully organized the first and second semester examinations, two sandwich examinations and an entrance examination.
- ≈ The Unit also prepared 10,000 certificates for students of UEW during the 20th congregation (Winneba, Kumasi, and Mampong Campuses)
- ≈ The Unit with assistance of the members of the timetable committee prepared the end of first semester teaching and examinations timetable as well as sandwich teaching timetable for the 2015/2016 academic year.
- ≈ The Unit with the assistance of SRO monitored the mounting of courses by lecturers and registration of courses by students for 2015/2016 academic year.
- ≈ The unit also liaised with the faculties and departments to prepare the broadsheets of final year students for the 2015/2016 academic year.
- ≈ The unit also processed claims from the various Faculties, Departments, Sections and Units and submitted them to the Registrar for approval and payment.
- ≈ Stationary requirement for the various examination were distributed accordingly.

ACHIEVEMENTS

The Examinations Unit

- ≈ Successfully organized four (4) examinations

within the academic year.

- ≈ Issued out over fifteen thousand certificates to both the current graduating students and past students.
- ≈ Modified both teaching timetable and the end of semester examination timetables to suit the current trend in education.
- ≈ Cleared all transcript backlogs

CHALLENGES

- ≈ Late delivery of stationery items for examinations
- ≈ Inadequate staffing
- ≈ Fluctuation of the internet
- ≈ Inadequate venues for lectures and examinations
- ≈ Educational assessment centre for marking of objective scripts
- ≈ Lateness of invigilators during examinations
- ≈ Most students do not have photo ID Cards which can lead into impersonation



STUDENTS RECORDS OFFICE

INTRODUCTION

The Student Records Office is a unit in the Division of Academic Affairs that deals with the management of students records in the University of Education, Winneba. The primary function of the Student Records Office is to maintain the records of students in a way that ensures accuracy, security and permanence of information held in the Office in electronic format. The Student Records Office is responsible for each student's registration and is the official source for all student academic records.

The SRO also provides leadership in all registration related functions and maintains and protects student academic records; closely monitors course offerings, enrolment history patterns, and grades and degrees awarded. It is also responsible for overseeing and managing all registration functions, including spearheading projects to enhance registration for students by using modern digital devices.

DUTIES

The Office of Student Records renders services to students, faculty, administrators and other staff of UEW. Personalized attention and a commitment to effective and efficient service are important values in the administration of the Student Records Office. Other services provided include:

- ≈ Conducting system training for new faculty, staff and stakeholders;
- ≈ Providing student support services on OSIS; providing support for academic staff in setting up their semester course offerings;
- ≈ Assisting the staff and students with registration; grade reporting;

- ≈ ID card production for staff and level 200 – 400 students;
- ≈ Continually verifying the accuracy of all system data; verifying student enrollment status;
- ≈ Creating and disseminating standard and specialized reports to the staff and departments for planning and decision-making purposes;
- ≈ Support Admissions and Examinations office as and when required;
- ≈ Reviewing, analyzing and suggesting revisions to current policies and processes or addition of new ones where appropriate and assisting them with commencement.

ACTIVITIES

The Students Records Office undertook the following activities during the 2015/2016 academic year:

- ≈ Administered, assisted and supervised students registration (Regular and sandwich students).
- ≈ Issued identification cards for regular and sandwich students, and staff.
- ≈ Organized a series of workshops on OSIS for Heads of Departments, Graduate Coordinators, Examination Officers (Faculty and Departmental), Lecturers, Administrators and Administrative Assistants in the Winneba Campus in August 2015,
- ≈ Undertook an OSIS user audit to audit users in the OSIS database on the Winneba, Ajumako, Kumasi and Mampong campuses in June 2016 to verify the authenticity of user information as well as take users images for uploading into the database for easy identification of users.
- ≈ Implemented a number of security updates and procedures to ensure the smooth operation of OSIS. Notable amongst them are the replacement of the current user reset procedure with the self-resetting online version, streamlined the assessment management procedure to ensure that users could only get access to assessment sheets which were residing in their departments.
- ≈ Introduced and implemented the use of the Grade Change Request Form to aid

- ≈ in the process of rectification of student assessment problems via the request process in OSIS. This was done to ensure that the process of grade changes was not abused and was secure.
- ≈ Introduced a student error reporting form to aid in the smooth resolution of problems students face in the use of OSIS/SIP during their stay in the University.
- ≈ Assisted examination officers in the printing of candidates' examination attendance lists.
- ≈ Supported the examinations unit in the supervision of examinations (Regular and sandwich).
- ≈ Provided statistics, students' lists to various units, departments and sections to facilitate their duties.
- ≈ Support Examination Officers in preparation of broadsheets of graduating students for November, 2015 and April 2016 graduation sessions for Academic Board to approve.
- ≈ Provided lists of graduating students for preparation of certificates
- ≈ Provided support for academic staff in setting up their semester course offerings
- ≈ Resolved staff and students' problems with regards to registration and assessment.
- ≈ Produced a manual entitled "Procedures for Online Registration of Courses" for students to educate them on the registration process

ACHIEVEMENTS

- ≈ Printed and replaced ID cards for staff members and continuing students.
- ≈ Aided in the distribution of new Unibank ID cards for fresher students.
- ≈ Successfully carried out an OSIS user audit on all campuses which has led to identify OSIS users and match their roles on OSIS with their schedules.
- ≈ Introduced a student error reporting form which aided in the smooth resolution of student problems.
- ≈ Increased the capacity of staff who use OSIS through various training workshops and interactions.
- ≈ Contributed to the successful graduation of students in November 2015 and April 2016 by preparing broadsheets for Academic Board.

- ≈ Produced a manual titled “Procedures for Online Registration of Courses” which has educated students on the whole registration process

CHALLENGES

- ≈ Insufficient staff to cater for increasing number of students. Currently the SRO has only 4 staff to cater for the student population of over 15,000. This creates a
- ≈ challenge for the officers in the speedy and efficient resolution of students’ problems.
- ≈ Lack of laptop computers and tablet devices that enable staff work on the go.
- ≈ Inadequate Office space.
- ≈ Lack of training and refresher courses for staff of the Unit in latest Database Management skills and techniques.



DIVISION OF HUMAN RESOURCE

INTRODUCTION

The Division of Human Resources (DHR) contributes to the growth and productivity of the University through an integrated and trained human resource system. In line with UEW's strategic goals, the primary purpose of the Division of Human Resources (DHR) is to facilitate effective and efficient utilization of Human Resources. The DHR is responsible for ensuring that all governing board and university policies and procedures relative to human resource management are complied with.

STRUCTURE

The DHR comprises of the following Departments:

- ≈ Senior Members
- ≈ Junior and Senior Staff
- ≈ Staff Training and Development
- ≈ Employee Relations
- ≈ Human Resource Information Systems

KEY RESPONSIBILITIES

The Division of Human Resource strives to keep abreast with basic human resource processes that are involved in the procurement, development and maintenance of human resource, including those relating to the selection, training, motivation, and remuneration of employees and in maintaining relations with the governing bodies. An inventory of qualified potential employees is maintained. Fringe benefits, performance evaluation, disciplinary measures and wage and salary administration are effectively administered and monitored.

ACTIVITIES

- ≈ The Division facilitated statutory Council and Academic Board sub-committee meetings.

- ≈ These were: twelve meetings of the Appointments and Promotions Committee; eighteen meetings of Appointments and Promotions Board; six Research Scholarship and Conferences Committee and 2 Staff Development Committee meetings.
- ≈ The Division also engaged the services of National Service persons and interns numbering 187
- ≈ It also facilitated the recruitment and selection of Security Guards, temporary faculty and staff and part-time cleaners

Department of Junior Staff and Senior Staff

- ≈ Appointment: 9 Junior Staff; 18 Senior Staff.
- ≈ Confirmation: 2 Junior Staff; 5 Senior Staff
- ≈ Promotion: 96 Junior Staff; 28 Senior Staff
- ≈ Vacation of Post 4 Junior Staff; 2 Senior Staff

Department of Senior Members:

- ≈ Appointment: 6
- ≈ Confirmation: 35
- ≈ Promotion: 37
- ≈ Contract Renewal: 34
- ≈ Vacation of Post: 1
- ≈ Dismissal: 3

Department of Employee Relations

- ≈ Reactivation of 1,970 NHIS cards (Winneba)
- ≈ Payment of premium for 775 staff and dependants (Winneba)
- ≈ Screening of medical bills
- ≈ Offered guidance and counselling services for staff.
- ≈ Facilitated the process of workman's compensations
- ≈ Facilitated seminar for year 2015 retirees (22 from Winneba)
- ≈ Coordinated retiree send-off
- ≈ Facilitated the burial of deceased employees and resolved amicably payment of benefits to nominated beneficiaries
- ≈ Set up UEW Retirees Association
- ≈ Assistance in many disciplinary matters

Department of HRIS

- ≈ Responsible for maintaining a centralised recruitment and records system for faculty and staff.
- ≈ Developing and maintaining personnel records management system
- ≈ Currently migrating records onto a web-based records management system
- ≈ Regularly updated personal records of staff (dependants, academic qualification, marital status etc.)

Department of Training and Development

- ≈ Staff Development: RSSC and SDC recommended and management approved a number of sponsored study leave, short courses. JS- 7; SS 4; SM (Academic) 28.
- ≈ Workshop: Institutionalization of Official University Email
- ≈ Vice-Chancellor's Annual Retreat: October and December, 2015
- ≈ In-service training for administrative and clerical staff

CHALLENGES

- ≈ Delays in submission of request from departments posed a challenge to meeting deadlines
- ≈ Lack of a vehicle was challenge to efficient service delivery

PROJECTIONS

- ≈ Internal assessment: Enforce the one month deadline for internal assessment of Senior Members promotion documents
- ≈ Timely meeting of APC of non-teaching Senior Members
- ≈ In-service training to be pursued vigorously
- ≈ Establishment of HRS that will support the development of a unified organizational chart for the University

DIVISION OF PUBLICATIONS AND COMMUNICATION

The Division of Publications and Communication was carved out of the erstwhile International Relations and Public Affairs Division (IRPAD). The main goal of the Division is to manage the University's communication and marketing activities. The Division and its departments commenced official work on 1st March, 2016. The departments within the Division are as follows:

- ≈ Department of Publishing and Web Development
- ≈ Department of University Relations and Protocol Services
- ≈ Department of Media Relations

The following are the roles of each of the departments within the Division:

DEPARTMENT OF PUBLISHING AND WEB DEVELOPMENT

- ≈ Coordinate the creation and publishing of promotional materials, such as newsletters, brochures and reports.
- ≈ Facilitate the development of print and web matters to promote a positive image and distinctive brand of the University.
- ≈ Facilitate the design, editing, printing and distribution of University publications.
- ≈ Manage photographic services, including arranging coverage of campus events and special functions and maintain photographic files.
- ≈ Has oversight responsibility of the activities of the Audiovisual Unit

DEPARTMENT OF UNIVERSITY RELATIONS AND PROTOCOL SERVICES

- ≈ Deal with matters relating to the settling in of newly appointed Senior Members.
- ≈ Direct and organise special events.
- ≈ Receive and host official guests.
- ≈ Perform miscellaneous job-related duties.

DEPARTMENT OF MEDIA RELATIONS

- ≈ Prepare articles, press kits, press release and other content initiatives for the media.
- ≈ Cultivate and enhance collaborative working relationships within the press and the community.
- ≈ Manage the flow of news about the University to the media.
- ≈ Gather and disseminate timely information to the press and staff.
- ≈ Develop relationships with national and regional press contacts to ensure the University's reputation is promoted and to deflect criticism.
- ≈ Detect public relations issues as they emerge and address them.
- ≈ Coordinates all advertisements from all offices to the Media
- ≈ Has oversight responsibility of the Radio Windy Bay

DEPARTMENT OF PUBLISHING AND WEB DEVELOPMENT

The Department of Publishing and Web Development (formerly known as Publications Unit);

- ≈ Successfully produced the Annual Report, Research and Publications, Basic Statistics, List of Graduating Students for the first and second sessions of the 20th Congregation,
- ≈ Compiled all 2015 news stories in one online UEW Newsletter (Reminiscences of 2015)
- ≈ Produced the University Gazette (Documenter), Diaries, Calendars, Greeting Cards,
- ≈ Designed official brochures and posters (2016 Budget, Matriculation Brochures, Research and Scholarship funds, Programme of activities)
- ≈ Maintained and updated the University website with a new look and advanced features
- ≈ Developed an online Job Request Tool to keep track of jobs. (The tool is being tested and would become fully functional in 2017)
- ≈ Developed a manual on the use of UEW logo
- ≈ Developed designs for official UEW letterheads and envelopes

STAFF REQUIREMENTS

The Unit has not got its full complement of staff. The Unit requires the following

- ≈ An Assistant Editor who would assist in proof reading and editing the volumes of documents that are generated/handled at the Unit and also do some content writing
- ≈ At least three Graphic designers with web design skills to work in the Web Management Unit

CHALLENGES

- ≈ Lack of appropriate computers to handle the work at the unit
- ≈ Poorly equipped Audio Visual Unit
- ≈ Lack of simple office reprographic equipment like collator, laminator, saddle stitcher, electric guillotine and laminator has made it impossible for the Unit to offer small print reprographic services upon request

PROJECTIONS

- ≈ Update all brochures and initiate the development of new ones
- ≈ Complete the development of a visual identity brochure for the University
- ≈ Continue the development of an online site for all journals in the University
- ≈ Improve the development of the website and make it more client focused

RADIO WINDY BAY

INTRODUCTION

Radio Windy Bay is one of the Institutional/ Campus Radios of the University of Education, Winneba used to facilitate lecture delivery due to problems created by large classes for which existing lecture halls are not able to accommodate students for lectures. Besides, it is used for publicising and marketing activities of the University of Education, Winneba management and students, training students in broadcast journalism skills, practical training of students of Communication and Media studies and also for Community service.

UNITS AT THE STATION

The Station currently has three units. These are News Unit, Programmes Unit, and Technical Unit.

News Unit

The News Unit has only one fulltime reporter who reports on events in and outside the University for News on the station and is assisted by one guest artiste and some students. One National Service person joined the Unit in September as a news reporter. An additional reporter and a newscaster are required to augment the workforce in the Unit.

Programmes Unit

The Programmes Unit has two full time presenters assisted by six guest artistes. The unreliability of student presenters has made it

difficult to assign them full time programmes to handle. The employment of more full time presenters will reduce the pressure on the office.

Technical Unit.

The station has one full-time technician and one guest artiste (technical) running the station's 24 hour operation with support from the Ag. Coordinator.

The Technical Unit of Radio Windy Bay oversees the logistical issues concerning acquisitions, installations, servicing and maintenance of equipment for the smooth operation of the station. It also provides Outside Broadcasting (O.B.) service, and recording and editing of materials.

STAFFING REQUIREMENTS

Designation (Vacancy)	No	Qualification
Administrator	1	First Degree with some broadcast background
Reporters and News Casters	3	Certificate /Diploma with some work experience or A First Degree English holder with some radio background.
Technicians	1	ICT Software Programmer with sound editing skills and electronic background.
Marketing and Promotions	2	BA Theatre Arts/Bsc. Marketing, with skills in Event Promotion and Organisation

Formalisation of operations with National Communications Authority (NCA)

The NCA is yet to complete a formalization of operations process the station started in 2007. The registration process started by the students before the handover of the station to the University management was not complete; besides, the station could not trace records of the registration of the station from the student.

The University has met all requirements of the NCA but the final communication for our (station's) certificate is yet to be delivered to the University though several reminders have been sent to the NCA.

RADIO LECTURES

Apart from Communication Skills Lecturers, turn up of many faculties for the periods assigned is not encouraging.

SPACE

The station lacks space for production work, technicians, and presenters when off air. Also, the station does not have adequate space for storage of other equipment used for outdoor programmes. The office of Radio Windy Bay has moved to the former office of Dean of Students Affair.

PROGRAMME SUPPORT

There is no reward system or refreshment for guests that appear on programmes, hence the difficulty in getting some guests to be on programmes. Senior members and staff of the University are encouraged to participate in programmes of the station to educate the public.

CHALLENGES

- ≈ The absence of a strong mast to hold the antenna of the station poses a risk to the antenna and technicians.
- ≈ Some of the studio equipment are obsolete and have to be changed; eg. The transmitter and studio furniture.
- ≈ The acoustics of the studio requires some re-enforcement after its use from 1998 to date.
- ≈ Production Air Studio is required by Radio Windy Bay to facilitate pre-production and post-production activities of presenters and technicians.
- ≈ Radio Windy Bay technicians do not have an office and workshop. They share the relatively small office with the Ag. Co-ordinator.

PARTNERSHIPS (CRAG NOW C-BAG)

Radio Windy Bay is a member of the Campus Broadcast Association of Ghana (C-BAG) formally Campus Radio Association of Ghana (CRAG). It also has partnership with DW-Germany for programme relay.



OFFICE OF AMALGAMATED SPORTS CLUBS

INTRODUCTION

The Office of Amalgamated Sports Clubs is the management outfit of the Amalgamated Sports Club Committee, which has the statutory responsibilities to:

- ≈ oversee the sports and recreational activities of both staff and students
- ≈ advise the Finance Committee on the provision of needed facilities for sports and recreation

STAFFING

The Office has four fulltime staff. Three staff are located at the Winneba Campus and one at the Kumasi Campus. There are no staff of the Office at the Ajumako and Mampong Campuses.

SPORTING ACTIVITIES

The Office organized sporting activities under the direction of the Amalgamated Sports Club Committee and within the timetable of the Ghana Universities Sports Association (GUSA). The sporting activities that were managed by the Office in the 2015/2016 academic year are summarized as follows:

PROGRAMME	DATES	VENUE
1. Two General GUSA Meetings	16 th -20 th September, 2015 13 th - 17 th April, 2016.	UENR, Sunyani UG, Legon
2. Fresher's Games	24 th & 25 th September, 2015	All Campuses
3. Annual Inter-Hall Games	1 st - 3 rd October, 2015	Winneba Campus
4. Annual Inter-Hall Cross Country Race	22 nd October, 2015	Winneba Campus
5. Annual Inter-Hall Athletics	22 nd & 23 rd October, 2015	Winneba Campus
6. WAUG Soccer & Hockey Championship	15 th - 25 th October, 2015	University Of Nsukka, Nigeria
7. 20 th GUSA Cross Country Competition	5 th – 8 th November, 2015	Winneba Campus
8. Amalgamated Sports Committee Meetings	23 rd September, 2015 26 th November, 2015	Winneba Campus
9. Camping & Training For GUSA Games at UEW	18 th December 2014 to 2 nd January 2015.	Winneba Campus
10. GUSA Games	January, 2015	Winneba Campus
11. FASU Cross Country	February 2016	Makerere University, Uganda
12. Camping For FASU Games	June 2015	Winneba Campus
13. FASU Games	June 23- July 3	Johannesburg, South Africa

General GUSA assembly meetings

The Office represented UEW in the two Ghana Universities Sports Association (GUSA) General Assembly meetings. The UEW delegation usually comprised of the Chairman of Amalgamated Sports Club, the Deputy Registrar (Training -HR), the University Sports Coaches and two student representatives. The General Assembly meeting is organized on rotation bases. The next is scheduled to take place at the University of Cape Coast.

2015 Fresher's games (24th & 25th September, 2015)

This programme was organized and funded by the SRC and JCRC with the supervision of the Office of Amalgamated Sports. This annual event was organised on all four Campuses (Ajumako, Kumasi, Mampong and Winneba) of the University. The main aim was to provide opportunities for first year students to demonstrate their sporting potentials, and to help select teams for the annual inter-hall games where athletes are selected to form the University team.

2015 Annual Inter-Hall Games at Winneba

The Annual Inter-Hall Games has always been hosted at the North campus due to the limited facilities on the other Campuses. It was organised to select athletes to beef-up the existing University teams. The Sports disciplines in which the students competed were Football, Hockey, Basketball, Handball, Netball, tennis, Table tennis and Badminton.

2015 Annual Inter-Hall Cross Country Race on Winneba Campus

The 2015 Annual Inter-Hall Cross Country Race was organised to select 22 athletes. The selected athletes were invited for further training to represent UEW at the 20th GUSA Cross Country competition. Students were presented with certificates and given cash prizes.

2015 Annual Inter-Hall Athletics Competition

This two-day event was organised to select athletes for the UEW athletics team. Many potentials were identified and selected to join the University team. Athletes from Simpa and Gharthey halls could not participate in the event because funds for preparation and competition were not released. Students' patronage was low because some lecturers were teaching during the athletic competition period.

West Africa University Games (4th WAUG soccer & hockey championship), University of Nsukka, Nigeria - 15TH -25TH October, 2015.

UEW was invited to participate in the 4th WAUG Games in Nigeria. A contingent made up of 11 accompanying officials, 20 male football players and 16 Hockey women attended the event at the University of Nsukka, Nigeria. The team returned on 27th of October, 2015 with Bronze medal in Hockey. The name of UEW was publicised in Nigeria because it was the only non-Nigerian University that participated in the Games.

20th Annual Gusa Cross Country Race at UEW

UEW hosted the 20th Annual GUSA Cross Country competition. The participating institutions were the University of Ghana, Legon, the University of Cape Coast, the University for Development Studies, Tamale, the Kwame Nkrumah University of Science and Technology, Kumasi, University of Mines and Technology, Tarkwa, University for Professional Studies, Accra and University for Energy and Natural Resources, Sunyani.

Dignitaries who graced the occasion were:

Prof. Mawutor Avoke	Vice-Chancellor, UEW
Prof. Domwini Dabire Kuupole	Vice-Chancellor, UCC
Dr. Christopher Akwaa-Mensah	Registrar, UEW
Professor Jonathan Ammah	Dean, School of Research and Graduate Studies
Dr. Joseph Ogah	President, GUSA
Mrs. Wilhelmina Tete-Mensah	Deputy Registrar, Academic Affairs, UEW

The programme was well organized, well patronized and accident free. UEW placed second in both the male and female categories.

Amalgamated Sports Clubs Committee Meetings

Three meetings of the Amalgamated Sports Committee were held. The Committee discussed various options for the development of sports in UEW. Some of these options include a strategic plan with the central aim of promoting UEW through sports; the reconstitution of the Sports Committee, and an evaluation of the State of Sports facilities on the various Campuses of the University. Other options include the development of Sports Policy, the possibility of operating a Centralized accounts for sports and the development of sports and recreational facilities on all Campuses.

24th GUSA games at UEW.

Three hundred and Thirty Five (335) athletes were invited for camping. The athletes were in camp from 10th December 2015 until 3rd January 2016. UEW presented 265 athletes for the GUSA Games. UEW athletes participated in 11 sports disciplines namely; Soccer, Hockey, Basketball, Volleyball, Handball, Beach Volleyball, Goalball, Tennis, Table Tennis, Badminton Athletics. UEW won a record number of 21 Gold, 22 Silver and 16 Bronze medals during the GUSA Games. UEW placed second in the Games and was first in athletics.

FASU Cross Country in Uganda

UEW presented a team at the FASU Cross Country race held at Makerere University in Kampala, Uganda. The UEW delegation was led by Dr. Vincent Adzahlie-Mensah. Out of 11 competing teams mainly from East Africa, the UEW team won bronze medals in the female race and placed 4th in the men's race.

FASU Games in Johannesburg, South Africa

UEW presented a 32 man team led by Dr Christopher Akwaa-Mensah (Registrar), Mr. Frank Owusu Boateng (Deputy Finance Officer) and Dr. Vincent Adzahlie-Mensah (Chairman, Amalgamated Sports Clubs) at the 8th Federation of Africa University Sports (FASU) Games held at the University of Johannesburg. Athletes from 35 individual Universities in Africa competed in various Sports disciplines including; Athletics, Badminton, Basketball, Chess, Football, Volleyball, Netball, Table Tennis and Tennis.

Pre-Game events

The UEW Coaching Staff informally attended two day pre-Games Sport Conference from the 24th - 25th June 2016. The entire team (athletes and officials) had the honour of being part of a pre-Games tour of the Apartheid Museum in Johannesburg and monuments of the anti-apartheid movement in Soweto

Township including the Home of Nelson Mandela and the Hector Pieterse Museum.

The Games

The UEW team participated in two disciplines – volleyball and athletics – during the main Games. Twenty-five 25 athletes participated and won medals in the various events as shown below

S/N	Event	Medal won
1	Volleyball (Men)	Bronze
2	Discus (Women)	Gold
3	4x400 (Women)	Gold
4	200 (Women)	Gold
5	High Jump (Women)	Gold
6	4x400 (Women)	Gold
7	4x400 (Men)	Bronze
8	4x100 (Men)	Silver
9	800 (Men)	Silver

UEW team won five Gold medals and placed second out of 35 participating Universities. Overall, UEW placed 5th out of the 35 participating Universities although the team took part in a limited number of events. This excellent performance is unparalleled in the history of Ghana. UEW placed first among three Ghanaian Universities which participated in the FASU Games.

Dinner at the Ghana High Commission

The UEW Team was among the Ghanaian contingent hosted by the Ghana High Commission in South Africa.

CHALLENGES

≈ Inadequate synergy between academic and sports programmes. Some lectures were organized during the period allocated for games and that made some student-

- ≈ athletes loose some lecture hours while others could not participate in the games.
- ≈ There is no sports policy regarding recruitment of athletes, how athletes who travel to participate in sports activities outside the University are to be attended and the replacement of graduating athletes
- ≈ Inadequate Staff
- ≈ Inadequate facilities
- ≈ Non availability of sports hall for indoor games in UEW.
- ≈ Non availability of volleyball, basketball and tennis courts for use by staff and students on Ajumako campus

PROJECTIONS:

- ≈ Scout for and develop good athletes
- ≈ Introduce bursaries for needy but excellent athletes
- ≈ Develop a strategic plan for promoting UEW through sports
- ≈ Develop a 5-year Sports facilities development plan
- ≈ Strengthen the oversight role of the Amalgamated Sports Committee
- ≈ Recruit two more full time staff for the Ajumako and Mampong Campuses

DIRECTORATE OF UNIVERSITY HEALTH SERVICES

INTRODUCTION

The Directorate of the University Health Services comprises the University Clinics and the Health and Sanitation Services. The basic mandate of the Directorate is to provide comprehensive healthcare delivery for University staff, their family members, students and the general public. It also advises management on Health and Sanitation issues.

VISION

To be a nationally reputable institution for excellent health care delivery

MISSION

To play a leading role in the provision of excellent healthcare to our clients in a caring and friendly environment through teamwork and dedication.

CORE VALUES

- ≈ Quality assurance
- ≈ Service to the community
- ≈ Team work
- ≈ Good governance

UNIVERSITY CLINIC

The clinic is currently operating on out-patient basis. It is accredited by National Health Insurance Scheme as a health service provider. Plans are underway to upgrade the clinic to an inpatient facility. The clinic operates in two (2) shifts; 7:30am to 2:30pm and 2:00pm to 8pm.

SERVICES RENDERED

- ≈ General OPD, Minor surgeries, Eye Screening, Audio logical and speech services, Medical Laboratory services,

- ≈ Pharmaceutical services, Twelve hour Detention in our Lying-in wards, Ambulance services for staff, defendants and students, Emergency Response services for all official functions of the University

PREVENTIVE HEALTH SERVICES

- ≈ Medical Examinations for new Staff and Students, Counseling and Education on HIV/AIDS, Health Education for Freshmen, Retirees and all categories of staff
- ≈ Regular staff medical exams. Environmental Health and Sanitation services

The daily attendance continues to increase, and almost 98% of the patients are on NHIS. Patients range from staff, and dependents, students to private patients.

STAFFING STRENGTH

Clinic

Designation	Female	Male	Total
Medical Doctor	1	1	2
Pharmacist	0	1	1
Administrator	0	1	1
Principal Nursing Officer (Medical Assistant)	1	0	1
Nurses	1	5	6
Clerk	1	0	1
Medical Laboratory Technologist	0	2	2
Drivers	0	2	2
Ward Assistant	2	0	2
Orderlies	2	0	2
Health Extension Workers (National Youth Employment Scheme)	1	0	1
Total	9	12	21

ACTIVITIES

Medical Examination for UEW Students

The 2015/2016 academic year medical examination for the fresh sandwich students

went on smoothly. A total of 690 students were covered. The clinic also conducted medical examination for UEW students who participated in the FASU games in South Africa

First Aid Stand

During the period under review, the Clinic provided first aid services for the following events;

- ≈ Inter-Hall athletics
- ≈ Congregation

COLLEGE OF LANGUAGES EDUCATION CLINIC

A satellite Clinic is operated at Ajumako. One Senior Nursing Officer, one Nursing Officer (National Service), and two auxiliary nurses were assigned to the clinic under close supervision of the Director of Health Services.

COLLEGE OF TECHNOLOGY EDUCATION CLINIC - KUMASI CAMPUS

The Clinic operates 8:00 am – 5:00 pm from Monday to Friday. The clinic is accredited by NHIS Current staff strength is as follows: One Senior Medical Officer, one (1) Medical Assistant and two (2) Professional nurses, one (1) Dispensing Assistant and one (1) Laboratory Technologist. It has recently acquired some laboratory equipment. Plans are far advanced to acquire an ambulance for the clinic.

COLLEGE OF AGRIC CLINIC-MAMPONG CAMPUS

The structure to house the clinic has been handed over to the College of Agriculture Education. Procurement processes have been initiated to equip the clinic.. One (1) professional nurse has been employed on part-time basis to offer first aid.

ACHIEVEMENTS

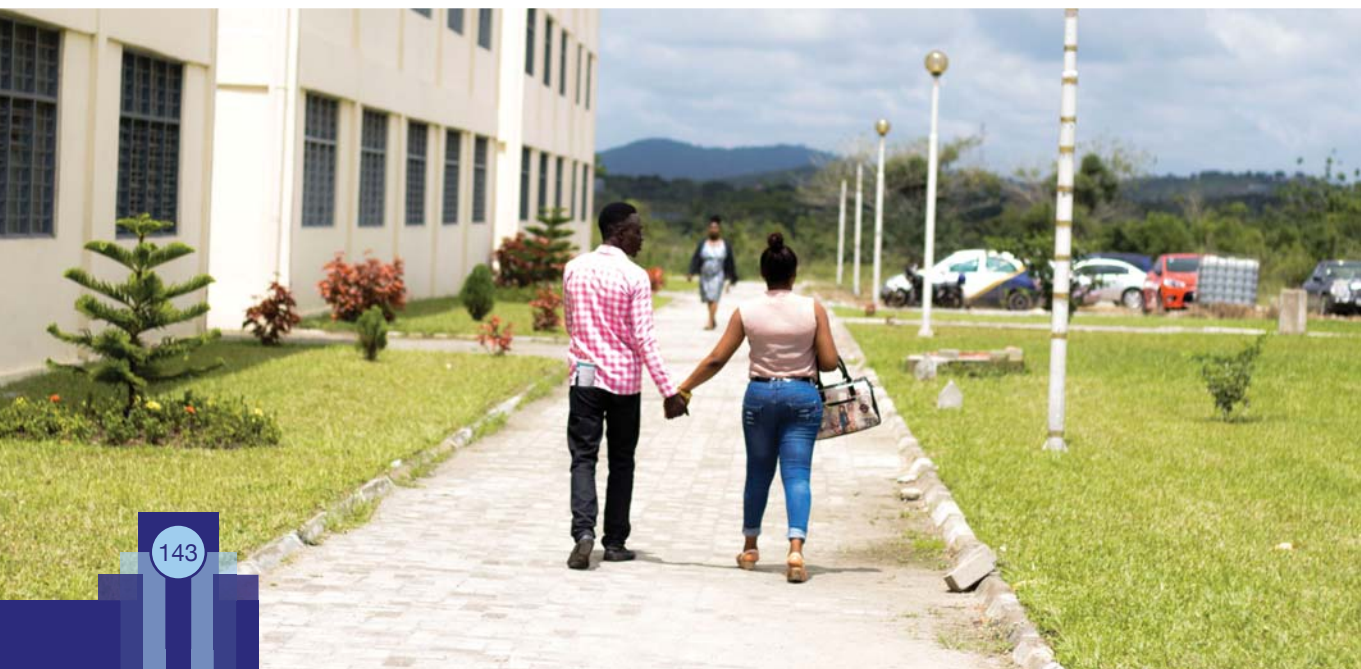
- ≈ The Clinic is hooked onto the UEW optic fibre for internet access
- ≈ Internally generated income for the clinic has increased by about 58%
- ≈ OPD attendance has increased significantly

CHALLENGES

- ≈ Inadequate space in the Clinic building
- ≈ Inadequate number of professional staff
- ≈ Inadequate medical equipment
- ≈ Lack of local area networking of the various units within the clinic

PROJECTIONS

- ≈ Upgrade to Hospital status with inpatient services
- ≈ Strengthen professional staff capacity
- ≈ Network all the rooms/offices
- ≈ Strengthen collaboration with other neighboring health facilities



GENDER MAINSTREAMING DIRECTORATE

INTRODUCTION

The Directorate is responsible for developing appropriate interventions that would aid the University achieve its broad objective of addressing gender imbalances in its Educational Provisions. Its principal focus is to bridge the gender representation gap, promote gender equality and equity in UEW.

The major functions of the Directorate include the following:

- ≈ Strengthening the capacity of the University to deal with gender issues
- ≈ Assisting in the processes of developing gender responsive structures
- ≈ Promoting healthy gender climate on campus
- ≈ Initiating processes to bridge the male/female representation gap
- ≈ Creating an enabling environment for successful gender mainstreaming

ACTIVITIES

The following activities were undertaken by the Directorate between May 2015 and May 2016:

SCHOLARSHIPS

- ≈ Ten female undergraduate students from the Faculty of Science Education were awarded scholarships under the Vodafone Scholars award scheme. This is a collaborative programme between UEW, British Council Ghana and Vodafone Foundation.
- ≈ Twelve (12) female students from various Faculties were awarded CAMFED scholarships for the year under review with support from MasterCard Foundation. The focus of the scholarship is to assist academically good but needy female undergraduate students to access higher education.

WORKSHOPS

- ≈ The Directorate organized a mentoring workshop for newly recruited senior members (both teaching and non teaching) in Winneba from the 25th -26th January, 2016. The mentoring scheme is designed to support new staff with their publications and presentation skills.
- ≈ As part of activities under the mentoring programme two - 2 days workshop on Research Skills was also held from the 16-17 March, 2016 and 30th – 31st May 2016 respectively.
- ≈ The Gender Directorate in collaboration with the National Union of Ghana Students, UEW organized a Seminar to commemorate International Women's Day, 2016. The Seminar was held at the Jophus Anamuah Mensah Conference Auditorium on March, 11, 2016. The seminar was attended by staff and students of UEW, students from selected secondary schools in Winneba and the students from the Community Health Nursing Training School, Winneba.

GENDER RESOURCE CENTRE

- ≈ The Gender Resource Centre has been set up to facilitate research, documentation and education on Gender and its related issues. The Center currently has 20 computers and materials for reference and research.

COLLABORATIONS

- ≈ The Directorate has initiated working partnerships with over 10 organizations and corporate bodies for future collaborative activities, joint fundraising programmes and other activities.

PROJECTIONS

- ≈ Establishment of a Library/training facility for the Directorate
- ≈ Organization of training in curricular transformation from a gender perspective to faculty members
- ≈ Annual fundraising to expand the scholarship
- ≈ Scheme and other activities.

OFFICE OF WORKS AND PHYSICAL DEVELOPMENT

OVERVIEW

The University of Education, Winneba cannot achieve its vision of being an internationally reputable institution for teacher education and research without massive investments in its physical infrastructure and the built environment. The University thus, continues to make strategic investments in infrastructure to propel its growth. This report captures the status of projects within the 2015/2016 Academic Year.



STATUS OF ON-GOING PROJECTS

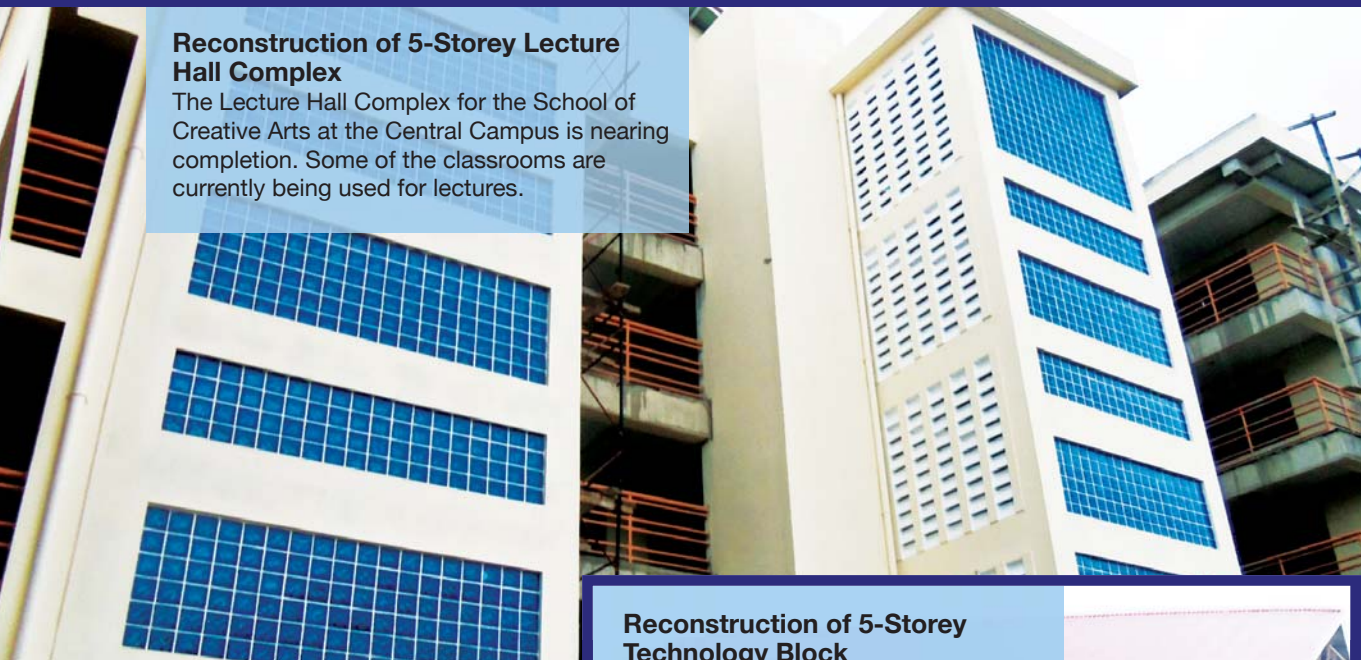
WINNEBA CAMPUSES

MAJOR PROJECTS

CENTRAL CAMPUS

Reconstruction of 5-Storey Lecture Hall Complex

The Lecture Hall Complex for the School of Creative Arts at the Central Campus is nearing completion. Some of the classrooms are currently being used for lectures.



Renovation of Amu Theatre Block

Contract was awarded recently for the renovation of the Amu Theatre Block. The works are nearing completion.

Reconstruction of 5-Storey Technology Block

Offices of various sizes, library, audio visual studio, a performance theatre, students lounge and storage rooms are to be provided in this block for the Department of Music Education.



NORTH CAMPUS

Faculty of Educational Studies Block- North Campus

Construction works on the Faculty of Educational Studies Block is practically complete. The University has taken over the Block for use.

Construction of Dual Carriage Road- North Campus

The construction of two lane dual carriage asphaltic road is practically complete.

Fencing of the North Campus

The need to secure the North Campus lands and also security issues that ensued necessitated the award of the contract to fence the entire North Campus lands. The project progressed steadily but has however stalled due to litigation.

Construction of Registrar's Duty Post

This project is a construction 5- Bedroom Storey building with 2-Bedroom Out- House aimed at providing a befitting residence for the Registrar. Hopefully, it would be completed by the end of the year.

Construction of Finance Officer's Duty Post

This project is a construction 5- Bedroom Storey building with 2-Bedroom Out- House aimed at providing a befitting residence for the Finance Officer. Hopefully, it would be completed by the end of the year.

Construction of Multi Storey 3-Bedroom Block (10- Unit Flats)

This project would be completed by the end of 2017. It is aimed at increasing the housing stock of the University. The project is a 3-Bedroom 10-Unit Block of Flats.



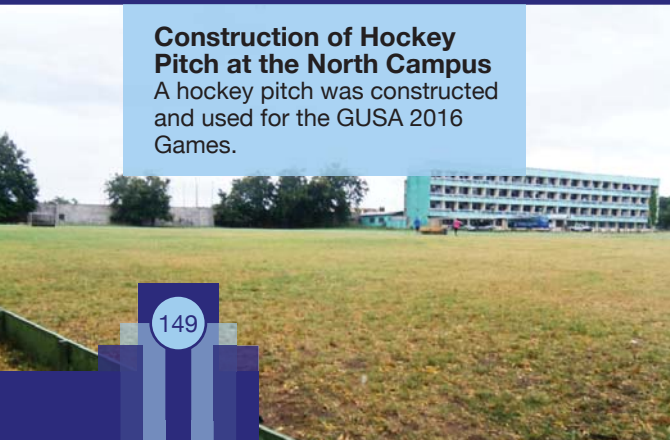
Renovation of Department of Home Economics Block

The renovation of the Home Economics Block is nearing completion.



Construction of Hockey Pitch at the North Campus

A hockey pitch was constructed and used for the GUSA 2016 Games.



Renovation of Sports Courts and Fencing- North Campus

A contract was awarded for the renovation and fencing of the various sports courts at the North Campus. The works were completed and were used for the GUSA 2016 Games hosted by the University in January 2016.



MINOR PROJECTS

SOUTH CAMPUS

Renovation of Old Administration Block

Varied sizes of spaces for lecture rooms, offices for teaching and non-teaching staff and library facilities have been created to suit the operation of the Business School. The works are practically complete and is currently being used.



Renovation of finance officer's bungalow

The renovation works on the bungalow and the construction of an additional 2-bedroom outhouse addition were completed in december 2015.



Renovation of Sports Courts and Fencing- South Campus

The contract for the rehabilitation and fencing of the South Campus Sports Courts was awarded and the works have completed. It was part of the venues used for the GUSA 2016 games hosted by the University.



Construction of Football Field with Athletic Oval at the North Campus

A football field with athletics oval was constructed at the University Hall area. The field hosted the opening and closing ceremonies of the GUSA 2016 Games. It also hosted the field event during the Games.



Renovation of NCRIBE Block

Renovation of the NCRIBE Block has been completed and handed over by the contractor for use.

Renovation of Gharthey Hall Block B- South Campus

Contract for renovation works at the Gharthey Hall Block B has been awarded. Works have commenced is expected to be completed by the end of 2016.

Renovation of Cafeteria/Dining Hall – South Campus

Contract for the renovation works at the Aggrey Hall Cafeteria/Dining Hall. The project is aimed at providing a befitting eatery for the South Campus.

Renovation of Bungalow Number 3

The renovation works on this bungalow has been completed. The bungalow is currently being occupied.

Renovation of Bungalow Number 17

The renovation works on the above project has been completed and the bungalow is currently being occupied.

Renovation of Council Chairman's Guest House

The Council Chairman's Guest House renovation works and the construction of an additional 2-Bedroom Outhouse addition project have been completed and handed over for use.

External Painting of University Hall

The contract for the University Hall exterior walls repainting works has been completed and handed over for use.

Laying of pavements at the University Hall

The frontage and parking lots at the University Hall has been paved. This has enhanced the frontage of the Hall.

Renovation of Cafeteria/Dining Hall, North Campus

Contract has been awarded for the rehabilitation of the Cafeteria/Dining Hall attached to the North Campus Assembly Hall. The project is aimed at providing decent eating place for both staff and students.

KUMASI CAMPUS

MAJOR PROJECTS

International Conference Centre

Works on the construction of a modern standard convention/multi-purpose auditorium has progressed and is nearing completion. The project is being funded by the Government of Ghana.



MINOR PROJECTS

Painting of Opoku Ware II Hall Block D

The works has been completed and final handing over has been done. The works involved the repair of masonry cracks and exterior walls repainting of the Opoku Ware II Hall Block D.

Concreting of wetted surroundings at Autonomy Hall

Concreting of the area around the Hall to serve as aprons and also to drain surface water into the drainage system has been completed.

Construction of 2 Septic Tanks

This project was aimed at providing large and centralized septic tank for the central washrooms. The works have been completed and are being used.

Renovation of Academic Affairs Building

The Academic Affairs Building at the Campus has been renovated. Extensions were also made to create additional spaces for the Department.

Mechanization of Boreholes at Principal's Residence

The borehole at the Principal's Bungalow has been mechanized. It is now the main source of water supply to the bungalow.



Renovation of Transport Yard

The renovation works on the Office Block of the transport yard at the Kumasi Campus has progressed.



Renovation of Bungalow RG4

Contract for the renovation works on bungalow RG4 has been awarded. The works which involves tiling, masonry cracks mending, re-ceiling and painting are progressing steadily.



Refurbishment and Extension of College Clinic

Contract has been awarded for the refurbishment and the construction of extension to the college clinic. The works have commenced.



Construction of 2 Boreholes

In the University's quest to ensure incessant water supply to the Campus, Two (2) additional boreholes have been drilled and mechanized.

Construction of 500metre Fence Wall

Works have commenced on the construction of a 500metre fence wall at the college.

Supply and installation of passenger lift at the Faculty Block- Kumasi Campus

Contract has been awarded for the supply and installation of a passenger lift at the Faculty Block. This is to ensure that our facilities are disability friendly and accessibility by all persons.

Renovation of Opoku Ware II Hall

Works will commence soon on the renovation of Opoku Ware II Hall of residence.

MAMPONG CAMPUS

MAJOR PROJECTS

Construction of Library & Resource Centre

The construction of the Library and Resource Centre is nearing completion. External works are on-going.

Extension to Old Chapel

The construction of a 3-Storey Lecture Halls Extension to the Old Chapel is practically complete and has been handed over. The works involved the demolition of old garages and store rooms and the construction of 3-Storey Lecture Hall.

MINOR PROJECTS

Construction of Clinic

The remodeling of the Old Dormitory Block for use as a clinic has been completed and handed over for use.

AJUMAKO CAMPUS

MAJOR PROJECTS

Construction of Faculty Block

As part of the efforts to establish the Faculty of Languages Education at the Ajumako Campus, a contract was awarded to construct a purpose-built Faculty Block at the Campus. Works on the construction of the Faculty Block Complex at the Ajumako Campus are progressing.

MINOR PROJECTS

Construction of Septic Tanks

Three (3) septic tanks have been constructed for some bungalows.

Construction of Pavilion

Works on the construction of a pavilion at the Campus have progressed considerably. The project was as a result of the need to create space for lectures.

Reroofing Of Parts of Ajumako Hall

Parts of the Ajumako Hall Block ripped off by a thunder storm have been reroofed.



IEDE PROJECTS

ONWE - KUMASI CENTRE

Sub structure work has been completed. Casting of first floor slabs is also completed. Casting of second floor columns are in progress.



CAPE COAST STUDY CENTRE

Sub structure works at the Cape Coast site have been completed. Casting of second floor columns, second floor beams and roof slabs and parapets are also in progress.



TECHIMAN STUDY CENTRE

Casting of ground floor to first floor columns has been completed. Casting of first floor beams and slabs are also completed. Casting of second floor columns, reinforcement of second floor beams and slabs are in progress.



KUKURANTUMI STUDY CENTRE

The substructure works are complete. Super structure works in progress. Formworks, reinforcement, casting of ground floor columns and first floor beams and slabs are in progress.



IMPENDING PROJECTS

The under listed projects have been initiated and it's hoped the construction works would begin soon. They are at the pre contract stage.

WINNEBA CAMPUSES

- ≈ Proposed Ultra-Modern Library Complex at the North Campus
- ≈ Proposed University Hospital at the North Campus
- ≈ Proposed Commercial Centre at the North Campus
- ≈ Proposed Faculty and Lecture Complex at the North Campus
- ≈ Proposed four 1000- Bed Halls of Residence at the North Campus
- ≈ Proposed University Practice School at the Winneba Campus

ACCRA STUDY CENTRE

GUEST HOUSE IN ACCRA

SOGAKOPE STUDY CENTRE

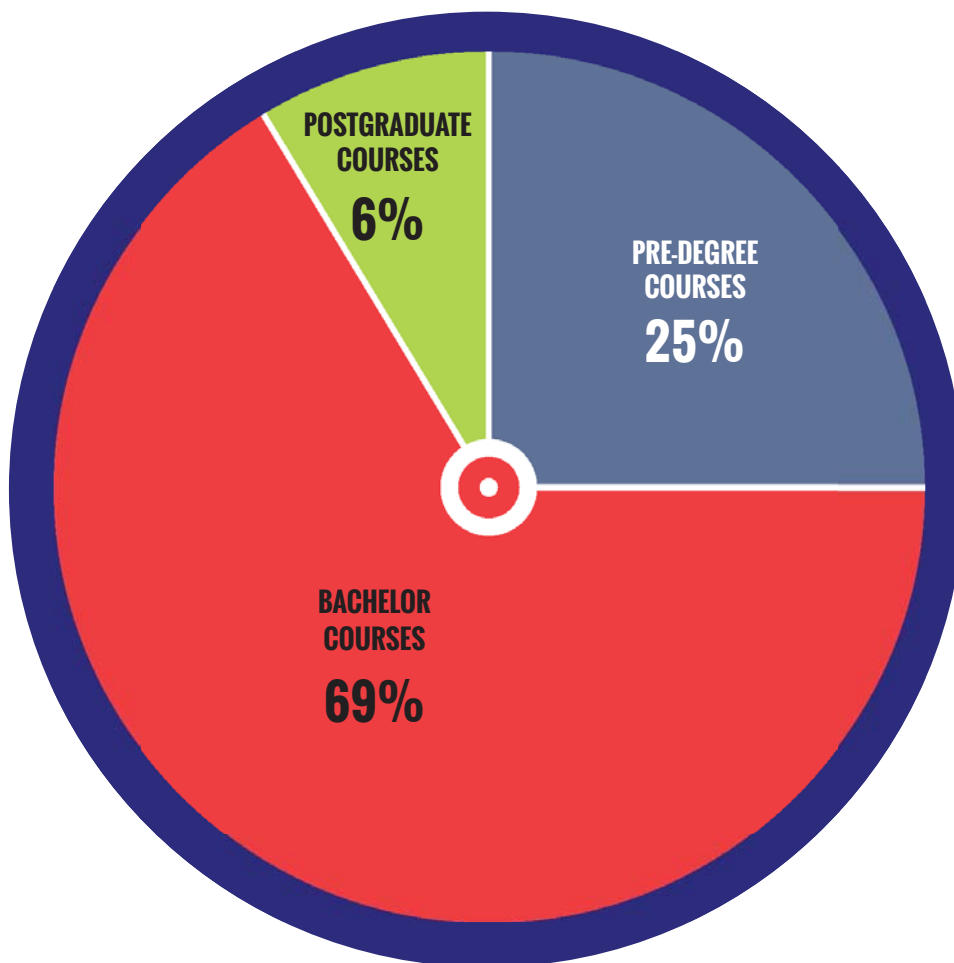
SUMMARY STATISTICS

(Detailed Statistics is published in the Basic Statistics)

OVERALL STUDENTS' ENROLMENT

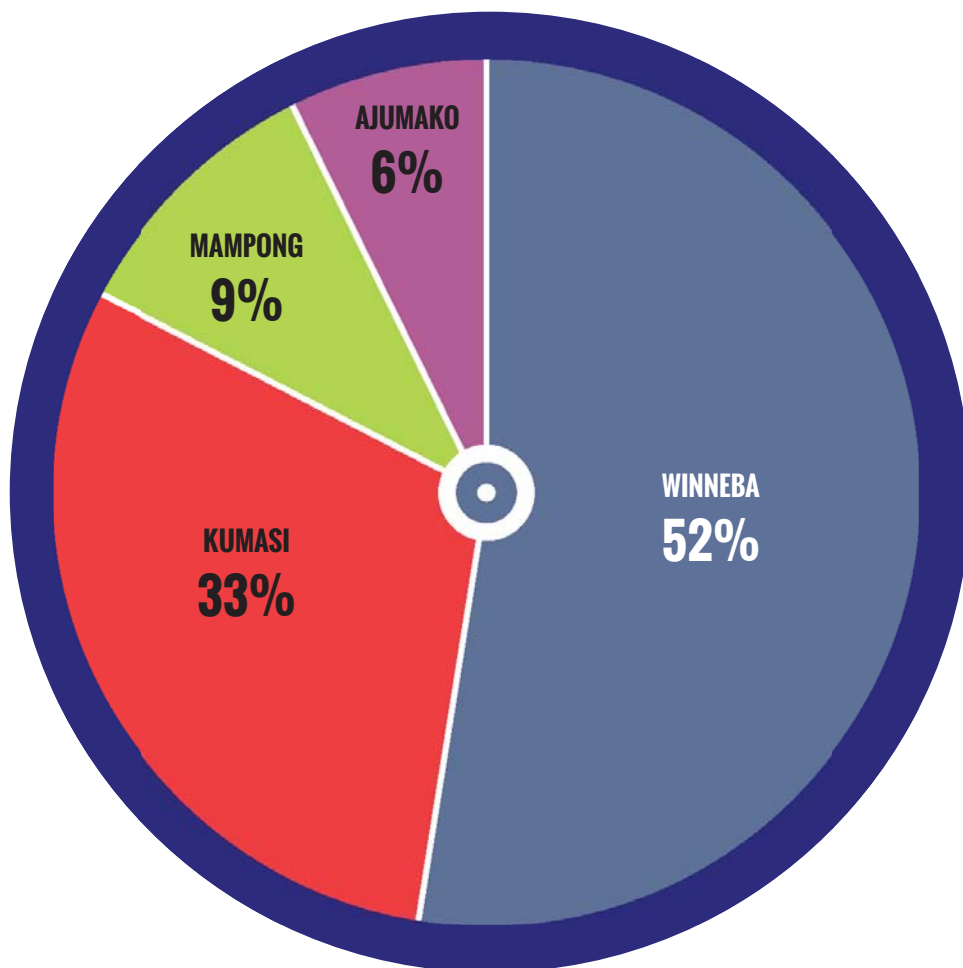
Headcount	2013/2014	2014/2015	2015/2016
Total number of students	44,053	51,686	57,593
Pre-degree courses	8,164	10,278	14,655
Bachelor courses	32,701	38,143	39,698
Postgraduate courses	3,188	3,265	3,240

OVERALL STUDENTS' ENROLMENT BY PROGRAMME, 2015/2016



FULL-TIME STUDENTS' ENROLMENT BY CAMPUS

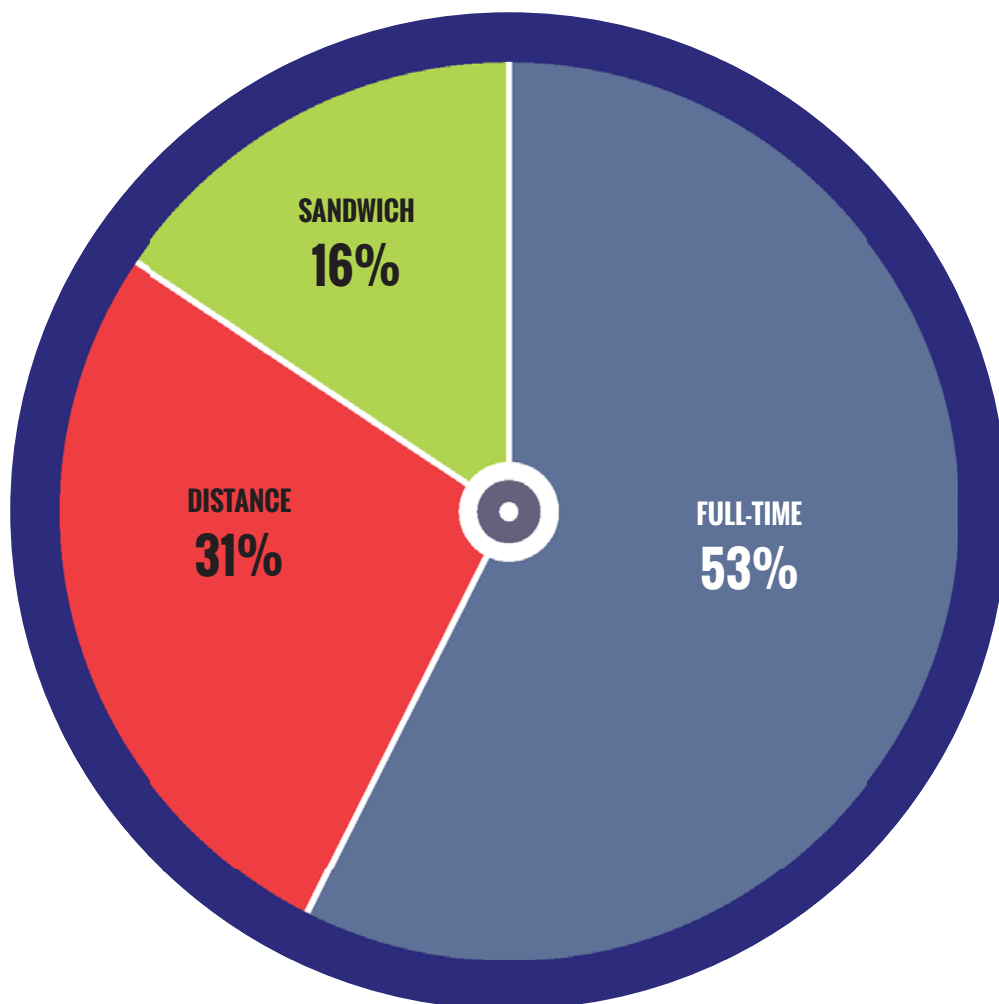
Campus	2013/2014	2014/2015	2015/2016
Winneba	9,829	13,507	15,953
Kumasi	6,439	7,402	10,313
Mampong	1,856	2,217	2,613
Ajumako	2,491	3,697	1,940
Total	20,615	26,823	30,819

FULL-TIME STUDENTS' ENROLMENT BY CAMPUS, 2015/2016

OVERALL STUDENTS' ENROLMENT BY MODE OF STUDY

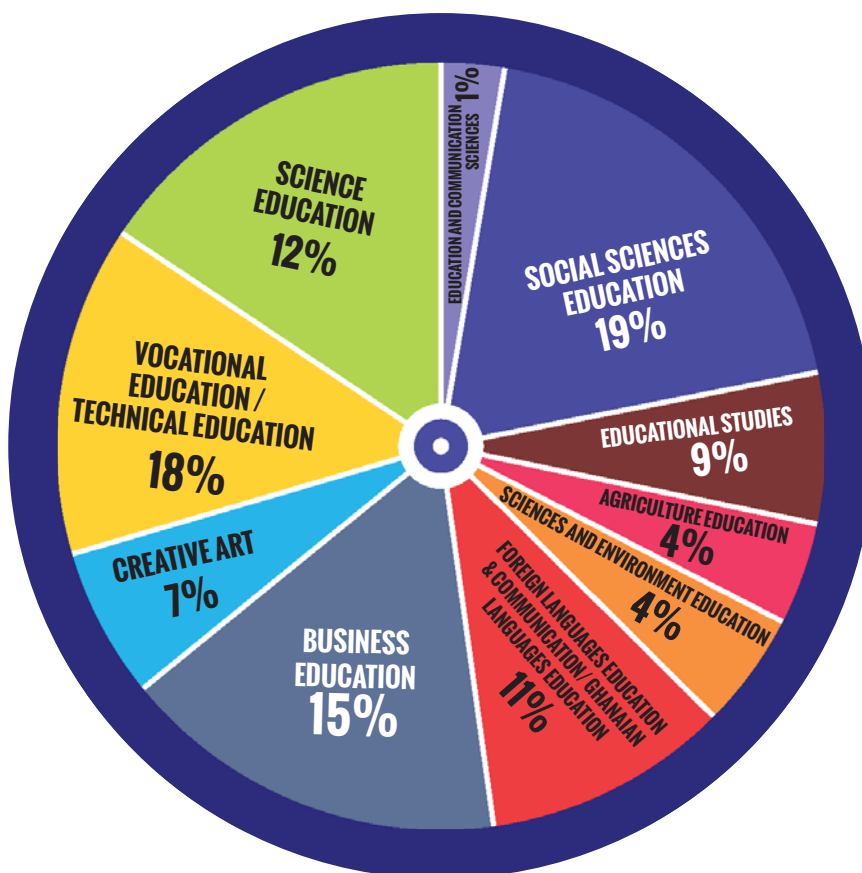
Mode of study	2013/2014	2014/2015	2015/2016
Full time	20,615	26,823	30,819
Distance	13,256	14,416	17,713
Sandwich	10,182	10,447	9,061
Total	44,053	51,686	57,593

OVERALL STUDENTS' ENROLMENT BY MODE OF STUDY, 2015/2016



FULL-TIME ENROLMENT BY FACULTY

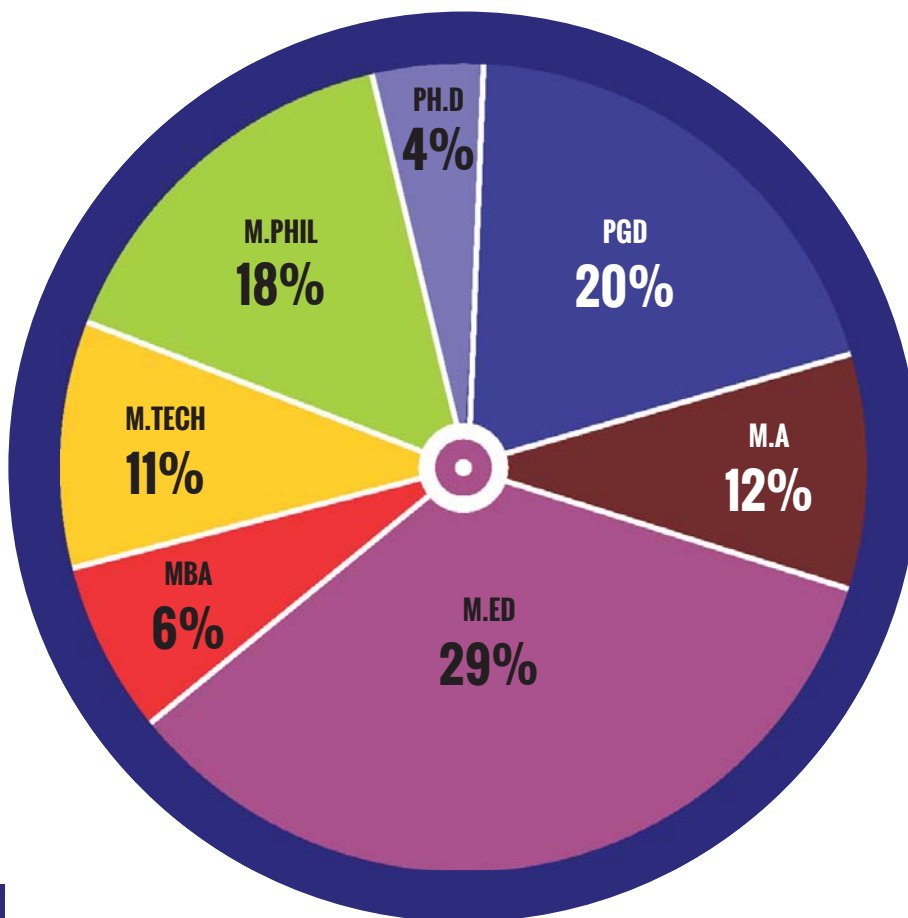
Faculty	2013/2014	2014/2015	2015/2016
Social Sciences Education	3,190	6,872	5,763
Educational Studies	2,296	2,490	2,942
Agriculture Education	1,001	1,129	1,231
Sciences and Environment Education	855	1,088	1,382
Foreign Languages Education & Communication/ Ghanaian Languages Education	2,491	2,944	3,471
Business Education	4,054	4,494	4,557
Creative Art	1,533	1,751	2,075
Vocational Education / Technical Education	2,256	2,587	5,450
Science Education	2,753	3,147	3,642
Education and Communication Sciences	186	321	306
TOTAL	20,615	26,823	30,819

FULL-TIME STUDENTS' ENROLMENT BY FACULTY, 2015/2016

POSTGRADUATE ENROLMENT (ALL MODES OF STUDY)

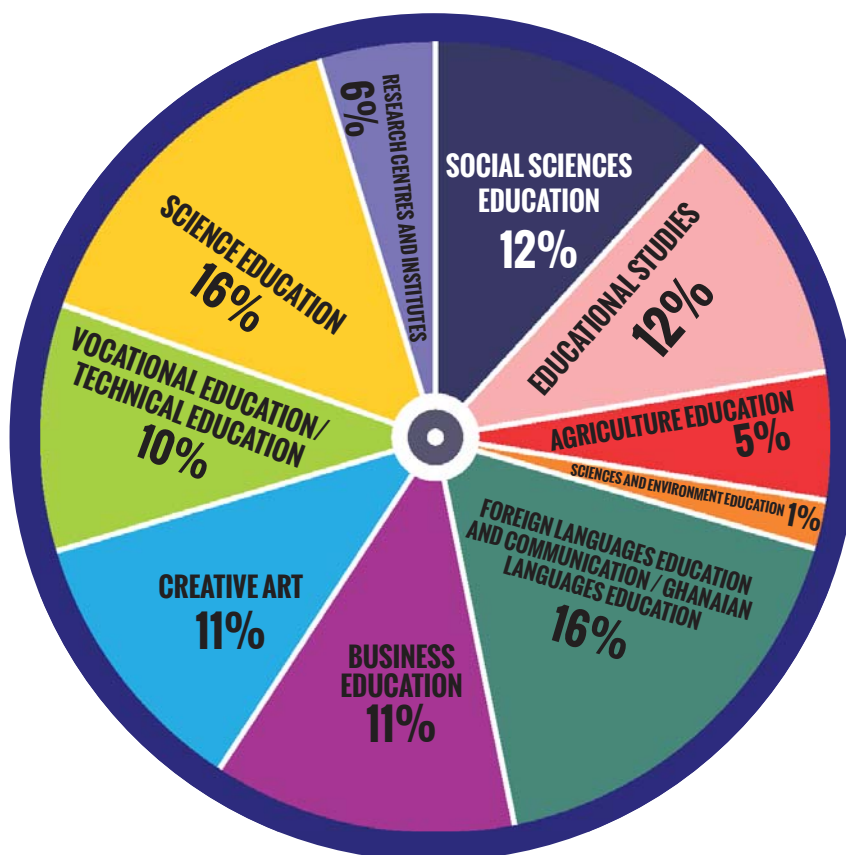
Postgraduate	2013/2014	2014/2015	2015/2016
PGD	307	357	658
M.A	450	520	397
M.Ed	291	789	925
MBA	1144	264	203
M.Tech	288	434	365
M.Phil	666	724	563
Ph.D	83	74	129
total	3,229	3,162	3,240

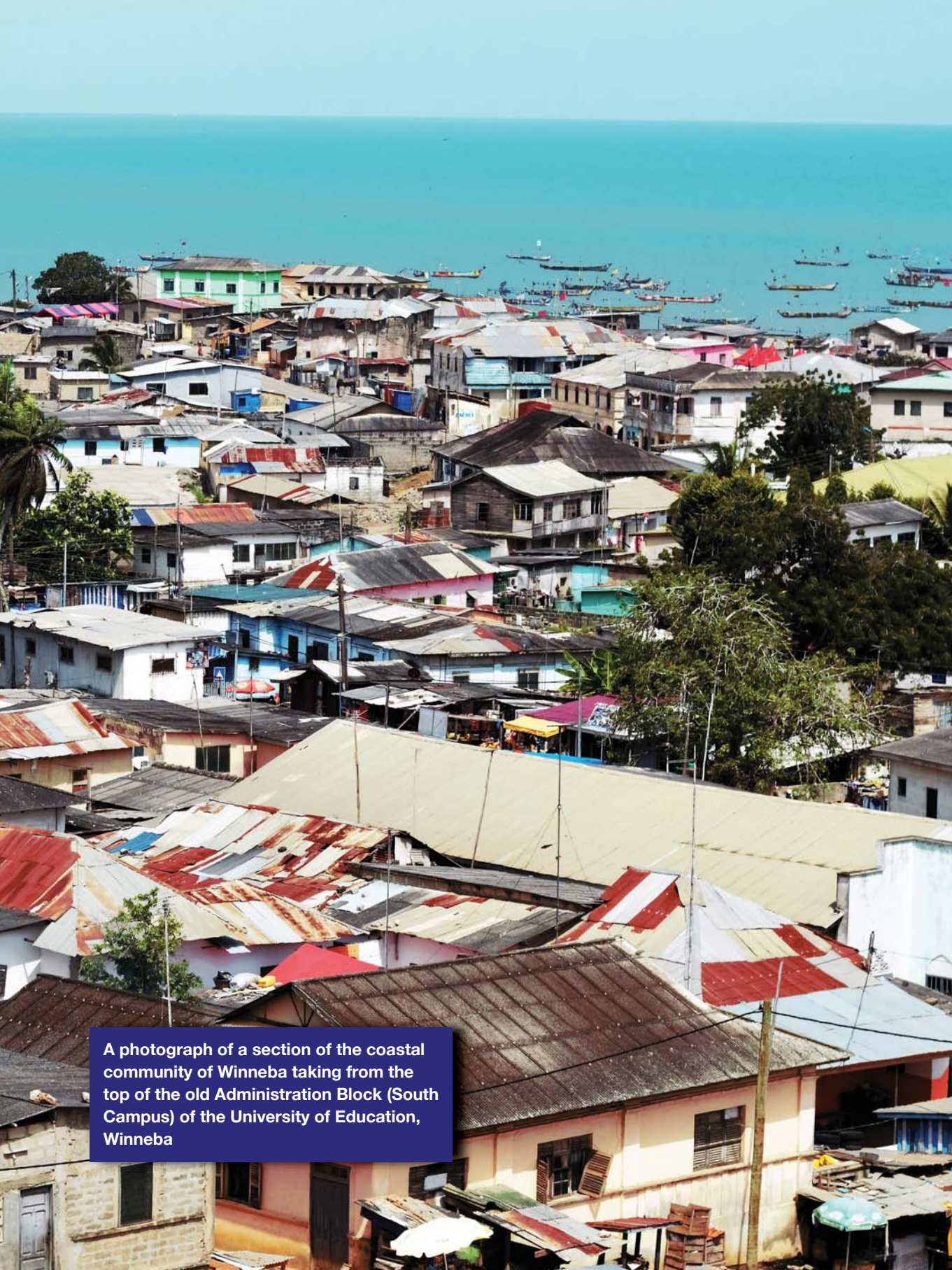
POSTGRADUATE STUDENTS' ENROLMENT BY PROGRAMME, 2015/2016



STAFFING AT FACULTY (TOTAL FULL-TIME STAFF)

Faculty	2013/2014	2014/2015	2015/2016
Social Sciences Education	46	58	53
Educational Studies	60	56	53
Agriculture Education	30	28	24
Sciences and Environment Education	5	3	5
Foreign Languages Education and Communication / Ghanaian Languages Education	81	78	73
Business Education	46	47	49
Creative Art	44	48	49
Vocational Education/ Technical Education	39	41	42
Science Education	62	72	73
Research Centres and Institutes	36	34	27
TOTAL	449	465	448

STAFFING AT FACULTY (TOTAL FULL-TIME TEACHING STAFF), 2015/2016



A photograph of a section of the coastal community of Winneba taking from the top of the old Administration Block (South Campus) of the University of Education, Winneba



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