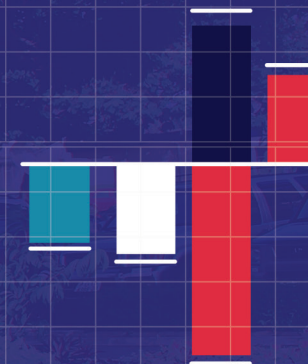
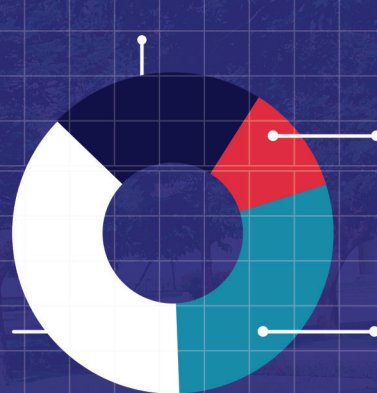




UNIVERSITY OF EDUCATION, WINNEBA



**CONSOLIDATED
ANNUAL ESTIMATES
AND OPERATING BUDGET
FOR 2017**



UNIVERSITY OF EDUCATION, WINNEBA

CONSOLIDATED
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AND OPERATING BUDGET
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FOREWORD BY THE VICE-CHANCELLOR



Welcome to 2017, yet another year to consolidate the respectable gains made by the University of Education, Winneba in the determined pursuit of academic excellence and mobilise for the sustained accelerated development of the University. The 2017 Budget is the framework that will guide the University's operations in this regard. It is a balanced budget and leverages our longstanding commitment to prudence, accountability and judicious use of public resources to achieve value for money.

In 2016, the University made bold steps towards enhanced infrastructural and staff

development. Part of the University's accumulated surpluses over the years was released to support major infrastructural projects. The University also launched the UEW Research, Innovation and Staff Development Fund (RISDF) as well as the UEW Vice-Chancellor's Scholarship Fund (VCSF) which are expected to drive the University's academic excellence agenda through cutting-edge research by staff and financial support for brilliant but needy students respectively.

As we enter the penultimate year in the implementation journey of the University's current corporate strategic plan, we are pleased with the University's progress towards achieving our strategic objectives in the past three years. The University is increasingly moving into international prominence in teacher education and research, signified by the number of memoranda of understanding signed with universities across the world for capacity building and knowledge sharing. This inspires us to continue to vigorously pursue our strategic objectives through increased annual budgetary allocations. In view of this, a total amount of 124.1 million has been directly allocated in the 2017 Budget towards the five themes of the 2014-2018 Strategic Plan. This represents 11% increase over direct allocations made in 2016.

The University's strategic direction in 2017, operationalised by the 2017 Budget, is aimed at consolidating the strategic position of the University in the tertiary education sector in Ghana through accelerated physical and ICT infrastructural development as well as enhanced staff capacity and motivation. This will involve accelerating the pace of completing on-going projects, promoting staff welfare, and creating an enabling environment for enhanced teaching and learning. This will be done on the basis of our careful assessment of the University's macro and competitive environments as well as our strategic capabilities.

We will rely more on the internal sources of revenue for more urgent and pressing activities of the University such as teaching, learning, research, and community services. We will continue to implement cost control strategies aimed at achieving value for money and actively manage the University's exposure to threats posed by the external environment, particularly macroeconomic and competitive threats.

We remain confident in the exceptional capabilities and commitment of all our staff and strongly believe that we shall all work together to make 2017 a very successful year.

Professor Mawutor Avoke
Vice-Chancellor

INTRODUCTORY STATEMENT BY THE FINANCE OFFICER



The University of Education, Winneba is a truly progressive institution and we are proud about our remarkable, collective achievements over the years in pursuit of our strategic objectives and executing our statutory mandate. In 2016, the University continued this feat, particularly in the areas of infrastructural and creating opportunities for staff development. The 2017 Budget gives us yet another opportunity to present to you, our cherished stakeholders, the various planned activities and programmes which are intended to draw us a step closer towards our vision of being an internationally reputable institution for teacher education and research.

In 2016, the University realised a total provisional income of GHS248.17 million. This represents an increase of 33% over 2015 total provisional income and 95% achievement of 2015 budgeted income. The total provision expenditure for 2016 was GHS244.68, also an increase of 33% higher than that of 2015 and 8% lower than total budgeted expenditure. Overall, this resulted in provisional surplus of GHS3.49 million, representing a 76% increase over that of 2015. The surplus was as a result of the combined effect of a recurrent activity surplus of GHS13.03 million and a capital activity deficit of GHS9.54 million. Total provisional recurrent income was GHS192.11 million, just 7% short of the budget while total provisional recurrent expenditure was GHS179.08 million, 6% lower than budgeted. The capital expenditure budget in 2016 recorded total provisional income of GHS56.06 million (5% higher than budgeted) as against total provisional expenditure of GHS65.59 (4% higher than budgeted).

With the 2017 Budget, the University seeks to build on our past success based on our careful assessment of the risks posed by the macroeconomic environment of Ghana. During the year 2016, the Ghanaian economy experienced moderate stability characterised by a stable local currency and moderation in headline inflation. However, the inflation rate remained high with slowed economic growth. The country missed

the IMF budget deficit target while the national debt stock continued to rise. These developments prompted the Bank of Ghana to maintain a high policy rate of 25.5%. We are aware of the potential economic pressures these developments present as the Government rolls out ambitious development-oriented programmes in 2017.

Going into 2017, the Ministry of Finance has projected Ghana's economy to grow by 7.8%. This growth rate largely depends on the Government continuing to cut the fiscal deficit, stabilising the currency and bringing inflation under control, thus creating space for the Bank of Ghana to loosen monetary policy and cut the monetary policy rate to stimulate private sector investment. However, upward pressure on inflation is particularly expected from increases in oil prices. Therefore, in response to the risks posed by the macro economic challenges and the Government's Policy response, the University will enhance revenue generation through internal sources, including non-traditional sources, to support goods and services and investment activities rather than relying on Government Subventions.

The 2017 Budget is a balanced budget. Thus, the University envisages total income of GHS315.26 million, representing a 27% increase over the total provisional income in 2016 while total expenditure is expected to increase by 29% to GHS315.26 million compared to 2016 total provisional expenditure. Compared to the 2016 provisional actual figure, the University's budget for compensation to employees will increase by 43% to GHS143.37 million as the University implements Government's 12.5% increase in salaries and seeks clearance to recruit additional highly skilled teaching and non-teaching employees to meet the growing needs of the University. However, the University's overall recurrent expenditure is expected to make up 76% of total expenditure compared to 77% in 2016. Capital expenditure takes up the remaining 24% of total expenditure.

Compared to the 2016 Budget, the 2017 Budget has notable changes in how the various sources of income contributed to total income. The proportion of Government Subventions to total income increased from 43% to 46% while the proportion of Student Fees has decreased from 46% to 40%. In line with the University's expectation to boost income from non-traditional sources, the proportion of Non-Student Fees increased from 8% to 11% while incomes from GETFund and Other Government

Agencies marginally increased from 2% to 3%. Income from Donor Support remained at less than 1%. Overall internally generated funds (IGF) is expected to constitute 54% of total income, slightly dropping from 55% in 2016. The University will continue to direct more of the IGF towards the core activities of the University, namely teaching, learning, and research in order to strengthen the University's competitive position in higher education delivery.

There are equally notable changes in the proportions of the various components of expenditure to total expenditure in 2017 compared with 2016. Following the 43% increase in Compensation of Employees costs, the proportion of this component of total cost increased from 42% to 45% while that of Goods and Services decreased from 35% to 30%. Assets and Investment recorded a marginal increase from 23% to 24%.

The year 2017 presents to us a renewed urgency for accelerated progress towards the strategic objectives of the University as we enter the penultimate year of the 2014-2018 Corporate Strategic Plan of the University. It is crucial that we consolidate our remarkable progress in the past three years while we expedite action to fully achieve the objective in the Plan. Hence, direct allocations towards the five themes of the Strategic Plan is increased from GHS111.80 million in 2016 to GHS124.1 million in 2017. The University will increase direct allocation towards achieving excellent academic standards in teaching, learning, and research by 18% to GHS38.98 million while increasing direct allocation towards fostering national, regional and international partnerships for development by 42% to GHS1.97 million. Allocations towards achieving both proactive and responsive administrative system and enhanced access and equity will increase by 7% apiece to GHS54.70 million and GHS28.35 million respectively while allocations towards enhanced quality assurance decreases from GHS82,000 to GHS48,000.

In 2017, the University will continue with its project to adopt accrual-based International Public Sector Accounting Standards (IPSAS), aimed at enhancing the quality, consistency, and transparency of the University's financial reporting, in the preparation and presentation of financial statements of the University. We will continue to build internal capacity to ensure that relevant members of staff are well-equipped to implement accrual-based IPSAS as the project moves into its critical implementation stage. The University will also appoint an external monitoring body from among the Big 4 auditing firms for the project.

We remain grateful for the wonderful support of our staff and other stakeholders and continue to count on that for a successful year. Thank you.

Dr. Theophilus Senyo Ackorlie
Finance Officer



1.0

INTRODUCTION AND BACKGROUND INFORMATION

1.1 INTRODUCTION

The University of Education, Winneba (UEW) is a teacher education University established by the University College of Education of Winneba Law 1992, (PNDC Law 322) in September 1992 following the amalgamation of seven diploma awarding institutions into the University College of Education of Winneba (UCEW). The University College of Education of Winneba was later upgraded into a full University by the University of Education, Winneba Act 2004 (Act 672) on May 14, 2004.

The University is located in Winneba and currently has three satellite Campuses located in Kumasi, Mampong – Ashanti and Ajumako. It also has thirty-five Distance Education (DE) Study Centres.

The University currently has ninety-two undergraduate programmes and twenty-five postgraduate programmes (including sixteen Ph.D. programmes). These programmes are run in the fifty-four departments under fifteen faculties/schools/institutes of the University.

This operating budget consolidates the operating budgets of all the fifty-four departments under the fifteen faculties/schools/institutes in Winneba and the three satellite Campuses and thirty-five Distance Education Study Centres of the University and it is based on 2,550 staff and 61,740 students. It outlines the operational plans of revenue mobilisation and expenditure, which has been consciously formulated, based on the University's core values, which are aimed at moving the University towards the realisation of its vision, mission and aims.

1.2 VISION, MISSION, AIMS AND CORE VALUES

1.2.1 Vision Statement

The vision of the University is to become an internationally reputable institution for teacher education and research.

1.2.2 Mission Statement

The mission of the University is to train professional teachers for all levels of education as well as conduct research, disseminate knowledge and contribute to educational policy formulation and development.

1.2.3 Aims

The aims of the University are to:

- (a) provide higher education and foster a systematic advancement of the science and art of teacher education;

- (b) train tutors for colleges of education and other tertiary institutions;
- (c) provide teachers with professional competence for teaching in pre-tertiary institutions such as pre-school, basic, senior high school and non-formal education institutions; and
- (d) foster links between the schools and the community in order to ensure the holistic training of teachers.

1.2.4 Core Values

- > Academic Excellence
- > Good Corporate Governance
- > Service to the Community
- > Gender Equity
- > Social Inclusiveness
- > Teamwork

1.3 CHALLENGES AND RESPONSES TO ENVIRONMENTAL ISSUES

The performance of the University of Education, Winneba, to a large extent, is dependent on the general economic outlook of Ghana as well as the fiscal policies of the Government of Ghana, given the University's direct dependence on the Government for funding: nearly 45% of the University's revenue is directly derived from Government Subvention. The remaining 55% of the University's other income is also by law, part of the Consolidated Fund of Ghana. The University's operations are affected by the timing of releases of Subventions by the Government and Government Policy on the retention and use of the other University income (Internally Generated Fund). This 2017 Budget of the University is, therefore, informed by the University

Management's understanding and interpretation of the Economic Outlook of the Republic of Ghana for 2017.

During the year 2016, the Ghanaian economy experienced moderate stability characterised by a stable local currency and moderation in headline inflation. Due to a tight monetary policy stance and improved foreign exchange management, the Ghana Cedi depreciated by only 4.1% by the end of the third quarter compared to 16.0% over the same period in 2015. Inflation also declined from 19.2% in March 2016 to 15.8% in October 2016. There was also an increased pace in growth in the second quarter of 2016 (annual real growth rate of 4.9%) compared to the same period in 2015 (a contraction of 1.1%).

However, at 15.8%, the inflation rate still remains high relative to the medium-term target band of 8+/-2 percent. Economic growth also declined in the third quarter of 2016, leading to a downward revision of GDP projections for 2016 from 5.4% to 4.1% by the Ghana Statistical Service. Moreover, due to a possible shortfall in Government Revenues, the overall budget deficit for 2016 is estimated by the International Monetary Fund (IMF) at 5.4% of GDP, up from 4.8% in May 2016. This compares to the target overall budget deficit of 3.7% by 2017 under the three-year aid deal with the International Monetary Fund (IMF). These developments prompted the Bank of Ghana to maintain the monetary policy rate of 26.0% at the end of the third quarter of 2016, maintaining that a tight monetary policy stance, supported by exchange rate stability and continued fiscal consolidation is needed to sustain the disinflation process. The policy rate has further been reviewed to 25.50% at the last Monetary Policy Committee meeting on 21st November 2016.

Going into 2017, the Ministry of Finance has projected Ghana's economy to grow by 7.8% and this is supported by a sustained improvement in the power sector and increased oil and gas production. This growth rate largely depends on the Government continuing to cut the fiscal deficit, stabilising the currency and bringing inflation under control, thus creating space for the Bank of Ghana to loosen monetary policy and cut the monetary policy rate which is currently 25.5 percent further down to stimulate private sector investment. However, upward pressure on inflation is particularly expected from crude oil prices inching up to the US\$50/bbl mark and the automatic price adjustment mechanism operating as indicated by the Public Utilities Regulatory Commission (PURC). This has the potential to push 2017 inflation rate above the 8.2% expected under the IMF deal.

Thus, given the tight fiscal space available to the Government, particularly due to the expectations under the IMF deal, the Government is expected to adopt a tighter monetary policy and a more rigorous fiscal policy in order to consolidate and improve the fiscal gains achieved in 2016. We, therefore, expect continued austerity measures that would restrict Government spending, such as spending on tertiary education (including the University of Education, Winneba).

In light of these, the University anticipates non-release or reduction in amount of subventions for goods and services and investment activities, as well as delays in release of subventions for employee compensation. These have the potential to slow down the University's forward march towards the realisation of the strategic objectives set out in the Corporate Strategic Plan (2014 – 2018), especially those on infrastructural development and spending on goods and services.

Therefore, in response to the risks posed by the macro economic challenges and the Government's Policy response, the University will enhance revenue generation through internal sources, including non-traditional sources, to support goods and services and investment activities rather than relying on Government Subventions.

In July 2015, the University added a Printing Press to its existing non-traditional income generating activities, taking over the printing of all IEDE course books and other regular printing contracts of the University such as matriculation programmes, student handbooks, examination booklets and many others. The production of yoghurt also started at our campus at Ashanti - Mampong. Additional machines are being acquired to upgrade the capacity of the Printing Press to undertake all general printing and binding jobs, both internal and external in 2017. Other non-traditional sources of revenue generation which will be pursued in 2017 include the following: Fuel Depot and Mini Mart, Basic Agriculture and Industrial Tools Production Unit, Furniture Production Unit, Water Production Unit and the establishment of a University Pharmacy. We have successfully registered all these commercial activities under the name "UEW Commercial Services Limited" (UEWCSL). UEWCSL will be supported in 2017 to be independent in dealing with all its administrative and operational issues. It is a private company limited by shares.

However, coupled with the revenue generation opportunities presented by diversifying into commercial activities, there is the need for a more robust financial reporting system that will enhance availability of relevant and reliable information for decision-making, accountability, and transparency. In response to this need, the University will continue to build capacity in

high quality, international financial reporting standards, namely accrual-based International Public Sector Accounting Standards (IPSAS) and International Financial Reporting Standards (IFRS). Thus, the IPSAS Adoption Project of the University, which will ensure the University's transition to accrual-based financial reporting under IPSAS by 2018, will continue in 2017. Moreover, opportunities for capacity building in IFRS, which the commercial services are required to comply with, will also be pursued.

1.4 THEMES AND OBJECTIVES OF UEW STRATEGIC PLAN

This Annual Budget, like previous ones, follows the themes and objectives of the Strategic Plan of the University. The objectives of the 2014-2018 Strategic Plan have been grouped under five themes as follows:

1.4.1 Excellent Academic Standards in Teaching, Learning and Research

1. Consolidate and enhance academic standards
2. Improve upon the teaching and learning environment
3. Strengthen collaborative research
4. Expand postgraduate studies and output

1.4.2 Proactive and Responsive Administrative System

5. Strengthen and expand the collegiate system
6. Improve on the professionalism of the administrative system
7. Enhance effectiveness of the administrative system

1.4.3 Enhanced Access and Equity

8. Promote gender equity in admissions and appointments
9. Improve and expand provision of distance education services, facilities and opportunities
10. Expand access for the underprivileged, the marginalised, persons living with disability, and less endowed schools

1.4.4 National, Regional and International Partnerships for Development

11. Enhance regional and international collaborations
12. Improve on branding and visibility of the University

1.4.5 Enhanced Quality Assurance

13. Improve quality assurance system
14. Monitor and evaluate all academic programmes of the University for quality

1.5 OPERATING NORMS, GUIDELINES AND STANDARD COSTS

The National Council for Tertiary Education (NCTE) has approved norms and guidelines for use in the public universities in Ghana (revised in July 2014). Based on these norms, standard costs for training students per year in the various programme categories have been determined. These costs are to form the basis for determining budgetary requirements as well as resource allocations in the University.

1.6 STUDENT/TEACHER RATIOS (STRS)

The approved STRs for the programmes offered in the University and which form the basis for determining the cost per student for the year are as follows:

Programmes	STR (Undergraduate)	STR (Post-Graduate)
Science	18:1	12:1
Applied Arts and Technology	18:1	12:1
Social Science & Humanities	27:1	18:1
Business Administration	27:1	18:1

Each of the programmes offered in the University is classified under one of the above categories.

1.7 GOODS AND SERVICES

Costs of goods and services are computed as a percentage of employee compensation costs. The rates approved by NCTE are as follows:

Disciplines	Percentages
Science	35%
Applied Arts and Technology	40%
Social Science & Humanities	20%
Business Administration	20%

1.8 STANDARD UNIT COSTS

The cost unit for the University is the student. The unit cost for the University is, therefore, the cost of training a student per year. This cost normally covers the recurrent expenditure, namely compensation of employees and goods and services costs including replacement and repair of facilities, (Items 1 & 2). Investment activity costs i.e. new infrastructures (item 3) are excluded. The unit costs vary among the disciplines of study and are as follows (Appendix 1).

Discipline	Undergraduate (GHS)	Post-Graduate (GHS)
Science	21,252.94	31,879.41
Applied Arts & Technology	22,040.08	33,060.12
Business Administration	12,316.79	18,475.18
Social Science & Humanities	12,316.79	18,475.18

1.9 STUDENT DATA

The budgeted number of students of the University in 2017 is depicted in Table 1 below (Appendix 2).

Table 1: Student Enrolment

Programme mode	Undergraduate			Post-Graduate	Total
	Certificate	Diploma	Bachelor Degree		
Full-Time Students		74	33,318	770	34,162
Distance Learning Students		9,719	7,489	1,226	18,434
Sandwich/Part Time Students	116	2,822	4,089	2,117	9,144
Total	116	12,615	44,896	4,113	61,740

Out of the budgeted figure for bachelor degree students, 6,873 are currently on internship/practical attachment.

1.10 FUNDING REQUIREMENTS

The University's funding requirements for the year 2017, based on the NCTE norms, guidelines and data presented in the preceding section, are assessed to be **GHS811, 521,379.95**. Details are shown in Appendix 3. The University's budgeted income for 2017 is, however, only **GHS315, 256,102.04** representing 38.85% of the funding requirements.

In order to mitigate the potential adverse impact of this funding gap on academic quality, the University will continue to invest in state-of-the-art information technology infrastructure that will facilitate delivery of high quality education to large classes. The University will also continue to motivate staff to be more efficient, reduce waste, and ensure judicious use of the limited financial resources.

1.11 ASSUMPTIONS FOR THE PREPARATION OF THE 2017 BUDGET

The following are the fundamental assumptions underlying the preparation of the 2017 budget. The achievement of the budgeted targets will depend on these assumptions.

- i. An average inter-bank exchange rate of GHS4.30 to USD1.00, GHS4.80 to EUR1.00 and GHS5.60 to GBP1.00.
- ii. All donor funds will be released to the University on time.
- iii. GETFund and other Government Agencies will release grants up to at least 30% of approved amounts; thus the University will continue to pre-finance GETFund projects of up to 70% of the approved amounts.
- iv. Approved Government Subventions will be released as follows:
 - > Compensation of employees: 100% of current year amount with delay not exceeding 3 months.
 - > Goods and services: Not exceeding 10% of current year amount.
- v. Average inflation rate not exceeding 15% for the year 2017 and an end of year inflation rate of not more than 18%.
- vi. Salary levels for 2017 are based on the 2016 Single Spine Salary Structure

plus 12.5% as announced by the National Tripartite Committee.

- vii. Adherence to the themes and objectives of the University's Strategic Plan (2014–2018).
- viii. 2016 is the base year for all projections and analysis that follow.
- ix. Residential facility user fee (RFUF) shall be as follows:

Type of facility	Regular (GHS)	Sandwich (GHS)
Four to six in a room	850.00	250.00
Three in a room	980.00	300.00
Two in a room	1,150.00	350.00
One in a room	1,350.00	400.00

NB:

- > For Ajumako – GHS1,150.00 per head of three in a room facility and GHS1,400.00 per one in a room facility.
- > The University shall continue to absorb utility bills on all permitted appliances (e.g. light, radio, pressing iron, etc.)
- > Extra charges shall be levied for electricity, proportionate to consumption, will be made for usage of allowable electrical appliances, such as hair dryer, television, and blender. Usage of all other electrical appliances such as **electric cookers, microwave ovens, deep freezers and Air Conditioners etc.** shall be prohibited within student residential facilities.
- > There shall be very severe penalties for using unpermitted and non-allowable electrical appliances.
- > The use of LPG cookers shall be encouraged and promoted in the University but shall be limited to within the kitchenettes provided at the various halls of residences.

x. University fees shall be categorised as follows:

SN	Programmes	Humanities/ Arts Fees	Science/ Practical Based Fees	Leadership Fees	Business Administration Fees	Media/ Communication Fees	Sandwich Fees	DE Fees	Part-Time/ Evening/ Weekend Fees	Foreign Student Fees
1.	Under-Graduate	✓	✓	✓	✓	✓	✗	✗	✗	✗
2.	Post-Graduate	✓	✓	✓	✓	✓	✗	✗	✗	✗
3.	Part-Time/ Evening/ Weekend	✗	✗	✗	✗	✗	✗	✗	✓	✗
4.	Distance Education	✗	✗	✗	✗	✗	✗	✓	✗	✗
5.	Sandwich	✗	✗	✗	✗	✗	✓	✗	✗	✗
6.	Foreign Students	✗	✗	✗	✗	✗	✗	✗	✗	✓

- xi. Academic Facility User Fee (AFUF) shall be increased by 10%.
- xii. Internship Fee shall be increased by 5% to GHS415.08.
- xiii. Congregation Fees shall be increased by 28% to GHS450.00 and shall be distributed as follows: (Souvenir including medal and certificate folder – **GHS70.00**; Academic Gown – **GHS90.00**; Certification - **GHS200.00**; Scholarship and Research Funds – GHS45.00; and Publications & Overheads – **GHS45.00**).
- xiv. Administration Overheads is projected to increase by 25% for all student categories.
- xv. ICT Facility User Fee shall be increased by 25% to GHS100.00. GHS20.00 per student shall be transferred into the sinking fund for the ICT & Students Resource Centre Project.
- xvi. Payment of Student Fees: There will be no change in the fee payment policy. Payment of fees shall remain a key prerequisite (the first step) for registration of courses in any semester/

session. There shall be a fee payment period and deadline for the payment of fees for each category of students/programme/fee. Students shall pay their fees and be issued with Financial Clearance Forms (FCF) within the fee payment period to enable them register for courses at the beginning of each academic year/session and to access other University services and facilities.

For students who would want to take advantage of the instalment fees payment policy in line with the 2008 Finance Committee approved guidelines, Temporal Financial Clearance Forms (TFCF) shall be issued to them to register for courses and to access other University services and facilities after the acceptance of a formal request from the student with corresponding instalment payment plan proposals. Applications or requests to make payment by instalments must be received within the approved period of fee payment. Appropriate interest charges shall be included in all instalment payments.

In accordance with the University's Rules, all students (including research students) shall pay fees and register for courses at the beginning of each academic year/session. Registration of a course shall remain the first step for participation in any University examination/assessment/ supervision. Final year students are required to clear themselves financially; otherwise, they shall not be allowed to graduate.

For graduate students, extension of study periods shall attract the appropriate fees as approved by the Governing Council as follows: extension for 1-3 months – 30% of relevant fees; extension for 4-6 months – 60% of relevant fees; extension for 6 months and more – 100% of relevant fees for each affected academic year e.g. extensions for 13 months shall attract fees for two full academic year (i.e. 100% for year one and 100% for year two) and extensions for 30 months shall attract fees for three full academic years (i.e. 100% for

year one, 100% for year two and 100% for year three). This takes effect from 1st August 2016.

- xvii. Late payment of fees shall attract a penalty of GHS20.00 per day for a maximum of thirty (30) working days after the deadline for fee payment. Thereafter, no student shall be allowed to pay fees and any fees paid shall be refunded to the student.

- xviii. Affiliation Fees shall be as follows (Ghana Cedi equivalent payable):

Description	Amount (USD)	Remarks
Institutional affiliation	5,000.00	Payable every 5 years upfront
Professional and academic service charge	2,500.00	Payable every 3 years upfront
Programmes affiliation	2,000.00	Payable on yearly basis based on the number of academic programmes
Affiliation inspection fee	3,000.00	Payable upon submission of application for affiliation

NB: Each student of affiliated Colleges of Education shall pay an amount of GHS350.00 per semester as fees for 2016/2017. This shall be in addition to fees for certification and other fees as Council may approve.

- xix. All non-student fees shall be increased by 10% e.g. hire of University property/apparel etc.

- xx. Income-generating programmes/activities shall continue to make at least a margin of 25% (i.e. 33.33% mark-up).

- xxi. Council decisions on the distribution of surplus from income-generating programmes/activities shall be adhered to by all. Thus:-

> University Central Administration	20%
> Campus Administration	30%
> Faculty/Divisional Administration	20%
> Department/Sectional Administration	20%
> Bonus to Direct Staff	10%

- xxii. Honorarium not exceeding 15% of gross proceeds from Distance Education/Sandwich/Part-Time/Evening programmes and not exceeding the related total teaching claim shall be paid to Management, Academic Staff, Administrators and other staff who assist in running the income generating programmes/activities and this shall be charged as overheads to the programmes/activities as part of the cost. This shall be on Faculty /school/institute and campus levels.

- xxiii. The University (i.e. campuses, faculties, schools, directorates and departments) shall adhere to its planned activities for 2017 and the rate of any deviations from budget shall not exceed 1 % of total budgeted revenue.

- xxiv. Course materials including electronic reader/tablet charges per Distance Education (DE) student for 2017 are as follows:

> Diploma 1 student – GHS750.00 for the tablet and GHS350.00 for course materials.
> Diploma 2 student –GHS350.00 for course materials.
> Diploma 3 student –GHS350.00 for course materials.

- > Post Diploma 1 student – GHS750.00 for the tablet and GHS380.00 for course materials for direct applicants.

- > Post Diploma 1 student – Applicants who completed diploma studies with the Institution and already have the tablets, which are functioning after testing, would be exempted from the cost of tablet but pay GHS380.00 for the course materials.

- > Post diploma 2 student –GHS380.00 for course materials.

- xxv. Administration Overhead of GHS250.00 per Distance Education student shall be charged and distributed as follows:

> I.E.D.E. Administration	GHS100.00
> University Administration	GHS100.00
> Other University Activities	GHS50.00

- xxvi. Distance Education Examination/Quizzes Fee shall be increased by 20% to GHS312.00 per student to cater for the increasing cost of examination materials and the high overheads associated with Distance Education examinations.

- xxvii. Teaching Practice (Internship) Fee per final year Distance Education student (i.e. Diploma & Post - Diploma) shall be increased by 40% to GHS252.00.

- xxviii. Contribution of students to the UEW Endowment Fund shall remain unchanged at GHS5.00 per student (all students).

- xxix. The Development Levy shall be increased by 10% to GHS121.00 per Distance Education student and 60% to GHS80.00 for all other categories of students.

- xxx. Furniture Replacement Levy shall be increased by 150% to GHS50.00 per student (All categories) to support the increasing furniture replacement cost.

- xxxi. Library Books & Resources Levy shall be increased by 150% to GHS50.00 per student (All categories) to help support the new Library project. GHS30.00 per student shall be transferred into the sinking fund for the University/ Campus Library Projects.
- xxxii. Medical Examinations Fee shall remain at GHS100.00 for fresh students (on-campus, sandwich and part-time) and non-staff shall be charged to fully recover the direct costs associated with medical examinations and to pay honorarium to hospital staff for the extra effort. The honorarium payable to hospital staff shall not exceed 15% of the gross income where the whole activity is done by UEW staff. However, the honorarium shall not exceed 5% if non-UEW staff are engaged and payment to them shall be at the open market rates. There shall be an additional charge of GHS50.00 per fresh student towards chest x-ray services which will now be done at the University Clinics.
- xxxiii. Discount on fees for West African nationals - 30%. Other African nationals - 20% and Caribbean nationals - 10%.
- xxxiv. Student ID Card Fee shall remain at 2016 / 2017 levels while fees for Student Handbook shall be increased by 25% to GHS25.00 per fresh student.
- xxxv. Commission/Honorarium on sale of Admission Forms (paper forms) and University Souvenir shall be paid as follows: 5% to non-University staff and 3% to University staff who are directly engaged on the activity. A commission of 5% shall also be paid on the sale of online admission forms to the vendors.
- xxxvi. Honorarium on interest income shall be 5% and is to be paid to staff who are directly involved in the generation of the income.
- xxxvii. The 2016 Council Approved Allowances Schedule shall be used for 2017 as follows:
 - (a) Category "A" Allowances: These shall be reviewed on 1st January, 2017 to ensure consistency and conformity to internal relativities as approved on the Joint VCG Allowances Schedule.
 - (b) Category "B" Allowances: These shall remain at 2016 rates. However, Council and household allowances which were last reviewed in 2012 shall be increased by between 50% and 150% in 2017 to adhere to internal relativities.
- xxxviii. All other student fees income shall increase by 5%.
- xxxix. Cost of Admission Forms shall be as follows: Under-Graduate (Regular Direct): GHS200.00; Graduate: GHS250.00; Under – Graduate (Mature);

GHS300.00 (includes examination or interview). Undergraduate Mature applicants shortlisted for access programmes by Distance Education shall pay GHS150.00 extra for tuition; and Foreign student US\$100.00.

- xl. Examination Fee for Ph.D. students shall be increased by 20% to GHS3,000.00, while M.Phil./MBA/MSc students' examination fee shall be increased by 50% to GHS486.00. Examination re-sit fees shall remain 50% of the total examination fee per student, while remarking fees shall be GHS700.00 per paper for under-graduate and GHS1,000.00 per paper for post-graduate.
- xli. Certificate re-issue fee shall be increased by 20% to GHS180.00 per applicant while the cost of certification per student shall remain at GHS200.00.
- xlii. In accordance with Government of Ghana policy directives on staff recruitment and replacement, financial clearance shall be obtained for the following new staff that have been provided for:

	Staff Category	Teaching	Non-teaching	Total
Recruitment	Senior Members	60	10	70
	Senior Staff	0	20	20
	Junior Staff	0	40	40
	Sub-total	60	70	130
Replacement	Senior Members	100	10	110
	Senior Staff	0	50	50
	Junior Staff	0	10	10
	Sub-total	100	70	170
Grand total		160	140	300

- xl.iii. All staff recruitment and replacement in 2017 shall be subject to financial clearance from the Ministry of Finance as required.
- xliv. Kilometric rate for transport allowance shall be increased from GHS1.00 to GHS1.76.
- xl. v. Policies on foreign travel and per diem rates for the various categories of staff shall be applied consistently and strictly at all times.
- xl. vi. The Financial Limits for Approval and Authorisation of Payments established in 2014 by Management and approved by the Governing Council in 2015 shall remain in force.
- xl. vii. The University shall not collect students' dues (i.e. SRC/GRASSAG and JCRC Dues) on behalf of student associations for the 2016/2017 academic year.

xlvi. Students' accident and life insurance levy shall be GHS40.00 per student (all categories). In University staff shall also be insured against death and injury/accident while on official duties. In the coming years, we shall explore ways of mitigating the risk posed to us by high medical bills of staff and lack of comprehensive health insurance for our on-campus students. We shall continue to insure all public buildings of the University in accordance with the law.

xlix. Sharing formula for Centralised Costs:

- > Winneba 55%
- > Kumasi 25%
- > Mampong 15%
- > Ajumako 5%

i. Allocations towards Research/Restricted funds from various sources shall be maintained as follows:

Sources of Funding	UEW Library Books and Resources Fund	UEW Vice Chancellor's Scholarship Fund	UEW Research and Innovation Fund	UEW Staff Welfare and Service Appreciation Fund	UEW Infrastructural Development Fund	UEW Furniture Replacement Fund	ICT Facility Usage Fund	Health Fund	Basic Schools Fund
	Campus Based	University Based	University Based	Campus Based	Campus Based	Campus Based	Campus Based	University Based	Campus Based
Foreign Students' Fees		5%		20%	5%				
Ghanaian Fee-Paying Students Fees		5%		20%	5%				
Sandwich and Part-Time Students Income			10%	10%					
Admissions Form Income			10%	10%	10%				
Interest Income			7%	13%	80%				
Surplus from Commercialised Units and Clinic		5%	10%	10%					
Specific Levies/Grants	100%	100%	100%	100%	100%	100%	100%	100%	100%
Academic Facility User Fee		5%	5%						
Congregation Fees		5%	5%						
Institutional Overhead Contributions by externally sourced research project grants			50%						

The total annual expenditure from the funds above shall not exceed 75% of the total funds accrued during in any year.

- li. Pricing of goods and services in the University shall be done with the approved overhead rates and mark-ups and all external and project funds shall contribute 15% to the University as overhead in accordance with the UEW Research Policy.
- lii. Inter-Campus balances shall be settled promptly by all campuses
- liii. Procurement and disposals shall be done in accordance with the relevant Acts, Regulations and Guidelines by the Public Procurement Act.
- liv. Limits on variations and modifications of contract sums per S.87 of Act 663 (As amended by Act 914) shall be adhered to at all times.
- lv. Staff training & Development Cost Allocation shall be re-distributed as follows:

> General Training	17%
> Junior Staff	5%
> Senior Staff	8%
> Senior Members (Teaching -50%: Non Teaching-20%)	70%

Based on the above assumptions, the fees for the 2016/2017 academic year are shown in the schedule of fees in Appendix 15.

1.12 FINANCIAL AND COST CONTROL POLICY INITIATIVES

In addition to the above assumptions, the under-listed financial/cost control and policy measures are necessary to achieve the objectives of the 2017 budget and the overall mission of the University as per the 2014-2018 Strategic Plan:

- (a) Control Expenditure in 2017 especially in the following non-academic areas to achieve value

for money – (efficiency, effectiveness, and economy) and to mitigate impacts of the over 60% funding gap:

- i. Continue to control Staff Cost e.g. staff pulling, restrict over-time payment, limit allowances to rates and positions on Approved Schedule of Allowance, etc,
- ii. Continue to control fuel and vehicle running cost e.g. enforce the 45 litres/week per vehicle policy and other related policies on fuel and vehicle use strictly; zone vehicles under Deans and Divisional Heads (no University Vehicle shall be under Heads of Department/ Unit; invest in the purchase of limited bigger buses (33-65 seater) instead of smaller (10-15 seater) and put them in a pool under the control of the Registrar; hire buses during peak periods to supplement University buses; replace mini-buses with pick-up vehicles; adhere to guidelines on disposal of goods, etc.
- iii. Continue to control cost of committee meetings and other official ceremonies e.g. holding meetings in the afternoon and serving tea/coffee instead of heavy snacks.
- iv. Continue to control cost of repairs and maintenance, e.g. enforce the Vehicle Management Policy; install tracking devices on all University vehicles except those directly allocated to Principal Officers and College Principals; etc.
- (b) Rely more on the internal sources of revenue for more urgent and pressing activities of the University such as teaching, learning research and community services.
- (c) Ensure that all University activities except

teaching and research on regular programmes at least break-even.

- (d) Comply with all National Laws and Acts, especially those on Financial Management such as Public Financial Management Act, 2016 (Act 921), Public Procurement Act, 2003 (Act 663) and Public Procurement (Amendment) Act, 2016 (Act 914), Income Tax Act, Audit Service Act, etc. The University's Financial and Stores Regulations shall be aligned to the provisions of all new and current national financial regulations and Laws and fully complied with.
- (e) Continue to actively manage exchange rate risk and prudently invest all idle funds in the same currencies using BOG approved universal banks or other financial institutions with GoG majority interest and focusing more on competitive interest rates and the institution's presence on UEW Campuses. In this regard, the following specific guidelines shall apply:
 - i. The benchmark for the acceptable minimum interest rate for all fixed term deposits shall be the rate for the 182-day Government of Ghana Treasury Bill plus 2% at any point in time irrespective of the duration of the fixed term deposit (FTD).
 - ii. The University shall place fixed term deposits with only Universal banks in Ghana or other financial institutions in which the Government of Ghana has a shareholding interest either directly or indirectly. No Rural / Community bank, Microfinance institutions or Savings and Loans Companies shall hold any of the University's fixed term deposits (FTD) unless a special clearance is sort by the Finance Officer from the Finance Committee.

- iii. The Institutions' presence on UEW campuses is a key requirement for placing fixed term deposits.
 - iv. The University's exposure in terms of fixed term deposit (FTD) placed with any Single institution shall not exceed 60% for Universal banks and shall not exceed 30% for any permitted non-Universal bank.
 - v. Before placing fixed term deposit with any institution for the first time, a formal request shall be made by the Treasury Officer or the Campus Head of Finance Section (through the College Principal where applicable) through the Finance Officer to the Vice Chancellor. This request should contain an analysis of all relevant financial ratios for at least the past recent 3 years.
 - vi. For institutions that are already holding the University's fixed term deposit, a financial stability appraisal and financial ratio analysis should be conducted on them at least once every 2 years and a report submitted to the Finance Officer for review.
 - vii. Investment registers shall be regularly updated and made accessible to the Finance Officer and Vice Chancellor at all times and on request.
 - viii. All placements shall be accompanied by official letters duly signed by the required signatories.
- (f) Disburse revenues and make payments only when they are due by adopting prudent liquidity management accounting to the Budgeted Cash Plan. Both late and early payments shall be avoided.
- (g) Plan cash flows prudently in every University Unit to ensure good returns on all idle University funds.
 - (h) All purchases or procurements or supply of any Government stores to any University official guest house or duty post must be approved by the Vice-Chancellor.
 - (i) The use of the donations budget as well as the budgets for household items shall be under the direct control of the Vice-Chancellor irrespective of the Campus or organisational unit.
 - (j) All payments which do not have line items and rates on the Schedule of Allowances (including honorarium) shall be approved by the Vice-Chancellor.

1.13 DISTRIBUTION OF BUDGETED REVENUES

1.13.1 Allocations for Compensation of Employees

Allocations for the compensation of employees will be distributed to staff according to rank, position and responsibilities of the staff in the departments of the University.

1.13.2 Allocations for Goods and Services

Allocations are made to centralised goods and services costs and the rest to the major offices as follows:

Office of the Vice Chancellor (including the Pro-V C's Office)	32%
Office of the Registrar	30%
Office of the Finance Officer	20%
Office of the University Librarian	8%
Works and Physical Development Directorate	5%
Internal Audit Unit	5%

1.13.3 Bases of Allocation to Teaching Departments

- (a) ACADEMIC FACILITY USER FEES
 - > 50% of academic facility user fees (AFUF) is allocated to teaching departments according to student numbers. Income from Distance Education, Sandwich and Part-Time programmes are distributed differently.
 - > 10% of AFUF is again allocated to teaching departments based on full time equivalence (FTE) of students in the departments.
 - > 10% of AFUF is allocated to the faculties and schools on equal bases for administration.
 - > 30% of AFUF is allocated to centralised facilities such as academic support services of the Division of Academic Affairs, Amalgamated Sports, Educational Resource Centre and related units to meet the cost of services they provide for the teaching departments.
- (b) GOVERNMENT SUBVENTIONS FOR GOODS AND SERVICES
 - > 90% of the Government subvention for goods and services is allocated to University administration; the remaining 10% is allocated to academic units.
 - > 90% of the 10% to academic units is allocated to teaching departments based on FTE students in the departments.
 - > 10% of the 10% to academic units is allocated to the Library.



2.0

GENERAL OVERVIEW OF THE 2017 ESTIMATES AND OPERATING BUDGET

2.1 INTRODUCTION

The 2017 Operating Budget envisages a total income of **GHS315,256,102.04** as against actual provisional revenue of **GHS248,167,238.15** for 2016. This represents 22.61% increase over 2016 actual provisional revenue. The make-up of this budgeted income is shown in section 2.3 and also in Appendix 4. The total budgeted expenditure for 2017 is **GHS315,256,102.04**. Thus, the University intends to operate a balanced budget for 2017. The recurrent expenditure budget for the year is **GHS238,605,135.55** (75.69%) while the capital investment expenditure budget is **GHS76,650,966.49**. (24.31%). Details of the budgeted expenditure are shown in section 2.4.

Table 2: The 2017 Budget at a Glance

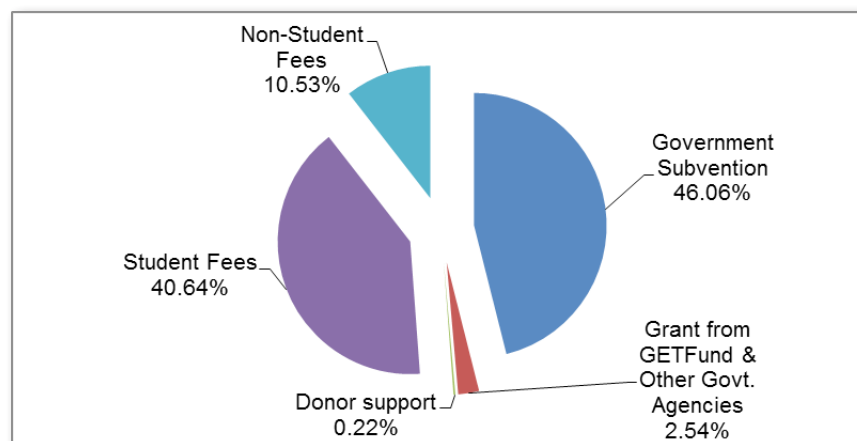
ITEM	RECURRENT BUDGET (GHS)	CAPITAL / INVESTMENT BUDGET (GHS)	TOTAL (GHS)
INCOME			
Gov't Subvention	145,221,870.24		145,221,870.24
Grant from GETFund & other Government Agencies	2,422,847.56	5,600,000.00	8,022,847.56
External Donor Grant/ Funds	700,000.00		700,000.00
Student Fees	77,216,617.11	50,906,014.21	128,122,631.32
Non-Student Fees	13,043,800.64	20,144,952.28	33,188,752.92
Total Income	238,605,135.55	76,650,966.49	315,256,102.04
EXPENDITURE			
Compensation of Employees	143,371,370.24		143,371,370.24
Goods and Services	95,233,765.31		95,233,765.31
Purchase of Vehicles		2,409,969.96	2,409,969.96
Purchase of Equipment, Furniture & Fittings for Offices, Classrooms, Workshops, Laboratories and Farms.		3,820,196.79	3,820,196.79
Constructional Works		28,539,260.73	28,539,260.73
General Rehabilitation/Road Works		5,270,484.56	5,270,484.56
Household Items		384,140.00	384,140.00
Sports Equipment & Infrastructure		1,310,290.08	1,310,290.08
Purchase of Library Books and Resources		3,087,850.00	3,087,850.00
University Commercialised Activities		2,755,586.86	2,755,586.86
Capital Investment Cost of I C T Facility Usage/Purchase		3,084,624.26	3,084,624.26
Capital Investment Cost of Teaching Department Activities		15,705,198.70	15,705,198.70
Capital Investment Cost of Non -Teaching Department Activities		2,568,364.55	2,568,364.55
Others		7,715,000.00	7,715,000.00
Total Expenditure	238,605,135.55	76,650,966.49	315,256,102.04
Surplus/(Deficit)	-	-	-

2.2 THE 2017 BUDGET AT A GLANCE

The 2017 budgeted incomes and expenditures are summarised as follows:

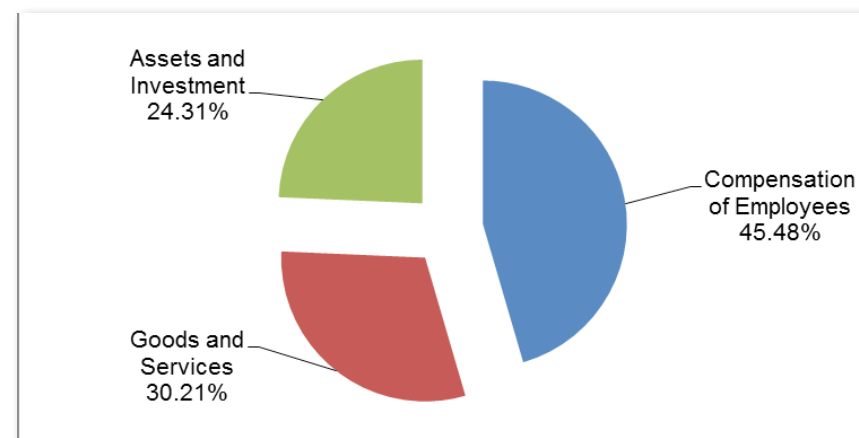
Income	Amount GHS	%	Provisional Actual for 2016 GHS
Government Subvention	145,221,870.24	46.06	101,257,333.45
Grant from GETFund & Other Govt. Agencies	8,022,847.56	2.54	6,413,442.95
Donor support	700,000.00	0.22	1,641,436.39
Student Fees	128,122,631.32	40.64	107,975,556.78
Non-Student Fees	33,188,752.91	10.53	30,879,468.58
Total	315,256,102.04	100.00	248,167,238.15

Figure 1: Major Sources of Income for 2017



Expenditure	Amount GHS	%	Provisional Actual for 2016 GHS
Compensation of Employees	143,371,370.24	45.48	100,547,654.26
Goods and Services	95,248,610.31	30.21	78,536,783.10
Assets and Investment	76,636,121.48	24.31	65,591,761.97
Total	315,256,102.04	100.00	244,676,199.33

Figure 2: Major Expenditure Items for 2017



An amount of **GHS1,428,296.03** from goods and services cost has been incorporated into the 2017 budget as a provision for contingencies representing 1.50% of the budgeted Goods and Services income for 2017. All other departments, both teaching and non-teaching, have also made an average of 1% provision for contingencies in their respective budgets (Appendices 6, 9 and 10).

2.3 SECTORIAL ALLOCATIONS

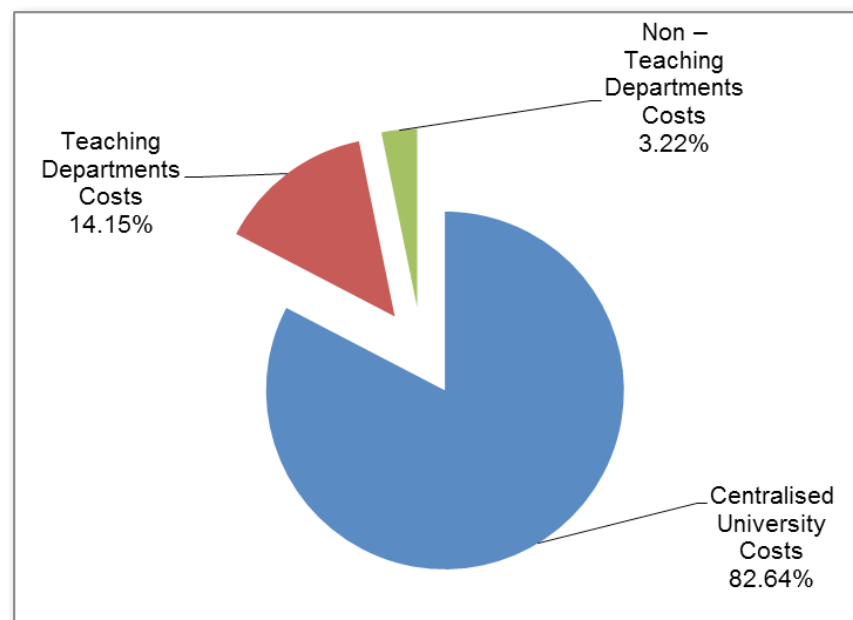
For the purposes of budgeting, financial management and resource allocation, the University is categorised into three sectors: Centralised University, Teaching Departments and Non-Teaching Departments. The allocations to these sectors in 2017 are shown below:

Sectors	Amount (GHS)	Amount (GHS)	%
Centralised University Costs:			
-Compensation of Employees	143,371,370.24		
-Goods and Services	58,766,240.12		
-Capital/Investment	58,376,958.23		
		260,514,568.59	82.63
Teaching Departments Costs:			
-Goods and Services	28,891,805.58		
-Capital/Investment	15,705,198.70		
		44,597,004.28	14.15
Non – Teaching Departments Costs:			
-Goods and Services	7,590,564.63		
-Capital/Investment	2,553,964.53		
		10,144,529.16	3.22
Total		315,256,102.04	100.00

2016 Provisional Actuals:

Sectors	Amount (GHS)	Amount (GHS)	%
Centralised University Costs:			
-Compensation of Employees	100,547,654.26		
-Goods and Services	32,660,590.44		
-Capital/Investment	56,303,960.67		
		189,512,205.37	77.45
Teaching Departments Costs:			
-Goods and Services	40,548,712.39		
-Capital/Investment	7,925,850.19		
		48,474,562.58	19.81

Sectors	Amount (GHS)	Amount (GHS)	%
Non – Teaching Departments Costs:			
-Goods and Services	5,327,480.27		
-Capital/Investment	1,361,951.11		
		6,689,431.38	2.73
Total		244,676,199.33	100.00

Figure 3: Budgetary Allocations to Major Sectors of the University for 2017

The University's Centralised Costs include the following major expenditure items:

Summary of some major University centralised expenditure items for 2017:

DESCRIPTION	AMOUNT (GHS)
Compensation of Employees Costs	143,371,370.24
Council, Council Sub-committees Other Committees' Meeting Costs	2,125,000.00
Staff Development Costs	1,773,180.00
Costs of implementing Donor Funded Projects	700,000.00
Sports and Games Costs	1,848,802.11
Examination Costs	5,459,002.41
I. C. T. facilities usage costs	2,862,500.00
Official University Ceremonies: - Matriculation Congregation	333,260.00
Others; Open Day, Uni. Lectures, etc	3,754,614.49
Capital Investment Costs (excluding direct Teaching and Non-Teaching Investment Activity which is GHS18,259,163.23)	87,000.00
Electricity/Installation Costs	58,376,958.23
Water/Installation Costs	1,658,305.37
Medical and Health-Care Costs	776,291.43
(Refer to Appendices 5, 6 & 7)	2,837,463.54



3.0

OUTLOOK FOR THE 2017 FISCAL YEAR

3.1 INTRODUCTION

The 2017 Operating Budget for the University of Education, Winneba is the outcome of a collaborative process guided by a commitment to the University's strategic priorities. These priorities evolved from the comprehensive University planning processes which are embodied in the University's 2014 – 2018 Strategic Plan. This is the continuation of the strategic budgeting process to create an alignment between operating budgets (operational plans), project plans (tactical plans) and the Strategic Plan. The University's budget is also responsive to the nation-wide strategic directions embodied in the Government of Ghana's Strategic Vision for Education.

On the income side, the University will focus more on sources that it has direct control over. The revenue and cash plans for 2017 contain slugs to absorb external shocks such as unexpected delays and shortfalls in the release of Government Subventions for salaries and allowances as well as payments to contractors for work done. Mechanisms for generating incomes internally and from donors will be enhanced and staff involved in these activities will be rewarded. Fee structures for selected programmes will be reviewed to make them competitive. More production units will be established and the capacity of the existing ones enhanced. All non-student and non-staff services will be fully income-generating while all students and staff activities (except tuition for Ghanaians on regular programmes) must at least break-even. All major expenditure and budget line items will have specific funding sources. Relations with affiliated

institutions (including Colleges of Education) will be reviewed and fee payment mechanisms streamlined.

On the expenditure side, as in the previous years, various staff development programmes will be embarked upon such as sponsoring staff to pursue further academic studies at various levels through granting of study leave to educational institutions both local and foreign, and staff participation in relevant short courses, conferences and seminars locally and abroad.

In line with the Government's objective to increase access to tertiary education, additional faculties, departments and programmes which are to be introduced during the 2017/2018 academic year will be adequately resourced to be able to respond to emerging national needs. On-going physical development projects such

as the construction of Faculty blocks on all campuses of the University will be completed during the budget period and Graduate School Block started. The Clinic extension and Lecturers Office Complex will be completed in 2018. The number of our distance learning centres which currently stands at thirty-five will be increased to thirty-seven by the end of the budget period.

The fixing of overhead projectors and smart boards in the lecture halls which started in 2013 shall continue until all lecture halls have been fitted with overhead projectors and smart boards to facilitate teaching and learning.

Key Targets for 2017

The following other initiatives shall be pursued vigorously during the budget period:

Financial Targets

- > Increase net asset by at least GHS29 million
- > Increase IGF by at least 15% in nominal terms
- > Reduce cost of servicing committees and congregation cost by at least 15%

Research & Staff Development Targets

- > Support at least 20 research proposals from staff
- > Support the training of at least 5 new Ph.D.s
- > Support at least 50 staff to attend conferences and workshops

Administrative & Financial Management Target

- > Complete at least Phase II of the University's IPSAS adoption project
- > Automate access control systems in at least 30% of University facilities
- > Introduce electronic card and payment systems

Infrastructural Development & Equipment Targets

- > Complete all on-going projects started before 2015
- > Establish two new workshops at Kumasi and Mampong
- > Provide all lecture halls which are locked with permanent LCD projectors, Smart Boards and other interactive equipment to support teaching and learning.
- > Construction of Bookshop for the University by a private developer.
- > Construction of 5 storey Lecturers office complex will commence to provide 200 offices for lecturers and 36 lecture halls.
- > Construction of the University Basic Schools at Winneba and Kumasi will

commence.

- > Construction of 4-storey 3-bedrooms 8 No. apartments and 5-storey 3-bedrooms 10 No. apartments will be completed.
- > Completion of renovation works on 10 staff bungalows
- > Construction of a University Library Complex at Winneba will begin
- > Construction of the University Hospital extension which was budgeted for in 2014 and 2015 will be completed in 2018.
- > Completion of DE infrastructure in Kumasi, Techiman, Cape Coast and Koforidua. Accra and Sogakope study centre as well as Accra Guest House which was budgeted for in 2012 - 2015 will start.

Summary of Key Statistics

The following is a summary of key statistics of expected outcomes for 2017 and three years comparative values.

Expected Outcome	2017	2016	2015	2014
Student fees as a percentage of total revenue	40.64%	45.93%	43.84%	39.99%
Non-student fees as a percentage of total revenue	10.53%	8.42%	7.72%	7.19%
Government subvention as a percentage of total revenue	46.06%	43.16%	44.17%	48.81%
Seminars and conferences budget as a percentage of total expenditure	0.87%	1.09%	0.75%	0.68%
Teaching and academic support budget as a percentage of total expenditure (See note below)	43.45%	45.90%	49.96%	40.62%
Staff training and development budget as a percentage of total expenditure	0.56%	0.81%	0.47%	0.50%
Total assets	180.63	130.24	150.97	130.24
Total non-current assets	149.88	121.34	121.34	172.05
Ratio of students to lecturers per Faculty:				
School of Creative Arts	37:1	41:1	32:1	29:1
Faculty of Educational Studies	78:1	73:1	69:1	76:1

Expected Outcome	2017	2016	2015	2014
Faculty of Social Sciences Education	107:1	88:1	89:1	158:1
Faculty of Science Education	44:1	42:1	40:1	42:1
Faculty of Foreign Languages Education and Communication	34:1	31:1	4:1	37:1
Faculty of Business Education	187:1	52:1	121:1	42:1
Faculty of Technical Education	116:1	126:1	130:1	64:1
Faculty of Vocational Education	102:1	117:1	204:1	50:1
Faculty of Educ. & Comm. Science	82:1	102:1	122:1	94:1
Faculty of Agriculture Education	78:1	96:1	124:1	42:1
Faculty of Science & Environ. Health	166:1	71:1	98:1	94:1
Faculty of Ghanaian Languages Education Ajumako	n/a	105:1	43:1	34:1

NOTE:

The fall in the ratio of teaching and academic support budget as a percentage of total expenditure year on year is due to the following:

1. Fall in Sandwich Students Enrolment
2. Allocation of GHS5,100,000.00 to the Construction of Lecturers' Offices Complex(specific beneficiary is the Teaching & Academic Units)
3. Allocation of GHS3,630,556.64 to Research / Innovation and Staff Development Fund(specific beneficiary is the Teaching & academic units)

3.2 REVENUE

The 2017 Operating Budget of the University of Education, Winneba expects to generate total revenue of **GHS315,256,102.04**. This represents an increase of **GHS67,088,863.89** over the 2016 actual provisional revenue collected of **GHS248,167,238.15**. The budgeted revenue reflects changes in Government Subvention and GETFund allocations, a projected 10% increase in academic facility user fees, a 5% increase in internship fee, and a 5% increase in other student fee incomes. Congregation fee shall be increased by 30% to cater for the increases

in the cost of printing certificates. Residential facility user fee including sandwich accommodation fee have been restructured according to the number of occupants per facility. Thus, progressive rates per head would be charged for 4-, 3-, 2-, and 1-in-a-room arrangements respectively. Non-student fees shall be increased by 10%.

The University's revenue is categorised into five items: Government subvention, Grants from GETFund and other Government Agencies, Donor Funds, Student Fees and Non-Student Fees.

3.2.1 Government Subvention

Subvention from the Government of Ghana will continue to be the second largest source of finance to the University in 2017. Government will pay almost all approved salaries and allowances. Government will also pay part of the goods and services costs. In 2017, Government will finance the activities of University with an amount of **GHS145,221,870.24**. Out of this, **GHS142,714,370.24** or **98.27%** will be spent on compensation of employees. The University will increase its efforts at generating more internally generated funds as a response to the dwindling Government subvention for goods and services activities and GETFund grants (Appendix 4).

3.2.2 Grants from the Ghana Education Trust Fund (GETFund) and other Government Agencies

The GETFund will continue to finance some of the University's capital (investment) activities e.g. infrastructure, (i.e. Item 3). GETFund and other government agencies are expected to grant the University a total of **GHS8,022,847.56** of which **GHS5,600,000.00** will be committed to capital projects and **GHS2,422,847.56** to goods and services costs. This includes disability and scholarship grant of **GHS1,987,754.55** from the Scholarship Secretariat payable directly to beneficiary students, and **GHS435,093.01** for other grants for Kumasi Campus.

3.2.3 Donor Funding

The University will continue to seek the support of donors in financing specific activities. In the 2017 fiscal year the University is expecting **GHS400,000.00** from West Africa Agriculture Project (WAAP), **GHS100,000.00** from Trust Africa and **GHS200,000.00** from Sight Savers International and others. Our expectations are that financing shall be available for the AFDB / COTVET project at the Kumasi Campus. A total amount of **GHS700,000.00** is expected from these sources

(Appendix 4).

3.2.4 Student Fees

The University will increase student fees year on year to supplement funding from Government and other sources in response to rising cost of providing University education. Student enrolment will also be enhanced, especially for sandwich and distance education programmes. We also anticipate that various new demand driven programmes shall be introduced during the 2017/2018 academic year. The 2017 budget is projected to increase academic facility user fees by 10%, 5% increase in internship fees, and also a 5% increase in other student fee incomes. There is an increase of 25% for ICT facility use fees. Congregation fees shall be increased by 30% to cater for the increasing costs associated with the printing of the certificates. An amount of **GHS128,122,831.32** is expected from student fees in 2017 (Appendix 4).

3.2.5 Other Income (Non-Student Fees)

The University will improve upon the other income generating activities. This year, **GHS33,188,752.91** is expected from non-student fees (Appendix 4).

3.3 EXPENDITURE

As a strategy-focused University, the University has closely linked the 2017 Operating Budget to the 2014–2018 Strategic Plan of University of Education, Winneba, reflecting investments in strategic priority areas which are derived from the strategic themes and objectives of the Strategic Plan. The University's financial decisions and its Medium-Term Expenditure Framework (MTEF) budgeting processes are linked to its mission, core values and strategic direction. All goals, priorities, and

programmes forming part of the strategic plan are fully costed and appropriate resource allocations (financial, physical and human) made for their realisation. The 2017 Budget therefore is a financial translation of the University's mission, core values, beliefs, goals, objectives, priorities, and initiatives for 2017. Thus, the Budget includes the following targeted investments in areas within the strategic themes.

3.3.1 Excellent academic standards in teaching, learning and research

The University has made a total direct allocation of **GHS38,983,025.28** towards achieving excellent academic standards in teaching, learning, and research in the 2017 Budget within the following areas.

- i. An amount of **GHS2,538,880.00** has been allocated towards improving the competencies of staff through continuous staff training and development (Refer to appendix 6).
- ii. In order to develop sustainable capacity building opportunities for staff, an amount of **GHS2,730,000.00** has been allocated towards local and international workshops, conferences and seminars. This will improve the knowledge and skills of staff for more effective teaching and research (Refer to appendix 6).
- iii. An amount of **GHS2,760,969.16** has been allocated towards provision of quality housing for staff (Refer to appendix 7).
- iv. The University will continue with construction works on Administration/Academic offices, lecture and examination halls, and other major rehabilitation works. An amount of **GHS30,383,176.12** has been allocated for this purpose (Refer to appendix 7).
- v. An amount of **GHS570,000.00** has been allocated

to enable the University and staff maintain membership of AAU, ACU, VCG, and other professional bodies (Refer to appendix 6).

3.3.2 Proactive and Responsive Administrative System

A total direct allocation of **GHS54,703,036.58** has been made towards achieving a proactive and responsive administrative system within the following areas.

- i. A total amount of **GHS10,106,032.29** has been allocated to enable non-teaching departments improve the efficiency of administrative processes and structures (Appendix 10).
- ii. An amount of **GHS44,597,004.29** has been allocated to enable teaching departments improve the efficiency of the Colleges, Schools, Institutes and Faculties of the University (Appendix 9).

3.3.3 Enhanced Access and Equity

A total direct budgetary allocation of **GHS28,352,664.65** has been made towards achieving enhanced access and equity. The specific areas of allocation are as follows.

- i. An amount of **GHS42,739.86** has been allocated in the Budget to promote gender equity and equality (Appendix 6).
- ii. An amount of **GHS97,179.75** is allocated to promote the social inclusion of persons with disability (Appendix 6).
- iii. In order to improve distance education delivery, a total amount of **GHS28,212,745.04** is allocated in the 2017 Budget for this purpose (Appendix 9F).

3.3.4 National, Regional and International Partnerships for Development

The University values the opportunities for development from strategic partnerships. Consequently, a total direct

budgetary allocation of **GHS1,969,120.00** has been made in the 2017 Budget towards achieving national, regional, and international partnerships for development within the following specific areas.

- i. An amount of **GHS719,120.00** is allocated to enhance capacity and efficiency for managing externally funded projects (Appendix 6).
- ii. An amount of **GHS1,250,000.00** is allocated towards the construction of the UEW Accra Office and Guest House (Appendix 7).

3.3.5 Enhanced Quality Assurance

A total amount of **GHS48,000.00** is directly allocated in the 2017 Budget to enhance quality assurance services (Appendix 6).

3.4 SUMMARIES AND TRENDS

Like the 2016 budget, the University's 2017 Operating Budget is clearly aligned with the University's strategic priorities and will continue to be directed towards the development of short, medium and long-range strategies for investing in the University's vision. Attention is being focused on developing a comprehensive strategy to enhance the resource base, maintain budgeting flexibility to support investment in strategic initiatives, control the "drivers" of cost and enhance the annual planning, budget and budgetary control processes.

3.4.1 The 2017 Budget and a Three-year Trend Analysis

Figure 4 and Figure 5 below present three-year trend analyses of major budgeted income and expenditure items respectively. It could be seen that, in 2017, income from Student Fees has overtaken income from

Government Subvention as the highest contributor to revenue, while the proportion of expenditure on the major categories has remained stable over the years.

Figure 4: 2017 Budgeted Income and a 3-Year Trend Analysis of Major Income

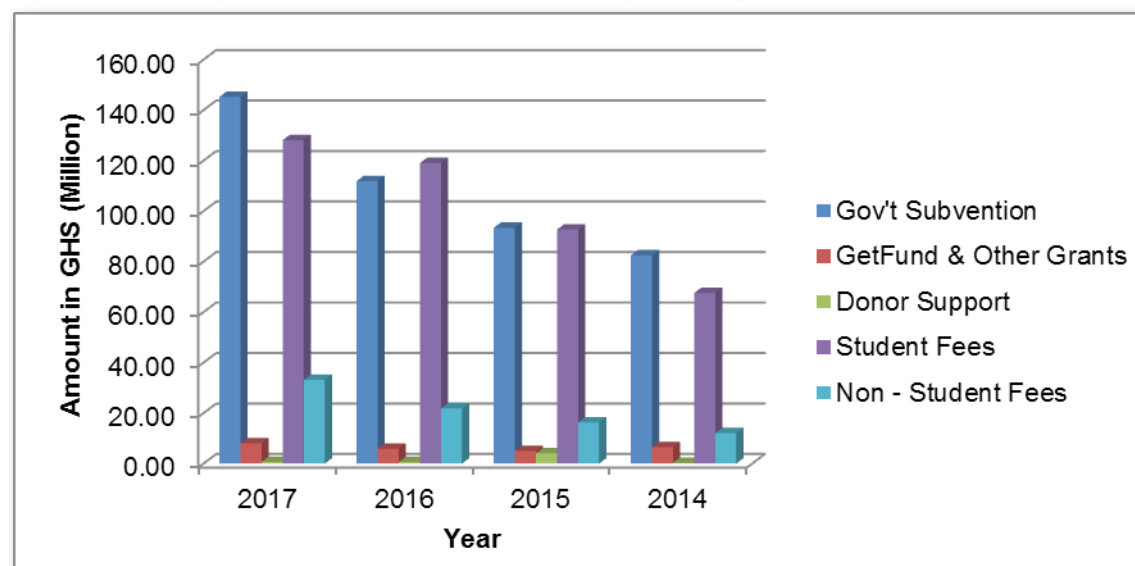
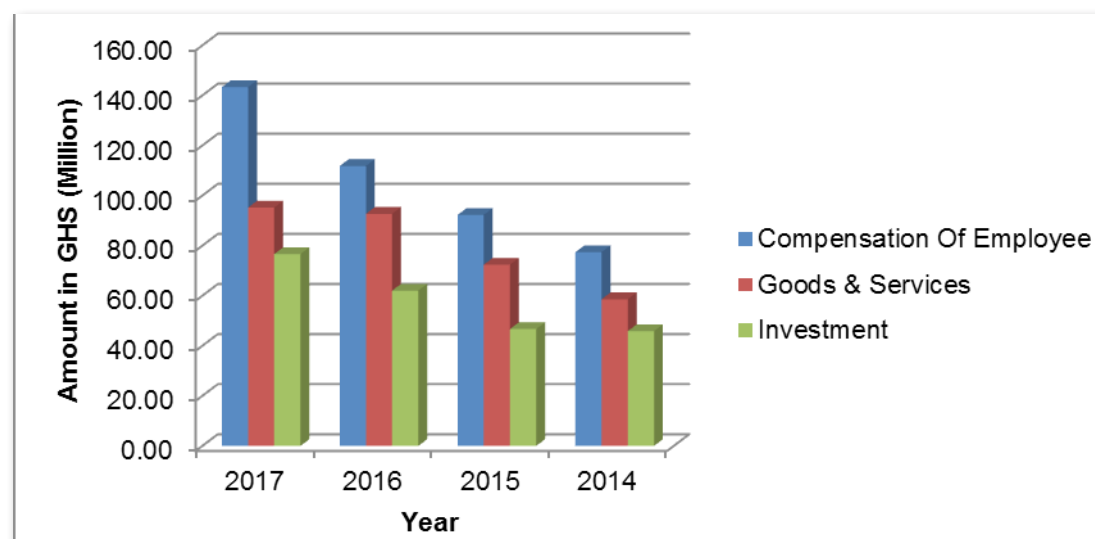


Figure 5: 2017 Budgeted Expenditure and a 3-Year Trend Analysis of Major Expenditure Items





4.0

A REVIEW OF 2016 PERFORMANCE

4.1 THIRD QUARTER, 2016 BUDGET REVIEW

4.1.1 Revenue

Total revenue received for the period by the University was GHS188.74 million, compared to budgeted revenue of GHS206.58 million. Actual revenue mobilisation, therefore, represents 91.36% of the budget for the period resulting in an adverse variance of GHS17.84 million or 8.64% of the budgeted amount for the period. During the same period last year, the University mobilised actual revenue of GHS139.71 million against a budget of GHS169.77 million. The year comparison shows an increase in revenue mobilisation of GHS49.03 million.

Government subventions received during the period was GHS73.71 million as against a budget of GHS85.13 million. The adverse variance of GHS11.42 million or 13.41% resulted from the non-release of Government

Subventions for goods and services for the period and compensation of employee for the month of September 2016. Government Subvention received for the corresponding period last year was GHS29.20 million against a budget of GHS45.18 million, which resulted in an adverse variance of 35.37%. Included in Government subvention received for the period are amounts of GHS5.50 million and GHS4.99 million which relate to November 2014 and December 2015 respectively.

The University collected a total of GHS86.55 million for student fees. The budgeted student fee income for the period was GHS 101.68 million, resulting in an adverse variance of 14.88%. Of the total students fees received, an amount of GHS5.95 million relates to student fees arrears from 2015 Regular, Sandwich, Distance and Evening/Part-Time Programme Students.

There was a positive variance of GHS8.83 million for Non-Student Fees revenue collected for the period. We received GHS6.02 million from the sale of Admission Forms as against a budget of GHS5.20 million. Interest on Short Term Deposits was GHS11.76 million as against a budget of GHS6.10 million.

During the period under review, GHS1.34 million was received from Donor funds as against the budget of GHS0.52 million and GHS3.61 from GETFund and other Government Agencies. (i.e. GHS3.44 million for investment activities and GHS0.17 million for good and services.

By the end of the period, nothing had been received in respect of the Goods & Services component of Government Subventions, the budget of which amounts to GHS0.48 million.

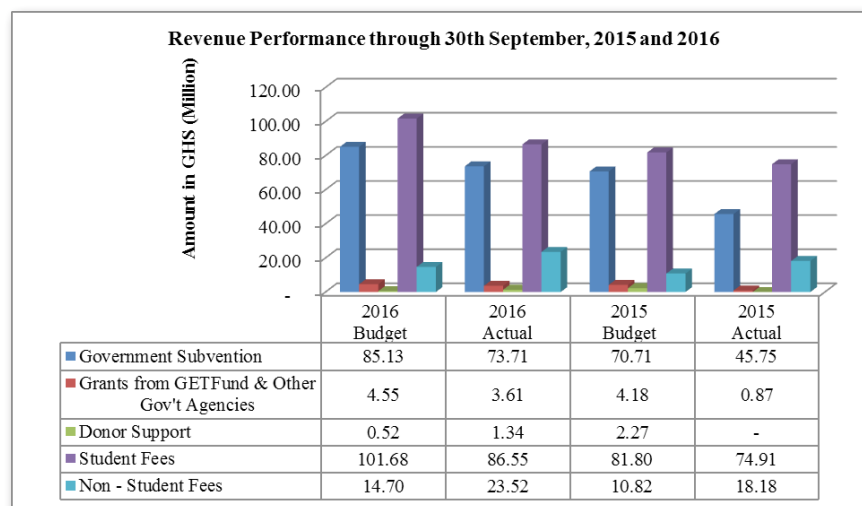
Table 3: Consolidated Revenue Analysis for Third Quarter, 2016

Revenue Sources	Prior Year Budgetary Comparison (January - September, 2015)		Current Year Budgetary Comparison (Third Quarter Ending 30th September, 2016)				Remarks
	Year to Date Budget	Year to Date Actuals	Year to Date Budget	Year to Date Actuals	YTD Actuals Over/(Under) YTD Budget	Variances %	
	GHS	GHS	GHS	GHS	GHS		
Gov't Subvention	70,708,217.85	45,746,088.05	85,129,976.62	73,712,060.78	(11,417,915.84)	(13.41)	See Note 1 below
Grants from GETFund& Other Gov't Agencies	4,175,247.56	867,126.13	4,551,567.81	3,605,595.39	(945,972.42)	(20.78)	See Note 2 below
Donor Support	2,268,209.48	-	520,000.00	1,344,436.39	824,436.39	158.55	See Note 3 below
Student Fees	81,799,110.11	74,913,325.91	101,684,256.36	86,552,267.33	(15,131,989.03)	(14.88)	See Note 4 below
Non - Student Fees	10,820,134.88	18,182,772.03	14,697,043.64	23,524,208.35	8,827,164.71	60.06	See Note 5 below
Grand Total	169,770,919.88	139,709,312.12	206,582,844.43	188,738,568.24	(10,966,099.73)	(11.28)	

Revenue Notes:

1. The Subvention budget for Employees Compensation for the period was GHS84.57 million out of which GHS73.71 million was received. Goods and Services budget for the period was GHS0.48 million and nothing was received resulting in an adverse variance of GHS6.60 million or 13.41%. Submissions made for the release of Government Subvention for Employees Compensation amounting to GHS7.77 million relating to September, 2016 had not been received by the end of the period. Generally, receipt of subvention for Employees Compensation has improved considerably during 2016. The only problem has been the refusal of government to pay for part-time teaching claims as a result of which the University continues to use its Internally Generated Funds to finance.
2. The University made Submissions of **GHS3.17** to GETFund during the period, but the amount received related to the previous year submissions.
3. The budget for Donor Funds was GHS0.53 million for the period but GHS1.34 million was received.
4. Student fees budget was GHS101.68 million for the period; however, GHS86.55 million was received, resulting in an adverse variance of GHS15.13 million representing 14.88% of the budgeted amount. Amounts received for the period include fees in arrears for 2015 from Distance Education, Sandwich and Evening/Part-Time programme students.
5. The favourable variance of 60.06% in Non – Student fees resulted from the net effect of the following items:
 - > Investment (Interest Income) recorded GHS11.76 million as against a budget of GHS6.10 million for the period.
 - > Sale of admission forms recorded GHS6.02 million as against a budget of GHS5.20 million.
 - > Transcript fee, Production Unit, University Clinic, University Farm Incomes, Affiliation fees, Hire of University Property/Apparels, Sale of University Souvenir and others recorded actual receipt of GHS3.56 million as against a budget of GHS2.90 million.

Figure 6: Variance Analysis for Budgeted Revenue Performance (Third Quarter 2015 and 2016)



4.1.2 Expenditure

The total expenditure for the period was GHS159.91 million compared to a budget of GHS194.77 resulting in a favourable variance of GHS34.85 million or 17.89%. During the same period last year, actual expenditure amounted to GHS108.64 million against a budget of GHS 156.67 million, recording a favourable variance of GHS48.03 million in monetary terms and 30.66 in percentage terms.

At the end of the period, actual cost of employee compensation was GHS73.63 million compared to a budget of GHS85.12 million, recording a positive variance of 13.49%. This is primarily due to unfilled positions as we had still not received financial clearance to replace and recruit essential staff. The Goods and Services budget was GHS64.61 million as against an actual expenditure of GHS60.99 million, resulting in a favourable variance of GHS3.62 million or 5.60%.

There were major expenditures on the GUSA Games held during January 2016 at the Winneba campus of the University and also, payments for contracts which were signed for various goods in 2015. The University took delivery of these goods

in the January - September, 2015 and therefore made payments for them during the period. The period under review, course book materials and tablets for the Distance Education was GHS14.85 million, GHS0.93 million for souvenir items, GHS1.50 million for library books and resources for which unspent balances of GHS0.61 million and GHS0.20 million were transferred from 2014 and 2015 to support for the payment.

The Assets and Investments budget for the period was GHS45.04 million. Actual expenditure for the period was GHS25.29 million. A positive variance of GHS19.75 million, representing 43.85% of the budget was therefore recorded. Certificates for some building contracts were not received to be processed for payment hence, the positive variance.

Table 4. Consolidated Expenditure Analysis for the Third Quarter Ended, 30th September, 2016

Expenditure Items	Prior Year Budgetary Comparison (January - September, 2015)		Current Year Budgetary Comparison (Third Quarter Ending 30th September, 2016)				Remarks
	Year to Date Budget	Year to Date Actuals	Year to Date Budget	Year to Date Actuals	YTD Actuals Over/(Under) YTD Budget	Variance %	
	GHS	GHS	GHS	GHS	GHS		
Compensation of Employees	68,523,116.44	58,247,698.57	85,120,656.21	73,634,612.53	11,486,043.68	13.49	See Note 1 below
Goods & Services	53,540,527.72	34,730,590.87	64,610,756.61	60,994,046.12	3,616,710.49	5.60	See Note 2 below
Assets and Investment	34,606,493.18	15,658,224.18	45,036,067.91	25,285,616.44	19,750,451.47	43.85	See Note 3 below
Total	156,670,137.34	108,636,513.62	194,767,480.73	159,914,275.09	34,853,205.64	17.89	

Operating Expenditure Notes:

The overall positive variance of GHS34.85 million or 17.89% resulted from the combined effects of the following:

- Employee Compensation recorded GHS73.63 million out of a budget of GHS85.12 million for the period. This resulted from non-receipt of financial clearance from the Ministry of Finance to enable the University to recruit and replace staff as planned.
 - The budget for Part -Time lecturers claims was GHS4.65 million out of which GHS3.96 million was spent. As at the end of the period, not all claims relating to the period had been received to be processed for payment. This is because Part-Time claims are processed for payment as and when they are received
- Total actual expenditure on Goods and Services was GHS60.99 million. This has been spent on such activities as Foreign/Local Seminars and Conferences, Staff Training and Development, Vehicle Running Expenses, Committee meetings, ICT facility Usage, Examinations, Printing of Teaching and Learning Materials, Admissions, GUSA Games etc. as against a combined budget of GHS64.61 million. The over expenditure was due to payments in relation to the hosting of the GUSA Games at Winneba Campus during January this year and payment for course books materials and tablets for Distance Education Students, payment for Library books & resources, Examinations, Electricity and Water bills etc. Some expenses incurred during the last quarter of 2015 were also paid during the period.
- Payments for Assets and Investments relate to on-going projects on the University's Main Campus and the other three satellite Campuses and Distance Education Study Centres. The positive variance of GHS19.75 million resulted from on-going projects for which certificates had not been received and also items budgeted for the period under review but yet to be procured.

Special Report on Capital Expenditure

Below is a special campus-based report on capital expenditure by the University for 2016.

Winneba Campus

SN	Item or Project Description	Previous Vote Unspent	2016 Vote	Total Funds Available	Expenditure in 2016	Funds Unspent
1	Graduate School Block -(Gardiner /South Campus)	0.00	2,000,000.00	2,000,000.00	0.00	2,000,000.00
2	Lecturers' Block - Central Campus	(187,320.91)	500,000.00	312,679.09	500,000.00	(187,320.91)
3	Technology Block (Central Campus)	4,320,866.24	500,000.00	4,820,866.24	1,488,790.10	3,332,076.14
4	Lecturers' Office Complex - (North Campus)	0.00	7,000,000.00	7,000,000.00	0.00	7,000,000.00
5	Faculty of Educational Block	400,169.38	400,000.00	800,169.38	593,059.23	207,110.15
6	Security Post/Fence Wall	(341,077.71)	200,000.00	(141,077.71)	(420,634.76)	(279,557.05)
7	Staff Bungalow	4,032,080.00	3,000,000.00	7,032,080.00	11,445,272.71	(4,413,192.71)
8	Construction of Basic School	564,615.43	500,000.00	1,064,615.43		1,064,615.43
9	Construction of Transport Yard	350,000.00	200,000.00	550,000.00	0.00	550,000.00
10	U E W Clinic Extension	1,988,808.20	500,000.00	2,488,808.20	500,000.00	1,988,808.20
11	University Library Complex	1,930,000.00	1,234,334.70	3,164,334.70	0.00	3,164,334.70
12	Distance Education Infrastructure	13,864,702.21	8,730,000.00	22,594,702.21	7,413,192.71	15,181,509.50
13	Accra Office/ Guest House	3,750,000.00	500,000.00	4,250,000.00	3,750,000.00	500,000.00
14	General Rehabilitation/ Maintenance Works/Access Roads	148,929.48	1,498,910.34	1,647,839.82	3,804,907.46	(2,157,067.64)
15	TOTAL	30,821,772.32	26,763,245.04	57,585,017.36	29,074,587.45	27,951,315.81
16	PART B: FURNITURE, FITTINGS & EQUIPMENT	GHS	GHS	GHS	GHS	GHS
17	Equipment (including ICT equipment), furniture & fittings for academic offices, classrooms, workshops, laboratories and farms	600,000.00	2,504,214.40	3,104,214.40	3,080,707.24	23,507.16
18	Vehicles	4,850,000.00	2,000,000.00	6,850,000.00	3,589,658.75	3,260,341.25
19	Household equipment, furniture and fittings	925,000.00	300,000.00	1,225,000.00	430,749.06	794,250.94
20	Library Books and Resources	4,500,741.62	785,145.00	5,285,886.62	2,291,143.82	2,994,742.80
21	Investment in University Commercialised Activities,(Fuel Station, Farm, Bookshop, Mineral Water & etc.)	0.00	1,000,000.00	1,000,000.00		1,000,000.00
22	Sports Equipment		859,619.25	859,619.25		859,619.25
23	Investment Components of ICT Facility Usage Expense	3,489,665.00	1,949,250.00	5,438,915.00	2,227,202.54	3,211,712.46
24	TOTAL	14,365,406.62	9,398,228.65	23,763,635.27	11,619,461.41	12,144,173.86
25	GRAND TOTAL	45,187,178.94	36,161,473.69	81,348,652.63	40,694,048.86	40,095,489.67

Kumasi Campus

SN	Item or Project Description	Previous Vote Unspent	2016 Vote	Total Funds Available	Expenditure in 2016	Funds Unspent
1	Construction of Faculty Building	7,882,411.00		7,882,411.00	7,297,538.27	584,872.73
2	Installation of Electrical Fittings and Accessories for Faculty Block	850,000.00		850,000.00	708,890.75	141,109.25
3	General Rehabilitation Works & Access Road	1,383,683.97		1,383,683.97	370,382.63	1,013,301.34
4	Security Post/ Fence Walls		200,000.00	200,000.00	0.00	200,000.00
5	Supply and Installation of Faculty Block Lift facility	300,000.00		300,000.00	0.00	300,000.00
6	Construction of 3-Storey Autonomy Hall Annex (Block B)	500,000.00	750,000.00	1,250,000.00	750,000.00	500,000.00
7	Construction of Storey Lecture/Examination Hall	750,000.00	1,000,000.00	1,750,000.00	1,000,000.00	750,000.00
8	Administration Office (Kumasi)	500,000.00	618,000.00	1,118,000.00	618,000.00	500,000.00
9	Faculty Block (Winneba & Kumasi)		1,000,000.00	1,000,000.00	1,000,000.00	0.00
10	Staff Bungalow (Kumasi)-Principal's Lodge		800,000.00	800,000.00	800,000.00	0.00
11	Construction of Basic Schools (Winneba & Kumasi)	500,000.00	700,000.00	1,200,000.00	700,000.00	500,000.00
12	TOTAL	12,666,094.97	5,068,000.00	17,734,094.97	13,244,811.65	4,489,283.32
13	PART B: FURNITURE, FITTINGS & EQUIPMENT					0.00
14	Purchase of Vehicles (Kumasi)	500,000.00	1,060,000.00	1,560,000.00	1,060,000.00	500,000.00
15	Purchase of Household Items (Winneba & Kumasi)	123,500.00		123,500.00	19,500.00	104,000.00
16	Purchase of Library Books and Resources (All Campuses)		302,660.00	302,660.00	302,660.00	0.00
17	Purchase of I C T Equipment (Kumasi)	900,000.00	921,557.08	1,821,557.08	654,352.85	1,167,204.23
18	Purchase of Equipment, Furniture & Fittings for Offices, Classrooms, Workshops, Laboratories and Farms.	1,582,138.98	1,565,252.09	3,147,391.07	565,252.09	2,582,138.98
19	Sports Equipment/Infrastructure (Field Grassing)	180,000.00	80,000.00	260,000.00	80,000.00	180,000.00
20	TOTAL	3,285,638.98	3,929,469.17	7,215,108.15	2,681,764.94	4,533,343.21
21	GRAND TOTAL	15,951,733.95	8,997,469.17	24,949,203.12	15,926,576.59	9,022,626.53

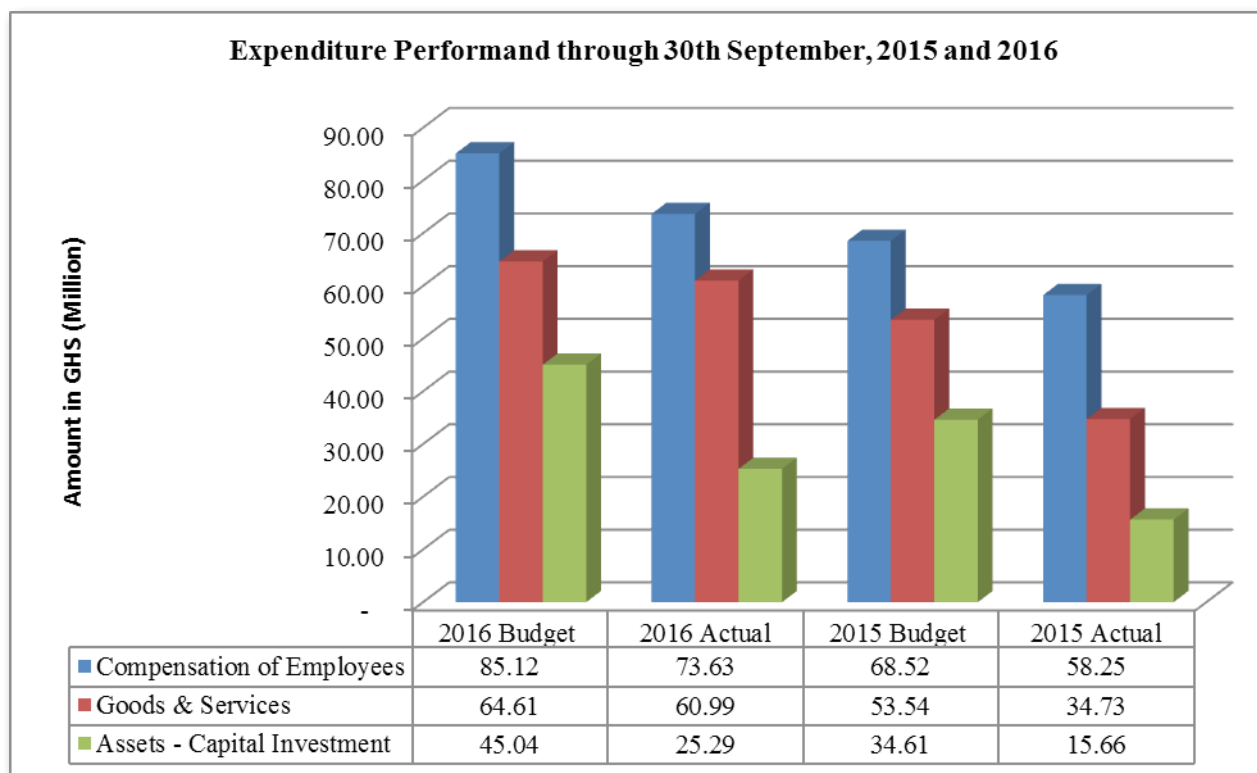
Mampong Campus

SN	Item or Project Description	Previous Vote Unspent	2016 Vote	Total Funds Available	Expenditure in 2016	Funds Unspent
1	Three Storey Lecture Hall Extension	(140,639.79)	150,000.00	9,360.21	150,000.00	(140,639.79)
2	New UEW Clinic – Mampong	105,416.94	30,000.00	135,416.94	30,000.00	105,416.94
3	Library Resource Centre	709,956.18	200,000.00	909,956.18	200,000.00	709,956.18
4	Construction Faculty Block	686,259.67	1,500,000.00	2,186,259.67	1,500,000.00	686,259.67
5	Construction of Basic Schools	150,000.00		150,000.00	0.00	150,000.00
6	Construction of Slaughter House	116,878.82	150,000.00	266,878.82	150,000.00	116,878.82
7	Construction of Transport Yard	70,000.00	100,000.00	170,000.00	100,000.00	70,000.00
8	Construction of Market	120,000.00		120,000.00	0.00	120,000.00
9	TOTAL	1,817,871.82	2,130,000.00	3,947,871.82	2,130,000.00	1,817,871.82
10	PART B: FURNITURE, FITTINGS & EQUIPMENT	0.00				
11	Purchase of ICT Equipment etc.	23,010.81	193,478.91	216,489.72	193,478.91	23,010.81
12	Purchase of Equipment/Workshop/Laboratory/University Farm	6,261.33	193,478.91	199,740.24	193,478.91	6,261.33
13	Purchase of Vehicles, Tricycles etc.	464,696.28	300,000.00	764,696.28	300,000.00	464,696.28
14	Purchase of Library Books & Resources	198,390.42	104,920.00	303,310.42	104,920.00	198,390.42
15	General Rehabilitation /Maintenance	2,867.00	191,500.00	194,367.00	191,500.00	2,867.00
16	Purchase of Academic Gown	75,455.73		75,455.73	0.00	75,455.73
17	Purchase of Household Equipment etc.	(340.04)		(340.04)	0.00	(340.04)
18	Investment Component of ICT Usage Expenses	(137,605.08)	60,000.00	(77,605.08)	60,000.00	(137,605.08)
19	Purchase of Sports Equipment etc.	115,419.34	33,462.35	148,881.69	33,462.35	115,419.34
20	Furnishing of Clinic Equipment & F & F	0.00	120,000.00	120,000.00	120,000.00	0.00
21	Purchase of F & F Office/Hall/Classrooms	(345,159.10)	120,000.00	(225,159.10)	120,000.00	(345,159.10)
22	Furnishing of Library Resources Centre	0.00	150,000.00	150,000.00	150,000.00	0.00
23	Purchase of Generator	(78,617.06)		(78,617.06)	0.00	(78,617.06)
24	TOTAL	324,379.63	1,466,840.17	1,791,219.80	1,466,840.17	324,379.63
25	GRAND TOTAL	2,142,251.45	3,596,840.17	5,739,091.62	3,596,840.17	2,142,251.45

Ajumako Campus

SN	Item or Project Description	Previous Vote Unspent	2016 Vote	Total Funds Available	Expenditure in 2016	Funds Unspent
1	Faculty Block	246,222.22	500,000.00	746,222.22	738,666.66	7,555.56
2	Staff Bungalow	0.00	200,000.00	200,000.00	200,000.00	
3	Security Post/ Fence Walls (Winneba & Kumasi)	0.00	177,000.00	177,000.00	177,000.00	
4	General Rehabilitation/ Maintenance Works/Access Roads	0.00	476,373.44	476,373.44	476,373.44	
5	TOTAL	246,222.22	1,353,373.44	1,599,595.66	1,592,040.10	7,555.56
6	PART B: FURNITURE, FITTINGS & EQUIPMENT	GHS	GHS	GHS	GHS	GHS
7	Purchase of I C T Equipment (Winneba, Kumasi, Mampong and Ajumako)		100,000.00	100,000.00	100,000.00	
8	Purchase of Equipment, Furniture & Fittings for Offices, Classrooms, Workshops, Laboratories and Farms.	0.00	165,612.63	165,612.63	165,612.63	
9	Purchase of Vehicles (Winneba, Kumasi, Mampong & Ajumako)	0.00	330,000.00	330,000.00	330,000.00	
10	Purchase of Household Items (Winneba & Kumasi)	0.00	50,000.00	50,000.00	50,000.00	
11	Purchase of Library Books and Resources (All Campuses)	0.00	52,600.00	52,600.00	52,600.00	
12	Investment Components of ICT Facility Usage Expense	(31,270.29)	150,000.00	118,729.71	150,000.00	(31,270.29)
13	TOTAL		848,212.63	816,942.34	848,212.63	(31,270.29)
14	GRAND TOTAL		2,201,586.07	2,416,538.00	2,440,252.73	(23,714.73)

Figure 7: Year to Date Variance Analysis of Expenditure (Third Quarter 2015 and 2016)



4.2 INTRODUCTION

The performance of re-current and capital expenditure budgets for the 2016 fiscal year is presented below.

Table 5: Review of the 2016 Budget

DESCRIPTION OF BUDGET LINE ITEMS	2016 BUDGET	9 MONTHS ACTUALS TO SEPT. 2016	3MONTHS PROJECTIONS DEC 2016	12 MONTHS ACTUAL TO DEC. 2016 (PROVISIONAL)	VARIANCES	
	GHS	GHS	GHS	GHS	GHS	%
A. RECURRENT EXPENDITURE						
INCOME CATEGORIES						
Gov't Subv. – Employees Compensation	112,150,476.30	73,337,395.82	27,685,049.77	101,022,445.59	(11,128,030.71)	(9.92)
Gov't Subv. –Goods & Services	747,087.86	-	234,887.86	234,887.86	(512,200.00)	(68.56)
Grants from GETFund & Other Gov't Agencies	2,455,047.56	413,962.50	1,107,847.56	1,521,810.06	(933,237.50)	(38.01)
Donor Funding	620,000.00	1,292,680.79	297,000.00	1,589,680.79	969,680.79	156.40
Student Fees	77,251,289.86	55,183,103.81	14,768,849.05	69,951,952.85	(7,299,337.01)	(9.45)
Non-Student Fees	12,328,491.00	13,502,601.56	4,287,660.02	17,790,261.18	5,461,770.18	44.30
Total Income	205,552,392.58	143,729,744.48	48,381,294.26	192,111,038.33	(13,441,354.25)	(6.54)
EXPENDITURE CATEGORIES						
Employee Compensation	112,838,766.30	73,634,612.53	26,913,041.73	100,547,654.26	12,291,112.04	10.89
Goods & Services	92,713,626.28	60,994,046.12	17,542,736.98	78,536,783.10	14,176,843.18	15.29
Total Expenditure	205,552,392.58	134,628,658.65	44,455,778.71	179,084,437.36	26,467,955.22	12.88
(Deficit) / Surplus	-	9,101,085.83	3,925,515.55	13,026,600.97	13,026,600.97	6.34

DESCRIPTION OF BUDGET LINE ITEMS	2016 BUDGET	9 MONTHS ACTUALS TO SEPT. 2016	3MONTHS PROJECTIONS DEC 2016	12 MONTHS ACTUAL TO DEC. 2016 (PROVISIONAL)	VARIANCES	
	GHS	GHS	GHS	GHS	GHS	%
B. CAPITAL EXPENDITURE BUDGET						
INCOME CATEGORIES						
Grants from GETFund & Other Gov't Agencies	3,400,000.00	3,191,632.89	1,700,000.00	4,891,632.89	1,491,632.89	43.87
Donor Funds	-	51,755.60	-	51,755.60	51,755.60	100.00
Student Fees:	41,774,201.60	31,339,163.52	6,684,440.40	38,023,603.92	(2,653,012.04)	(6.35)
Student Fees	9,388,476.40	10,021,607.19	3,067,600.22	13,089,207.41	3,787,260.55	40.34
Total Income	54,562,678.00	44,604,159.20	11,452,040.62	56,056,199.82	2,677,637.00	4.91
EXPENDITURE CATEGORIES						
Purchase of Computers & other ICT Equipment 4,938,835.95		4,495,961.67	584,528.02	5,080,489.69	(141,653.74)	(2.87)
Purchase of Vehicles	5,388,312.89	3,517,666.90	1,677,700.00	5,195,366.90	192,945.99	3.58
Constructional Works	35,390,102.35	5,783,895.68	19,277,022.36	25,060,918.04	10,329,184.31	29.19
Office Furniture, Furnishing, Equipment & Fittings	4,116,358.64	4,683,370.62	3,681,527.90	8,364,898.52	(4,248,539.88)	(103.21)
Rehabilitation Works	4,508,577.56	5,115,260.71	13,187,931.25	18,303,191.96	(13,794,614.40)	(305.96)
Others	5,936,838.80	1,689,460.86	1,897,436.00	3,586,896.86	2,349,941.94	39.58
Total Expenditure	60,279,026.19	25,285,616.44	40,306,145.53	65,591,761.97	(5,312,735.78)	(8.81)
(Deficit)/Surplus	(5,716,348.19)	19,318,542.76	-28,854,104.91	(9,535,562.15)	(2,635,098.78)	(4.37)

SUMMARY OF CAPITAL AND RECURRENT BUDGETS (A+B)

	GHS
TOTAL INCOME FOR 2016 - Provisional (192,111,038.33+56,056,199.82)	248,167,238.15
TOTAL EXPENDITURE FOR 2016 -Provisional (179,084,437.36+65,591,761.97)	244,676,199.33
SURPLUS FOR 2016 –Provisional 13,026,600.97+(9,535,562.15)	3,491,038.82

4.3 INCOME REVIEW

4.3.1 Government Subvention

The table below shows summary of Government subvention by Campus for year 2016.

Table 6: Summary of Government Subvention for 2016

CAMPUS	APPROVED	RELEASED	VARIANCES
	GHS	GHS	GHS
Winneba	71,574,843.94	67,169,115.98	(4,405,727.96)
Kumasi	21,665,571.57	18,854,506.75	(2,811,064.82)
Mampong	11,876,366.00	10,167,863.54	(1,708,502.46)
Ajumako	7,780,782.67	5,065,847.18	(2,714,935.49)
Total	112,897,564.18	101,257,333.45	(11,640,230.73)

Summary of Government Subvention for two major expenditure items for 2016

ITEM	APPROVED	RELEASED	VARIANCES
	GHS	GHS	GHS
Compensation of Employees	112,150,476.30	101,022,445.59	(11,128,030.71)
Goods & Services	747,087.86	234,887.86	(512,200.00)
Total	112,897,564.16	101,257,333.45	(11,640,230.71)

Like the previous year, at the time of preparing this budget, government had not released the entire approved subvention.

4.3.1.1 GOG Subvention: Compensation of Employees

Government will not release **GHS11,128,030.71** for compensation of employees for 2016.

4.3.1.2 GOG Subvention: Goods and Services Costs

Government released only 31.44% of the total approved subvention for goods and services cost resulting in an unfavourable variance of **GHS747,087.86**. This was due to payment of electricity and water bills of the University by the government which is pending.

4.3.2 Grants from GETFund and other Government Agencies

Summary of grants from GETFund and other Government Agencies

CAMPUS	APPROVED	RELEASED	VARIANCES
	GHS	GHS	GHS
Winneba	4,022,000.00	4,575,304.14	553,304.14
Kumasi	1,031,347.56	1,011,347.56	(20,000.00)
Mampong	285,200.00	303,191.25	17,991.25
Ajumako	516,500.00	516,500.00	0.00
Total	5,855,047.56	6,406,342.95	551,295.39

The amount approved for GETFund is **GHS5,855,047.56** for 2016 fiscal year. However, **GHS6,406,342.95** was released. An amount of **GHS1,521,810.06** was meant for goods and services activity cost while **GHS 4,891,632.89** was received for investment activity cost.

Unlike Government of Ghana Subventions, GETFund grants will be released to the University upon the presentation of appropriate documentations such as certificates of work done at the end of the year.

4.3.3 Donor Fund

Table 7: Summary of Donor Funds for 2016

	WAAP	OTHERS	TOTAL
	GHS	GHS	GHS
Amount Approved	420,000.00	200,000.00	620,000.00
Provisional Amount Received	385,397.31	1,356,039.08	1,641,436.39

Other donor funds came from OSLO, TESSA, ACU, African Development Bank and Sight Savers International.

Summary of donor funds by campus

CAMPUS	APPROVED	RELEASED	VARIANCES
	GHS	GHS	GHS
Winneba	200,000.00	100,000.00	(100,000.00)
Kumasi		1,256,039.08	1,256,039.08
Mampong	420,000.00	285,397.31	(134,602.69)
Total	620,000.00	1,641,436.39	1,021,436.39

4.3.4 Student Fees**Summary of student fees by campus**

CAMPUS	APPROVED	REALISED	VARIANCES
	GHS	GHS	GHS
Winneba	71,253,631.05	70,791,853.51	(461,777.54)
Kumasi	36,542,342.19	28,247,935.61	(8,294,406.58)
Mampong	7,870,927.03	6,291,534.83	(1,579,392.20)
Ajumako	3,358,591.18	2,644,232.83	(714,358.35)
Total	119,025,491.45	107,975,556.78	(11,049,934.67)

Out of a budgeted fund of **GHS119,025,491.45**, total provisional collections for the 2016 financial year was **GHS107,975,556.78**. There was an adverse variance of 9.28% in the student fees. Refer to table 3 above. There was reduction in the sandwich enrolment on all the campuses which account for the shortfall in students fees. Kumasi campus had mistakenly over stated the student fees by GHS7,000,000.00 in the special fees, which had accounted for the adverse variance on Kumasi campus.

4.3.5 Non-Student Fees**Summary of non-student fees by campus**

CAMPUS	APPROVED	REALISED	VARIANCES
	GHS	GHS	GHS
Winneba	18,584,394.40	25,902,495.57	7,318,101.17
Kumasi	1,274,357.00	3,463,377.76	2,189,020.76
Mampong	1,106,040.00	1,075,588.77	(30,451.23)
Ajumako	851,416.00	438,006.48	(413,409.52)
Total	21,816,207.40	30,879,468.58	9,063,261.18

The University budgeted to raise an amount of **GHS21,816,207.40** from non-student fees for the 2016 fiscal year. Provisional actual collection was **GHS30,879**, which means there was a favourable variance of 41.54%. The favourable variance was due to sale of more admission forms, increase in interest income and increase in request for transcripts by students. Refer to table 3 above.

4.4 EXPENDITURE REVIEW

Below is the summary of the budgeted and the provisional actual expenditure for the various campuses of the University for 2016.

Table 8: Summary of Expenditure for 2016

EXPENDITURE	2016 BUDGET	PROVISIONAL ACTUALS FROM JAN. TO DEC. 2016	VARIANCE	
	GHS	GHS	GHS	%
Compensation of Employees	112,838,766.30	100,547,654.26	12,291,112.04	10.89
Goods and Services	92,713,626.28	78,536,783.10	14,176,843.18	15.29
Capital Investment	60,279,026.19	65,591,761.97	(5,312,735.78)	(8.81)
TOTAL	265,831,418.77	244,676,199.33	21,155,219.44	7.96

Table 9: Provisional Actual Expenditure on Employee Compensation

Campuses	Amount Budgeted	Provisional Actual Expenditure	Variance	
	GHS	GHS	GHS	%
Winneba	71,231,483.94	68,105,935.57	3,125,548.37	4.39
Kumasi	22,112,052.71	18,361,702.16	3,750,350.55	16.96
Mampong	11,876,366.00	8,324,520.73	3,551,845.27	29.91
Ajumako	7,618,863.65	5,755,495.80	1,863,367.85	24.46
Total	112,838,766.30	100,547,654.26	12,291,112.04	10.89

The provisional actual expenditure on the compensation of employee was GHS100,547,654.26 representing 89.11% of the budgeted figure. There was a favourable variance of 10.89%. Refer to table 3 above. The University could not recruit or replace the need staff due to obtaining financial clearance from the Ministry of Finance. This accounted for the favourable variance.

Table 10: Provisional actual expenditure on goods and services

	Amount Budgeted	Provisional Actual Expenditure	Variance	
Campuses	GHS	GHS	GHS	%
Winneba	59,461,834.59	59,083,047.85	378,786.74	0.64
Kumasi	24,478,383.86	14,408,746.08	10,069,637.78	41.14
Mampong	6,299,565.77	4,035,136.94	2,264,428.83	35.95
Ajumako	2,473,842.06	1,009,852.23	1,463,989.83	59.18
Total	92,713,626.28	78,536,783.10	14,176,843.18	15.29

All the campuses recorded favourable variance on goods and services activity cost. Some major activities like printing of distance education course books, examination expenses and other teaching and learning material requisitions were yet to be processed and purchased. Refer to table 3 above.

Table 11: Provisional Actual Expenditure on Capital/Investment Activities

	Amount Budgeted	Provisional Actual Expenditure	Variance	
Campuses	GHS	GHS	GHS	%
Winneba	40,657,899.44	50,690,093.79	(10,032,194.35)	(24.67)
Kumasi	13,923,181.75	13,146,813.35	776,368.40	5.58
Mampong	3,283,360.88	1,124,468.75	2,158,892.13	65.75
Ajumako	2,414,584.12	630,386.08	1,784,198.04	73.89
Total	60,279,026.19	65,591,761.97	(5,312,735.78)	(8.81)

Apart from Winneba main campus which had recorded 24.67% adverse variance, all the three campuses recorded favourable variance on investment activity costs. The campuses could not procure few goods and works budgeted for during the period.

5.0

ANALYSIS OF INCOME AND EXPENDITURE FOR 2017

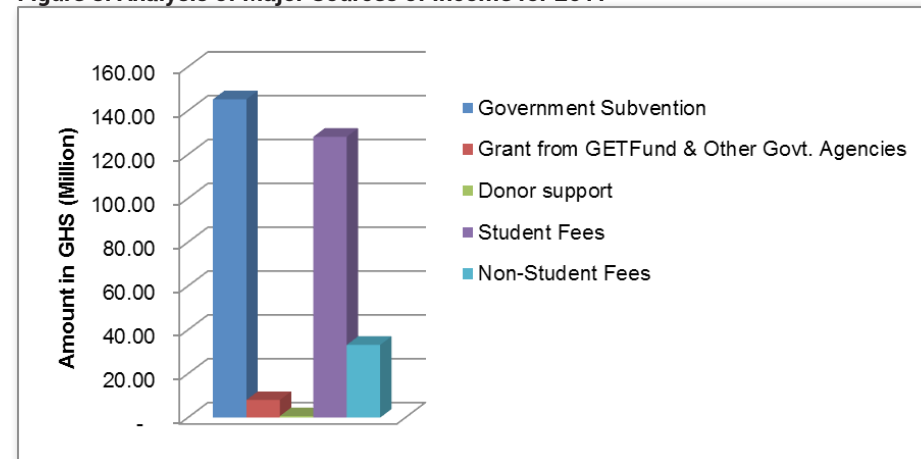
5.1 INCOME ANALYSIS BY CATEGORY

The total budgeted income for the University in 2017 is **GHS 315,256,102.04** representing an increase of **39.30%** over 2016 provisional actual revenue of **GHS248,167,238.15**. The total budgetary requirement for the year 2017 is assessed as **GHS811,521,379.95** (Appendix 3).

Table 12: Sources of 2017 Budgeted Income

INCOME SOURCES	2017 Budget GHS	Provisional Actuals for 2016 (GHS)
Government Subvention	145,221,870.24	101,257,333.45
Grants from GETFund and Other Gov't Agencies	8,022,847.56	6,413,442.95
Donor Funds	700,000.00	1,641,436.39
Student Fees	128,122,631.32	107,975,556.78
Non-Student Fees	33,188,752.91	30,879,468.58
TOTAL	315,256,102.04	248,167,238.15

Figure 8: Analysis of Major Sources of Income for 2017

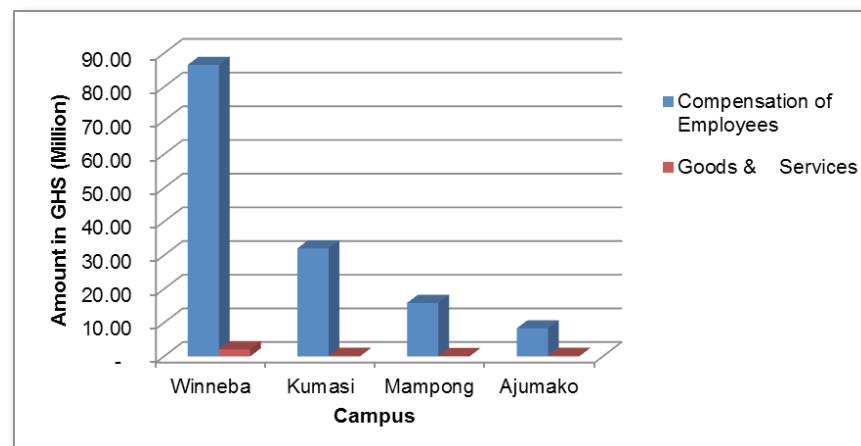


5.1.1 Government Subvention-2017

The breakdown of Government Subvention is as follows:

Campus	Compensation of Employees	Goods & Services	Total for 2017	Provisional Actuals for 2016
	GHS	GHS	GHS	GHS
Winneba	86,523,889.03	2,100,000.00	88,623,889.03	67,169,115.98
Kumasi	32,036,143.69	175,000.00	32,211,143.69	18,854,506.75
Mampong	15,847,121.22	75,000.00	15,922,121.22	10,167,863.54
Ajumako	8,307,216.30	157,500.00	8,464,716.30	5,065,847.18
Total	142,714,370.24	2,507,500.00	145,221,870.24	101,257,333.45

Figure 9: Distribution of Government Subvention for Major Expenditure Items for 2017



5.1.2 Grants from the GETFund and Other Government Agencies

For the 2017 financial year, the University shall submit an amount of **GHS5,855,047.56** to the GETFund and other Government Agencies. This is distributed as follows:

SOURCE	GHS	%
GETFund		
Goods and Services Activities (Item 2)	6,400,000.00	
Investment Activities (Item 3)		
Scholarship Secretariat		
Goods and Services Activities (Item 2) – Disability and Scholarship Grants to Students	1,622,847.56	
TOTAL		

Summary of Grant from GETFund and other Government Agencies by campus

Campus	Total for 2017	Provisional Actuals for 2016
	GHS	GHS
Winneba	5,800,000.00	4,575,304.14
Kumasi	1,031,347.56	1,011,347.56
Mampong	675,000.00	303,191.25
Ajumako	516,500.00	516,500.00
Total	8,022,847.56	6,406,342.95

5.1.3 Donor Funds

In 2017 the University expects an amount of **GHS700,000.00** from its donor partners. The breakdown is as follows:

	US \$	GHS	%
Trust Africa	23,255.81	100,000.00	14.29
Sight Savers Int.	46,511.63	200,000.00	28.57
WAAP	93,023.26	400,000.00	57.14
TOTAL	162,790.70	700,000.00	100.00

Summary of Donor Fund by Campus

Campus	Total for 2017 (GHS)	Provisional Actuals for 2016 (GHS)
Winneba	300,000.00	100,000.00
Kumasi	-	1,256,039.08
Mampong	400,000.00	285,397.31
Total	700,000.00	1,641,436.39

5.1.4 Student Fees

It is estimated that an amount of **GHS128,122,631.32** would be generated internally from student fees to help finance some of the University projects and programmes. This means that student fees for the year 2017 constitute 88.23% of government subvention and represents 18.66% increase over the provisional actual student fees for 2016.

Summary of Student Fees by Campus

Campus	Total for 2017 (GHS)	Provisional Actuals for 2016 (GHS)
Winneba	87,422,113.53	70,791,853.51
Kumasi	27,580,588.11	28,247,935.61
Mampong	8,288,336.25	6,291,534.83
Ajumako	4,831,593.43	2,644,232.83
Total	128,122,631.32	107,975,556.78

5.1.5 Non-Student Fees

The University expects to generate **GHS33,188,752.91** internally from other sources i.e. non-students fees. This represents 8.01% increase over the provisional actual non-student fees collection for 2016 and constitutes 0.26% of income from student fees for 2017.

Summary of Non-Student Fees by Campus

Campus	Total for 2017 (GHS)	Provisional Actuals for 2016 (GHS)
Winneba	26,645,874.93	25,902,495.57
Kumasi	2,955,084.49	3,463,377.76
Mampong	2,654,693.50	1,075,588.77
Ajumako	933,100.00	438,006.48
Total	33,188,752.91	30,879,468.58

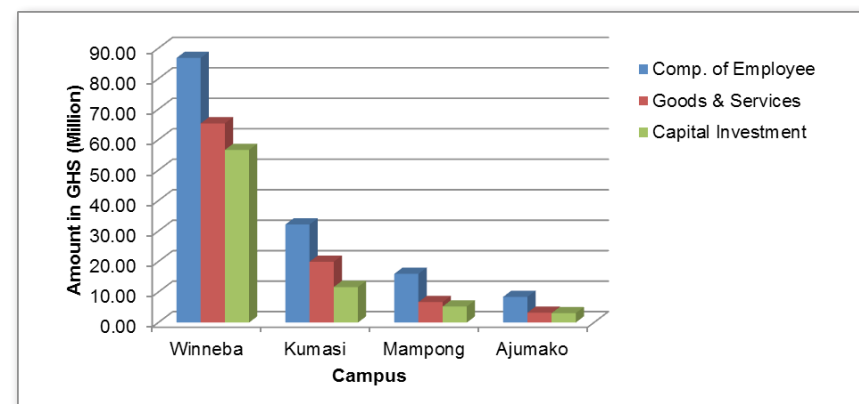
5.2 EXPENDITURE ANALYSIS BY CATEGORY

The total expenditure budget for the year 2017 is **GHS315,256,102.04**

Table 13: Summary of 2017 Budgeted Expenditure

Campus	Comp. of Employee	Goods & Services	Capital Investment	Total
	GHS	GHS	GHS	GHS
Winneba	86,808,289.03	65,347,349.49	56,636,238.97	208,791,877.49
Kumasi	32,160,343.69	19,962,156.09	11,655,664.07	63,778,163.85
Mampong	15,971,321.22	6,696,885.55	5,271,944.20	27,940,150.97
Ajumako	8,431,416.30	3,227,374.19	3,087,119.24	14,745,909.73
Total	143,371,370.24	95,233,765.32	76,650,966.48	315,256,102.04

Figure 10: Analysis of Major Expenditure Items for 2017



5.2.1 Compensation of Employees

The budget for compensation of employees covers the basic salary and all allowances paid to staff as well as expenditure on contract appointment, study leave, and the employer's contribution to Ghana Universities Staff Superannuation Scheme (GUSSS) and the Social Security Fund (SSF).

The planned expenditure on compensation of employees for the 2017 financial year is **GHS 143,3371,765**. (Appendix 5). An anticipated 12.5% increase in salary. Out of the total expenditure on employee compensation, GHS142,714,370.24 will be financed by Government Subvention while the remaining GHS657,000.00 will be financed by Non-Student Fees. Compensation of employees' budget represents 45.48% of our total expenditure for the year. The details of the compensation of employees' budget are presented in Appendix 5.

5.2.2 Goods and Services Costs

Goods and services activity costs consist of expenditures on utilities, sanitation, office cleaning, office consumables, printing & publication, travel & transport, rent, general maintenance, financial charges, and medical expenses etc. These also include direct expenditure on teaching, learning and research. In other words, expenditure on training of students apart from employee compensation is captured under goods and services activity costs. These include: costs of seminars and conferences, materials and consumables such as stationery, refreshments, field trips and teaching aids and materials. Others are library books, newspapers and periodicals, laboratory materials and chemicals.

Summary of Goods & Services Costs and Source of Funding by Campus

Campus	Government Subvention	Grants from GETFund & Other Gov't Agencies	External/ Donor Grant/Funds	Student Fees	Non-Student Fees	Total
	GHS	GHS	GHS	GHS	GHS	GHS
Winneba	2,100,000.00	1,800,000.00	300,000.00	52,032,849.49	9,114,500.00	65,347,349.49
Kumasi	175,000.00	531,347.56		17,111,371.39	2,144,437.14	19,962,156.09
Mampong	75,000.00	75,000.00	400,000.00	5,374,122.05	772,763.50	6,696,885.55
Ajumako	157,500.00	16,500.00		2,698,274.19	355,100.00	3,227,374.19
Total	2,507,500.00	2,422,847.56	700,000.00	77,216,617.12	12,386,800.64	95,233,765.32

5.2.3 Allocation of Goods and Services Funds

The formula approved by the Finance Committee and Council for the allocation of funds to Teaching Departments can be found in Appendices 8A-8C.

- 50% of academic facility user fees (AFUF) is allocated to teaching departments according to student numbers. Income from distance education, sandwich and part-time programmes are distributed differently.
- 10% of AFUF is again allocated to teaching departments based on full time equivalent (FTE) students of students in the departments.
- 10% of AFUF is allocated to the Faculties and Schools on equal bases for administration.

- 30% of AFUF is allocated to centralised facilities such as academic support services of the Division of Academic Affairs, Amalgamated Sports, Educational Resource Centre, Students Financial Aid Office, University Research Fund and related units to meet the cost of services they provide for the teaching departments.
- Ninety percent (90%) of 15% of the Government subvention for goods and services is allocated to teaching departments based on FTE students in the departments and
- 10% of 15% of the government subvention for goods and services will be allocated to the University Library (for library resources and services).

The details of the allocation of funds to various Faculties, Departments, Units, Centralised Facilities and other expenditure headings under general educational expenditure are provided on appendices 9 & 10.

5.2.4 Investment Activity Costs

Investment activity costs consist of expenditure on fixed assets such as construction of buildings and driveways, rehabilitation/refurbishment of existing properties, and the acquisition of plant, equipment, furniture and vehicles. An amount of **GHS54,562,678.00** has been set aside for investment activities. These consist of Grant from GETFund and other government agencies

amounting to **GHS3,400,000.00** (6.23%), and **GHS51,162,678.00** from student and non-student fees (93.77%). This is in addition to **GHS7,500,000.00** deficit financing from the previous years' reserves. In terms of our investment activity for the 2017 financial year, we will remain committed to continually improving both academic and residential facilities to meet the growing needs of our staff and students. In this direction we hope to:

- > Expand lecture theatre facilities/laboratory/workshops
- > Add to our stock of staff accommodation.
- > Improve on our fleet of vehicles.
- > Completion of rehabilitation works on some buildings, e.g. Old administration block, Home Economics and Former Social Sciences Block.
- > Build a multi-purpose library complex at Winneba
- > Build lecturers' office complex
- > Purchase ICT equipment
- > Enhance sports equipment and infrastructure.

Table 12 below shows the breakdown of capital investment costs for the University for the 2017 fiscal year. This includes asset items of teaching and non-teaching departments (Appendix 7).

Table 14: Breakdown of Investment Activity Cost by Campuses

Campus	Grants from GETFund & Other Gov't Agencies	Student Fees	Non-Student Fees	Total
Winneba	4,000,000.00	35,389,264.05	17,246,974.93	56,636,238.97
Kumasi	500,000.00	10,469,216.72	686,447.35	11,655,664.07
Mampong	600,000.00	2,914,214.20	1,757,730.00	5,271,944.20
Ajumako	500,000.00	2,133,319.24	453,800.00	3,087,119.24
Total	5,600,000.00	50,906,014.21	20,144,952.28	76,650,966.48

5.3 PROJECTED CASH FLOW

The budgeted revenue will be received over the 12-months (Jan-Dec 2017). The activities that generate the revenues take place at different periods of the year. Disbursements to meet planned expenditure will, therefore, be dependent on the timing of cash inflows. Donor grants are usually made available in full at the beginning of the financial year. GETFund disbursements are also based on stages of completion of projects and delivery of suppliers' certificates. A composite budgeted cash flow statement is prepared as part of the budget.

A comprehensive budgeted cash plan, showing the expected inflow and outflow of funds is shown in Appendix 11.



SECTORIAL OUTLOOK FOR 2017 BUDGET

6.1 INTRODUCTION

The University of Education, Winneba consists of Teaching and Non-Teaching Departments. Amounts allocated to these departments are to be used for all activities such as travel and transport, printing and stationery, vehicle maintenance and running costs, among others; only expenses such as medical expenses, compensation of employees paid on payroll and by the Payroll Unit and approved staff development costs will be paid from centralised campus funds.

The teaching departments have been categorised into eleven (11) Faculties, two (2) Schools, and two (2) Institutes. These are listed below:

- | | | |
|-----------------------------------------------------|-----------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| i. Faculty of Educational Studies - Winneba | iv. School of Creative Arts - Winneba | Non-teaching departments are made up of the following six (6) major offices at the main campus, three (2) at Kumasi campus and one each at Mampong and Ajumako campuses respectively. |
| ii. Faculty of Science Education - Winneba | v. Faculty of Languages Education - Winneba | |
| iii. Faculty of Social Sciences Education - Winneba | vi. School of Graduate Studies - Winneba | |
| | vii. Institute for Educational Development and Extension - Winneba | |
| | viii. Faculty of Business Education -Kumasi | |
| | ix. Faculty of Technical Education-Kumasi | |
| | x. Faculty of Vocational Education-Kumasi | |
| | xi. Faculty of Educational and Communication Sciences -Kumasi | |
| | xii. Faculty of Agriculture Education - Mampong | |
| | xiii. Faculty of Science and Environmental Health Education – Mampong | |
| | xiv. Faculty of Ghanaian Languages Education – Ajumako | |
| | xv. Institute of Educational Research and Innovation Studies (IERIS) | i. Office of the Vice-Chancellor (including the Pro VC's office) – Winneba |
| | | ii. Office of the Registrar - Winneba |
| | | iii. Office of the Finance Officer - Winneba |
| | | iv. Office of the University Librarian - Winneba |
| | | v. Works and Physical Development Office - Winneba |
| | | vi. Internal Audit Unit- Winneba |
| | | vii. Principal's Office – Kumasi |
| | | viii. Registry – Kumasi |
| | | ix. Finance Section - Kumasi |
| | | x. Principal's Office-Mampong |
| | | xi. Principal's Office - Ajumako |

In order to execute the activities of the above Departments, the 2017 budgeted funds have been allocated to its three sectors as follows:

	GHS	GHS	%
Centralised University Costs:			
-Compensation of Employees	143,371,370.24		
-Goods and Services	58,766,240.12		
-Capital/Investment	58,376,958.23	260,514,568.59	82.63
Teaching Departments Costs		44,597,004.29	14.15
Non – Teaching Departments Costs		10,144,529.16	3.22
Total		315,256,102.04	100.00

6.2 BUDGETARY ALLOCATION TO TEACHING DEPARTMENTS

An amount of **GHS44,597,004.29** has been allocated to the teaching departments in the University (excluding compensation of employees). The Winneba Campus had **GHS36,862,235.82** while Kumasi, Mampong and Ajumako had **GHS5,212,652.96**, **GHS1,886,228.15** and **GHS605,876.35** respectively. These amounts include the teaching departments' provisions for capital/ investment activity.

The sources of income are as follows:

		GHS	%
1.	Government subvention – goods & services	74,392.65	0.17
2.	Student fees	43,380,611.64	97.27
3.	Non-student fees	1,142,000.00	2.56
	Total	44,597,004.29	100.00

In executing their planned mandate, the teaching departments have re- classified some of their activities as goods & services and investment. The table and diagram below give an overview of the allocations to various Faculties, Schools and Institutes for the 2017 budget year.

Table 15: Budgetary Allocation to Teaching Departments

MAJOR TEACHING DEPARTMENT (SCHOOL/FACULTY/INSTITUTE)	Total	Goods & Services	Investment
	GHS	GHS	GHS
School of Creative Arts (SCA)	720,891.96	426,170.73	294,721.23
Faculty of Educational Studies (FES)	3,009,754.78	2,078,754.78	931,000.00
Faculty of Social Sciences Education (FSSE)	2,071,900.49	1,182,533.41	889,367.08
Faculty of Science Education (FSE)	1,288,072.46	942,099.66	345,972.80
Faculty of Foreign Languages Education and Communication (FFLE)	1,086,242.83	793,392.83	292,850.00
School of Graduate Studies (SGS)	120,628.26	75,906.28	44,721.98
I.E.D.E.	28,212,745.04	16,521,845.04	11,690,900.00
IERIS	352,000.00	288,500.00	63,500.00
Winneba Sub-total	36,862,235.82	22,309,202.73	14,553,033.09
Faculty of Business Education (FBE)	2,001,352.41	1,563,395.46	437,956.95
Faculty of Technical Education (FTE)	1,352,482.62	1,082,591.75	269,890.87
Faculty of Vocational Education (FVE)	656,427.42	565,627.42	90,800.00
Faculty of Educ. & Comm. Science (FECS)	1,162,325.70	1,090,046.56	72,279.14
Graduate Studies Unit –Kumasi (GSU-K)	70,075.81	45,419.00	24,656.81
Kumasi Sub-total	5,242,663.96	4,347,080.19	895,583.77
Faculty of Agriculture Education (FAE)	1,406,247.21	1,335,247.21	71,000.00
Faculty of Science & Environ. Health (FSEH)	479,980.94	405,694.74	74,286.20
Mampong Sub-total	1,886,228.15	1,740,941.95	145,286.20
Faculty of Ghanaian Languages Education Ajumako (FGLE)	605,876.35	494,580.70	111,295.64
Ajumako Sub-total	605,876.35	494,580.70	111,295.64
TOTAL	44,597,004.28	28,891,805.57	15,705,198.70

NB:

1. The allocations to I.E.D.E. (Re-classified as Investment) includes an amount of **GHS1,160,000.00** for the purchase of motor vehicles and **GHS9,523,950.00** for infrastructure (Appendix 9F).

RE – CLASSIFICATIONS

Figure 11: Budgetary Allocations to Teaching Departments and Re-Classifications for 2017

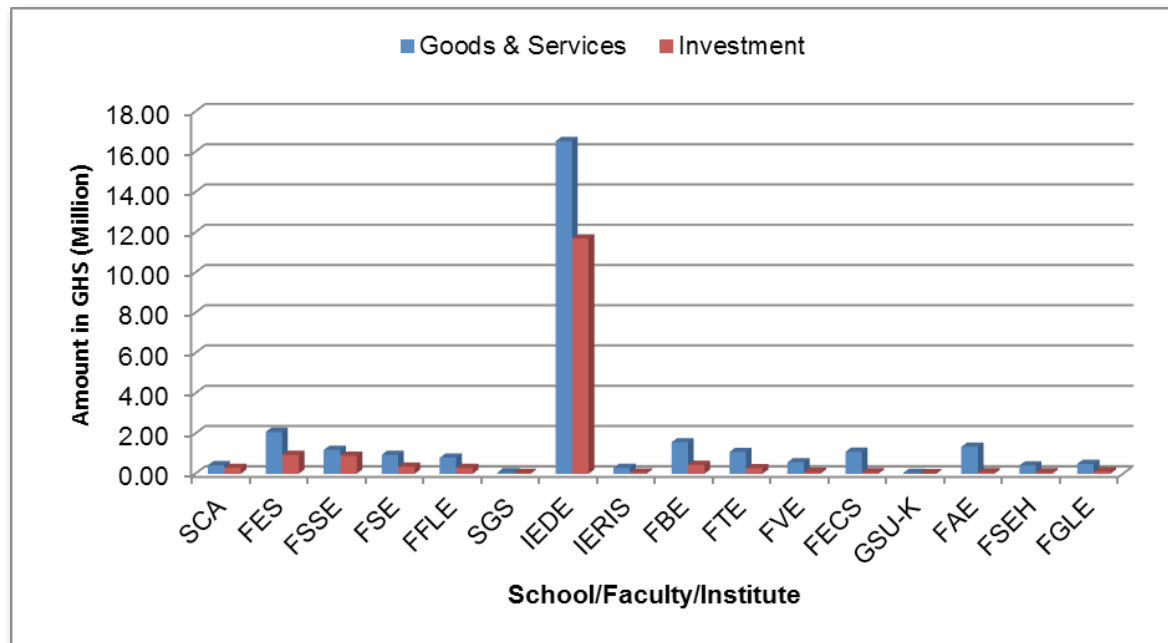


Table 16: Summary of 2016 Performance by Teaching Departments

FACULTY/ SCHOOL/ INSTITUTE	BUDGET FOR 2016	REVENUE REALISED	ACTUAL EXPENDI- TURE	SURPLUS/(DEFICIT) EXPRESSED OVER REVENUE REALISED	
	GHS	GHS	GHS	AMOUNT (GHS)	%
School of Creative Arts	675,921.89	671,528.40	466,712.24	204,816.16	30.5
Faculty of Educational Studies	2,838,369.55	2,819,920.15	216,590.14	654,018.75	23.19
Faculty of Social Sciences Education	1,816,047.58	1,804,243.27	148,421.024	320,033.03	17.74
Faculty of Science Education	1,347,380.29	1,338,622.32	94,261.03	396,012.29	29.58
Faculty of Foreign Languages Education and Communication	654,631.54	650,376.43	584,469.43	65,907.00	10.13
School of Graduate Studies	95,323.33	94,703.73	83,598	11,105.73	11.73
I.E.D.E.	26,308,156.29	26,433,606.00	35,234,426.15	(8,800,820.15)	(33.29)
I.E.R.I.S.	264,000.00	262,284.00	238,384.30	23,899.70	9.11
Winneba Sub-total	33,999,830.47	34,075,284.30	41,200,311.79	(7,125,027.49)	(20.91)
Faculty of Business Education	2,112,184.56	1,930,238.84	1,310,708.59	619,530.25	32.10
Faculty of Technical Education	1,522,442.95	1,341,598.84	1,315,772.00	25,826.84	1.93
Faculty of Vocational Education	838,242.40	892,744.46	733,402.53	159,341.93	17.85
Faculty of Educ. & Comm. Science	1,684,680.79	1,592,533.60	1,355,269.65	237,263.95	14.90
Graduate Studies Unit-Kumasi	82,016.91	74,799.42	68,815.67	5,983.75	8.00
Kumasi Sub-total	6,239,567.61	5,831,915.16	4,783,968.44	1,047,946.72	17.97
Faculty of Agriculture Education	2,079,210.76	1,661,913.16	1,437,554.88	224,358.28	13.50
Faculty of Science & Environ. Health	388,605.96	310,612.74	266,816.34	43,796.40	14.10
Mampong Sub-total	2,467,816.72	1,972,525.90	1,704,371.22	268,154.68	13.59
Faculty of Ghanaian Languages Education	466,967.89	367,643.82	301,467.93	66,175.89	18.00
Ajumako Sub-total	466,967.89	367,643.82	301,467.93	66,175.89	18.00
GRAND TOTAL	43,174,182.69	42,247,369.18	47,990,119.38	(5,742,750.20)	(13.59)

Table 17. Summary of Funding Gap for Teaching Departments

SN	Faculty/School/Institute	Funding Requirement	Funding Available			Total Funding Gap (Expressed over Requirement)	
			Allocations for Employee Compensation	Allocations for Goods, Services & Investment	Total	Amount	%
		(GHS)	(GHS)	(GHS)	(GHS)	(GHS)	
1	School of Creative Arts	49,057,098.76	7,616,255.28	720,891.96	8,337,147.24	(40,719,951.52)	(83.01)
2	Faculty of Educational Studies	68,718,452.43	11,074,356.76	3,009,754.78	14,084,111.54	(54,634,340.89)	(79.50)
3	Faculty of Social Sciences Education	122,661,764.90	7,007,909.79	2,071,900.49	9,079,810.28	(113,581,954.62)	(92.60)
4	Faculty of Science Education	95,388,509.05	13,186,477.44	1,288,072.46	14,474,549.90	(80,913,959.15)	(84.83)
5	Fac. of Foreign Languages Education-Wba	22,558,199.92	6,891,571.10	1,086,242.83	7,977,813.93	(14,580,385.99)	(64.63)
6	School of Graduate Studies		416,714.28	120,628.26	537,342.54	537,342.54	
7	I.E.D.E.	117,518,774.40	10,377,513.50	28,212,745.04	38,590,258.54	(78,928,515.86)	(67.16)
8	IERIS		3,594,291.60	352,000.00	3,946,291.60		
9	Winneba Sub-total	475,902,799.46	60,165,089.75	36,862,235.82	97,027,325.57	(382,821,765.49)	(79.61)
10	Faculty of Business Education	105,428,729.41	6,287,556.22	2,001,352.41	8,288,908.63	(97,139,820.78)	(92.14)
11	Faculty of Technical Education	67,784,266.04	6,267,461.29	1,352,482.62	7,619,943.91	(60,164,322.13)	(88.76)
12	Faculty of Vocational Education	22,502,921.83	2,480,888.93	656,427.42	3,137,316.35	(19,365,605.48)	(86.06)
13	Faculty of Educ. & Comm. Science	17,305,082.26	3,842,162.57	1,162,325.70	5,004,488.27	(19,029,117.59)	(79.18)
14	Graduate Studies Unit –Kumasi			70,075.81	70,075.81		
15	Kumasi Sub-total	213,020,999.54	18,878,069.01	5,242,663.96	24,120,732.97	(195,698,865.98)	(91.87)
16	Faculty of Agriculture Education	38,746,322.88	6,824,723.19	1,406,247.21	8,230,970.40	(30,515,352.48)	(78.76)
17	Faculty of Science & Environ. Health	49,810,730.04	3,372,526.15	479,980.94	3,852,507.09	(45,958,222.95)	(92.27)
18	Mampong Sub-total	88,557,052.92	10,197,249.34	1,886,228.15	12,083,477.49	(76,473,575.43)	(86.36)
19	Faculty of Languages Education Ajumako	34,040,528.04	3,143,562.48	605,876.35	3,749,438.83	(30,291,089.21)	(88.99)
20	Ajumako Sub-total	34,040,528.04	3,143,562.48	605,876.35	3,749,438.83	(30,291,089.21)	(88.99)
	GRAND TOTAL	811,521,379.96	92,383,970.58	44,597,004.28	136,980,974.86	(685,285,296.11)	(84.44)

Table 18: Allocations for Library Books and Resources by Campus

CAMPUS	GHS
University Library and Resources – Winneba	2,090,050.00
Library and Resources – Kumasi	644,500.00
Library and Resources – Mampong	217,300.00
Library and Resources – Ajumako	136,000.00
TOTAL	3,087,850.00

This amount has been centralised as shown in appendix 7, and is available for the purchase of library books and other library resources.

6.3 PERFORMANCE REVIEW OF TEACHING DEPARTMENTS

6.3.1 School of Creative Arts (Appendix 9A)

Introduction

The School of Creative Arts has as its mandate the duty of preparing students along the lines of Performing and Visual Arts to be in tune with the changing trends of society. In order to attain the highest academic standards of teaching, learning and research, the School provides appropriate foundation for innovation in knowledge development in the Arts. The School is equally committed to ensuring that students strive for and maintain academic excellence in their various fields of specialization in the Arts. In addition, the School prepares students in the Arts as educators, and managers in the promotion of arts and culture and as artists and artistes who can exploit creative and innovative environments to generate new ideas. As a result, students are equipped with broad and diverse general knowledge deemed essential for reflective

professional artists and artistes. Accordingly, the School ensures efficient and valuable administrative support for the constituent academic departments.

Mission

The School of Creative Arts has set for itself the mission of preparing students in the Performing and Visual Arts to enable them fit into the rapidly changing trends of today's world. We are, therefore, dedicated to ensuring that our students sustain academic distinction in the Arts to become well-informed in their various fields of interest and furnished with varied general knowledge that is vital for thoughtful specialized artists. Accordingly, as a School, we ensure well-organized and valuable administrative support for our constituent academic departments.

Vision

The School of Creative Arts shall be a centre of excellence for the training of arts practitioners in schools and industries. It shall be internationally recognized as a centre of excellence for research and the promotion of African Arts in schools. The School shall inculcate in its products the requisite knowledge and practical skills in teaching the various arts disciplines at all pre-tertiary levels in Ghana, and also train talented artistes/artist in various areas for industries.

- > Putting in strategies to scout for students in the departments of Music and Theatre Arts.
- > Attracting artistes/artists to vacation programmes using apprentice/professional approach
- > Improving student/staff ratio by recruiting competent lecturers for deprived areas such as dance, textile and fashion, popular music, multimedia in graphic design and film.
- > Strengthening our graduate programmes in supervision and seminars and students' early

completion.

- > Branding our University by placing art works in our major buildings showcasing programmes from different faculties.
- > Introduce new programmes in Textile Design and Fashion Studies and Dance Studies.
- > Introduce new programmes in M.Phil. and MA Art Education.

School of Creative Arts comprises five academic Departments namely:

- > Department of Art Education
- > Department of Graphic Design
- > Department of Music Education
- > Department of Theatre Arts
- > Department of Textile Design and Fashion Studies

Academic programmes offered during the year Undergraduate Programmes

- > Certificate Art Education - Sandwich
- > Certificate Graphic Design - Sandwich
- > Certificate Music- Sandwich
- > Diploma Art Education - Sandwich
- > Diploma Graphic Design - Sandwich
- > Diploma Music- Sandwich
- > Diploma Theatre Arts
- > Vacation Music Camp
- > B.A. Art Education
- > B.A. Theatre Arts
- > B.A. Graphic Design
- > B.A. Music Education
- > B. Music (B.Mus.)
- > B.A. Textile Design and Fashion
- > **Post-Graduate Programmes**
- > M. A. Music Education
- > M. Phil Music Education

- > M. Phil Music Composition
- > M. A. Arts and Culture
- > M. Phil Arts and Culture
- > M. A. Arts and Culture
- > M. A. Art Education
- > M. Phil Art Education
- > Ph.D. Arts and Culture

Achievements/ Collaborations/ Community Service/ Educational Visits, etc.

1. Conferences

The School organized and hosted the 2014 PASMAE-PATAG Conference which was held jointly for educators in all the five disciplines of the arts namely DANCE, MEDIA ARTS, MUSIC, THEATRE & VISUAL ARTS at the University of Education, Winneba. Out of 63 participants who presented papers and workshops, 25 were from the School of Creative Arts.

2. Exhibition

The Department of Art Education displayed outstanding exhibitions at the Centre for National Culture, Cape Coast in commemoration of the week long birthday celebration of Osagyefo Dr. Kwame Nkrumah.

As climax to the 2014 PASMAE-PATAG conference held in June, there were two different students' exhibitions from the departments of Art Education and Graphic Design. The department of Music Education also staged a music concert while the department of Theatre Arts staged production for two nights.

3. Special Congregation

During the Special Congregation held in August 2016, the departments of Theatre Arts and Music Education displayed performances to the admiration of the entire audience.

Most distinguished was a Coronation Dance staged by the department of Theatre Arts with drum support from the department of Music Education.

4. Portrait

Mr. Adzraku Kwamivi Zewuze in the department of Art Education painted a Portrait of His Excellency General Adbulsalami Alhaji Abubakar, GCFR, CSG Former Head of State, Federal Republic of Nigeria which was presented to him during the 2014 Special Congregation.

5. Citations

The department of Graphic Design was the sole architect of the designing and framing of citations which were presented to Professor Michael Shattock, University of London – United Kingdom, former President John Agyekum Kuffour, Alhaji Jibrine Adam and Very Reverend Livingstone Komla Buah former Council Chairman of University of Education, Winneba

6. Research and Publication

The School launched two maiden Journals in September 2013: Arts Wall and the Journal of African Arts and Culture.

7. Recruitment

Three new lecturers for Textiles Design & Fashion Studies and two for Music Education were recruited.

Awards

The department of Theatre Arts has instituted various awards (Head of Department's award) to reward hardworking students, and national service persons in the department. The types of awards are:

- > Best Hardworking National Service Person
- > Best Hardworking Final Year Student
- > Best Hardworking Continuing Student

- > EMC Academy (which comprises 6 different areas – for Event Management final year students only)
- > SACOST Award

Challenges

- > The on-going buildings at the Central Campus are behind schedule creating inadequate classroom space to complement the growing student population.
- > Difficulty in recruiting additional academic staff for certain critical areas in the School especially in the field of Multimedia and String Instrument in Music due to embargo on recruitment by the government.
- > Inadequate equipment to cater for the large student numbers.
- > High lecturer/student ratio

Projections and Plans for 2017

Our projections for 2017 include:

- > The establishment of a printing press to support practical teaching and learning in the School as well as the design and printing needs of the University and for additional income generation.
- > The procurement of adequate ICT and studio equipment, improving studio and infra-structural library facilities will remain high on our agenda. While we continue exploring wider avenues for income generation, collaborative research activities as well as local and external linkages will be pursued and encouraged.

The School has been allocated **GHS675,921.89** in respect of expenditure items 2 & 3 and **GHS7,616,255.28** for item 1. Allocations for item 2, & 3 will be administered from the Faculty's Bank Account and be supervised by the Dean, while the allocation for item 1 will be administered from a common bank account and be supervised by the Vice-Chancellor.

Performance review of the Faculty for 2016 financial year

The budgetary allocations and actual receipts of the Faculty were as follows:

	BUDGETED	REALISED	VARIANCE
	GHS	GHS	GHS
Gov't Subvention –Goods & Services		-	
Student Fees	550,921.89	547,340.90	(3,580.99)
Non Student Fees	125,000.00	124,187.50	(812.50)
Total	675,921.89	671,528.40	(4,393.49)

However, the School had spent **GHS466,712.24** on the execution of its planned activities. This represents **69.50%** of the amount realized.

Table 19: Budgetary Allocations to School of Creative Arts

Departments/Cost Centres	Total Allocations for item 1	Total Allocations for item 2 & 3	Total Allocations to the Faculty	% of the Faculty's Total Allocation
	GHS	GHS	GHS	
Dean's Office	7,616,255.28	95,323.33	7,711,578.61	93.00
Department of Art Education	Included in Dean's Office	154,813.71	154,813.71	1.87
Department of Music Education	"	176,844.58	176,844.58	2.13
Department of Theatre Arts	"	85,932.25	85,932.25	1.04
Department of Graphic Design	"	98,364.29	98,364.29	1.19
Department of Textile Design and Fashion Studies	"	64,643.73	64,643.73	0.78
TOTAL	7,616,255.28	675,921.89	8,292,177.17	100.00

Funding requirement of the school using NCTE direct department cost

Programme Type	Total Number of Student	NCTE Cost/ Student	Total Cost
		GHS	GHS
Cost of Undergraduate Students	2,156	21,252.94	45,821,338.64
Cost of Postgraduate Students	93	31,879.41	2,964,785.13
Cost of Postgraduate Students-Sandwich	17	15939.705	270,974.99
TOTAL FUNDS REQUIRED BY THE FACULTY	2,266		49,057,098.76

Student Enrolment by Programme and Level

Programme	Year 1	Year 2	Year 3	Year 4	Total
Under – Graduate					
BA/B. Ed Art	247	235	242	283	1007
B.A. Graphic Design	143	136	123	101	503
BA/B. Ed Music	123	117	86	65	391
B.A. Theatre Arts	48	45	54	42	189
Depart of Textile Design and Fashion Studies	21	13	30	2	66
Sub Total	582	546	535	493	2156
Post – graduate					
M.Phil. (Music Education)	25	24			49
Ph.D. (Music)	17	16	11		44
Sub – Total	42	40	11	0	93
Sandwich/Evening (P/G) Programme					
M. A. (Music Education)	9	8			17
Sub – Total	9	8	0	0	17
Overall Total	633	594	546	493	2266

Staffing and Staff Cost

	2016		2017				
Item 1: Employee Compensation	Staff at Post	% of Total	Staff Required	% of Total	Vacancy Available	Rate (GHS)	Amount (GHS)
TEACHING STAFF							
Dean	1	1.61	1	1.28		179,328.21	179,328.21
Professor		0.00		0.00		131,592.78	-
Associate Professor	3	4.84	3	3.85		137,532.12	412,596.36
Senior Lecturer/Senior Research Fellow H O D	4	6.45	4	5.13		155,205.67	620,822.68
Senior Lecturer/Senior Research Fellow	10	16.13	10	12.82		103,470.91	1,034,709.10
Lecturer/Research Fellow - HOD	1	1.61	1	1.28		111,318.21	111,318.21
Lecturer/Research Fellow	27	43.55	43	55.13	16	83,636.37	3,596,363.91
Assistant Lecturer/Assistant Research Fellow	5	8.06	5	6.41		74,975.53	374,877.65
Full-Time Teaching Staff Cost							
Part-Time Teaching Staff Cost	11	17.74	11	14.10		19,040.00	209,440.00
Total Teaching Staff	62	100.00	78	100.00	16		6,539,456.12
NON-TEACHING STAFF							
Faculty Officer	1	4.76	1	3.13		140,300.36	140,300.36
Faculty Accounts Officer	1	4.76	1	3.13		37,008.08	37,008.08
Senior Staff	11	52.38	18	56.25	7	39,569.72	712,254.96
Junior Staff	8	38.10	12	37.50	4	15,602.98	187,235.76
Total Non - Teaching Cost	21	100.00	32	100.00	11		1,076,799.16
TOTAL PERSONAL EMOLUMENT							7,616,255.28

Summary of Expenditure and Sources of Funding

EXPENDITURE CATEGORIES/ TYPES	BUDGETARY ALLOCATIONS			FUNDING SOURCES				
	Total Budgetary Allocations for 2016	Actual Expenditure to December, 2016	Total Budgetary Allocations for 2017	GOG	IGF	Grants from GETFund and other Agencies	Donors	Total
	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
ITEM 1- Employee Compensation			7,616,255.28	7,616,255.28				7,616,255.28
ITEM 2- Goods & Services	410,945.89	318,117.98	410,945.89		410,945.89			410,945.89
ITEM 3 - Investment Cost	264,975.00	148,594.26	264,975.00		264,975.00			264,975.00
TOTAL COST	675,920.89	466,712.24	8,292,176.17	7,616,255.28	675,920.89	0.00	0.00	8,292,176.17

FUNDING GAP

i) Required Revenue /Student	21,649.21
ii) Actual Revenue/Student	3,659.39
iii) Funding Gap/Student	(17,989.82)
iv) % of Gap	(83.10)

Strategies to Close the Funding Gap

1. Introduce fee paying courses in the Arts
2. Run more courses on sandwich basis
3. Source both the design and printing of University souvenirs to the School
4. Equip the recording laboratory of the Department of Music for improved services
5. Equip the Band at Department of Music to showcase the skills of students
6. Hold exhibitions on regular basis to showcase the handiworks of both staff and students
7. Promote humanities through mounting of performances
8. Introduce courses in Music Technology

6.3.2 Faculty of Educational Studies (Appendix 9B)

Introduction

The Faculty of Educational Studies was established in 1994 to be at the fore front for the professionalization of graduates from the University of Education, Winneba.

The Faculty has five Departments and one Centre, namely:

- > Department of Special Education (*including the Centre for Speech and Hearing Services and the Community Based Rehabilitation Unit*)
- > Department of Early Childhood Education
- > Department of Basic Education
- > Department of Psychology and Education
- > Department of Educational Administration and Management
- > Educational Resource Centre

Academic Programmes

- > Certificate (Pre-School Education)
- > Certificate (Sign Language)
- > Diploma (Sign Language)
- > Diploma (Community Based Rehabilitation and Disability Studies)
- > Diploma (Early Childhood Education)
- > Diploma in Education
- > Post Diploma B.Ed. (Community Based Rehabilitation and Disability Studies)
- > Post Diploma B.Ed. (Guidance and Counselling)
- > Post Diploma (Early Childhood Education)
- > Post Diploma (Basic Education)
- > B.Ed. (Special Education)
- > B.Ed. (Basic Education)
- > B.Ed. (Early Childhood Education)
- > Post-Graduate Diploma (Audiology Education) –

E-Learning

- > Post Graduate Diploma (Education)
- > Post Graduate Diploma (Braille Education)
- > Post Graduate Diploma (Sign Language)
- > M.Ed. (Educational Administration and Management)
- > M.Ed. (Special Education)
- > M.Ed. (School Supervision)
- > M.Ed. (Guidance and Counselling)
- > M.Ed. (Assessment in Special Education)
- > M.Phil. (Guidance and Counselling)
- > M.Phil. (Special Education)
- > M.Phil. (Educational Administration and Management)
- > M.Phil. (Basic Education)
- > M.Phil. (Assessment in Special Education)
- > Ph.D. (Special Education)
- > Ph.D. (Guidance and Counselling)

Vision

The Faculty aspires to become a pre-eminent Faculty of teacher education in tertiary institutions worldwide

Mission

The Faculty shall serve as a centre of excellence which will inculcate in its products the requisite academic professional skills and competencies for teaching and managing Education at all levels. The Faculty shall advise decision makers on policies and strategies in Education

Achievements

1. Awards

Professor George Kankam received the Educator Award in Guidance and Counselling at the National Conference in Guidance and Counselling organized at the University of Cape Coast from March 10-12, 2016.

2. Screening Test of Audiological Mobile Clinic-HARK

The Centre for Speech and Hearing Services of the Department of Special Education conducted the maiden screening test using the HARK on February 3, 2016 at Abakrampa Senior High School. This was in line with one of the core values of the University namely Service to the Community.

3. Workshops/Seminars/Conferences

The Dean of the Faculty, Professor George Kankam and Mrs. Joyce Nsiah Asante of the Department of Early Childhood Education, attended a training Workshop on the Importance of ICT in Teaching and Learning in the 21st Century. The Workshop was organized by the Commonwealth of Learning Joint Training Programme at Singapore from May 4-8, 2016.

The Department of Early Childhood Education in collaboration with International Child Resource Institute (ICRI) organized a one-day seminar for level 300 students who were preparing for internship programme, on 23rd April, 2016 at the J. N. Aryeetey Auditorium, South Campus. The students were taught how to make productive use of the materials in the environment in teaching and also how to impact positively on the children.

Dr. Samuel Hayford attended the Stakeholders Forum of the Ghana Federation of the Disabled (GFD) on Friday June 19, 2016 at Sun Lodge Hotel, Tesano, Accra.

Dr. Samuel Hayford attended a workshop at the Bay View Hotel in Accra from May 26 -29, 2016 to assist the Ghana Education Service to develop standards and

guidelines for Inclusive Education (IE) in Ghana.

Mr. Charles Kodwo Nyarko Annobil attended the Israel's Agency for International Development Cooperation (MASHAV) International training course on the theme: "Educational Methodologies Youth at Risk" at the Ofri International Training Centre in Ramat Rachel near Jerusalem, Israel from May 4 to June 4, 2016.

The Faculty organized a Seminar on May 28, 2016. Dr. Ernest Ngman-Wara, Mr. Clement Ayerebilla Ali and Mr. Nixon Saba Adzifome presented a paper on the theme: Monitoring Motives of Basic School Teachers Accessing Higher Education by Sandwich in University of Education, Winneba. The presentation was in response to a directive by Management that staff who wishes to attend International conference should present the paper locally at the Faculty level.

The Dean, Lecturers and students of the Department of Psychology and Education participated in the National Conference on Guidance and Counselling at the University of Cape Coast, Cape Coast from March 10-12, 2016. The workshop was on the theme: Towards Professionalization of Guidance and Counselling. The Dean (Professor George Kankam) presented a paper titled "Organisation and Administration of Guidance and Counselling programmes in Educational, Community and Agency Setting".

Lecturers in the Faculty attended a one-day workshop on the theme: taking ownership at your Workplace on February 2, 2016. The workshop was organized by the Quality Assurance Directorate of the University of Education, Winneba.

4. Educational Trip/Field Attachment

Lecturers of the Department of Special Education undertook a five (5) Day Monitoring of Community Based Rehabilitation and Disability Studies of Students on Field Attachment (Internship) from May 11 – 22, 2016.

The level 100 Special Education students undertook an educational visit on March 26th and April 2, 2016 respectfully to the Mampong School for the Deaf and the Akropong School for the Blind to learn on the field and to interact with persons with disability.

The level 100 students of the Community Based Rehabilitation and Disability Studies programme undertook a three-day field orientation exercise from April 15 to 17, 2016. The students visited six (6) projects at Begoro, Kumasi, Offinso and Nkoranza respectively to understudy Project Managers.

A three (3) day field orientation exercise was organised for the level 300 students of the Community Based Rehabilitation and Disability Studies Unit of the Department from April 22 to 24, 2016 to the Dzorwulu Special School, Mampong School for the Deaf and the Akropong School for the Blind to learn on the field and to interact with persons with disability.

5. Collaborative Research Projects/Programmes

The Department of Early Childhood Education embarked on an educative action research programme - Jolly Phonics with the Jolly Phonics Team from Britain in April 2016. The research was conducted using children from different schools in the Upper East and Western Regions of Ghana. The programme assessed how the Jolly Phonics programme helped children in reading and pronunciation.

6. Re-Accreditation of Programmes

The Department of Early Childhood submitted documents to initiate the processes for re-accreditation of B.ED Early Childhood Education and Diploma in Early Childhood programmes on April 3, 2016. The two programmes expire on 31st August, 2016.

The Documents for the initial approval of the M.Phil. in Early Childhood Education was submitted to the National Council for Tertiary Education (NCTE). All financial issues raised concerning the sustainability of the programme have been addressed and re-submitted on May, 19, 2016.

7. Collaboration

The Faculty strengthened its collaborative drive by partnering the International Child Resource Institute (CRI) to design and implement a laboratory/model school for the University and provide human resource for the running of M.Phil. programme in Early Childhood Education.

8. Community Service

The Centre for Hearing and Speech Services supported the Starkey Foundation to diagnose and provide after-care services for fifty nine (59) hearing aid and accessories on January 2016.

9. Educational Visits

The Centre for Speech and Hearing Services hosted fourteen (14) postgraduate students and Senior Members of the Department of Educational Foundations, University of Cape Coast.

Challenges

- (a) Inadequate number of teaching staff
- (b) Delays in vetting post Graduate theses by external examiners.
- (c) Inadequate opportunities for practical sessions by students due to lack of Science Laboratory for the Department of Basic Education and Early Childhood Education
- (d) High security risk of staff and Offices at the ground floor of the Faculty Block

Projections

- (a) Recruitment of lecturers with Ph.D. to enhance teaching and learning in the Faculty.
- (b) To mount the following programmes:
 - > Post Diploma BED programme in Special Needs Education
 - > M.Phil. programme in Communication Disorders and Sciences (Speech and Language Therapy)
 - > Ph.D. Ed.D. programmes in Educational Policy and Strategic Leadership

The Faculty has been allocated **GHS3,009,754.78** in respect of expenditure items 2 & 3 and **GHS11,074,356.76** for item 1. Allocations for item 2, & 3 will be administered from the Faculty's Bank Account and be supervised by the Dean, while the allocation for item 1 will be administered from a common bank account and be supervised by the Vice-Chancellor.

Performance review of the Faculty for 2016 financial year

The budgetary allocations and actual receipts of the Faculty were as follows:

	BUDGETED	REALISED	VARIANCE
	GHS	GHS	GHS
Gov't Subvention –Goods & Services			
Student Fees	2,708,369.55	2,663,681.45	(44,688.10)
Non Student Fees	130,000.00	130,000.00	0.00
Total	2,838,369.55	2,793,681.45	(44,688.10)

However the Faculty had spent GHS 2,165,901.40 on the execution of its planned activities. This represents 77.52% of the amount realized.

Table 20: Budgetary Allocations to Faculty of Educational Studies

Departments/Cost Centres	Total Allocations for item 1	Total Allocations for item 2 & 3	Total Allocations to the Faculty	% of the Faculty's Total Allocation
	GHS	GHS	GHS	
Dean's Office	11,074,356.76	120,000.00	11,194,356.76	79.48
Department of Spec. Education.	Included in Dean's Office	166,567.68	166,567.68	1.18
Resource Centre for Special Needs Std.	"	66,880.00	66,880.00	0.47
Rehabilitation	"	81,537.82	81,537.82	0.58
Psychology & Education Dept.	"	726,300.41	726,300.41	5.16
Basic Education	"	341,198.85	341,198.85	2.42
Centre For Hearing & Speech Services	"	76,880.00	76,880.00	0.55
Early Childhood Care & Development	"	828,109.16	828,109.16	5.88
Dept. of Admin & Mgt. Studies	"	602,280.86	602,280.86	4.28
TOTAL		3,009,754.78	14,084,111.54	100.00

Funding requirement of the Faculty using NCTE direct department cost

Programme Type	Total Number of Student	NCTE Cost/ Student	Total Cost
		GHS	GHS
Cost of Undergraduate Students – Regular	3,950	12,316.79	48,651,320.50
Cost of Postgraduate Students – Regular	210	18,475.18	3,879,787.80
Cost of Undergraduate Students – Sandwich	1,088	6,158.40	6,700,339.20
Cost of Postgraduate Students – Sandwich	1,027	9,237.59	9,487,004.93
TOTAL FUNDS REQUIRED BY THE FACULTY	6,275	46,187.96	68,718,452.43

Student Enrolment by Programme and Level

Programme	Year 1	Year 2	Year 3	Year 4	Total
Under – Graduate					
B.Ed. Special Education	6,247	235	223	260	965
Rehabilitation Unit	159	151	92	33	435
B. Ed. Guidance and Counselling	-	36	36	-	72
B.Ed. Basic Education	390	371	356	327	1,444
B.Ed. Early Childhood Care & Development	300	286	215	233	1,034
Sub – Total	1,096	1,079	922	853	3,950
Sandwich/Evening Programme – U/G					
Certificate (Early Childhood Care & Development)	61	55	-	-	116
Diploma in Sign Language					0
Diploma (Early Childhood Care & Development)	268	244	-	-	512
Diploma in Basic Education	37	34	-	-	71
Post Diploma in Psychology & Education	89	81	-	-	170
Post Diploma (Early Childhood Care & Development)	87	79	-	-	166
Post Diploma in Basic Education	28	25	0	0	53
Sub Total	570	518	-	-	1,088
Sandwich/Evening Programme – P/G					
MA. M.Ed. Special Educ./CSHC	12	11	-	-	23
M. Administration & Management Std.	178	162	-	-	340
M. Ed (Guidance & Counselling)	348	316	-	-	664
M.Ed. (School Supervision)					-

Programme	Year 1	Year 2	Year 3	Year 4	Total
PGDE (Psychology & Education)					-
Sub Total	538	489	-	-	1,027
Post – Graduate					
					0
M. Phil (Basic Education)	20	19	-	-	39
M. Phil (Special Education)	19	18	-	-	37
M. Phil (E C E)	18	17	-	-	35
M. Phil (Admin & Management Std)	14	13	-	-	27
M. Phil (Guidance & Counselling)	24	23	-	-	47
Ph. D (Guidance & Counselling)	5	5	3	-	13
Ph. D Special Education	5	5	2	-	12
Sub Total	105	100	5	-	210
Overall Total	2,309	2,186	927	853	6,275

Staffing and Staff Cost

Item 1: Employee Compensation	2016		2017				
	Staff at Post	% of Total	Staff Required	% of Total	Vacancy Available	Rate (GHS)	Amount (GHS)
TEACHING STAFF							
Dean	1	1.25	1	0.88	-	199,513.21	199,513.21
Professor	3	3.75	4	3.51	1	131,592.78	526,371.12
Associate Professor	2	2.50	7	6.14	5	125,543.49	878,804.43
Senior Lecturer/Senior Research Fellow	35	43.75	46	40.35	11	103,470.91	4,759,661.86
Lecturer/Research Fellow	23	28.75	31	27.19	8	83,636.37	2,592,727.47
Assistant Lecturer/Assistant Research Fellow	1	1.25	7	6.14	6	74,975.53	524,828.71
Full –Time Teaching Staff Cost	65		96		31		
Part – Time Teaching Staff	15	18.75	18	15.79	3	19,040.00	342,720.00
Total Teaching Staff	80	100	114	100	28		9,824,626.80
NON-TEACHING STAFF							
Faculty Officer	1	3.13	1	2.27	-	84,503.38	96,551.12
Faculty Accounts Officer	1	3.13	1	2.27	-	37,828.46	37,828.46
Chief Admin. Assistant	1	3.13	1	2.27	-	48,059.03	48,059.03
Principal Admin. Assistant	1	3.13	1	2.27	-	39,569.03	39,569.03
Senior Staff	18	56.25	28	63.64	10	33,155.18	928,345.04
Junior Staff	10	31.25	12	27.27	2	8,281.44	99,377.28
Total Non-Teaching Staff	32	100	44	100	12		1,249,729.96
TOTAL EMPLOYEE COMPENSATION	112		156		44		11,074,356.76

Summary of Expenditure and Sources of Funding

EXPENDITURE CATEGORIES/ TYPES	BUDGETARY ALLOCATIONS			FUNDING SOURCES				
	Total Budgetary Allocations for 2016	Actual Expenditure to December, 2016	Total Budgetary Allocations for 2017	GOG	IGF	Grants from GETFund and other Agencies	Donors	Total
	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
ITEM 1 - Employee Compensation			11,074,356.76	11,074,356.76				11,074,356.76
ITEM 2 - Goods & Services	1,948,369.55	1,623,565.64	2,078,754.78		2,078,754.78			2,078,754.78
ITEM 3 - Investment Cost	890,000.00	542,335.76	931,000.00		931,000.00			931,000.00
TOTAL COST	2,838,369.55	2,165,901.40	3,009,754.78	11,074,356.76	3,009,754.78			14,084,111.54

Funding Gap

i) Required Revenue /Student	10,951.15
ii) Actual Revenue/Student	2,244.48
iii) Funding Gap/Student	(8,706.67)
iv) % of Gap	(79.50)

6.3.3 Faculty of Foreign Languages Education and Communication – (Appendix 9C)

Introduction

The Faculty of Foreign Languages Education and Communication comprises four Departments, two Units and a Dean's Office. During the 2012/2016 academic year, all the constituent Departments of the Faculty restructured their academic programmes and introduced a few new programmes designed to address very crucial national needs.

The Faculty aspires to be primus inter pares in providing Language Education in Ghana.

The Faculty of Languages Education comprises eight Departments and two Units and the Deans Office as follows:

- > Dean's Office
- > Department of Applied Linguistics
- > Department of Communication and Media Studies
- > Department of English Education
- > Department of French Education
- > Communication Skills Unit
- > German (Language) Unit (located within the Department of French Education)

Vision

The Faculty shall attain true academic and professional excellence that will place it on a platform to play a prominent role in the University's quest for the realisation of its vision of being an internationally reputable institution for teacher education and research.

Mission

The Faculty shall produce high quality educators skilled not only in researching, disseminating knowledge and providing exemplary leadership in the teaching of the

various Foreign languages in Ghana and elsewhere, but also proficient in contributing to issues related to policies on national educational planning.

Academic Programmes

The Faculty runs regular and sandwich undergraduate and graduate programmes under the various Departments.

During the year under review, the regular programmes run at the undergraduate, graduate and postgraduate levels included the following:

- > B.A. (English Education)
- > B.A. (French Education)
- > M.A. (Communication and Media Studies)
- > M.Phil. (Applied Linguistics)
- > M.Phil. (Communication and Media Studies)
- > M.Phil. (English Education) and French Education
- > M.Phil. (French Education)
- > Ph.D. (Applied Linguistics)
- > Ph.D. (English Education)
- > Ph.D. (French Education)

The following other programmes were run on sandwich basis:

- > Certificate in French Education
- > Diploma in French Education
- > M. A. (English)
- > M.Ed. (Teaching English as a Second Language) (TESL)
- > M.Ed. (French)
- > M.A. (French Translation)

Achievements

- > The proposed B.A. Linguistics programme has been approved by the Academic Planning Committee.
- > The following programmes have been developed to be submitted for consideration and approval;

B.A. Communication Studies, M.Phil. in Language Pedagogy and Post-Diploma (Sandwich) programme in Languages.

- > The first/second subject programme which was introduced in the 2013/2014 academic year to allow students to combine studies in different department or disciplines in the Faculty progressed successfully in the 2015/2016 academic year. Arrangements are being made for students to combine language programmes with Theatre Studies, Music and Social Studies, among others.
- > The proposed Development Communication programme and the sandwich programme in Communication and Media Studies are under consideration.
- > A German Unit is currently housed at the Department of French Education. Efforts are underway to establish a Department of German to run a B.A. programme.
- > The Faculty stepped up its efforts in developing its journal on Language, Literature and Communication. Papers presented at the Faculty seminars and conferences would be published in this journal.
- > The Faculty, in conjunction with the Department of English of the University of Lagos, held an international conference on Language, Literature and Communication (LALICOM) from the 3rd to the 5th of February 2016. There were paper presentations by both local and international scholars.

Challenges

- > The Faculty lacks a vehicle, and this is particularly a crucial issue as some departments are located in Ajumako and others in Winneba. Simple academic and administrative jobs, therefore, become complicated in their execution.
- > There is inadequate office accommodation for our academic staff. Besides, the Offices of the Dean are

in bad condition and need to be renovated or relocated.

- › Inadequacy of highly qualified and experienced lecturers affects the effectiveness of graduate programmes as it affects students' access to adequate supervision of their dissertations. As we work towards the upgrading of our staff in the acquisition of Ph.D.s and senior lectureship, we are sure to be able to further strengthen ourselves for graduate supervision.

Projections

- › Processes are far advanced for the Faculty to introduce B.A German Education and B.A Linguistics.
- › The Faculty is working on instituting additional (functional) foreign and local languages programmes for all students of the Faculty.
- › The Faculty is stepping up its mentorship of new lecturers. The weekly seminar series is also being stepped up as a way of boosting up scholarship for Graduate Students and Staff especially. The Faculty, by this, is also strengthening staff to participate in International conferences.
- › Efforts are being made to recruit experienced Fulbright scholars, scholars on sabbatical, etc. to boost the Faculty's Ph.D. programmes.
- › Plans are underway to reactivate the LELADA Ph.D. programme to give young academics in the country the opportunity to take Ph.D. programmes in Linguistics.
- › The Faculty would renew its partnership agreement with Trondheim University, Norway.
- › Post-Diploma degree programmes in English and French would be introduced in the near future.
- › M.Ed./M.Phil. in Language Teaching would be introduced in the near future

The Faculty has been allocated **GHS1,086,242.83** in respect of expenditure items 2 & 3 and **GHS7,375,546.36** for item 1. Allocations for item 2, & 3 will be administered from the Faculty's Bank Account and be supervised by the Dean, while the allocation for item 1 will be administered from a common bank account and be supervised by the Vice-Chancellor.

Performance Review of the Faculty for 2016 Financial Year

The budgetary allocations and actual receipts of the Faculty were as follows:

	BUDGETED	REALISED	VARIANCE
	GHS	GHS	GHS
Gov't Subvention – Goods & Services			
Student Fees	639,631.54	635,473.93	(4,157.61)
Non Student Fees	15,000.00	15,000.00	-
Total	654,631.54	650,473.93	(4,157.61)

However the Faculty had spent **GHS584,469.43** on the execution of its planned activities. This represents favorable percentage variance of **31.14%** of the amount realized.

Table 21: Budgetary Allocations to Faculty of Foreign Languages Education and Communication – Winneba Campus

Departments/Cost Centres	Total Allocations for item 1	Total Allocations for item 2 & 3	Total Allocations to the Faculty	% of the Faculty's Total Allocation
	GHS	GHS	GHS	
Dean's Office	7,375,546.36	120,628.26	7,496,174.62	88.6
Department of English Education.	Included in Dean's Office	162,869.85	162,869.85	1.90
Department of French Education	"	404,941.11	404,941.11	4.80
Applied Linguistics	"	156,263.45	156,263.45	1.80
Communication and Media Studies	"	167,940.16	167,940.16	2.00
Communication Skills Unit		73,600.00	73,600.00	0.90
TOTAL	7,375,546.36	1,086,242.83	8,461,789.19	100

Funding requirement of the Faculty using NCTE direct department cost

Programme Type	Total Number of Student	NCTE Cost/ Student	Total Cost
		GHS	GHS
Cost of Undergraduate Students – Regular	1,453	12,316.79	17,896,295.87
Cost of Postgraduate Students – Regular	89	18,475.18	1,644,291.02
Cost of Undergraduate Students – Sandwich	175	6,158.40	1,077,719.13
Cost of Postgraduate Students – Sandwich	210	9,237.59	1,939,893.90
TOTAL FUNDS REQUIRED BY THE FACULTY	1,927		22,558,199.92

Student Enrolment by Programme and Level

Programme	Year 1	Year 2	Year 3	Year 4	Total
Under – Graduate					
4-year B.A. Programme in English	193	184	209	154	740
4-year B.A. Programme in French	184	175	197	157	713
Sub – Total	377	359	406	311	1453
Post-Graduate					
M.Phil. (Linguistics)	4	4			8
Ph.D. (Linguistics)			4		4
M.Phil. (French)	4	4			8
Ph.D. (French)					0
M. Phil (English)	15	14			29
Ph.D. (English)					0
M. Phil (Comm & Media Studies)	20	20			40
Sub-Total	43	42	4	0	89

Programme	Year 1	Year 2	Year 3	Year 4	Total
Sandwich/Evening Programme – U/G					
Certificate in French					
Diploma in French					
Sub Total					
Sandwich/Evening Programme – P/G					
M. Ed (Linguistics)	44	40			84
M.A/M.Ed. (French)	20	18			38
M. A. (English)	20	18			38
M. A. (Comm. & Media Studies)	26	24			50
Diploma French	59	54	62		175
Sub Total	169	154	62	0	385
Overall Total	589	555	472	311	1927

Staffing and Staff Cost

	2016		2017				
Item 1: Employee Compensation	Staff at Post	% of Total	Staff Required	% of Total	Vacancy Available	Rate (GHS)	Amount (GHS)
TEACHING STAFF							
Dean	1	1.8	1	1.2	0	185,397.74	185,397.74
Professor	3	5.3	8	9.6	5	131,592.78	1,052,742.24
Associate Professor	3	5.3	9	10.8	6	125,543.49	1,129,891.41
Senior Lecturer/Senior Research Fellow	4	7.0	8	9.6	4	103,470.91	827,767.28
Lecturer/Research Fellow	33	57.9	37	44.6	4	83,636.37	3,094,545.69
Assistant Lecturer/Assistant Research Fellow	0		7	8.4	7	74,975.53	524,828.71
Full –Time Teaching Staff Cost	44		70		26		6,815,173.07
Part – Time Teaching Staff	13	22.8	13	15.7	0	19,040.00	247,520.00
Total Teaching Staff	57	100	83	100	26		7,062,693.07
NON-TEACHING STAFF							
Faculty Officer	1	7.7	1	7.7	0	84,503.38	84,434.03
Faculty Accounts Officer	1	7.7	1	7.7	0	37,828.46	37,828.46
Senior Staff	4	30.8	4	30.8	0	33,155.18	132,620.72
Junior Staff	7	53.8	7	53.8	0	8,281.44	57,970.08
Total Non-Teaching Staff	13	100	13	100	0		312,853.29
TOTAL EMPLOYEE COMPENSATION	70		96		26		7,375,546.36

Summary of Expenditure and Sources of Funding

EXPENDITURE CATEGORIES/ TYPES	BUDGETARY ALLOCATIONS			FUNDING SOURCES				
	Total Budgetary Allocations for 2016	Actual Expenditure to December, 2016	Total Budgetary Allocations for 2017	GOG	IGF	Grants from GETFund and other Agencies	Donors	Total
	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
ITEM 1- Employee Compensation			7,375,546.36	7,375,546.36				7,375,546.36
ITEM 2- Goods & Services	420,431.54	396,466.45	793,392.83		793,392.83			793,392.83
ITEM 3 - Investment Cost	234,200.00	188,002.98	292,850.00		292,850.00			292,850.00
TOTAL COST	654,631.54	584,469.43	8,461,789.19	7,375,546.36	1,086,242.83			8,461,789.19

Funding Gap

i) Required Revenue /Student	11,706.38
ii) Actual Revenue/Student	4,391.17
iii) Funding Gap/Student	(7,315.21)
iv) % of Gap	(62.49)

6.3.4 Faculty of Science Education (Appendix 9D)

The Faculty of Science Education currently has nine (9) academic departments and two proficiency and professional competence in teaching. The Departments of the Faculty are:

- > Department of Health, Physical Education, Recreation and Sports (HPERS)
- > Department of Home Economics Education
- > Department of Mathematics Education
- > Department of Integrated Science Education
- > Department of Biology Education
- > Department of Physics Education
- > Department of Chemistry Education
- > Department of Information and Communications Technology Education
- > Department of Health Administration and Education

There are three Service Units under the Faculty. These are the Food Production and Clothing Production Units which are all under the Department of Home Economics Education and the Technical Support Unit that emerged out of the Department of Information and Communication Technology Education.

The Dean's Office co-ordinates activities and provides administrative support services to all the academic departments and units under the Faculty.

Vision

The Faculty shall be reputed for equipping its graduates with the necessary academic and professional competences in teaching, coaching, sports management, health education and research in Home Economics, Science and Mathematics Education.

Mission

The Faculty shall produce quality teachers in Science, Mathematics and Home Economics, Coaches, Sports Managers and Health Educators with excellent professional knowledge in Physical Education, Coaching Management of various sports disciplines and Health Education.

Objectives

The following are the objectives of the Faculty of Science Education:

1. To oversee and co-ordinate departmental activities

2. To ensure the overall achievement of efficient academic delivery in all Departments in the Faculty of Science Education
3. To supervise academic/administrative leadership in the Departments
4. To guide Departmental operations within the framework of UEW's Strategic Plan and statutory regulations.

The Faculty has been allocated **GHS1,347,380.29** in respect of expenditure items 2 & 3 and **GHS13,186,477.44** for item 1. Allocations for item 2&3 will be administered from the Faculty's Bank Account and be supervised by the Dean, while the allocation for Item 1 will be administered from a common bank account and supervised by the Vice-Chancellor.

FINANCIAL PERFORMANCE REVIEW OF THE FACULTY FOR 2016 FISCAL YEAR

	BUDGETED	REALISED	VARIANCE
	GHS	GHS	GHS
Gov't Subvention –Goods & Services	13,694.24		(13,694.24)
Student Fees	855,182.65	815,758.70	(39,423.95)
Non Student Fees	360,000.00	360,000.00	-
Total	1,228,876.89	1,175,758.70	(53,118.19)

However, the Faculty spent **GHS942,610.03** on the execution of its planned activities. This represents 80.17% of the amount realized.

The detailed analysis of the above is presented below.

Achievement of the Faculty for 2016

1. During the year under review, the Faculty organised a workshop at SMAYAK Hotel at Apam Junction and addressed the following areas of concern:
 - > Qualitative Research Analysis
 - > Quantitative Research Analysis
 - > Managing your Thesis/Presentation
2. Also, issues concerning promotion, in-service training, structured workshops and staff welfare were addressed.
3. The department of Mathematics Education also organised a departmental retreat in the form of a workshop at Cape Coast.

4. The intended aquarium has been built at the Science Faculty block.
5. Sustained educational visits for students
6. Sustained staff training and development programmes

Challenges

1. Inadequate allocation of votes to areas of importance prevented the Faculty from hosting its workshop in the form it was intended
2. Inadequate facilities to support teaching and learning
3. Lack of Faculty vehicle
4. Inconsistent power supply has led to a lot of machines broken down
5. Low access to internet services leading to slow movement of work
6. Inferior supply of some office and ICT equipment.
7. Inadequate library books for students to learn

Projections and Plans For 2017

1. To solicit for funds for the building of a plant at the Faculty block to avoid unnecessary power interruption.
2. To have a well organised workshop that will bring the whole Faculty together for the development of our skills and ideas.

Academic Programmes of the Faculty

The Faculty of Science Education currently runs the following programmes:

1. Diploma in Sports Coaching
2. B. Ed. (Home Economics)
3. B.Sc. (Health, Physical Education, Recreation and Sports)
4. B.Sc. (Sports Coaching)

5. B.Sc. (Mathematics Education)
6. B.Sc. (Biology Education)
7. B.Sc. (Physics Education)
8. B.Sc. (Chemistry Education)
9. B.Sc. (Information Communication Technology Education)
10. B.Sc. (Integrated Science Education)
11. B.Sc. (Home Economics Education)
12. M. Ed. (Science)
13. M. Ed. (Mathematics)
14. M. Ed. (Physical Education)
15. M. Ed. (Home Economics)
16. M.Phil. (Science Education)

17. M.Phil. (Mathematics Education)
18. M.Phil. (HPERS Education)
19. M.Phil. (Physical Education)
20. M.Ed. Science (Pedagogy Option)
21. Ph. D (Science Education)
22. Ph.D. (Mathematics Education)

Committees

The Faculty services the following key Committees/ Boards:

- > Faculty of Science Education Board
- > Faculty of Science Education Graduate Board
- > Other Statutory Committees

Table 22: Budgetary Allocations to Faculty of Science Education

Departments/Cost Centres	Total Allocations for item 1	Total Allocations for item 2 & 3	Total Allocations to the Faculty	% of the Faculty's Total Allocation
	GHS	GHS	GHS	
Dean	13,186,477.44	120,628.26	13,307,105.70	91.93
Biology Education	Included in the Dean's Office	110,320.74	110,320.74	0.76
Chemistry Education	"	108,106.98	108,106.98	0.75
Physics Education	"	105,566.29	105,566.29	0.73
Integrated Science Education	"	133,496.04	133,496.04	0.92
Health Admin. & Education	"	62,022.39	62,022.39	0.43
10Mathematics Education	"	257,212.24	257,212.24	1.78
Home Economics Education	"	126,482.81	126,482.81	0.87
HPERS Education	"	139,662.11	139,662.11	0.96
ICT Education	"	124,574.60	124,574.60	0.86
TOTAL	13,186,477.44	1,288,072.46	14,474,549.90	100.00

Funding Requirement of the Faculty using NCTE Direct Department Cost

Programme Type	Total Number of Student	NCTE Cost/ Student	Total Cost
		GHS	GHS
Cost of Undergraduate Students – Regular	4192	21,252.94	89,092,324.48
Cost of Postgraduate Students – Regular	88	31,879.41	2,805,388.08
Cost of Postgraduate Students – Sandwich	219	15,939.71	3,490,796.49
TOTAL FUNDS REQUIRED BY THE FACULTY	4,499		95,388,509.05

Student Enrolment by Programme and Level

Programme	Year 1	Year 2	Year 3	Year 4	Total
Undergraduate					
Biology Education	112	107	69	61	349
Chemistry Education	110	105	66	43	324
Integrated Science Education	153	146	122	130	551
Physics Education	56	53	36	31	176
Health Administration & Education	23	22	15	21	81
Mathematics Education	232	221	184	165	802
Home Economics Education	145	138	126	140	549
HPERS Education	161	153	116	92	522
ICT Education	277	264	171	126	838
Total	1269	1209	905	809	4192
Postgraduate					
Biology Education					
Chemistry Education					
Physics Education					
Integrated Science Education	12	11	3	0	26

Programme	Year 1	Year 2	Year 3	Year 4	Total
Mathematics Education	24	23	11	0	58
Home Economics Education					0
HPERS Education	2	2	0	0	4
Total	38	36	14	0	88
Sandwich/Evening Programme P/G					
MA/M.ED/ PGDE					
Science Education	43	48			91
Mathematics Education	30	27			57
HPERS Education	18	16			34
Home Economics Education	14	13			27
Total	105	104	0	0	209
Overall Total	1412	1349	919	809	4489

Staffing and Staff Cost

	2016		2017				
Item 1: Employee Compensation	Staff at Post	% of Total	Staff Required	% of Total	Vacancy Available	Rate (GHS)	Amount (GHS)
TEACHING STAFF							
Dean	1		1	0.85	0	189,219.27	189,219.27
Professor	0		2	3.42	2	113,187.27	226,374.54
Associate Professor	13		17	6.84	4	106,626.52	1,812,650.84
Senior Lecturer/Senior Research Fellow	22		38	29.06	16	88,497.02	3,362,886.76
Lecturer/Research Fellow	48		68	37.61	20	78,176.86	5,316,026.48
Assistant Lecturer/Assistant Research Fellow	2		8	5.13	6	65,754.88	526,039.04
Full-Time Teaching Staff Cost	86			0			0.00
Part-Time Teaching Staff Cost	15		31	17.09	16	19,040	590,240.00
Total Teaching Staff	101		165	100	64		12,023,436.93
NON-TEACHING STAFF							
Faculty Officer	1		1	1.96	0	113,331.22	113,331.22
Faculty Accounts Officer	1		1	1.96	0	49,689.33	49,689.33
Senior Staff	16		20	39.22	4	29,874.47	597,489.40
Junior Staff	27		32	56.86	5	12,579.08	402,530.56
Total Non - Teaching Cost	45		54	100	9	205,474.10	1,163,040.51
TOTAL PERSONAL EMOLUMENT			219		73		13,186,477.44

Summary of Expenditure and Sources of Funding

EXPENDITURE CATEGORIES/ TYPES	BUDGETARY ALLOCATIONS			FUNDING SOURCES				
	Total Budgetary Allocations for 2016	Actual Expenditure to December, 2016	Total Budgetary Allocations for 2017	GOG	IGF	Grants from GETFund and other Agencies	Donors	Total
	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
ITEM 1- Employee Compensation			13,186,477.44	13,186,477.44				13,186,477.44
ITEM 2- Goods & Services	851,233.25	739,829.31	851,233.25		851,233.25			851,233.25
ITEM 3 - Investment Cost	496,147.04	202,780.72	496,147.04		496,147.04			496,147.04
TOTAL COST	1,347,380.29	942,610.03	14,533,857.73	13,186,477.44	1,347,380.29	0.00	0.00	14,533,857.73

Funding Gap

i) Required Revenue /Student	21,202.16
ii) Actual Revenue/Student	3,230.46
iii) Funding Gap/Student	(17,971.69)
iv) % of Gap	(84.76)

Strategies to Close the Funding Gap

1. Undertake investment to generate income for the Faculty
2. Introduce more attractive packages during the Sandwich programme
3. Top-up courses for M.Ed. holders to do M.Phil.
4. Sourcing/soliciting for funds: Internal and External
5. Mounting of graduate diploma programme in Mathematics education.
6. Support current year activities with reserves from the previous year

6.3.5 Faculty of Social Science Education (Appendix 9E)

Introduction

The Faculty of Social Science Education is located at the North Campus of the University of Education Winneba, Winneba Campus. The Faculty was established in the 2005/2006 academic year. The Faculty now has the following 7 departments with their respective locations:

- > Department of Economics Education - North Campus
- > Department of History Education - North Campus
- > Department of Geography Education - North Campus
- > Department of Political Science Education - North Campus
- > Department of Social Studies Education - North Campus
- > Centre for African Studies - North Campus.
- > Department of Business Education - North Campus

Academic Programmes

The programmes offered in the Faculty are:

- i. B. Ed / B.A. (Social Studies Education)
- ii. B. Ed / B.A. (Social Science Education)
- iii. B.A. (Economics Education)
- iv. B. A (Geography Education)
- v. B.A. (Political Science Education)
- vi. B.A. (History Education)
- vii. BBA (Accounting)
- viii. BBA (Human Resource)
- ix. BBA (Banking and Finance)
- x. BBA (Marketing)

- xi. BBA (Procurement & Supply Chain Management)
- xii. M. A Human Rights (Sandwich)
- xiii. M. Ed. Social Studies (Sandwich)
- xiv. M. Phil Human Rights
- xv. M. Phil Social Studies
- xvi. Ph.D. / Ed. D. (Social Studies)

Vision

The vision of the University of Education, Winneba is to be a leading academic centre of excellence in Africa and the world. In line with this vision, the Faculty of Social Science Education will also be a centre of excellence in the advancement of teaching, research, consultancy and community service in the country, the continent and the world as a whole.

Mission

The Faculty's mission is to advance intellectual and human resource capacity of the nation and international community by promoting high standards of Social Sciences and Social Studies Education, which involves inculcating in its products the requisite academic proficiency and professional competence and imbue them with humanistic values for teaching. Others are the production of instructional materials, the dissemination of relevant knowledge and skills at the pre-University levels of Education with special reference to basic, technical and teacher Training.

It is expected that some of the products of the Faculty will assume leadership roles, as curriculum developers, instructional coordinators and supervisors, in pre-school education, basic education and in the functional literacy programmes.

Objectives

As its contribution to the University and indeed the nation as a whole, the Faculty has set out a series of objectives in the areas of teaching, research and community services. These objectives are as follows:

Teaching Objectives

1. To provide students with the subject matter of social studies, social sciences and business education as well as the theoretical and methodological approaches to the subjects.
2. To provide students with the understanding of the theories and concerns pertaining to social science, social studies and society.
3. To provide teaching services to the general public as part of the University's outreach or community service.
4. To encourage the production of textbooks for use in courses taught in the Faculty and elsewhere and to encourage innovations in teaching methods.
5. To provide students with sufficiently high quality background in Social Studies, Social Sciences and business Education so as to enable them successfully pursue further programmes either within or outside Ghana.

Research Objectives

6. To strengthen the research competence of lecturers, particularly at the graduate level.
7. To enhance the research reputation of the Faculty as a centre of enquiry and expertise.
1. To extend the frontiers of research knowledge beyond the Faculty.
2. To attract funding to help finance and strengthen the Faculty's administrative and technical abilities necessary for quality research, curriculum and instruction.

Community Services Objectives

The Faculty of Social Sciences Education encourages staff to be involved in community services. The intent in doing so is:

1. To enable the community to benefit from the professional skills of staff members.
2. To enhance the reputation of the University as an institution of higher learning.
3. To expose staff to the relevance of dealing with community related challenges for the overall benefit of society.
4. To sustain improvement in the quality of teaching and learning for the growth and development of society.

Performance review of the Faculty for 2014/2016 financial year

The Faculty maintained her top-most performance in the areas of teaching, research, publication, service to the community and the organization of Faculty seminars. The Faculty successfully organised her Third Social Science Conference -Bringing the Gown to Town: Academic Voices in a Global Village from the 13th-15th March, 2016. Papers were presented by members of Faculty and other speakers in and outside the country.

Performance Review of the Faculty for 2016 Financial Year Budgetary allocations and actual receipt of the Faculty were as follows:

	BUDGETED	REALISED	VARIANCE
	GHS	GHS	GHS
Gov't Subvention –Goods & Services			
Student Fees	1,816,047.58	1,804,243.27	(11,804.31)
Non Student Fees	-		
Total	1,816,047.58	1,804,243.27	(11,804.31)

However, the Faculty spent **GHS1,484,210.24** on execution of planned budgeted activities.

Lecturers in the Faculty continue to purpose various researches and publications in their areas of specialization.

- Amoako, Samuel. "Teacher Unions' in Political Transitions: The South African Democratic Teachers' Union (SADTU) and the Dying Days of Apartheid, 1990-1993." *Journal of Asian and African Studies* Vol. 49 Issue 2. (April, 2016). Pp.

148-163

- Amoako Samuel "The Ghana National Association of Teachers under the Provisional National Defence Council, 1982-1990: Caught in a Warp of Cooperation and Unresolved Grievances?" *Contemporary Journal of African Studies* Vol. 2 no. 1 (2016). Pp. 1-25.

Achievements of the Faculty for 2016 financial year

During the year under review the Faculty had eleven members of the teaching staff pursuing various Doctoral Degree Programmes within and outside the country. Meanwhile, Dr. Lawrence Odumah and Dr. Dadson have successfully completed their Ph.D. programme in Nigeria and UK respectively. This is in line with meeting the Faculty's strategic vision concerning the enhancement of calibre of staff.

Besides, three of our colleagues in the Faculty have been promoted to the ranks of Senior Lecturer (2) and Associate Professor (1); whereas a number of the Faculty's staff – teaching and non-teaching, have also gotten their contracts renewed appropriately. We continue to be grateful to the Vice-Chancellor and members of the Appointments and Promotions Committee and Boards.

Major challenges

One of the major challenges for the Faculty, in terms of the effective and efficient

service delivery by way of teaching, research and publication is the usual hustle and bustle associated with procurement of equipment needed for innovative teaching and learning. Another problem had to do with meeting the full complements of teaching staff.

Programmes and Major activities of the Faculty

- (a) The Department of Social Science offers B. Ed/B.A. (Social Science Education) in four subject areas: Economics, Geography, History and Political Science.
- (b) The Department of Social Studies offers courses leading to a 4-Year B. Ed. / B.A. in (Social Studies Education), a 2-year M.Phil. in Social Studies Education, a 2-year M.Phil. in Human Rights Education and 1-year M. A. in Human Rights Education (Sandwich) and M. Ed. In Social Studies (Sandwich); and a 3-year Ph.D. / Ed. D. in Social Studies.
- (c) The Centre for African Studies offers African and Liberal Studies courses to students from all academic departments in the University.
- (d) The Department of Business Education offers Bachelor of Business Administration in two options: Accounting and Human Resource

The Faculty projections and plans for 2016/ 2017

The Faculty has plans for designing Masters Degree Programmes [Sandwich and Regular – Full-Time & Part-Time] in the newly established Departments within the Faculty in accordance with her strategic plan:

- i. Department of Economics Education
- ii. Department of History Education
- iii. Department of Geography Education
- iv. Department of Political Science Education

The Faculty has plans towards stepping up the Faculty Seminars for the Masters and Doctoral students' participation, in particular and for Faculty members in general. The outfit of the Information Technology Unit of the University is already being contacted for the way forward.

Table 23: Budgetary Allocations to Faculty of Social Science Education

Departments/Cost Centres	Total Allocations for item 1	Total Allocations for item 2 & 3	Total Allocations to the Faculty	% of the Faculty's Total Allocation
	GHS	GHS	GHS	
Dean's Office	7,007,909.79	120,628.26	7,128,538.05	80.22
African & Liberal Studies	Included in the Dean's Office	78,600.00	78,600.00	0.58
Economics Education Department	"	98,897.93	98,897.93	1.06
Geography Department	"	169,584.96	169,584.96	1.20
History Education Department	"	76,393.40	76,393.40	0.75
Political Science Education Department	"	142,166.78	142,166.78	1.06
Social Studies	"	248,335.00	248,335.00	2.18
C H R & P S	"	105,965.36	105,965.36	1.70
Business Education Department	"	1,031,328.80	1,031,328.80	11.26
GRAND TOTAL	7,007,909.79	2,071,900.49	9,079,810.28	100.00

Funding Requirements of the Faculty using NCTE Direct Department Cost

Programme Type	Total Number of Student	NCTE Cost/ Student	Total Cost
		GHS	GHS
Cost of Undergraduate Student – Regular	5,961	12,316.79	73,420,385.19
Cost of Undergraduate Student – Regular-Bus.	2,200	21,252.94	46,756,468.00
Cost of Postgraduate Students – Regular	97	18,475.18	1,792,092.46
Cost of Postgraduate Students – Sandwich	75	9,237.59	692,819.25
TOTAL FUNDS REQUIRED BY THE FACULTY	8,333		122,661,764.90

Student Enrolment by Programme and Level

Programme	Year 1	Year 2	Year 3	Year 4	Total
Undergraduate					
B.A. Political Science	464	442	241	295	1,442
B.A. History	110	105	102	88	405
BBA Accounting / Human Resource / Purchasing / Marketing	657	626	477	440	2,200
B.A. Geography	581	553	301	322	1,757
B.A. Economics	265	252	168	198	883
B.A. Social Studies	466	444	286	278	1,474
Sub-Total	2,543	2,422	1,575	1,621	8,161
Postgraduate – Regular					
M.Phil.. Economics Education	15	14			29
M.Phil.. CHRPS	15	14			29
M.Phil. Social Studies	12	11			23
Ph.D.. Social Studies	4	4	8		16
Sub-Total	46	43	0	0	97
Postgraduate – Sandwich					
M.A. Social Studies	21	19			40
M. A. CHRPS	20	15			35
Sub-Total	41	34	0	0	75
Overall Total	2,630	2,499	1,575	1,621	8,333

Staffing and Staff Cost

Item 1: Employee Compensation	2016		2017				
	Staff at Post	% of Total	Staff Required	% of Total	Vacancy Available	Rate (GHS)	Amount (GHS)
TEACHING STAFF							
Dean	1	2	1	1	0	199,513.21	199,513.21
Associate Professor	2	2.56	5	5.81	3	125,543.49	627,717.45
Senior Lecturer/Senior Research Fellow	12	15.38	15	17.44	3	103,470.91	1,552,063.65
Lecturer/Research Fellow	42	53.85	44	51.16	2	83,636.37	3,680,000.28

	2016		2017				
Item 1: Employee Compensation	Staff at Post	% of Total	Staff Required	% of Total	Vacancy Available	Rate (GHS)	Amount (GHS)
Full-Time Teaching Staff Cost	57	73.08	65	75.58	8		6,059,294.59
Part-Time Teaching Staff	21	26.92	21	24.42		19,040.00	399,840.00
Total Teaching Staff	78	100	86	100	8		6,459,134.59
NON-TEACHING STAFF							
Faculty Officer	1	5.26	1	5.26	0	96,551.12	96,551.12
Faculty Accounts Officer	1	5.26	1	5.26	0	37,828.46	37,828.46
Senior Staff	11	57.89	11	57.89	0	33,155.18	364,706.98
Junior Staff	6	31.58	6	31.58	0	8,281.44	49,688.64
Total Non-Teaching Staff	19	100	19	100	0		548,775.20
Total Employee Compensation Cost							7,007,909.79

Summary of Expenditure and Sources of Funding

EXPENDITURE CATEGORIES/ TYPES	BUDGETARY ALLOCATIONS			FUNDING SOURCES				
	Total Budgetary Allocations for 2016	Actual Expenditure to December, 2016	Total Budgetary Allocations for 2017	GOG	IGF	Grants from GETFund and other Agencies	Donors	Total
	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
ITEM 1- Employee Compensation			7,007,909.79	7,007,909.79				7,007,909.79
ITEM 2- Goods & Services	1,124,683.51	998,665.36	1,182,533.41		1,182,533.41			1,182,533.41
ITEM 3 - Investment Cost	691,364.07	485,544.88	889,367.08		889,367.08			889,367.08
TOTAL COST	1,816,047.58	1,484,210.24	9,079,810.28	7,007,909.79	2,071,900.49			9,079,810.28

Funding Gap

i) Required Revenue /Student	14,720.00
ii) Actual Revenue/Student	1,089.62
iii) Funding Gap/Student	(13,630.38)
iv) % of Gap	(92.60)

6.3.6 Institute for Educational Development & Extension (Appendix 9F)

Introduction

The Institute for Educational Development and Extension (IEDE) is the extension wing of the University of Education, Winneba that is responsible for the distance education programmes of the University. It is also responsible for providing opportunities for student teachers to experience holistic and quality school based teaching experiences as well as providing opportunities for continuing professional development of staff of UEW and professionals from other tertiary and non-tertiary educational institutions.

The Institute is made up of the following:

1. Office of the Director
2. Centre for Distance Education, (CDE)
 - > Student Progress and Assessment Unit
 - > Research, Quality Assurance and Training Unit
 - > Materials Production Unit
 - > Technology in Distance Education Unit
 - > Study Centres (37)
 - > Programme/Course Coordinators
3. Centre for Continuing Education (CCE)
4. Centre for Teacher Development and Action Research (CETDAR)
5. Registry
 - > Examinations Unit
 - > Admissions Unit
 - > Transport Unit
6. Internal Audit Unit
7. Finance Section
 - > Stores
8. Procurement Unit

The Institute runs its programmes through the three main Centres/Departments:

- > Centre for Distance Education, (CDE)
- > Centre for Continuing Education (CCE) and
- > Centre for Teacher Development and Action Research (CETDAR).

Vision

The vision of the Institute is to become a Centre of Excellence for lifelong learning, professional development and personal growth of teachers and other professionals who ultimately become innovative and reflective practitioners in our global technological society.

Mission

The mission of the Institute is to provide leadership in the development, provision and maintenance of effective services in education to serving teachers and other educational professionals.

Major Objectives

The major objectives of the Institute are to:

- i. Increase access to tertiary education for in-service basic education teachers
- ii. Enhance the quality of teaching and learning in schools and colleges
- iii. Initiate international links and exchange programmes
- iv. Improve distance education delivery
- v. Expand the existing programmes and to develop graduate programmes
- vi. Promote atmosphere conducive to effective teaching and learning
- vii. Generate income in support of distance education programmes

For budgeting purposes, the three Centres, two non-teaching departments, and the Director's Secretariat have been allocated an annual total of GHS28,212,745.04 in respect of expenditure Items 2 & 3 and GHS10,377,513.50 for Item 1. Allocations for item 2 & 3 will be administered from the Institute's Bank Account and be supervised by the Director, while the allocation for item 1 will be administered from a common bank account and be supervised by the Vice-Chancellor.

Financial Performance Review of the Institute for 2016 Financial Year

The budgetary allocations and actual receipts of the Institute were as follows:

	BUDGETED	REALISED	VARIANCE
	GHS	GHS	GHS
Gov't Subvention-Goods & Services	-	-	-
Grants from Gov't Agency	-	-	-
Student Fees	26,308,156.29	26,433,606.00	125,449.71
Non Student Fees	-	-	-
Total	26,308,156.29	26,433,606.00	125,449.71

However, the Institute had spent **GHS35,234,426.15** on the execution of its planned activities. This represents **-33.29%** of amount realized.

Achievements for the Year 2016

The Institute has been able to achieve the following targets:

- i. Supplied the backlog of tablets to Distance Students with an improved brand
- ii. Trained an additional 350 mentors for UEW interns in partnership schools
- iii. Continued intensive examination monitoring activities
- iv. Ensured prompt payment of examination related claims to invigilators and monitors
- v. Improved processing rate of tutors claims
- vi. Organized a day's on-campus orientation and registration of fresh Distance Students for 2015/2016 academic year in Winneba and Kumasi
- vii. Creation of four (4) additional Study Centres in Accra High School, Tamale Northern Business College, Offinso College of Education and Gbewa College of Education, Pusiga
- viii. Improved publicity of the Institute
- ix. Improved relations with heads of host institutions
- x. Continued usage of optical mark reader to mark University entrance examination and IEDE quizzes
- xi. Introduced eight (8) new programmes by Distance as follows:
 - > 3-Year Post Diploma in Education
 - > 4-Year Degree in Basic Education
 - > 4-Year Degree in Early Childhood Education
 - > 4-Year Degree in Accounting
 - > 4-Year Degree in Human Resource Management
 - > 4-Year Degree in Social Studies Education
 - > 4-Year Degree in English Language Education

- > 4-Year Degree in Mathematics Education
- > Mounted UEW DE App. On Google Play Store with course materials

Major Challenges of the Institute

Notable among the challenges of the Institute were

- i. Inadequate Library and ICT facilities for use by students and tutors at the Study Centres
- ii. Competition from other distance teaching institutions
- iii. Dwindling number of Post – Diploma students in Basic Education because of the GES policy that enjoins teachers to teach for a number of years before pursuing degree programmes
- iv. Lack of adequate office and storage space
- v. High cost of Mentorship supervision
- vi. Insufficient number of qualified staff
- vii. Inadequate means of transportation
- viii. Delayed payment of allowances to school heads and teacher mentors
- ix. Delayed response from some Heads of Partnership schools to CETDAR's request for actions
- x. Delay in completion of permanent Study Centres at Koforidua – Kukurantumi, Onwe – Kumasi and Techiman

Projections and Plans for 2017

- i. Mounting of M.Ed. in Basic Education by Distance.
- ii. Creation of at least three (3) additional Study Centres
- iii. Complete construction of four (4) ongoing permanent Study Centres
- iv. Construction of two (2) new permanent Study Centres at Sogakofe and Nmai-Dzor, Accra
- v. Acquisition of two (2) new Toyota Coaster buses for CDE

- vi. Acquisition of one (1) Toyota Mini Buses each for CDE and CETDAR
- vii. Acquisition of one (1) pick - up for CDE
- viii. Continuation of the publicity of the Institute
- ix. Completion of installation of video conferencing facilities in Kumasi and Techiman
- x. Engagement of support staff
- xi. Institution of capacity building programmes for lecturers, coordinators and tutors in online lesson development and delivery
- xii. Build capacity of support staff
- xiii. Increase enrolment by 20%
- xiv. Establish six (6) ICT mobile laboratories at six (6) Study Centres
- xv. Convert all Distance Education course modules into online learning modules
- xvi. Repackaging of e-learning activities and technology integration via the African Virtual University (AVU) Centre
- xvii. Provide e-mentoring facilities
- xviii. Promote e-library use at the Study Centres
- xix. Conduct tracer studies on IEDE programmes and activities
- xx. Organise workshops for affiliated Colleges of UEW
- xxi. Institute cohort group placement of students for mentorship
- xxii. Institute remedial programmes for post SHS students

Programmes and Major Activities of the Institute

(a) Undergraduate Programmes Education Programmes

- > 3-year Diploma in Basic Education (Dip. Basic Ed)
- > 3-year Diploma in Early Childhood Education (Dip. Early Childhood Ed)

- › 1-year Diploma in Education
- › 2-year Bachelor of Education in Basic Education (B.Ed.) for Diploma in Basic Education holders only
- › 2-year Bachelor of Education in Early Childhood Education (B.Ed.) for Diploma in Early Childhood Education Holders only
- › 3-Year Post Diploma in Education
- › 4-Year Degree in Basic Education
- › 4-Year Degree in Early Childhood Education
- › 4-Year Degree in Mathematics Education
- › 4-Year Degree in Social Studies Education
- › 4-Year Degree in English Language Education

Business Programmes

- › 3-year Diploma in Accounting Studies (Dip. Accounting)
- › 3-year Diploma in Management Studies (Dip. Mgt. Std.)
- › 2-year Bachelor of Business Administration in Accounting Studies (BBA – Accounting)
- › 2-year Bachelor of Business Administration in Human Resource Management (BBA – HRM)
- › 4-Year Degree in Accounting
- › 4-Year Degree in Human Resource Management

(b) Postgraduate Programmes

- › 1-year Post-graduate Diploma in Education (PGDE)
- › M.Ed. English
- › M.Ed. Mathematics
- › M.Ed. Science
- › M.Ed. Mentorship
- › Postgraduate Diploma in Teaching and Learning in Higher Education Institutions (PGDTLHEI)
- › Postgraduate Diploma in Education (PGDE)

Table 24: Budgetary Allocations to IEDE

Departments/ Cost Centres	Total Allocations for item 1	Total Allocations for item 2 & 3	Total Allocations to the Faculty	% of the Faculty's Total Allocation
	GHS	GHS	GHS	
Directorate	10,377,513.50	500,000.00	500,000.00	1.77
Centre for Distance Education	Included in the Directorate	23,041,254.07	23,041,254.07	81.67
Finance	"	375,000.00	375,000.00	1.33
Registry	"	375,000.00	375,000.00	1.33
CETDAR	"	3,597,186.91	3,597,186.91	12.75
CCE	"	274,304.06	274,304.06	0.97
IEDE CAFÉ	"	50,000.00	50,000.00	0.18
TOTAL	10,377,513.50	28,212,745.04	28,212,745.04	100.00

Funding Requirement of the Institute Using NCTE Direct

Programme Type	Total Number of Student	NCTE Cost/ Student	Total Cost
		GHS	GHS
Cost of Undergraduate Students	17,208	6,158.40	105,972,319.26
Cost of Postgraduate Students - Humanity	1,193	9,237.59	11,020,444.87
Cost of Postgraduate Students - Science	33	15,939.71	526,010.27
TOTAL FUNDS REQUIRED BY THE INSTITUTE	18,434		117,518,774.40

Student enrolment by programme and level

Programme	Year 1	Year 2	Year 3	Year 4	Total	FTE Ratio	FTE Student
Under-Graduate							
Centre for Distance Education (Diploma)	2,495	2,375	4,323	-	9,193		
Centre for Distance Education (Post Diploma)	2,833	2,698	-	-	5,531		
1 Year Diploma in Education	526	-	-	-	526		
3 Year Post Diploma in Education	231	220			451		
4 Year Degree	772	735	-	-	1,507		
Sub Total	6,857	6,028	4,323	0	17,208		
Post-Graduate	682	544			1,226		
Grand Total	7,539	6,572	4,323	0	18,434		

Staffing and staff Cost

Item 1: Employee Compensation	2016		2017				
	Staff at Post	% of Total	Staff Required	% of Total	Vacancy Available	Rate (GHS)	Amount (GHS)
TEACHING STAFF							
Director	1	0.07	1	0.06		179,328.21	179,328.21
Associate Professor / Professor	2	0.14	2	0.13		155,205.67	310,411.34
Senior Lecturer/Senior Research Fellow	2	0.14	2	0.13		155,205.67	310,411.34
Lecturer/Research Fellow	5	0.35	5	0.32		83,636.37	418,181.85
Full-Time Teaching Staff Cost	8	0.70	8	0.64			1,218,332.74
Part-Time Teaching Staff	1,412	99.30	1,552	99.36	140		6,394,228.66
Total Teaching Staff	1,420	100.00	1,560	100.00			7,612,561.40
NON-TEACHING STAFF							
Senior Assistant Registrar	1	1.85	1	1.37	-	169,079.96	169,079.96
Senior Accountant	-	-	-	-	-	-	-

Item 1: Employee Compensation	2016		2017				
	Staff at Post	% of Total	Staff Required	% of Total	Vacancy Available	Rate (GHS)	Amount (GHS)
Accountant	1	1.85	1	1.37	-	140,300.36	140,300.36
Assistant Accountant	-	-	-	-	-	-	-
Faculty Officer	4	7.41	4	5.48	-	96,551.12	386,204.48
Faculty Accounts Officer	8	14.82	10	13.70	2	33,155.18	331,551.80
Senior Staff	33	61.11	49	67.12	16	33,155.18	1,624,603.82
Junior Staff	7	12.96	8	10.96	1	14,151.46	113,211.68
Total Non-Teaching Staff	56	100.00	80	100.00			2,764,952.10
TOTAL EMPLOYEE COMPENSATION							10,377,513.50

Summary of Expenditure and Sources of Funding

EXPENDITURE CATEGORIES/ TYPES	BUDGETARY ALLOCATIONS			FUNDING SOURCES				
	Total Budgetary Allocations for 2016	Actual Expenditure to December, 2016	Total Budgetary Allocations for 2017	GOG	IGF	Grants from GETFund and other Agencies	Donors	Total
	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
ITEM 1 - Employee Compensation	11,725,342.46		10,377,513.50	3,672,873.50	6,704,640.00			10,377,513.50
ITEM 2 - Goods & Services	15,348,456.29	29,479,561.39	16,639,095.04	-	16,639,095.04			16,639,095.04
ITEM 3 - Investment Cost	10,959,700.00	5,754,864.76	11,573,650.00	-	11,573,650.00			11,573,650.00
TOTAL COST	38,033,498.75	35,234,426.15	38,590,258.54	3,672,873.50	34,917,385.04	0.00	0.00	38,590,258.54

FUNDING GAP

i) Required Revenue /Student	6,375.11
ii) Actual Revenue/Student	2,093.43
iii) Funding Gap/Student	(4,281.68)
iv) % of Gap	(67.16)

6.3.7 Institute of Educational Research and Innovation Studies (IERIS)

Introduction

The University in an effort to transform itself from a teaching university to a research university has established the Institute of Educational Research and Innovation Studies (IERIS) to lead in research and development activities.

Vision

The vision of IERIS is to be a centre of research excellence for educational development in Ghana and Africa.

Mission

The mission is to promote a culture of research and innovation and the development of human resources in educational research and the use of evidence based information to promote the practice and formulation of educational policies.

The establishment of IERIS has become necessary as a result of a number of issues that continue to hamper research and innovation activities in public universities and especially at UEW. The Activity of IERIS, will encompass the research and development activities of the research centres of the University. It will conduct research into the practice of Basic Education, Education Management and Leadership and Educational Policies at the Institutional and National Levels. It will also run a Doctor of Philosophy (Ph.D.) programme in Educational Leadership innovation and change.

The Institute (IERIS) Comprises Three Centres:-

- › Centre for School and Community Science and Technology Education (SACOST)

- › Centre for Educational Policy Studies (CEPS)
- › National Centre for Research into Basic Education (NCRIBE)

SACOST

The Centre is to cultivate relevant research competence publication proficiency and quality knowledge for linking community and work place Science and Technology with that of school at the pre-University level. The Centre will function as a Pan-African research and documentation centre for the promotion of community Science and Technology in African School.

CEPS

The Centre is an interdisciplinary, reputable research-led centre that seeks to provide in-depth understanding of the relationship between educational policy research and practice at the Institutional, National and International levels.

NCRIBE

The Centre's main objective is to conduct research into Basic Education and engage national and international audiences in best practices in the promotion of Basic Education. The centre will be a documentation centre and the first point of reference on issues related to Basic Education in the country.

PROJECTIONS

- › Organize quarterly symposiums and workshops for the dissemination of research activities.
- › Build research partnerships with universities locally and internationally.
- › Review the University Research Policy.
- › Organize research and project support seminars for Doctoral and Masters Candidates Students.

- › Assort research scholars to develop their intellectual profiles by collaborating with international colleagues.
- › Run proposal writing workshops for the faculties of all compasses.
- › Conduct intra and inter college collaborative research.

National Centre for Research into Basic Education (NCRIBE)

The Centre was established in 2006 with the main objective of conducting research into Basic Education and engaging national and international audiences in best practices in the promotion of Basic Education. NCRIBE was set up to become a centre of excellence in research into issues related to basic education delivery in Ghana. Its mission is to conduct research, become a training ground for young researchers, and engage national and international audiences in the best practices in the provision of basic education. It will be a documentation centre and the first point of reference on issues related to basic education in the country.

The following are planned activities of NCRIBE that are in line with the University's strategic plan focusing on strengthening collaborative research and postgraduate study.

Planned Activities

- › Collaborate with Basic Education and Early Childhood departments in the University to do projects related to basic education
- › Initiate the platform for signing project MoUs with stakeholders in basic education
- › Initiate collaborative research activities with stakeholders in education
- › Organise workshops for basic school teachers, school heads, circuit supervisors and directors of

education in the country

- › Organise open fora to discuss issues on basic education in Ghana
- › Collaborate with municipal assembly and education office to sensitise community members to improve children's school enrolment and attendance
- › Organise quarterly symposiums for dissemination of research activities in the University
- › Source for grants to do research
- › Conduct research in basic schools in Winneba and Ghana
- › Train NCRIBE and IERIS staff in sourcing grants
- › Build capacity of IERIS staff in project budget preparation
- › Team up with CEPS and SACOST to support graduate school in building research capacity of staff and students of the University
- › Collaborate with EFPO to train staff in proposal writing
- › Collaborate with EFPO to build capacity of Faculty in project budget preparation
- › Collaborate with EFPO to constitute a team to source funds
- › Collaborate with other IERIS departments to run the Ph.D. programmes in Education Leadership Innovation and Change
- › Initiate fellowship programmes with SGS to give studentships to graduate students
- › Collaborate with industry/organisations to initiate joint research projects to build the capacity of their staff

Some Selected Activities of NCRIBE

The following activities were undertaken by NCRIBE;

Projects:

- › In April 2013, NCRIBE signed an MoU with GES/UNICEF to undertake a baseline survey on the Enhanced HIV/AIDS Alert Model. The project award is 97,000.00 Ghana Cedis. The first phase - data collection has been completed and second phase - data processing and analysis is also completed. The final report was submitted to GES/UNICEF in January 2016. NCRIBE is still waiting for final feedback from UNICEF to close the project.
- › The British Council consultancy research project being led by Dr. Eric Ananga in partnership with Institute of Education London has been completed. The project is sponsored by the British Council and is focused on Researching Universities Employability and Inclusive Development in Sub-Saharan Africa. During the first part of the project, extensive literatures on higher education

and employability have been reviewed. Data collection from the sampled universities in Ghana begun during the first year. The annual report on the first year activities have been submitted to IoU/British Council. With the successful completion of the first year of the project, the lead researcher has been awarded the second year of the project. Currently, the lead researcher - Dr. Eric Daniel Ananga and the research assistant - Dr. Vincent Adzahlie-Mensah have been working extensively on the second phase of project activities. They have been invited to the 2016 British Association of International Comparative Education (BAICE) conference to be held in Bath, UK from 8th - 10th September 2016 to present a paper.

Summary of Activities

No.	Activity	Sponsor	Status
1	HIV/AIDS Alert Model	UNICEF Ghana and Ghana Education Service	Completed
2	Research on Universities Employability and Inclusive Development. First (1st) year - literature review, governance interviews,	British Council-Institute of Education (IoE), London	Completed
3	Research on Universities Employability and Inclusive Development Second (2nd) year - staff & student survey/ interviews	British Council-IoE, London	Ongoing
4	Ghana Learning Project	EDC and USAID	Still Negotiating
5	Access and Performance in Basic Schools in Winneba Municipal	NCRIBE	Still Negotiating

Other Activities

- (a) In September 2013, Dr. Eric Daniel Ananga presented two (2) conference papers at the University of Oxford, UK.
- (b) In September 2013, Dr. Vincent Adzahlie-Mensah presented a conference paper at the University of Oxford, UK.
- (c) The Lead Researcher (Dr. Eric Daniel Ananga) attended a research meeting

in Nairobi, Kenya on the 5th of February 2016 to present progress report on the research activities in Ghana.

- (d) Dr. Eric Ananga joined a team of project staff from EFPO to build the capacity of UEW staff on how to win project grants. The training workshop was held in three (3) UEW campuses - Mampong, Kumasi and Winneba.
- (e) NCRIBE through British Council held a National Dissemination Event with Stakeholders in Higher Education in Ghana at the British Council Hall in Accra on the 25th of March 2016.
- (f) NCRIBE organised a Symposium on Dilemmas of Higher Education in Sub-Saharan Africa which was hosted by IERIS on the 9th of July 2016 in Winneba. Presenters during the event were from Institute of Education, London, Nigeria, Kenya, South Africa and Ghana.
- (g) In July 2016, Ms. Patricia Amos attended a research training workshop in China.

Challenges and Suggestions

Some of the major challenges facing NCRIBE include the following

1. Skeletal staff: Currently NCRIBE relies on assistance from some senior members of the University to support its research activities.
2. Transport: As of now NCRIBE has no official means of transportation particularly when the need arises for travelling throughout the entire country and holding meetings and stakeholders negotiations. NCRIBE relies heavily on privately owned cars of staff and car rental services to travel for research activities.

On the issue of skeletal staff, it is suggested that the University recruits at least 2 more senior members with both quantitative and qualitative and consultancy backgrounds to support the centre.

Centre for Educational Policy Studies (CEPS)

The Centre for Educational Policy Studies (CEPS) is an interdisciplinary, reputable research-led centre that seeks to provide in-depth understanding of the relationship between educational policy, research and practice at the institutional, national and international levels. The Centre conducts research and plays a leadership role in the formulation and practice of educational policies in Ghana and elsewhere. CEPS is part of the Institute of Educational Research and Innovative Studies (IERIS) currently housed at the Gardener House situated in the middle of the city. The Centre has a team of researchers with various specializations in educational administration and management and policies.

CEPS strategies

Our contributions to the achievement of UEW's strategic plan are:

- > Conduct research into educational policies in the country
- > Provide empirical data as information (data bank) for policy making
- > Disseminate relevant information on educational issues
- > Engage stakeholders on educational policy formulation and discussions
- > Help build capacity of academics in support of teaching and learning
- > Expand collaboration with other institutions of higher learning
- > Source out for external funding to strengthen research

activities in UEW

Achievements

- > Contributed to the setting up of the Institute of Educational Research and Innovation Studies (IERIS)
- > Conducted a tracer study for the University.
- > One research fellow attended a conference on Moral Education in Canada
- > Four publications came from individual researchers

Challenges

- > Professorial level and seasoned Senior Researcher(s) with specialization in methodology
- > Externally funded research to support CEPS' activities and influence
- > Attitudinal culture and low morale among researchers

Projections

- > Organize a conference on educational policy in UEW
- > Two researchers to attend at least one international conference
- > Increase collaboration with other centres and institutions
- > Engage in extensive research in the area of Distance Education in collaboration with IEDE (UEW) for strategic decisions and development
- > Support the Ph.D. programme at IERIS in the area of supervision and contents
- > Start an online international peer-reviewed journal in collaboration IERIS
- > Expand CEPS' influence on educational policy internationally
- > Take significant leadership role in research within UEW under IERIS

Centre for School and Community Science and Technology Studies (SACOST)

SACOST is a Pan African materials development and documentation centre. It promotes interdisciplinary research and development activities related to science and technology in indigenous, informal manufacturing industries in order to improve science and technology education on the African Continent. SACOST is concerned with cultivating relevant research competence, publication proficiency and quality knowledge for linking communities and workplace science and technology with that of the school at the pre- University level. SACOST has a mandate to cultivate relevant research competence, publication proficiency and quality knowledge for linking community and workplace science and technology with that of schools at the pre University level schools.

Contributions towards the achievement of 2016 – 2018 Strategic plan

1. develop research and publication capability to link school science and technology with community and workplace
2. continue to document and analyse science and technology concepts and processes in indigenous, formal manufacturing and informal activities in the community
3. develop contextualized multimedia teaching-learning materials and approaches that link school and community science and technology
4. act as a reference point for researchers and policy makers on contextualized teaching and learning materials throughout Africa
5. raise funds from local and international sources to support activities of the centre
6. conduct snappy researches in the communities to respond to important current national and international issues
7. continue to carry out joint publications with both national and international institutions
8. coordinate the academic activities between the University of Education (UEW), Winneba, Ghana and the University of Jyväskylä (JYU), Finland to fulfil the activities as expressed in the MOU signed by both universities

Achievements

SACOST has been able to continue the joint-publication series with the University of Toronto, Canada. The publications started in 2011 resulting into two publications. This year (2016) the two institutions published a book edited by Professor Akwasi

Asabere-Ameyaw, Jophus Anamuah-Mensah, George Dei and Kolawole Raheem.

SACOST also spear-headed the working out and signing of a Memorandum of Understanding (MOU) between the University of Education, Winneba and University of Jyväskylä, Finland in 2016.

SACOST was active in the processes of establishing the Institute of Educational Research and Innovation Studies (IERIS).

Challenges

There are only two researchers. There is need for more researchers, both at the senior and junior levels.

Projection

SACOST projects to have;

- > two major publications by 2017, edited by Professor Akwasi Asabere-Ameyaw, Jophus Anamuah-Mensah, George Dei and Kolawole Raheem
- > publish 3 articles related to science education teaching and learning materials
- > start supervision of Ph.D. students in Education in Leadership, Innovation and Change (ELIC)
- > organize monthly seminars on topical issues on indigenous knowledge systems and education in Africa
- > one research/project on environmental education and academic achievement assessment with the University of Jyväskylä, Finland in 2017/2017.

Table 25: Budgetary Allocations to IERIS

Departments/Cost Centres	Total Allocations for item 1	Total Allocations for item 2 & 3	Total Allocations to the Faculty	% of the Faculty's Total Allocation
	GHS	GHS	GHS	
Director's Office	3,594,291.60	60,000.00	3,654,291.60	92.60
DOCTORIAL STUDIES	Included in the Directorate	40,000.00	40,000.00	1.01
NCRIBE Office	"	84,000.00	84,000.00	2.13
SACOST Office	"	84,000.00	84,000.00	2.13
CEPS Office	"	84,000.00	84,000.00	2.13
TOTAL	3,594,291.60	352,000.00	3,946,291.60	100.00

Staffing and Staff Cost

	2016		2017				
Item 1: Employee Compensation	Staff at Post	% of Total	Staff Required	% of Total	Vacancy Available	Rate (GHS)	Amount (GHS)
TEACHING STAFF							
Dean							
Professor	1	7.14	2	6.25	1	218,852.85	437,705.70
Associate Professor	1	7.14	4	12.5	3	125,543.49	502,173.95
Senior Lecturer/Senior Research Fellow	2	14.29	9	28.13	7	103,470.91	931,238.23
Lecturer/Research Fellow	8	57.14	13	40.63	5	83,636.37	1,087,272.87
Assistant Lecturer/Assistant Research Fellow	2	14.29	4	12.5	2	74,975.53	299,902.12
Full-Time Teaching Staff Cost			0				
Part-Time Teaching Staff Cost			0				
Total Teaching Staff	14	100	32	100	18	415,803.82	3,258,292.86
NON-TEACHING STAFF							
Faculty Officer							
Faculty Accounts Officer							
Senior Staff	2	40	8	61.54	6	33,155.18	265,241.42
Junior Staff	3	60	5	38.46	2	14,151.46	70,757.31
Total Non - Teaching Cost	5	100	13	100	8		335,998.74
TOTAL PERSONAL EMOLUMENT							3,594,291.60

Summary of Expenditure and Sources of Funding

EXPENDITURE CATEGORIES/ TYPES	BUDGETARY ALLOCATIONS			FUNDING SOURCES
	Total Budgetary Allocations for 2017	GOG	IGF	Total
	GHS	GHS	GHS	GHS
ITEM 1 - Employee Compensation	3,594,291.60	3,594,291.60		3,594,291.60
ITEM 2 - Goods & Services	288,500.00		288,500.00	288,500.00
ITEM 3 - Investment Cost	63,500.00		63,500.00	63,500.00
TOTAL COST	3,946,291.60	3,594,291.60	352,000.00	3,946,291.60

6.3.8 School of Graduate Studies (Appendix 9G)

Background Information

The School of Graduate Studies (SGS) was established in 1999/2000 academic year to assist in upgrading academic manpower requirements for some departments of the University. There has been some considerable expansion in Postgraduate Programs and enrolment since then and staff capacity in the Departments has been strengthened

Main line of activities

1. Postgraduate Programs are run at departmental level. The lecturers who participate in the programs are attached to the various departments. Learning materials are provided by the departments. Through the support of Carnegie Corporation of New York, the school has set up a Computer Laboratory which is serviced by the University.
2. Expand Graduate programs at the faculties
3. Strengthen Graduate supervision
4. Provide more academic facilities to the Graduate School
5. Establish fellowship and improve on the graduate assistantships

Vision

The School shall play a leading role in postgraduate training as well as in research into educational theory, practice and administration.

Mission

The School will enhance the training of high calibre graduate students and promote demand driven programs relevant to the country's expanding educational and socio-economic needs.

Main Objectives

- > To expand and strengthen Graduate Studies
- > To achieve an enhanced international recognition for graduate studies in UEW
- > To strengthen those programs stipulated in the University's mission
- > To improve upon the use of ICT in post graduate education
- > To expand quality postgraduate facilities

Strengths

- > Experienced and committed Graduate Faculty

Weaknesses

- > Inadequate library and research facilities.
- > Inadequate funding to support postgraduate facilities

Opportunities

- > Large pool of potential candidates for postgraduate training, especially in Education
- > Easy access to experienced senior academics from sister Universities

Threat

- > Unfavourable competition with older and more established Graduate Schools in terms of funding and provision of facilities for postgraduate work

CHALLENGES

- > Lack of graduate seminar rooms, graduate library resources and reading space
- > Inadequate Staff.

Programmes Offered

The school coordinates all post graduate programs. It processes and approves degrees in Master of Arts, Master of Philosophy, Master of Education, Doctorate and Post Graduate Diploma in Education. The School also offers core courses in Computer Application and Research Methodology for all Graduate Programs. The specific courses offered by various departments and coordinated by the School are as follows:

FACULTY	DEPARTMENTS	PROGRAMMES
Educational Studies	Special Education Psychology and Education Centre for Educational Policy Basic Education	Ph.D. Special Education Ph.D. Guidance and Counselling M.Phil. Special Education M.Phil. Guidance & Counselling M. Phil Educational Adm. & Mgt M. Ed Educational Adm. & Mgt M. Ed. Special Education M. Ed Guidance and Counselling Med School Supervision Post Graduate Dip. in Education M.Phil. Basic Education
Language Education	French Education Applied Linguistics Communication & Media English Education	Ph.D. French Ph.D. Applied Linguistics M. Phil French M. Phil English M. Phil Applied Linguistics M. Phil Comm. and Media Studies M. Phil Ghanaian Lang. Studies M Ed. French M Ed Teaching English as Second Language M A Comm. and Media Studies M. A. English M. A. Ghanaian Language Studies
Science Education	Science Education Mathematics Education Home Econs. Education P. E & Sports	Ph.D. - Science Education Ph.D. - Mathematics Education M Phil -Home Economics M Phil -Science Education M Phil -Mathematics Education M Phil -Physical Education M. Ed Home Economics M. Ed HPERS

FACULTY	DEPARTMENTS	PROGRAMMES
Social Science Education	Social Studies Education	M.Phil. Social Studies M.Phil. Human Rights M.A. Human Rights Ph.D. Social Studies M Ed Social Studies
School of Creative Arts	Music Education	M A - Art and Culture M A - Music Education/Composition Ph.D. Arts and Culture M Phil Arts and Culture
Agriculture Education	Agriculture Education	Ph.D. Agriculture Education M.Phil. Agriculture Education
Vocational and Technical Education		M. Tech. - Construction M. Tech. - Construction M. Tech. - Electricals M. Tech. - Fashion M. Tech. - Mechanical M. Tech - Wood M. Phil Construction M. Phil Wood Science
Faculty of Business Education	Accounting Management	MBA Finance MBA Accounting MBA Marketing MBA Human Resource
Communication Science	Educational Leadership	M.A/M. Phil Educational Leadership

Performance Review of the School for 2016 Financial Year

The budgetary allocations and actual receipts of the school were as follows.

	BUDGETED	REALISED	VARIANCE
	GHS	GHS	GHS
Gov't Subvention-Goods & Services			
Student Fees	95,323.33	94,703.73	(620.00)
Non Student Fees			
Total	95,323.33	94,703.73	(620.00)

However, the School had spent **GHS83,598.00** on the execution of its planned activities as at the end of the reporting period. This represents **88.27%** of the amount realized.

Table 26: Budgetary Allocations to School of Graduate Studies

Departments/Cost Centres	Total Allocations for item 1	Total Allocations for item 2 & 3	Total Allocations to the Faculty	% of the Faculty's Total Allocation
	GHS	GHS	GHS	
Dean's Office	416,714.28	120,627.56	537,341.84	100.00
TOTAL	416,714.28	120,627.56	537,341.84	100.00

Staffing and Staff Cost

Item 1: Employee Compensation	2016		2017				
	Staff at Post	% of Total	Staff Required	% of Total	Vacancy Available	Rate (GHS)	Amount (GHS)
TEACHING STAFF							
Dean	1	100	1	100		199,513.21	199,513.21
Assistant Lecturer/Assistant Research Fellow			0				-
Full –Time Teaching Staff Cost	1	100	1	100		199,513.21	199,513.21
Part – Time Teaching Staff			0				0.00
Total Teaching Staff	1	100	1	100		199,513.21	199,513.21
NON-TEACHING STAFF							-
Sen. Assistant Registrar	1	16.67	1	16.67		107,811.69	107,811.69
Faculty Accounts Officer	1	16.67	1	16.67		37,828.46	37,828.46
Senior Admin. Assistant	1	16.67	1	16.67		33,155.18	33,155.18
Junior Staff (Private Secretary)	1	16.67	1	16.67		18,323.09	18,323.09
Junior Staff (Messenger/Cleaner)	1	16.67	1	16.67		5,443.59	5,443.59
Junior Staff (Chief Driver)	1	16.67	1	16.67		15,922.72	15,922.72
Total Non-Teaching Staff	6	100	1	100	0		217,201.07
TOTAL PERSONAL EMOLUMENT							416,714.28

Summary of Expenditure and Sources of Funding

EXPENDITURE CATEGORIES/ TYPES	BUDGETARY ALLOCATIONS			FUNDING SOURCES				
	Total Budgetary Allocations for 2016	Actual Expenditure to December, 2016	Total Budgetary Allocations for 2017	GOG	IGF	Grants from GETFund and other Agencies	Donors	Total
	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
ITEM 1- Employee Compensation			426,714.28	426,714.28				426,714.28
ITEM 2- Goods & Services	59,860.00	52,660.00	75,906.28		75,906.28			75,906.28
ITEM 3 - Investment Cost	35,463.33	30,938.00	44,721.28		44,721.28			44,721.28
TOTAL COST	95,323.33	83,598.00	547,341.84	426,714.28	120,627.56	0.00	0.00	547,341.84

6.3.9 Faculty of Business Education (Appendix 9H)

Background Information

The Faculty of Business Education, established in 2005, is one of the three Faculties of the College of Technology Education, Kumasi. It consists of two departments:

- > Department of Accounting Studies Education
- > Department of Management Studies Education

Vision

The Faculty shall be a leading and unique centre recognised for Business Education worldwide.

Mission

The Faculty will inculcate in its graduates the requisite academic proficiency and professional competencies for teaching Business Education at the pre-tertiary and tertiary levels. It will conduct research, disseminate relevant knowledge and influence educational policy on Business Education.

Objectives

The objectives of the Faculty as set out in the Strategic Plan are to:

- > recruit and retain high calibre academic staff
- > make quality management a key component of the Faculty's activities
- > make the Faculty's programmes relevant and responsive to national needs
- > develop and strengthen post graduate programmes
- > improve the management of the Faculty's resources
- > increase admission of students especially females
- > promote an atmosphere conducive to effective teaching and research
- > promote gender equity and equality

- > improve professional and academic competencies of staff through staff training and development
- > establish linkages with educational and other institutions outside Ghana
- > raise funds to support University's programmes.

Performance review of the Faculty for 2016 financial year

The projections made for the year under review were met to a large extent as reflected in the achievements outlined below. Some new members of staff were also recruited, especially for the evening programme. However, the projection to develop a journal on Business Education is yet to materialise.

The budgetary allocations and actual receipts of the Faculty were as follows:

	BUDGETED	REALISED	VARIANCE
	GHS	GHS	GHS
Gov't Subvention –Goods & Services	16,603.75		(16,603.75)
Grants from Gov't Agency			
Student Fees	2,095,580.56	1,930,238.84	(165,342.14)
Non Student Fees			
Total	2,112,184.56	1,930,238.84	-181,945.89

The Faculty had so far spent GHS 1,310,708.59 on the execution of its planned activities. This represents 67.90% of amount realized and 91.39% of the budgeted revenue.

Achievements of the Faculty For 2016

The following were the achievements of the Faculty for the year under review.

- > Introduced a monthly seminar series.
- > The Faculty obtained approval to run the following programmes:
 - > MBA (Marketing)
 - > MBA (Finance)
 - > MBA (Human Resource Management and Organisational Behaviour)
 - > BSc (Marketing) – Evening programme

Major challenges of the Faculty

- > The two departments of the Faculty are threatened by the existence of better opportunities and conditions of service elsewhere making it difficult to recruit permanent lecturers in specialised subject areas.
- > Also is lack of lecture halls for effective learning to take place.

Programmes and Major Activities of Faculty

The Faculty runs the following programmes regular, evening and part- time basis:

Full-time Programmes

- > B. Sc. (Accounting)
- > B. Ed (Accounting)
- > B. Sc. Administration (Accounting)
- > B. Sc. Administration (Banking & Finance)

- > B. Sc. Administration (Business Information Systems)
- > B. Sc. Administration (Procurement & Supply Chain Management)
- > B. Sc. (Management Education)
- > BBA (Secretarial Education)
- > BBA (Secretarial Education with French)

Part-Time Programmes

- > B. Sc. (Marketing)
- > BBA (Management Option)
- > BBA (Executive Office Administration)
- > MBA (Human Resource Management and Organizational Behaviour)
- > MBA (Marketing)
- > MBA (Banking and Finance)
- > MBA (Accounting)

The Faculty provides extension services, in the form of advice and moderation of examinations, to the following institutions affiliated to University of Education, Winneba:

- > Jayee University College
- > University College of Management Studies (UCOMS)
- > Hallmark University College (Nigeria)

The Faculty projections and plans for 2017

The Faculty plans to:

- > establish linkages with relevant professional bodies
- > continue to pursue the agreement that provides for exchange of staff and students of the School of Business and Engineering (Halmstad University of Sweden)
- > develop a journal on Business Education
- > organise series of Faculty seminars
- > engage additional academic staff
- > introduce BSc (Financial Economics Education)

Table 27: Budgetary Allocations to Faculty of Business Education

Departments/Cost Centres	Total Allocations for item 1	Total Allocations for item 2 & 3	Total Allocations to the Faculty	% of the Faculty's Total Allocation
	GHS	GHS	GHS	
Dean's Office	6,287,556.22	101,274.96	6,388,831.18	77.08 %
Department of .Accounting Education		1,029,177.03	1,029,177.03	12.42 %
Department of .Management. Education		870,900.42	870,900.42	10.51 %
TOTAL	6,287,556.22	2,001,352.41	8,288,908.63	100%

Funding requirement of the Faculty using NCTE direct department cost

Programme Type	Total Number of Student	NCTE Cost/ Student	Total Cost
		GHS	GHS
Cost of Undergraduate Students	4078	22,040.08	89,879,452.61
Undergraduate Students (Evening)	1162	11,020.04	12,805,286.48
Cost of Postgraduate Students	166	16,530.06	2,743,990.32
TOTAL FUNDS REQUIRED BY THE FACULTY	5406		105,428,729.41

Student Enrolment by Programme and Level

Programme	Year 1	Year 2	Year 3	Year 4	Total
Undergraduate					
Management Education	562	562	314	228	1666
Accounting Education	644	644	373	392	2053
BBA (Secretariat Education)	85	85	121	68	359
BBA (Secretariat with French Education)	0	0	0	0	0
B. Sc. (Marketing)	17	17	11	26	71
B. Sc. (Accounting)	67	67	95	165	394
B. Sc. (Banking & Finance)	13	13	17	22	65

Programme	Year 1	Year 2	Year 3	Year 4	Total
B. Sc. (Business Information)	6	6	7	8	27
B. Sc. (Purchasing & Supply)	16	16	14	36	82
BBA (Executive Office Administration)	24	24	23	16	87
BBA (Management)	84	84	116	152	436
Total	1518	1518	1091	1113	5240
Post – graduate					
MBA in Org. Behaviour and Human Resource	27	27			54
MBA – Marketing	8	8			16
MBA – Accounting	26	26			52
MBA – Finance	22	22			44
Sub Total	83	83	0	0	166
Overall Total	1601	1601	1091	1113	5406

STAFFING AND STAFF COST

Item 1: Employee Compensation	Staff at Post	% of Total	Staff Required	% of Total	Vacancy Available	Rate (GHS)	Amount (GHS)
TEACHING STAFF							
Dean	1	20	1	1.54	0	185,397.74	185,397.74
Professor	0		0	0		-	-
Associate Professor							
Senior Lecturer/Senior Research Fellow							
Lecturer/Research Fellow	0		2	3.08	2	111,461.01	472,922.02
Assistant Lecturer/Assistant Research Fellow	1	20	7	10.77	6		1,404,726.65
Full –Time Teaching Staff Cost	22	440	26	40	4		2,392,371.30
Part – Time Teaching Staff	4	80	8	12.31	4		1,258,145.69
Total Teaching Staff	28		44	67.69	16		5,713,563.40
NON-TEACHING STAFF	14	280	16	24.62	2	19,040.00	304,640.00
Faculty Officer	42		60	92.31	18		6,018,203.40
Faculty Accounts Officer			0				-
Senior Staff :			0				-

Item 1: Employee Compensation	Staff at Post	% of Total	Staff Required	% of Total	Vacancy Available	Rate (GHS)	Amount (GHS)
Chief	1	20	1	1.54	0		96,551.12
Principal	1	20	1	1.54	-		54,947.10
Senior Admin.	3	60	3	4.62	0		117,854.60
Administrative Assistant	0	0	0	0			-
Total Non-Teaching Staff	5	100	5	7.69	0		269,352.82
TOTAL PERSONAL EMOLUMENT	47	100	65	100	18		6,287,556.22

Summary of Expenditure and Sources of Funding

EXPENDITURE CATEGORIES/ TYPES	BUDGETARY ALLOCATIONS			FUNDING SOURCES				
	Total Budgetary Allocations for 2016	Actual Expenditure to December, 2016	Total Budgetary Allocations for 2017	GOG	IGF	Grants from GETFund and other Agencies	Donors	Total
	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
ITEM 1 - Employee Compensation	3,544,004.53	1,624,590.24	6,287,556.22	6,287,556.22		-	-	6,287,556.22
ITEM 2 - Goods & Services	2,013,034.77	1,221,581.26	1,820,109.67	14,716.80	1,805,392.87			1,820,109.67
ITEM 3 - Investment Cost	99,149.46	89,127.33	859,400.00		859,400.00			859,400.00
TOTAL COST	5,656,188.76	2,935,298.83	8,967,065.89	6,302,273.02	2,664,792.87	0.00	0.00	8,967,065.89

FUNDING GAP

i) Required Revenue /Student	19,502.17
ii) Actual Revenue/Student	1,658.72
iii) Funding Gap/Student	(17,843.45)
iv) % of Gap	(91.49)

Strategies to close the gap

1. Introduce fee paying courses in the Business Education.
2. Run more courses on sandwich basis and part-time basis.

6.3.10 Faculty of Technical Education (Appendix 9I)

Background Information about the Faculty

The Faculty of Technical Education comprises four Departments, namely Department of Wood and Construction Technology Education, Department of Mechanical Technology Education, Department of Electricals & Automotive Technology Education, Department of Information Technology Education and a Dean's Office under the College of Technology Education Kumasi.

The Faculty aspires to be primus inter pares in providing Technical Education in Ghana.

Vision

The Vision of the Faculty is to become an outstanding centre for the training of Technical and Information Technology Education Teachers in the West African Sub-region.

Mission

To equip students with the necessary academic and professional competencies and skills through the use of innovative techniques to enable them teach effectively in pre-tertiary and Tertiary institutions as well as conduct research, disseminate knowledge and contribute to technical policy development and a centre of excellence in Information Technology and Computer Science Education.

The Faculty through its departments runs a wide range of full-time, evening, sandwich and distance undergraduate and postgraduate degree programmes in technical and information technology education including Ph.D. programme. The Distance programmes

run in the Faculty has received much patronage.

The Faculty is working out strategies to mount more technical programmes relative and responsive to national needs.

Performance Review of the Faculty for 2016 Financial Year

The budgetary allocations and actual receipts of the Faculty were as follows

	BUDGETED	REALISED	VARIANCE
	GHS	GHS	GHS
Gov't Subvention-Goods & services	11,390.43		(11,390.43)
Grants from Gov't Agency			
Student Fees	1,630,147.52	1,341,598.84	(288,548.68)
Non Student Fees	-		
TOTAL	1,641,537.95	1,341,598.84	(299,939.11)

However, the Faculty had spent **GHS 1,315,772.00** on the execution of its planned activities. The Faculty had

spent **98.06%** of the actual amount realised.

Achievements of the Faculty

- > The Faculty has been granted accreditation by the National Accreditation Board to mount M.Phil. in Wood Science and Technology.
- > Approval was given for the Faculty to run Master of Technology program by sandwich as well as M.Phil. in Construction Technology.
- > The Faculty has collaborated with BMK Particle Board, Takoradi and Skanstyle Ltd at Mim in conducting various researches in Wood Technology.

Major challenges of the Faculty

The Faculty's major challenges relate to staffing, academic facilities and funding include the following:

- > Inadequate modern equipment, workshops and laboratory for practical work.
- > Inadequate permanent academic staff, especially at the post-graduate level.
- > The department lacks specialized laboratories for multimedia material development, networking,

programming and digital logic.

- > In the area of funding, the department finds it difficult to attract funding for research.

Programmes and Major Activities of Faculty

The following programs were run by the Departments during the 2013/2016 academic year:

- > B.Sc. in Construction Technology Education
- > B.Sc. in Wood Technology Education
- > B.Sc. in Automotive Technology Education
- > B.Sc. in Mechanical Technology Education
- > B.Sc. in Electricals and Electronic Technology Education
- > B.Sc. in Information Technology Education
- > B.Sc. in Information Technology
- > M.Phil. in Wood Science Technology
- > M.Phil. in Construction Technology
- > Master of Technology Education (Wood Science Technology)
- > Master of Technology Education (Mechanical Technology))

- Master of Technology Education (Electrical/ Electronics Technology)
- Master of Technology Education (Construction Technology)
- Ph.D. in Wood Science and Technology

The Faculty projections and plans for 2017

In view of the challenges enumerated above, it is envisaged that the Faculty will:

- Seek funding for specialized laboratories and research for multimedia material development, programming digital and networking.
- Seek assistance from the University to follow through its staff succession plan.
- Look for co-operation with other universities and agencies to solve the staffing problem as the department continues with its recruitment strategies.
- Seek to introduce more postgraduate programmes

Review of Academic Programmes

As per the Statutes of the University all academic programmes are to be reviewed every five years. The Faculty has, therefore, identified experts in the various specialized areas and contacted them to assist in the review. The outcome of the review from the four departments under the Faculty will be submitted to the Academic Board soon.

Collaboration

The African Development Bank (AfDB) in collaboration with the Government of Ghana, working through the Council for Technical and Vocational Education and Training (COTVET) is embarking on the Development of Skill for industry Project (DSIP) to address manpower gap with Capacity Building Training (CBT) concept. As part of the project, COTVET/AfDB/COLTEK will sponsor

three members of staff for Ph.D. programmes abroad.

Efforts are being made to acquire modern machinery and equipment to replace obsolete machinery for practical work. Construction of modern workshops befitting the status of the College of Technology Education, Kumasi is to start soon. It is part of the COTVET/AfDB/COLTEK/CBT project.

Table 28: Budgetary Allocations to Faculty of Technical Education

Departments/Cost Centres	Total Allocations for item 1	Total Allocations for item 2 & 3	Total Allocations to the Faculty	% of the Faculty's Total Allocation
	GHS	GHS	GHS	
Dean's Office	179,328.21	101,274.96	280,603.17	4
Department of Wood & Construction Technology Education	2,023,281.16	556,550.49	2,579,831.65	38
Department of Mechanical Technology Education	749,363.39	117,176.40	866,539.79	13
Department of Auto & Electrical/Electronic Technology Education	824,299.73	186,404.07	1,010,703.80	15
Department of Information Technology Education	1,423,790.44	661,668.87	2,085,459.31	31
TOTAL	5,200,062.93	1,623,074.79	6,823,137.72	100

Funding requirement of the Faculty using NCTE direct department cost

Programme Type	Total Number of Student	NCTE Cost/ Student	Total Cost
		GHS	GHS
Cost of Undergraduate Students	2137	22,040.08	47,099,650.96
Cost of Part Time Student	386	11,020.04	4,253,735.44
Cost of Distance Educ. Student	1137	11,020.04	12,529,785.48
Cost of Postgraduate Students	71	33,060.12	2,347,268.52
Cost of Postgraduate Sandwich Student	94	16,530.06	1,553,825.64
TOTAL	3,825		67,784,266.04

Student Enrolment by Programme and Level

Programme	Year 1	Year 2	Year 3	Year 4	Total
Under – Graduate(Regular)					
B. Sc. Automotive Technology Education	8	8	10	6	32
B. Sc. Mechanical Technology Education	14	14	28	27	83
B. Sc. Construction Technology Education	86	86	81	118	371
B. Sc. Electrical Technology Education	13	13	24	19	69
B. Sc. Wood Technology Education	6	6	16	21	49
B. Sc. Information Technology Education	449	449	312	323	1533
Total	576	576	471	514	2137
Part Time (Evening programme)					
B. Sc. Information Technology	73	73	135	105	386
Total	73	73	135	105	386
TVET Distance					
B. Sc. Automotive Technology Education	5	5	23	27	60
B. Sc. Mechanical Technology Education	13	13	37	45	108
B. Sc. Construction Technology Education	94	94	165	302	655
B. Sc. Electrical Technology Education	23	23	48	119	213
B. Sc. Wood Technology Education	16	16	30	39	101
Total	151	151	303	532	1137
Postgraduate Research					
M.Phil. in Construction Technology	30	30			60
M.Phil. in Wood Sciences	5	5			10
Ph.D. in Wood Sciences		1			1
Total	35	36			71
Sandwich(MTECH)					
M.Tech. Mechanical Technology	18	18			36
M. Tech. Construction	19	19			38
M. Tech. Wood Technology	3	3			6
M.Tech. Electrical /Electronics	7	7			14
Total	47	47			94
Overall Total	882	883	909	1151	3825

Staffing and Staff Cost

Item 1: Employee Compensation	2016		2017				
	Staff at Post	% of Total	Staff Required	% of Total	Vacancy Available	Rate (GHS)	Amount (GHS)
TEACHING STAFF							
Dean	1	2.17	1	1.64	0	179,328.21	459,328.21
Professor	1	2.17	3	4.92	2	131,592.78	394,778.34
Associate Professor	2	4.35	4	6.56	2	111,461.01	445,844.04
Sen Lecturer/Sen Research Fellow	6	13.04	8	13.11	2		1,450,621.85
Lecturer/Research Fellow	14	30.43	18	29.51	4	83,636.37	1,915,454.66
Assist Lecturer/Assist Research Fellow	4	8.7	8	13.11	4	74,975.53	919,804.24
Full –Time Teaching Staff Cost	28	60.87	42	68.85	14	580,993.90	5,585,831.34
Part – Time Teaching Staff	5	10.87	6	9.84	1	19,040.00	114,240.00
Total Teaching Staff	33	71.74	48	78.69	15	600,033.90	5,700,071.34
NON-TEACHING STAFF							
Faculty Officer	1	2.17	1	1.64	0	96,551.12	96,551.12
Faculty Accounts Officer	1	2.17	1	1.64	0	54,947.10	54,947.10
Senior Staff	10	21.74	10	16.39			408,336.05
Junior Staff	1	2.17	1	1.64	0	7,555.68	7,555.68
Total Non-Teaching Staff	13	28	13	21	0		567,389.95
TOTAL PERSONAL EMOLUMENT	46	100	61	100	15	600,033.90	6,267,461.29

Summary of Expenditure and Sources of Funding

EXPENDITURE CATEGORIES/ TYPES	BUDGETARY ALLOCATIONS			FUNDING SOURCES				
	Total Budgetary Allocations for 2016	Actual Expenditure to December, 2016	Total Budgetary Allocations for 2017	GOG	IGF	Grants from GETFund and other Agencies	Donors	Total
	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
ITEM 1- Employee Compensation			6,267,461.29	6,267,461.29			0	6,267,461.29
ITEM 2- Goods & Services	1,334,056.75	1,201,453.19	1,313,284.00	2,101.16	1,313,284.00			1,313,284.00
ITEM 3 - Investment Cost	188,386.20	114,319.00	251,788.00	-	251,788.00			251,788.00
TOTAL COST	1,522,443	1,315,772	7,832,533.29	2,101	1,565,072	0	0	7,832,533.29

FUNDING GAP

i) Required Revenue /Student	17,721.38
ii) Actual Revenue/Student	2,047.72
iii) Funding Gap/Student	(15,673.66)
iv) % of Gap	(88.44)

Strategies to close the gap

Mounting of Certificate Programmes

The Faculty is working out strategies to mount certificate programmes for small scale artisans in the following areas:

- Carpentry and Joinery
- Welding and Fabrication
- Automotive Technology
- Block laying and Concreting
- Motor Rewinding
- Metal Machining

Production Units

Production Units are to be established for the Faculty. Construction Technology has been selected to start production on pilot basis. The proposal is yet to be approved by management.

Funding

Seek funding for specialized laboratories and research for Multimedia material development, programming, digital electronics and networking

Conclusion

The Faculty is doing well considering its focus on research, teaching and learning process to ensure academic excellence. It has growth potential in the College of Technology Education as it strives to expand its faculties and departments for the growth of the University in general.

6.3.II Faculty of Vocational Education

Background Information about the Faculty

The Faculty of Vocational Education is one of the four faculties of the College of Technology Education, Kumasi. It is one of the two faculties created following the restructuring of the former Faculty of Technical and Vocational Education. The newly established Faculty became functional at the beginning of the 2013/2016 academic year. It comprises two Departments: Department of Fashion Design and Textiles Education, and Department of Hospitality and Tourism Education. The Departments were carved out of the erstwhile Department of Design and Technology Education.

The projections made for the year under review were met to a large extent. Three new members of staff were appointed while two lecturers were sponsored to pursue Ph.D. programmes. Students' enrolment for the year is 2,500.

Vision

The Faculty shall be a leading and unique centre recognised for vocational education worldwide.

Mission

The Faculty will inculcate in its graduates the requisite academic proficiency and professional competencies for teaching vocational education disciplines at the pre-tertiary and tertiary levels. It will conduct research, disseminate relevant knowledge and influence educational policy on Vocational Education.

Objectives

To achieve its vision, the Faculty seeks to pursue the following strategic objectives:

- > recruits and retain high calibre academic staff
- > make quality management a key component of the Faculty's activities
- > make the Faculty's programmes relevant and responsive to national needs
- > develop and strengthen post-graduate programmes
- > improve the management of the Faculty's resources
- > Increase admission of students
- > promote an atmosphere conducive to effective teaching, learning and research
- > promote gender equity and equality
- > improve professional and academic competences of staff through staff training and development
- > establish linkages with educational and other institutions within and outside Ghana
- > raise funds to support University's programmes

Programmes and Major Activities of the Faculty

The Faculty runs regular, distance and sandwich programmes as follows.

Regular Programmes

- > Bachelor of Science (Catering and Hospitality Education)
- > Bachelor of Science (Fashion and Textiles Education)

Distance Programmes

- > Bachelor of Science (Catering and Hospitality Education)
- > Bachelor of Science (Fashion and Textiles Education)

Sandwich Programmes

- > Master of Technology Education (Catering and Hospitality)
- > Master of Technology Education (Fashion and Textiles)

Achievements

- > Practical Training room

During the period under review the Department was able to secure a practical training room and this has increased the number of times students undertake practicals in the Department.

- > Food Bazaar

The Department organised a Food Bazaar to showcase indigenous food products developed by

Major Challenges of the Faculty

The two departments of the Faculty lack lecturers. There are very few people with higher qualifications in the specialised subject areas of the Faculty and in many instances qualified applicants do not meet the age requirement of the University to be employed. Also, there is lack of workshop facilities and equipment for practical work.

The Faculty Projections and Plans for 2016

The Faculty plans to:

- > establish linkages with industry and relevant institutions
- > organise regular seminars
- > engage additional academic staff
- > organise workshops to develop the capacity of Faculty members in research and scholarly publications.
- > organise exhibitions (food bazaars and fashion shows)
- > embark on educational/industrial visits

The budgetary allocations and actual receipts of the Faculty were as follows:

	BUDGETED	REALISED	VARIANCE
	GHS	GHS	GHS
Gov't Subvention-Goods & services	2,028.97	-	(2,028.97)
Grants from Gov't Agency	-	-	-
Student Fees	836,213.43	747,676.46	(88,536.97)
Non Student Fees	185,068.00	145,068.00	(40,000.00)
TOTAL	1,023,310.40	892,744.46	(130,565.94)

However, the Faculty had spent **GHS733,402.58** on the execution of its planned activities. The Faculty had spent **82.15%** of the actual amount realized.

Table 29: Budgetary Allocations to Faculty of Vocational Education

Departments/Cost Centres	Total Allocations for item 1	Total Allocations for item 2 & 3	Total Allocations to the Faculty	% of the Faculty's Total Allocation
	GHS	GHS	GHS	
Dean's Office	491,619.44	101,274.96	592,894.40	18.89
Department Hosp. Mgt & Tourism Tech Education	874,187.81	203,551.63	1,077,739.44	34.34
Department of Fashion Design & Textiles Education	1,116,258.04	351,600.83	1,467,858.87	46.77
TOTAL	2,482,065.29	656,427.42	3,138,492.71	100

Funding requirement of the Faculty using NCTE direct department cost

Programme Type	Total Number of Student	NCTE Cost/ Student	Total Cost
		GHS	GHS
Cost of Undergraduate Students	478	22,040.08	10,535,158.24
Cost of Distance Educ. Student	984	11,020.04	10,843,719.36
Cost of Postgraduate Students - Sandwich	68	16,530.06	1,124,044.23
TOTAL FUNDS REQUIRED BY THE FACULTY	1530	42,297.71	22,502,921.83

Student Enrolment by Programme and Level

Programme	Year 1	Year 2	Year 3	Year 4	Total
Undergraduate					
Fashion Design & Textiles Education	27	27	49	43	146
Hospitality & Tourism Education	86	86	97	63	332
Total	113	113	146	106	478
Postgraduate					
Sandwich/Evening/Distance Programme U/G					
Fashion Design & Textiles Education	68	68	103	129	368
Hospitality & Tourism Education	151	151	156	158	616
Total	219	219	259	287	984
Sandwich/Evening Programme P/G MA/M.ED/ PGDE/MTECH					
Fashion Design & Textiles Education	14	14			28
Hospitality & Tourism Education	20	20			40
Total	34	34			68
Overall Total	366	366	405	393	1530

Staffing and Staff Cost

Item 1: Employee Compensation	2016		2017				
	Staff at Post	% of Total	Staff Required	% of Total	Vacancy Available	Rate (GHS)	Amount (GHS)
TEACHING STAFF							
Dean	1	0	1	0	0	185,397.74	185,397.74
Professor	0	0	1	0	1	131,592.78	131,592.78
Associate Professor	0	0	1	0	1	111,461.01	111,461.01
Snr. Lecturer/Snr. Research Fellow	0	0	4	0	4	103,470.91	413,883.64
Lecturer (HOD)	2	0	2	0	0	137,185.53	274,371.06
Lecturer/Research Fellow	5	0	3	0	3	83,636.37	669,090.96
Assist Lecturer/Assist Research Fellow	2	0	0	0	0	74,975.53	149,951.06
Full –Time Teaching Staff Cost	10	0	12	0	9	827,719.87	1,935,748.25
Part – Time Teaching Staff	5	0	2	0	2	83,636.37	167,272.74
Total Teaching Staff	15	0	14	0	11		2,103,020.99
NON-TEACHING STAFF							
Faculty Officer	1	0	1	0	0	96,551.12	96,551.12
Faculty Accounts Officer	1	0	1	0	0	38,508.08	38,508.08
Principal Administrative Assistant	3	0	3	0	0	39,569.72	118,709.16
Senior Administrative Assistant	0	0	1	0	1	33,155.18	33,155.18
Administrative Assistant	0	0	3	0	3	30,314.80	90,944.40
Junior Staff	0	0	0	0	0	-	-
Total Non-Teaching Staff	5	0	9	0	4	238,098.90	377,867.94
Grand Total – Personal Emolument							2,480,888.93

Summary of Expenditure and Sources of Funding

EXPENDITURE CATEGORIES/ TYPES	BUDGETARY ALLOCATIONS			FUNDING SOURCES				
	Total Budgetary Allocations for 2016	Actual Expenditure to December, 2016	Total Budgetary Allocations for 2017	GOG	IGF	Grants from GETFund and other Agencies	Donors	Total
	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
ITEM 1 - Employee Compensation			2,480,889	2,480,889	0	-	-	2,480,889
ITEM 2- Goods & Services	899,210.31	643685.21	701,995	1,614.94	700,379.90	-	-	701,995
ITEM 3 - Investment Cost	124,100.09	89717.32	111,800	-	111,800.00	-	-	111,800
TOTAL COST	1,023,310.40	733,402.53	3,294,683.93	2,482,503.87	812,179.90	0.00	0.00	3,294,683.77

FUNDING GAP

i) Required Revenue /Student	14,707.79
ii) Actual Revenue/Student	2,153.39
iii) Funding Gap/Student	(12,554.40)
iv) % of Gap	(85.36)

Strategies to close the gap

Mounting of Certificate Programmes

The Faculty is working out strategies to go into food production and decoration services in order to generate funds for the Faculty.

Production Units

Production Units are to be established for the Faculty and the two departments of the Faculty has been selected to start production on pilot basis. The proposal is yet to be approved by management.

Conclusion

The Faculty is doing well considering its focus on research, teaching and learning process to ensure academic excellence. It has growth potential in the College of Technology Education as it strives to expand Faculty and its departments for the growth of the University in general.

6.3.12 Faculty of Education and Communication Science (Appendix 9J)

Background Information about the Faculty

The Faculty of Education and Communication Sciences is a new and the third Faculty established at the beginning of the 2010/2011 academic year.

The Faculty is made up of two departments: Department of Educational Leadership and Department of Interdisciplinary Studies. The Department of Educational Leadership runs the M.A in Educational Leadership (Sandwich), M.Phil. and Ph.D. in Educational Leadership (Regular) programmes.

The Department of Interdisciplinary Studies runs courses in Education, Communication Skills, African Studies and Liberal Studies for the various Departments on campus. It also runs the Diploma in Education programme for non-professional teachers and instructors. This programme is run on sandwich basis, between June and August each year. The Department also oversees the activities of two centres and two units: Centre for Teacher Development and Action Research, Centre for African Studies, English and Communication Studies Unit and Counselling Unit.

Vision

The Faculty shall become a leading centre recognized for study and practice of educational leadership, pedagogy and communication sciences worldwide.

Mission

The Faculty shall inculcate in its graduates/students the requisite academic proficiency and professional competencies for teaching and research at all levels of education.

Mandate of the Faculty

Academic Excellence

The Faculty seeks to attain the highest academic standards of teaching, learning and research in Education and Communication Sciences. The Faculty is also committed in ensuring that students attain and maintain very high professional standards in the theory and practice of their various chosen areas of study.

Gender Equity

The University's policy on gender issues is being implemented in terms of admission quota.

Teamwork

The Faculty ensures that both academic and non-academic staff work together harmoniously to move the Faculty to achieve its objectives towards the achievement of the strategic plan of the University.

Programs and Major Activities of the Faculty

Below is a description of the two departments and their activities under the sub-headings provided:

Department of Educational Leadership

The Department of Educational Leadership is a new department established to run postgraduate programmes in Educational Leadership. It is the second department under the Faculty of Education and Communication Sciences. The Department runs Masters Programmes (Master of Arts) in Educational Leadership (Sandwich). In addition, the department is also responsible for the running of Master of Philosophy (M.Phil.), and Doctor of Philosophy (Ph.D.) in Educational Leadership (full-time) with the following specialisations:

- > Curriculum Studies
- > Instructional Technology

- > Human Performance Technology
- > Educational Management and Administration

The programmes are designed to optimally prepare students for professional career, scholarship, and leadership and to better contribute to knowledge in educational leadership, curriculum and innovative instructional practices.

Background of Department of Interdisciplinary Studies

The Department of Interdisciplinary Studies (DIS) is one of the two departments that make up the Faculty of Education and Communication Sciences. The Department offers a Diploma in Education (sandwich) programme. It also provides the core disciplines, namely, Education Studies, Communication Skills, African Studies, and Liberal Studies to students of the other Departments in the College of Technology Education, Kumasi (COLTEK). The Department also manages the Educational Resources Centre and the Centre for Teacher Development and Action Research (CETDAR) as well as the Guidance and Counseling Unit.

Other Departmental Activities

The Department is in charge of organizing, managing and coordinating Students' Internship programme (SIP), On Campus Teaching Practice and Off-Campus Teaching Practice. These activities are directly supervised by the Centre for Teacher Development and Action Research (CETDAR). The following groups of students undertake the Internship Programme: BSc Accounting Education, BSc Management Education, BSc Technology Education, BSc VOTECH Education and BSc Information Technology Education. Students on the Diploma in Education programme do the On Campus and Off Campus Teaching Practice.

Achievements

- > We provide very high quality teaching to students
- > Majority of the lecturers on the programme have published copiously in refereed journals both locally and internationally
- > Collaboration with some International Universities. The Faculty hosted three visiting Professors from South Africa, Belgium and United States who supported the MA Teaching and the supervision of thesis for Ph.D. and M.Phil. programmes. Seminars were organized for the Thesis/Dissertation writing for students.
- > The Faculty has attracted people from various places of the country to enrol on its various programmes.
- > Accreditation has been granted to run three additional programmes in the Faculty
- > The Faculty has introduced the Diploma in Education programme at Cape Coast Polytechnic which commenced in November 30, 2013
- > The Faculty has been able to assemble high calibre and very well qualified lecturers including two expatriate Professors from Europe.
- > Effective collaboration was made among staff in achieving overall objectives of the Faculty based on the 2009-2013 strategic plan
- > We have made the necessary efforts to make available most of the relevant text books and articles for effective learning.
- > The Faculty in collaboration with management has taken the initiative to provide the required equipment and logistics for effective teaching and learning.

Challenges

- > The Faculty is faced with the major challenge of inadequate teaching staff to lecture on some courses.
- > The constant breakdown of the internet makes it

extremely difficult for lecturers at the Faculty to put students' end of semester results on the OSIS.

- > The Faculty is also challenged with assigning supervisors to the students on the Educational Leadership programme due to the increase in enrolment.
- > There is insufficient large lecture halls to accommodate large classes
- > The procurement process is extremely slow

Performance review of the Faculty for 2016 financial year

	BUDGETED	REALISED	VARIANCE
	GHS	GHS	GHS
Gov't Subvention –Goods & Services	1,628.81		(1,628.81)
Grants from Gov't Agency			
Student Fees	1,684,680.79	1,592,533.60	(92,147.19)
Non Student Fees			
Total	1,684,680.79	1,592,533.60	(93,776.00)

The budgetary allocations and actual receipts of the Faculty were as follows: The Faculty was given an amount of **GH¢1,684,680.79** as its budgetary allocation for the execution of its operation for 2016 academic year. However, the Faculty had spent **GHS1,355,267.65** on the execution of its planned activities. This represents **85.10%** of amount realized. The projections made for the year under review were met to a large extent as reflected in the achievements outlined below. Some new members of staff were also recruited, especially for the sandwich and regular programme.

Table 30: Budgetary Allocations to Faculty of Educational and Communication Science

Departments/Cost Centres	Total Allocations for item 1	Total Allocations for item 2 & 3	Total Allocations to the Faculty	% of the Faculty's Total Allocation
	GHS	GHS	GHS	
Dean's Office	3,842,168.57	101,274.96	3,943,443.53	77.38
Department of Interdisciplinary Stud.		671,188.10	671,188.10	13.17
Department of Educational Leadership		260,384.39	260,384.39	5.12
CETDAR		129,478.25	129,478.25	2.54
Department of Languages		64,401.08	64,401.08	1.27
Guidance & Counselling		27,338.97	27,338.97	0.52
TOTAL	3,842,168.57	1,254,065.75	5,096,234.32	100.00

Funding requirement of the Faculty using NCTE direct department cost

Programme Type	Total Number of Student	NCTE Cost/ Student	Total Cost
		GHS	GHS
Cost of Undergraduate Students	482	12,316.79	5,936,692.78
Cost of Undergraduate Students (Sandwich)	1384	6,158.39	8,523,211.76
Cost of Postgraduate Students(Sandwich)	218	9,237.59	2,013,794.62
Cost of Postgraduate Students(M. Phil.)	32	18,475.18	591,205.76
Cost of Postgraduate Students(Ph.D.)	13	18,475.18	240,177.34
TOTAL FUNDS REQUIRED BY THE FACULTY	2129		17,305,082.26

Student Enrolment by Programme and Level

	Year 1	Year 2	Year 3	Year 4	Total
Programme					
Under – Graduate					
Interdisciplinary Studies	692	692			1,384
B.Sc. in Arabic Education	11	11	14	14	50
B.Sc. in English & Communication Studies	123	123	96	90	432
Sub Total	826	826	110	104	1,866
Post – graduate					
PH.D. (Educational Leadership)	4	4	5	-	13
M. Phil (Educational Leadership)	16	16	-	-	32
M. A. (Educational Leadership)	109	109	-	-	218
M. A. (Teaching & Learning)	-	-	-	-	
Sub Total	129	129	5		263
Overall Total	955	955	115	104	2,129

Staffing and Staff Cost

Item 1: Employee Compensation	2016		2017				
	Staff at Post	% of Total	Staff Required	% of Total	Vacancy Available	Rate (GHS)	Amount (GHS)
TEACHING STAFF							
Dean (Assoc. Prof.)	1	6.25	1	3.33	0	179,328.21	179,328.21
Professor	0	-		-			
Associate Professor		6.25	2	3.33	2	159,566.97	319,133.94
Senior Lecturers/H O D	3	37.5	3	20		155,205.67	465,617.01
Lecturer	3		3			137,185.21	411,556.59
Senior Lecturer			2		2	120,219.55	240,439.10
Lecturer/Research Fellow	11		11		4	111,318.21	1,224,500.31
Lecturer/Research Fellow	7	50	11	73.33	4	83,636.37	334,545.48
Full –Time Teaching Staff Cost	17		25	-	8		3,175,120.64

Item 1: Employee Compensation	2016		2017				
	Staff at Post	% of Total	Staff Required	% of Total	Vacancy Available	Rate (GHS)	Amount (GHS)
Part – Time Teaching Staff	9	-	9	0		19,040.00	171,360.00
Total Teaching Staff	26	100	34	100	8		3,346,480.64
NON-TEACHING STAFF							
Faculty Officer	1	6.25	1	5.55	0	96,551.12	96,551.12
Faculty Accounts Officer	1	6.25	1	5.55	0	56,447.05	56,447.05
Principal Admin Assistant	2		2			58,547.96	117,095.92
Senior Staff	4	68.75	4	66.66		56,396.96	225,587.84
Junior Staff		68.75	9	66.66			
Total Non-Teaching Staff	8	100	18	100	8		495,681.93
TOTAL PERSONAL EMOLUMENT							3,842,162.57

Summary of Expenditure and Sources of Funding

EXPENDITURE CATEGORIES/ TYPES	BUDGETARY ALLOCATIONS			FUNDING SOURCES		
	Total Budgetary Allocations for 2016	Actual Expenditure to December, 2016	Total Budgetary Allocations for 2017	GOG	IGF	Total
	GHS	GHS	GHS	GHS	GHS	GHS
ITEM 1 - Employee Compensation			3,842,168.57	3,842,168.57		3,842,168.57
ITEM 2- Goods & Services	1,591,410.08	1,287,669.65	1,157,563.96	7966.17	1,149,597.79	1,157,563.96
ITEM 3 - Investment Cost	93,270.71	67,600.00	96,501.79		96,501.79	96,501.79
TOTAL COST	1,684,680.79	1,355,269.65	5,096,234.32	3,850,134.74	1,246,099.58	5,096,234.32

FUNDING GAP

i) Required Revenue /Student	8,128.27
ii) Actual Revenue/Student	2,393.72
iii) Funding Gap/Student	(5,734.55)
iv) % of Gap	(70.55)

6.3.13 The Office of Graduate Studies – Kumasi Campus

Introduction/Background

The Office of Graduate Studies was established in the 1999/2000 academic year to address the academic manpower requirements of Departments in UEW. The main office is located at the Winneba campus of this institution. The Office sees to the coordination of post graduate programmes in the College.

Vision

The Office shall play a leading role in post graduate training as well as in research into educational theory, practice and administration.

Mission

The Office will enhance the training of high calibre graduate students and promote demand driven programmes relevant to the country's expanding political and socio economic needs.

Objectives of the School

- > To increase enrolment in the graduate school and increase diversity in post graduate programmes.
- > To achieve international recognition for excellence in postgraduate education and prepare leaders for the education sector.
- > To foster graduate school programmes that reach out to the community.
- > To make efficient use of technology to support post graduate education.
- > To maintain quality post graduate education.
- > To maintain quality postgraduate facilities.

Performance Review of the 2016 Financial Year

An office block has been assigned to the Graduate Studies Office. This has facilitated the work of the Office as its needs increase daily.

Major Challenges

- > Inadequate library and research facilities.
- > The need for an Academic Head.
- > Lack of internet facility at the new Graduate Studies Offices block.
- > Personnel at the Finance Office to handle Graduate Studies Issues.

Programmes and Major Activities of the Graduate Studies Office

The Graduate Studies Office is in charge of coordinating the Graduate Programmes in the Faculties of Business Education, Technical Education, Vocational Education and the Faculty of Education and Communication Sciences. The office works with other unit/section to provide information on post graduate programmes in one central location. Below is a detailed description of the three faculties.

Faculty of Business Education

The Faculty of Business Education is made up of two Departments: The Department of Accounting Studies Education and Management Studies Education. Both Departments run Masters Programmes in the evening with the following specialization.

Department of Accounting Studies Education

- > Master of Business Administration (finance)
- > Master of Business Administration (Accounting)

Department of Management Studies Education

- > Master of Business Administration (Organizational Behaviour and Human Resource Management)
- > Master of Business Administration (Marketing)

Faculty of Technical Education

The Faculty comprise of the Departments of Information Technology Education, Wood and Construction, Mechanical Technology Education, Electrical/Electronic Technology.

The Faculty runs the following post graduate programmes:

- > Doctor of Technology (Wood)
- > Master of Philosophy (Wood Science)
- > Master of Philosophy (Construction Technology)
- > Master of Technology (Mechanical)
- > Master of Technology (Electrical)
- > Master of Technology (Wood)
- > Master of Technology (Construction)

Faculty of Vocational Education

The Faculty is made up of two departments, the Department of Hospitality and Tourism Education and the Department of Fashion, Design and Textiles Education. The two departments run the following postgraduate programmes on sandwich basis.

Master of Technology (Fashion Design and Textiles)

> Master of Technology (Catering and Hospitality)

Faculty of Education and Communication Sciences**Department of Educational Leadership**

> Ph.D.. Educational Leadership

> Master of Philosophy (Educational Leadership)

> Master of Arts (Educational Leadership)

Table 31: Budgetary Allocations to the Office of Graduate Studies

Departments/Cost Centres	Total Allocations for item 1	Total Allocations for item 2 & 3	Total Allocations to the Faculty	% of the Faculty's Total Allocation
	GHS	GHS	GHS	
Graduate Studies		82,016.91	82,016.91	100.00
TOTAL		82,016.91	82,016.91	100.00

6.3.14 Faculty of Agriculture Education (Appendix 9M)

Background Information about the Faculty

The Faculty of Agriculture Education of the University of Education, Winneba (UEW) evolved from the St. Andrews Training College which had been established by the Presbyterian Church of Ghana and the Scottish Mission at Akropong-Akwapim in 1946. In 1956, the College was moved to Mampong-Ashanti and the current campus built with funding from the Scottish Mission and the then Gold Coast Government.

Saint Andrews Training College became part of the University College of Education, Winneba (UEW) system in the 1996/1997 academic year as a Department of Agriculture Education and, later in 2001, as a Faculty of Agriculture Education. In 2004, the UCEW attained full University status and the Faculty of Agriculture Education was elevated and renamed the College of Agriculture (CAGRIC). At that time, only the 4-year Bachelor's degree programme in Agriculture had been introduced. Currently, CAGRIC runs a number of post-graduate programmes in Animal Science, Crop and Soil Sciences and Sandwich Diploma programme in Education. The undergraduate enrolment for 2016/2017 academic year is 1,060. The postgraduate student enrolment is 7 and this is expected to increase to 15 in the next year. The Faculty is made up of five departments and a Dean's Office.

Core Business

- > Teaching
- > Research
- > Extension

Vision

The Faculty seeks to attain premiership position in Agriculture Education and related disciplines and shall become internationally known for producing competent teachers in:

1. Animal Science Education
2. Crop & Soil Sciences Education
3. Agriculture Engineering and Mechanisation Education
4. Agricultural Economics and Extension Education
5. Inter-disciplinary Studies

Mission

The Faculty shall produce graduates with the requisite academic and professional competencies for teaching Agriculture Science and related disciplines at the pre-tertiary level. It shall teach, conduct research, disseminates relevant knowledge and skills in Agriculture and influence policy on Agriculture Education in Ghana.

Objectives

The key objectives of the Faculty are to:

- > Recruit, train and maintain competent professional staff;
- > Make Agriculture Education relevant to national needs;
- > Strengthen research and extension activities
- > Increase the Faculty's capacity for income generation through the introduction of market-driven programmes

To enable the Faculty carry out its activities successfully in the 2017 financial year, it has been allocated **GH¢1,406,247.21 for item 2 & 3** and **GH¢6,824,723.19 for item 1**. Allocation for Goods and Services and Investment items shall be administered from the Faculty's

Bank account with GCB and be supervised by the Dean whilst the allocation for personnel emoluments shall be administered from the College's Bank account at GCB, Ecobank and supervised by the Principal.

Financial Performance review of the Faculty for 2016

The total budgetary allocation to the Faculty was **GH¢2,079,210.76**. The Faculty realised an amount of **GH¢1,661,913.16** and spent **GH¢1,437,554.88** during the budget review year

Achievements

1. Offered practical lessons on production and management of farm animals to selected Junior and Senior High Schools in and around Asante Mampong
2. Designed and fabricated Agriculture equipment such as maize sheller, cassava grater, cassava dough press and vegetable blender (Mill)
3. Provided counselling services to the members of the community

Major Challenges

- > High cost of fuel to power the generating plant during power outage
- > Inadequate lecture theatres
- > Inadequate laboratory equipment
- > Inadequate vehicles for running day-to-day activities.
- > Lack of well-equipped mechanical workshop

Programmes

- > The Faculty runs the following programmes:
- > Diploma in Education (Sandwich)
- > B. Sc. (Agriculture Education)
- > M.Phil. (Non-Ruminant Nutrition)
- > M.Phil. (Ruminant Nutrition)

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> > M.Phil. (Animal Production and Management) > M.Phil. (Animal Breeding) > M.Phil. (Reproductive Physiology) > Ph.D. (Animal Breeding) > Ph.D. (Non-Ruminant Nutrition) > Ph.D. (Ruminant Nutrition) > Ph.D. (Animal Production & Management) > Ph.D. (Animal Breeding) > Ph.D. (Animal Reproductive Physiology) | Major Activities <ul style="list-style-type: none"> > Teaching > Research > Community services > Animal Husbandry > Crop Production > Designing and fabricating Agricultural Equipment > Consultancy services > Proposal Development > Counselling services > Sporting activities |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Table 32: Budgetary Allocations to the Faculty of Agriculture Education

Departments/Cost Centres	Total Allocations for item 1	Total Allocations for item 2 & 3	Total Allocations to the Faculty	% of the Faculty's Total Allocation
	GHS	GHS	GHS	
Dean's Office	6,824,723.19	112,757.31	6,937,480.50	84.29
Crops & Soil Science Dept.	Included in the Dean's Office	111,607.93	111,607.93	1.36
Agric Engineering Science Dept.	"	51,607.93	51,607.93	0.63
DIS	"	774,695.02	774,695.02	9.41
Agric Economic Extension	"	53,971.09	53,971.09	0.66
Animal Science Dept.	"	301,607.93	301,607.93	3.66
TOTAL	6,824,723.19	1,406,247.21	8,230,970.40	100.00

Major Projections and Plans for 2017

- > Increase admission of undergraduate and post graduate students
- > Addition of new undergraduate and post graduate programmes
- > Improvements in ICT infrastructure
- > Exploring avenues for income generation ventures.

Funding Requirement of the Faculty Using NCTE Direct Department Cost

Programme Type	Total Number of Student	NCTE Cost/ Student	Total Cost
		GHS	GHS
Cost of Undergraduate Students	1,446	22,040.00	31,869,840.00
Cost of Postgraduate Students	24	33,060.12	793,442.88
Cost of Undergraduate Students-Sandwich	552	11,020.00	6,083,040.00
Cost of Postgraduate Students-Sandwich			
TOTAL FUNDS REQUIRED BY THE FACULTY	2,022		38,746,322.88

Student Enrolment by programme and level

Programme	Year 1	Year 2	Year 3	Year 4	Total	FTE Ratio	FTE Students
Under-graduate							
Agriculture Education	371	337	393	345	1,446		
Diploma in Education – Sandwich	289	263			552		
Post Graduate (Science Practical)	13	11			24		
Overall Total	673	611	393	345	2,022		

Staffing and Staff Cost

Item 1: Employee Compensation	2016		2017				
	Staff at Post	% of Total	Staff Required	% of Total	Vacancy Available	Rate (GHS)	Amount (GHS)
TEACHING STAFF							
Dean	1	3.33	1	3.13	-	192,694.68	192,694.68
Professor	0	-	1	3.13	1.00	169,503.49	169,503.49
Associate Professor	1	3.33	4	12.50	3.00	165,186.44	660,745.78
Senior Lecturer/Senior Research Fellow	12	40.00	16	50.00	4.00	134,704.83	2,155,277.31
Lecturer/Research Fellow	6	20.00	12	31.25	4.00	88,946.53	1,067,358.36
Full-Time Teaching Staff Cost	20	66.67	34	100.00	12.00		4,245,579.62
Part-Time Teaching Staff Cost	6	33.33	18	23.81		48,330.86	869,955.41
Book & Research Allowances (34)	20		34			7,205.00	244,970.00
Total Teaching Staff	26	100.00	52		12.00		5,360,505.03
NON-TEACHING STAFF							
Faculty Officer	1	2.94	1	1.69	-	75,978.43	75,978.43
Faculty Accounts Officer	1	2.94	2	1.69	-	40,330.70	80,661.41
Senior Staff	13	38.24	20	30.51	5.00	35,615.70	712,314.00
Junior Staff	19	55.88	48	66.10	20.00	12,401.34	595,264.32
Total Non - Teaching Cost	34	100.00	71	100.00	5.00		1,464,218.16
TOTAL PERSONAL EMOLUMENT	64		123		17.00		6,824,723.19

Funding Gap

i) Required Revenue /Student	17,595.97
ii) Actual Revenue/Student	3,099.33
iii) Funding Gap/Student	(14,496.64)
iv) % of Gap	(82.39)

Strategies to close the Funding Gap

- > Arrangements are being made to commercialise the College's farm and to increase the number of animals on the farm.
- > Our ten acres of cocoa farm has started fruiting together with the mango and orange plantains. Proceeds from these will enhance our non-fees internally generated income.
- > Department of Agriculture Engineering and Mechanisation has started the production of Agriculture equipment such as maize shellers, cassava graters,

cassava dough press and vegetable blenders on job orders basis to Mampong and its environs. The department hopes to increase its income generation through the sale of its equipment

- > Establishment of yoghourt processing unit for teaching, research and extension and also for income generation.
- > All year round greenhouse vegetable production.
- > Plans are far advanced to establish a commercialised guinea fowl breeding unit.
- > Some market driven programmes such as B.Sc. (Veterinary), B.Sc. (Agribusiness Management and Entrepreneurship), B.Sc. (Natural Resources Management), B.Ed. (Early Childhood Education) as well as MSc. Agriculture (Sandwich) programmes have been submitted for accreditation. These would add to income generation by way of students' fees.

6.3.15 Faculty of Science and Environment Education (Appendix 9N)

The Faculty of Science and Environment Education is one of the two Faculties under the College of Agriculture Education of the University of Education, Winneba.

The following two Departments are found under the Faculty:

- > Department of Science Education
- > Department of Environmental Health and Sanitation Education

The Department of Science Education offers two academic programmes, i.e. BSc. Integrated Science Education and BSc. Biological Science Education

The Department of Environmental Health and Sanitation Education runs BSc. Environmental Health and Sanitation Education and Diploma in Environmental Health and Sanitation Education.

Vision

The Faculty aims to be recognized worldwide as one of the best Faculties producing competent teachers and Scientist in the area of Environmental Health, Sanitation and in the Sciences.

Mission

To inculcate in students the necessary academic and professional competencies and skills to enable them influence educational and national policies in the area of Environmental Health and Sanitation and in the Sciences.

Objectives:

The objectives of the Faculty as indicated in the strategic plan are to:

1. Improve and strengthen the professional competencies of staff
2. Develop courses in line with the needs of the nation
3. Educate students who can compete nationally and internationally with products from other Universities
4. Strengthen the research output of staff and students
5. Promote Environmental Hygiene and Sanitation locally and internationally

For the 2017 financial year, the Faculty has been allocated **GHS440,500.32** in respect of items 2 & 3 and **GHS3,372,526.15** for item 1. Allocation for items 2 & 3 shall be administered from the Faculty's Bank account with GCB and be supervised by the Dean whilst the allocation for item 1 shall be administered from the College's Bank account at GCB and supervised by the Principal.

Financial Performance Review of the Faculty for 2016
The total budgetary allocation to the Faculty was

GH¢388,605.96. The Faculty realized an amount of **GH¢ 310,612.74** and spent **GH¢266,816.34** during the budget review year.

Major Challenges

1. Inadequate offices for staff
2. Inadequate laboratory equipment and reagent
3. Rampant power outage

Programmes

The Faculty runs the following programmes:

1. BSc. Integrated Science Education
2. BSc. Biological Science Education
3. BSc. Environmental Health and Sanitation Education
4. Diploma in Environmental Health and Sanitation.

Major Activities

1. Teaching and Research
2. Community Education Services in Environmental Health and Sanitation
3. Guidance and Counselling Services

Table 33: Budgetary Allocations to the Faculty of Science and Environment Education

Departments/Cost Centres	Total Allocations for item 1	Total Allocations for item 2 & 3	Total Allocations to the Faculty	% of the Faculty's Total Allocation
	GHS	GHS	GHS	
Dean's Office	3,372,526.15	97,797.37	3,470,323.52	91.01
Dept. of Science Education	Included in the Dean's Office	134,182.10	134,182.10	3.52
Dept. of Environmental Health & San.	"	208,520.85	208,520.85	5.47
TOTAL	3,372,526.15	440,500.32	3,813,026.47	100

Major Projections and Plan for 2017

1. Purchase of laboratory equipment and reagents, furniture and ICT equipment
2. Recruitment of lecturers
3. Increase the number of programmes in the Faculty

Funding Requirement of the Faculty Using NCTE Direct Department Cost

Programme Type	Total Number of Student	NCTE Cost/ Student	Total Cost
		GHS	GHS
Cost of Undergraduate Students	2,016	22,040.00	44,432,640.00
Cost of Postgraduate Students (Science Practical)			0.00
Cost of Undergraduate Students-Sandwich	128	11,020.00	1,410,560.00
Cost of Postgraduate Students (Sandwich)			
TOTAL FUNDS REQUIRED BY THE FACULTY	2,144		45,843,200.00

Student Enrolment by Programme and Level

Programme	Year 1	Year 2	Year 3	Year 4	Total
Undergraduate					
BSc. Integrated Science Education	67	61			128
BSc. Biological Science Education	150	127	166	121	564
BSc. Environmental Health and Sanitation Education	219	199	157	98	673
Diploma in Environmental Health and Sanitation - Sandwich	273	248	247	191	959
Overall Total	709	635	570	410	2324

Staffing and Staff Cost

Item 1: Employee Compensation	2016		2017				
	Staff at Post	% of Total	Staff Required	% of Total	Vacancy Available	Rate (GHS)	Amount (GHS)
TEACHING STAFF							
Dean	1	8.33	1	3	0	192,694.68	192,694.68
Professor		-		0	0	169,503.49	-
Associate Professor		-	1	0	0	165,186.44	165,186.44
Senior Lecturer/Senior Research Fellow	5	41.67	11	8	2	122,458.94	1,347,048.32
Lecturer/Research Fellow	6	50.00	10	39	1	88,946.53	889,465.30

	2016		2017				
Item 1: Employee Compensation	Staff at Post	% of Total	Staff Required	% of Total	Vacancy Available	Rate (GHS)	Amount (GHS)
Assistant Lecturer/Assistant Research Fellow		-	0	0	0		-
Full –Time Teaching Staff Cost	12	100	23	50	3		2,594,394.74
Part – Time Teaching Staff	2		24			6,200.00	148,800.00
Book & Research Allowance			26			4,734.01	123,084.26
Total Teaching Staff	14		47	50	3		2,866,279.00
NON-TEACHING STAFF			0				-
Faculty Officer	0	-	1	11	0	75,978.43	75,978.43
Faculty Accounts Officer	0	-	0	0	0	35,090.70	-
Senior Staff	4	80.00	12	67	2	29,115.70	349,388.40
Junior Staff	1	20.00	8	22	1	10,110.04	80,880.32
Total Non-Teaching Staff	5	0	9	100	3		506,247.15
TOTAL EMPLOYEE COMPENSATION	19	0	56	150	6		3,372,526.15

Funding Gap

i) Required Revenue /Student	21,433.05
ii) Actual Revenue/Student	1,640.72
iii) Funding Gap/Student	(19,792.33)
iv) % of Gap	(92.34)

Strategies to close the Funding Gap

The Faculty intends to introduce new programmes such as B.Sc. Chemistry Education, B.Sc. ICT Education and MSc. Occupational Health. These would be run on both full time and sandwich bases.

6.3.16 Faculty of Languages Education – Ajumako Campus (Appendix 90)

Introduction

The Faculty of Languages Education is the first Faculty on the Ajumako Campus, the 4th Satellite Campus of the University of Education, Winneba. The Campus was established in August 2010 and was inaugurated in October 2010.

The Faculty of Languages Education (FLE) of the College of Languages, Ajumako, is an extension of the Faculty of Languages Education in the University of Education, Winneba. The Faculty has four academic departments (Akan-Nzema, Ga-Dangme Ewe and Gur-Gonja), at Ajumako and is responsible for the training of highly competent professional Ghanaian language teachers and administrative staff for the Ghana Education Service (GES) as well as the service sector of the Ghanaian economy. In response to this challenging responsibility, the Faculty is constantly transforming and reorganizing its academic programmes to address national needs.

The Faculty has five departments, and a Dean's Office. It has been allocated a total of GHS605,876.34 for the 2017 fiscal year. For the purpose of this budget, this total vote has been classified as service activity costs (item 3) since they directly support student services in the areas of teaching, learning and research.

The Vision of the Faculty

The Faculty shall attain true academic and professional excellence that will place the Faculty on a platform to play a prominent role in the University's quest for the realization of its vision of being an internationally reputable institution for teacher education and research.

The Mission of the Faculty

The Faculty shall produce high quality educators not only skilled in researching, disseminating knowledge and providing exemplary leadership in the teaching of various Ghanaian and foreign languages in Ghana and elsewhere, but also proficient in contributing to issues related to policies on national education planning.

Aims

The aims of the Faculty are:-

- (a) To provide higher education and foster systematic advancement of the Ghanaian Languages and some international languages;
- (b) To train language tutors for the Colleges of Education and other tertiary institutions;
- (c) To provide teachers with professional competence for teaching in pre-tertiary institutions such as pre-school, basic, senior high school and the non-formal education sector.
- (d) To foster links between the College and the community in order to ensure the holistic training of teachers.

Challenges

Despite all the bright prospects that Ajumako Campus may have, daunting challenges are inevitable at this formative years. These challenges, to mention but a few, range from dilapidated structures and facilities to inadequate accommodation for both staff and students.

The Faculty encountered the following difficulties among others during the implementation of some of the objectives of the Strategic Plan.

- > Difficulty in setting up a standard Library in terms of books and materials and infrastructure to enhance teaching and learning.
- > Inadequate Office accommodation for lecturers in the department.
- > Inadequate teaching and administrative staff.
- > Inadequate funding.
- > Frequent power outages

Performance Review of the Faculty for 2016

	BUDGETED	REALISED	VARIANCE
	GHS	GHS	GHS
Gov't Subvention –Goods & Services	14,572.71		(14,572.71)
Student Fees	437,395.18	357,543.82	(79,851.36)
Non Student Fees	15,000.00	10,100.00	(4,900.00)
Total	466,967.89	367,643.82	(99,324.07)

The Faculty realized an amount of **GHS367,643.82** and spent **GHS301,467.93** representing 82.00% of the amount realised .

Programmes and Major Activities of the Faculty

Currently the Faculty is offering five programmes:

- > Bachelor of Arts, Fante Education
- > Bachelor of Arts, Twi Education
- > Bachelor of Arts, Nzema Education
- > Bachelor of Arts, Ga Education
- > Bachelor of Arts, Dangme Education
- > Bachelor of Arts, Ewe Education
- > Bachelor of Arts, Dagaare Education
- > Bachelor of Arts, Dagbani Education
- > Bachelor of Arts, Kasem Education
- > Bachelor of Arts, Kusaal Education
- > Bachelor of Arts, Gonja Education
- > Bachelor of Arts, Gurune

The Faculty projections and plans for 2017

In the fiscal year 2017, the Faculty shall prioritise the following:

1. Recruit Lectures into the Department
2. Establish contact with relevant institutions in the language areas for support and assistance
3. Generate income for the department by way of increased students' enrolment.
4. Promote gender equality.
5. Introduce an additional department to the existing one

Table 34: Budgetary Allocations to the Faculty of Ghanaian Languages Education-Ajumako

Departments/Cost Centres	Total Allocations for item 1	Total Allocations for item 2 &3	Total Allocations to the Faculty	% of the Faculty's Total Allocation
	GHS	GHS	GHS	
Dean's Office	3,143,562.48	46,214.65	3,189,777.13	85.07
Department of Akan-Nzema	Included in the Dean's Office	87,288.92	87,288.92	2.33
Department of Ga- Dangme	"	31,186.18	31,186.18	0.83
Department of Ewe	"	28,368.20	28,368.20	0.76
Department of Gur-Gonja	"	144,723.90	144,723.90	3.86
CETDAR	"	253,198.80	253,198.80	6.75
Graduate School	"	14,895.70	14,895.70	0.40
TOTAL	3,143,562.48	605,876.35	3,749,438.83	100.00

Funding requirement of the Faculty using NCTE direct department cost

Programme Type	Total Number of Student	NCTE Cost/ Student	Total Cost
		GHS	GHS
Cost of Undergraduate Students	2667	12,316.79	32,848,878.93
Cost of Postgraduate Students	53	18,475.18	979,184.54
Cost of Postgraduate Students-Sandwich	23	9,237.59	212,464.57
TOTAL FUNDS REQUIRED BY THE FACULTY	2,743		34,040,528.04

Summary of Expenditure and Sources of Funding

EXPENDITURE CATEGORIES/ TYPES	BUDGETARY ALLOCATIONS			FUNDING SOURCES		
	Total Budgetary Allocations for 2016	Actual Expenditure to December, 2016	Total Budgetary Allocations for 2017	GOG	IGF	Total
	GHS	GHS	GHS	GHS	GHS	GHS
ITEM 1- Employee Compensation			3,143,562.48	3,143,562.48		3,143,562.48
ITEM 2- Goods & Services			494,580.70		494,580.70	494,580.70
ITEM 3 - Investment Cost			111,295.64		111,295.64	111,295.64
TOTAL COST			3,749,438.82	3,143,562.48	605,876.34	3,749,438.82

FUNDING GAP

i) Required Revenue /Student	10,141.49
ii) Actual Revenue/Student	2,251.61
iii) Funding Gap/Student	(7,889.88)
iv) % of Gap	(77.80)

Strategies to close the gap

The Faculty has planned to intensify activities of internal income generation to support its plans. Permission would be sought to do the following:

- > Introduction of Sandwich Courses
- > To increase students enrolment.
- > To introduce additional department

6.4 NON-TEACHING DEPARTMENTS

An amount of **GHS10,144,529.15** has been allocated to the Non-Teaching Departments in the University. The Winneba Campus had **GHS 5,493,856.05** while Kumasi, Mampong and Ajumako had **GHS2,781,747.60**, **GHS 743,297.11** and **GHS680,636.80** respectively for 2017 fiscal year. This total vote has been classified as goods and services activity cost (Item 2).

The sources of income are as follows:

SN	Source of Income	GHS	%
1	Government Subvention – Goods and Services Activity	1,575.00	0.02
2	Student Fees	7,047,883.82	69.47
3	Non-Student Fees	3,095,070	30.51
	Total	10,144,529.14	100.00

Table 35: Summary of 2016 Performance by Non-Teaching Departments

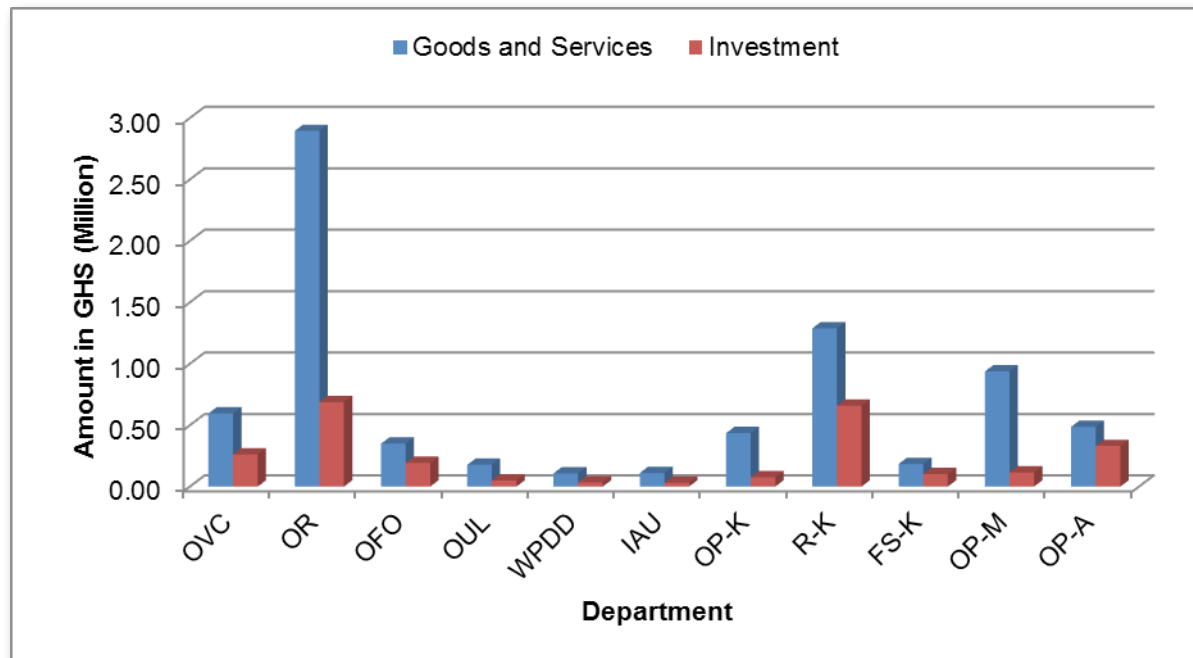
OFFICES/SECTIONS/UNITS	BUDGET FOR 2016	REVENUE REALISED	ACTUAL EXPENDITURE	SURPLUS/ (DEFICIT) EXPRESSED OVER REVENUE REALISED	
	GHS	GHS	GHS	AMOUNT (GHS)	%
Office of the Vice-Chancellor	674,365.15	603,594.43	589,080.50	14,513.93	2.4
Office of the Registrar	2,608,675.26	2,671,954.50	2,460,524.00	211,430.50	7.91
Office of the Finance Officer	433,238.73	430,422.68	362,680.53	67,742.15	15.74
Office of the University Librarian	182,356.82	181,171.50	167,157.90	14,013.60	7.73
Works and Physical Development Office	113,973.01	113,973.01	103,891.60	10,081.41	8.85
Internal Audit Unit	113,972.23	113,972.23	98,985.00	14,987.23	13.15
Winneba Sub-total	4,126,581.20	4,115,088.35	3,782,319.53	332,768.82	8.09
Office of the Principal - Kumasi	433,593.94	396,738.48	373,276.65	23,461.83	6.29
The Registry - Kumasi	1,413,520.45	1,396,877.42	1,218,824.02	178,053.40	14.61
Finance Section - Kumasi (FS-K)	207,502.11	189,864.43	178,472.56	11,391.87	6.38
Kumasi Sub-total	2,054,616.50	1,983,480.33	1,770,573.23	212,907.10	12.02
Office of the Principal – Mampong	743,297.11	724,371.97	678,280.37	46,091.60	6.8
Mampong Sub-total	743,297.11	724,371.97	678,280.37	46,091.60	6.8
Office of the Principal – Ajumako	680,636.80	529,801.45	458,278.25	71,523.20	15.61
Ajumako Sub-total	680,636.80	529,801.45	458,278.25	71,523.20	15.61
GRAND TOTAL	7,605,131.61	7,352,742.10	6,689,451.38	663,290.72	9.02

Table 36: Budgetary Allocations to Non-Teaching Departments for 2017

DEPARTMENT	Total Budgetary Allocation	Goods and Services	Investment
	GHS	GHS	GHS
Office of the Vice-Chancellor (OVC)	856,956.44	595,796.39	261,160.05
Office of the Registrar (OR)	3,582,473.62	2,894,582.47	687,891.15
Office of the Finance Officer (OFO)	541,548.42	349,113.52	192,434.90
Office of the University Librarian (OUL)	227,946.02	176,946.02	51,000.00
Works and Physical Development Directorate (WPDD)	142,466.27	108,300.64	34,165.63
Internal Audit Unit (IAU)	142,465.28	110,852.22	31,613.06
Winneba Sub-total	5,493,856.05	4,235,591.26	1,258,264.79
Office of the Principal - Kumasi (OP-K)	549,371.25	459,221.25	90,150.00
The Registry - Kumasi (R-K)	1,946,972.76	1,288,195.93	658,776.83
Finance Section - Kumasi (FS-K)	285,403.59	184,143.05	101,260.54
Kumasi Sub-total	2,781,747.60	1,931,560.23	850,187.37
Office of the Principal - Mampong (OP-M)	1,051,925.00	936,977.00	114,948.00
Mampong Sub-total	1,051,925.00	936,977.00	114,948.00
Office of the Principal – Ajumako (OP-A)	817,000.50	486,436.11	330,564.39
Ajumako Sub-total	817,000.50	486,436.11	330,564.39
GRAND TOTAL	10,144,529.15	7,590,564.60	2,553,964.55

In executing their planned mandate, the non-teaching departments have re-classified some of their activities as administrative and investment. The table above and diagram below give an overview of the allocations to non – teaching departments for the 2017 budget year.

Figure 12: Budgetary Allocations to Non-Teaching Departments and Re-Classifications for 2017



6.4.1 Office of the Vice-Chancellor (Appendix 10A)

Background Information about the Office

The Office is made up of eleven units and a secretariat and Pro-VC Secretariat. It has been allocated **GHS856,956.44** in respect of expenditure Items 2 & 3 and **GHS 3,420,639.34** for Item 1. Allocations for Items 2 and 3 will be administered from the Bank Account set aside for central administration while the allocation for Item 1 will be administered from a common bank account for salaries.

Financial Performance Review of the Office for 2016 Financial Year

The budgetary allocations and actual receipts of the office are as follows:

	BUDGETED	REALISED	VARIANCE
	GHS	GHS	GHS
Gov't Subvention –Goods & Services			0.00
Student Fees	473,243.22	463,778.42	(9,464.80)
Non Student Fees	139,816.01	139,816.01	
Total	613,059.23	603,594.43	(9,464.80)

However, the office had spent **GHS589,080.50** on execution of its planned activities. This represents **97.60%** of actual revenue realised.

Major Activities

Being the Chief Executive Officer of the University, the Vice-Chancellor in consultation with Management takes major decisions on behalf of the Governing Council for the smooth running of the University.

The Vice-Chancellor's Office handles almost all official correspondence that comes to the University, be it administrative, academic, and financial or projects. The Office coordinates activities of Departments and Units directly under the Vice-Chancellor

Major Challenges of the Office

The Office of the Vice-Chancellor encountered the under listed challenges during the course of the year:

- Delays in procurement of Office Equipment
- Frequent breakdown of Equipment
- Inadequate office space

The Office's Major Projections and Plans for 2017

The Office of the Vice-Chancellor intends to carry out the following activities:

- Improvement on its filing system
- Acquisition of a projector to facilitate VC's lecture programmes
- Acquisition of Office Equipment such as printers, and computers to help promote administrative work.

Table 37: Budgetary Allocations to the Office of Vice-Chancellor

Departments/Cost Centres	Total Allocations for item 1	Total Allocations for item 2 & 3	Total Allocations to the Office	% of the Office's Total Allocation
	GHS	GHS	GHS	
V C Secretariat	3,420,639.34	186,922.86	3,607,562.20	84.34
Pro V.C Secretariat	Included in VC Secretariat	95,187.50	95,187.50	2.23
Centre for International Programme	"	99,321.44	99,321.44	2.32
Strategic Plan Monitoring Secretariat	"	55,797.64	55,797.64	1.30
Planning	"	55,797.64	55,797.64	1.30
Procurement	"	78,116.64	78,116.64	1.83
External Funds Office	"	61,377.80	61,377.80	1.43
H I V AIDS Unit	"	58,587.47	58,587.47	1.37
Chaplaincy	"	20,095.80	20,095.80	0.47
Quality Assurance	"	40,265.61	40,265.61	0.94
Counselling Centre	"	35,117.58	35,117.58	0.82
Educational Resource Centre	"	35,213.38	35,213.38	0.82
UEW Basic Schools	"	35,155.09	35,155.09	0.82
TOTAL	3,420,639.14	856,956.45	4,277,595.59	100.00

Summary of Expenditure and Sources of Funding

EXPENDITURE CATEGORIES/ TYPES	BUDGETARY ALLOCATIONS			FUNDING SOURCES		
	Total Budgetary Allocations for 2016	Actual Expenditure to December, 2016	Total Budgetary Allocations for 2017	GOG	IGF	Total
	GHS	GHS	GHS	GHS	GHS	GHS
ITEM 1- Employee Compensation			3,420,639.34	3,420,639.34		3,420,639.34
ITEM 2- Goods & Services	488,646.44	429,626.20	595,796.39		595,796.39	595,796.39
ITEM 3 - Investment Cost	185,718.71	159,454.30	261,160.05		261,160.05	261,160.05
TOTAL COST	674,365.15	589,080.50	4,277,595.78	3,420,639.34	856,956.44	4,277,595.78

6.4.2 The Office of the Registrar (Appendix 10B)

Background

The Office of the Registrar is the central administrative hub of the University which is responsible for providing support for academic functions and activities. It is also concerned and tasked with the effectiveness of the University governance structures.

The Office has been segmented into twenty Units, a secretariat, a Council secretariat and four halls (**Appendix 10B**). It has been allocated a consolidated amount of **GHS3,582,473.62** (excluding Item 1 of **GHS 14,691,494.70** to enable them carry out their activities effectively and efficiently in the 2017 financial year.

Financial Performance Review of the Office for 2016 Financial Year

The budgetary allocations and actual receipts of the office are as follows:

	BUDGETED	REALISED	VARIANCE
	GHS	GHS	GHS
Gov't Subvention –Goods & Services			0.00
Student Fees	1,995,947.26	2,059,226.50	63,279.24
Non Student Fees	612,728.00	612,728.00	0.00
Total	2,608,675.26	2,671,954.50	63,279.24

However, the office had spent **GHS2,460,524.00** in executing its planned activities. This represents **92.09%** of actual revenue realised.

Major Activities

- The Office of the Registrar is responsible for providing support for academic functions and activities.
- It is mainly concerned and tasked with the effectiveness of the University governance structures.
- Answering of queries on general matters concerning the University
- Assisting of some Boards, Committees and ad – hoc Committees to successfully hold meetings

Major Challenges of the Office

The Registrar's Office faces the following challenges among others:

- Frequent breakdown of machines and other equipment
- Lack of technical staff to repair these machines
- Lack of vehicle to run errands, especially for long distances

- Fluctuations in internet connectivity
- Non-availability of Computer Software to minimise man hours

Projections

The Office intends to have the following in place in 2017

- Recruitment of additional staff
- Having one technical staff attached to the Registry to take care of broken down machines and equipment.

Achievements

- Developed a software for the compilation of and production of the Documenter
- Maintained the Web ranking of the University's Website at the third position in Ghana
- Designed an online site for hosting digital publications
- Awarded Scholarships to students

Table 38: Budgetary Allocations to the Office of the Registrar

Departments/Cost Centres	Total Allocations for item 1	Total Allocations for item 2 & 3	Total Allocations to the Office	% of the Office's Total Allocation
	GHS	GHS	GHS	
Registrar's Secretariat	14,691,494.70	135,000.00	14,826,494.70	81.13
Council Secretariat	Included in Registrar's Secretariat	21,369.93	21,369.93	0.12
Division of Human Resource	"	68,383.80	68,383.80	0.37
Division of Operation	"	38,465.89	38,465.89	0.21
Division of Academic Affairs	"	68,383.80	68,383.80	0.37
Division of Publication & Communication	"	68,383.80	68,383.80	0.37
Publications Unit	"	42,739.80	42,739.80	0.23
Media	"	27,619.94	27,619.94	0.15

Departments/Cost Centres	Total Allocations for item 1	Total Allocations for item 2 & 3	Total Allocations to the Office	% of the Office's Total Allocation
	GHS	GHS	GHS	
University Relation Office	"	42,739.86	42,739.86	0.23
Student Records	"	30,570.80	30,570.80	0.17
Office of Institutional Advancement	"	42,739.86	42,739.86	0.23
I C T Support Services Directorate	"	42,739.86	42,739.86	0.23
Record Management Unit	"	27,619.94	27,619.94	0.15
Transport Section	"	42,739.86	42,739.86	0.23
Facility Management	"	42,739.86	42,739.86	0.23
Health Unit	"	42,739.86	42,739.86	0.23
Clinic Unit	"	55,619.34	55,619.34	0.30
Radio Windy Bay	"	29,917.91	29,917.91	0.16
Amalgamated Sports	"	42,739.86	42,739.86	0.23
Security Section	"	42,739.86	42,739.86	0.23
Gender Mainstreaming	"	42,739.86	42,739.86	0.23
Student Affairs	"	42,739.86	42,739.86	0.23
Simpa Hall	"	685,870.00	685,870.00	3.75
University Hall	"	702,280.00	702,280.00	3.84
Aggrey Hall	"	416,350.00	416,350.00	2.28
Ghartey Hall	"	736,500.00	736,500.00	4.03
TOTAL	14,691,494.70	3,582,473.55	18,273,968.25	100.00

Summary of Expenditure and Sources of Funding

EXPENDITURE CATEGORIES/ TYPES	BUDGETARY ALLOCATIONS			FUNDING SOURCES		
	Total Budgetary Allocations for 2016	Actual Expenditure to December, 2016	Total Budgetary Allocations for 2017	GOG	IGF	Total
	GHS	GHS	GHS	GHS	GHS	GHS
ITEM 1- Employee Compensation			14,691,494.70	14,691,494.70		14,691,494.70
ITEM 2- Goods & Services	2,186,792.57	1,974,924.00	2,894,582.47		2,894,582.47	2,894,582.47
ITEM 3 - Investment Cost	421,882.69	485,600.00	687,891.15		687,891.15	687,891.15
TOTAL COST	2,608,675.26	2,460,524.00	18,273,968.32	14,691,494.70	3,582,473.62	18,273,968.32

6.4.3 The Office of the Finance Officer (Appendix 10C)

The Finance Section is headed by the Finance Officer. The Finance Officer is under the Vice-Chancellor and is responsible for the integrity of the finances of the University.

The Finance Officer is mandated to:

- i. Prepare for the consideration of the Academic Board statements, accounts and estimates required by the Board;
- ii. Call for and receive funds due to the University and make on behalf of the University, the authorised payments;
- iii. Report to the Finance Committee any case of failure to maintain the financial and other records of the University in the form required by the Council;
- iv. Prepare consolidated financial statements of the units of the University for the consideration of the Finance Committee;
- v. Afford every facility to both internal and external auditors in the performance of their functions;
- vi. Source for funds for the University.

For effective and efficient use of the mandate of the Finance Officer, the Section is categorised under the following headings:

- i. Finance Officer's Secretariat including the GUSSS Secretariat (this is the administrative hub of the Finance Section)
- ii. Division of Budgets and Payments (Payroll Management Department, Budget and Budgetary Control Unit, Bills and Claims Payments Unit, and Schools and Faculties Financial Management Department)
- iii. Division of Treasury and Endowment (Cash Office, Liquidity and Cash Management Unit, Students Financial Services and Bank Reconciliation Unit, and Endowment Trust Fund Unit)
- iv. Division of Financial Reporting and Compliance (Financial Reporting and Assurance Unit, Stores and Inventories Management Unit, Systems Security and IT Services Unit, External Funds and Grants Management Unit)
- v. Halls and Commercialised Services Department
- vi. Campus/Institute Finance Sections (Kumasi Campus, Mampong Campus, Ajumako Campus and IEDE). They have the oversight responsibility for the financial management of the University's finances at the various Campuses/Institutes and directly report to the Finance Officer.

For administrative purposes and proper management of resources, there are separate budgetary allocations in the 2017 budget estimates for the Finance Section at the main University Campus at Winneba on the various other Campuses as follows:

- > Main University – GHS 541,548.42
- > Kumasi Campus – GHS 285,403.59
- > Mampong Campus – GHS109,000.00
- > Ajumako Campus – GHS110,552.83

Financial Performance Review of the Office for 2016 Financial Year

The budgetary allocations and actual receipts of the office are as follows:

	BUDGETED	REALISED	VARIANCE
	GHS	GHS	GHS
Gov't Subvention – Goods & Services	-	-	-
Student Fees	433,238.73	430,422.68	(2,816.05)
Non Student Fees	-	-	-
Total	433,238.73	430,422.68	(2,816.05)

However, the office had spent **GHS362,680.53** in execution of its planned activities. This represents **84.26%** of actual revenue realised.

Major Achievements in 2016

- > Internally developed and fully implemented an online Payroll Management System (UEW X – Pay). This enables Heads of Organisational Units to check, confirm and approve salaries of staff in their Units before they are processed and paid. This has eliminated the risk of financial loss to the University resulting from inadvertently paying salaries of staff who are no longer in the employment of the University or paying allowances not due staff.
- > Made significant progress towards migrating the University's accounting system to a full Accruals Based IPSAS.
- > A total of four (4) staff in the finance section completed the professional examinations of the Institute of Chartered Accountants, Ghana and have been fully inducted as members.
- > Undertook an expansion of the University Central Stores doubling its capacity and provision of offices for the staff at the stores.
- > Internally developed an online claims processing system which would enable claims to be submitted and processed online allowing claimants to track their claims online.

- Internally developed an online Meetings Management System (UEW X – meetings) which enables minutes and other documents of the Governing Council and other statutory committees to be uploaded to be securely accessed online thereby reducing the movement of hard copy documents for meetings.
- Implemented an Electronic Document Filing System (DocuXplorer) which enables easy access to Finance documents.

Major Challenges of the Office

- Weak synchronisation of the Online Student Information System (OSIS) with the electronic fee collection platform (Transflow), leading to disparities in student fee status reports.
- Limited functions in the Transflow, leading to difficulty in generating suitable and accurate fee data for revenue recognition, leading to duplications of fee income recognised and delayed bank reconciliations
- Payroll software (Topaz) unable to automatically generate some needed reports
- Limited space for keeping inventory and bad condition of inventory storage facilities
- Accounting system (cash-based) inhibiting availability of relevant and reliable data for decision making, accountability, and transparency

The Section's Major Projections and Plans for 2017

- Continue with the implementation of the IPSAS Adoption Project of the University that will ensure transition to accrual based financial reporting system under IPSAS
- Build capacity of staff through in-house and external seminars and workshops to effectively implement the IPSAS Adoption Project
- Complete the electronic payment system through student, service provider and staff ID cards system to enhance financial transactions and payments
- Introduce an electronic filing system at Payroll Management Department
- Implement the Inventory Management and Non-Current Assets modules of the University's integrated accounting software (Topaz)
- Complete the expansion programme at the University's Central Stores
- Upgrade the Finance Module of the OSIS and Transflow systems for more functionality and greater synchronisation to facilitate bank reconciliation by the first week of the following month
- Fully implement the Finance Customer Service Centre, the online claims processing and X-Meeting systems

Table 39: Budgetary Allocations to the Office of the Finance Officer

Departments/Cost Centres	Total Allocations for item 1	Total Allocations for item 2 & 3	Total Allocations to the Office	% of the Office's Total Allocation
	GHS	GHS	GHS	
Secretariat	2,888,485.54	252,924.29	3,141,409.83	91.59
Div. of Budget & Payments (Payroll Mgt. Budgets & Budgetary Control Unit; Bills & Claims Pmt. Unit and Schools & Faculties Financial Mgt Dept.).	Included in Secretariat	96,208.05	96,208.05	2.80
Div. of Fin. Reporting & Compliance	"	61,223.31	61,223.31	1.78
Div. of Treasury & Endowment Mgt	"	113,700.41	113,700.41	3.32
Hall & Commercial Services Dept.	"	17,492.37	17,492.37	0.51
TOTAL	2,888,485.54	541,548.43	3,430,033.97	100.00

The University Bookshop and Printing Press, though under the Finance Section, are self-accounting. They are, therefore, excluded from this budget.

Summary of Expenditure and Sources of Funding

EXPENDITURE CATEGORIES/ TYPES	BUDGETARY ALLOCATIONS			FUNDING SOURCES		
	Total Budgetary Allocations for 2016	Actual Expenditure to December, 2016	Total Budgetary Allocations for 2017	GOG	IGF	Total
	GHS	GHS	GHS	GHS	GHS	GHS
ITEM 1 - Employee Compensation			2,888,485.54	2,888,485.54		2,888,485.54
ITEM 2- Goods & Services	303,938.73	257,680.53	349,113.52		349,113.52	349,113.52
ITEM 3 - Investment Cost	129,300.00	105,000.00	192,434.90		192,434.90	192,434.90
TOTAL COST	433,238.73	362,680.53	541,548.42	2,888,485.54	541,548.42	3,430,033.96

6.4.4 Office of the University Librarian (Appendix 10D)

The Office is situated at South Campus of the University of Education, Winneba. An amount of **GHS227,946.02** has been allocated to this Office for its operations. This allocation is for item 2, & 3 and will be administered from the Library's Bank Account and supervised by the University Librarian. **GHS3,278,639.55** is allocated for Item 1, thus personal emolument.

Financial Performance Review of the Office for 2016 Financial Year

The budgetary allocations and actual receipts of the office are as follows:

	BUDGETED	REALISED	VARIANCE
	GHS	GHS	GHS
Gov't Subvention –Goods & Services			0
Student Fees	182,356.82	181,171.50	(1,185.32)
Non Student Fees			
Total	182,356.82	181,171.50	(1,185.32)

However, the office had spent **GHS167,157.90** in execution of its planned activities. This represents **92.27%** of actual revenue realised.

Table 40: Budgetary Allocations to the Office of the University Librarian

Departments/ Cost Centres	Total Allocations for item 1	Total Allocations for item 2 & 3	Total Allocations to the Office	% of the Office's Total Allocation
	GHS	GHS	GHS	
Secretariat	3,278,639.55	227,946.02	3,506,585.57	100.00
TOTAL	3,278,639.55	227,946.02	3,506,585.57	100.00

Summary of Expenditure and Sources of Funding

EXPENDITURE CATEGORIES/ TYPES	BUDGETARY ALLOCATIONS			FUNDING SOURCES		
	Total Budgetary Allocations for 2016	Actual Expenditure to December, 2016	Total Budgetary Allocations for 2017	GOG	IGF	Total
	GHS	GHS	GHS	GHS	GHS	GHS
ITEM 1 - Employee Compensation			3,278,639.55	3,278,639.55		3,278,639.55
ITEM 2- Goods & Services	171,358.82	158,467.90	176,946.02		176,946.02	176,946.02
ITEM 3 - Investment Cost	11,000.00	8,690.00	51,000.00		51,000.00	51,000.00
TOTAL COST	182,358.82	167,157.90	3,506,585.57	3,278,639.55	227,946.02	3,506,585.57

Works & Physical Development Directorate (Appendix 10E)

The Development Directorate was established in October 1994 to ensure high quality physical development and maintenance services in the University. The Office liaises with other consultants and departments to provide the appropriate and adequate infrastructural facilities that would create the ideal environment for research, teaching and learning.

The Development Directorate is made up of two units and a secretariat. It has been given a budgeted allocation of **GHS113,973.01** for Items 2 & 3 and **GHS2,068,598.94** for Item 1.

Financial Performance Review of the Office for 2016 Financial Year

The budgetary allocations and actual receipts of the office are as follows:

	BUDGETED	REALISED	VARIANCE
	GHS	GHS	GHS
Gov't Subvention –Goods & Services			0.00
Student Fees			
Non Student Fees	113,973.01	113,973.01	
Total	113,973.01	113,973.01	0.00

However, the office had spent **GHS103,891.60** in execution of its planned activities. This represents **91.15%** of the amount realised.

Table 41: Budgetary Allocations to the Office of Works and Physical Development

Departments/Cost Centres	Total Allocations for item 1	Total Allocations for item 2 & 3	Total Allocations to the Office	% of the Office's Total Allocation
	GHS	GHS	GHS	
Directorate	2,327,173.81	78,068.97	2,405,242.78	97.40
Maintenance	Included in Secretariat	32,198.65	32,198.65	1.30
Grounds & Garden	"	32,198.65	32,198.65	1.30
TOTAL	2,327,173.81	142,466.27	2,469,640.08	100.00

Summary of Expenditure and Sources of Funding

EXPENDITURE CATEGORIES/ TYPES	BUDGETARY ALLOCATIONS			FUNDING SOURCES		
	Total Budgetary Allocations for 2016	Actual Expenditure to December, 2016	Total Budgetary Allocations for 2017	GOG	IGF	Total
	GHS	GHS	GHS	GHS	GHS	GHS
ITEM 1- Employee Compensation			2,327,173.81	2,327,173.81		2,327,173.81
ITEM 2- Goods & Services	85,371.68	80,439.00	108,300.63		108,300.63	108,300.63
ITEM 3 - Investment Cost	28,601.33	23,452.60	34,165.63		34,165.63	34,165.63
TOTAL COST	113,973.01	103,891.60	2,469,640.07	2,327,173.81	142,466.26	2,469,640.07

6.4.5 Internal Audit Unit (Appendix 10F)

Background Information

The University by high priorities for better governance, accountability and transparency, established the Internal Audit in 1993 as part of its Central administration and this is also in line with the provisions in section 16(1) of the Internal Audit Agency Act 2003 (Act 658). The mission of the Internal Audit is to be committed to performing value-added audit services designed to help the University accomplish its objectives. The Internal Audit shall apply systematic and disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes in the University.

The Internal Audit Section at Winneba consists of two Units and a secretariat. Its core values are Integrity, Competence, Independence, Teamwork, Service to the University Community and Professional Excellence. The total vote is **GHS142,465.29**. Out of this, one third is expected to come from Government Subvention (Administration) and the rest from IGF – Student fee and non-student fee

Financial Performance Review of the Office for 2016 Financial Year

The budgetary allocations and actual receipts of the Unit are as follows:

	BUDGETED	REALISED	VARIANCE
	GHS	GHS	GHS
Gov't Subvention-Goods & Services			
Grants from Gov't Agency			
Student Fees			
Non Student Fees	113,972.22	113,972.22	
Total	113,972.22	113,972.22	0.00

However, the Unit had spent **GHS98,985.00** in execution of its planned activities. This represents **86.85%** of actual revenue realised.

Table 42: Budgetary Allocations to the Internal Audit Unit

Departments/Cost Centres	Total Allocations for item 1	Total Allocations for item 2 & 3	Total Allocations to the Office	% of the Office's Total Allocation
	GHS	GHS	GHS	
Secretariat	2,014,258.42	103,346.53	2,117,604.95	98.19
Transaction Audit Unit	Included in Secretariat	19,559.38	19,559.38	0.91
Financial Assurance Unit	"	19,559.38	19,559.38	0.91
TOTAL	2,014,258.42	142,465.29	2,156,723.71	100.00

Major Activities of the Unit

The Unit undertakes the following activities:

- Provides independent objective assurance and consulting activities designed to add value and improve the University's operations
- Assess effectiveness and efficiency of the University's Operations; reliability and integrity of financial and operational information.
- Evaluates and reports risk exposures relating to the University's governance, operations and information systems.

Major Challenges of the Unit

- The Unit is not adequately equipped to utilise the integration of Management Information Systems. The automation of the Library System, upgrading of the UEW OSIS and TOPAZ Financial software would require Internal Audit to change its methods of obtaining evidence and reviewing processes. However, the Unit does not have audit software to access, review, analyse and report on programmes held on magnetic files. Additionally, more office equipment, especially desktop computers and laptops are needed to facilitate quality service delivery.
- The office has no vehicle to convey staff in the performance of their official duties.

The Unit's Major Projections for 2017

The Internal Audit intends to carry out the following activities:

- i. Embed self-control – assessment into the University's system and to improve culture of controls.
- ii. Train and equip Internal Auditors with the needed technical and behavioural skills to enable them carry out internal audit assignments with professional due care and proficiency
- iii. Facilitate the development of risk management policy to guide the planning of value for money audits.

Summary of Expenditure and Sources of Funding

EXPENDITURE CATEGORIES/ TYPES	BUDGETARY ALLOCATIONS			FUNDING SOURCES		
	Total Budgetary Allocations for 2016	Actual Expenditure to December, 2016	Total Budgetary Allocations for 2017	GOG	IGF	Total
	GHS	GHS	GHS	GHS	GHS	GHS
ITEM 1- Employee Compensation			2,014,258.42	2,014,258.42		2,014,258.42
ITEM 2- Goods & Services	89,602.22	79,186.55	110,852.21		110,852.21	110,852.21
ITEM 3 - Investment Cost	24,370.00	19,798.45	31613.06		31613.06	31613.06
TOTAL COST	113,972.22	98,985.00	2,156,723.69	2,014,258.42	142,465.27	2,156,723.69

6.4.6 The Principal's Office, College of Technology Education - Kumasi (Appendix 10G)

Background Information about the Office

The offices, departments, sections and units of the College are headed by the Principal. The Principal's Office has been allocated **GHS549,371.25** for 2017.

Performance Review of the Office for 2016 Financial Year

The budgetary allocations and actual receipts of the Office are as follows:

	BUDGETED	REALISED	VARIANCE
	GHS	GHS	GHS
Gov't Subvention –Goods & Services	5,381.84		(5,381.84)
Student Fees	433,593.94	396,738.46	(36,855.48)
Non Student Fees			0.00
Total	438,975.78	396,738.46	(42,237.32)

The office had spent the **GHS373,276.65** representing **94.07%** of the amount realised.

Major Activities

Being the Chief Executive Officer of the College, the Principal in consultation with Management takes major decisions on behalf of the Governing Council for the smooth running of the College.

The Office handles almost all official correspondence that comes to the College, be it administrative, academic, financial, and projects.

The office coordinates activities of all departments, sections and units in the College.

Major Challenges of the Office

The office of the Principal encountered the under listed challenges during the course of the year:

- Delays in procurement of Office Equipment and the entire procurement processes
- Frequent breakdown of Equipment
- Inadequate office space Insufficient communication equipment
- Inadequate number of staff

The Office's Major Projections and Plans For 2017

The Office of the Principal projects to carry out the following plans;

- Acquisition of Office Equipment such as printers, computers to help promote Administrative work.
- Rehabilitation works at the Administration block.
- Organization of training programmes to ensure enhancement of staff ability to fit the challenging roles of the accounting profession.

Table 43: Budgetary Allocations to the Office of the Principal – Kumasi Campus

Departments/Cost Centres	Total Allocations for item 1	Total Allocations for item 2 & 3	Total Allocations to the Office	% of the Office's Total Allocation
	GHS	GHS	GHS	
Principal's Secretariat	2,419,228.10	153,987.44	2,573,215.54	86.68
Internal Audit Office	Included in Principal's vote	71,350.90	71,350.90	2.40
EFO/CCBTR	"	48,695.47	48,695.47	1.64
Physical Works & Development Section	"	71,350.00	71,350.00	2.40
University Liberian's Office	"	114,161.43	114,161.43	3.85
Procurement	"	51,329.15	51,329.15	1.73
Quality Assurance		38,496.86	38,496.86	1.30
TOTAL	2,419,228.10	549,371.25	2,968,599.35	100.00

6.4.7 The Registry - Kumasi (Appendix 10H)

The Office of the College Registrar is the central administrative setup of the University which is responsible for providing support for academic functions and activities. It is also concerned and tasked with the effectiveness of the University governance structures.

The office has been segmented into seventeen units, two secretariats and three halls of residence (**Appendix 11C**). It has been allocated a consolidated amount of **GHS1,946,972.76** to enable them carry out their duties effectively and efficiently in the 2017 financial year.

Table 44: Budgetary Allocations to the Office of the Registry – Kumasi Campus

Departments/ Cost Centres	Total Allocations for item 1	Total Allocations for item 2 & 3	Total Allocations to the Office	% of the Office's Total Allocation
	GHS	GHS	GHS	
College Registrar's Secretariat	6,964,581.88	87,934.75	7,052,516.63	79.14
Human Resource Department	Included in the College Registrar's PE Allocation	50,248.43	50,248.43	0.56
Academic Section	" "	53,810.54	53,810.54	0.60
Estate Secretariat	" "	50,248	50,248.43	0.56
Industrial Liaison Office	" "	31,405.27	31,405.27	0.35
Student Affairs Section	" "	31,405.27	31,405.27	0.35
Div. Of Operations	" "	50,248.43	50,248.43	0.56
University Relations Department	" "	50,248.43	50,248.43	0.56
Multi Media	" "	18,843.16	18,843.16	0.21
Transport Section	" "	31,405.27	31,405.27	0.35
Clinic	" "	50,248.43	50,248.43	0.56

Departments/ Cost Centres	Total Allocations for item 1	Total Allocations for item 2 & 3	Total Allocations to the Office	% of the Office's Total Allocation
	GHS	GHS	GHS	
ICT	" "	18,843.16	18,843.16	0.21
MYND FM	" "	25,124.21	25,124.21	0.28
Amalgamated Sports	" "	18,843.16	18,843.16	0.21
Security Section	" "	25,124.21	25,124.21	0.28
Computer Laboratory	" "	31,147.85	31,147.85	0.35
Opoku Ware II Hall	" "	427,058.77	427,058.77	4.79
Autonomy Hall	" "	589,325.00	589,325.00	6.61
Atwima Hall	" "	208,191.85	208,191.85	2.34
Hall Managers Secretariat	" "	48,634.07	48,634.07	0.55
Hall Managers Secretariat	" "	48,634.07	48,634.07	0.55
TOTAL	6,190,739.45	1,946,972.76	8,911,554.64	100.00

Performance Review of the Office for 2016 Financial Year

The budgetary allocations and actual receipts of the Office are as follows:

	BUDGETED	REALISED	VARIANCE
	GHS	GHS	GHS
Gov't Subvention – Administration	2533.16		(2,533.16)
IGF Student Fees	1,410,987.29	1,396,877.42	(14,109.87)
IGF Non Student Fees			0.00
Total	1,413,520.45	1,396,877.42	(16,643.03)

However, the office had spent **GHS1,218,824.02** in executing its planned activities.

Major Activities

- i. The Office of the College Registrar is responsible for providing support for academic functions and activities.
- ii. It is mainly concerned and tasked with the effectiveness of the University governance structures.
- iii. Answering of queries on general matters concerning the University
- iv. Assisting some Boards, Committees and ad – hoc committees to successfully hold meetings.

Major Challenges of the Office

The College Registrar's Office faces the following challenges, among others:

- i. Frequent breakdown of machines and other equipment.
- ii. Lack of technical staff to repair these machines.
- iii. Lack of vehicle to run errands especially on long distance

Projections

The office intends to have the following in place for 2017

- i. Internet connectivity to offices that lacks it.
- ii. Furnish the various offices with ICT equipment.
- iii. Having one technical staff attached to the Registry to take care of broken down machines and equipment.

Summary of Expenditure and Sources of Funding

EXPENDITURE CATEGORIES/ TYPES	BUDGETARY ALLOCATIONS			FUNDING SOURCES		
	Total Budgetary Allocations for 2016	Actual Expenditure to December, 2016	Total Budgetary Allocations for 2017	GOG	IGF	Total
	GHS	GHS	GHS	GHS	GHS	GHS
ITEM 1- Employee Compensation			6,190,739.45	6,190,739.45		6,190,739.45
ITEM 2- Goods & Services	1,188,750.80	1,021,960.20	1,188,750.80		1,188,750.80	1,188,750.80
ITEM 3 - Investment Cost	224,769.65	196,863.82	224,769.65		224,769.65	224,769.65
TOTAL COST	1,413,520.45	1,218,824.02	7,604,259.90	6,190,739.45	1,413,520.45	7,604,259.90

6.4.8 The Finance Office (Appendix 11D)

The Office has a total budgetary allocation of **GHS 285,403.59** from IGF (Fees and Non- Fees) to finance the activities of the office in the 2017 Financial Year.

Performance Review of the Office for 2016 Financial Year

The Finance Office was allocated **GHS207,502.11** from Government Subvention and Internally Generated Fund (Goods and Services and Investment) in 2016. However, the amount received during the year was **GHS189,864.43** and the office spent **GHS178,472.56** of the amount received.

Major Activities of the Office

The Section undertakes the following activities:

1. Sourcing for and application of funds for the University.
2. Preparation of un-audited Annual Financial Statements.
3. Budgeting and Budgetary Control reports for managerial decision making.
4. Management of external funds and grants.
5. Management of Ghana Universities Superannuation Scheme for UEW.
6. Management of the general stores of the University.

Achievements of the Office

The Office has been able to decentralise the financial management processes to the three Faculties of the campus. The office now has adequate office space for staff.

Major Challenges of the Office

- > Inadequate vehicles for its operations
- > Lack of integrated accounting software to facilitate

the seamless management of all its activities.

- > Frequent breakdown of computers and equipment.
- > Inadequate communication equipment.
- > Inadequate number of staff.
- > Irregular internet connectivity which adversely interrupts smooth workflow.

Major Projections and Plans for 2017

1. Further decentralise financial management to Departments and Sections,
2. Complete the IPSAS adoption project.
3. Assist to identify and recruit right calibre of staff to support the work of the Office.
4. Organise relevant training programmes to upgrade the competencies of staff to provide professional accountancy services.

The table below shows allocation of funds to the Finance Office for the 2017 budget year.

Summary of Allocations to the Office for 2016

Departments/ Cost Centres	Total Allocations for item 1. GHS	Total Allocations for item 2&3. GHS	Total Allocations to the OFFICE GHS	% of the OFFICE's total allocations. %
SECRETARIAT	1,114,773.99	285,403.59	1,400,177.58	100.00
Total	1,114,773.99	285,403.59	1,400,177.58	100.00

Summary of Expenditure and Sources of Funding

	Budgeted 2016 GHS	Actual expenditure Projections December,2016 GHS	Allocated 2017 GHS	Source		
	GHS	GHS	GHS	GOG	IGF	Total
Personal Emoluments			1,114,773.99	1,114,773.99		1,114,773.99
Goods & Services	131,002.10	122,062.26	184,143.05		184,143.05	184,143.05
Investment	76,500.00	56,410.30	101,260.54		101,260.54	101,260.54
Total	207,502.10	178,472.56	1,400,177.58	5,380.84	285,403.59	1,400,177.58

6.4.9 Principal's Office – College of Agriculture Education, Mampong (Appendix 10J)

Background

The Principal's Office – College Of Agriculture Education has ten units, a secretariat and a hall. An amount of **GHS1,051,925.00** has been allocated to the Non-Teaching Departments in the College of Agriculture Education for the 2017 budget year. For the purpose of this budget, this total vote has been classified a Goods & Services cost. In executing their planned mandate, the non-teaching departments have re-classified some of their activities as administrative, and investment.

The table and diagram below give an overview of the allocations to non-teaching departments for the 2016 budget year.

Financial Performance Review of the Office for 2016 Financial Year

This Office had been allocated with an amount of **GHS646,314.43**.

	BUDGETED	REALISED	VARIANCE
	GHS	GHS	GHS
Gov't Subvention-Goods & services			0.00
Grants from Gov't Agency			0.00
Student Fees	574,458.26	565,841.39	(8,616.87)
Non Student Fees	168,838.84	158,530.38	(10,308.46)
TOTAL	743,297.10	724,371.77	(18,925.33)

However, the Office realised **GHS724,371.77** and had spent **GHS678,280.37**, representing **93.64%** of amount realised.

Table 45: Budgetary Allocations to the Office of the Principal – Mampong Campus

Departments/Cost Centres	Total Allocations for item 1	Total Allocations for item 2 & 3	Total Allocations to the Office	% of the Office's Total Allocation
	GHS	GHS	GHS	
Principal's Office	5,375,911.60	130,800.00	5,506,711.60	85.67
Procurement Sec.	Included in the Principal's Vote	32,700.00	32,700.00	0.51
Registrar's Sec.	" "	120,920.00	120,920.00	1.88
Vice Dean Of Students Affairs	" "	16,672.00	16,672.00	0.26
Transport Unit	" "	12,184.00	12,184.00	0.19
Security Unit		12,184.00	12,184.00	0.19
Grounds & Gardens	" "	12,440.00	12,440.00	0.19
Hall Manager's Office	" "	506,925.00	506,925.00	7.89
HOF's Sec.	" "	87,200.00	87,200.00	1.36
Budget, Bills & Claims Unit	" "	10,900.00	10,900.00	0.17
Financial Reporting & Ass. Unit	" "	10,900.00	10,900.00	0.17
Internal Audit Sec.		27,250.00	27,250.00	0.42
Librarians Office	" "	43,600.00	43,600.00	0.68
Estate Officers Office		27,250.00	27,250.00	0.42
Total	4,778,588.09	1,051,925.00	6,427,836.60	100.00

Summary of Expenditure and Sources of Funding

EXPENDITURE CATEGORIES/ TYPES	BUDGETARY ALLOCATIONS			FUNDING SOURCES		
	Total Budgetary Allocations for 2016	Actual Expenditure to December, 2016	Total Budgetary Allocations for 2017	GOG	IGF	Total
	GHS	GHS	GHS	GHS	GHS	GHS
ITEM 1- Employee Compensation			5,375,911.60	5,375,911.60		5,375,911.60
ITEM 2- Goods & Services	636,087.79	579,209.20	936,977.00		936,977.00	936,977.00
ITEM 3 - Investment Cost	107,209.32	99,071.17	114,948.00		114,948.00	114,948.00
TOTAL COST	743,297.11	678,280.37	6,427,836.60	5,375,911.60	1,051,925.00	6,427,836.60

6.4.10 Office of the Ag. Principal – Ajumako (Appendix 10K)

This Office has been segmented into six Units and a Secretariat (**Appendix 11**). It has been allocated a consolidated amount of **GHS 817,000.50** to enable them carry out their duties effectively and efficiently in the 2017 financial year.

Financial Performance Review of the Office for the 2016 Financial Year

	BUDGETED	REALISED	VARIANCE
	GHS	GHS	GHS
Gov't Subvention-Goods & services			
Grants from Gov't Agency			
Student Fees	627,713.92	492,755.43	(134,958.49)
Non Student Fees	52,922.88	37,046.02	(15,876.86)
TOTAL	680,636.80	529,801.45	(150,835.35)

However, the Office spent **GHS458,278.25** on the execution of its planned activities. This represents **86.50%** of the amount realised.

Table 46: Budgetary Allocations to the Office of the Principal – Ajumako Campus

Departments/Cost Centres	Total Allocations for item 1	Total Allocations for item 2 & 3	Total Allocations to the Office	% of the Office's Total Allocation
	GHS	GHS	GHS	
Principal's Office	5,287,853.82	159,196.07	2,296,771.73	80.74
Registrars Secretariat	Included in the Principal's Vote	149,246.33	124,371.94	4.37
Finance Section	" "	110,552.83	92,127.36	3.24
Internal Audit Section	" "	27,638.21	23,031.84	0.81
Maintenance Section	" "	27,638.21	23,031.84	0.81
Librarian's Office	" "	44,221.28	36,850.94	1.30
Ajumako Hall	" "	264,000.00	220,000.00	7.73
Procurement Unit	" "	17,688.47	14,740.39	0.52
Estate Unit	" "	16,819.10	13,819.10	0.49
TOTAL	2,164,108.34	817,000.50	2,844,745.14	100.00

Summary of Expenditure and Sources of Funding

EXPENDITURE CATEGORIES/ TYPES	BUDGETARY ALLOCATIONS			FUNDING SOURCES		
	Total Budgetary Allocations for 2016	Actual Expenditure to December, 2016	Total Budgetary Allocations for 2017	GOG	IGF	Total
	GHS	GHS	GHS	GHS	GHS	GHS
ITEM 1- Employee Compensation			2,164,108.34	2,164,108.34		2,164,108.34
ITEM 2- Goods & Services	240,428.24	317,278.25	364,086.10		364,086.10	364,086.10
ITEM 3 - Investment Cost	179,571.76	141,000.00	316,550.70		316,550.70	316,550.70
TOTAL COST	420,000.00	458,278.25	2,844,745.14	2,164,108.34	680,636.80	2,844,745.14

6.5 CENTRALISED UNIVERSITY COST

Apart from Teaching and Non-Teaching Departments, there is also a Centralised Cost which takes account of expenditures that are general and which do not belong to any department or office. It benefits all departments e.g. personal emolument, medical expenses, electricity, water, approved staff development costs, ICT usage costs etc. It includes investment activities of both teaching and non-teaching departments-.

The total allocation for these activities is **GHS260,514,568.59**. The breakdown is as follows:

	GHS	%
Gov't Subvention	145,145,902.59	55.72
Grant from Gov't Agencies (GETFund)	8,022,847.56	3.08
External Donor Grant/Funds	700,000.00	0.27
Student Fees	77,732,632.72	29.84
Non Student Fees	28,913,185.71	11.10
Total	260,514,568.59	100.00

Table 47: Budgetary Allocations for University Centralised Costs

DESCRIPTION	AMOUNT	
	GHS	%
Compensation of Employees	143,371,370.24	55.03
Goods and Services	58,766,240.12	22.55
Investment	58,376,958.23	22.41
TOTAL	260,514,568.58	100
DEFICIT		

Various departments and offices are responsible for managing specific centralised funds/costs (Appendix 13).



7.0

BUDGETED FINAL ACCOUNTS FOR 2017

7.1 ASSUMPTIONS UNDERLYING THE PREPARATION OF THE BUDGETED FINAL ACCOUNTS

The following assumptions were made in the preparation of the budgeted final accounts which include budgeted statement of comprehensive income, budgeted statement of financial position, budgeted statement of changes in equity, and budgeted statement of cash flows.

1. Activities budgeted for 2017 will be carried out as planned, with associated costs. Hence, the budgeted statement of comprehensive income for the year ended 2017 is solely based on the summary recurrent and capital budgets for 2017 in Table 2.
2. In line with the cash accounting system on

which the budgeted final accounts are based, property, plant and equipment is made up of only constructional works, namely

- > Land and office buildings
- > Halls of residence
- > Staff bungalows
- > Classrooms/laboratories
- > Security posts/walls
- > Constructional work-in-progress

All other capital expenditure items are written off to the statement of comprehensive income in the year in which they are incurred.

3. Long term investment will remain constant at 2013 levels.
4. Inventory will be maintained at 2013 levels adjusted for annual inflation factor of 15%.

5. Accounts receivable will remain at 10% of Fees and Other Income.
6. Short term investments will remain at 99% of total cash and cash equivalents.
7. Bank and cash balances will remain at 1% of total cash and cash equivalents.
8. Accounts payable will remain at 2% of Employee Compensation. Accounts payable is indexed against Employee Compensation because almost 90% of accounts payable is made up of payroll deductions payable.
9. Revaluation reserve will remain constant at 2013 levels.
10. Special funds will continue to increase by 43% every year.

7.2 BUDGETED STATEMENT OF COMPREHENSIVE INCOME FOR 2017

Based on the assumptions above, the budgeted statement of comprehensive income of the University for 2017 is as follows.

BUDGETED STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 31ST DECEMBER, 2017

	2017	2016
	GHS	GHS
INCOME		
Government Subventions & Grants	153,244,717.80	117,694,964.07
Donor Funds	700,000.00	620,000.00
Fees and other Incomes	161,311,384.24	140,841,698.85
Total Income	315,256,102.04	259,156,662.92
EXPENDITURE		
Cost of Employee Compensation	143,371,370.24	111,856,118.65
Cost of Goods & Services - Centralised	58,751,395.10	57,777,888.13
Cost of Goods & Services - Non-Teaching	7,590,564.63	6,122,195.58
Cost of Goods & Services - Teaching	28,891,805.58	28,837,782.56
Cost of Investment written off	48,111,705.76	34,560,343.61
Total Expenditure	286,716,841.31	239,154,328.53
Excess of Income over Expenditure (Transferred to Accumulated Fund)	28,539,260.73	20,002,334.39

7.3 BUDGETED STATEMENT OF CHANGES IN EQUITY FOR 2017

BUDGETED STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 31ST DECEMBER, 2017

	Accumulated Fund	Special Funds	Revaluation Reserve	Total
	GHS	GHS	GHS	GHS
Balance at 1st January, 2017	143,213,088.05	1,137,691.57	4,384,925.49	148,735,705.11
Transfers from statement of comprehensive income	28,539,260.73	-	-	28,539,260.73
Increase in special fund	-	489,207.37		489,207.37
Balance at 31st December, 2017	171,752,348.78	1,626,898.94	4,384,925.49	177,764,173.22

7.4 BUDGETED STATEMENT OF FINANCIAL POSITION FOR 2017

BUDGETED STATEMENT OF FINANCIAL POSITION AS AT 31ST DECEMBER, 2017

	2017	2016
ASSETS	GHS	GHS
NON-CURRENT ASSETS		
Property, Plant & Equipment	149,833,902.74	121,294,642.01
Long Term Investment	49,001.14	49,001.14
CURRENT ASSETS		
Inventory	115,751.45	100,653.44
Accounts Receivable	16,131,138.42	14,084,169.89
Short-Term Investments	14,356,788.79	15,289,917.40
Bank and Cash Balances	145,018.07	154,443.61
TOTAL ASSETS	180,631,600.62	150,972,827.48
LIABILITIES & ACCUMULATED FUND		
CURRENT LIABILITIES		
Accounts Payable	2,867,427.40	2,237,122.37
ACCUMULATED FUND		
Accumulated Fund	171,752,348.78	143,213,088.05
Revaluation Reserve	4,384,925.49	4,384,925.49
Special Funds	1,626,898.94	1,137,691.57
TOTAL LIABILITIES AND ACCUMULATED FUND	180,631,600.62	150,972,827.48

7.5 BUDGETED STATEMENT OF CASH FLOW FOR 2017

BUDGETED STATEMENT OF CASH FLOW FOR THE YEAR ENDED 31ST DECEMBER, 2017

Operating Activities	GHS
Operating Surplus (before Returns on Investment & Servicing of Finance)	12,039,149.44
Increase in Inventory	(15,098.02)
Increase in Accounts Receivable	(2,046,968.53)
Increase in Accounts Payable	630,305.03
Net Cash Inflow from Operating Activities	10,607,387.92
Investing Activities	
Interest Income Received	16,888,111.29
Interest Paid	(388,000.00)
Additions to Properties, Plant & Equipment	(28,539,260.73)
Net Cash Outflow from Investing Activities	(12,039,149.44)
Financing Activities	
Increase in Project/Research/Other Funds	489,207.37
Net Cash Inflow/(Outflow) from Financing Activities	489,207.37
(Decrease)/Increase in Cash and Cash Equivalent	(942,554.14)
Analysis of Changes in Cash and Cash Equivalents during the Year	
Balance as at 1st January	15,444,361.01
Net Cash (Outflow)/Inflow for the year	(942,554.14)
Balance as at 31st December	14,501,806.87
Composition of Cash and Cash Equivalent	
	31/12/2015
Short-term Investment	14,356,788.79
Bank and Cash Balance	145,018.07
Total	14,501,806.86



8.

APPENDICES

APPENDIX 1: CALCULATION OF UNIT COST OF UNIVERSITIES BY DISCIPLINE (BASED ON NCTE NORMS) FOR THE YEAR ENDING 31 DECEMBER 2017

SN		Social Sciences & Humanities	Business Administration	Science	Applied Science, Technology & Health Science	Engineering	Medicine	Pharmacy
1	Cost of 10 Teaching Staff (GHS)	1,101,093.10	1,101,093.10	1,101,093.10	1,101,093.10	1,101,093.10	1,101,093.10	1,101,093.10
2	Cost of Teaching Support Staff (GHS)	158,578.47	158,578.47	186,963.69	186,963.69	186,963.69	186,963.69	186,963.69
3	Staff Cost of 10 Teaching Units (GHS)	1,259,671.57	1,259,671.57	1,288,056.79	1,288,056.79	1,288,056.79	1,288,056.79	1,288,056.79
4	Cost of Goods & Services (GHS)	251,934.31	251,934.31	450,819.88	515,222.72	644,028.40	515,222.72	515,222.72
5	Sub Total Cost of 10 Teaching Units (GHS)	1,511,605.89	1,511,605.89	1,738,876.67	1,803,279.51	1,932,085.19	1,803,279.51	1,803,279.51
6	Replacement & repairs of facilities (10%)	151,160.59	151,160.59	173,887.67	180,327.95	193,208.52	180,327.95	180,327.95

SN		Social Sciences & Humanities	Business Administration	Science	Applied Science, Technology & Health Science	Engineering	Medicine	Pharmacy
7	Total Cost (GHS)	1,662,766.48	1,662,766.48	1,912,764.33	1,983,607.46	2,125,293.70	1,983,607.46	1,983,607.46
8	Cost of 1 Teaching Unit (GHS)	166,276.65	166,276.65	191,276.43	198,360.75	212,529.37	198,360.75	198,360.75
9	UNDER-GRADUATES							
10	Student/Teacher Ratio (STR)	27:1	27:1	18:1	18:1	18:1	12:1	15:1
11	Direct Academic Cost/Student (GHS) 50%	6,158.39	6,158.39	10,626.47	11,020.04	11,807.19	16,530.06	13,224.05
12	Central University Cost/Students (GHS) 50%	6,158.39	6,158.39	10,626.47	11,020.04	11,807.19	16,530.06	13,224.05
13	Total Cost per Under-Graduate Student (GHS)	12,316.79	12,316.79	21,252.94	22,040.08	23,614.37	33,060.12	26,448.10
14	POST-GRADUATES							
15	Student/Teacher Ratio (STR)	18:1	18:1	12:1	12:1	12:1	8:1	10:1
16	Under-Graduate to Post-Graduate ratio	1.50	1.50	1.50	1.50	1.50	1.50	1.50
17	Total Cost per Post-Graduate Student (GHS)	18,475.18	18,475.18	31,879.41	33,060.12	35,421.56	49,590.19	39,672.15
18	Cost of Goods and Services as percentage of Staff Cost	20%	20%	35%	40%	50%	40%	40%

Note:

1. The above computation of cost/students has been based on norms by NCTE. These norms are standard performance indicators in respect of operations and outputs of Tertiary Educational Institutions
2. The cost of Part-Time Programmes i.e. E - Learning/Distance Education, Evening and Sandwich Programmes are estimated at 50% of the cost of full time programmes.

APPENDIX 2: STUDENTS NUMBERS FOR THE YEAR ENDING 31ST DECEMBER 2017

SN	Department	No. of U/G Students (B.Ed. /B.Sc., etc.)		No of P/G students (M.Phil., MA/ MSc/M.Ed./PhD)			No. of U/G- Diploma Students		No. of U/G- Certificate Students		Total	Total FTE
		Full -Time	Part- Time	Full -Time		Part-Time	Full-Time	Part-Time	Full-Time	Part-Time		
				PhD	M.Phil.	MA/M.ED.						
1	Department of Special Education	965		12	37	23					1,037	1,150
2	Centre for Speech and Hearing Science										0	214
3	Rehabilitation Unit	435									435	800
4	Resource Centre for Students with Special Needs										0	800
5	Department of Basic Education	1,444	53		39			71			1,607	1,024
6	Department of Early Childhood Care & Dev't	1,034	166		35			512		116	1,863	886
7	Department of Psychology (G & C)	72	170	13	47	664					966	177
8	Department Administration & Management Education				27	340					367	27
9	Department of Arts & Culture Education	1,007									1,007	1,096
10	Graphic Design Unit	503									503	543
11	Department of Music Education	391	26	44	49	17	41				568	580
12	Department of Theatre Arts Education	132	5				33				170	450
13	Depart of Textile Design and Fashion Studies	45									45	220
14	Department of Social Studies	1,474		16	23	40					1,553	1,130
15	Centre for Human Rights, Conflicts & Peace Studies				29	35					64	877
16	Department of Economics Education	883			29						912	1,110
17	Department of Geography Education	1,757									1,757	326
18	Department of History Education	405									405	1,254
19	Department of Political Science Education	1,442									1,442	120
20	Centre for African Studies Education										0	2,500
21	Department of Business Studies Education	2,200									2,200	1,100
22	Department of Biology Education	349									349	950
23	Department of Chemistry Education	324		5	21						350	950

SN	Department	No. of U/G Students (B.Ed. /B.Sc., etc.)		No of P/G students (M.Phil., MA/ MSc/M.Ed./PhD)			No. of U/G- Diploma Students		No. of U/G- Certificate Students		Total	Total FTE
		Full -Time	Part- Time	Full -Time		Part-Time	Full-Time	Part-Time	Full-Time	Part-Time		
				PhD	M.Phil.	MA/M.ED.						
24	Department of Integrated Science Education	551				101					652	950
25	Department of Physics Education	176									176	950
26	Department of Health Administration & Education	81									81	950
27	Department of Mathematics Education	802		11	47	57					917	1,400
28	Department of Home Economics	549				27					576	543
29	Department of HPERS	522			4	34					560	502
30	Department of Information Comm. Technology	838									838	740
31	Department of English Education	740			29	38					807	1,240
32	Department of French & German Education	713			8	38		175			934	821
33	Applied Linguistics			4	8	84					96	1,030
34	Dept. of Media & Communication Studies				40	50					90	520
35	Communication Skills Unit											2,500
36	Centre for Distance Learning- IEDE		7,489			1,226		9,719			18,434	
37	Centre for Continuing Education-IEDE										0	
38	Centre for Teacher Dev't & Action Research- IEDE										0	
	Sub-Total for Winneba	19,834	7,909	105	472	2,774	74	10,477	0	116	41,761	30,430
39	Department of Accounting Studies	1,661	568			96				0	2,325	1,661
40	Department of Management Studies	1,729	594			70					2,393	1,729
41	Department of Information Technology Education	1,210	386								1,596	1,210
42	Department of Automative and Electrical Technology Education	76	273			14					363	76
43	Department of Mechanical Technology Education	56	108			36					200	56

SN	Department	No. of U/G Students (B.Ed. /B.Sc., etc.)		No of P/G students (M.Phil., MA/ MSc/M.Ed./PhD)			No. of U/G-Diploma Students		No. of U/G-Certificate Students		Total	Total FTE
		Full -Time	Part-Time	Full -Time		Part-Time	Full-Time	Part-Time	Full-Time	Part-Time		
				PhD	M.Phil.	MA/M.ED.						
44	Department of Wood and Construction Education	281	756	1	70	44					1,152	352
45	Department of Hospitality Management and Tourism Education	269	616			40					925	269
46	Department of Fashion Design and Textiles Technology Education	103	368			28					499	103
47	Department of Interdisciplinary Studies		0					1,384			1,384	
48	Department of Educational and Communication Sciences			13	32	218					263	45
	Department of Language Studies	378									378	378
49	Guidance & Counselling Unit	0	0								0	
50	Teacher Development Unit (CETDAR)	1,412	0								1,412	1,412
	Sub-Total for Kumasi	7,175	3,669	14	102	546	0	1,384	0	0	12,890	7,291
51	Department of Animal Science Education	275		4	2						281	281
52	Department of Crop & Soil Science Education	275		4	2						281	278
53	Department of Agric Eng. & Mechanization Edu.	275		4	2						281	276
54	Department of Interdisciplinary Studies (CEDAR)	755						552			1,307	
55	Department of Agric Economics & Extension Education	276		3	3						282	273
56	Department of Science Education	1,018									1,018	706
57	Environmental & Sanitation Science Education	768						128			896	520
	Sub-Total for Mampong	3,642	0	15	9	0	0	680	0	0	4,346	2,053
58	Department of Akan-Nzema Education-Ajumako *	620			15						635	
59	Department of Ewe Education-Ajumako *	170			15						185	

SN	Department	No. of U/G Students (B.Ed. /B.Sc., etc.)		No of P/G students (M.Phil., MA/ MSc/M.Ed./PhD)			No. of U/G-Diploma Students		No. of U/G-Certificate Students		Total	Total FTE
		Full -Time	Part-Time	Full -Time		Part-Time	Full-Time	Part-Time	Full-Time	Part-Time		
				PhD	M.Phil.	MA/M.ED.						
60	Department of Ga-Dangme Education-Ajumako	211			8	23					242	
61	Department of Gur-Gonja Education	1,056			15						1,071	
62	Department of (CEDAR)	610									610	
63	Graduates School										0	
	Sub-Total for Ajumako	2,667	0	0	53	23	0	0	0	0	2,743	0
	GRAND TOTAL	33,318	11,578	134	636	3,343	74	12,541	0	116	61,740	39,774

NB:

1. Part-Time includes distance learning and sandwich students
2. Only level 100 - 300 students are included in the full time B.Ed. students numbers for all departments except CETDAR which has only Level 400 B.Ed. students

APPENDIX 3: FUNDING REQUIREMENTS FOR THE YEAR ENDING 31 DECEMBER 2017 FUNDING REQUIREMENTS BASED ON THE NORMS OF NCTE

SN	Programme	No. Of students	Programme sub- totals	Cost per student (GHS)	Total amount required
1	Science				
2	Biology Education	349			
3	Chemistry Education	324			
4	Integrated Science Education	551			
5	Physics Education	176			
6	Health Administration and Education	81			
7	HPERS	522			
8	Home Economics	549			
9	Mathematics	802			
10	Information Comm. Technology	838			
11	Art Education	1,007			
12	Graphic Design	503			
13	Music Education	432			
14	Theatre Arts	165			
15	Textile Design & Fashion Studies	45			
16	Sub-Total 1		6,344	21,252.94	134,828,651.36
17	Business Studies	2,200			
18	Sub-Total 1		2,200	21,252.94	46,756,468.00
19	Humanities				
20	English	740			
21	French & German	713			
22	Social Studies	1,474			
23	Centre for Human Rights, Conflicts & Peace Studies				

SN	Programme	No. Of students	Programme sub- totals	Cost per student (GHS)	Total amount required
24	Economics Education	883			
25	Geography Education	1,757			
26	History Education	405			
27	Political Science Education	1,442			
28	African Studies				
29	Sub-Total 2		7,414	12,316.79	91,316,681.06
30	Special Education	965			
31	Rehabilitation Unit	435			
32	Basic Education	1,444			
33	Early Childhood Care & Dev't	1,034			
34	Psychology	72			
35	Sub-Total 3		3,950	12,316.79	48,651,320.50
36	Centre for Distance Learning (P/Diploma)	7,489			
37	Centre for Distance Learning (Diploma)	9,719			
38	Post Diploma - Sandwich	420			
39	Diploma/Certificate -Sandwich	874	18,502	6,158.40	113,942,624.29
40	Sub-Total 4				0.00
41	Post-Graduate - Research				
42	Winneba	577	396	18,475.18	7,316,171.28
43	Sub-Total 5		181	31,879.41	5,770,173.21
44	Post-Graduate - Taught		2,521	9,237.59	23,287,964.39
45	Winneba	2,774	253	15,939.71	4,032,745.37
46	Sub-Total 6		3,351		40,407,054.25
47	Sub-Total for Winneba		41,761		475,902,799.46
48	Applied Science				
49	Accounting Studies	2,053			

SN	Programme	No. Of students	Programme sub- totals	Cost per student (GHS)	Total amount required
50	Management Studies	2,025			
51	Information Technology Education	1,533			
52	Automotive and Electrical Technology Education	101			
53	Mechanical Technology Education	83			
54	Wood and Construction Education	420			
55	Hospitality Management and Tourism Education	332			
56	Fashion Design and Textiles Technology Education	146	6,693	22,040.08	147,514,255.44
57	Interdisciplinary Studies				
58	Educational and Communication Sciences				
59	Language Studies	482			
60	Sub-Total 1		482	12,316.79	5,936,692.16
61	Education				
62	Diploma in Education -Sandwich	1,384			
63	Sub-Total 2		1,384	6,158.39	8,523,217.78
64	Business & Technology				
65	Part Time(Evening Programme)	1,548			
66	Distance(Sandwich Programme)	2,121			
67	Sub-Total 3		3,669	11,020.04	40,432,526.76

SN	Programme	No. Of students	Programme sub- totals	Cost per student (GHS)	Total amount required
68	Post-Graduate - Research				
69	Kumasi- Education	45			0.00
70	Sub-Total 4		45	18,475.18	831,383.24
71	Kumasi- Praticals	71			
72	Sub-Total 5		71	33,060.12	2,347,268.82
73	Post-Graduate - Taught				
74	Kumasi	546			
75			218	9,237.59	2,013,794.95
76			328	16,530.06	5,421,860.38
77	Sub-Total 6				0.00
78	Sub-Total for Kumasi		12,890		213,020,999.54
79	Applied Science				
80	Agriculture Science Education	1,446			
81	Integrated Science Education	535			
82	Biological Science Education	702			
83	Environmental & Sanitation Science Edu.	959			
84	Sub-Total 1		3,642	22,040.08	80,269,981.77
85	Education				
86	Diploma in Education				0.00
87	Diploma in Env. Science Edu.	552			
88	Sub-Total 2	128	680	11,020.04	7,493,628.17
89	Post-Graduate - Research				
90	Mampong				
91	Sub-Total 3	24	24	33,060.12	793,442.98
92	Sub-Total for Mampong		4,346		88,557,052.92
93	Humanities				

SN	Programme	No. Of students	Programme sub- totals	Cost per student (GHS)	Total amount required
94	Akan - Nzema Education -Ajumako*	843			
95	Ewe Education- Ajumako	222			
96	Ga-Dangme-Ajumako	230			
97	Gur-Gonja	1,372			
98	Sub-Total 1		2,667	12,316.79	32,848,878.93
99	Post-Graduate - Research				
100	Ajumako	53		18,475.18	979,184.54
101	Sub-Total 2	23		9,237.59	212,464.57
102	Post-Graduate - Taught		76		0.00
103	Ajumako				
104	Sub-Total 3			4,618.80	0.00
105	Sub-Total for Ajumako		2,743		34,040,528.04
106	GRAND TOTAL		61,740		811,521,379.95

APPENDIX 4A: CONSOLIDATED DISTRIBUTION OF BUDGETED INCOME: GENERAL FOR THE YEAR ENDING 31 DECEMBER 2017

SN	ACCOUNT CODES	NUMBER OF UNITS	FEE PER UNIT	TOTAL	Compensation of Employee	Goods & Services Cost	Investment Costs	Total
				JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017
	Income Type/Category		GHS	GHS	GHS	GHS	GHS	GHS
1	Government Subventions							-
2	Employee Compensation	12	1,290,611.37	138,334,078.69	138,334,078.69	0.00	0.00	138,334,078.69
3	Goods & Services	1	75,000.00	2,507,500.00	0.00	2,507,500.00	0.00	2,507,500.00
4	Book & Research Allowance	12	359,784.79	4,380,291.55	4,380,291.55	0.00	0.00	4,380,291.55
5	Sub Total 1			145,221,870.24	142,714,370.24	2,507,500.00	0.00	145,221,870.24
6	Grants from GETFund & Other Gov't Agencies			0.00				0.00
7	GETFund Grant	1	600,000.00	6,400,000.00	0.00	800,000.00	5,600,000.00	6,400,000.00
8	Scholarship Grants	0	0.00	1,126,574.80	0.00	1,126,574.80	0.00	1,126,574.80
9	Disability Grants	0	0.00	61,179.75	0.00	61,179.75	0.00	61,179.75
10	Other Grants	0	0.00	435,093.01	0.00	435,093.01	0.00	435,093.01
11	Sub Total 2			8,022,847.56	0.00	2,422,847.56	5,600,000.00	8,022,847.56
12	External/Donor Grants/Funds			0.00				0.00
13	Donor Support: External	0	0.00	700,000.00	0.00	700,000.00	0.00	700,000.00
14	Donor Support: Internal	0	0.00	0.00	0.00	0.00	0.00	0.00
15	Donor Support: Others	0	0.00	0.00	0.00	0.00	0.00	0.00
16	Subtotal 3			700,000.00	0.00	700,000.00	0.00	700,000.00
17	Students Fees							0.00
18	On-Campus - Under-Graduate	33,318		57,106,015.67	0.00	34,686,779.51	22,419,236.15	57,106,015.67
19	On-Campus - Post - Graduate	770		3,238,663.83	0.00	271,293.05	2,967,370.78	3,238,663.83
20	Sandwich - Under - Graduate	3,350		9,528,754.84	0.00	6,305,047.64	3,223,707.20	9,528,754.84
21	Sandwich -Post - Graduate	1,928		6,888,826.42	0.00	6,559,952.20	328,874.22	6,888,826.42
22	Distance Education - Under - Graduate	19,329		36,810,648.93	0.00	18,401,916.17	18,408,732.77	36,810,648.93
23	Distance Education - Post - Graduate	1,226	0.00	2,605,244.80	0.00	2,605,244.80	0.00	2,605,244.80
24	Part-Time /Evening Programme - Under -Graduate	1,548		4,209,436.26	0.00	1,909,436.26	2,300,000.00	4,209,436.26
25	Part-Time /Evening Programme - Post -Graduate	166		1,331,999.77	0.00	1,331,999.77	0.00	1,331,999.77

SN	ACCOUNT CODES	NUMBER OF UNITS	FEE PER UNIT	TOTAL	Compensation of Employee	Goods & Services Cost	Investment Costs	Total
				JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017
	Income Type/Category		GHS	GHS	GHS	GHS	GHS	GHS
26	International Under - Graduate	0	0.00	0.00	0.00	0.00	0.00	0.00
27	International Post - Graduate	20	24,358.79	487,175.80	0.00	243,587.90	243,587.90	487,175.80
28	Residential User Fees	3,583		4,951,540.00	0.00	4,227,034.81	724,505.19	4,951,540.00
29	Sandwich Accommodation Fees	1,868		964,325.00	0.00	674,325.00	290,000.00	964,325.00
30	Sub Total 4			128,122,631.32	0.00	77,216,617.12	50,906,014.20	128,122,631.32
31	Non-Students Fees							0.00
32	Sale of Admission Forms U/G	26,076	750.00	5,140,200.00	338,400.00	3,058,200.00	1,743,600.00	5,140,200.00
33	Sale of Admission Forms P/G	6,470	950.00	1,612,500.00	1,200.00	685,250.00	926,050.00	1,612,500.00
34	Sale of Admission Forms U/G - Matured Applicant	11,388	1,150.00	3,402,400.00	89,200.00	486,120.00	2,827,080.00	3,402,400.00
35	Sale of Admission Forms U/G - Access Programme	8,000	950.00	1,200,000.00	0.00	400,000.00	800,000.00	1,200,000.00
36	Sale of Admission Forms (Foreign Students)	20	420.00	8,400.00	0.00	8,400.00	0.00	8,400.00
37	Transcript Fee,	3,916		444,034.00	0.00	444,034.00	0.00	444,034.00
38	Introduction letter, Attestation & Certification	6,304	15.00	400,910.00	0.00	210,910.00	190,000.00	400,910.00
39	Investment and Bank Interest Income	28	1,663,527.82	16,888,111.29	158,200.00	3,795,976.44	12,933,934.85	16,888,111.29
40	Rent Income from Staff	36	47,618.75	601,425.00	0.00	535,912.50	65,512.50	601,425.00
41	Radio Income	16	1,455.00	15,420.00	0.00	15,420.00	0.00	15,420.00
42	Tender documents fees	28	12,825.00	152,900.00	0.00	152,900.00	0.00	152,900.00
43	Bus/Transport Service income	12	550.00	8,600.00	0.00	8,600.00	0.00	8,600.00
44	Other income -Teaching Departments	12	1,500.00	18,000.00	0.00	18,000.00	0.00	18,000.00
45	Other Income - Halls/Other Non-Teaching Depts.	12	35,000.00	500,000.00	0.00	468,000.00	32,000.00	500,000.00
46	University Clinic Income	42,612	12,502.50	286,500.00	0.00	265,500.00	21,000.00	286,500.00
47	University Library Services Income	24	2,014.02	27,668.20	0.00	27,668.20	0.00	27,668.20
48	Penalty on Missing Library Books etc.	24	590.00	7,580.00	0.00	7,580.00	0.00	7,580.00
49	University Farm Income	12	24,327.66	291,931.90	70,000.00	221,931.90	0.00	291,931.90
50	Proceeds from auction sales	1	70,000.00	70,000.00	0.00	70,000.00	0.00	70,000.00
51	Hire of University Property/Apparels	12	2,000.00	38,448.00	0.00	38,448.00	0.00	38,448.00

SN	ACCOUNT CODES	NUMBER OF UNITS	FEE PER UNIT	TOTAL	Compensation of Employee	Goods & Services Cost	Investment Costs	Total
				JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017
	Income Type/Category		GHS	GHS	GHS	GHS	GHS	GHS
52	Sale of University Souvenir	12	35,000.00	551,000.00	0.00	544,200.00	6,800.00	551,000.00
53	Consultancy Fees	6	30,000.00	305,000.00	0.00	305,000.00	0.00	305,000.00
54	Institutional Affiliation Fees	15	17,500.00	262,500.00	0.00	262,500.00	0.00	262,500.00
55	Miscellaneous Income	36	10,710.00	131,520.00	0.00	109,520.00	22,000.00	131,520.00
56	Medical Health Fund	48	19,770.00	237,240.00	0.00	237,240.00	0.00	237,240.00
57	Basic School Fund	48	790.80	9,489.60	0.00	9,489.60	0.00	9,489.60
58	Inter Campus Income Transfer	0	0.00	576,974.93	0.00	0.00	576,974.93	576,974.93
59	Sub Total 5			33,188,752.91	657,000.00	12,386,800.64	20,144,952.28	33,188,752.91
60	Grand Total			315,256,102.04	143,371,370.24	95,233,765.31	76,650,966.48	315,256,102.04

APPENDIX 4B: SUMMARISED DISTRIBUTION OF CONSOLIDATED BUDGETED INCOME FOR THE YEAR ENDING 31 DECEMBER 2017

ITEMS	TOTAL	Compensation of Employee	Goods and Services Cost	Investment Costs	
	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	Percentage
Income Category	GHS	GHS	GHS	GHS	%
Government Subventions	145,221,870.24	142,714,370.24	2,507,500.00	0.00	46.06%
Grants from GETFund & Other Gov't Agencies	8,022,847.56	0.00	2,422,847.56	5,600,000.00	2.54%
External/Donor Grants/Funds	700,000.00	0.00	700,000.00	0.00	0.22%
Students Fees	128,122,631.32	0.00	77,231,462.11	50,891,169.21	40.64%
Non-Students Fees	33,188,752.91	657,000.00	12,386,800.64	20,144,952.28	10.53%
TOTAL	315,256,102.04	143,371,370.24	95,248,610.31	76,636,121.48	100.00%
Percentage of Expenditure	100.00%	45.48%	30.21%	24.31%	
SUMMARISED DISTRIBUTION OF WINNEBA CAMPUS BUDGETED INCOME					
ITEMS	TOTAL	Compensation of Employee	Goods and Services Cost	Investment Costs	
	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	Percentage
Income Category	GHS	GHS	GHS	GHS	%
Government Subventions	88,623,889.03	86,523,889.03	2,100,000.00	0.00	42.45%
Grants from GETFund & Other Gov't Agencies	5,800,000.00	0.00	1,800,000.00	4,000,000.00	2.78%
External/Donor Grants/Funds	300,000.00	0.00	300,000.00	0.00	0.14%
Students Fees	87,422,113.53	0.00	52,032,849.49	35,389,264.04	41.87%
Non-Students Fees	26,645,874.93	284,400.00	9,114,500.00	17,246,974.93	12.76%
TOTAL	208,791,877.49	86,808,289.03	65,347,349.49	56,636,238.97	100.00%
Percentage of Expenditure	100.00%	41.58%	31.30%	27.13%	
SUMMARISED DISTRIBUTION OF KUMASI CAMPUS BUDGETED INCOME					
ITEMS	TOTAL	Compensation of Employee	Goods and Services Cost	Investment Costs	
	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	Percentage
Income Category	GHS	GHS	GHS	GHS	%
Government Subventions	32,211,143.69	32,036,143.69	175,000.00	0.00	50.50%
Grants from GETFund & Other Gov't Agencies	1,031,347.56	0.00	531,347.56	500,000.00	1.62%
External/Donor Grants/Funds	0.00	0.00	0.00	0.00	0.00%
Students Fees	27,580,588.11	0.00	17,111,371.39	10,469,216.72	43.24%
Non-Students Fees	2,955,084.49	124,200.00	2,144,437.14	686,447.35	4.63%
TOTAL	63,778,163.85	32,160,343.69	19,962,156.09	11,655,664.07	100.00%
Percentage of Expenditure	100.00%	50.43%	31.30%	18.28%	

ITEMS	TOTAL	Compensation of Employee	Goods and Services Cost	Investment Costs	
	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	Percentage
Income Category	GHS	GHS	GHS	GHS	%
SUMMARISED DISTRIBUTION OF MAMPONG CAMPUS BUDGETED INCOME					
ITEMS	TOTAL	Compensation of Employee	Goods and Services Cost	Investment Costs	
	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	Percentage
Income Category	GHS	GHS	GHS	GHS	%
Government Subventions	15,922,121.22	15,847,121.22	75,000.00	0.00	56.99%
Grants from GETFund & Other Gov't Agencies	675,000.00	0.00	75,000.00	600,000.00	2.42%
External/Donor Grants/Funds	400,000.00	0.00	400,000.00	0.00	1.43%
Students Fees	8,288,336.25	0.00	5,374,122.05	2,914,214.20	29.66%
Non-Students Fees	2,654,693.50	124,200.00	772,763.50	1,757,730.00	9.50%
TOTAL	27,940,150.97	15,971,321.22	6,696,885.54	5,271,944.20	100.00%
Percentage of Expenditure	100.00%	57.16%	23.97%	18.87%	
SUMMARISED DISTRIBUTION OF AJUMAKO CAMPUS BUDGETED INCOME					
ITEMS	TOTAL	Compensation of Employee	Goods and Services Cost	Investment Costs	
	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	Percentage
Income Category	GHS	GHS	GHS	GHS	%
Government Subventions	8,464,716.30	8,307,216.30	157,500.00	0.00	57.40%
Grants from GETFund & Other Gov't Agencies	516,500.00	0.00	16,500.00	500,000.00	3.50%
External/Donor Grants/Funds	0.00	0.00	0.00	0.00	
Students Fees	4,831,593.43	0.00	2,698,274.19	2,133,319.24	32.77%
Non-Students Fees	933,100.00	124,200.00	355,100.00	453,800.00	6.33%
TOTAL	14,745,909.73	8,431,416.30	3,227,374.19	3,087,119.24	100.00%
Percentage of Expenditure	100.00%	57.18%	21.89%	20.94%	

APPENDIX 4C: DISTRIBUTION OF BUDGETED INCOME: GENERAL FOR THE YEAR ENDING 31 DECEMBER 2017

SN	ACCOUNT CODES	TOTAL	WINNEBA	KUMASI	MAMPONG	AJUMAKO
		JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017
	Income Type/Category	GHS	GHS	GHS	GHS	GHS
1	Government Subventions					
2	Employee Compensation	138,334,078.69	83,660,998.63	31,160,323.69	15,487,336.43	8,025,419.94
3	Goods & Services	2,507,500.00	2,100,000.00	175,000.00	75,000.00	157,500.00
4	Book & Research Allowance	4,380,291.55	2,862,890.40	875,820.00	359,784.79	281,796.36
5	Sub Total 1	145,221,870.24	88,623,889.03	32,211,143.69	15,922,121.22	8,464,716.30
6	Grants from GETFund & Other Gov't Agencies	0.00				
7	GETFund Grant	6,400,000.00	4,800,000.00	500,000.00	600,000.00	500,000.00
8	Scholarship Grants	1,090,574.80	964,000.00	51,574.80	75,000.00	0.00
9	Disability Grants	97,179.75	36,000.00	44,679.75	0.00	16,500.00
10	Other Grants	435,093.01	0.00	435,093.01		0.00
11	Sub Total 2	8,022,847.56	5,800,000.00	1,031,347.56	675,000.00	516,500.00
12	External/Donor Grants/Funds	0.00		0.00		
13	Donor Support: External	700,000.00	300,000.00	0.00	400,000.00	0.00
14	Donor Support: Internal	0.00	0.00	0.00		0.00
15	Donor Support: Others	0.00	0.00	0.00	0.00	0.00
16	Subtotal 3	700,000.00	300,000.00	0.00	400,000.00	0.00
17	Students Fees					
18	On-Campus - Under-Graduate	57,106,015.67	36,223,356.40	11,274,012.77	5,445,948.21	4,162,698.29
19	On-Campus - Post -Graduate	3,238,663.83	2,453,049.33	456,607.79	154,903.44	174,103.27
20	Sandwich - Under - Graduate	9,528,754.84	5,463,875.57	2,670,877.80	1,302,859.60	91,141.87
21	Sandwich -Post - Graduate	6,888,826.42	5,413,438.42	1,475,388.00	0.00	0.00
22	Distance Education - Under - Graduate	36,810,648.93	32,340,273.21	4,470,375.72	0.00	0.00
23	Distance Education - Post - Graduate	2,605,244.80	2,605,244.80	0.00	0.00	0.00
24	Part-Time /Evening Programme - Under -Graduate	4,209,436.26	0.00	4,209,436.26	0.00	0.00
25	Part-Time /Evening Programme - Post -Graduate	1,331,999.77	0.00	1,331,999.77	0.00	0.00
26	International Under - Graduate	0.00	0.00	0.00	0.00	0.00
27	International Post - Graduate	487,175.80	487,175.80	0.00	0.00	0.00

SN	ACCOUNT CODES	TOTAL	WINNEBA	KUMASI	MAMPONG	AJUMAKO
		JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017
	Income Type/Category	GHS	GHS	GHS	GHS	GHS
28	Residential User Fees	4,951,540.00	1,953,250.00	1,374,890.00	1,219,750.00	403,650.00
29	Sandwich Accommodation Fees	964,325.00	482,450.00	317,000.00	164,875.00	0.00
30	Sub Total 4	128,122,631.32	87,422,113.53	27,580,588.11	8,288,336.25	4,831,593.43
31	Non-Students Fees	0.00		0.00	0.00	
32	Sale of Admission Forms U/G	5,140,200.00	4,000,000.00	635,200.00	280,000.00	225,000.00
33	Sale of Admission Forms P/G	1,612,500.00	1,500,000.00	80,000.00	12,500.00	20,000.00
34	Sale of Admission Forms U/G - Matured Applicant	3,402,400.00	3,000,000.00	92,400.00	240,000.00	70,000.00
35	Sale of Admission Forms U/G - Access Programme	1,200,000.00	1,200,000.00	0.00	0.00	0.00
36	Sale of Admission Forms (Foreign Students)	8,400.00	8,400.00	0.00	0.00	0.00
37	Transcript Fee,	444,034.00	368,000.00	39,734.00	36,000.00	300.00
38	Introduction letter, Attestation & Certification	400,910.00	300,000.00	39,910.00	60,000.00	1,000.00
39	Investment and Bank Interest Income	16,888,111.29	13,200,000.00	1,754,111.29	1,500,000.00	434,000.00
40	Rent Income from Staff	601,425.00	351,000.00	131,025.00	89,400.00	30,000.00
41	Radio Income	15,420.00	14,400.00	1,020.00	0.00	0.00
42	Tender documents fees	152,900.00	150,000.00	500.00	2,400.00	0.00
43	Bus/Transport Service income	8,600.00	6,600.00	0.00	0.00	2,000.00
44	Other income -Teaching Departments	18,000.00	18,000.00	0.00	0.00	0.00
45	Other Income - Halls/Other Non-Teaching Depts.	500,000.00	420,000.00	0.00	0.00	80,000.00
46	University Clinic Income	286,500.00	150,000.00	0.00	106,500.00	30,000.00
47	University Library Services Income	27,668.20	6,000.00	18,168.20	0.00	3,500.00
48	Penalty on Missing Library Books etc.	7,580.00	6,000.00	1,080.00	0.00	500.00
49	University Farm Income	291,931.90	0.00	0.00	291,931.90	0.00
50	Proceeds from auction sales	70,000.00	70,000.00	0.00	0.00	0.00
51	Hire of University Property/Apparels	38,448.00	24,000.00	0.00	0.00	14,448.00
52	Sale of University Souvenir	551,000.00	500,000.00	46,000.00	0.00	5,000.00
53	Consultancy Fees	305,000.00	280,000.00	25,000.00	0.00	0.00
54	Institutional Affiliation Fees	262,500.00	262,500.00	0.00	0.00	0.00

SN	ACCOUNT CODES	TOTAL	WINNEBA	KUMASI	MAMPONG	AJUMAKO
		JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017
	Income Type/Category	GHS	GHS	GHS	GHS	GHS
55	Miscellaneous Income	131,520.00	78,000.00	38,520.00	12,000.00	3,000.00
56	Medical Health Fund	237,240.00	150,000.00	50,400.00	23,040.00	13,800.00
57	Basic School Fund	9,489.60	6,000.00	2,016.00	921.60	552.00
58	Inter Campus Income Transfer	576,974.93	576,974.93	0.00	0.00	0.00
59	Sub Total 5	33,188,752.91	26,645,874.92	2,955,084.49	2,654,693.50	933,100.00
60	Grand Total	315,256,102.04	208,791,877.48	63,778,163.85	27,940,150.97	14,745,909.73

APPENDIX 5: COMPENSATION OF EMPLOYEE COST FOR THE YEAR ENDING 31ST DECEMBER 2017

SN	ACCOUNT CODES	TOTAL	WINNEBA	KUMASI	MAMPONG	AJUMAKO
		JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017
		GHS	GHS	GHS	GHS	GHS
1	INCOME SOURCES					
2	Government Subvention	142,714,370.24	86,523,889.03	32,036,143.69	15,847,121.22	8,307,216.30
3	Grants from GETFund & Other Gov't Agencies	0.00	0.00	0.00	0.00	0.00
4	External/Donor Grant/Funds	0.00	0.00	0.00	0.00	0.00
5	IGF - Student Fees	0.00	0.00	0.00	0.00	0.00
6	IGF - Non-Student Fees	657,000.00	284,400.00	124,200.00	124,200.00	124,200.00
7	Total	143,371,370.24	86,808,289.03	32,160,343.69	15,971,321.22	8,431,416.30
8	EXPENDITURE ITEMS					
9	Established Posts	42,533,016.34	27,164,241.51	9,267,380.37	4,047,743.87	2,053,650.59
10	Non Established Posts	1,689,566.37	420,920.00	969,646.37	189,000.00	110,000.00
11	13% GUSSS/SSF Cost	5,426,237.83	3,531,351.40	1,093,844.05	519,767.80	281,274.58
12	Market Premium Allowance	33,820,423.32	19,659,354.99	9,126,406.78	3,820,255.80	1,214,405.76
13	Car Maintenance Allowance	5,711,588.46	4,559,680.00	730,604.78	251,475.84	169,827.84
14	Motor Bike/Bicycle Allowance	1,303,841.74	223,534.08	163,472.89	138,910.46	777,924.30
15	Tools Allowance	24,601.37	12,572.20	5,932.09	3,457.08	2,640.00
16	Responsibility/Duty Allowance	10,122,286.74	5,536,727.40	2,798,513.97	1,084,011.94	703,033.44
17	Commuted Mileage Allowance	5,454,078.71	4,783,212.00	434,611.99	106,254.72	130,000.00
18	Entertainment Allowance	5,591,149.67	4,048,959.90	900,507.16	367,158.13	274,524.48
19	Household Allowance	226,417.79	126,000.00	36,119.99	33,679.80	30,618.00
20	Fuel Allowance	1,784,507.95	1,044,083.52	339,497.52	305,190.07	95,736.84
21	Utility Allowance	735,581.62	454,089.00	199,724.32	58,076.70	23,691.60
22	Rent Allowance	3,036,097.75	1,989,200.00	543,200.31	362,387.12	141,310.32
23	Contract Appointment	1,172,452.42	665,000.00	97,052.42	275,400.00	135,000.00
24	Extra Teaching Allowance	1,304,011.61	815,851.92	138,159.69	270,000.00	80,000.00
25	Part-time Teaching Cost - Regular	3,824,379.78	1,791,495.10	452,872.74	1,084,011.94	496,000.00
26	Part-time Teaching Cost -Distance	1,500,000.00	1,500,000.00	0.00	0.00	0.00
27	Transfer Grant	566,438.93	284,737.22	36,701.71	215,000.00	30,000.00
28	Reading All'ce for the Blind/Driving	7,200.00	7,200.00	0.00	0.00	0.00
29	Book & Research Allowance	4,120,239.95	2,602,838.80	875,820.00	359,784.79	281,796.36

SN	ACCOUNT CODES	TOTAL	WINNEBA	KUMASI	MAMPONG	AJUMAKO
		JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017
		GHS	GHS	GHS	GHS	GHS
30	Gratuity/Ex-Gratia Payment	1,366,975.16	600,000.00	318,875.16	248,100.00	200,000.00
31	Pensions	1,101,000.00	870,000.00	180,000.00	51,000.00	0.00
32	Leave Allowance/Recall from Leave	145,982.60	50,000.00	0.00	95,982.60	0.00
33	Staff Overtime Allowance	933,283.48	450,000.00	229,872.55	156,404.25	97,006.68
34	Accident Free Award	228,531.25	45,000.00	82,548.65	95,982.60	5,000.00
35	Coaches Allowance	129,800.00	65,000.00	0.00	64,800.00	0.00
36	New Recruitments	8,932,439.41	3,300,600.00	3,014,778.19	1,643,285.71	973,775.51
37	Other Staff Costs	579,240.00	206,640.00	124,200.00	124,200.00	124,200.00
38	Total	143,371,370.24	86,808,289.03	32,160,343.69	15,971,321.22	8,431,416.30
39	Teaching Department Staff Cost	92,383,970.58	60,165,089.75	18,878,069.01	10,197,249.34	3,143,562.48
40	Non-Teaching Department Staff Cost	50,987,399.66	26,643,199.28	13,282,274.68	5,774,071.88	5,287,853.82

APPENDIX 6: GOODS AND SERVICES COST FOR THE YEAR ENDING 31ST DECEMBER 2017

SN	ACCOUNT CODES	TOTAL	WINNEBA	KUMASI	MAMPONG	AJUMAKO
		JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017
		GHS	GHS	GHS	GHS	GHS
1	INCOME SOURCES					
2	Government Subvention	2,507,500.00	2,100,000.00	175,000.00	75,000.00	157,500.00
3	Grants from GETFund & Other Gov't Agencies	2,422,847.56	1,800,000.00	531,347.56	75,000.00	16,500.00
4	External/Donor Grant/Funds	700,000.00	300,000.00	0.00	400,000.00	0.00
5	IGF - Student Fees	77,231,462.11	52,033,079.49	17,111,371.39	5,388,967.05	2,698,044.19
6	IGF - Non-Student Fees	12,386,800.64	9,114,500.00	2,144,437.14	772,763.50	355,100.00
7	Total	95,248,610.31	65,347,579.49	19,962,156.09	6,711,730.55	3,227,144.19
8	EXPENDITURE ITEMS					
9	GOODS AND SERVICES					
10	Electricity Bills and Installation/Repair Cost	1,658,305.37	965,000.00	385,320.91	107,984.46	200,000.00
11	Water Bills and Installation/Repair Cost	776,291.43	640,000.00	40,000.00	42,698.43	53,593.00
12	Postal Charges	170,300.00	156,300.00	5,000.00	8,000.00	1,000.00
13	Telecommunication Bills and Installation/Repair Cost	425,000.00	350,000.00	25,000.00	30,000.00	20,000.00
14	Rent Charges	570,000.00	450,000.00	72,000.00	30,000.00	18,000.00
15	Seminars & Conferences -Foreign	1,690,000.00	1,420,000.00	180,000.00	50,000.00	40,000.00
16	Seminars & Conferences -Local	1,040,000.00	850,000.00	110,000.00	55,000.00	25,000.00
17	Staff Training & Development Costs	1,773,180.00	1,000,000.00	619,880.00	100,000.00	53,300.00
18	IPSAS Adaption/Accounting Software/Dev't of Accounting Policies Manual	690,000.00	500,000.00	150,000.00	25,000.00	15,000.00
19	General Maintenance/Beautification Costs	1,175,000.00	600,000.00	375,000.00	80,000.00	120,000.00
20	Vehicle Maintenance costs	946,400.01	682,880.00	152,700.00	70,820.01	40,000.00
21	Vehicle Running Costs	1,945,668.96	1,215,230.00	410,438.96	120,000.00	200,000.00
22	R & M: Office Equipment, Furniture, Computer and ICT Equipment	451,472.33	364,600.00	16,250.00	20,622.33	50,000.00
23	Official Hospitality costs	149,000.00	120,000.00	14,000.00	5,000.00	10,000.00
24	N.H.I.S. Premium	336,463.54	180,000.00	141,463.54	10,000.00	5,000.00
25	Drugs & Equipment for Clinic	1,075,000.00	750,000.00	280,000.00	20,000.00	25,000.00
26	Medical Expenses & Refund	1,426,000.00	928,000.00	368,000.00	70,000.00	60,000.00
27	Staff Uniform/Protective Clothing	390,000.00	350,000.00	15,000.00	10,000.00	15,000.00
28	Insurance Expenses	363,000.00	220,000.00	48,000.00	80,000.00	15,000.00
29	External Audit Fees and Expenses	275,000.00	185,000.00	55,000.00	25,000.00	10,000.00

SN	ACCOUNT CODES	TOTAL	WINNEBA	KUMASI	MAMPONG	AJUMAKO
		JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017
		GHS	GHS	GHS	GHS	
30	Bank and other financial Charges	388,000.00	305,000.00	18,000.00	35,000.00	30,000.00
31	Legal and Other Professional Charges	367,000.00	290,000.00	60,000.00	12,000.00	5,000.00
32	Cost of Subscriptions to Professional Association	535,000.00	370,000.00	120,000.00	40,000.00	5,000.00
33	Newspapers & Periodicals Costs	41,000.00	20,000.00	10,000.00	6,000.00	5,000.00
34	Cost of Council and its Sub-Committee Meetings	2,125,000.00	1,500,000.00	485,000.00	80,000.00	60,000.00
35	Academic Board Meetings	472,000.00	300,000.00	112,000.00	20,000.00	40,000.00
36	Health Services/Sanitation cost	545,000.00	345,000.00	105,000.00	80,000.00	15,000.00
37	Cost of Advertisement/ Announcements/Publicity	253,000.00	155,000.00	48,000.00	40,000.00	10,000.00
38	Printing, Publications & Stationery Costs	503,482.40	350,000.00	103,482.40	35,000.00	15,000.00
39	Payroll Processing Costs	94,000.00	60,000.00	20,000.00	6,000.00	8,000.00
40	Budget Development & Financial Reporting Costs	175,000.00	110,000.00	30,000.00	20,000.00	15,000.00
41	Security & Fire Services Costs	417,000.00	350,000.00	40,000.00	15,000.00	12,000.00
42	Project/Research Proposal Development Costs	147,000.00	65,000.00	80,000.00	0.00	2,000.00
43	Cost of Generating Interest Income (5% of Interest Income)	844,405.56	660,000.00	87,705.56	75,000.00	21,700.00
44	HIV/AIDS Awareness cost	50,000.00	30,000.00	6,000.00	8,000.00	6,000.00
45	Gender Expenses	44,000.00	30,000.00		8,000.00	6,000.00
46	Allocation from Funeral, Welfare and Send-off Services Fund	4,498,669.28	3,166,430.89	922,102.10	329,216.29	80,920.00
47	Cost of University Souvenirs	449,364.24	420,000.00	19,364.24	0.00	10,000.00
48	Donation Expenses	62,500.00	40,000.00	10,000.00	10,000.00	2,500.00
49	Allocation from UEW Endowment Fund	593,710.00	417,610.00	128,900.00	20,000.00	27,200.00
50	2014-2018 Strategic Plan Development - Monitoring	67,400.00	35,000.00	22,400.00	7,000.00	3,000.00
51	Teaching & Learning Materials Costs	171,726.33	45,000.00	106,726.33	20,000.00	0.00
52	Examination Cost	5,459,002.41	3,007,218.37	2,211,784.04	70,000.00	170,000.00
53	Matriculation	333,260.00	226,260.00	62,000.00	15,000.00	30,000.00
54	Graduation/Congregation	3,754,614.49	2,350,730.00	1,095,504.00	255,500.00	52,880.49
55	Others: Inductions, Open Day, Uni. Lectures, etc.	87,000.00	50,000.00	17,000.00	10,000.00	10,000.00
56	Cost of Field Trips	118,000.00	70,000.00	18,000.00	15,000.00	15,000.00
57	Allocation from Research/Innovation Fund	3,349,567.63	2,419,237.86	786,022.45	75,000.00	69,307.32
58	Sandwich Programme/Music Camp Costs	697,740.34	461,986.34	122,984.00	50,000.00	62,770.00
59	Cost of Admissions/Entrance Examinations	691,377.38	500,000.00	131,377.38	40,000.00	20,000.00
60	Cost of Sports & Games	1,848,802.11	1,186,221.21	482,280.90	150,300.00	30,000.00
61	Medical Examination Expenses	1,152,300.00	754,200.00	220,400.00	137,700.00	40,000.00

SN	ACCOUNT CODES	TOTAL	WINNEBA	KUMASI	MAMPONG	AJUMAKO
		JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017	JAN - DEC 2017
		GHS	GHS	GHS	GHS	
62	Quality Assurance Services Cost	48,000.00	30,000.00	8,000.00	5,000.00	5,000.00
63	Library Services Cost	50,000.00	30,000.00	0.00	10,000.00	10,000.00
64	Counselling Services Cost	38,000.00	30,000.00	0.00	5,000.00	3,000.00
65	Consultancy & Other Professional Services Cost	145,000.00	100,000.00	25,000.00	10,000.00	10,000.00
66	Allocation from I C T Facilities Usage Fund	2,862,500.00	2,087,050.00	645,450.00	70,000.00	60,000.00
67	Cost of students Handbook	285,300.00	226,260.00	33,460.00	12,000.00	13,580.00
68	Cost of implementing externally funded project	700,000.00	300,000.00	0.00	400,000.00	0.00
69	Cost of students ID Card	793,935.00	452,520.00	228,240.00	82,620.00	30,555.00
70	Payment of Scholarship Grants (Graduate Bursary)	1,090,574.80	964,000.00	51,574.80	75,000.00	0.00
71	Payment of Disability Grants	97,179.75	36,000.00	44,679.75		16,500.00
72	Allocation from Vice Chancellor's Scholarship Fund	646,601.25	176,018.79	283,738.95	129,656.19	57,187.32
73	Accreditation Expenses	218,000.00	150,000.00	46,000.00	15,000.00	7,000.00
74	Institutional Affiliation Expenses	120,000.00	120,000.00	0.00	0.00	0.00
75	Allocation from Health Fund	237,240.00	150,000.00	50,400.00	23,040.00	13,800.00
76	Student Accident, Life and Health Insurance Expense	1,730,520.00	932,280.00	515,600.00	173,840.00	108,800.00
77	Allocation from Basic School Fund	312,310.60	6,000.00	304,837.00	921.60	552.00
78	Inter Campus Income Transfer	274,153.93	0.00	2,016.00	272,137.93	0.00
79	Miscellaneous Expenses	26,191.81	15,538.34		4,078.40	6,575.07
80	Contingencies/Reserves	1,428,729.15	980,213.69	299,432.34	100,675.96	48,407.16
81	Sub-Total	58,766,240.11	38,802,785.49	13,683,515.66	4,033,811.60	2,246,127.36
82	TOTAL COST OF RUNNING TEACHING DEPARTMENTS (Appendices 9)	28,891,805.58	22,309,202.73	4,347,080.20	1,740,941.95	494,580.70
83	TOTAL COST OF RUNNING NON-TEACHING DEPARTMENTS (Appendices 10)	7,590,564.63	4,235,591.26	1,931,560.23	936,977.00	486,436.13
84	Total	95,248,610.31	65,347,579.48	19,962,156.08	6,711,730.55	3,227,144.19

APPENDIX 7A: CONSOLIDATED CENTRALISED INVESTMENT ACTIVITIES COST/CAPITAL FOR THE YEAR ENDING 31ST DECEMBER 2017

SN	Account codes	Remarks	Grant from other Gov't Agencies	Students fees	Non-students fees	Total	Winneba	Kumasi	Mampong	Ajumako
						Jan - Dec 2017	Jan - Dec 2017	Jan - Dec 2017	Jan - Dec 2017	Jan - Dec 2017
			GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
1	INCOME SOURCES									
2	Government Subvention		0.00	0.00	0.00				0.00	0.00
3	Grants from GETFund & Other Gov't Agencies		5,600,000.00	0.00	0.00	5,600,000.00	4,000,000.00	500,000.00	600,000.00	500,000.00
4	External/Donor Grant/Funds		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5	IGF - Student Fees		0.00	50,891,169.21	0.00	50,891,169.21	35,389,264.05	10,469,216.72	2,899,369.20	2,133,319.24
6	IGF - Non-Student Fees		0.00	0.00	20,144,952.28	20,144,952.28	17,246,974.93	686,447.35	1,757,730.00	453,800.00
7	Total		5,600,000.00	50,891,169.21	20,144,952.28	76,636,121.48	56,636,238.97	11,655,664.07	5,257,099.20	3,087,119.24
8	EXPENDITURE ITEMS			0.00		0.00	0.00			
9	Graduate School Block	On-going	0.00	500,000.00	500,000.00	1,000,000.00	1,000,000.00	0.00	0.00	0.00
10	Lecturers' Offices Complex- (Four Storey Block)	On-going		3,850,000.00	1,250,000.00	5,100,000.00	5,100,000.00			
11	Administration Offices	On-going	0.00	290,000.00	0.00	290,000.00	0.00	290,000.00	0.00	0.00
12	Technology Block (Central Campus)	On-going	2,500,000.00	0.00	0.00	2,500,000.00	2,500,000.00	0.00	0.00	0.00
13	Faculty Block	On-going	1,500,000.00	2,275,541.04	1,026,200.77	4,801,741.81	0.00	1,553,552.65	2,013,080.00	1,235,109.16
14	Lecture Hall (Central Campus)	On-going	1,500,000.00	0.00	0.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00
15	Security Posts/ Fence Walls	On-going	0.00	575,000.00	595,988.91	1,170,988.91	500,000.00	175,000.00	300,000.00	195,988.91
16	Staff Bungalows	On-going	0.00	0.00	2,500,000.00	2,500,000.00	2,500,000.00	0.00	0.00	0.00
17	Allocation from Equipment, Furniture & Fittings for Offices, Classrooms, Workshops, Laboratories and Farms.	New	100,000.00	2,860,589.86	859,606.93	3,820,196.79	2,664,024.93	855,927.23	120,000.00	180,244.63
18	Purchase of Vehicles	New	0.00	209,969.96	2,200,000.00	2,409,969.96	1,559,969.96	300,000.00	300,000.00	250,000.00

SN	Account codes	Remarks	Grant from other Gov't Agencies	Students fees	Non-students fees	Total	Winneba	Kumasi	Mampong	Ajumako
						Jan - Dec 2017	Jan - Dec 2017	Jan - Dec 2017	Jan - Dec 2017	Jan - Dec 2017
			GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
19	Purchase of Household Items	New	0.00	0.00	330,000.00	330,000.00	300,000.00	0.00	30,000.00	0.00
20	Allocation to Library Books and Resources	New	0.00	3,087,850.00	0.00	3,087,850.00	2,090,050.00	644,500.00	217,300.00	136,000.00
21	General Rehabilitation/ Maintenance Works/Access Roads (Dual Carriage Phase II)	On-going	0.00	3,020,484.56	2,250,000.00	5,270,484.56	3,750,000.00	1,325,443.05	140,000.00	55,041.51
22	Construction of Slaughter House	On-going	0.00	82,209.32	67,790.68	150,000.00	0.00	0.00	150,000.00	0.00
23	Construction of Basic Schools	On-going	0.00	3,274,222.65	1,186,447.35	4,460,670.00	2,000,000.00	2,460,670.00	0.00	0.00
24	Construction of Transport Yard	On-going	0.00	100,000.00	0.00	100,000.00	0.00	0.00	100,000.00	0.00
25	Establish a UEW Guest House in Accra	On-going	0.00	0.00	1,250,000.00	1,250,000.00	1,250,000.00	0.00	0.00	0.00
26	Clinic Extension	On-going	0.00	150,000.00	3,620,000.00	3,770,000.00	3,620,000.00	0.00	150,000.00	0.00
27	Investment in University Commercialised Activities, (Fuel Station, Farm, Bookshop, Mineral Water & etc.)	On-going	0.00	405,196.48	2,335,545.38	2,740,741.86	2,000,000.00	0.00	740,741.86	0.00
28	Sports Equipment/ Infrastructure	On-going	0.00	1,310,290.08	0.00	1,310,290.08	1,186,221.21	50,000.00	74,068.88	0.00
29	Allocation from Library Complex Fund	New	0.00	6,172,000.00	0.00	6,172,000.00	4,174,100.00	1,289,000.00	434,600.00	274,300.00
30	Allocation from I C T Resource and Student Commons Complex Fund	New	0.00	1,543,000.00	0.00	1,543,000.00	1,043,525.00	322,250.00	108,650.00	68,575.00
31	Allocation from ICT Usage Fund	New	0.00	3,040,600.00	58,424.26	3,099,024.26	2,087,050.00	643,550.00	118,424.26	250,000.00

SN	Account codes	Remarks	Grant from other Gov't Agencies	Students fees	Non-students fees	Total	Winneba	Kumasi	Mampong	Ajumako
						Jan - Dec 2017	Jan - Dec 2017	Jan - Dec 2017	Jan - Dec 2017	Jan - Dec 2017
			GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
32	Investment Activities by Teaching Departments - Appendices 9 a-....	New	0.00	15,705,198.70	0.00	15,705,198.70	14,553,033.09	895,583.77	145,286.20	111,295.64
33	Investment Activities by Non-Teaching Departments - Appendices 10 a-....	New		2,439,016.55	114,948.00	2,553,964.55	1,258,264.79	850,187.37	114,948.00	330,564.39
34	TOTAL		5,600,000.00	50,891,169.20	20,144,952.28	76,636,121.48	56,636,238.98	11,655,664.07	5,257,099.20	3,087,119.24

- NB 1. Allocation for Lecturers Office Complex 2018 GHS3,500,000.00
 2. Allocation for Clinic Extension 2018 GHS1,000,000.00
 3. Allocation to Development Fund have been re-allocated to infrastructure in the 2017 budget

APPENDIX 7B: BUDGET STATEMENT AND OPERATIONAL PLAN FOR 2017 - INVESTMENT ACTIVITIES

WINNEBA - MAIN CAMPUS

		A					
		Project description and contracting					
SN	Name of project / investment activity	Project status (new, old but yet to start, on-going, etc.)	Contractor/ supplier (where applicable)	Consultant (where applicable)	Tender submission date (where applicable)	Contract award date (where applicable)	Contract commencement date (where applicable)
	PART A: BUILDING & ROAD WORKS						
1	Graduate School Block	New					
2	Lecturers' Block - Central Campus	On-going	Paabadu Const. Ltd.	Architectural & Eng. Services Ltd.	Nov. 2009	Oct. 2010	
3	Technology Block (Central Campus)	On-going	Jobeak Co. Ltd	Architectural & Eng. Services Ltd.	Nov. 2009	Oct. 2010	
4	Lecturers' Office Complex - (North Campus)	On-going	Sparkx SM	PPMC		Nov. 2016	
5	Faculty of Educational Block	On-going	Donajos Const. Ltd	Arch Design Consult		Dec. 2008	Jan. 2009
6	Security Post/Fence Wall	On-going	Kingdwosco Ent. Ltd	Development Office	Oct. 2014	Apr. 2015	Jun. 2015
TOTAL							
7	Staff Bungalow						
7a	5-Storey 3-bedrooms apartments	On-going	Anointed Pillars Const. Ltd.	PPMC	Mar. 2015	Dec. 2015	Jan. 2016
7b	Duty Posts (2No.)	On-going	Anointed Pillars Const. Ltd. & Jonacom Company Ltd	PPMC	Mar. 2015	Dec. 2015	Jan. 2016
TOTAL							
8	Construction of Basic School	Old but yet to start					
9	Construction of Transport Yard	Old but yet to start					
10	U E W Clinic Extension	On-going	C-Deck Const Ltd	Design Associates	Jul. 2016		Nov. 2016
11	University Library Complex	New					
	ICT Resource and Student Common Complex	New					
13	UEW Guesthouse - Accra	On-going					
TOTAL							

		A					
		Project description and contracting					
SN	Name of project / investment activity	Project status (new, old but yet to start, on-going, etc.)	Contractor/ supplier (where applicable)	Consultant (where applicable)	Tender submission date (where applicable)	Contract award date (where applicable)	Contract commencement date (where applicable)
13	General Rehabilitation/ Maintenance Works/Access Roads						
13a	1.5km dual-carriage asphalt road	On-going	Ghana Highway Authority	Development Office		Mar. 2015	
13b	Renovation of Old Administration Block	On-going	Trump Const. Ltd	Works & Physical Development Office	Oct. 2014	Mar. 2015	May. 2015
13c	Renovation of NCRIBE Block	On-going	Amonu Bonsu Ltd	Works & Physical Development Office	Sep. 2014	Mar. 2015	May. 2015
13d	Renovation of Council Chairman's Lodge	On-going	Kostmicla Ltd.	Works & Physical Development Office	Sep. 2014	Mar. 2015	May. 2015
13e	Renovation of Finance Officer's Lodge	On-going	Napof Const. Co. Ltd.	Works & Physical Development Office	Oct. 2014	Mar. 2015	May. 2015
13f	Renovation of Home Economics Block	On-going	Napof Const. Co. Ltd.	Works & Physical Development Office	Oct. 2014	Mar. 2015	May. 2015
13g	Renovation of Amu Theatre - Central Campus	On-going	Kostmicla Ltd.	Works & Physical Development Office	Aug. 2015	Apr. 2016	May. 2016
13h	Renovation of HPERS Block - North Campus	On-going	D-Pascal Construction Ltd.	Works & Physical Development Office	Mar. 2015	Jun. 2015	
13i	Renovation of African Studies/Library/ Social Science Blocks - North Campus	On-going	Jonacom Company Ltd.	Works & Physical Development Office	Mar. 2015	Jun. 2015	Apr. 2016
13j	Renovation of Cafeteria North Campus	On-going	AEON Complex Ltd.	Works & Physical Development Office	Jul. 2016	Sep. 2016	Oct. 2016
13k	Renovation of Dinning Hall & Cafeteria - South Campus	On-going	AEON Complex Ltd.	Works & Physical Development Office	Jun. 2016	Sep. 2016	Oct. 2016
13l	Renovation & Fencing of South Campus Courts	On-going	Kingdwosco Ent. Ltd	Works & Physical Development Office	Jul. 2015	Nov. 2015	Nov. 2015
13m	Renovation & Fencing of North Campus Courts	On-going	AEON Complex Ltd.	Works & Physical Development Office	Jul. 2015	Nov. 2015	Nov. 2015
13n	Renovation of Bungalow #17	On-going	AEON Complex Ltd.	Works & Physical Development Office	Oct. 2014	Mar. 2015	May. 2015

		A					
		Project description and contracting					
SN	Name of project / investment activity	Project status (new, old but yet to start, on-going, etc.)	Contractor/ supplier (where applicable)	Consultant (where applicable)	Tender submission date (where applicable)	Contract award date (where applicable)	Contract commencement date (where applicable)
13o	Renovation of Bungalow #3	On-going	Emecouv Company Ltd.	Works & Physical Development Office	Sep. 2014	Sep. 2014	Nov. 2015
13p	External Repainting - University Hall	On-going	Emecouv Company Ltd.	Works & Physical Development Office	Mar. 2015	Sep. 2015	Nov. 2015
	TOTAL						-
14	PART B: FURNITURE, FITTINGS & EQUIPMENT						GHS
15	Equipment (including ICT equipment), furniture & fittings for academic offices, classrooms, workshops, laboratories and farms	On-going					
16	Vehicles	On-going					
17	Household equipment, furniture and fittings	On-going					
18	Library Books and Resources	On-going					
19	Investment in University Commercialised Activities, (Fuel Station, Farm, Bookshop, Mineral Water & etc.)	On-going					
20	Sports Equipment	On-going					
21	Investment Components of ICT Facility Usage Expense	On-going					
22	Investment Activities by Teaching Departments - Appendices 9A - O						
23	Investment Activities by Non-Teaching Departments - Appendices 10A - M						
24	TOTAL						-
25	GRAND TOTAL						-

B								
Project budget and financing								
Sn	Name of project / investment activity	Estimated contract sum or original contract sum (where applicable)	Revised contract sum (where applicable)	Budgetary allocations to date (31/12/2016)	Total expected payments/ disbursements to date (31/12/2016)	Estimated undisbursed/ unspent budgetary allocations to date (31/12/2016)	Additional budgetary allocations for 2017	Total funds now available for disbursement
	PART A: BUILDING & ROAD WORKS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
1	Graduate School Block			2,000,000.00		2,000,000.00	1,000,000.00	3,000,000.00
2	Lecturers' Block - Central Campus	3,271,415.18		5,700,532.05	5,887,852.96	(187,320.91)	1,500,000.00	1,312,679.09
3	Technology Block (Central Campus)	1,296,493.91		4,320,866.24	988,790.10	3,332,076.14	2,500,000.00	5,832,076.14
4	Lecturers' Office Complex - (North Campus)	15,565,149.98		7,000,000.00		7,000,000.00	5,100,000.00	12,100,000.00
5	Faculty of Educational Block	1,644,185.20		4,847,314.22	4,640,204.07	207,110.15		207,110.15
6	Security Post/Fence Wall	1,317,431.90		1,195,719.11	1,475,276.16	(279,557.05)	500,000.00	220,442.95
TOTAL		23,094,676.17	0.00	25,064,431.62	12,992,123.29	12,072,308.33	10,600,000.00	22,672,308.33
				3,000,000.00		3,000,000.00	2,500,000.00	5,500,000.00
7a	5 - Storey 3 - bedrooms apartments	5,731,860.51			880,272.01			
7b	Duty Posts (2No.)	2,317,376.12			944,315.96			
TOTAL		8,049,236.63	0.00	0.00	1,824,587.97	3,000,000.00	2,500,000.00	5,500,000.00
8	Construction of Basic School			1,064,615.43		1,064,615.43	2,000,000.00	3,064,615.43
9	Construction of Transport Yard			550,000.00		550,000.00		550,000.00
10	U E W Clinic Extension	7,326,703.87		1,988,808.20		1,988,808.20	3,620,000.00	5,608,808.20
11	University Library Complex			1,234,334.70		1,234,334.70	4,174,100.00	5,408,434.70
	ICT Resource and Student Common Complex						1,043,525.00	
13	UEW Guesthouse - Accra			500,000.00		500,000.00	1,250,000.00	1,750,000.00
TOTAL		7,326,703.87	0.00	5,337,758.33	0.00	5,337,758.33	12,087,625.00	16,381,858.33

		B						
		Project budget and financing						
Sn	Name of project / investment activity	Estimated contract sum or original contract sum (where applicable)	Revised contract sum (where applicable)	Budgetary allocations to date (31/12/2016)	Total expected payments/ disbursements to date (31/12/2016)	Estimated undisbursed/ unspent budgetary allocations to date (31/12/2016)	Additional budgetary allocations for 2017	Total funds now available for disbursement
13	General Rehabilitation/ Maintenance Works/Access Roads			4,015,527.14		(2,157,067.64)	3,750,000.00	1,592,932.36
13a	1.5km dual-carriage asphalt road	3,644,843.45			4,368,145.21			0.00
13b	Renovation of Old Administration Block	190,591.37			180,012.88			0.00
13c	Renovation of NCRIBE Block	97,803.01			81,441.35			0.00
13d	Renovation of Council Chairman's Lodge	181,178.54			185,591.31			0.00
13e	Renovation of Finance Officer's Lodge	132,902.05			139,023.65			0.00
13f	Renovation of Home Economics Block	164,054.98			91,438.17			0.00
13g	Renovation of Amu Theatre - Central Campus	194,108.86			174,462.60			
13h	Renovation of HPERS Block - North Campus	205,846.49			166,487.10			
13i	Renovation of African Studies/ Library/Social Science Blocks - North Campus	188,402.00			113,829.00			
13j	Renovation of Cafeteria North Campus	403,829.40			0.00	0.00		0.00
13k	Renovation of Dinning Hall & Cafeteria - South Campus	148,010.18			0.00			
13l	Renovation & Fencing of South Campus Courts	280,682.17			265,977.54			0.00

		B						
		Project budget and financing						
Sn	Name of project / investment activity	Estimated contract sum or original contract sum (where applicable)	Revised contract sum (where applicable)	Budgetary allocations to date (31/12/2016)	Total expected payments/ disbursements to date (31/12/2016)	Estimated undisbursed/ unspent budgetary allocations to date (31/12/2016)	Additional budgetary allocations for 2017	Total funds now available for disbursement
13m	Renovation & Fencing of North Campus Courts	115,741.50	209,815.65		182,383.92			
13n	Renovation of Bungalow #17	99,730.00			95,762.42			
13o	Renovation of Bungalow #3	94,878.56			85,747.91			
13p	External Repainting - University Hall	44,517.60			42,291.72			
	TOTAL	6,187,120.16	209,815.65	0.00	6,172,594.78	0.00	3,750,000.00	0.00
14	PART B: FURNITURE, FITTINGS & EQUIPMENT	GHS	GHS	GHS	GHS	GHS	GHS	GHS
15	Equipment (including ICT equipment), furniture & fittings for academic offices, classrooms, workshops, laboratories and farms			4,504,214.40	4,480,707.24	23,507.16	2,664,024.93	2,687,532.09
16	Vehicles			4,850,000.00	1,589,658.75	3,260,341.25	1,559,969.96	4,820,311.21
17	Household equipment, furniture and fittings			925,000.00	130,749.06	794,250.94	300,000.00	1,094,250.94
18	Library Books and Resources			4,500,741.62	1,505,998.82	2,994,742.80	2,090,050.00	5,084,792.80
19	Investment in University Commercialised Activities, (Fuel Station, Farm, Bookshop, Mineral Water & etc.)			1,000,000.00		1,000,000.00	2,000,000.00	3,000,000.00
20	Sports Equipment			859,619.25			1,186,221.21	
21	Investment Components of ICT Facility Usage Expense			3,489,665.00	277,952.54	3,211,712.46	2,087,050.00	5,298,762.46

		B						
		Project budget and financing						
Sn	Name of project / investment activity	Estimated contract sum or original contract sum (where applicable)	Revised contract sum (where applicable)	Budgetary allocations to date (31/12/2016)	Total expected payments/ disbursements to date (31/12/2016)	Estimated undisbursed/ unspent budgetary allocations to date (31/12/2016)	Additional budgetary allocations for 2017	Total funds now available for disbursement
22	Investment Activities by Teaching Departments - Appendices 9A - O			13,706,850.44		13,706,850.44	14,553,033.09	28,259,883.53
23	Investment Activities by Non-Teaching Departments - Appendices 10A - M			803,226.74		803,226.74	1,258,264.79	2,061,491.53
24	TOTAL	0.00	0.00	34,639,317.45	7,985,066.41	25,794,631.79	27,698,613.98	52,307,024.56
						0.00		
25	TOTAL	44,657,736.83	209,815.65	65,041,507.40	28,974,372.45	46,204,698.45	56,636,238.98	96,861,191.22

APPENDIX 7C: BUDGET STATEMENT AND OPERATIONAL PLAN FOR 2017 - INVESTMENT ACTIVITIES

KUMASI CAMPUS

A							
Project description and contracting							
SN	Name of project / investment activity	Project status (new, old but yet to start, on-going, etc.)	Contractor/ supplier (where applicable)	Consultant (where applicable)	Tender submission date (where applicable)	Contract award date (where applicable)	Contract commencement date (where applicable)
	PART A: BUILDING & ROAD WORKS						
1	Construction of Faculty Building	Completed	Asmona Ltd	Bi-Architect, Conpro Ltd and Sonic Engineering Services			April, 2008
2	Painting of Apatrapa Block of Flats	Completed	Yamoah and Boateng Ltd	Dev't Office, Kumasi	October, 2014	November, 2014	December, 2014
3	Construction of U-Drain Near River Asuoyeboah	Completed	Cephil Co. Ltd	Dev't Office, Kumasi	October, 2014	November, 2014	December, 2014
4	Painting of Atwima Hall	Completed	Yamoah and Boateng Ltd	Dev't Office, Kumasi	October, 2014	November, 2014	December, 2014
5	Painting of Opoku Ware II Hall	Completed	Yamoah and Boateng Ltd	Dev't Office, Kumasi	October, 2014	November, 2014	December, 2014
6	Renovation of Bungalow EE9	Completed	Yamoah and Boateng Ltd	Dev't Office, Kumasi	October, 2014	November, 2014	December, 2014
7	Installation of Electrical Fittings and Accessories for Faculty Block	On-going	Is-Joy Ltd	Sonic Engineering Services	October, 2009	December, 2009	March, 2010
8	Construction of Water Tank Stand for Opoku Ware II Hall	On-going	Cephil Co. Ltd	Dev't Office, Kumasi	October, 2014	November, 2014	December, 2014
9	Refurbishment of Principal's Residence	On-going	Yamoah and Boateng Ltd	Dev't Office, Kumasi	October, 2014	November, 2014	December, 2014
10	Renovation of Bungalow RG23	On-going	Yamoah and Boateng Ltd	Dev't Office, Kumasi	October, 2014	November, 2014	December, 2014
11	Rehabilitation of Roads	Approved given	Dept. of Urban Roads	Dev't Office, Kumasi			December, 2015

A							
Project description and contracting							
SN	Name of project / investment activity	Project status (new, old but yet to start, on-going, etc.)	Contractor/ supplier (where applicable)	Consultant (where applicable)	Tender submission date (where applicable)	Contract award date (where applicable)	Contract commencement date (where applicable)
12	Rehabilitation of Academic Affairs Office	On-going	Sampat Co. Ltd	Dev't Office, Kumasi	June, 2015	October, 2015	November, 2015
13	Rehabilitation of Students Leisure Area	On-going	Rokastech General Services Ltd	Dev't Office, Kumasi	June, 2015	October, 2015	November, 2015
14	Construction of 2No Boreholes	On-going	Firewall Co. Ltd	Dev't Office, Kumasi	June, 2015	October, 2015	November, 2015
15	Construction of 2No. Septic Tanks	On-going	Cosam Enterprise	Dev't Office, Kumasi	June, 2015	October, 2015	November, 2015
16	Painting of Opoku Ware II Hall Block "D"	On-going	Cephil Co. Ltd	Dev't Office, Kumasi	June, 2015	October, 2015	November, 2015
17	Concreting of Wetted Surroundings at Autonomy Hall	On-going	T.M.J. Ventures Ltd	Dev't Office, Kumasi	June, 2015	October, 2015	November, 2015
18	Security Post/ Fence Walls	Evaluation completed awaiting award of contract		Dev't Office, Kumasi	August, 2015		
19	Renovation of Transport Yard	Evaluation completed awaiting award of contract		Dev't Office, Kumasi	August, 2015		
20	Refurbishment of Administration Block	Evaluation completed awaiting award of contract		Dev't Office, Kumasi	August, 2015		
21	Construction of 500m Fence wall	Evaluation completed awaiting award of contract		Dev't Office, Kumasi	August, 2015		

A							
Project description and contracting							
SN	Name of project / investment activity	Project status (new, old but yet to start, on-going, etc.)	Contractor/ supplier (where applicable)	Consultant (where applicable)	Tender submission date (where applicable)	Contract award date (where applicable)	Contract commencement date (where applicable)
22	Refurbishment and Extension of College Clinic	Evaluation completed awaiting award of contract		Dev't Office, Kumasi	August, 2015		
23	Supply and Installation of Faculty Block Lift facility	Awaiting advertisement		Dev't Office, Kumasi			
24	Construction of 3-Storey Autonomy Hall Annex (Block B)	Documents being prepared for Tender		Dev't Office, Kumasi			
25	Construction of 4-Storey Lecture/ Examination Hall	Documents being prepared for Tender		Dev't Office, Kumasi			
26	Construction of Car Park for Construction Block	Documents being prepared for Tender		Dev't Office, Kumasi			
27	Renovation of Opoku Ware Hall	Documents being prepared for Tender		Dev't Office, Kumasi			
28	Construction of College Entrance Gate	Documents being prepared		Dev't Office, Kumasi			
29	Refurbishment of Catering Block	Documents being prepared for Tender		Dev't Office, Kumasi			
30	Construction of Car Ports for FVE Block	Documents being prepared for Tender		Dev't Office, Kumasi			
31	Painting of Canada Block of Flats	Documents being prepared for Tender		Dev't Office, Kumasi			

A							
Project description and contracting							
SN	Name of project / investment activity	Project status (new, old but yet to start, on-going, etc.)	Contractor/ supplier (where applicable)	Consultant (where applicable)	Tender submission date (where applicable)	Contract award date (where applicable)	Contract commencement date (where applicable)
32	Painting of 3No Workshop Blocks	Documents being prepared for Tender		Dev't Office, Kumasi			
33	General Landscaping works	Documents being prepared for Tender		Dev't Office, Kumasi			
34	Administration Office (Kumasi)	New Project					
35	Faculty Block (Winneba & Kumasi)	New Project					
36	Classroom and Lecture Hall (Kumasi Campus)	New Project					
39	Staff Bungalow (Kumasi)-Principal's Lodge	New Project					
45	Construction of Basic Schools (Winneba & Kumasi)	New Project					
	TOTAL						
46	PART B: FURNITURE, FITTINGS & EQUIPMENT						
47	Technology Equipment	Yet to start					
48	Purchase of Vehicles (Kumasi)	New Project					
49	Purchase of Household Items (Winneba & Kumasi)	New Project					
50	Purchase of Library Books and Resources (All Campuses)	New Project					
51	Purchase of ICT Equipment (Kumasi)	New Project					
52	Purchase of Equipment, Furniture & Fittings for Offices, Classrooms, Workshops, Laboratories and Farms.	New Project					
53	Sports Equipment/Infrastructure (Field Grassing)	New Project					

A							
Project description and contracting							
SN	Name of project / investment activity	Project status (new, old but yet to start, on-going, etc.)	Contractor/ supplier (where applicable)	Consultant (where applicable)	Tender submission date (where applicable)	Contract award date (where applicable)	Contract commencement date (where applicable)
54	Air Conditioners	On-going	Alsales Services				
55	Laptop Computers	On-going					
56	Desktop Computers	On-going					
57	Student Mattress	On-going					
58	LCD Projectors	On-going	Jil-Wills Ventures				
59	Risograph Machines	On-going	Kedard Office Equipment Services				
60	Library Chairs	On-going	Yepon Ventures				
61	Litter Bins	On-going	A.A.Y. Ent Ltd				
62	Lawn Mower	On-going	C.Woermann Gh. Ltd				
63	Notice Board	On-going	Kaparo Ent.				
64	Curtains	On-going					
65	Managed Switches	Yet to start					
66	Living Room furniture	Yet to start					
67	Investment Activities by Teaching Departments - Appendices 9 a-....						
68	Investment Activities by Non-Teaching Departments - Appendices 10 a-....						
71	Office Sofa	Yet to start					
72	TOTAL						
73	GRAND TOTAL						

B									
SN	Name of project / investment activity	Project budget and financing							Remarks
		Estimated contract sum or original contract sum (where applicable)	Revised contract sum (where applicable)	Budgetary allocations to date (31/12/2016)	Total expected payments/ disbursements to date (31/12/2016)	Estimated undisbursed/ unspent budgetary allocations to date (31/12/2016)	Additional budgetary allocations for 2017	Total funds now available for disbursement	
	PART A: BUILDING & ROAD WORKS					0		0	
1	Construction of Faculty Building	3,154,421.03	7,297,538.27	7,882,411.00	7,297,538.27	584,872.73		584,872.73	Outstanding Valuations to be submitted for payment
2	Painting of Apatrapa Block of Flats	31,676.00	N/A	32,000.00	29,337.10	2,662.90		2,662.90	Retention yet to be released
3	Construction of U-Drain Near River Asuoyeboah	41,270.00	N/A	42,800.00	36,224.25	6,575.75		6,575.75	Retention yet to be released
4	Painting of Atwima Hall	30,928.00	N/A	33,000.00	30,154.80	2,845.20		2,845.20	Retention yet to be released
5	Painting of Opoku Ware II Hall	37,160.00	N/A	38,000.00	36,231.00	1,769.00		1,769.00	Retention yet to be released
6	Renovation of Bungalow EE9	31,976.00	N/A	35,000.00	31,876.10	3,123.90		3,123.90	Retention yet to be released
7	Installation of Electrical Fittings and Accessories for Faculty Block	232,752.24	710,615.10	850,000.00	708,890.75	141,109.25		141,109.25	Retention yet to be released
8	Construction of Water Tank Stand for Opoku Ware II Hall	43,916.04	N/A	33,000.00	36,861.27	(3,861.27)		(3,861.27)	
9	Refurbishment of Principal's Residence	40,705.00	N/A	38,000.00	31,974.08	6,025.92		6,025.92	
10	Renovation of Bungalow RG23	37,099.50	N/A	35,000.00	28,524.03	6,475.97		6,475.97	
11	Rehabilitation of Roads	1,625,545.40		717,583.97		717,583.97	1,325,443.25	2,043,027.22	

B									
Project budget and financing									
SN	Name of project / investment activity	Estimated contract sum or original contract sum (where applicable)	Revised contract sum (where applicable)	Budgetary allocations to date (31/12/2016)	Total expected payments/ disbursements to date (31/12/2016)	Estimated undisbursed/ unspent budgetary allocations to date (31/12/2016)	Additional budgetary allocations for 2017	Total funds now available for disbursement	Remarks
12	Rehabilitation of Academic Affairs Office	50,000.00	N/A	30,000.00	20,000.00	10,000.00		10,000.00	
13	Rehabilitation of Students Leisure Area	35,563.29	N/A	15,500.00	15,000.00	500.00		500.00	
14	Construction of 2No Boreholes	45,650.75	N/A	55,000.00	30,000.00	25,000.00		25,000.00	
15	Construction of 2No. Septic Tanks	43,395.20	N/A	48,000.00	15,000.00	33,000.00		33,000.00	
16	Painting of Opoku Ware II Hall Block "D"	38,884.73	N/A	15,000.00	14,200.00	800.00		800.00	
17	Concreting of Wetted Surroundings at Autonomy Hall	23,516.07	N/A	15,800.00	15,000.00	800.00		800.00	
18	Security Post/ Fence Walls					0.00	175,000.00	175,000.00	
19	Renovation of Transport Yard					0.00		0.00	
20	Refurbishment of Administration Block			200,000.00		200,000.00		200,000.00	
21	Construction of 500m Fence wall					0.00		0.00	
22	Refurbishment and Extension of College Clinic					0.00		0.00	
23	Supply and Installation of Faculty Block Lift facility			300,000.00		300,000.00		300,000.00	

B									
SN	Name of project / investment activity	Project budget and financing							Remarks
		Estimated contract sum or original contract sum (where applicable)	Revised contract sum (where applicable)	Budgetary allocations to date (31/12/2016)	Total expected payments/ disbursements to date (31/12/2016)	Estimated undisbursed/ unspent budgetary allocations to date (31/12/2016)	Additional budgetary allocations for 2017	Total funds now available for disbursement	
24	Construction of 3-Storey Autonomy Hall Annex (Block B)			500,000.00		500,000.00		500,000.00	Approval being sought to advertise; Project Budgeted at GH¢3,000,000
25	Construction of 4-Storey Lecture/Examination Hall			750,000.00		750,000.00		750,000.00	Approval being sought to advertise; Project Budgeted at GH¢12,000,000
26	Construction of Car Park for Construction Block					0.00		0.00	Approval being sought to advertise
27	Renovation of Opoku Ware Hall					0.00		0.00	Approval being sought to advertise
28	Construction of College Entrance Gate			200,000.00		200,000.00		200,000.00	Designs for North Campus Entrance being edited to suit Kumasi
29	Refurbishment of Catering Block					0.00		0.00	Approval being sought to advertise
30	Construction of Car Ports for FVE Block					0.00		0.00	

B									
SN	Name of project / investment activity	Project budget and financing							Remarks
		Estimated contract sum or original contract sum (where applicable)	Revised contract sum (where applicable)	Budgetary allocations to date (31/12/2016)	Total expected payments/ disbursements to date (31/12/2016)	Estimated undisbursed/ unspent budgetary allocations to date (31/12/2016)	Additional budgetary allocations for 2017	Total funds now available for disbursement	
31	Painting of Canada Block of Flats					0.00		0.00	
32	Painting of 3No Workshop Blocks					0.00		0.00	
33	General Landscaping works					0.00		0.00	
34	Administration Office (Kumasi)			500,000.00		500,000.00	290,000.00	790,000.00	
35	Faculty Block (Winneba & Kumasi)					0.00	1,553,552.65	1,553,552.65	
36	Classroom and Lecture Hall (Kumasi Campus)					0.00		0.00	
39	Staff Bungalow (Kumasi)- Principal's Lodge					0.00		0.00	
45	Construction of Basic Schools (Winneba & Kumasi)			500,000.00		500,000.00	2,460,670.00	2,960,670.00	
	TOTAL	5,544,459.25	8,008,153.37	12,866,094.97	8,376,811.65	4,489,283.32	5,804,665.90	10,293,949.22	
46	PART B: FURNITURE, FITTINGS & EQUIPMENT					0.00		0.00	
47	Technology Equipment			1,582,138.98		1,582,138.98		1,582,138.98	
48	Purchase of Vehicles (Kumasi)			500,000.00		500,000.00	300,000.00	800,000.00	
49	Purchase of Household Items (Winneba & Kumasi)			104,000.00		104,000.00		104,000.00	
50	Purchase of Library Books and Resources (All Campuses)					0.00	1,933,500.00	1,933,500.00	
51	Purchase of I C T Equipment (Kumasi)			900,000.00		900,000.00	965,800.00	1,865,800.00	

B									
SN	Name of project / investment activity	Project budget and financing							Remarks
		Estimated contract sum or original contract sum (where applicable)	Revised contract sum (where applicable)	Budgetary allocations to date (31/12/2016)	Total expected payments/ disbursements to date (31/12/2016)	Estimated undisbursed/ unspent budgetary allocations to date (31/12/2016)	Additional budgetary allocations for 2017	Total funds now available for disbursement	
52	Purchase of Equipment, Furniture & Fittings for Offices, Classrooms, Workshops, Laboratories and Farms.			0.00			855,927.23	855,927.23	
53	Sports Equipment/ Infrastructure (Field Grassing)	0.00		180,000.00		180,000.00	50,000.00	230,000.00	
54	Air Conditioners			73,950.00		73,950.00		73,950.00	
55	Laptop Computers			51,362.97		51,362.97		51,362.97	
56	Desktop Computers			404,667.00		404,667.00		404,667.00	
57	Student Mattress			100,000.00		100,000.00		100,000.00	
58	LCD Projectors			395,000.00		395,000.00		395,000.00	
59	Risograph Machines			73,009.26		73,009.26		73,009.26	
60	Library Chairs			74,880.00		74,880.00		74,880.00	
61	Litter Bins			5,500.00		5,500.00		5,500.00	
62	Lawn Mower			6,600.00		6,600.00		6,600.00	
63	Notice Board			7,725.00		7,725.00		7,725.00	
64	Curtains			40,000.00		40,000.00		40,000.00	
65	Managed Switches			15,000.00		15,000.00		15,000.00	
66	Living Room furniture			19,500.00		19,500.00		19,500.00	
67	Investment Activities by Teaching Departments - Appendices 9 a-....						895,583.77		
68	Investment Activities by Non-Teaching Departments - Appendices 10 a-....						850,187.37		
71	Office Sofa			6,500.00		6,500.00		6,500.00	
72	TOTAL						5,850,998.37		
73	GRAND TOTAL	0.00	0.00	4,539,833.21	0.00	4,539,833.21	11,655,664.27	8,645,060.44	

APPENDIX 7D BUDGET STATEMENT AND OPERATIONAL PLAN FOR 2017 - INVESTMENT ACTIVITIES

MAMPONG CAMPUS

	A						
	Project description and contracting						
SN	Name of project / investment activity	Project status (new, old but yet to start, on-going, etc.)	Contractor/ supplier (where applicable)	Consultant (where applicable)	Tender submission date (where applicable)	Contract award date (where applicable)	Contract commencement date (where applicable)
1	PART A: BUILDING & ROAD WORKS						
2	Three Storey Lecture Hall Extension	On-Going	Ziggurat Investment Limited				
3	New UEW Clinic - Mampong	On-Going	Bonah Construction Limited				
4	Library Resource Centre	On-Going	Ziggurat Investment Limited	Architecture & Engineering Service Limited			October 2011
5	Construction Faculty Block	Old But Yet to Start					
6	Construction of Basic Schools	New					
7	Construction of Slaughter House	Old But Yet to Start					
8	Construction of Transport Yard	Old But Yet to Start					
9	Construction of Market	Old But Yet to Start					
10	Security Post/ Fence Walls						
11	TOTAL						
12	PART B: FURNITURE, FITTINGS & EQUIPMENT						
13	Purchase of ICT Equipment etc.						
14	Purchase of Equipment/Workshop/ Laboratory/University Farm						
15	Purchase of Vehicles, Tricycles etc.						

	A						
	Project description and contracting						
SN	Name of project / investment activity	Project status (new, old but yet to start, on-going, etc.)	Contractor/ supplier (where applicable)	Consultant (where applicable)	Tender submission date (where applicable)	Contract award date (where applicable)	Contract commencement date (where applicable)
16	Purchase of Library Books & Resources						
17	General Rehabilitation /Maintenance						
18	Purchase of Academic Gown						
19	Purchase of Household Equipment etc.						
20	Investment Component of ICT Usage Expenses						
21	Purchase of Sports Equipment etc.						
22	Furnishing of Clinic Equipment & F & F						
23	Purchase of F & F Office/Hall/ Classrooms						
24	Investment in University Commercialised Activities, (Fuel Station, Farm, Bookshop, Mineral Water & etc.)						
25	Purchase of Generator						
26	Investment Activities by Teaching Departments - Appendices 9 a-....						
27	Investment Activities by Non-Teaching Departments - Appendices 10 a-....						
28	TOTAL						
29							
30	GRAND TOTAL						

B								
Project budget and financing								
SN	Name of project / investment activity	Estimated contract sum or original contract sum (where applicable)	Revised contract sum (where applicable)	Budgetary allocations to date (31/12/2016)	Total expected payments/ disbursements to date (31/12/2016)	Estimated undisbursed/ unspent budgetary allocations to date (31/12/2016)	Additional budgetary allocations for 2017	Total funds now available for disbursement
1	PART A: BUILDING & ROAD WORKS					0.00		0.00
2	Three Storey Lecture Hall Extension	432,455.21		540,000.00	680,639.79	(140,639.79)		(140,639.79)
3	New UEW Clinic - Mampong	201,333.42		305,839.95	200,423.01	105,416.94	150,000.00	255,416.94
4	Library Resource Centre	944,551.40		1,166,692.13	456,735.95	709,956.18		709,956.18
5	Construction Faculty Block			686,259.67		686,259.67	2,013,080.00	2,699,339.67
6	Construction of Basic Schools			150,000.00		150,000.00		150,000.00
7	Construction of Slaughter House			116,878.82		116,878.82	150,000.00	266,878.82
8	Construction of Transport Yard			70,000.00		70,000.00	100,000.00	170,000.00
9	Construction of Market			120,000.00		120,000.00		120,000.00
10	Security Post/ Fence Walls						300,000.00	
11	TOTAL	1,578,340.03	0.00	3,155,670.57	1,337,798.75	1,817,871.82	2,713,080.00	4,230,951.82
12	PART B: FURNITURE, FITTINGS & EQUIPMENT					0.00	0.00	0.00
13	Purchase of ICT Equipment etc.			473,697.11	450,686.30	23,010.81		23,010.81
14	Purchase of Equipment/ Workshop/Laboratory/ University Farm			335,760.97	329,499.64	6,261.33	120,000.00	126,261.33
15	Purchase of Vehicles, Tricycles etc.			1,167,400.00	702,703.72	464,696.28	300,000.00	764,696.28

		B						
		Project budget and financing						
SN	Name of project / investment activity	Estimated contract sum or original contract sum (where applicable)	Revised contract sum (where applicable)	Budgetary allocations to date (31/12/2016)	Total expected payments/ disbursements to date (31/12/2016)	Estimated undisbursed/ unspent budgetary allocations to date (31/12/2016)	Additional budgetary allocations for 2017	Total funds now available for disbursement
16	Purchase of Library Books & Resources			317,818.54	119,428.12	198,390.42	651,900.00	850,290.42
17	General Rehabilitation / Maintenance			224,500.00	221,633.00	2,867.00	140,000.00	142,867.00
18	Purchase of Academic Gown			107,315.73	31,860.00	75,455.73		75,455.73
19	Purchase of Household Equipment etc.			50,000.00	50,340.04	(340.04)	30,000.00	29,659.96
20	Investment Component of ICT Usage Expenses			188,705.00	326,310.08	(137,605.08)	227,074.26	89,469.18
21	Purchase of Sports Equipment etc.			183,240.00	67,820.66	115,419.34	74,068.88	189,488.22
22	Furnishing of Clinic Equipment & F & F					0.00		0.00
23	Purchase of F & F Office/ Hall/Classrooms			122,212.72	467,371.82	(345,159.10)		(345,159.10)
24	Investment in University Commercialised Activities, (Fuel Station, Farm, Bookshop, Mineral Water & etc.)					0.00	755,586.86	755,586.86
25	Purchase of Generator			250,000.00	328,617.06	(78,617.06)		(78,617.06)
26	Investment Activities by Teaching Departments - Appendices 9 a-....						145,286.20	
27	Investment Activities by Non-Teaching Departments - Appendices 10 a-....						114,948.00	
28	TOTAL	0.00	0.00	3,420,650.07	3,096,270.44	324,379.63	2,558,864.20	2,623,009.63
29								
30	GRAND TOTAL			6,576,320.64	4,434,069.19	2,142,251.45	5,271,944.20	6,853,961.45

APPENDIX 7E BUDGET STATEMENT AND OPERATIONAL PLAN FOR 2017 - INVESTMENT ACTIVITIES

AJUMAKO CAMPUS

SN	Name of project / investment activity	A					
		Project description and contracting					
		Name of project / investment activity	Project status (new, old but yet to start, on-going, etc.)	Contractor/ supplier (where applicable)	Consultant (where applicable)	Tender submission date (where applicable)	Contract award date (where applicable)
1	PART A: BUILDING & ROAD WORKS						GHS
2	Faculty Block	On-going	Messrs Loris Trading & Construction Co. Ltd				
3	Staff Bungalow	New					
4	Security Post/ Fence Walls (Winneba & Kumasi)						
5	General Rehabilitation/ Maintenance Works/Access Roads						
6	TOTAL						
7	PART B: FURNITURE, FITTINGS & EQUIPMENT						
8	Purchase of I C T Equipment (Winneba, Kumasi, Mampong and Ajumako)						
9	Purchase of Equipment, Furniture & Fittings for Offices, Classrooms, Workshops, Laboratories and Farms.						
10	Purchase of Vehicles (Winneba, Kumasi, Mampong & Ajumako)						
11	Purchase of Household Items (Winneba & Kumasi)						
12	Purchase of Library Books and Resources (All Campuses)						
13	Sports Equipment						
14	Investment Components of ICT Facility Usage Expense	Sparkx Ghana Ltd.					
15	Investment Activities by Teaching Departments - Appendices 9A - O						
16	Investment Activities by Non-Teaching Departments - Appendices 10A - M						
18	TOTAL						-
20	GRAND TOTAL						

		B						
		Project budget and financing						
Sn	Name of project / investment activity	Contract commencement date (where applicable)	Estimated contract sum or original contract sum (where applicable)	Revised contract sum (where applicable)	Budgetary allocations to date (31/12/2016)	Total expected payments/ disbursements to date (31/12/2016)	Estimated undisbursed/ unspent budgetary allocations to date (31/12/2016)	Additional budgetary allocations for 2017
1	PART A: BUILDING & ROAD WORKS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
2	Faculty Block			500,000.00	253,777.78	246,222.22	1,235,109.16	1,481,331.38
3	Staff Bungalow					0.00	0.00	0.00
4	Security Post/ Fence Walls (Winneba & Kumasi)					0.00	195,988.91	195,988.91
5	General Rehabilitation/ Maintenance Works/Access Roads					0.00	55,041.51	55,041.51
6	TOTAL	0.00	0.00	500,000.00	253,777.78	246,222.22	1,486,139.58	1,732,361.80
7	PART B: FURNITURE, FITTINGS & EQUIPMENT							
8	Purchase of I C T Equipment (Winneba, Kumasi, Mampong and Ajumako)						318,575.00	318,575.00
9	Purchase of Equipment, Furniture & Fittings for Offices, Classrooms, Workshops, Laboratories and Farms.					0.00	180,244.63	180,244.63
10	Purchase of Vehicles (Winneba, Kumasi, Mampong & Ajumako)					0.00	250,000.00	250,000.00
11	Purchase of Household Items (Winneba & Kumasi)					0.00		0.00
12	Purchase of Library Books and Resources (All Campuses)					0.00	410,300.00	410,300.00
13	Sports Equipment					0.00		0.00

		B						
		Project budget and financing						
Sn	Name of project / investment activity	Contract commencement date (where applicable)	Estimated contract sum or original contract sum (where applicable)	Revised contract sum (where applicable)	Budgetary allocations to date (31/12/2016)	Total expected payments/ disbursements to date (31/12/2016)	Estimated undisbursed/ unspent budgetary allocations to date (31/12/2016)	Additional budgetary allocations for 2017
14	Investment Components of ICT Facility Usage Expense	488,240.00		75,545.26	106,815.55	(31,270.29)		(31,270.29)
15	Investment Activities by Teaching Departments - Appendices 9A - O					0.00	111,295.84	111,295.84
16	Investment Activities by Non-Teaching Departments - Appendices 10A - M					0.00	330,564.39	330,564.39
18	TOTAL	488,240.00	0.00	75,545.26	106,815.55	(31,270.29)	1,600,979.86	1,569,709.57
20	GRAND TOTAL	488,240.00	0.00	575,545.26	360,593.33	214,951.93	3,087,119.44	3,302,071.37

APPENDIX 8A: DISTRIBUTION OF ACADEMIC FACILITIES USER FEES AND SERVICE SUBVENTION, 2017

MAIN CAMPUS

SN	Departments	Students Number (From The Departments)			FTE From Planning Unit	AFUF Per Student (From Fees Schedule)			Total AFUF	30% Of AFUF (For Centralised Facilities)	50% Of AFUF [To Depts. (Based On Absolute Nos.)]	10% Of AFUF [To Depts. (Based On Fte)]	10% Of AFUF To Faculty Adm On Equal Basis	Distribution Of Govt. Subvention Goods & Services (90% To Aca. Depts. Based On FTE ;)	Total AFUF & Service Subvention To Depts.
		Under-Graduate	Post-Graduate (M.Phil.)	Post-Graduate (PhD)		Under-Graduate	Post-Graduate (M.Phil.)	Post-Graduate (PhD)							
									GHS	GHS	GHS	GHS	GHS	GHS	GHS
1	Department of Special Education	965	37	12	850	188.72	302.50	3,631.79	212,355.18	63,706.55	106,177.59	14,001.18		1,436.50	121,615.27
2	Rehabilitation Unit	435			514	188.72			78,979.32	23,693.80	39,489.66	8,466.59		868.66	48,824.91
3	Centre for Speech and Hearing Science				2,000				0.00	0.00	0.00	32,943.94		3,380.00	36,323.94
4	Resource Centre for Students with Special Needs				2,000				0.00	0.00	0.00	32,943.94		3,380.00	36,323.94
5	Department of Basic Education	1,444	39		1,024	188.72	302.50		253,170.38	75,951.11	126,585.19	16,867.30		1,730.56	145,183.05
6	Early Childhood Care & Development	1,034	35		886	188.72	302.50		183,738.10	55,121.43	91,869.05	14,594.17		1,497.34	107,960.56
7	Department of Psychology (G & C)	72	47	13	177	188.72	302.50	3,631.79	75,018.61	22,505.58	37,509.31	2,915.54		299.13	40,723.97
8	Department of Administration & Management Education		27				302.50		8,167.50	2,450.25	4,083.75	0.00		0.00	4,083.75
9	Dean's Office								0.00	0.00	0.00	0.00	80,245.95	0.00	80,245.95
10	Department of Art Education	1,007			1,096	276.72			239,501.16	71,850.35	119,750.58	18,053.28		1,852.24	139,656.10
11	Department of Graphic Design Education	503			543	276.72			125,215.80	37,564.74	62,607.90	8,944.28		917.67	72,469.85
12	Department of Music Education	458	49	44	580	276.72	431.91	4,324.79	329,198.71	98,759.61	164,599.36	9,553.74		980.20	175,133.30
13	Depart of Theatre Arts Education	170			450	276.72			41,784.72	12,535.42	20,892.36	7,412.39		760.50	29,065.25
14	Depart of Textile Design and Fashion Studies	45			220	276.72			39,570.96	11,871.29	19,785.48	3,623.83		371.80	23,781.11

SN	Departments	Students Number (From The Departments)			FTE From Planning Unit	AFUF Per Student (From Fees Schedule)			Total AFUF	30% Of AFUF (For Centralised Facilities)	50% Of AFUF [To Depts. (Based On Absolute Nos.)]	10% Of AFUF [To Depts. (Based On Fte)]	10% Of AFUF To Faculty Adm On Equal Basis	Distribution Of Govt. Subvention Goods & Services (90% To Aca. Depts. Based On FTE ;)	Total AFUF & Service Subvention To Depts.
		Under-Graduate	Post-Graduate (M.Phil.)	Post-Graduate (PhD)		Under-Graduate	Post-Graduate (M.Phil.)	Post-Graduate (PhD)							
									GHS	GHS	GHS	GHS	GHS	GHS	GHS
15	Dean's Office								0.00	0.00	0.00	0.00	80,245.95	0.00	80,245.95
16	Department of Social Studies Education	1,474	23	16	830	188.72	302.50	3,631.79	317,007.34	95,102.20	158,503.67	13,671.74		1,402.70	173,578.11
17	Department of Economics Education	883	29		876	188.72	302.50		156,728.98	47,018.69	78,364.49	14,429.45		1,480.44	94,274.38
18	Department of Geography Education	1,757			810	188.72			301,197.12	90,359.14	150,598.56	13,342.30		1,368.90	165,309.76
19	Department of History Education	405			526	188.72			68,127.92	20,438.38	34,063.96	8,664.26		888.94	43,617.16
20	Department of Political Science Education	1,442			854	188.72			244,298.04	73,289.41	122,149.02	14,067.06		1,443.26	137,659.34
21	Centre for Conflict, Human Rights & Peace Studies		29				302.50		8,772.50	2,631.75	4,386.25	0.00		0.00	4,386.25
22	Centre for African Studies				2,500				0.00	0.00	0.00	41,179.93		4,225.00	45,404.93
23	Department of Business Education	2,200			400	276.72			547,905.60	164,371.68	273,952.80	6,588.79		676.00	281,217.59
24	Dean's Office								0.00	0.00	0.00	0.00	80,245.95	0.00	80,245.95
25	Department of Biology Education	349			950	276.72			88,135.32	26,440.60	44,067.66	15,648.37		1,605.50	61,321.53
26	Department of Chemistry Education	324			950	276.72			83,707.80	25,112.34	41,853.90	15,648.37		1,605.50	59,107.77
27	Department of Integrated Science Education	551			950	276.72			134,485.92	40,345.78	67,242.96	15,648.37		1,605.50	84,496.83
28	Department of Physics Education	176	21	5	950	276.72	431.91	4,324.79	75,107.62	22,532.29	37,553.81	15,648.37		1,605.50	54,807.68
29	Department of Health Administration & Education	81			950	276.72			19,508.76	5,852.63	9,754.38	15,648.37		1,605.50	27,008.25

SN	Departments	Students Number (From The Departments)			FTE From Planning Unit	AFUF Per Student (From Fees Schedule)			Total AFUF	30% Of AFUF (For Centralised Facilities)	50% Of AFUF [To Depts. (Based On Absolute Nos.)]	10% Of AFUF [To Depts. (Based On Fte)]	10% Of AFUF To Faculty Adm On Equal Basis	Distribution Of Govt. Subvention Goods & Services (90% To Aca. Depts. Based On FTE ;)	Total AFUF & Service Subvention To Depts.
		Under-Graduate	Post-Graduate (M.Phil.)	Post-Graduate (PhD)		Under-Graduate	Post-Graduate (M.Phil.)	Post-Graduate (PhD)							
									GHS	GHS	GHS	GHS	GHS	GHS	GHS
30	Department of Mathematics Education	802	47	11	1,000	276.72	431.91	4,324.79	266,972.50	80,091.75	133,486.25	16,471.97		1,690.00	151,648.22
31	Department of Home Economics	549			542	276.72			132,548.88	39,764.66	66,274.44	8,927.81		915.98	76,118.23
32	Department of HPERS	522	4		502	276.72	431.91		136,150.63	40,845.19	68,075.32	8,268.93		848.38	77,192.62
33	Department of Information Com. Technology Educ.	838			740	276.72			214,458.00	64,337.40	107,229.00	12,189.26		1,250.60	120,668.86
34	Dean's Office								0.00	0.00	0.00	0.00	80,245.95	0.00	80,245.95
35	Department of English Education	740	29		1,240	188.72	302.50	3,631.79	133,893.86	40,168.16	66,946.93	20,425.24		2,095.60	89,467.77
36	Department of French & German Education	713	8		820	188.72	302.50	3,631.79	122,162.84	36,648.85	61,081.42	13,507.02		1,385.80	75,974.24
37	Applied Linguistics		8	4			302.50	3,631.79	16,947.16	5,084.15	8,473.58	0.00		0.00	8,473.58
38	Dept. of Media & Communication Studies		40				3,998.50		159,940.00	47,982.00	79,970.00	0.00		0.00	79,970.00
39	Communication Skills Unit				2,500				0.00			41,179.93		4,225.00	45,404.93
40	Dean's Office								0.00	0.00	0.00	0.00	80,245.95		80,245.95
41	Dean's Office (S.R.G.S.)								0.00	0.00	0.00	0.00	80,245.95		80,245.95
42	CETDAR - IEDE	4,083				415.08			1,694,771.64		1,694,771.64				1,694,771.64
43	Centre for Continuing Education (IEDE)								0.00						0.00
44	Distance Education I.E.D.E.														0.00
45	Library													5,500.00	5,500.00
46	Centralised Facilities									1,444,427.17					1,444,427.17
47	Total	19,939	472	105	29,230				6,509,528.87	1,444,427.17	4,102,150.26	481,475.72	481,475.72	54,898.70	6,564,427.57
48	Department of Accounting Studies	1,661			1,661	276.72			459,631.92		229,815.96	45,963.19		7,210.80	282,989.95

SN	Departments	Students Number (From The Departments)			FTE From Planning Unit	AFUF Per Student (From Fees Schedule)			Total AFUF	30% Of AFUF (For Centralised Facilities)	50% Of AFUF [To Depts. (Based On Absolute Nos.)]	10% Of AFUF [To Depts. (Based On Fte)]	10% Of AFUF To Faculty Adm On Equal Basis	Distribution Of Govt. Subvention Goods & Services (90% To Aca. Depts. Based On FTE ;)	Total AFUF & Service Subvention To Depts.
		Under-Graduate	Post-Graduate (M.Phil.)	Post-Graduate (PhD)		Under-Graduate	Post-Graduate (M.Phil.)	Post-Graduate (PhD)							
									GHS	GHS	GHS	GHS	GHS	GHS	GHS
49	Department of Management Studies	1,729			1,729	276.72			478,448.88		239,224.44	47,844.89		7,506.00	294,575.33
50	Dean's Office				0				0.00		0.00	0.00	47,480.20	0.00	47,480.20
51	Department of Information Technology Department	1,210			1,210	276.72			334,831.20		167,415.60	33,483.12		5,252.90	206,151.62
52	Department of Automative and Electrical Technology Education	76			76	276.72	431.91		21,030.72		10,515.36	2,103.07		329.93	12,948.37
53	Department of Mechanical Technology Education	56			56	276.72			15,496.32		7,748.16	1,549.63		243.11	9,540.90
54	Department of Wood and Construction Technology Education	281	70	1	352	276.72	431.91	4,324.79	112,316.81		56,158.41	11,231.68		1,528.12	68,918.20
55	Dean's Office				0				0.00		0.00	0.00	47,480.20		47,480.20
56	Department of Hospitality Management and Tourism Education	269			269	276.72			74,437.68		37,218.84	7,443.77		1,167.79	45,830.40
57	Department of Fashion Design and Textiles Technology Education	103			103	276.72			28,502.16		14,251.08	2,850.22		447.15	17,548.44
58	Dean's Office				0				0.00		0.00	0.00	47,480.20		47,480.20
59	Department of Interdisciplinary Studies				0				0.00		0.00	0.00			0.00
60	Department of Educational and Communication Sciences		32	13	45	276.72	431.91	4,671.29	74,547.89		37,273.95	7,454.79		195.36	44,924.09
61	Guidance & Counselling Unit	378			378	276.72			104,600.16		52,300.08	10,460.02		1,640.99	64,401.08
62	Teacher Development Unit (CETDAR)	1,412			1,412	415.08			586,092.96		586,092.96			6,129.83	592,222.79

SN	Departments	Students Number (From The Departments)			FTE From Planning Unit	AFUF Per Student (From Fees Schedule)			Total AFUF	30% Of AFUF (For Centralised Facilities)	50% Of AFUF [To Depts. (Based On Absolute Nos.)]	10% Of AFUF [To Depts. (Based On Fte)]	10% Of AFUF To Faculty Adm On Equal Basis	Distribution Of Govt. Subvention Goods & Services (90% To Aca. Depts. Based On FTE ;)	Total AFUF & Service Subvention To Depts.
		Under-Graduate	Post-Graduate (M.Phil.)	Post-Graduate (PhD)		Under-Graduate	Post-Graduate (M.Phil.)	Post-Graduate (PhD)							
									GHS	GHS	GHS	GHS	GHS	GHS	GHS
63	Dean's Office								0.00		0.00	0.00	47,480.20		47,480.20
64	Dean's Office (S.R.G.S.)				0				0.00		0.00	0.00	47,480.20		47,480.20
65	Library				0				0.00		0.00			3,516.89	3,516.89
66	Centralised Facilities				0				0.00	511,153.11	0.00	0.00			511,153.11
67	Sub-Total for Kumasi	7,175	102	14	7,291				2,289,936.70	511,153.11	1,438,014.83	170,384.37	237,401.00	35,168.86	2,392,122.17
68	Department of Crops & Soil Science Edu.	275	4	2		276.72	431.91	4,093.79	86,013.22		43,006.61	8,601.32		0.00	51,607.93
69	Department of Animal Science Edu.	275	4	2		276.72	431.91	4,093.79	86,013.22		43,006.61	8,601.32	0.00	0.00	51,607.93
70	Department of Agric Engineering & Mechanization Edu.	275	4	2		276.72	431.91	4,093.79	86,013.22		43,006.61	8,601.32	0.00	0.00	51,607.93
71	Department of Agric Economics & Extension Edu.	276	3	3		276.72	431.91	4,093.79	89,951.82		44,975.91	8,995.18	0.00	0.00	53,971.09
72	Dean's Office								0.00		0.00	0.00	34,799.15	0.00	34,799.15
73	Department of Science Education	1,018				276.72			281,700.96		140,850.48	28,170.10	0.00	0.00	169,020.58
74	Department of Environmental & Sanitation Sc. Edu.	768				276.72			212,520.96		106,260.48	21,252.10	0.00	0.00	127,512.58
75	Dean's Office								0.00		0.00	0.00	49,422.19	0.00	49,422.19
76	CETDAR	755				415.08			313,385.40				0.00	0.00	313,385.40
77	Library					182,100.00	750.00	450.00	183,300.00						183,300.00
78	Centralised Facilities								0.00	252,664.02	0.00	0.00	0.00	0.00	252,664.02
79	Sub-Total for Mampong	3,642	15	0	0	0.00	0.00	0.00	1,338,898.80	252,664.02	421,106.70	84,221.34	84,221.34	0.00	1,338,898.80
80	Dept. of Akan- Nzema Education-Ajumako	843	15			188.87	302.50		138,159.52		69,079.76	13,815.95		4,393.21	87,288.92
81	Dept. of Ewe Education-Ajumako	222	15			188.87	302.50		37,018.78		18,509.39	3,701.88		1,156.93	23,368.20

SN	Departments	Students Number (From The Departments)			FTE From Planning Unit	AFUF Per Student (From Fees Schedule)			Total AFUF	30% Of AFUF (For Centralised Facilities)	50% Of AFUF [To Depts. (Based On Absolute Nos.)]	10% Of AFUF [To Depts. (Based On Fte)]	10% Of AFUF To Faculty Adm On Equal Basis	Distribution Of Govt. Subvention Goods & Services (90% To Aca. Depts. Based On FTE ;)	Total AFUF & Service Subvention To Depts.
		Under-Graduate	Post-Graduate (M.Phil.)	Post-Graduate (PhD)		Under-Graduate	Post-Graduate (M.Phil.)	Post-Graduate (PhD)							
									GHS	GHS	GHS	GHS	GHS	GHS	GHS
82	Department of Ga-Dangme Education, Ajumako	230	8			188.87	302.50		41,645.93		20,822.97	4,164.59		1,198.62	26,186.18
83	Department of Gur-Gonja Education	1,372	15			188.87	302.50		229,289.76		114,644.88	22,928.98		7,150.04	144,723.89
84	CETDAR								0.00		0.00	0.00		0.00	0.00
85	Graduates School								16,032.50		8,016.25	1,603.25		276.20	9,895.70
86	Dean's Office												46,214.65		46,214.65
87	Library - Ajumako													1,575.00	1,575.00
88	Centralised Facilities- Ajumako									115,536.62					115,536.62
89	Sub-Total for Ajumako	2,667	53	0	0		0.00	0.00	462,146.49	115,536.62	231,073.25	46,214.65	46,214.65	15,750.00	454,789.17
90	GRAND TOTAL	33,423	642	119	36,521	0.00	0.00	0.00	10,600,510.86	2,323,780.92	6,192,345.03	782,296.09	849,312.71	105,817.56	10,750,237.71

APPENDIX 8B: DISTRIBUTION OF SANDWICH/PART-TIME PROGRAMME FEES FOR THE YEAR ENDING 31 DECEMBER 2016

Sn	Departments	Programmes	Number Of Students	Gross Income	10% UEW R & I Fund And 10% Staff W. & S.A Fund	Available For Dist'n	Cost Of Running Programme: Up To 75% Of Income Available	Profit From Program: At Least 25% Of Income Available	Dist'n Of Profit (Cent. Adm 20%, Campus Adm 30%, Faculty Adm 20% & Dept. Adm 20%)	10% Of Profit As Bonus To Staff	Total To Department	Less Support For Investment -Kumasi	Net To The Department
				GHS			GHS	GHS	GHS	GHS	GHS	GHS	GHS
1	Department of Special Education	MA., M.Ed. PGD	23	49,049.80	9,809.96	39,239.84	29,429.88	19,619.92	3,923.98	1,961.99	35,315.86		
2	Department of Special Education	Diploma			0.00	0.00	0.00	0.00	0.00	0.00	0.00		35,315.86
3	Department of Basic Education	Diploma	71	126,770.50	25,354.10	101,416.40	76,062.30	50,708.20	10,141.64	5,070.82	91,274.76		
4	Department of Basic Education	Post Dip	53	104,273.26	20,854.65	83,418.61	62,563.96	41,709.30	8,341.86	4,170.93	75,076.75		166,351.51
5	Early Childhood Care & Development	Certificate	116	689,620.00	137,924.00	551,696.00	413,772.00	275,848.00	55,169.60	27,584.80	496,526.40		
6	Early Childhood Care & Development	Diploma	512	457,088.00	91,417.60	365,670.40	274,252.80	182,835.20	36,567.04	18,283.52	329,103.36		
7	Early Childhood Care & Development	Post Dip	166	326,591.72	65,318.34	261,273.38	195,955.03	130,636.69	26,127.34	13,063.67	235,146.04	500,000.00	560,775.80
8	Department of Psychology (G & C)	Post Diploma	170	167,230.70	33,446.14	133,784.56	100,338.42	66,892.28	13,378.46	6,689.23			
9	Department of Psychology (G & C)	M.A., M.Ed., PGD	664	1,072,293.60	214,458.72	857,834.88	643,376.16	428,917.44	85,783.49	42,891.74	772,051.39	200,000.00	572,051.39
10	Department of Administration & Management Education	M.A., M.Ed., PGD	340	725,087.40	145,017.48	580,069.92	435,052.44	290,034.96	58,006.99	29,003.50	522,062.93		522,062.93
11	Dean's Office	Dean's Office			0.00	0.00	0.00	0.00	42,846.31	0.00	42,846.31		42,846.31
12	Department of Art Education	Diploma			0.00	0.00	0.00	0.00	0.00	0.00	0.00		
13	Department of Graphic Design Education	Diploma			0.00	0.00	0.00	0.00	0.00	0.00	0.00		-
14	Department of Music Education	M.A., M.Ed., PGD	17	36,254.37	7,250.87	29,003.50	21,752.62	14,501.75	2,900.35	1,450.17	26,103.15		

Sn	Departments	Programmes	Number Of Students	Gross Income	10% UEW R & I Fund And 10% Staff W. & S.A Fund	Available For Dist'n	Cost Of Running Programme: Up To 75% Of Income Available	Profit From Program: At Least 25% Of Income Available	Dist'n Of Profit (Cent. Adm 20%, Campus Adm 30%, Faculty Adm 20% & Dept. Adm 20%)	10% Of Profit As Bonus To Staff	Total To Department	Less Support For Investment -Kumasi	Net To The Department
				GHS			GHS	GHS	GHS	GHS	GHS	GHS	GHS
15	Dean's Office	Dean's Office			0.00	0.00	0.00	0.00	42,846.31	0.00	42,846.31		68,949.46
16	Department of Social Studies Education	M.A., M.Ed., PGD	40	85,304.40	17,060.88	68,243.52	51,182.64	34,121.76	6,824.35	3,412.18	61,419.17		104,265.48
17	Department of Economics Education				0.00	0.00	0.00	0.00	0.00	0.00	0.00		61,419.17
18	Centre for Conflict, Human Rights & Peace Studies	Diploma			0.00	0.00	0.00	0.00	0.00	0.00	0.00		-
19	Centre for Human Rights, Conflicts & Peace Studies	M.A., M.Ed., PGD	35	74,641.35	14,928.27	59,713.08	44,784.81	29,856.54	5,971.31	2,985.65	53,741.77		53,741.77
20	Dean's Office				0.00	0.00	0.00	0.00	42,846.31	0.00	42,846.31		158,007.25
21	Department of Biology Education	M.A., M.Ed., PGD	25	53,315.25	10,663.05	42,652.20	31,989.15	21,326.10	4,265.22	2,132.61	38,386.98		38,386.98
22	Department of Chemistry Education	M.A., M.Ed., PGD	25	53,315.25	10,663.05	42,652.20	31,989.15	21,326.10	4,265.22	2,132.61	38,386.98		38,386.98
23	Department of Integrated Science Education	M.A., M.Ed., PGD	25	53,315.25	10,663.05	42,652.20	31,989.15	21,326.10	4,265.22	2,132.61	38,386.98		38,386.98
24	Department of Physics Education	M.A., M.Ed., PGD	26	55,447.86	11,089.57	44,358.29	33,268.72	22,179.14	4,435.83	2,217.91	39,922.46		39,922.46
25	Department of Mathematics Education	M.A., M.Ed., PGD	57	121,558.77	24,311.75	97,247.02	72,935.26	48,623.51	9,724.70	4,862.35	87,522.31		87,522.31
26	Department of Home Economics	M.A., M.Ed., PGD	27	57,580.47	11,516.09	46,064.38	34,548.28	23,032.19	4,606.44	2,303.22	41,457.94		41,457.94
27	Department of HPERS	M.A., M.Ed., PGD	34	72,508.74	14,501.75	58,006.99	43,505.24	29,003.50	5,800.70	2,900.35	52,206.29		52,206.29
28	Dean's Office	Dean's Office			0.00	0.00	0.00	0.00	42,846.31	0.00	42,846.31		42,846.31
29	Department of English Education	M.A., M.Ed., PGD	38	81,039.18	16,207.84	64,831.34	48,623.51	32,415.67	6,483.13	3,241.57	58,348.21		58,348.21

Sn	Departments	Programmes	Number Of Students	Gross Income	10% UEW R & I Fund And 10% Staff W. & S.A Fund	Available For Dist'n	Cost Of Running Programme: Up To 75% Of Income Available	Profit From Program: At Least 25% Of Income Available	Dist'n Of Profit (Cent. Adm 20%, Campus Adm 30%, Faculty Adm 20% & Dept. Adm 20%)	10% Of Profit As Bonus To Staff	Total To Department	Less Support For Investment -Kumasi	Net To The Department
				GHS			GHS	GHS	GHS	GHS	GHS	GHS	GHS
30	Department of French Education	M.A., M.Ed., PGD	38	81,039.18	16,207.84	64,831.34	48,623.51	32,415.67	6,483.13	3,241.57	58,348.21		58,348.21
31	Department of French Education	Diploma.	175	312,462.50	62,492.50	249,970.00	187,477.50	124,985.00	24,997.00	12,498.50	224,973.00		
32	Applied Linguistics	M.A., M.Ed., PGD	84	179,139.24	35,827.85	143,311.39	107,483.54	71,655.70	14,331.14	7,165.57	128,980.25		353,953.25
33	Dept. of Media and Communication Studies	M.A., M.Ed., PGD	50	106,630.50	21,326.10	85,304.40	63,978.30	42,652.20	8,530.44	4,265.22	76,773.96		76,773.96
34	Dean's Office	Dean's Office			0.00		0.00		42,846.31		42,846.31		42,846.31
35	Dean's Office (SRGS)	Dean's Office			0.00		0.00	0.00	42,846.31		42,846.31		42,846.31
36	Distance Education I.E.D.E.	P / D i p . / Diploma	17,208	26,195,054.07			24,341,254.07				24,341,254.07		24,341,254.07
37	Distance Education I.E.D.E.	M . E d . / PGDTLHE	1,011	2,395,030.77			2,395,030.77				2,395,030.77		2,395,030.77
38	CETDAR - IEDE	P G D E Mentorship	119	276,915.27			276,915.27	1,625,500.00					-
39	Centre for Continues Education	PGDTLHE	96	274,304.06			274,304.06						-
40	Central Administration						1,853,800.00		642,694.66		2,496,494.66		2,496,494.66
41	Library - Winneba								0.00		0.00		-
42	Sub-Total for Winneba		21,245	34,282,861.46			32,226,238.54	3,682,122.92	1,311,097.11	205,662.29	33,071,372.51	700,000.00	32,590,798.93
43	Department of Accounting Studies	M.A., M.Ed., PGD	664	1,193,899.32	238,779.86	955,119.46	716,339.59	298,474.83	59,694.97	29,847.48	805,882.04	238,779.86	567,102.18
44	Department of Management Studies	M.A., M.Ed., PGD	664	1,213,315.98	242,663.20	970,652.78	727,989.59	303,329.00	60,665.80	30,332.90	818,988.29	242,663.20	576,325.09
45	Dean's Office				0.00	0.00	0.00	0.00	53,794.76	0.00		0.00	-

Sn	Departments	Programmes	Number Of Students	Gross Income	10% UEW R & I Fund And 10% Staff W. & S.A Fund	Available For Dist'n	Cost Of Running Programme: Up To 75% Of Income Available	Profit From Program: At Least 25% Of Income Available	Dist'n Of Profit (Cent. Adm 20%, Campus Adm 30%, Faculty Adm 20% & Dept. Adm 20%)	10% Of Profit As Bonus To Staff	Total To Department	Less Support For Investment -Kumasi	Net To The Department
				GHS			GHS	GHS	GHS	GHS	GHS	GHS	GHS
46	Department of Information Technology Department	M.A., M.Ed., PGD	386	552,142.12	110,428.42	441,713.70	331,285.27	138,035.53	27,607.11	13,803.55	372,695.93	110,428.42	262,267.51
47	Department of Automative and Electrical Technology Education	M.A., M.Ed., PGD	287	210,249.33	42,049.87	168,199.46	126,149.60	52,562.33	10,512.47	5,256.23	141,918.30	42,049.87	99,868.43
48	Department of Mechanical Technology Education		144	130,588.49	26,117.70	104,470.79	78,353.09	32,647.12	6,529.42	3,264.71	88,147.23	26,117.70	62,029.53
49	Department of Wood and Construction Technology Education		800	591,069.44	118,213.89	472,855.55	354,641.66	147,767.36	29,553.47	14,776.74	398,971.87	118,213.89	280,757.98
50	Dean's Office				0.00	0.00	0.00	0.00	53,794.76	0.00		0.00	-
51	Department of Hospitality Management and Tourism Education		656	489,232.69	97,846.54	391,386.15	293,539.61	122,308.17	24,461.63	12,230.82	330,232.07	97,846.54	232,385.53
52	Department of Fashion Design and Textiles Technology Education		396	297,605.10	59,521.02	238,084.08	178,563.06	74,401.28	14,880.26	7,440.13	200,883.44	59,521.02	141,362.42
53	Dean's Office				0.00	0.00	0.00	0.00	53,794.76	0.00	53,794.76	0.00	53,794.76
54	Department of Interdisciplinary Studies	Diploma	1,384	1,073,900.96	214,780.19	859,120.77	644,340.58	268,475.24	53,695.05	26,847.52	724,883.15	214,780.19	510,102.96
55	Department of Educational and Communication Sciences	M.A., M.Ed., PGD	218	344,736.48	68,947.30	275,789.18	206,841.89	86,184.12	17,236.82	8,618.41	232,697.12	68,947.30	163,749.83
56	Guidance & Counselling Unit						0.00	0.00	27,338.97	0.00		0.00	-
57	Centre For Competency Based Training and Research (CCBTR)						0.00	0.00	35,863.18	0.00		0.00	-

Sn	Departments	Programmes	Number Of Students	Gross Income	10% UEW R & I Fund And 10% Staff W. & S.A Fund	Available For Dist'n	Cost Of Running Programme: Up To 75% Of Income Available	Profit From Program: At Least 25% Of Income Available	Dist'n Of Profit (Cent. Adm 20%, Campus Adm 30%, Faculty Adm 20% & Dept. Adm 20%)	10% Of Profit As Bonus To Staff	Total To Department	Less Support For Investment -Kumasi	Net To The Department
				GHS			GHS	GHS	GHS	GHS	GHS	GHS	GHS
58	Teacher Development Unit (CETDAR)						0.00	0.00		0.00	0.00	0.00	-
59	Dean's Office						0.00	0.00	53,794.76	0.00		0.00	-
60	Department of Graduate Studies						0.00	0.00	53,794.76	0.00		0.00	-
61	K u m a s i C a m p u s Administration						0.00	0.00	457,255.49	0.00	457,255.49	0.00	457,255.49
62	Central Administration						0.00	0.00	304,837.00	0.00	304,837.00	0.00	304,837.00
63	Library -Kumasi		0				0.00	0.00	0.00	0.00	0.00	0.00	-
64	Sub-Total for Kumasi		5,599	6,096,739.91	1,219,347.98	4,877,391.93	3,658,043.95	1,524,184.98	1,399,105.43	152,418.50	4,931,186.69	1,219,347.98	3,711,838.71
65	Department of Crops & Soil Science Edu.				0.00		0.00	0.00	0.00	0.00	0.00		-
66	Department of Animal Science Edu.				0.00		0.00	0.00	0.00	0.00	0.00		-
67	Department of Agric Engineering & Mechanization Edu.				0.00		0.00	0.00	0.00	0.00	0.00		-
68	Department of Agric Economics & Extension Edu.				0.00		0.00	0.00	0.00	0.00	0.00		-
69	Dean's Office				0.00		0.00	0.00	27,958.16	0.00	27,958.16		27,958.16
70	Department of Integrated Science Education				0.00		0.00	0.00	0.00	0.00	0.00		-
71	Department of Environmental & Sanitation Sc. Edu.	DEHS	128	130,314.96	26,062.99	104,251.97	78,188.98	32,578.74	6,515.75	3,257.87	107,509.84		107,509.84
72	Dean's Office				0.00	0.00	0.00	0.00	6,515.75	0.00	6,515.75		6,515.75
73	CETDAR	DIE	552	559,163.18	111,832.64	447,330.54	335,497.91	139,790.80	27,958.16	13,979.08	461,309.62		461,309.62
74	Mampong Campus Administration								51,710.86	0.00	51,710.86		51,710.86

Sn	Departments	Programmes	Number Of Students	Gross Income	10% UEW R & I Fund And 10% Staff W. & S.A Fund	Available For Dist'n	Cost Of Running Programme: Up To 75% Of Income Available	Profit From Program: At Least 25% Of Income Available	Dist'n Of Profit (Cent. Adm 20%, Campus Adm 30%, Faculty Adm 20% & Dept. Adm 20%)	10% Of Profit As Bonus To Staff	Total To Department	Less Support For Investment -Kumasi	Net To The Department
				GHS			GHS	GHS	GHS	GHS	GHS	GHS	GHS
75	Library			34,000.00						0.00	34,000.00		34,000.00
76	Centralised Facilities								34,473.91	0.00	34,473.91		34,473.91
77	Sub-Total for Mampong		680	723,478.14			413,686.88	172,369.54	155,132.58	17,236.95	723,478.14	0.00	723,478.14
78	Graduates School	M.A., M.Ed., PGD					0.00	0.00	0.00	0.00	0.00	0.00	-
79	Dean's Office				0.00				0.00		0.00		-
80	Ajumako Campus Administration		3						0.00		0.00		-
81	Centralised Facilities								0.00		0.00		-
82	Sub-Total for Ajumako		3	0.00			0.00	0.00	0.00	0.00	0.00	0.00	-
83	GRAND TOTAL		27,527	41,103,079.51			36,297,969.37	5,378,677.43	2,865,335.12	375,317.74	38,726,037.34	1,919,347.98	37,026,115.78

APPENDIX 8C: SUMMARY OF INCOME DISTRIBUTION TO TEACHING DEPARTMENTS FOR THE YEAR ENDING 31 DECEMBER 2017

SN	Departments	Student Numbers		Fte	Afuf	Sandwich Fees	Distance	Special Prog.	Gov't Subv.	Getfund/ Donor	I G F	Support From Centralised	Total
		Undergraduate	Postgraduate	From Planning	Distribution	Distribution	Education	Fees / Income	Goods & Services	Support	Non Fees	Facilities Cost To Distressed & New Depts./ Investment	
				Unit	GHS	GHS	GHS	GHS	GHS	GHS		GHS	GHS
1	Department of Special Education	965	72	850	124,665.09	35,315.86			1,436.50				161,417.45
2	Rehabilitation Unit	435		514	50,669.16				868.66			30,000.00	81,537.82
3	Centre for Speech & Hearing Science	0		2,000	43,500.00				3,380.00		30,000.00		76,880.00
4	Resource Centre for Students with Special Needs	0		2,000	43,500.00				3,380.00			20,000.00	66,880.00
5	Department of Basic Education	1,568	39	1,024	148,857.19	166,351.51			1,730.56				316,939.26
6	Early Childhood Care & Development	1,828	35	886	111,139.55	560,775.80			1,497.34				673,412.69
7	Department of Psychology (G & C)	242	724	177	41,359.06	572,051.39			299.13				613,709.58
8	Department of Administration & Management Education	0	367	0	4,083.75	522,062.93			0.00				526,146.68
9	Dean's Office	0	0	0	77,781.95	42,846.31			0.00				120,628.26
10	Department of Art Education	1,007	0	1,096	143,588.58	0.00			1,852.24				145,440.82
11	Graphic Design Unit	503	0	543	74,418.15	0.00			917.67				75,335.82
12	Department of Music Education	458	110	580	177,214.36	26,103.15			980.20		35,000.00		239,297.70
13	Depart of Theatre Arts Education	170	0	450	30,679.86				760.50		25,000.00	20,000.00	76,440.36
14	Depart of Textile Design and Fashion Studies	45	0	220	24,570.48				371.80			35,000.00	59,942.28
15	Dean's Office	0	0	0	77,781.95	42,846.31			0.00				120,628.26
16	Department of Social Studies Education	1,474	79	830	176,556.17	61,419.17			1,402.70				239,378.04
17	Department of Economics Education	883	29	876	97,417.49	0.00			1,480.44				98,897.93
18	Department of Geography Education	1,757	0	810	168,216.06				1,368.90				169,584.96
19	Department of History Education	405	0	526	45,504.46				888.94			30,000.00	76,393.40

SN	Departments	Student Numbers		Fte	Afuf	Sandwich Fees	Distance	Special Prog.	Gov't Subv.	Getfund/ Donor	I G F	Support From Centralised	Total
		Undergraduate	Postgraduate	From Planning	Distribution	Distribution	Education	Fees / Income	Goods & Services	Support	Non Fees	Facilities Cost To Distressed & New Depts./ Investment	
				Unit	GHS	GHS	GHS	GHS	GHS	GHS		GHS	GHS
20	Department of Political Science Education	1,442	0	854	140,723.52				1,443.26				142,166.78
21	Centre for Conflict, Human Rights & Peace Studies	0	64	0	4,386.25	53,741.77			0.00			40,000.00	98,128.02
22	Centre for African Studies	0	0	2,500	54,375.00				4,225.00			20,000.00	78,600.00
23	Department of Business Education (Accounting)	2,200	0	400	282,652.80			748,000.00	676.00				1,031,328.80
24	Dean's Office	0	0	0	77,781.95	42,846.31			0.00				120,628.26
25	Department of Biology Education	349	25	950	64,730.16	38,386.98			1,605.50				104,722.64
26	Department of Chemistry Education	324	25	950	62,516.40	38,386.98			1,605.50				102,508.88
27	Department of Integrated Science Education	551	25	950	87,905.46	38,386.98			1,605.50				127,897.94
28	Department of Physics Education	176	52	950	58,216.31	39,922.46			1,605.50				99,744.27
29	Department of Health Administration & Education	81		950	30,416.88				1,605.50			30,000.00	62,022.38
30	Department of Mathematics Education	802	115	1,000	155,236.25	87,522.31			1,690.00				244,448.56
31	Department of Home Economics	549	27	542	78,062.94	41,457.94			915.98				120,436.86
32	Department of HPERS	522	38	502	78,993.82	52,206.29			848.38				132,048.49
33	Department of Information Com. Technology Educ.	838	0	740	123,324.00				1,250.60				124,574.60
34	Dean's Office	0	0	0	77,781.95	42,846.31			0.00				120,628.26
35	Department of English Education	740	67	1,240	93,916.93	58,348.21			2,095.60				154,360.74
36	Department of French & German Education	888	46	820	78,916.42	283,321.21			1,385.80				363,623.43
37	Applied Linguistics	0	96	0	8,473.58	128,980.25			0.00				137,453.83
38	Dept. of Media & Communication Studies	0	90	0	79,970.00	76,773.96			0.00				156,743.96
39	Communication Skills Unit	0	0	2,500	54,375.00				4,225.00			15,000.00	73,600.00

SN	Departments	Student Numbers		Fte	Afuf	Sandwich Fees	Distance	Special Prog.	Gov't Subv.	Getfund/ Donor	I G F	Support From Centralised	Total
		Undergraduate	Postgraduate	From Planning	Distribution	Distribution	Education	Fees / Income	Goods & Services	Support	Non Fees	Facilities Cost To Distressed & New Depts./ Investment	
				Unit	GHS	GHS	GHS	GHS	GHS	GHS		GHS	GHS
40	Dean's Office	0	0		80,245.95	42,846.31			0.00				123,092.26
41	Dean's Office (S.R.G.S.)	0			80,245.95	42,846.31			0.00				123,092.26
42	CETDAR				1,694,771.64	276,915.27	1,625,500.00		0.00				3,597,186.91
43	Distance Education	17,208	1,226		0.00		23,041,254.07		0.00				23,041,254.07
44	C.C.E. (Less Staff Training & Dev't Cost)				0.00		274,304.06		0.00				274,304.06
45	IEDE Cafe						50,000.00						50,000.00
46	Directorate(Including IEDE Registry & Finance)						1,250,000.00						1,250,000.00
47	Centre for Educational Policy Studies											84,000.00	84,000.00
48	NCRIBE				282,989.95							84,000.00	366,989.95
49	SACOST											84,000.00	84,000.00
50	Doctorial Secretariat											40,000.00	40,000.00
51	Directorate(I E R I S)				47,480.20				0.00			60,000.00	107,480.20
52	Winneba Campus Admiration					642,694.66	1,853,800.00		5,252.90				2,501,747.56
53	Library				12,948.37				5,500.00				18,448.37
54	Centralised Facilities				1,444,427.17	0.00							1,444,427.17
55	Sub-Total for Winneba	38,410	3,351	29,230	6,997,368.16	4,058,202.94	28,094,858.13	748,000.00	60,151.60	0.00	90,000.00	592,000.00	40,640,580.83
56	Department of Accounting Studies	2,229	96	1,661	275,779.15			746,187.08	7,210.80			0.00	1,029,177.03
57	Department of Management Studies	2,323	70	1,729	287,069.33	0.00		576,325.09	7,506.00			0.00	870,900.42
58	Dean's Office				47,480.20	53,794.76			0.00			0.00	101,274.96
59	Department of Information Technology Department	1,596	0	1,210	200,898.72			345,088.83	5,252.90			0.00	551,240.45
60	Department of Automative and Electrical Technology Education	349	14	76	12,618.43	13,836.90	117,568.93		329.93			0.00	144,354.20
61	Department of Mechanical Technology Education	164	36	56	9,297.79	46,966.39	60,769.11		243.11			0.00	117,276.40

SN	Departments	Student Numbers		Fte	Afuf	Sandwich Fees	Distance	Special Prog.	Gov't Subv.	Getfund/ Donor	I G F	Support From Centralised	Total
		Undergraduate	Postgraduate	From Planning	Distribution	Distribution	Education	Fees / Income	Goods & Services	Support	Non Fees	Facilities Cost To Distressed & New Depts./ Investment	
				Unit	GHS	GHS	GHS	GHS	GHS	GHS		GHS	GHS
62	Department of Wood and Construction Technology Education	1,037	115	352	67,390.09	43,487.39	325,931.01		1,528.12			0.00	438,336.60
63	Dean's Office				47,480.20	53,794.76						0.00	101,274.96
64	Department of Hospitality Management and Tourism Education	885	40	269	44,662.61	39,533.99	266,236.44		1,167.79			0.00	351,600.83
65	Department of Fashion Design and Textiles Technology Education	471	28	103	17,101.30	27,673.80	158,329.39		447.15			0.00	203,551.63
66	Dean's Office				47,480.20	53,794.76						0.00	101,274.96
67	Department of Interdisciplinary Studies	1,384	0		0.00	671,188.10						0.00	671,188.10
68	Department of Educational and Communication Sciences		263	45	44,728.73	215,460.30			195.36			0.00	260,384.39
69	Department of Language Studies	378		378	62,760.10				1,640.99				64,401.08
70	Guidance & Counselling Unit	0			0.00	27,338.97							27,338.97
71	Centre For Competency Based Training and Research (CCBTR)				0.00	35,863.18							35,863.18
72	Teacher Development Unit (CETDAR)	1,412		1,412	117,218.59	0.00			6,129.83				123,348.42
73	Dean's Office				47,480.20	53,794.76							101,274.96
74	Department of Graduate Studies				0.00	53,794.76							53,794.76
75	Kumasi Campus Administration				569,762.42	457,255.49							1,027,017.91
76	Centralised Facilities				0.00	304,837.00							304,837.00
77	Library												0.00
78	Sub-Total for Kumasi	12,228	662	7,291	1,899,208.05	2,152,415.31	928,834.88	1,667,601.00	31,651.97	0.00	0.00	0.00	6,679,711.21
79	Department of Crops & Soil Science Edu.	275	6		51,607.93	0.00					60,000.00		82,664.62
80	Department of Animal Science Edu.	275	6		51,607.93	0.00					250,000.00		142,513.68

SN	Departments	Student Numbers		Fte	Afuf	Sandwich Fees	Distance	Special Prog.	Gov't Subv.	Getfund/ Donor	I G F	Support From Centralised	Total
		Undergraduate	Postgraduate	From Planning	Distribution	Distribution	Education	Fees / Income	Goods & Services	Support	Non Fees	Facilities Cost To Distressed & New Depts./ Investment	
				Unit	GHS	GHS	GHS	GHS	GHS	GHS		GHS	GHS
81	Department of Agric Engineering & Mechanization Edu.	275	6		51,607.93	0.00							62,513.68
82	Department of Agric Economics & Extension Edu.	276	6		53,971.09	0.00							62,513.68
83	Dean's Office	0			34,799.15	27,958.16					50,000.00		117,322.17
84	Department of Science Education	1,018			169,020.58	0.00							134,182.10
85	Department of Environmental & Sanitation Sc. Edu.	896			127,512.58	107,509.84							208,520.85
86	Dean's Office	0			49,422.19	6,515.75					20,000.00		45,903.01
87	CETDAR	1,307			313,385.40	461,309.62							1,611,682.93
88	M a m p o n g C a m p u s Administration	0				51,710.86							141,715.37
89	Library	0			183,300.00	34,000.00							102,420.00
90	Centralised Facilities				252,664.02	34,473.91							300,721.71
91	Sub-Total for Mampong Campus	4,322	24	0	1,338,898.80	723,478.14	0.00	0.00	0.00	0.00	380,000.00	0.00	3,012,673.80
92	Dept. Of Akan - Nzema Education - Ajumako	620	15		71,336.83				4,604.26				75,941.09
93	Dept. of Ewe Education-Ajumako	170	15		18,303.13				1,279.58			5,000.00	24,582.71
94	Department of Ga-Dangme Education, Ajumako	211	31		15,427.21				944.32			5,000.00	21,371.53
95	Department of Gur-Gonja Education	1,056	15		125,692.78				7,498.69				133,191.47
96	CETDAR	610			159,705.24				0.00				159,705.24
97	Graduates School				7,260.00				245.86			5,000.00	12,505.86
98	Dean's Office				39,669.99								39,669.99
99	Library - Ajumako				52,160.00								52,160.00
100	Centralised Facilities-Ajumako				99,174.98								99,174.98
101	Sub-Total for Ajumako	2,667	76										618,302.87
102	GRAND TOTAL	57,627	4,113	36,521	10,235,475.02	6,934,096.39	29,023,693.01	2,415,601.00	91,803.57	0.00	470,000.00	592,000.00	50,951,268.72

APPENDIX 9A-P. TEACHING DEPARTMENTS' ALLOCATIONS AND RUNNING COSTS (BUDGETS) FOR THE YEAR ENDING 31 DECEMBER 2017

MAIN CAMPUS, WINNEBA

APPENDIX 9A: SCHOOL OF CREATIVE ARTS

SCHOOL OF CREATIVE ARTS								
SN	ACCOUNT CODES	TOTAL	DEAN'S OFFICE	ART	MUSIC	THEATRE	GRAPHIC	TEXTILES DESIGN &
		JAN - DEC 2017		DEPT.	DEPT.	ART DEPT.	DESIGN DEPT.	FASHION DEPT.
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
1	INCOME SOURCES							
2	Government Subvention	4,882.41		1,852.24	980.20	760.50	917.67	371.80
3	Grants from GETFund & Other Gov't Agencies	0.00						
4	External/Donor Grant/Funds	0.00						
5	Student Fees	601,009.55	129,628.26	140,588.58	201,124.22	30,679.86	74,418.15	24,570.48
6	Non-Student Fees	324,440.00	209,440.00		35,000.00	45,000.00		35,000.00
7	Total	930,331.96	339,068.26	142,440.82	237,104.42	76,440.36	75,335.82	59,942.28
8	EXPENDITURE ITEMS	0.00						
9	GOODS AND SERVICE	0.00						
10	Electricity Bills and Installation/Repair Cost	0.00						
11	Water Bills and Installation/Repair Cost	0.00						
12	Postal Charges	1,350.00	50.00	100.00	1,000.00		200.00	
13	Telecommunication Bills and Installation/Repair Cost	2,500.00	700.00	300.00	1,500.00			
14	Rent Charges	0.00						
15	Seminars & Conferences-Foreign	55,000.00	18,000.00	20,000.00	12,000.00		5,000.00	
16	Seminars & Conferences -Local	27,000.00	6,000.00	3,000.00	8,000.00	4,000.00	3,000.00	3,000.00
17	Staff Training & Development Cost	9,400.00		2,000.00	5,400.00		2,000.00	
18	General Maintenance/Beautification Cost	1,500.00		1,500.00				
19	Vehicle Maintenance cost	6,000.00	6,000.00					
20	Vehicle Running Costs	20,371.00	14,871.00			2,500.00	1,000.00	2,000.00
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	29,377.00	6,000.00	6,077.00	10,000.00	3,800.00	1,500.00	2,000.00
22	Official Hospitality cost*	0.00						

SCHOOL OF CREATIVE ARTS								
SN	ACCOUNT CODES	TOTAL	DEAN'S OFFICE	ART	MUSIC	THEATRE	GRAPHIC	TEXTILES DESIGN &
		JAN - DEC 2017		DEPT.	DEPT.	ART DEPT.	DESIGN DEPT.	FASHION DEPT.
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
23	Staff Uniform/Protective Clothing	2,500.00		2,500.00				
24	Insurance Expenses	0.00						
25	Bank and other financial Charges	1,800.88	1,800.88					
26	Legal and Other Professional Charges	0.00						
27	Cost of Subscriptions to Professional Association	0.00						
28	Newspapers & Periodicals Cost	8,000.00	2,000.00	2,000.00	2,000.00		2,000.00	
29	Cost of Other Academic Board Meetings & other meetings	10,000.00	10,000.00					
30	Health Service/Sanitation cost	2,420.00	500.00	500.00	620.00	200.00	100.00	500.00
31	Cost of Advertisement/ Announcements/Publicity	10,500.00		500.00	5,500.00	2,000.00	500.00	2,000.00
32	Travel and Transport Cost	22,500.00	5,500.00	5,000.00	6,000.00	2,500.00	2,500.00	1,000.00
33	Printing, Publications & Stationery Cost	36,400.00	7,000.00	6,400.00	10,000.00	7,000.00	3,000.00	3,000.00
34	Hotel Accommodation Cost	0.00						
35	Animal Feed & Veterinary Drugs Expenses	0.00						
36	Project/Research Proposal Development Costs	3,000.00			3,000.00			
37	Teaching & Learning Materials Costs	16,342.86		7,000.00	6,000.00			3,342.86
38	Examination Cost -	0.00						
39	Other Evaluations (Internship & Teaching Practice Cost)	0.00						
40	Matriculation	0.00						
41	Graduation/Congregation	0.00						
42	Others: Inductions, Open Day, Uni. Lectures, etc.	0.00						
43	Printing of Course Books & Other D E Material Cost	0.00						
44	Cost of Field Trips	51,000.00	3,000.00	14,000.00	25,000.00	4,000.00	2,000.00	3,000.00
45	Research/Innovation Cost	0.00						
46	Part-Time Programme Costs	209,440.00	209,440.00					
47	Sandwich Programme/Music Camp Costs	73,000.00		20,000.00	40,000.00		13,000.00	
48	Cost of Admissions/Entrance Examinations	0.00						
49	Cost of Sports & Games	0.00						
50	Medical Examination Expenses	0.00						
51	Quality Assurance Services Cost	0.00						
52	Library Services Cost	0.00						

SCHOOL OF CREATIVE ARTS								
SN	ACCOUNT CODES	TOTAL	DEAN'S OFFICE	ART	MUSIC	THEATRE	GRAPHIC	TEXTILES DESIGN &
		JAN - DEC 2017		DEPT.	DEPT.	ART DEPT.	DESIGN DEPT.	FASHION DEPT.
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
53	Counselling Services Cost	0.00						
54	Cost of I C T Facilities Usage	0.00						
55	Cost of students Handbook	0.00						
56	Cost of students ID Card	0.00						
57	Cost of Running Other Income Generation Activity	29,000.00			13,000.00	16,000.00		
58	Expenses on Mentors	0.00						
59	Miscellaneous Expenses (Security & Fire Services Cost	0.00						
60	Contingencies/Reserves	7,208.99	1,206.38	1,454.40	2,431.04	764.40	753.35	599.42
61	Sub-Total	635,610.73	292,068.26	92,331.40	151,451.04	42,764.40	36,553.35	20,442.28
62	INVESTMENT ACTIVITIES COST (ITEM 3)	0.00						
63	Distance Education Infrastructure	0.00						
64	Purchase of I C T Equipment and Software	124,611.81	28,000.00	11,500.00	34,653.38	12,675.96	27,782.47	10,000.00
65	Purchase of Office/Classroom/Workshop/Laboratory/ Farm Equipment/Furniture & Fittings	157,109.42	19,000.00	38,609.42	38,000.00	21,000.00	11,000.00	29,500.00
66	Purchase of Sports Equipment/Facility	0.00						
67	Purchase of Vehicles	0.00						
68	Purchase of Library Books and Resources	13,000.00			13,000.00			
69	General Rehabilitation Works/Access Roads	0.00						
70	Sub-Total for Item 3	294,721.23	47,000.00	50,109.42	85,653.38	33,675.96	38,782.47	39,500.00
71	GRAND TOTAL	930,331.96	339,068.26	142,440.82	237,104.42	76,440.36	75,335.82	59,942.28

APPENDIX 9B: FACULTY OF EDUCATIONAL STUDIES

Faculty Of Educational Studies											
SN	Account Codes	Total	Dean's	Basic	Spd. Edu.	Psych.	Speech / Hearing	Rehabilitation	Resource Centre For Stud. With Special Needs	Early Childhood	Adm & Mgt
		Jan - Dec 2017	Office	Dept.	Dept.	Dept.	Science	Unit		Dept.	Office
		GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
1	INCOME SOURCES										
2	Government Subvention	12,592.19	0.00	1,730.56	1,436.50	299.13	3,380.00	868.66	3,380.00	1,497.34	0.00
3	Grants from GETFund & Other Gov't Agencies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4	External/Donor Grant/Funds	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	0.00	0.00
5	Student Fees	2,927,162.59	215,000.00	321,468.29	153,131.18	696,001.28	41,500.00	60,669.16	43,500.00	801,611.82	594,280.86
6	Non-Student Fees	392,720.00	342,720.00		0.00	0.00	30,000.00	20,000.00	0.00		0.00
7	Total	3,352,474.78	557,720.00	323,198.85	154,567.68	696,300.41	74,880.00	81,537.82	66,880.00	803,109.16	594,280.86
8	EXPENDITURE ITEMS										
9	GOODS AND SERVICE										
10	Electricity Bills and Installation/Repair Cost	0.00									
11	Water Bills and Installation/Repair Cost	0.00	0.00								
12	Postal Charges	4,600.00	200.00	200.00	200.00	2,500.00	0.00	0.00	0.00	1,000.00	500.00
13	Telecommunication Bills and Installation/Repair Cost	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00
14	Rent Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15	Seminars & Conferences-Foreign	294,000.00	18,000.00	25,000.00	10,000.00	100,000.00	7,000.00	10,000.00	4,000.00	60,000.00	60,000.00
16	Seminars & Conferences -Local	124,500.00	10,000.00	13,000.00	8,000.00	30,000.00	8,000.00	3,000.00	2,500.00	20,000.00	30,000.00
17	Staff Training & Development Cost	35,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35,000.00
18	General Maintenance/Beautification Cost	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19	Vehicle Maintenance cost	59,000.00	59,000.00								
20	Vehicle Running Costs	66,000.00	66,000.00								
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	43,000.00	4,000.00	2,000.00	1,000.00	10,000.00	2,000.00	1,000.00	3,000.00	10,000.00	10,000.00
22	Official Hospitality cost*	11,300.00	500.00	1,000.00	100.00	0.00	200.00	1,000.00	0.00	5,000.00	3,500.00
23	Staff Uniform/Protective Clothing	2,511.20	0.00	0.00	0.00	0.00	511.20	0.00	0.00	2,000.00	0.00
24	Insurance Expenses	21,000.00	5,000.00	3,000.00	3,000.00	5,000.00	0.00	0.00	0.00	0.00	5,000.00
25	Bank and other financial Charges	7,978.96	800.00	386.86	100.00	2,337.41	200.00	85.44	11.20	2,000.00	2,058.05

Faculty Of Educational Studies											
SN	Account Codes	Total	Dean's	Basic	Spd. Edu.	Psych.	Speech / Hearing	Rehabilitation	Resource Centre For Stud. With Special Needs	Early Childhood	Adm & Mgt
		Jan - Dec 2017	Office	Dept.	Dept.	Dept.	Science	Unit		Dept.	Office
		GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
26	Legal and Other Professional Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
27	Cost of Subscriptions to Professional Association	10,000.00	0.00	0.00	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00
28	Newspapers & Periodicals Cost	10,800.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00
29	Cost of Other Academic Board Meetings & other meetings	25,128.07	2,000.00	2,000.00	500.00	5,000.00	0.00	0.00	0.00	7,628.07	8,000.00
30	Health Service/Sanitation cost	18,502.00	1,100.00	1,000.00	802.00	2,000.00	5,000.00	600.00	0.00	5,000.00	3,000.00
31	Cost of Advertisement/Announcements/Publicity	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	10,000.00
32	Travel and Transport Cost	60,000.00	5,000.00	2,000.00	2,000.00	10,000.00	2,000.00	2,000.00	2,000.00	20,000.00	15,000.00
33	Printing, Publications & Stationery Cost	135,500.00	10,000.00	15,000.00	8,000.00	25,000.00	8,000.00	4,000.00	5,500.00	30,000.00	30,000.00
34	Hotel Accommodation Cost	5,000.00	0.00	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00
35	Animal Feed & Veterinary Drugs Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
36	Project/Research Proposal Development Costs	34,000.00	0.00	7,000.00	0.00	10,000.00	0.00	1,000.00	0.00	6,000.00	10,000.00
37	Teaching & Learning Materials Costs	11,000.00	0.00	0.00	0.00	5,000.00	0.00	0.00	6,000.00	0.00	0.00
38	Examination Cost -	10,000.00	0.00	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00	5,000.00
39	Other Evaluations (Internship & Teaching Practice Cost)	18,000.00	0.00	0.00	0.00	0.00	0.00	18,000.00	0.00	0.00	0.00
40	Matriculation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41	Graduation/Congregation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42	Others: Inductions, Open Day, Uni. Lectures, etc.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
43	Printing of Course Books & Other D E Material Cost	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
44	Cost of Field Trips	48,837.00	0.00	2,000.00	0.00	15,000.00	0.00	21,837.00	0.00	0.00	10,000.00
45	Research/Innovation Cost	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
46	Part-Time Programme Costs	372,720.00	342,720.00	5,000.00	5,000.00	0.00	0.00	0.00	0.00	10,000.00	10,000.00
47	Sandwich Programme/Music Camp Costs	932,000.00	0.00	180,000.00	52,000.00	200,000.00	0.00	0.00	0.00	300,000.00	200,000.00

Faculty Of Educational Studies											
SN	Account Codes	Total	Dean's	Basic	Spd. Edu.	Psych.	Speech / Hearing	Rehabilitation	Resource Centre For Stud. With Special Needs	Early Childhood	Adm & Mgt
		Jan - Dec 2017	Office	Dept.	Dept.	Dept.	Science	Unit		Dept.	Office
		GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
48	Cost of Admissions/Entrance Examinations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
49	Cost of Sports & Games	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50	Medical Examination Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
51	Quality Assurance Services Cost	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52	Library Services Cost	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
53	Counselling Services Cost	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
54	Cost of I C T Facilities Usage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
55	Cost of students Handbook	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
56	Cost of students ID Card	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
57	Cost of Running Other Income Generation Activity	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
58	Expenses on Mentors	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
59	Miscellaneous Expenses	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00
60	Contingencies/Reserves	30,097.55	1,200.00	3,411.99	1,665.68	7,263.00	768.80	815.38	668.80	8,281.09	6,022.81
61	Sub-Total	2,421,474.78	526,720.00	263,198.85	93,567.68	451,300.41	34,880.00	64,537.82	24,880.00	498,109.16	464,280.86
62	INVESTMENT ACTIVITIES COST (ITEM 3)										
63	Distance Education Infrastructure	0.00									
64	Purchase of I C T Equipment and Software	297,000.00	15,000.00	25,000.00	16,000.00	100,000.00	15,000.00	6,000.00	20,000.00	50,000.00	50,000.00
65	Purchase of Office/Classroom/ Workshop/Laboratory/Farm Equipment/Furniture & Fittings	369,000.00	16,000.00	35,000.00	45,000.00	100,000.00	25,000.00	6,000.00	22,000.00	60,000.00	60,000.00
66	Purchase of Sports Equipment/ Facility	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
67	Purchase of Vehicles	175,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	175,000.00	0.00
68	Purchase of Library Books and Resources	90,000.00	0.00	0.00	0.00	45,000.00	0.00	5,000.00	0.00	20,000.00	20,000.00
69	General Rehabilitation Works/Access Roads	0.00	0.00	0.00	0.00		0.00		0.00		
70	Sub-Total for Item 3	931,000.00	31,000.00	60,000.00	61,000.00	245,000.00	40,000.00	17,000.00	42,000.00	305,000.00	130,000.00
71	GRAND TOTAL	3,352,474.78	557,720.00	323,198.85	154,567.68	696,300.41	74,880.00	81,537.82	66,880.00	803,109.16	594,280.86

APPENDIX 9C: FACULTY OF FOREIGN LANGUAGES & COMMUNICATION EDUCATION

FACULTY OF FOREIGN LANGUAGES & COMMUNICATION EDUCATION								
SN	ACCOUNT CODES	TOTAL	DEAN'S	ENGLISH	APPLIED LING	FRENCH	COMM. & MEDIA STUDIES	COMM. SKILLS UNIT
		JAN - DEC 2017	OFFICE	DEPT.	DEPT.	DEPT.	SCIENCE	
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
1	INCOME SOURCES							
2	Government Subvention	0.00						
3	Grants from GETFund & Other Gov't Agencies	0.00						
4	External/Donor Grant/Funds	0.00						
5	Student Fees	1,086,242.83	120,628.26	162,869.85	156,263.45	404,941.11	167,940.16	73,600.00
6	Non-Student Fees	247,520.00	247,520.00					
7	Total	1,333,762.83	368,148.26	162,869.85	156,263.45	404,941.11	167,940.16	73,600.00
8	EXPENDITURE ITEMS							
9	GOODS AND SERVICE							
10	Electricity Bills and Installation/Repair Cost	0.00						
11	Water Bills and Installation/Repair Cost	0.00						
12	Postal Charges	1,600.00	100.00	500.00		1,000.00		
13	Telecommunication Bills and Installation/Repair Cost	100.00	100.00					
14	Rent Charges	0.00						
15	Seminars & Conferences-Foreign	229,000.00	16,000.00	24,000.00	30,000.00	90,000.00	69,000.00	
16	Seminars & Conferences -Local	123,160.76	8,000.00	12,000.00	3,000.00	80,000.00	20,160.76	
17	Staff Training & Development Cost	0.00						
18	General Maintenance/Beautification Cost	0.00						
19	Vehicle Maintenance cost	10,000.00	10,000.00					
20	Vehicle Running Costs	25,000.00	25,000.00					
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	28,464.00	4,000.00	2,000.00	4,000.00	9,000.00	2,500.00	6,964.00
22	Official Hospitality cost*	0.00						
23	Staff Uniform/Protective Clothing	0.00						
24	Insurance Expenses	0.00						
25	Bank and other financial Charges	3,600.00	600.00	600.00	600.00	600.00	600.00	600.00
26	Legal and Other Professional Charges	0.00						

FACULTY OF FOREIGN LANGUAGES & COMMUNICATION EDUCATION								
SN	ACCOUNT CODES	TOTAL	DEAN'S	ENGLISH	APPLIED LING	FRENCH	COMM. & MEDIA STUDIES	COMM. SKILLS UNIT
		JAN - DEC 2017	OFFICE	DEPT.	DEPT.	DEPT.	SCIENCE	
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
27	Cost of Subscriptions to Professional Association	0.00						
28	Newspapers & Periodicals Cost	10,700.00	2,000.00	1,600.00	2,500.00	2,600.00	2,000.00	
29	Cost of Other Academic Board Meetings & other meetings	43,000.00	10,000.00	3,000.00	1,000.00	10,000.00	9,000.00	10,000.00
30	Health Service/Sanitation cost	9,000.00	1,000.00	2,000.00	1,000.00	3,000.00	2,000.00	
31	Cost of Advertisement/ Announcements/Publicity	0.00						
32	Travel and Transport Cost	8,500.00	1,000.00	1,500.00	1,000.00	2,000.00	3,000.00	
33	Printing, Publications & Stationery Cost	61,000.00	6,000.00	6,000.00	6,000.00	15,000.00	5,000.00	23,000.00
34	Hotel Accommodation Cost	0.00						
35	Animal Feed & Veterinary Drugs Expenses	0.00						
36	Project/Research Proposal Development Costs	0.00						
37	Teaching & Learning Materials Costs	0.00						
38	Examination Cost -	0.00						
39	Other Evaluations (Internship & Teaching Practice Cost)	0.00						
40	Matriculation	0.00						
41	Graduation/Congregation	0.00						
42	Others: Inductions, Open Day, Uni. Lectures, etc.	0.00						
43	Printing of Course Books & Other D E Material Cost	0.00						
44	Cost of Field Trips	55,000.00		2,000.00		50,000.00	3,000.00	
45	Research/Innovation Cost	12,000.00			12,000.00			
46	Part-Time Programme Costs	247,520.00	247,520.00					
47	Sandwich Programme/Music Camp Costs	162,405.66	16,571.98	23,441.16	50,700.82	71,691.70		
48	Cost of Admissions/Entrance Examinations	0.00						
49	Cost of Sports & Games	0.00						
50	Medical Examination Expenses	0.00						
51	Quality Assurance Services Cost	0.00						
52	Library Services Cost	0.00						
53	Counselling Services Cost	0.00						

FACULTY OF FOREIGN LANGUAGES & COMMUNICATION EDUCATION								
SN	ACCOUNT CODES	TOTAL	DEAN'S	ENGLISH	APPLIED LING	FRENCH	COMM. & MEDIA STUDIES	COMM. SKILLS UNIT
		JAN - DEC 2017	OFFICE	DEPT.	DEPT.	DEPT.	SCIENCE	
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
54	Cost of I C T Facilities Usage	0.00						
55	Cost of students Handbook	0.00						
56	Cost of students ID Card	0.00						
57	Cost of Running Other Income Generation Activity	0.00						
58	Expenses on Mentors	0.00						
59	Miscellaneous Expenses	0.00						
60	Contingencies/Reserves	10,862.41	1,206.28	1,628.69	1,562.63	4,049.41	1,679.40	736.00
61	Sub-Total	1,040,912.83	349,098.26	80,269.85	113,363.45	338,941.11	117,940.16	41,300.00
62	INVESTMENT ACTIVITIES COST (ITEM 3)	0.00						
63	Distance Education Infrastructure	0.00						
64	Purchase of I C T Equipment and Software	114,400.00	9,900.00	53,200.00	18,600.00	5,400.00	25,000.00	2,300.00
65	Purchase of Office/Classroom/Workshop/Laboratory/Farm Equipment/Furniture & Fittings	133,450.00	9,150.00	29,400.00	14,300.00	35,600.00	15,000.00	30,000.00
66	Purchase of Sports Equipment/Facility	0.00						
67	Purchase of Vehicles	0.00						
68	Purchase of Library Books and Resources	45,000.00			10,000.00	25,000.00	10,000.00	
69	General Rehabilitation Works/Access Roads	0.00						
70	Sub-Total for Item 3	292,850.00	19,050.00	82,600.00	42,900.00	66,000.00	50,000.00	32,300.00
71	GRAND TOTAL	1,333,762.83	368,148.26	162,869.85	156,263.45	404,941.11	167,940.16	73,600.00

APPENDIX 9D: FACULTY OF SCIENCE EDUCATION

Faculty Of Science Education												
SN	Account Codes	Total	Dean's	Biology	Chemistry	Physics	Integrated	Health Admin. &	Maths	Home Econs.	HPERS	Inf.com Technology
		Jan - Dec 2017	Office	Educ. Dept.	Educ. Dept.	Educ. Dept.	Science Educ.	Educ. Dept.	Educ. Dept.	Educ. Dept.	Dept.	Educ. Dept.
		GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
1	INCOME SOURCES											
2	Government Subvention	12,732.06		1,605.50	1,605.50	1,605.50	1,605.50	1,605.50	1,690.00	915.98	848.58	1,250.00
3	Grants from GETFund & Other Gov't Agencies	0.00										
4	External/Donor Grant/Funds	0.00										
5	Student Fees	1,275,340.40	120,628.26	108,715.24	106,501.48	103,960.79	131,890.54	60,416.89	255,522.24	125,566.83	138,813.53	123,324.60
6	Non-Student Fees	590,240.00	590,240.00									
7	Total	1,878,312.46	710,868.26	110,320.74	108,106.98	105,566.29	133,496.04	62,022.39	257,212.24	126,482.81	139,662.11	124,574.60
8	EXPENDITURE ITEMS											
9	GOODS AND SERVICE											
10	Electricity Bills and Installation/Repair Cost	0.00										
11	Water Bills and Installation/Repair Cost	0.00										
12	Postal Charges	0.00										
13	Telecommunication Bills and Installation/Repair Cost	0.00										
14	Rent Charges	0.00										
15	Seminars & Conferences-Foreign	98,470.75	8,000.00	14,500.00	11,418.93	5,051.82	5,000.00	3,500.00	20,000.00	6,000.00	10,000.00	15,000.00
16	Seminars & Conferences -Local	75,500.00	7,000.00	8,500.00	7,000.00	5,000.00	4,000.00	5,000.00	20,000.00	4,000.00	7,000.00	8,000.00
17	Staff Training & Development Cost	39,000.00	1,000.00	3,500.00	4,500.00	5,000.00	5,000.00			3,000.00	5,000.00	12,000.00
18	General Maintenance/ Beautification Cost	18,250.00	250.00	1,500.00	4,000.00	200.00			4,000.00		300.00	8,000.00
19	Vehicle Maintenance cost	20,000.00	20,000.00									
20	Vehicle Running Costs	15,000.00	15,000.00									

Faculty Of Science Education												
SN	Account Codes	Total	Dean's	Biology	Chemistry	Physics	Integrated	Health Admin. &	Maths	Home Econs.	HPERS	Inf.com Technology
		Jan - Dec 2017	Office	Educ. Dept.	Educ. Dept.	Educ. Dept.	Science Educ.	Educ. Dept.	Educ. Dept.	Educ. Dept.	Dept.	Educ. Dept.
		GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	26,400.07	1,500.00	4,000.00	1,900.07	1,000.00		2,000.00	4,000.00	6,000.00	2,000.00	4,000.00
22	Official Hospitality cost*	10,200.00		1,000.00	400.00	500.00	500.00	200.00	5,000.00	1,200.00	400.00	1,000.00
23	Staff Uniform/Protective Clothing	2,500.00			2,000.00	500.00						
24	Insurance Expenses	0.00										
25	Bank and other financial Charges	1,100.00	250.00	200.00	100.00	100.00	100.00	50.00	200.00			100.00
26	Legal and Other Professional Charges	0.00										
27	Cost of Subscriptions to Professional Association	14,900.00	500.00	1,000.00	2,000.00	1,000.00	1,000.00	200.00	2,000.00	2,000.00		5,200.00
28	Newspapers & Periodicals Cost	16,300.00	4,000.00	300.00	300.00	2,000.00	2,000.00	200.00	3,000.00	500.00	2,500.00	1,500.00
29	Cost of Other Academic Board Meetings & other meetings	11,750.00	4,000.00	500.00	1,000.00	1,000.00	500.00	500.00	3,000.00		600.00	650.00
30	Health Service/Sanitation cost	4,300.00	700.00	400.00	600.00	100.00	600.00	300.00	400.00		500.00	700.00
31	Cost of Advertisement/Announcements/Publicity	0.00										
32	Travel and Transport Cost	31,500.00	500.00	2,500.00	2,000.00	1,000.00	3,000.00	4,000.00	5,000.00	3,000.00	6,000.00	4,500.00
33	Printing, Publications & Stationery Cost	73,372.00	7,000.00	11,000.00	8,000.00	5,000.00	6,000.00	3,000.00	20,000.00	4,072.00	800.00	8,500.00
34	Hotel Accommodation Cost	14,800.00	2,000.00	500.00	1,000.00	500.00	5,000.00	1,000.00	4,000.00			800.00
35	Animal Feed & Veterinary Drugs Expenses	500.00		500.00								
36	Project/Research Proposal Development Costs	29,000.00		2,000.00	4,000.00	1,000.00	1,000.00	1,000.00	20,000.00			

Faculty Of Science Education												
SN	Account Codes	Total	Dean's	Biology	Chemistry	Physics	Integrated	Health Admin. &	Maths	Home Econs.	HPERS	Inf.com Technology
		Jan - Dec 2017	Office	Educ. Dept.	Educ. Dept.	Educ. Dept.	Science Educ.	Educ. Dept.	Educ. Dept.	Educ. Dept.	Dept.	Educ. Dept.
		GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
37	Teaching & Learning Materials Costs	41,465.00		2,500.00	6,000.00	1,500.00	2,000.00	1,015.00	10,000.00	15,000.00	1,500.00	1,950.00
38	Examination Cost -	6,000.00	2,000.00				4,000.00					
39	Other Evaluations (Internship & Teaching Practice Cost)	0.00										
40	Matriculation	0.00										
41	Graduation/Congregation	0.00										
42	Others: Inductions, Open Day, Uni. Lectures, etc.	13,300.00	3,500.00	500.00	500.00	500.00	500.00	300.00	3,000.00	4,000.00		500.00
43	Printing of Course Books & Other D E Material Cost	8,000.00							8,000.00			
44	Cost of Field Trips	29,274.60		11,000.00	2,000.00	500.00	7,000.00	1,000.00	5,000.00			2,774.60
45	Research/Innovation Cost	2,000.00					2,000.00					
46	Part-Time Programme Costs	590,240.00	590,240.00									
47	Sandwich Programme/Music Camp Costs	300,264.95		30,988.81	33,406.91	30,316.58	43,988.81	5,857.38	75,214.49	35,627.72	44,864.25	
48	Cost of Admissions/Entrance Examinations	500.00			500.00							
49	Cost of Sports & Games	2,800.00	500.00	100.00	100.00		100.00	200.00	500.00	100.00	1,000.00	200.00
50	Medical Examination Expenses	0.00										
51	Quality Assurance Services Cost	0.00										
52	Library Services Cost	0.00										
53	Counselling Services Cost	0.00										
54	Cost of I C T Facilities Usage	0.00										
55	Cost of students Handbook	0.00										
56	Cost of students ID Card	0.00										

Faculty Of Science Education												
SN	Account Codes	Total	Dean's	Biology	Chemistry	Physics	Integrated	Health Admin. &	Maths	Home Econs.	HPERS	Inf.com Technology
		Jan - Dec 2017	Office	Educ. Dept.	Educ. Dept.	Educ. Dept.	Science Educ.	Educ. Dept.	Educ. Dept.	Educ. Dept.	Dept.	Educ. Dept.
		GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
57	Cost of Running Other Income Generation Activity	1,000.00									1,000.00	
58	Expenses on Mentors	0.00										
59	Miscellaneous Expenses	21,771.57	300.00	531.93	300.00	244.92	13,525.83	6,200.00		218.89		450.00
60	Contingencies/Reserves	12,880.72	1,206.28	1,103.21	1,081.07	1,055.66	1,334.96	620.22	2,572.12	1,264.83	1,396.62	1,245.75
61	Sub-Total	1,532,339.66	669,446.28	98,623.95	94,106.98	63,068.98	108,149.60	36,142.60	214,886.61	85,983.44	84,860.87	77,070.35
62	INVESTMENT ACTIVITIES COST (ITEM 3)		669,446.28	98,623.95	94,106.98	63,068.98	108,149.60	36,142.60	214,886.61	85,983.44	84,860.87	77,070.35
63	Distance Education Infrastructure	0.00										
64	Purchase of ICT Equipment and Software	126,724.04	15,628.26	5,896.79	7,000.00	30,000.00	5,000.00	10,000.00	14,897.75	3,500.00	4,801.24	30,000.00
65	Purchase of Office/ Classroom/Workshop/ Laboratory/Farm Equipment/ Furniture & Fittings	162,948.76	25,793.72	5,500.00	7,000.00	12,497.31	15,346.44	9,879.79	27,427.88	36,999.37	5,000.00	17,504.25
66	Purchase of Sports Equipment/Facility	40,000.00									40,000.00	
67	Purchase of Vehicles	0.00										
68	Purchase of Library Books and Resources	16,300.00		300.00			5,000.00	6,000.00			5,000.00	
69	General Rehabilitation Works/ Access Roads	0.00										
70	Sub-Total for Item 3	345,972.80	41,421.98	11,696.79	14,000.00	42,497.31	25,346.44	25,879.79	42,325.63	40,499.37	54,801.24	47,504.25
71	GRAND TOTAL	1,878,312.46	710,868.26	110,320.74	108,106.98	105,566.29	133,496.04	62,022.39	257,212.24	126,482.81	139,662.11	124,574.60

APPENDIX 9E: FACULTY OF SOCIAL SCIENCE

Faculty Of Social Science											
SN	Account Codes	Total	Dean's	African &	Economics	Geography	History	Political	Social	Business	C H R &
		Jan - Dec	Office(Fss)	Liberal St.	Dept.	Dept.	Dept.	Dept.	Dept.	Dept.	P S
		2017									
		GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
1	INCOME SOURCES										
2	Government Subvention	0.00									
3	Grants from GETFund & Other Gov't Agencies	0.00									
4	External/Donor Grant/Funds	0.00									
5	Student Fees	1,981,900.49	246,569.26	57,800.00	98,897.93	168,084.96	45,393.40	141,166.78	213,335.00	951,328.80	59,324.36
6	Non-Student Fees	489,840.00	399,840.00	20,000.00			30,000.00		0.00		40,000.00
7	Total	2,471,740.49	646,409.26	77,800.00	98,897.93	168,084.96	75,393.40	141,166.78	213,335.00	951,328.80	99,324.36
8	EXPENDITURE ITEMS										
9	GOODS AND SERVICE										
10	Electricity Bills and Installation/Repair Cost	2,900.00	100.00	100.00	200.00	500.00		500.00	200.00	1,000.00	300.00
11	Water Bills and Installation/Repair Cost	2,600.00	100.00		200.00	500.00		300.00	200.00	1,000.00	300.00
12	Postal Charges	1,900.00		100.00	200.00	100.00		200.00	-	1,000.00	300.00
13	Telecommunication Bills and Installation/Repair Cost	3,000.00	100.00		500.00	500.00		500.00	200.00	1,000.00	200.00
14	Rent Charges	0.00							-		-
15	Seminars & Conferences-Foreign	76,000.00			6,000.00		4,000.00	10,000.00	5,000.00	51,000.00	
16	Seminars & Conferences -Local	218,000.00	1,000.00	8,000.00	4,000.00	15,000.00	6,000.00	14,000.00	10,000.00	150,000.00	10,000.00
17	Staff Training & Development Cost	124,338.95	5,000.00	1,500.00	1,838.95	13,000.00		5,000.00	5,000.00	90,000.00	3,000.00
18	General Maintenance/Beautification Cost	0.00							-		-
19	Vehicle Maintenance cost	81,523.92	81,523.92								
20	Vehicle Running Costs	78,182.92	78,182.92								
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	52,500.00	3,000.00	1,500.00	3,000.00	5,000.00		4,000.00	5,000.00	30,000.00	1,000.00
22	Official Hospitality cost*	11,500.00	2,000.00		1,500.00	1,000.00		2,000.00	2,000.00	2,000.00	1,000.00
23	Staff Uniform/Protective Clothing	0.00							-		-
24	Insurance Expenses	7,000.00							3,000.00	4,000.00	0.00

Faculty Of Social Science											
SN	Account Codes	Total	Dean's	African &	Economics Edu	Geography Edu	History Edu.	Political Science	Social Studies	Business Education	C H R & P S
		Jan - Dec 2017	Office(Fss)	Liberal St.	Dept.	Dept.	Dept.	Dept.	Dept.	Dept.	
		GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
25	Bank and other financial Charges	1,200.00	1,200.00						-		-
26	Legal and Other Professional Charges	0.00							-		-
27	Cost of Subscriptions to Professional Association	23,500.00	1,000.00	700.00	1,800.00	3,000.00		5,000.00	2,000.00	10,000.00	
28	Newspapers & Periodicals Cost	15,170.00	1,200.00	1,000.00	1,200.00	1,570.00	700.00	4,000.00	2,000.00	2,000.00	1,500.00
29	Cost of Other Academic Board Meetings & other meetings	39,800.00	20,000.00	600.00	1,800.00	1,200.00		3,000.00	2,000.00	10,000.00	1,200.00
30	Health Service/Sanitation cost	14,130.00	1,000.00	300.00	1,800.00	1,780.00	250.00	1,000.00	2,000.00	5,000.00	1,000.00
31	Cost of Advertisement/ Announcements/ Publicity	11,500.00	500.00	1,000.00	1,500.00	1,000.00		2,500.00	2,000.00		3,000.00
32	Travel and Transport Cost	20,339.11	2,000.00	1,200.00	1,500.00	2,939.11	500.00	2,200.00	2,000.00	5,000.00	3,000.00
33	Printing, Publications & Stationery Cost	164,000.00	16,000.00	14,000.00	15,000.00	15,000.00	13,000.00	15,000.00	16,000.00	45,000.00	15,000.00
34	Hotel Accommodation Cost	5,000.00	1,500.00			2,000.00		1,500.00	-		
35	Animal Feed & Veterinary Drugs Expenses	0.00							-		-
36	Project/Research Proposal Development Costs	20,714.00	2,000.00	1,514.00	1,500.00	3,000.00		1,000.00	5,000.00	4,000.00	2,700.00
37	Teaching & Learning Materials Costs	12,000.00					1,000.00		-	7,000.00	4,000.00
38	Examination Cost -	0.00							-		-
39	Other Evaluations (Internship & Teaching Practice Cost)	0.00							-		-
40	Matriculation	0.00							-		-
41	Graduation/Congregation	0.00							-		-
42	Others: Inductions, Open Day, Uni. Lectures, etc.	10,000.00					10,000.00		-		-
43	Printing of Course Books & Other D E Material Cost	0.00							-		-
44	Cost of Field Trips	41,500.00				5,000.00	6,000.00	5,000.00	1,500.00	20,000.00	4,000.00
45	Research/Innovation Cost	27,500.00			1,500.00	15,000.00		5,000.00	3,000.00		3,000.00
46	Part-Time Programme Costs	399,840.00	399,840.00						-		-
47	Sandwich Programme/Music Camp Costs	90,000.00			5,000.00	10,000.00		5,000.00	60,000.00		10,000.00

Faculty Of Social Science											
SN	Account Codes	Total	Dean's	African &	Economics	Geography	History	Political	Social	Business	C H R & P S
		Jan - Dec 2017	Office(Fss)	Liberal St.	Dept.	Dept.	Dept.	Dept.	Dept.	Dept.	
		GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
48	Cost of Admissions/Entrance Examinations	0.00							-		-
49	Cost of Sports & Games	0.00							-		-
50	Medical Examination Expenses	0.00							-		-
51	Quality Assurance Services Cost	0.00							-		-
52	Library Services Cost	0.00							-		-
53	Counselling Services Cost	0.00							-		-
54	Cost of I C T Facilities Usage	0.00							-		-
55	Cost of students Handbook	0.00							-		-
56	Cost of students ID Card	0.00							-		-
57	Cost of Running Other Income Generation Activity	0.00							-		-
58	Expenses on Mentors	0.00							-		-
59	Miscellaneous Expenses	6,015.51	200.00	200.00	200.00	300.00	100.00	2,000.00	300.00	2,015.51	700.00
60	Contingencies/Reserves	20,719.00	1,206.28	786.00	988.98	1,695.85	763.93	1,421.67	2,483.35	10,313.29	1,059.65
61	Sub-Total	1,582,373.41	618,653.12	32,500.00	51,227.93	99,084.96	42,313.93	90,121.67	130,883.35	451,328.80	66,259.65
62	INVESTMENT ACTIVITIES COST (ITEM 3)		0.00				0.00	0.00		0.00	
63	Distance Education Infrastructure	0.00	0.00		-		0.00	0.00		0.00	
64	Purchase of I C T Equipment and Software	428,043.47	11,800.00	10,000.00	24,500.00	31,000.00	15,743.47	25,000.00	50,000.00	250,000.00	10,000.00
65	Purchase of Office/Classroom/Workshop/Laboratory/Farm Equipment/Furniture & Fittings	370,007.44	13,807.44	33,200.00	20,000.00	30,000.00	8,000.00	20,000.00	25,000.00	200,000.00	20,000.00
66	Purchase of Sports Equipment/Facility	0.00						0.00	-		-
67	Purchase of Vehicles	0.00						0.00	-		-
68	Purchase of Library Books and Resources	91,316.17	2,148.70	2,100.00	3,170.00	8,000.00	9,336.00	6,045.11	7,451.65	50,000.00	3,064.71
69	General Rehabilitation Works/Access Roads	0.00									
70	Sub-Total for Item 3	889,367.08	27,756.14	45,300.00	47,670.00	69,000.00	33,079.47	51,045.11	82,451.65	500,000.00	33,064.71
71	GRAND TOTAL	2,471,740.49	646,409.26	77,800.00	98,897.93	168,084.96	75,393.40	141,166.78	213,335.00	951,328.80	99,324.36

APPENDIX 9F: INSTITUTE FOR EDUCATIONAL DEVELOPMENT & EXTENSION

Institute For Educational Development & Extension									
SN	Account Codes	Total	Directorate	IEDE Cafe	IEDE	IEDE	Distance	CCE	CETDAR
		Jan - Dec 2017			Registry	Finance	Education	Office	
		GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
1	INCOME SOURCES								
2	Government Subvention	0.00							
3	Grants from GETFund & Other Gov't Agencies								
4	External/Donor Grant/Funds								
5	Student Fees	28,212,745.04	500,000.00	50,000.00	375,000.00	375,000.00	23,041,254.07	274,304.06	3,597,186.91
6	Non-Student Fees								
7	Total	28,212,745.04	500,000.00	50,000.00	375,000.00	375,000.00	23,041,254.07	274,304.06	3,597,186.91
8	EXPENDITURE ITEMS								
9	GOODS AND SERVICE								
10	Electricity Bills and Installation/Repair Cost	23,000.00	3,000.00	0.00	0.00	0.00	20,000.00	0.00	0.00
11	Water Bills and Installation/Repair Cost	7,000.00	2,000.00	0.00	0.00	0.00	5,000.00	0.00	0.00
12	Postal Charges	7,500.00	1,000.00	0.00	500.00	500.00	5,000.00	500.00	0.00
13	Telecommunication Bills and Installation/Repair Cost	17,500.00	7,500.00	0.00	0.00	0.00	10,000.00	0.00	0.00
14	Rent Charges	150,000.00	0.00	0.00	0.00	0.00	150,000.00	0.00	0.00
15	Seminars & Conferences-Foreign	70,000.00	20,000.00	0.00	5,000.00	5,000.00	20,000.00	0.00	20,000.00
16	Seminars & Conferences -Local	1,014,437.38	20,000.00	0.00	15,000.00	5,000.00	250,000.00	5,000.00	719,437.38
17	Staff Training & Development Cost	268,500.00	15,000.00	3,500.00	40,000.00	10,000.00	100,000.00	5,000.00	95,000.00
18	General Maintenance/Beautification Cost	59,000.00	35,000.00	0.00	3,000.00	4,000.00	15,000.00	2,000.00	0.00
19	Vehicle Maintenance cost	296,000.00	45,000.00	0.00	8,000.00	15,000.00	160,000.00	20,000.00	48,000.00
20	Vehicle Running Costs	185,000.00	30,000.00	0.00	10,000.00	15,000.00	80,000.00	10,000.00	40,000.00
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	48,500.00	5,000.00	5,500.00	7,000.00	4,000.00	20,000.00	1,000.00	6,000.00
22	Official Hospitality cost*	45,000.00	30,000.00	0.00	0.00	0.00	15,000.00	0.00	0.00
23	Staff Uniform/Protective Clothing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
24	Insurance Expenses	92,000.00	16,000.00	0.00	0.00	8,000.00	45,000.00	8,000.00	15,000.00
25	Bank and other financial Charges	40,000.00	0.00	0.00	0.00	40,000.00	0.00	0.00	0.00
26	Legal and Other Professional Charges	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00	0.00
27	Cost of Subscriptions to Professional Association	1,500.00	1,000.00	0.00	0.00	500.00	0.00	0.00	0.00
28	Newspapers & Periodicals Cost	22,500.00	1,500.00	0.00	1,500.00	1,500.00	1,500.00	1,500.00	15,000.00

Institute For Educational Development & Extension									
SN	Account Codes	Total	Directorate	IEDE Cafe	IEDE	IEDE	Distance	CCE	CETDAR
		Jan - Dec 2017			Registry	Finance	Education	Office	
		GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
29	Cost of Other Academic Board Meetings & other meetings	60,500.00	55,000.00	0.00	3,000.00	0.00	0.00	0.00	2,500.00
30	Health Service/Sanitation cost	16,300.00	10,000.00	0.00	0.00	300.00	5,000.00	0.00	1,000.00
31	Cost of Advertisement/ Announcements/Publicity	57,000.00	5,000.00	0.00	0.00	0.00	45,000.00	5,000.00	2,000.00
32	Travel and Transport Cost	95,000.00	35,000.00	0.00	20,000.00	16,000.00	10,000.00	10,000.00	4,000.00
33	Printing, Publications & Stationery Cost	307,000.00	15,000.00	4,000.00	30,000.00	30,000.00	200,000.00	8,000.00	20,000.00
34	Hotel Accommodation Cost	0.00	0.00	0.00		0.00	0.00	0.00	0.00
35	Security & Fire Services Cost	27,000.00	15,000.00	0.00	1,000.00	0.00	10,000.00	0.00	1,000.00
36	Project/Research Proposal Development Costs	26,000.00	10,000.00	0.00	0.00	0.00	5,000.00	7,000.00	4,000.00
37	Teaching & Learning Materials Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
38	Examination Cost -	2,200,000.00	0.00	0.00	0.00	0.00	2,200,000.00	0.00	0.00
39	Other Evaluations (Internship & Teaching Practice Cost)	1,438,874.76	0.00	0.00	0.00	0.00	0.00	0.00	1,438,874.76
40	Matriculation	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0.00	0.00
41	Graduation/Congregation	25,000.00	0.00	0.00	0.00	0.00	25,000.00	0.00	0.00
42	Others: Inductions, Open Day, Uni. Lectures, etc.	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00	0.00
43	Printing of Course Books & Other D E Material Cost	4,200,000.00	0.00	0.00	0.00	0.00	4,000,000.00	0.00	200,000.00
44	Cost of Field Trips	45,000.00	10,000.00	0.00	0.00	0.00	35,000.00	0.00	0.00
45	Research/Innovation Cost	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00	0.00
46	Part-Time Programme Costs	4,218,000.00	0.00	0.00	0.00	0.00	4,218,000.00	0.00	0.00
47	Sandwich Programme/Music Camp Costs	30,000.00	0.00	0.00	0.00	0.00	0.00	30,000.00	0.00
48	Cost of Admissions/Entrance Examinations	285,000.00	0.00	0.00	0.00	0.00	285,000.00	0.00	0.00
49	Cost of Sports & Games	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50	Medical Examination Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
51	Quality Assurance Services Cost	15,000.00	5,000.00	0.00	0.00	0.00	10,000.00	0.00	0.00
52	Library Services Cost	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
53	Counselling Services Cost	40,000.00	0.00	0.00	0.00	0.00	40,000.00	0.00	0.00
54	Cost of I C T Facilities Usage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
55	Cost of students Handbook	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00	0.00
56	Cost of students ID Card	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00	0.00
57	Cost of Running Other Income Generation Activity	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
58	Expenses on Mentors	719,437.38	0.00	0.00	0.00	0.00	0.00	0.00	719,437.38

Institute For Educational Development & Extension									
SN	Account Codes	Total	Directorate	IEDE Cafe	IEDE	IEDE	Distance	CCE	CETDAR
		Jan - Dec 2017			Registry	Finance	Education	Office	
		GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
59	Miscellaneous Expenses	0.00	0.00	0.00	0.00		0.00	0.00	0.00
60	Contingencies/Reserves	274,295.52	5,000.00	500.00	3,750.00	3,700.00	230,104.07	2,304.06	28,937.39
61	Sub-Total	16,521,845.04	397,000.00	13,500.00	147,750.00	158,500.00	12,309,604.07	115,304.06	3,380,186.91
62	INVESTMENT ACTIVITIES COST (ITEM 3)								
63	Distance Education Infrastructure	9,523,950.00	0.00	0.00	0.00	0.00	9,523,950.00	0.00	0.00
64	Purchase of I C T Equipment and Software	289,050.00	39,800.00	27,200.00	35,250.00	20,800.00	150,000.00	4,000.00	12,000.00
65	Purchase of Office/Classroom/Workshop/ Laboratory/Farm Equipment/Furniture & Fittings	616,900.00	63,200.00	9,300.00	37,000.00	34,700.00	447,700.00	0.00	25,000.00
66	Purchase of Sports Equipment/Facility	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
67	Purchase of Vehicles	1,160,000.00	0.00	0.00	155,000.00	155,000.00	515,000.00	155,000.00	180,000.00
68	Purchase of Library Books and Resources	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00	0.00
69	General Rehabilitation Works/Access Roads	91,000.00	0.00	0.00	0.00	6,000.00	85,000.00	0.00	0.00
70	Sub-Total for Item 3	11,690,900.00	103,000.00	36,500.00	227,250.00	216,500.00	10,731,650.00	159,000.00	217,000.00
71	GRAND TOTAL	28,212,745.04	500,000.00	50,000.00	375,000.00	375,000.00	23,041,254.07	274,304.06	3,597,186.91

APPENDIX 9G: SCHOOL OF GRADUATE STUDIES

School Of Graduate Studies		
SN	Account Codes	Dean
		(SRGS)
		GHS
1	INCOME SOURCES	
2	Government Subvention	
3	Grants from GETFund & Other Gov't Agencies	
4	External/Donor Grant/Funds	
5	Student Fees	120,628.26
6	Non-Student Fees	
7	Total	120,628.26
8	EXPENDITURE ITEMS	
9	GOODS AND SERVICE	
10	Electricity Bills and Installation/Repair Cost	
11	Water Bills and Installation/Repair Cost	
12	Postal Charges	1,500.00
13	Telecommunication Bills and Installation/Repair Cost	
14	Rent Charges	
15	Seminars & Conferences-Foreign	14,000.00
16	Seminars & Conferences -Local	5,000.00
17	Staff Training & Development Cost	
18	General Maintenance/Beautification Cost	
19	Vehicle Maintenance cost	8,000.00
20	Vehicle Running Costs	8,000.00
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	6,000.00
22	Official Hospitality cost*	500.00
23	Staff Uniform/Protective Clothing	
24	Insurance Expenses	
25	Bank and other financial Charges	1,200.00
26	Legal and Other Professional Charges	
27	Cost of Subscriptions to Professional Association	
28	Newspapers & Periodicals Cost	2,000.00

School Of Graduate Studies		
SN	Account Codes	Dean
		(SRGS)
		GHS
29	Cost of Other Academic Board Meetings & other meetings	13,500.00
30	Health Service/Sanitation cost	
31	Cost of Advertisement/ Announcements/Publicity	
32	Travel and Transport Cost	3,000.00
33	Printing, Publications & Stationery Cost	12,000.00
34	Hotel Accommodation Cost	
35	Animal Feed & Veterinary Drugs Expenses	
36	Project/Research Proposal Development Costs	
37	Teaching & Learning Materials Costs	
38	Examination Cost -	
39	Other Evaluations (Internship & Teaching Practice Cost)	
40	Matriculation	
41	Graduation/Congregation	
42	Others: Inductions, Open Day, Uni. Lectures, etc.	
43	Printing of Course Books & Other D E Material Cost	
44	Cost of Field Trips	
45	Research/Innovation Cost	
46	Part-Time Programme Costs	
47	Sandwich Programme/Music Camp Costs	
48	Cost of Admissions/Entrance Examinations	
49	Cost of Sports & Games	
50	Medical Examination Expenses	
51	Quality Assurance Services Cost	
52	Library Services Cost	
53	Counselling Services Cost	
54	Cost of I C T Facilities Usage	
55	Cost of students Handbook	
56	Cost of students ID Card	
57	Cost of Running Other Income Generation Activity	
58	Expenses on Mentors	

School Of Graduate Studies		
SN	Account Codes	Dean
		(SRGS)
		GHS
59	Miscellaneous Expenses	
60	Contingencies/Reserves	1,206.28
61	Sub-Total	75,906.28
62	INVESTMENT ACTIVITIES COST (ITEM 3)	
63	Distance Education Infrastructure	
64	Purchase of I C T Equipment and Software	9,500.00
65	Purchase of Office/Classroom/Workshop/Laboratory/ Farm Equipment/Furniture & Fittings	35,221.98
66	Purchase of Sports Equipment/Facility	
67	Purchase of Vehicles	
68	Purchase of Library Books and Resources	
69	General Rehabilitation Works/Access Roads	
70	Sub-Total for Item 3	44,721.98
71	GRAND TOTAL	120,628.26

APPENDIX 9H: INSTITUTE FOR EDUCATIONAL RESEARCH AND INNOVATION STUDIES

INSTITUTE FOR EDUCATIONAL RESEARCH AND INNOVATION STUDIES							
SN	ACCOUNT CODES	TOTAL	DIRECTOR'S	DOCTORIAL STUDIES	N C R I B E	S A C O S T	C E P S
		JAN - DEC 2017	OFFICE	SECRETARIAT	OFFICE	OFFICE	OFFICE
		GHS	GHS	GHS	GHS	GHS	GHS
1	INCOME SOURCES						
2	Government Subvention	0.00					
3	Grants from GETFund & Other Gov't Agencies	0.00					
4	External/Donor Grant/Funds	0.00					
5	Student Fees	0.00					
6	Non-Student Fees	352,000.00	60,000.00	40,000.00	84,000.00	84,000.00	84,000.00
7	Total	352,000.00	60,000.00	40,000.00	84,000.00	84,000.00	84,000.00
8	EXPENDITURE ITEMS	0.00					
9	GOODS AND SERVICE	0.00					
10	Electricity Bills and Installation/Repair Cost	0.00					
11	Water Bills and Installation/Repair Cost	0.00					
12	Postal Charges	1,000.00	300.00		300.00	300.00	100.00
13	Telecommunication Bills and Installation/Repair Cost	200.00					200.00
14	Rent Charges	0.00					
15	Seminars & Conferences-Foreign	31,000.00	2,000.00	10,000.00	5,000.00	5,000.00	9,000.00
16	Seminars & Conferences -Local	23,000.00	5,000.00	5,000.00	2,000.00	5,000.00	6,000.00
17	Staff Training & Development Cost	20,000.00	5,000.00		5,000.00	5,000.00	5,000.00
18	General Maintenance/Beautification Cost	0.00					
19	Vehicle Maintenance cost	12,500.00	3,000.00			5,000.00	4,500.00
20	Vehicle Running Costs	18,000.00	5,000.00		3,000.00	5,000.00	5,000.00
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	15,000.00	2,000.00	2,000.00	7,000.00	2,000.00	2,000.00
22	Official Hospitality cost*	4,000.00	1,000.00		1,000.00	1,000.00	1,000.00
23	Staff Uniform/Protective Clothing	0.00					
24	Insurance Expenses	0.00					
25	Bank and other financial Charges	0.00					
26	Legal and Other Professional Charges	0.00					
27	Cost of Subscriptions to Professional Association	2,600.00			1,000.00	600.00	1,000.00
28	Newspapers & Periodicals Cost	5,600.00	1,000.00		600.00	2,000.00	2,000.00

INSTITUTE FOR EDUCATIONAL RESEARCH AND INNOVATION STUDIES							
SN	ACCOUNT CODES	TOTAL	DIRECTOR'S	DOCTORIAL STUDIES	N C R I B E	S A C O S T	C E P S
		JAN - DEC 2017	OFFICE	SECRETARIAT	OFFICE	OFFICE	OFFICE
		GHS	GHS	GHS	GHS	GHS	GHS
29	Cost of Other Academic Board Meetings & other meetings	1,000.00		1,000.00			
30	Health Service/Sanitation cost	1,100.00	300.00		300.00	300.00	200.00
31	Cost of Advertisement/ Announcements/Publicity	13,000.00	5,000.00	1,000.00	0.00	3,000.00	4,000.00
32	Travel and Transport Cost	19,700.00	3,000.00	2,500.00	5,000.00	5,000.00	4,200.00
33	Printing, Publications & Stationery Cost	20,000.00	3,000.00	3,000.00	5,000.00	5,000.00	4,000.00
34	Hotel Accommodation Cost	9,500.00	2,000.00	2,000.00	2,000.00	2,000.00	1,500.00
35	Animal Feed & Veterinary Drugs Expenses	0.00					
36	Project/Research Proposal Development Costs	16,000.00	2,000.00		5,000.00	5,000.00	4,000.00
37	Teaching & Learning Materials Costs	0.00					
38	Examination Cost -	0.00					
39	Other Evaluations (Internship & Teaching Practice Cost)	0.00					
40	Matriculation	0.00					
41	Graduation/Congregation	0.00					
42	Others: Inductions, Open Day, Uni. Lectures, etc.	1,000.00		1,000.00			
43	Printing of Course Books & Other D E Material Cost	0.00					
44	Cost of Field Trips	0.00					
45	Research/Innovation Cost	66,000.00	10,000.00	1,000.00	25,000.00	15,000.00	15,000.00
46	Part-Time Programme Costs	0.00					
47	Sandwich Programme/Music Camp Costs	0.00					
48	Cost of Admissions/Entrance Examinations	0.00					
49	Cost of Sports & Games	0.00					
50	Medical Examination Expenses	0.00					
51	Quality Assurance Services Cost	0.00					
52	Library Services Cost	0.00					
53	Counselling Services Cost	0.00					
54	Cost of I C T Facilities Usage	1,000.00		1,000.00			
55	Cost of students Handbook	0.00					
56	Cost of students ID Card	0.00					
57	Cost of Running Other Income Generation Activity	0.00					
58	Expenses on Mentors	0.00					

INSTITUTE FOR EDUCATIONAL RESEARCH AND INNOVATION STUDIES							
SN	ACCOUNT CODES	TOTAL	DIRECTOR'S	DOCTORIAL STUDIES	N C R I B E	S A C O S T	C E P S
		JAN - DEC 2017	OFFICE	SECRETARIAT	OFFICE	OFFICE	OFFICE
		GHS	GHS	GHS	GHS	GHS	GHS
59	Miscellaneous Expenses	3,600.00	300.00	2,100.00	400.00	400.00	400.00
60	Contingencies/Reserves	3,700.00	600.00	400.00	900.00	900.00	900.00
61	Sub-Total	288,500.00	50,500.00	32,000.00	68,500.00	67,500.00	70,000.00
62	INVESTMENT ACTIVITIES COST (ITEM 3)						
63	Distance Education Infrastructure	0.00					
64	Purchase of I C T Equipment and Software	14,000.00	2,500.00	3,000.00	2,500.00	3,000.00	3,000.00
65	Purchase of Office/Classroom/Workshop/Laboratory/Farm Equipment/Furniture & Fittings	31,500.00	5,000.00		10,000.00	8,500.00	8,000.00
66	Purchase of Sports Equipment/Facility	0.00					
67	Purchase of Vehicles	0.00					
68	Purchase of Library Books and Resources	18,000.00	2,000.00	5,000.00	3,000.00	5,000.00	3,000.00
69	General Rehabilitation Works/Access Roads	0.00					
70	Sub-Total for Item 3	63,500.00	9,500.00	8,000.00	15,500.00	16,500.00	14,000.00
71	GRAND TOTAL	352,000.00	60,000.00	40,000.00	84,000.00	84,000.00	84,000.00

KUMASI CAMPUS

APPENDIX 9I: FACULTY OF BUSINESS EDUCATION

FACULTY OF BUSINESS EDUCATION					
SN	ACCOUNT CODES	TOTAL	DEAN'S OFFICE	ACCOUNTING EDUCATION	MANAGEMENT EDUCATION
		JAN - DEC 2017		DEPT.	DEPT.
		GHS	GHS	GHS	GHS
1	INCOME SOURCES				
2	Government Subvention	14,716.80		7,210.80	7,506.00
3	Grants from GETFund & Other Gov't Agencies	0.00			
4	External/Donor Grant/Funds	0.00			
5	Student Fees	1,986,635.61	126,274.96	996,966.23	863,394.42
6	Non-Student Fees	304,640.00	304,640.00		
7	Total	2,305,992.41	430,914.96	1,004,177.03	870,900.42
8	EXPENDITURE ITEMS				
9	GOODS AND SERVICE				
10	Electricity Bills and Installation/Repair Cost	0.00			
11	Water Bills and Installation/Repair Cost	0.00			
12	Postal Charges	100.00		50.00	50.00
13	Telecommunication Bills and Installation/Repair Cost	2,400.00		1,200.00	1,200.00
14	Rent Charges	0.00			
15	Seminars & Conferences-Foreign	18,000.00	5,000.00	3,000.00	10,000.00
16	Seminars & Conferences -Local	17,500.00	5,000.00	3,500.00	9,000.00
17	Staff Training & Development Cost	15,400.00	6,000.00	4,400.00	5,000.00
18	General Maintenance/Beautification Cost	0.00			
19	Vehicle Maintenance cost	30,500.00	30,500.00		
20	Vehicle Running Costs	40,000.00	40,000.00		
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	4,500.00	2,000.00	1,500.00	1,000.00
22	Official Hospitality cost*	700.00	500.00	200.00	
23	Staff Uniform/Protective Clothing	0.00			
24	Insurance Expenses	0.00			
25	Bank and other financial Charges	0.00			
26	Legal and Other Professional Charges	0.00			

FACULTY OF BUSINESS EDUCATION					
SN	ACCOUNT CODES	TOTAL	DEAN'S OFFICE	ACCOUNTING EDUCATION	MANAGEMENT EDUCATION
		JAN - DEC 2017		DEPT.	DEPT.
		GHS	GHS	GHS	GHS
27	Cost of Subscriptions to Professional Association	5,000.00	5,000.00		
28	Newspapers & Periodicals Cost	2,800.00	1,000.00	800.00	1,000.00
29	Cost of Other Academic Board Meetings & other meetings	9,500.00	6,000.00	1,500.00	2,000.00
30	Health Service/Sanitation cost	2,000.00		1,000.00	1,000.00
31	Cost of Advertisement/ Announcements/Publicity	0.00			
32	Travel and Transport Cost	7,900.00	2,500.00	2,000.00	3,400.00
33	Printing, Publications & Stationery Cost	19,500.00	3,000.00	8,500.00	8,000.00
34	Hotel Accommodation Cost	0.00			
35	Animal Feed & Veterinary Drugs Expenses	0.00			
36	Project/Research Proposal Development Costs	0.00			
37	Teaching & Learning Materials Costs	18,476.45		7,976.45	10,500.00
38	Examination Cost -	0.00			
39	Other Evaluations (Internship & Teaching Practice Cost)	0.00			
40	Matriculation	0.00			
41	Graduation/Congregation	0.00			
42	Others: Inductions, Open Day, Uni. Lectures, etc.	0.00			
43	Printing of Course Books & Other D E Material Cost	0.00			
44	Cost of Field Trips	10,000.00		4,500.00	5,500.00

FACULTY OF BUSINESS EDUCATION					
SN	ACCOUNT CODES	TOTAL	DEAN'S OFFICE	ACCOUNTING EDUCATION	MANAGEMENT EDUCATION
		JAN - DEC 2017		DEPT.	DEPT.
		GHS	GHS	GHS	GHS
45	Research/Innovation Cost	0.00			
46	Part-Time Programme Costs	1,655,404.69	304,640.00	707,973.55	642,791.14
47	Sandwich Programme/Music Camp Costs	0.00			
48	Cost of Admissions/Entrance Examinations	0.00			
49	Cost of Sports & Games	0.00			
50	Medical Examination Expenses	0.00			
51	Quality Assurance Services Cost	0.00			
52	Library Services Cost	0.00			
53	Counselling Services Cost	0.00			
54	Cost of I C T Facilities Usage	0.00			
55	Cost of students Handbook	0.00			
56	Cost of students ID Card	0.00			
57	Cost of Running Other Income Generation Activity	0.00			
58	Expenses on Mentors	0.00			
59	Miscellaneous Expenses	0.00			
60	Contingencies/Reserves	8,354.32	774.96	4,456.89	3,122.47
61	Sub-Total	1,868,035.46	411,914.96	752,556.89	703,563.61
62	INVESTMENT ACTIVITIES COST (ITEM 3)				
63	Distance Education Infrastructure	0.00			
64	Purchase of I C T Equipment and Software	242,000.00	10,000.00	132,000.00	100,000.00
65	Purchase of Office/Classroom/Workshop/Laboratory/Farm Equipment/Furniture & Fittings	195,956.95	9,000.00	119,620.14	67,336.81
66	Purchase of Sports Equipment/Facility	0.00	0.00	0.00	0.00
67	Purchase of Vehicles	0.00	0.00	0.00	0.00
68	Purchase of Library Books and Resources	0.00	0.00	0.00	0.00
69	General Rehabilitation Works/Access Roads	0.00	0.00	0.00	0.00
70	Sub-Total for Item 3	437,956.95	19,000.00	251,620.14	167,336.81
71	GRAND TOTAL	2,305,992.41	430,914.96	1,004,177.03	870,900.42

APPENDIX 9J: FACULTY OF VOCATIONAL EDUCATION

FACULTY OF VOCATIONAL EDUCATION					
SN	ACCOUNT CODES	TOTAL	DEAN'S	HOSP. MAGT & TOURISM TECH.	FASHION DESIGN & TEXTILES TECHNOLOGY
		JAN - DEC 2017	OFFICE	EDUC. DEPT.	EDUC. DEPT.
		GHS	GHS	GHS	GHS
1	INCOME SOURCES				
2	Government Subvention	1,614.94		1,167.79	447.15
3	Grants from GETFund & Other Gov't Agencies	0.00			
4	External/Donor Grant/Funds	0.00			
5	Student Fees	654,812.48	101,274.96	350,433.04	203,104.48
6	Non-Student Fees	167,272.74	167,272.74		
7	Total	823,700.16	268,547.70	351,600.83	203,551.63
8	EXPENDITURE ITEMS	0.00			
9	GOODS AND SERVICE	0.00			
10	Electricity Bills and Installation/Repair Cost	0.00			0.00
11	Water Bills and Installation/Repair Cost	0.00			
12	Postal Charges	100.00	100.00		
13	Telecommunication Bills and Installation/Repair Cost	3,000.00	1,000.00	1,000.00	1,000.00
14	Rent Charges	0.00			
15	Seminars & Conferences-Foreign	23,000.00	10,000.00	6,000.00	7,000.00
16	Seminars & Conferences -Local	20,000.00	5,500.00	9,500.00	5,000.00
17	Staff Training & Development Cost	18,000.00	6,000.00	8,000.00	4,000.00
18	General Maintenance/Beautification Cost	0.00			
19	Vehicle Maintenance cost	10,000.00	10,000.00		
20	Vehicle Running Costs	15,000.00	15,000.00		
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	3,600.00	1,000.00	1,500.00	1,100.00
22	Official Hospitality cost*	1,800.00	1,000.00	500.00	300.00
23	Staff Uniform/Protective Clothing	1,000.00		1,000.00	
24	Insurance Expenses	0.00			
25	Bank and other financial Charges	0.00			
26	Legal and Other Professional Charges	0.00			
27	Cost of Subscriptions to Professional Association	0.00			
28	Newspapers & Periodicals Cost	2,000.00	1,000.00	1,000.00	

FACULTY OF VOCATIONAL EDUCATION					
SN	ACCOUNT CODES	TOTAL	DEAN'S	HOSP. MAGT & TOURISM TECH.	FASHION DESIGN & TEXTILES TECHNOLOGY
		JAN - DEC 2017	OFFICE	EDUC. DEPT.	EDUC. DEPT.
		GHS	GHS	GHS	GHS
29	Cost of Other Academic Board Meetings & other meetings	10,000.00	10,000.00		
30	Health Service/Sanitation cost	2,000.00	1,000.00	500.00	500.00
31	Cost of Advertisement/ Announcements/Publicity	0.00			
32	Travel and Transport Cost	2,000.00	2,000.00		
33	Printing, Publications & Stationery Cost	20,500.00	8,000.00	7,500.00	5,000.00
34	Hotel Accommodation Cost	0.00			
35	Animal Feed & Veterinary Drugs Expenses	0.00			
36	Project/Research Proposal Development Costs	8,500.00	5,000.00	2,000.00	1,500.00
37	Teaching & Learning Materials Costs	23,000.00		18,000.00	5,000.00
38	Examination Cost -	0.00			
39	Other Evaluations (Internship & Teaching Practice Cost)	0.00			
40	Matriculation	0.00			
41	Graduation/Congregation	0.00			
42	Others: Inductions, Open Day, Uni. Lectures, etc.	0.00			
43	Printing of Course Books & Other D E Material Cost	0.00			
44	Cost of Field Trips	4,000.00		2,000.00	2,000.00
45	Research/Innovation Cost	2,000.00		1,000.00	1,000.00
46	Part-Time Programme Costs	485,614.26	167,272.74	201,145.68	117,195.84
47	Sandwich Programme/Music Camp Costs	72,603.87		43,901.36	28,702.51
48	Cost of Admissions/Entrance Examinations	0.00			
49	Cost of Sports & Games	0.00			
50	Medical Examination Expenses	0.00			
51	Quality Assurance Services Cost	0.00			
52	Library Services Cost	0.00			
53	Counselling Services Cost	0.00			
54	Cost of I C T Facilities Usage	0.00			
55	Cost of students Handbook	0.00			
56	Cost of students ID Card	0.00			
57	Cost of Running Other Income Generation Activity	0.00			
58	Expenses on Mentors	0.00			

FACULTY OF VOCATIONAL EDUCATION					
SN	ACCOUNT CODES	TOTAL	DEAN'S	HOSP. MAGT & TOURISM TECH.	FASHION DESIGN & TEXTILES TECHNOLOGY
		JAN - DEC 2017	OFFICE	EDUC. DEPT.	EDUC. DEPT.
		GHS	GHS	GHS	GHS
59	Miscellaneous Expenses	0.00			
60	Contingencies/Reserves	5,182.03	674.96	3,453.79	1,053.28
61	Sub-Total	732,900.16	244,547.70	308,000.83	180,351.63
62	INVESTMENT ACTIVITIES COST (ITEM 3)	0.00			
63	Distance Education Infrastructure	0.00			
64	Purchase of I C T Equipment and Software	43,000.00	14,800.00	18,600.00	9,600.00
65	Purchase of Office/Classroom/Workshop/Laboratory/Farm Equipment/Furniture & Fittings	47,800.00	9,200.00	25,000.00	13,600.00
66	Purchase of Sports Equipment/Facility	0.00	0.00	0.00	0.00
67	Purchase of Vehicles	0.00	0.00	0.00	0.00
68	Purchase of Library Books and Resources	0.00	0.00	0.00	0.00
69	General Rehabilitation Works/Access Roads	0.00	0.00		
70	Sub-Total for Item 3	90,800.00	24,000.00	43,600.00	23,200.00
71	GRAND TOTAL	823,700.16	268,547.70	351,600.83	203,551.63

APPENDIX 9K: FACULTY OF TECHNICAL EDUCATION

FACULTY OF TECHNICAL EDUCATION							
SN	ACCOUNT CODES	TOTAL	DEAN'S	INFORMATION TECHN.	CONSTRUCTION TECH.	MECHANICAL TECH.	ELECTRICAL TECH.
		JAN - DEC 2017	OFFICE	EDUC. DEPT.	EDUC. DEPT.	EDUC. DEPT.	EDUC. DEPT.
		GHS	GHS	GHS	GHS		GHS
1	INCOME SOURCES						
2	Government Subvention	7,354.06	0.00	5,252.90	1,528.12	243.11	329.93
3	Grants from GETFund & Other Gov't Agencies	0.00	0.00	0.00	0.00	0.00	0.00
4	External/Donor Grant/Funds	0.00	0.00	0.00	0.00	0.00	0.00
5	Student Fees	1,345,128.56	116,274.96	530,987.56	436,808.48	117,033.29	144,024.27
6	Non-Student Fees	114,240.00	114,240.00	0.00	0.00	0.00	0.00
7	Total	1,466,722.62	230,514.96	536,240.46	438,336.60	117,276.40	144,354.20
8	EXPENDITURE ITEMS	0.00					
9	GOODS AND SERVICE	0.00					
10	Electricity Bills and Installation/Repair Cost	0.00	0.00	0.00	0.00	0.00	0.00
11	Water Bills and Installation/Repair Cost	700.00	0.00	500.00	200.00	0.00	0.00
12	Postal Charges	2,300.00	200.00	1,000.00	1,000.00	100.00	0.00
13	Telecommunication Bills and Installation/Repair Cost	900.00	600.00	0.00	0.00	300.00	0.00
14	Rent Charges	0.00	0.00	0.00	0.00	0.00	0.00
15	Seminars & Conferences-Foreign	31,000.00	12,000.00	10,000.00	5,000.00	0.00	4,000.00
16	Seminars & Conferences -Local	27,000.00	5,000.00	8,000.00	8,000.00	3,000.00	3,000.00
17	Staff Training & Development Cost	53,000.00	2,000.00	40,000.00	8,000.00	1,000.00	2,000.00
18	General Maintenance/Beautification Cost	0.00	0.00	0.00	0.00	0.00	0.00
19	Vehicle Maintenance cost	18,000.00	18,000.00		0.00	0.00	0.00
20	Vehicle Running Costs	30,000.00	30,000.00		0.00	0.00	0.00
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	9,000.00	2,000.00	2,000.00	3,000.00	1,000.00	1,000.00
22	Official Hospitality cost*	4,274.96	474.96	500.00	2,000.00	500.00	800.00
23	Staff Uniform/Protective Clothing	0.00	0.00	0.00	0.00	0.00	0.00
24	Insurance Expenses	0.00	0.00	0.00	0.00	0.00	0.00
25	Bank and other financial Charges	0.00	0.00	0.00	0.00	0.00	0.00
26	Legal and Other Professional Charges	0.00	0.00	0.00	0.00	0.00	0.00
27	Cost of Subscriptions to Professional Association	7,000.00	1,000.00	0.00	4,000.00	800.00	1,200.00

FACULTY OF TECHNICAL EDUCATION							
SN	ACCOUNT CODES	TOTAL	DEAN'S	INFORMATION	CONSTRUCTION TECH.	MECHANICAL	ELECTRICAL
		JAN - DEC 2017	OFFICE	TECHN.	EDUC. DEPT.	TECH.	TECH.
		GHS	GHS	EDUC. DEPT.	EDUC. DEPT.	EDUC. DEPT.	EDUC. DEPT.
		GHS	GHS	GHS	GHS	GHS	GHS
28	Newspapers & Periodicals Cost	6,400.00	800.00	2,000.00	2,000.00	800.00	800.00
29	Cost of Other Academic Board Meetings & other meetings	13,000.00	2,000.00	3,000.00	6,000.00	1,000.00	1,000.00
30	Health Service/Sanitation cost	3,122.53	1,000.00	500.00	1,000.00	200.00	422.53
31	Cost of Advertisement/ Announcements/Publicity	0.00	0.00	0.00	0.00	0.00	0.00
32	Travel and Transport Cost	11,000.00	2,000.00	3,000.00	3,000.00	2,000.00	1,000.00
33	Printing, Publications & Stationery Cost	28,000.00	7,000.00	8,000.00	8,000.00	2,000.00	3,000.00
34	Hotel Accommodation Cost	3,500.00	1,500.00	0.00	2,000.00	0.00	0.00
35	Animal Feed & Veterinary Drugs Expenses	0.00	0.00	0.00	0.00	0.00	0.00
36	Project/Research Proposal Development Costs	6,179.16	0.00	3,000.00	3,179.16	0.00	0.00
37	Teaching & Learning Materials Costs	63,000.00	0.00	10,000.00	49,000.00	4,000.00	0.00
38	Examination Cost -	0.00	0.00	0.00	0.00	0.00	0.00
39	Other Evaluations (Internship & Teaching Practice Cost)	0.00	0.00	0.00	0.00	0.00	0.00
40	Matriculation	0.00	0.00	0.00	0.00	0.00	0.00
41	Graduation/Congregation	0.00	0.00	0.00	0.00	0.00	0.00
42	Others: Inductions, Open Day, Uni. Lectures, etc.	0.00	0.00	0.00	0.00	0.00	0.00
43	Printing of Course Books & Other D E Material Cost	0.00	0.00	0.00	0.00	0.00	0.00
44	Cost of Field Trips	10,500.00	500.00	0.00	8,000.00	1,000.00	1,000.00
45	Research/Innovation Cost	10,000.00	4,000.00	0.00	5,000.00	1,000.00	0.00
46	Part-Time Programme Costs	742,391.13	114,240.00	296,413.80	200,969.25	48,615.29	82,152.79
47	Sandwich Programme/Music Camp Costs	102,510.64	0.00	0.00	45,922.69	37,573.11	19,014.84
48	Cost of Admissions/Entrance Examinations	0.00	0.00	0.00	0.00	0.00	0.00
49	Cost of Sports & Games	0.00	0.00	0.00	0.00	0.00	0.00
50	Medical Examination Expenses	0.00	0.00	0.00	0.00	0.00	0.00
51	Quality Assurance Services Cost	0.00	0.00	0.00	0.00	0.00	0.00
52	Library Services Cost	0.00	0.00	0.00	0.00	0.00	0.00
53	Counselling Services Cost	0.00	0.00	0.00	0.00	0.00	0.00
54	Cost of I C T Facilities Usage	0.00	0.00	0.00	0.00	0.00	0.00

FACULTY OF TECHNICAL EDUCATION							
SN	ACCOUNT CODES	TOTAL	DEAN'S	INFORMATION TECHN.	CONSTRUCTION TECH.	MECHANICAL TECH.	ELECTRICAL TECH.
		JAN - DEC 2017	OFFICE	EDUC. DEPT.	EDUC. DEPT.	EDUC. DEPT.	EDUC. DEPT.
		GHS	GHS	GHS	GHS		GHS
55	Cost of students Handbook	0.00	0.00	0.00	0.00	0.00	0.00
56	Cost of students ID Card	0.00	0.00	0.00	0.00	0.00	0.00
57	Cost of Running Other Income Generation Activity	0.00	0.00	0.00	0.00	0.00	0.00
58	Expenses on Mentors	0.00	0.00	0.00	0.00	0.00	0.00
59	Miscellaneous Expenses	0.00	0.00	0.00	0.00	0.00	0.00
60	Contingencies/Reserves	14,053.33	1,200.00	5,223.39	5,565.50	1,200.40	864.04
61	Sub-Total	1,196,831.75	205,514.96	393,137.19	370,836.60	106,088.80	121,254.20
62	INVESTMENT ACTIVITIES COST (ITEM 3)		0.00	0.00	0.00		
63	Distance Education Infrastructure	0.00	0.00	0.00	0.00	0.00	0.00
64	Purchase of I C T Equipment and Software	146,100.00	6,000.00	85,000.00	36,500.00	7,500.00	11,100.00
65	Purchase of Office/Classroom/Workshop/ Laboratory/Farm Equipment/Furniture & Fittings	123,790.87	19,000.00	58,103.27	31,000.00	3,687.60	12,000.00
66	Purchase of Sports Equipment/Facility	0.00	0.00	0.00	0.00	0.00	0.00
67	Purchase of Vehicles	0.00	0.00	0.00	0.00	0.00	0.00
68	Purchase of Library Books and Resources	0.00	0.00	0.00	0.00	0.00	0.00
69	General Rehabilitation Works/Access Roads	0.00	0.00	0.00	0.00	0.00	0.00
70	Sub-Total for Item 3	269,890.87	25,000.00	143,103.27	67,500.00	11,187.60	23,100.00
71	GRAND TOTAL	1,466,722.62	230,514.96	536,240.46	438,336.60	117,276.40	144,354.20

APPENDIX 9L: FACULTY OF EDUCATIONAL AND COMMUNICATION SCIENCES

Faculty Of Educational And Communication Sciences								
SN	Account Codes	Total	Dean's	Interdisciplinary Studies	Educ. & Comm. Sciences	CETDAR	Languages Studies	Guidance & Counselling
		Jan - Dec 2017	Office	Dept.	Dept.		Dept.	Unit
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
1	INCOME SOURCES							
2	Government Subvention	6,325.19	0.00	0.00	195.36	6,129.83	1,640.98	
3	Grants from GETFund & Other Gov't Agencies	0.00	0.00	0.00	0.00	0.00		
4	External/Donor Grant/Funds	0.00	0.00	0.00	0.00	0.00		
5	Student Fees	1,156,000.51	101,274.96	671,188.10	260,189.03	123,348.42	62,760.10	27,338.97
6	Non-Student Fees	171,360.00	0.00	171,360.00	0.00	0.00		
7	Total	1,333,685.70	101,274.96	842,548.10	260,384.39	129,478.25	64,401.08	27,338.97
8	EXPENDITURE ITEMS	0.00						
9	GOODS AND SERVICE	0.00						
10	Electricity Bills and Installation/Repair Cost	0.00	0.00		0.00	0.00	0.00	0.00
11	Water Bills and Installation/Repair Cost	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12	Postal Charges	0.00	0.00	0.00		0.00	0.00	0.00
13	Telecommunication Bills and Installation/Repair Cost	1,800.00	500.00	500.00	500.00	300.00	500.00	300.00
14	Rent Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15	Seminars & Conferences-Foreign	33,000.00	10,000.00	10,000.00	8,000.00	5,000.00	7,000.00	5,000.00
16	Seminars & Conferences -Local	25,000.00	5,000.00	10,000.00	5,000.00	5,000.00	2,000.00	5,000.00
17	Staff Training & Development Cost	9,200.00	1,000.00	5,000.00	3,000.00	200.00	1,000.00	400.00
18	General Maintenance/Beautification Cost	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19	Vehicle Maintenance cost	20,000.00	10,000.00	10,000.00	0.00	0.00	0.00	0.00
20	Vehicle Running Costs	45,000.00	20,000.00	25,000.00	0.00			
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	3,900.00	500.00	1,500.00	1,500.00	400.00	1,500.00	500.00
22	Official Hospitality cost*	700.00	200.00	200.00	200.00	100.00	200.00	200.00
23	Staff Uniform/Protective Clothing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
24	Insurance Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
25	Bank and other financial Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00
26	Legal and Other Professional Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Faculty Of Educational And Communication Sciences								
SN	Account Codes	Total	Dean's	Interdisciplinary Studies	Educ. & Comm. Sciences	CETDAR	Languages Studies	Guidance & Counselling
		Jan - Dec 2017	Office	Dept.	Dept.		Dept.	Unit
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
27	Cost of Subscriptions to Professional Association	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28	Newspapers & Periodicals Cost	11,120.76	3,062.21	4,000.00	2,000.00	2,058.55	3,500.00	1,500.00
29	Cost of Other Academic Board Meetings & other meetings	36,000.00	17,000.00	12,000.00	4,000.00	3,000.00	7,000.00	1,000.00
30	Health Service/Sanitation cost	1,200.00	500.00	500.00	200.00			
31	Cost of Advertisement/ Announcements/Publicity	0.00		0.00	0.00	0.00	0.00	0.00
32	Travel and Transport Cost	1,000.00	0.00	1,000.00	0.00		500.00	
33	Printing, Publications & Stationery Cost	29,000.00	10,000.00	8,000.00	7,000.00	4,000.00	5,000.00	1,000.00
34	Hotel Accommodation Cost	0.00	0.00	0.00	0.00	0.00	0.00	0.00
35	Animal Feed & Veterinary Drugs Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
36	Project/Research Proposal Development Costs	26,000.00	10,000.00	10,000.00	6,000.00	0.00	0.00	0.00
37	Teaching & Learning Materials Costs	0.00	0.00	0.00	0.00	0.00	10,000.00	0.00
38	Examination Cost -	0.00	0.00	0.00	0.00	0.00	8,000.00	0.00
39	Other Evaluations (Internship & Teaching Practice Cost)	103,582.60	0.00	0.00	0.00	103,582.60	0.00	0.00
40	Matriculation	0.00	0.00	0.00	0.00	0.00		
41	Graduation/Congregation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42	Others: Inductions, Open Day, Uni. Lectures, etc.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
43	Printing of Course Books & Other D E Material Cost	0.00	0.00	0.00	0.00	0.00	0.00	0.00
44	Cost of Field Trips	0.00	0.00		0.00	0.00	0.00	0.00
45	Research/Innovation Cost	0.00			0.00	0.00	0.00	0.00
46	Part-Time Programme Costs	171,360.00	0.00	171,360.00	0.00	0.00	0.00	0.00
47	Sandwich Programme/Music Camp Costs	735,669.94	0.00	536,896.03	198,773.91	0.00	0.00	0.00
48	Cost of Admissions/Entrance Examinations	0.00	0.00		0.00	0.00	0.00	0.00
49	Cost of Sports & Games	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50	Medical Examination Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
51	Quality Assurance Services Cost	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52	Library Services Cost	0.00	0.00	0.00	0.00	0.00	0.00	0.00
53	Counselling Services Cost	0.00		0.00	0.00	0.00	0.00	5,500.00

Faculty Of Educational And Communication Sciences								
SN	Account Codes	Total	Dean's	Interdisciplinary Studies	Educ. & Comm. Sciences	CETDAR	Languages Studies	Guidance & Counselling
		Jan - Dec 2017	Office	Dept.	Dept.		Dept.	Unit
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
54	Cost of I C T Facilities Usage	0.00	0.00	0.00	0.00	0.00	0.00	0.00
55	Cost of students Handbook	0.00	0.00	0.00	0.00			
56	Cost of students ID Card	0.00	0.00	0.00	0.00	0.00	0.00	0.00
57	Cost of Running Other Income Generation Activity	0.00	0.00	0.00	0.00	0.00	0.00	0.00
58	Expenses on Mentors	0.00	0.00	0.00	0.00	0.00	0.00	0.00
59	Miscellaneous Expenses	0.00	0.00					
60	Contingencies/Reserves	7,873.26	1,012.75	3,833.69	2,293.33	733.49	644.01	273.39
61	Sub-Total	1,261,406.56	88,774.96	809,789.72	238,467.24	124,374.64	46,844.01	20,673.39
62	INVESTMENT ACTIVITIES COST (ITEM 3)		0.00	0.00	0.00	0.00	0.00	0.00
63	Distance Education Infrastructure	0.00	0.00	0.00	0.00			
64	Purchase of I C T Equipment and Software	45,883.46	10,500.00	19,966.31	11,917.15	3,500.00	16,557.07	4,665.58
65	Purchase of Office/Classroom/Workshop/Laboratory/Farm Equipment/Furniture & Fittings	26,395.68	2,000.00	12,792.07	10,000.00	1,603.61	1,000.00	2,000.00
66	Purchase of Sports Equipment/Facility	0.00	0.00	0.00	0.00	0.00	0.00	0.00
67	Purchase of Vehicles	0.00	0.00	0.00	0.00	0.00	0.00	0.00
68	Purchase of Library Books and Resources	0.00	0.00	0.00	0.00	0.00	0.00	0.00
69	General Rehabilitation Works/Access Roads	0.00	0.00	0.00	0.00	0.00	0.00	0.00
70	Sub-Total for Item 3	72,279.14	12,500.00	32,758.38	21,917.15	5,103.61	17,557.07	6,665.58
71	GRAND TOTAL	1,333,685.70	101,274.96	842,548.10	260,384.39	129,478.25	64,401.08	27,338.97

APPENDIX 9M: DEPARTMENT OF GRADUATE STUDIES AND CENTRE FOR ENTREPRENEURSHIP

Department Of Graduate Studies And Centre For Entrepreneurship				
SN	Account Codes	Total	Department Of Graduate Studies	Centre For Entrepreneurship
		Jan - Dec 2017		
		GHS	GHS	GHS
1	INCOME SOURCES			
2	Government Subvention		0.00	0.00
3	Grants from GETFund & Other Gov't Agencies		0.00	0.00
4	External/Donor Grant/Funds		0.00	0.00
5	Student Fees	70,075.81	53,794.76	16,281.05
6	Non-Student Fees		0.00	0.00
7	Total	70,075.81	53,794.76	16,281.05
8	EXPENDITURE ITEMS			
9	GOODS AND SERVICE			
10	Electricity Bills and Installation/Repair Cost	0.00	0.00	
11	Water Bills and Installation/Repair Cost	0.00	0.00	
12	Postal Charges	0.00	0.00	
13	Telecommunication Bills and Installation/Repair Cost	600.00	600.00	
14	Rent Charges	0.00	0.00	
15	Seminars & Conferences-Foreign	10,000.00	10,000.00	
16	Seminars & Conferences-Local	12,000.00	12,000.00	
17	Staff Training & Development Cost	0.00	0.00	
18	General Maintenance/Beautification Cost	0.00	0.00	

Department Of Graduate Studies And Centre For Entrepreneurship				
SN	Account Codes	Total	Department Of Graduate Studies	Centre For Entrepreneurship
		Jan - Dec 2017		
		GHS	GHS	GHS
19	Vehicle Maintenance cost	0.00	0.00	
20	Vehicle Running Costs	0.00	0.00	
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	1,500.00	1,500.00	
22	Official Hospitality cost*	500.00	500.00	
23	Staff Uniform/Protective Clothing	0.00	0.00	
24	Insurance Expenses	0.00	0.00	
25	Bank and other financial Charges	0.00	0.00	
26	Legal and Other Professional Charges	0.00	0.00	
27	Cost of Subscriptions to Professional Association	1,000.00	1,000.00	
28	Newspapers & Periodicals Cost	0.00	0.00	
29	Cost of Other Academic Board Meetings & other meetings	2,000.00	2,000.00	
30	Health Service/Sanitation cost	1,000.00	500.00	500.00
31	Cost of Advertisement/Announcements/Publicity	0.00	0.00	
32	Travel and Transport Cost	3,000.00	1,000.00	2,000.00
33	Printing, Publications & Stationery Cost	5,500.00	3,000.00	2,500.00
34	Hotel Accommodation Cost	1,000.00	1,000.00	
35	Animal Feed & Veterinary Drugs Expenses	0.00	0.00	

Department Of Graduate Studies And Centre For Entrepreneurship				
SN	Account Codes	Total	Department Of Graduate Studies	Centre For Entrepreneurship
		Jan - Dec 2017		
		GHS	GHS	GHS
36	Project/Research Proposal Development Costs	1,500.00	1,500.00	
37	Teaching & Learning Materials Costs	5,000.00	0.00	5,000.00
38	Examination Cost -	0.00	0.00	
39	Other Evaluations (Internship & Teaching Practice Cost)	0.00	0.00	
40	Matriculation	0.00	0.00	
41	Graduation/Congregation	0.00	0.00	
42	Others: Inductions, Open Day, Uni. Lectures, etc.	0.00	0.00	
43	Printing of Course Books & Other D E Material Cost	0.00	0.00	
44	Cost of Field Trips	0.00	0.00	
45	Research/Innovation Cost	0.00	0.00	
46	Part-Time Programme Costs	0.00	0.00	
47	Sandwich Programme/Music Camp Costs	0.00	0.00	
48	Cost of Admissions/Entrance Examinations	0.00	0.00	
49	Cost of Sports & Games	0.00	0.00	
50	Medical Examination Expenses	0.00	0.00	
51	Quality Assurance Services Cost	0.00	0.00	
52	Library Services Cost	0.00	0.00	
53	Counselling Services Cost	0.00	0.00	
54	Cost of I C T Facilities Usage	0.00	0.00	
55	Cost of students Handbook	0.00	0.00	
56	Cost of students ID Card	0.00	0.00	

Department Of Graduate Studies And Centre For Entrepreneurship				
SN	Account Codes	Total	Department Of Graduate Studies	Centre For Entrepreneurship
		Jan - Dec 2017		
		GHS	GHS	GHS
57	Cost of Running Other Income Generation Activity	0.00	0.00	
58	Expenses on Mentors	0.00	0.00	
59	Miscellaneous Expenses	0.00	0.00	
60	Contingencies/Reserves	819.00	537.95	281.05
61	Sub-Total	45,419.00	35,137.95	10,281.05
62	INVESTMENT ACTIVITIES COST (ITEM 3)	0.00	70,275.90	
63	Distance Education Infrastructure		0.00	
64	Purchase of I C T Equipment and Software	16,900.00	13,400.00	3,500.00
65	Purchase of Office/Classroom/ Workshop/Laboratory/Farm Equipment/Furniture & Fittings	7,756.81	5,256.81	2,500.00
66	Purchase of Sports Equipment/Facility	0.00	0.00	
67	Purchase of Vehicles	0.00	0.00	
68	Purchase of Library Books and Resources	0.00	0.00	
69	General Rehabilitation Works/ Access Roads	0.00	0.00	
70	Sub-Total for Item 3	24,656.81	18,656.81	6,000.00
71	GRAND TOTAL	70,075.81	53,794.76	16,281.05

ASANTE-MAMPONG CAMPUS

APPENDIX 9N: FACULTY OF AGRICULTURE EDUCATION

Faculty Of Agriculture Education								
SN	Account Codes	Total	Dean's Office	Crop & Soil Science	Agric Eng. Science	DIS	Agric Economics & Ext.	Animal Science
		Jan - Dec 2017						
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
1	INCOME SOURCES							
2	Government Subvention	0.00						
3	Grants from GETFund & Other Gov't Agencies	0.00						
4	External/Donor Grant/Funds	0.00						
5	Student Fees	1,046,247.21	62,757.31	51,607.93	51,607.93	774,695.02	53,971.09	51,607.93
6	Non-Student Fees	1,229,955.41	919,955.41	60,000.00				250,000.00
7	Total	2,276,202.62	982,712.72	111,607.93	51,607.93	774,695.02	53,971.09	301,607.93
8	EXPENDITURE ITEMS							
9	GOODS AND SERVICE							
10	Electricity Bills and Installation/Repair Cost	0.00						
11	Water Bills and Installation/Repair Cost	0.00						
12	Postal Charges	800.00		500.00	300.00			
13	Telecommunication Bills and Installation/Repair Cost	500.00		500.00				
14	Rent Charges	0.00						
15	Seminars & Conferences-Foreign	70,997.97	4,000.00	8,607.93	12,000.00	25,390.04	12,000.00	9,000.00
16	Seminars & Conferences -Local	21,500.00	2,000.00	5,000.00	4,000.00	5,000.00	2,000.00	3,500.00
17	Staff Training & Development Cost	5,000.00				4,000.00		1,000.00
18	General Maintenance/Beautification Cost	6,000.00		1,000.00	1,000.00	2,000.00	2,000.00	
19	Vehicle Maintenance cost	9,757.31	9,757.31					
20	Vehicle Running Costs	18,000.00	18,000.00					
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	13,400.00	3,000.00	2,000.00	800.00	5,000.00	2,000.00	600.00
22	Official Hospitality cost*	1,500.00		1,000.00	500.00			
23	Staff Uniform/Protective Clothing	11,500.00		8,000.00			2,000.00	1,500.00
24	Insurance Expenses	0.00						
25	Bank and other financial Charges	0.00						

Faculty Of Agriculture Education								
SN	Account Codes	Total	Dean's Office	Crop & Soil Science	Agric Eng. Science	DIS	Agric Economics & Ext.	Animal Science
		Jan - Dec 2017						
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
26	Legal and Other Professional Charges	0.00						
27	Cost of Subscriptions to Professional Association	500.00					500.00	
28	Newspapers & Periodicals Cost	7,700.00	2,000.00	2,000.00	200.00	3,000.00	500.00	
29	Cost of Other Academic Board Meetings & other meetings	48,315.86	10,000.00	7,000.00	7,807.93	10,000.00	4,000.00	9,507.93
30	Health Service/Sanitation cost	4,363.16		500.00	500.00	2,000.00	1,363.16	
31	Cost of Advertisement/ Announcements/Publicity	0.00						
32	Travel and Transport Cost	3,000.00	2,000.00	1,000.00				
33	Printing, Publications & Stationery Cost	34,500.00	5,000.00	3,500.00	3,500.00	15,000.00	4,000.00	3,500.00
34	Hotel Accommodation Cost	0.00						
35	Animal Feed & Veterinary Drugs Expenses	250,000.00						250,000.00
36	Project/Research Proposal Development Costs	1,500.00						1,500.00
37	Teaching & Learning Materials Costs	8,500.00		1,000.00	2,000.00	2,000.00	1,500.00	2,000.00
38	Examination Cost -	0.00						
39	Other Evaluations (Internship & Teaching Practice Cost)	300,000.00				300,000.00		
40	Matriculation	0.00						
41	Graduation/Congregation	0.00						
42	Others: Inductions, Open Day, Uni. Lectures, etc.	0.00						
43	Printing of Course Books & Other D E Material Cost	0.00						
44	Cost of Field Trips	10,500.00		3,000.00	2,000.00		1,500.00	4,000.00
45	Research/Innovation Cost	3,000.00			1,000.00		2,000.00	
46	Part-Time Programme Costs	919,955.41	919,955.41					
47	Sandwich Programme/Music Camp Costs	391,304.98				391,304.98		
48	Cost of Admissions/Entrance Examinations	0.00						
49	Cost of Sports & Games	0.00						
50	Medical Examination Expenses	0.00						
51	Quality Assurance Services Cost	0.00						
52	Library Services Cost	0.00						
53	Counselling Services Cost	0.00						
54	Cost of I C T Facilities Usage	0.00						

Faculty Of Agriculture Education								
SN	Account Codes	Total	Dean's Office	Crop & Soil Science	Agric Eng. Science	DIS	Agric Economics & Ext.	Animal Science
		Jan - Dec 2017						
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
55	Cost of students Handbook	0.00						
56	Cost of students ID Card	0.00						
57	Cost of Running Other Income Generation Activity	60,000.00		60,000.00				
58	Expenses on Mentors	0.00						
59	Miscellaneous Expenses	0.00						
60	Contingencies/Reserves	3,107.93		1,000.00	1,000.00		1,107.93	
61	Sub-Total	2,205,202.62	975,712.72	105,607.93	36,607.93	764,695.02	36,471.09	286,107.93
62	INVESTMENT ACTIVITIES COST (ITEM 3)							
63	Distance Education Infrastructure	0.00						
64	Purchase of I C T Equipment and Software	25,500.00	5,000.00	3,000.00	10,000.00	4,000.00	2,000.00	1,500.00
65	Purchase of Office/Classroom/Workshop/Laboratory/Farm Equipment/Furniture & Fittings	38,000.00	2,000.00	3,000.00	5,000.00	6,000.00	14,000.00	8,000.00
66	Purchase of Sports Equipment/Facility	2,000.00						2,000.00
67	Purchase of Vehicles	0.00						
68	Purchase of Library Books and Resources	1,500.00					1,500.00	
69	General Rehabilitation Works/Access Roads	4,000.00						4,000.00
70	Sub-Total for Item 3	71,000.00	7,000.00	6,000.00	15,000.00	10,000.00	17,500.00	15,500.00
71	GRAND TOTAL	2,276,202.62	982,712.72	111,607.93	51,607.93	774,695.02	53,971.09	301,607.93

APPENDIX 90: FACULTY OF SCIENCE & ENVIRONMENTAL HEALTH EDUCATION

Faculty Of Science & Environmental Health Education					
SN	Account Codes	Total	Dean's Office	Science Education	Environmental & Sanitation
		Jan - Dec 2017			
		GHS	GHS	GHS	GHS
1	INCOME SOURCES	0.00			
2	Government Subvention	0.00			
3	Grants from GETFund & Other Gov't Agencies	0.00			
4	External/Donor Grant/Funds	0.00			
5		459,980.94	55,937.94	169,020.58	235,022.42
6	Non-Student Fees	168,800.00	168,800.00		
7	Total	628,780.94	224,737.94	169,020.58	235,022.42
8	EXPENDITURE ITEMS				
9	GOODS AND SERVICE	0.00			
10	Electricity Bills and Installation/Repair Cost	0.00			
11	Water Bills and Installation/Repair Cost	0.00			
12	Postal Charges	437.94	437.94		
13	Telecommunication Bills and Installation/Repair Cost	500.00			500.00
14	Rent Charges	0.00			
15	Seminars & Conferences-Foreign	36,000.00	5,000.00	6,000.00	25,000.00
16	Seminars & Conferences-Local	34,000.00		24,000.00	10,000.00
17	Staff Training & Development Cost	13,000.00		8,000.00	5,000.00

Faculty Of Science & Environmental Health Education					
SN	Account Codes	Total	Dean's Office	Science Education	Environmental & Sanitation
		Jan - Dec 2017			
		GHS	GHS	GHS	GHS
18	General Maintenance/ Beautification Cost	500.00	500.00		
19	Vehicle Maintenance cost	12,000.00	12,000.00		
20	Vehicle Running Costs	17,000.00	17,000.00		
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	9,000.00		7,000.00	2,000.00
22	Official Hospitality cost*	2,000.00			2,000.00
23	Staff Uniform/Protective Clothing	3,000.00		3,000.00	
24	Insurance Expenses	0.00			
25	Bank and other financial Charges	0.00			
26	Legal and Other Professional Charges	0.00			
27	Cost of Subscriptions to Professional Association	6,000.00		4,000.00	2,000.00
28	Newspapers & Periodicals Cost	2,800.00		1,800.00	1,000.00
29	Cost of Other Academic Board Meetings & other meetings	44,000.00	14,000.00	25,000.00	5,000.00
30	Health Service/Sanitation cost	1,000.00		1,000.00	
31	Cost of Advertisement/ Announcements/Publicity	0.00			
32	Travel and Transport Cost	4,000.00		4,000.00	
33	Printing, Publications & Stationery Cost	11,720.58	3,000.00	5,220.58	3,500.00

Faculty Of Science & Environmental Health Education					
SN	Account Codes	Total	Dean's Office	Science Education	Environmental & Sanitation
		Jan - Dec 2017			
		GHS	GHS	GHS	GHS
34	Hotel Accommodation Cost	0.00			
35	Animal Feed & Veterinary Drugs Expenses	0.00			
36	Project/Research Proposal Development Costs	14,000.00		8,000.00	6,000.00
37	Teaching & Learning Materials Costs	31,000.00		28,000.00	3,000.00
38	Examination Cost -	0.00			
39	Other Evaluations (Internship & Teaching Practice Cost)	0.00			
40	Matriculation	0.00			
41	Graduation/ Congregation	0.00			
42	Others: Inductions, Open Day, Uni. Lectures, etc.	0.00			
43	Printing of Course Books & Other D E Material Cost	0.00			
44	Cost of Field Trips	22,000.00		12,000.00	10,000.00
45	Research/Innovation Cost	16,000.00		6,000.00	10,000.00
46	Part-Time Programme Costs	168,800.00	168,800.00		
47	Sandwich Programme/ Music Camp Costs	97,736.22			97,736.22
48	Cost of Admissions/ Entrance Examinations	0.00			

Faculty Of Science & Environmental Health Education					
SN	Account Codes	Total	Dean's Office	Science Education	Environmental & Sanitation
		Jan - Dec 2017			
		GHS	GHS	GHS	GHS
49	Cost of Sports & Games	0.00			
50	Medical Examination Expenses	0.00			
51	Quality Assurance Services Cost	0.00			
52	Library Services Cost	0.00			
53	Counselling Services Cost	0.00			
54	Cost of I C T Facilities Usage	0.00			
55	Cost of students Handbook	0.00			
56	Cost of students ID Card	0.00			
57	Cost of Running Other Income Generation Activity	0.00			
58	Expenses on Mentors	0.00			
59	Miscellaneous Expenses	0.00			
60	Contingencies/Reserves	8,000.00		4,000.00	4,000.00
61	Sub-Total	554,494.74	220,737.94	147,020.58	186,736.22
62	INVESTMENT ACTIVITIES COST (ITEM 3)	0.00			
63	Distance Education Infrastructure	0.00			
64	Purchase of I C T Equipment and Software	24,286.20	2,000.00	4,000.00	18,286.20

Faculty Of Science & Environmental Health Education					
SN	Account Codes	Total	Dean's Office	Science Education	Environmental & Sanitation
		Jan - Dec 2017			
		GHS	GHS	GHS	GHS
65	Purchase of Office/ Classroom/Workshop/ Laboratory/ Farm Equipment/Furniture & Fittings	43,000.00	2,000.00	11,000.00	30,000.00
66	Purchase of Sports Equipment/Facility	0.00			
67	Purchase of Vehicles	0.00			
68	Purchase of Library Books and Resources	0.00			
69	General Rehabilitation Works/Access Roads	7,000.00		7,000.00	
70	Sub-Total for Item 3	74,286.20	4,000.00	22,000.00	48,286.20
71	GRAND TOTAL	628,780.94	224,737.94	169,020.58	235,022.42

AJUMAKO CAMPUS

APPENDIX 9P. FACULTY OF LANGUAGES EDUCATION -AJUMAKO

Faculty Of Languages Education -Ajumako									
SN	Account Codes	Total	Dean's Office	Department Of Akan-Nzema	Ewe Dept.	Ga-Dangme Dept.	Gur-Gonja Dept.	Cetdar Office	Graduate Office
		Jan - Dec							
		GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
1	INCOME SOURCES								
2	Government Subvention	14,175.00		4,393.21	1,156.93	1,198.62	7,150.04		276.20
3	Grants from GETFund & Other Gov't Agencies	0.00							
4	External/Donor Grant/Funds	0.00							
5	Student Fees	576,701.35	46,214.65	82,895.71	22,211.27	24,987.56	137,573.86	253,198.80	9,619.50
6	Non-Student Fees	511,000.00	496,000.00		5,000.00	5,000.00			5,000.00
7	Total	1,101,876.35	542,214.65	87,288.92	28,368.20	31,186.18	144,723.90	253,198.80	14,895.70
8	EXPENDITURE ITEMS								
9	GOODS AND SERVICE								
10	Electricity Bills and Installation/Repair Cost	0.00							
11	Water Bills and Installation/Repair Cost	0.00							
12	Postal Charges	100.00					100.00		
13	Telecommunication Bills and Installation/Repair Cost	1,016.32	500.00		116.32		200.00		200.00
14	Rent Charges	0.00							
15	Seminars & Conferences-Foreign	76,920.00	10,000.00	10,000.00	4,920.00	3,000.00	49,000.00		
16	Seminars & Conferences -Local	26,160.00	4,000.00	10,000.00	2,160.00	4,000.00	6,000.00		
17	Staff Training & Development Cost	23,060.00	2,000.00	3,000.00	960.00	100.00	17,000.00		
18	General Maintenance/Beautification Cost	0.00							
19	Vehicle Maintenance cost	3,000.00	3,000.00						
20	Vehicle Running Costs	4,000.00	4,000.00						
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	10,937.52	1,000.00	3,000.00	963.20	2,574.32	3,000.00		400.00
22	Official Hospitality cost*	2,400.00	500.00	1,000.00		200.00	500.00		200.00
23	Staff Uniform/Protective Clothing	0.00							
24	Insurance Expenses	0.00							
25	Bank and other financial Charges	752.76		500.00			252.76		

Faculty Of Languages Education -Ajumako									
SN	Account Codes	Total	Dean's Office	Department Of Akan-Nzema	Ewe Dept.	Ga-Dangme Dept.	Gur-Gonja Dept.	Cetdar Office	Graduate Office
		Jan - Dec							
		GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
26	Legal and Other Professional Charges	0.00							
27	Cost of Subscriptions to Professional Association	0.00							
28	Newspapers & Periodicals Cost	9,176.03	1,500.00	916.03	1,460.00	1,800.00	2,000.00		1,500.00
29	Cost of Other Academic Board Meetings & other meetings	0.00							
30	Health Service/Sanitation cost	1,052.50	252.50	500.00			200.00		100.00
31	Cost of Advertisement/ Announcements/Publicity	15,460.00		1,000.00	2,460.00	3,000.00	9,000.00		
32	Travel and Transport Cost	3,000.00	1,000.00	1,000.00			1,000.00		
33	Printing, Publications & Stationery Cost	37,560.00	3,500.00	4,000.00	3,960.00	3,600.00	14,500.00	5,000.00	3,000.00
34	Hotel Accommodation Cost	0.00							
35	Animal Feed & Veterinary Drugs Expenses	0.00							
36	Project/Research Proposal Development Costs	3,000.00		2,000.00			1,000.00		
37	Teaching & Learning Materials Costs	6,500.00					6,500.00		
38	Examination Cost -	0.00							
39	Other Evaluations (Internship & Teaching Practice Cost)	245,666.81						245,666.81	
40	Matriculation	0.00							
41	Graduation/Congregation	0.00							
42	Others: Inductions, Open Day, Uni. Lectures, etc.	0.00							
43	Printing of Course Books & Other D E Material Cost	0.00							
44	Cost of Field Trips	12,260.00		4,000.00	2,060.00	1,200.00	5,000.00		
45	Research/Innovation Cost	6,500.00		1,000.00			4,500.00		1,000.00
46	Part-Time Programme Costs	496,000.00	496,000.00						
47	Sandwich Programme/Music Camp Costs	0.00							
48	Cost of Admissions/Entrance Examinations	0.00							
49	Cost of Sports & Games	0.00							
50	Medical Examination Expenses	0.00							
51	Quality Assurance Services Cost	0.00							
52	Library Services Cost	0.00							
53	Counselling Services Cost	0.00							
54	Cost of I C T Facilities Usage	0.00							
55	Cost of students Handbook	0.00							

Faculty Of Languages Education -Ajumako									
SN	Account Codes	Total	Dean's Office	Department Of Akan-Nzema	Ewe Dept.	Ga-Dangme Dept.	Gur-Gonja Dept.	Cetdar Office	Graduate Office
		Jan - Dec							
		GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
56	Cost of students ID Card	0.00							
57	Cost of Running Other Income Generation Activity	0.00							
58	Expenses on Mentors	0.00							
59	Miscellaneous Expenses	0.00							
60	Contingencies/Reserves	6,058.76	462.15	872.89	283.68	311.86	1,447.24	2,531.99	148.96
61	Sub-Total	990,580.70	527,714.65	42,788.92	19,343.20	19,786.18	121,200.00	253,198.80	6,548.96
62	INVESTMENT ACTIVITIES COST (ITEM 3)	0.00							
63	Distance Education Infrastructure	0.00							
64	Purchase of I C T Equipment and Software	70,835.64	6,500.00	28,500.00	6,065.00	6,400.00	18,023.90		5,346.74
65	Purchase of Office/Classroom/Workshop/Laboratory/Farm Equipment/Furniture & Fittings	40,460.00	8,000.00	16,000.00	2,960.00	5,000.00	5,500.00		3,000.00
66	Purchase of Sports Equipment/Facility	0.00							
67	Purchase of Vehicles	0.00							
68	Purchase of Library Books and Resources	0.00							
69	General Rehabilitation Works/Access Roads	0.00							
70	Sub-Total for Item 3	111,295.64	14,500.00	44,500.00	9,025.00	11,400.00	23,523.90	0.00	8,346.74
71	GRAND TOTAL	1,101,876.34	542,214.65	87,288.92	28,368.20	31,186.18	144,723.90	253,198.80	14,895.70

APPENDIX 10A-K: NON-TEACHING DEPARTMENTS' ALLOCATIONS AND RUNNING COSTS (BUDGETS) FOR THE YEAR ENDING 31ST DECEMBER 2017

MAIN CAMPUS, WINNEBA

APPENDIX 10A: OFFICE OF THE VICE CHANCELLOR

Office Of The Vice Chancellor								
		A	B	C	D	E	F	G
SN	Account Codes	Total	Vice Chancellor'S Secretariat	Pro Vice Chancellor Secretariat	Centre For Internat'l Programme	Strategic Planning & Monitoring Secretariat	Planning Unit	Procurement Directorate
		Jan - Dec 2017						
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
1	INCOME SOURCES							
2	Government Subvention	0.00						
3	Grants from GETFund & Other Gov't Agencies	0.00						
4	External/Donor Grant/Funds	0.00						
5	Student Fees	0.00						
6	Non-Student Fees	856,956.44	186,922.86	95,187.50	99,321.44	55,797.64	55,797.64	78,116.64
7	Total	856,956.44	186,922.86	95,187.50	99,321.44	55,797.64	55,797.64	78,116.64
8	EXPENDITURE ITEMS							
9	GOODS AND SERVICE							
10	Electricity Bills and Installation/Repair Cost	100.00						100.00
11	Water Bills and Installation/Repair Cost	0.00						
12	Postal Charges	3,750.00	1,000.00	400.00	1,000.00	400.00	400.00	
13	Telecommunication Bills and Installation/Repair Cost	11,600.00	3,000.00	3,000.00	1,500.00		600.00	1,000.00
14	Rent Charges	0.00						
15	Seminars & Conferences-Foreign	29,500.00			11,500.00			
16	Seminars & Conferences -Local	90,771.60	5,000.00	5,000.00	2,000.00	11,500.00	12,000.00	8,000.00
17	Staff Training & Development Cost	9,500.00						7,500.00
18	General Maintenance/Beautification Cost	3,000.00						

Office Of The Vice Chancellor								
		A	B	C	D	E	F	G
SN	Account Codes	Total	Vice Chancellor`S	Pro Vice Chancellor	Centre For Internat'l	Strategic Planning &	Planning	Procurement
		Jan - Dec 2017	Secretariat	Secretariat	Programme	Monitoring Secretariat	Unit	Directorate
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
19	Vehicle Maintenance cost	90,335.62	45,000.00	16,335.62	6,000.00	7,000.00		6,000.00
20	Vehicle Running Costs	99,514.02	45,000.00	24,000.00	10,000.00	7,000.00		5,000.00
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	37,294.85	4,000.00	4,000.00	2,000.00	3,000.00	3,000.00	5,000.00
22	Official Hospitality cost	6,800.00	500.00		2,000.00	2,000.00		
23	Staff Uniform/Protective Clothing	100.00						
24	Insurance Expenses	0.00						
25	Bank and other financial Charges	0.00						
26	Legal and Other Professional Charges	0.00						
27	Cost of Subscriptions to Professional Association	11,400.00	1,500.00		3,000.00		2,000.00	
28	Newspapers & Periodicals Cost	30,000.00	4,000.00	3,000.00	2,000.00		2,500.00	2,500.00
29	Cost of Other Academic Board Meetings & other meetings	2,000.00			2,000.00			
30	Health Service/Sanitation cost	10,341.80	2,000.00	500.00	500.00	339.66	1,739.66	1,000.00
31	Cost of Advertisement/ Announcements/ Publicity	2,200.00						
32	Travel and Transport Cost	40,900.00	15,000.00	6,000.00	3,000.00	4,000.00	2,000.00	4,000.00
33	Printing, Publications & Stationery Cost	87,900.00	25,000.00	9,000.00	4,000.00	8,000.00	8,000.00	5,000.00
34	Security & Fire Services Cost	0.00						
35	Hotel Accommodation Cost	4,000.00			4,000.00			
36	Animal Feed & Veterinary Drugs Expenses	0.00						
37	Project/Research Proposal Development Costs	13,400.00			5,000.00			2,400.00
38	Sandwich Expenses	0.00						
39	Miscellaneous Expenses (Overtime)	1,500.00	1,000.00		500.00			
40	Contingencies/Reserves	9,888.50	1,869.23	951.88	2,500.00	557.98	557.98	593.31
41	Sub-Total	595,796.39	153,869.23	72,187.50	62,500.00	43,797.64	32,797.64	48,093.31
42	INVESTMENT ACTIVITIES COST (ITEM 3)							

Office Of The Vice Chancellor								
		A	B	C	D	E	F	G
SN	Account Codes	Total	Vice Chancellor'S	Pro Vice Chancellor	Centre For Internat'l	Strategic Planning &	Planning	Procurement
		Jan - Dec 2017	Secretariat	Secretariat	Programme	Monitoring Secretariat	Unit	Directorate
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
43	Purchase of I C T Equipment and Software	116,096.41	15,000.00	20,000.00	16,500.00	7,000.00	6,000.00	5,000.00
44	Purchase of Office/Classroom/Workshop/Laboratory/Farm Equipment/Furniture & Fittings	142,963.64	18,053.63	3,000.00	20,321.44	5,000.00	17,000.00	25,023.33
45	Purchase of Sports Equipment/Facility	1,000.00						
46	Purchase of Vehicles	0.00						
47	Purchase of Library Books and Resources	1,100.00						
48	General Rehabilitation Works/Access Roads	0.00						
49	Sub-Total for Item 3	261,160.05	33,053.63	23,000.00	36,821.44	12,000.00	23,000.00	30,023.33
50	GRAND TOTAL	856,956.44	186,922.86	95,187.50	99,321.44	55,797.64	55,797.64	78,116.64

Office Of The Vice Chancellor								
		H	I	J	K	L	M	N
SN	Account Codes	External	Hiv Aids Unit	Chaplaincy	Quality	Counselling	Educational	Uew Basic
		Funds Office	Unit		Assurance	Centre	Resource Centre	Schools
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
1	INCOME SOURCES							
2	Government Subvention							
3	Grants from GETFund & Other Gov't Agencies							
4	External/Donor Grant/Funds							
5	Student Fees							
6	Non-Student Fees	61,377.80	58,587.47	20,095.80	40,265.61	35,117.58	35,213.38	35,155.09
7	Total	61,377.80	58,587.47	20,095.80	40,265.61	35,117.58	35,213.38	35,155.09
8	EXPENDITURE ITEMS							
9	GOODS AND SERVICE							
10	Electricity Bills and Installation/Repair Cost							
11	Water Bills and Installation/Repair Cost							
12	Postal Charges	250.00	200.00		100.00			
13	Telecommunication Bills and Installation/Repair Cost	1,000.00	500.00	1,000.00				
14	Rent Charges							
15	Seminars & Conferences-Foreign	4,000.00	14,000.00					
16	Seminars & Conferences -Local	12,000.00	23,201.60	2,500.00	5,500.00	3,200.00		870.00
17	Staff Training & Development Cost						2,000.00	
18	General Maintenance/Beautification Cost							3,000.00
19	Vehicle Maintenance cost	5,000.00			5,000.00			
20	Vehicle Running Costs	5,014.02			3,500.00			
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	2,000.00	2,500.00	1,394.85	3,500.00	2,000.00	4,500.00	400.00
22	Official Hospitality cost			1,500.00		800.00		
23	Staff Uniform/Protective Clothing							100.00
24	Insurance Expenses							
25	Bank and other financial Charges							
26	Legal and Other Professional Charges							
27	Cost of Subscriptions to Professional Association		1,000.00		400.00	1,500.00	2,000.00	
28	Newspapers & Periodicals Cost	2,500.00	2,500.00	2,500.00	3,000.00	2,500.00	3,000.00	

Office Of The Vice Chancellor								
		H	I	J	K	L	M	N
SN	Account Codes	External	Hiv Aids Unit	Chaplaincy	Quality	Counselling	Educational	Uew Basic
		Funds Office	Unit		Assurance	Centre	Resource Centre	Schools
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
29	Cost of Other Academic Board Meetings & other meetings							
30	Health Service/Sanitation cost	500.00	400.00	1,000.00	362.95	1,000.00	100.00	899.53
31	Cost of Advertisement/ Announcements/ Publicity					1,500.00		700.00
32	Travel and Transport Cost	2,500.00	1,200.00	500.00	400.00	800.00		1,500.00
33	Printing, Publications & Stationery Cost	5,500.00	3,500.00	2,500.00	6,000.00	5,500.00	2,500.00	3,400.00
34	Security & Fire Services Cost							
35	Hotel Accommodation Cost							
36	Animal Feed & Veterinary Drugs Expenses							
37	Project/Research Proposal Development Costs	4,000.00				2,000.00		
38	Sandwich Expenses							
39	Miscellaneous Expenses (Overtime)							
40	Contingencies/Reserves	613.78	585.87	200.95	402.66	351.18	352.13	351.56
41	Sub-Total	44,877.80	49,587.47	13,095.80	28,165.61	21,151.18	14,452.13	11,221.09
42	INVESTMENT ACTIVITIES COST (ITEM 3)							
43	Purchase of I C T Equipment and Software	14,000.00	7,000.00	7,000.00	8,000.00	4,466.41		6,130.00
44	Purchase of Office/Classroom/Workshop/ Laboratory/Farm Equipment/Furniture & Fittings	2,500.00	2,000.00		4,000.00	9,500.00	20,761.24	15,804.00
45	Purchase of Sports Equipment/Facility							1,000.00
46	Purchase of Vehicles							
47	Purchase of Library Books and Resources				100.00			1,000.00
48	General Rehabilitation Works/Access Roads							
49	Sub-Total for Item 3	16,500.00	9,000.00	7,000.00	12,100.00	13,966.41	20,761.24	23,934.00
50	GRAND TOTAL	61,377.80	58,587.47	20,095.80	40,265.61	35,117.59	35,213.37	35,155.09

APPENDIX 10B: OFFICE OF THE REGISTRAR

Office Of The Registrar								
SN	Account Codes	A Total	B Registrar's	C Council	D Div. Of Human Resource	E Div. Of Operations	F Div Of Academic Affairs	G Div. Of Publication And Communication
		Jan - Dec 2017	Secretariat	Secretariat	Resource	Operations		
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
1	INCOME SOURCES							
2	Government Subvention							
3	Grants from GETFund & Other Gov't Agencies							
4	External/Donor Grant/Funds							
5	Student Fees	3,100,023.62	135,000.00	21,369.93	68,383.80	38,465.89	68,383.80	68,383.80
6	Non-Student Fees	482,450.00						
7	Total	3,582,473.62	135,000.00	21,369.93	68,383.80	38,465.89	68,383.80	68,383.80
8	EXPENDITURE ITEMS							
9	GOODS AND SERVICE							
10	Electricity Bills and Installation/Repair Cost	385,011.30						
11	Water Bills and Installation/Repair Cost	206,000.00						
12	Postal Charges	5,100.00	500.00		800.00	50.00	2,000.00	500.00
13	Telecommunication Bills and Installation/Repair Cost	12,872.00	1,000.00	100.00	2,500.00	100.00	1,500.00	600.00
14	Rent Charges	0.00						
15	Seminars & Conferences-Foreign	28,199.17	0.00					8,199.17
16	Seminars & Conferences -Local	132,462.46	20,000.00	2,000.00	5,000.00	1,000.00	4,000.00	9,500.00
17	Staff Training & Development Cost	12,000.00		2,000.00				
18	General Maintenance/Beautification Cost	586,593.15						
19	Vehicle Maintenance cost	134,383.09	25,000.00		7,000.00	11,731.23	15,200.00	9,000.00
20	Vehicle Running Costs	121,052.26	30,000.00		7,100.00	6,000.00	8,000.00	9,000.00
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	401,568.25	8,000.00	800.00	4,000.00	1,000.00	2,000.00	3,000.00
22	Official Hospitality cost	5,200.00						2,000.00
23	Staff Uniform/Protective Clothing	7,150.00						
24	Insurance Expenses	0.00						
25	Bank and other financial Charges	6,300.00						
26	Legal and Other Professional Charges	0.00						
27	Cost of Subscriptions to Professional Association	21,539.86	3,500.00	1,000.00	2,500.00			1,500.00
28	Newspapers & Periodicals Cost	63,560.60	2,000.00		3,500.00	2,500.00	2,500.00	2,500.00

Office Of The Registrar								
SN	Account Codes	A Total	B Registrar's	C Council	D Div. Of Human Resource	E Div. Of Operations	F Div Of Academic Affairs	G Div. Of Publication And Communication
		Jan - Dec 2017	Secretariat	Secretariat	Resource	Operations		
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
29	Cost of Other Academic Board Meetings & other meetings	28,500.00						
30	Health Service/Sanitation cost	417,050.00	700.00		1,000.00	500.00	500.00	300.00
31	Cost of Advertisement/ Announcements/Publicity	4,300.00						800.00
32	Travel and Transport Cost	36,802.09	4,000.00	1,100.00	2,500.00	1,200.00		3,200.00
33	Printing, Publications & Stationery Cost	143,585.81	13,000.00	8,000.00	9,799.96	6,000.00	5,499.96	6,000.00
34	Security & Fire Services Cost	40,000.00						
35	Hotel Accommodation Cost	0.00						
36	Animal Feed & Veterinary Drugs/Crops Expenses	0.00						
37	Project/Research Proposal Development Costs	2,600.00						600.00
38	Sandwich Expenses	24,000.00						
39	Miscellaneous/Hall and Overtime/ Alumni Expenses	40,500.00						
40	Contingencies/Reserves	28,252.43	1,300.00	369.93	683.84	384.66	683.84	683.83
41	Sub-Total	2,894,582.47	109,000.00	15,369.93	46,383.80	30,465.89	41,883.80	57,383.00
42	INVESTMENT ACTIVITIES COST (ITEM 3)	0.00						
43	Purchase of I C T Equipment and Software	240,524.92	3,000.00	3,000.00	12,000.00	2,400.00	16,500.00	8,000.00
44	Purchase of Office/Classroom/Workshop/Laboratory/Farm Equipment/Furniture & Fittings	392,366.23	23,000.00	3,000.00	10,000.00	5,600.00	10,000.00	3,000.00
45	Purchase of Sports Equipment/Facility	0.00			0.00	0.00	0.00	0.00
46	Purchase of Vehicles	0.00						
47	Purchase of Library Books and Resources	0.00						
48	General Rehabilitation Works/Access Roads	55,000.00						
49	Sub-Total for Item 3	687,891.15	26,000.00	6,000.00	22,000.00	8,000.00	26,500.00	11,000.00
50	GRAND TOTAL	3,582,473.62	135,000.00	21,369.93	68,383.80	38,465.89	68,383.80	68,383.00

Office Of The Registrar								
		H	I	J	K	L	M	N
SN	Account Codes	Publication	Media	University Relation	Students	Office Of Inst.	I C T Support	Record
		Unit	Unit	Office	Records	Advancement	Directorate	Management
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
1	INCOME SOURCES							
2	Government Subvention							
3	Grants from GETFund & Other Gov't Agencies							
4	External/Donor Grant/Funds							
5	Student Fees	42,739.86	27,619.94	42,739.86	30,570.80	42,739.86	42,739.86	27,619.94
6	Non-Student Fees							
7	Total	42,739.86	27,619.94	42,739.86	30,570.80	42,739.86	42,739.86	27,619.94
8	EXPENDITURE ITEMS							
9	GOODS AND SERVICE							
10	Electricity Bills and Installation/Repair Cost							
11	Water Bills and Installation/Repair Cost							
12	Postal Charges	100.00		200.00		100.00		
13	Telecommunication Bills and Installation/Repair Cost				263.00	489.00		400.00
14	Rent Charges							
15	Seminars & Conferences-Foreign					4,000.00		
16	Seminars & Conferences -Local	1,000.00	9,000.00	6,000.00	4,000.00	4,450.00	8,000.00	3,000.00
17	Staff Training & Development Cost							
18	General Maintenance/Beautification Cost							
19	Vehicle Maintenance cost			5,000.00		3,500.00	5,000.00	
20	Vehicle Running Costs		1,143.74	3,000.00		5,000.00	6,312.46	1,293.74
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	2,500.00	900.00	5,000.00	2,000.00	3,000.00	4,000.00	1,000.00
22	Official Hospitality cost			1,000.00		1,200.00		
23	Staff Uniform/Protective Clothing						1,500.00	650.00
24	Insurance Expenses							
25	Bank and other financial Charges							
26	Legal and Other Professional Charges							
27	Cost of Subscriptions to Professional Association				2,000.00	1,500.00		300.00
28	Newspapers & Periodicals Cost	2,500.00	4,000.00	2,500.00		2,500.00		3,000.00
29	Cost of Other Academic Board Meetings & other meetings							
30	Health Service/Sanitation cost	100.00	300.00					200.00

Office Of The Registrar								
SN	Account Codes	H Publication	I Media	J University Relation	K Students	L Office Of Inst.	M I C T Support	N Record
		Unit GHS	Unit GHS	Office GHS	Records GHS	Advancement GHS	Directorate GHS	Management GHS
31	Cost of Advertisement/ Announcements/Publicity	1,000.00				1,000.00		1,500.00
32	Travel and Transport Cost	900.00	1,000.00		1,002.09	1,000.00	1,500.00	4,000.00
33	Printing, Publications & Stationery Cost	6,000.00	4,000.00	3,000.00	3,000.00	4,473.46	3,000.00	
34	Security & Fire Services Cost							
35	Hotel Accommodation Cost							
36	Animal Feed & Veterinary Drugs/Crops Expenses							
37	Project/Research Proposal Development Costs							
38	Sandwich Expenses							
39	Miscellaneous/Hall and Overtime/ Alumni Expenses							
40	Contingencies/Reserves	427.40	276.20	427.40	305.71	427.40	427.40	276.20
41	Sub-Total	14,527.40	20,619.94	26,127.40	12,570.80	32,639.86	29,739.86	15,619.94
42	INVESTMENT ACTIVITIES COST (ITEM 3)							
43	Purchase of I C T Equipment and Software	26,212.46	7,000.00	16,612.46	13,000.00	5,800.00	7,000.00	5,000.00
44	Purchase of Office/Classroom/Workshop/Laboratory/Farm Equipment/Furniture & Fittings	2,000.00			5,000.00	4,300.00	6,000.00	7,000.00
45	Purchase of Sports Equipment/Facility	0.00	0.00	0.00	0.00	0.00	0.00	0.00
46	Purchase of Vehicles							
47	Purchase of Library Books and Resources							
48	General Rehabilitation Works/Access Roads							
49	Sub-Total for Item 3	28,212.46	7,000.00	16,612.46	18,000.00	10,100.00	13,000.00	12,000.00
50	GRAND TOTAL	42,739.86	27,619.94	42,739.86	30,570.80	42,739.86	42,739.86	27,619.94

Office Of The Registrar								
		O	P	Q	R	S	T	U
SN	Account Codes	Transport	Facility	Health	Clinic	Windy	Amalgamated	Security
		Section	Mgt Unit	Unit	Unit	Bay	Sports	Section
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
1	INCOME SOURCES							
2	Government Subvention							
3	Grants from GETFund & Other Gov't Agencies							
4	External/Donor Grant/Funds							
5	Student Fees	42,739.86	42,739.86	42,739.86	55,619.34	29,917.91	42,739.86	42,739.86
6	Non-Student Fees							
7	Total	42,739.86	42,739.86	42,739.86	55,619.34	29,917.91	42,739.86	42,739.86
8	EXPENDITURE ITEMS							
9	GOODS AND SERVICE							
10	Electricity Bills and Installation/Repair Cost							
11	Water Bills and Installation/Repair Cost							
12	Postal Charges		50.00		50.00	50.00		
13	Telecommunication Bills and Installation/Repair Cost	500.00	500.00		120.00	1,200.00		300.00
14	Rent Charges				0.00			
15	Seminars & Conferences-Foreign				0.00		11,000.00	
16	Seminars & Conferences -Local	5,100.00	1,800.00	3,500.00	8,000.00	3,800.00	3,000.00	7,400.00
17	Staff Training & Development Cost				0.00			
18	General Maintenance/Beautification Cost			7,000.00	4,393.15			
19	Vehicle Maintenance cost	11,951.86	4,000.00	5,000.00	8,000.00		7,000.00	7,000.00
20	Vehicle Running Costs	8,000.00	4,889.86		9,000.00	500.00	3,612.46	9,000.00
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	700.00	500.00	2,000.00	4,000.00	2,000.00	2,000.00	1,000.00
22	Official Hospitality cost				0.00			
23	Staff Uniform/Protective Clothing			1,000.00	0.00			
24	Insurance Expenses				0.00			
25	Bank and other financial Charges				0.00			
26	Legal and Other Professional Charges				0.00			
27	Cost of Subscriptions to Professional Association		600.00		2,000.00	1,500.00		
28	Newspapers & Periodicals Cost	2,560.60	2,500.00	2,500.00	2,500.00	2,700.00	2,500.00	2,500.00
29	Cost of Other Academic Board Meetings & other meetings				0.00			
30	Health Service/Sanitation cost	1,000.00	1,000.00	5,000.00	5,500.00	100.00	200.00	150.00
31	Cost of Advertisement/ Announcements/Publicity				0.00			

Office Of The Registrar								
		O	P	Q	R	S	T	U
SN	Account Codes	Transport	Facility	Health	Clinic	Windy	Amalgamated	Security
		Section	Mgt Unit	Unit	Unit	Bay	Sports	Section
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
32	Travel and Transport Cost	2,000.00	1,900.00	1,000.00	2,000.00	1,000.00	1,000.00	500.00
33	Printing, Publications & Stationery Cost	7,000.00	4,000.00	4,000.00	4,500.00	3,000.00	4,000.00	7,512.43
34	Security & Fire Services Cost				0.00			
35	Hotel Accommodation Cost				0.00			
36	Animal Feed & Veterinary Drugs/Crops Expenses				0.00			
37	Project/Research Proposal Development Costs				0.00			
38	Sandwich Expenses							
39	Miscellaneous/Hall and Overtime/ Alumni Expenses							
40	Contingencies/Reserves	427.40		427.39	556.19	299.18	427.40	427.40
41	Sub-Total	39,239.86	21,739.86	31,427.39	50,619.34	16,149.18	34,739.86	35,789.83
42	INVESTMENT ACTIVITIES COST (ITEM 3)							
43	Purchase of I C T Equipment and Software	2,500.00	7,500.00	6,000.00		5,000.00	8,000.00	5,000.00
44	Purchase of Office/Classroom/Workshop/Laboratory/Farm Equipment/Furniture & Fittings	1,000.00	13,500.00	5,312.47	5,000.00	8,768.73		1,950.03
45	Purchase of Sports Equipment/Facility	0.00	0.00	0.00	0.00	0.00	0.00	0.00
46	Purchase of Vehicles							
47	Purchase of Library Books and Resources							
48	General Rehabilitation Works/Access Roads							
49	Sub-Total for Item 3	3,500.00	21,000.00	11,312.47	5,000.00	13,768.73	8,000.00	6,950.03
50	GRAND TOTAL	42,739.86	42,739.86	42,739.86	55,619.34	29,917.91	42,739.86	42,739.86

Office Of The Registrar							
		V	W	X	Y	X	AB
SN	Account Codes	Gender	Student	Simpa	University	Aggrey	Ghartey
		M'steam	Affairs	Hall	Hall	Hall	Hall
		GHS	GHS	GHS	GHS	GHS	GHS
1	INCOME SOURCES						
2	Government Subvention						
3	Grants from GETFund & Other Gov't Agencies						
4	External/Donor Grant/Funds						
5	Student Fees	42,739.86	42,739.86	527,670.00	542,030.00	360,550.00	628,300.00
6	Non-Student Fees			158,200.00	160,250.00	55,800.00	108,200.00
7	Total	42,739.86	42,739.86	685,870.00	702,280.00	416,350.00	736,500.00
8	EXPENDITURE ITEMS						
9	GOODS AND SERVICE						
10	Electricity Bills and Installation/Repair Cost			125,011.30	130,000.00	60,000.00	70,000.00
11	Water Bills and Installation/Repair Cost			90,000.00	50,000.00	25,000.00	41,000.00
12	Postal Charges	200.00	300.00				200.00
13	Telecommunication Bills and Installation/Repair Cost	200.00	300.00	1,000.00		1,800.00	
14	Rent Charges						
15	Seminars & Conferences-Foreign	5,000.00					
16	Seminars & Conferences -Local	11,912.46	4,500.00			4,500.00	2,000.00
17	Staff Training & Development Cost			6,000.00	2,000.00		2,000.00
18	General Maintenance/Beautification Cost			120,000.00	200,000.00	5,200.00	250,000.00
19	Vehicle Maintenance cost		10,000.00				
20	Vehicle Running Costs	4,000.00	3,000.00			1,200.00	1,000.00
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	4,000.00	3,000.00	90,000.00	60,000.00	75,168.25	120,000.00
22	Official Hospitality cost		1,000.00				
23	Staff Uniform/Protective Clothing					4,000.00	
24	Insurance Expenses						
25	Bank and other financial Charges				2,500.00	800.00	3,000.00
26	Legal and Other Professional Charges						
27	Cost of Subscriptions to Professional Association	3,000.00	1,139.86			1,000.00	
28	Newspapers & Periodicals Cost	2,500.00	2,500.00	3,000.00	5,000.00	3,300.00	2,000.00
29	Cost of Other Academic Board Meetings & other meetings		2,000.00	6,000.00	5,500.00	7,000.00	8,000.00

Office Of The Registrar							
		V	W	X	Y	X	AB
SN	Account Codes	Gender	Student	Simpa	University	Aggrey	Ghartey
		M'steam	Affairs	Hall	Hall	Hall	Hall
		GHS	GHS	GHS	GHS	GHS	GHS
30	Health Service/Sanitation cost	500.00		80,000.00	150,000.00	70,000.00	100,000.00
31	Cost of Advertisement/ Announcements/Publicity						
32	Travel and Transport Cost	1,000.00	1,000.00	1,000.00		1,000.00	2,000.00
33	Printing, Publications & Stationery Cost	5,000.00	4,500.00	7,000.00	5,000.00	6,300.00	10,000.00
34	Security & Fire Services Cost			10,000.00	10,000.00	10,000.00	10,000.00
35	Hotel Accommodation Cost						
36	Animal Feed & Veterinary Drugs/Crops Expenses						
37	Project/Research Proposal Development Costs		2,000.00				
38	Sandwich Expenses				10,000.00	6,000.00	8,000.00
39	Miscellaneous/Hall and Overtime/ Alumni Expenses			10,000.00	10,000.00	10,500.00	10,000.00
40	Contingencies/Reserves	427.40		6,858.70	2,280.00	2,081.75	7,365.00
41	Sub-Total	37,739.86	35,239.86	555,870.00	642,280.00	294,850.00	646,565.00
42	INVESTMENT ACTIVITIES COST (ITEM 3)						
43	Purchase of I C T Equipment and Software	3,000.00	5,000.00	10,000.00	20,000.00	18,000.00	25,000.00
44	Purchase of Office/Classroom/Workshop/Laboratory/Farm Equipment/ Furniture & Fittings	2,000.00	2,500.00	90,000.00	15,000.00	103,500.00	64,935.00
45	Purchase of Sports Equipment/Facility	0.00	0.00				
46	Purchase of Vehicles						
47	Purchase of Library Books and Resources						
48	General Rehabilitation Works/Access Roads			30,000.00	25,000.00		
49	Sub-Total for Item 3	5,000.00	7,500.00	130,000.00	60,000.00	121,500.00	89,935.00
50	GRAND TOTAL	42,739.86	42,739.86	685,870.00	702,280.00	416,350.00	736,500.00

APPENDIX 10C: OFFICE OF THE FINANCE OFFICER

Office Of The Finance Officer								
SN	Account Codes	Total	F O's	Div. Of Budgets &	Div. Of Fin. Reporting	Div. Of Trsy.	SFFM	Depts. of Halls & Comm.
		Jan - Dec	Secretariat	Payments Mgt	& Compliance	& End. Mgt.	Dept.	Services
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
1	INCOME SOURCES							
2	Government Subvention	0.00						
3	Grants from GETFund & Other Gov't Agencies	0.00						
4	External/Donor Grant/Funds	0.00						
5	Student Fees	0.00						
6	Non-Student Fees	541,548.42	252,924.29	78,715.68	61,223.31	113,700.41	17,492.37	17,492.37
7	Total	541,548.42	252,924.29	78,715.68	61,223.31	113,700.41	17,492.37	17,492.37
8	EXPENDITURE ITEMS	0.00						
9	GOODS AND SERVICE	0.00						
10	Electricity Bills and Installation/Repair Cost	0.00						
11	Water Bills and Installation/Repair Cost	0.00						
12	Postal Charges	480.00	480.00					
13	Telecommunication Bills and Installation/Repair Cost	4,211.08	2,000.00	2,000.00	211.08			
14	Rent Charges	0.00						
15	Seminars & Conferences-Foreign	0.00						
16	Seminars & Conferences -Local	52,050.00	7,600.00	8,000.00	15,000.00	10,650.00	5,400.00	5,400.00
17	Staff Training & Development Cost	11,463.41				11,463.41		
18	General Maintenance/Beautification Cost	0.00						
19	Vehicle Maintenance cost	45,000.00	29,000.00	5,000.00		11,000.00		
20	Vehicle Running Costs	53,000.00	38,000.00	5,000.00		10,000.00		
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	22,150.00	9,500.00	4,000.00	1,000.00	5,250.00	1,200.00	1,200.00
22	Official Hospitality cost	4,400.00	2,600.00	1,000.00		800.00		
23	Staff Uniform/Protective Clothing	0.00						
24	Insurance Expenses	0.00						

Office Of The Finance Officer								
SN	Account Codes	Total	F O's	Div. Of Budgets &	Div. Of Fin. Reporting	Div. Of Trsy.	SFFM	Depts. of Halls & Comm.
		Jan - Dec	Secretariat	Payments Mgt	& Compliance	& End. Mgt.	Dept.	Services
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
25	Bank and other financial Charges	7,975.04	7,975.04					
26	Legal and Other Professional Charges	0.00						
27	Cost of Subscriptions to Professional Association	14,700.00	4,100.00	2,600.00	2,000.00	4,000.00	1,000.00	1,000.00
28	Newspapers & Periodicals Cost	12,640.00	4,640.00	2,500.00	2,500.00	3,000.00		
29	Cost of Other Academic Board Meetings & other meetings	0.00						
30	Health Service/Sanitation cost	7,500.00	4,500.00	2,000.00		600.00	200.00	200.00
31	Cost of Advertisement/ Announcements/ Publicity	0.00						
32	Travel and Transport Cost	30,500.00	17,000.00	5,000.00	2,500.00	5,000.00	500.00	500.00
33	Printing, Publications & Stationery Cost	77,628.52	48,000.00	10,828.52	4,000.00	10,800.00	2,000.00	2,000.00
34	Security & Fire Services Cost	0.00						
35	Hotel Accommodation Cost	0.00						
36	Animal Feed & Veterinary Drugs Expenses	0.00						
37	Project/Research Proposal Development Costs	0.00						
38	Sandwich Expenses							
39	Miscellaneous Expenses	0.00						
40	Contingencies/Reserves	5,415.48	2,529.24	787.16	612.23	1,137.00	174.92	174.92
41	Sub-Total	349,113.53	177,924.28	48,715.68	27,823.31	73,700.41	10,474.92	10,474.92
42	INVESTMENT ACTIVITIES COST (ITEM 3)	0.00						
43	Purchase of I C T Equipment and Software	101,434.90	45,000.00	10,000.00	18,400.00	20,000.00	4,017.45	4,017.45
44	Purchase of Office/Classroom/ Workshop/Laboratory/Farm Equipment/ Furniture & Fittings	91,000.00	30,000.00	20,000.00	15,000.00	20,000.00	3,000.00	3,000.00
45	Purchase of Sports Equipment/Facility	0.00						
46	Purchase of Vehicles	0.00						

Office Of The Finance Officer								
SN	Account Codes	Total	F O's	Div. Of Budgets &	Div. Of Fin. Reporting	Div. Of Trsy.	SFFM	Depts. of Halls & Comm.
		Jan - Dec	Secretariat	Payments Mgt	& Compliance	& End. Mgt.	Dept.	Services
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
47	Purchase of Library Books and Resources	0.00						
48	General Rehabilitation Works/Access Roads	0.00						
49	Sub-Total for Item 3	192,434.90	75,000.00	30,000.00	33,400.00	40,000.00	7,017.45	7,017.45
50	GRAND TOTAL	541,548.43	252,924.28	78,715.68	61,223.31	113,700.41	17,492.37	17,492.37

APPENDIX 10D: LIBRARIAN OFFICE

Librarian Office		
SN	Account Codes	Total
		Jan - Dec 2017
		GHS
1	INCOME SOURCES	
2	Government Subvention	
3	Grants from GETFund & Other Gov't Agencies	
4	External/Donor Grant/Funds	
5	Student Fees	
6	Non-Student Fees	227,946.02
7	Total	227,946.02
8	EXPENDITURE ITEMS	
9	GOODS AND SERVICE	
10	Electricity Bills and Installation/Repair Cost	
11	Water Bills and Installation/Repair Cost	
12	Postal Charges	350.00
13	Telecommunication Bills and Installation/Repair Cost	1,000.00
14	Rent Charges	
15	Seminars & Conferences-Foreign	50,000.00
16	Seminars & Conferences -Local	20,000.00
17	Staff Training & Development Cost	
18	General Maintenance/Beautification Cost	
19	Vehicle Maintenance cost	18,166.56
20	Vehicle Running Costs	18,000.00
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	7,000.00
22	Official Hospitality cost	450.00
23	Staff Uniform/Protective Clothing	
24	Insurance Expenses	
25	Bank and other financial Charges	1,200.00
26	Legal and Other Professional Charges	
27	Cost of Subscriptions to Professional Association	8,000.00
28	Newspapers & Periodicals Cost	18,000.00

Librarian Office		
SN	Account Codes	Total
		Jan - Dec 2017
		GHS
29	Cost of Other Academic Board Meetings & other meetings	5,000.00
30	Health Service/Sanitation cost	4,000.00
31	Cost of Advertisement/ Announcements/Publicity	1,500.00
32	Travel and Transport Cost	2,000.00
33	Printing, Publications & Stationery Cost	20,000.00
34	Security & Fire Services Cost	
35	Hotel Accommodation Cost	
36	Animal Feed & Veterinary Drugs Expenses	
37	Project/Research Proposal Development Costs	
38	Sandwich Expenses	
39	Miscellaneous Expenses	
40	Contingencies/Reserves	2,279.46
41	Sub-Total	176,946.02
42	INVESTMENT ACTIVITIES COST (ITEM 3)	
43	Purchase of I C T Equipment and Software	20,000.00
44	Purchase of Office/Classroom/Workshop/Laboratory/ Farm Equipment/Furniture & Fittings	31,000.00
45	Purchase of Sports Equipment/Facility	
46	Purchase of Vehicles	
47	Purchase of Library Books and Resources	
48	General Rehabilitation Works/Access Roads	
49	Sub-Total for Item 3	51,000.00
50	GRAND TOTAL	227,946.02

APPENDIX 10E: WORKS AND PHYSICAL DEVELOPMENT DIRECTORATE

WORKS AND PHYSICAL DEVELOPMENT DIRECTORATE					
SN	ACCOUNT CODES	TOTAL JAN - DEC 2017 GHS	DEVELOPMENT SECRETARIAT GHS	GENERAL MAINTENANCE GHS	GROUNDS & GARDEN GHS
1	INCOME SOURCES				
2	Government Subvention	0.00			
3	Grants from GETFund & Other Gov't Agencies	0.00			
4	External/Donor Grant/Funds				
5	Student Fees	142,466.27	78,068.97	32,198.65	32,198.65
6	Non-Student Fees	0.00			
7	Total	142,466.27	78,068.97	32,198.65	32,198.65
8	EXPENDITURE ITEMS				
9	GOODS AND SERVICE				
10	Electricity Bills and Installation/Repair Cost	0.00			
11	Water Bills and Installation/Repair Cost	0.00			
12	Postal Charges	0.00			
13	Telecommunication Bills and Installation/Repair Cost	0.00			
14	Rent Charges	0.00			
15	Seminars & Conferences-Foreign	10,000.00	10,000.00		
16	Seminars & Conferences -Local	18,500.00	14,000.00	1,500.00	3,000.00
17	Staff Training & Development Cost	0.00			
18	General Maintenance/Beautification Cost	5,000.00			5,000.00
19	Vehicle Maintenance cost	18,000.00	7,000.00	5,000.00	6,000.00
20	Vehicle Running Costs	8,999.31	5,999.31	3,000.00	
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	6,500.00	2,500.00	1,000.00	3,000.00
22	Official Hospitality cost	1,000.00	1,000.00		
23	Staff Uniform/Protective Clothing	11,500.00	2,000.00	2,000.00	7,500.00
24	Insurance Expenses	0.00			
25	Bank and other financial Charges	0.00			
26	Legal and Other Professional Charges	0.00			
27	Cost of Subscriptions to Professional Association	5,000.00	5,000.00		
28	Newspapers & Periodicals Cost	5,500.00	3,000.00	2,500.00	
29	Cost of Other Academic Board Meetings & other meetings	0.00			
30	Health Service/Sanitation cost	876.66	500.00	376.66	

WORKS AND PHYSICAL DEVELOPMENT DIRECTORATE					
SN	ACCOUNT CODES	TOTAL	DEVELOPMENT	GENERAL	GROUNDS
		JAN - DEC 2017	SECRETARIAT	MAINTENANCE	& GARDEN
		GHS	GHS	GHS	GHS
31	Cost of Advertisement/ Announcements/Publicity	0.00			
32	Travel and Transport Cost	3,000.00	2,000.00		1,000.00
33	Printing, Publications & Stationery Cost	13,000.00	8,000.00	2,500.00	2,500.00
34	Security & Fire Services Cost	0.00			
35	Hotel Accommodation Cost	0.00			
36	Animal Feed & Veterinary Drugs Expenses	0.00			
37	Project/Research Proposal Development Costs	0.00			
38	Sandwich Expenses				
39	Miscellaneous Expenses	0.00			
40	Contingencies/Reserves	1,424.66	780.69	321.99	321.99
41	Sub-Total	108,300.63	61,780.00	18,198.65	28,321.99
42	INVESTMENT ACTIVITIES COST (ITEM 3)				
43	Purchase of I C T Equipment and Software	22,020.00	15,520.00	6,500.00	
44	Purchase of Office/Classroom/Workshop/Laboratory/Farm Equipment/Furniture & Fittings	12,145.63	768.97	7,500.00	3,876.66
45	Purchase of Sports Equipment/Facility	0.00			
46	Purchase of Vehicles	0.00			
47	Purchase of Library Books and Resources	0.00			
48	General Rehabilitation Works/Access Roads	0.00			
49	Sub-Total for Item 3	34,165.63	16,288.97	14,000.00	3,876.66
50	GRAND TOTAL	142,466.26	78,068.97	32,198.65	32,198.65

APPENDIX 10F: INTERNAL AUDIT

INTERNAL AUDIT					
SN	ACCOUNT CODES	TOTAL JAN - DEC 2017 GHS	INT. AUDIT SECRETARIAT GHS	TRANSACTION UNIT GHS	ASSURANCE SERVICES UNIT GHS
1	INCOME SOURCES				
2	Government Subvention				
3	Grants from GETFund & Other Gov't Agencies				
4	External/Donor Grant/Funds	0.00			
5	Student Fees	0.00			
6	Non-Student Fees	142,465.28	103,346.53	19,559.38	19,559.38
7	Total	142,465.28	103,346.53	19,559.38	19,559.38
8	EXPENDITURE ITEMS	0.00			
9	GOODS AND SERVICE	0.00			
10	Electricity Bills and Installation/Repair Cost	0.00			
11	Water Bills and Installation/Repair Cost	0.00			
12	Postal Charges	600.00	600.00		
13	Telecommunication Bills and Installation/Repair Cost	1,600.00	1,600.00		
14	Rent Charges	0.00			
15	Seminars & Conferences-Foreign	0.00			
16	Seminars & Conferences -Local	21,327.58	17,000.00	2,163.79	2,163.79
17	Staff Training & Development Cost	0.00			
18	General Maintenance/Beautification Cost	0.00			
19	Vehicle Maintenance cost	20,000.00	20,000.00		
20	Vehicle Running Costs	15,000.00	15,000.00		
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	8,000.00	4,000.00	2,000.00	2,000.00
22	Official Hospitality cost	0.00			
23	Staff Uniform/Protective Clothing	0.00			
24	Insurance Expenses	0.00			
25	Bank and other financial Charges	0.00			
26	Legal and Other Professional Charges	0.00			
27	Cost of Subscriptions to Professional Association	10,500.00	4,500.00	3,000.00	3,000.00
28	Newspapers & Periodicals Cost	7,500.00	3,500.00	2,000.00	2,000.00
29	Cost of Other Academic Board Meetings & other meetings	0.00			
30	Health Service/Sanitation cost	1,900.00	1,500.00	200.00	200.00

INTERNAL AUDIT					
SN	ACCOUNT CODES	TOTAL	INT. AUDIT	TRANSACTION	ASSURANCE
		JAN - DEC 2017	SECRETARIAT	UNIT	SERVICES UNIT
		GHS	GHS	GHS	GHS
31	Cost of Advertisement/ Announcements/Publicity	0.00			
32	Travel and Transport Cost	6,000.00	3,000.00	1,500.00	1,500.00
33	Printing, Publications & Stationery Cost	17,000.00	12,000.00	2,500.00	2,500.00
34	Security & Fire Services Cost	0.00			
35	Hotel Accommodation Cost	0.00			
36	Animal Feed & Veterinary Drugs Expenses	0.00			
37	Project/Research Proposal Development Costs	0.00			
38	Sandwich Expenses	0.00			
39	Miscellaneous Expenses	0.00			
40	Contingencies/Reserves	1,424.63	1,033.47	195.59	195.59
41	Sub-Total	110,852.21	83,733.47	13,559.38	13,559.38
42	INVESTMENT ACTIVITIES COST (ITEM 3)				
43	Purchase of I C T Equipment and Software	26,613.06	16,613.06	5,000.00	5,000.00
44	Purchase of Office/Classroom/Workshop/Laboratory/Farm Equipment/Furniture & Fittings	0.00			
45	Purchase of Sports Equipment/Facility	0.00			
46	Purchase of Vehicles	0.00			
47	Purchase of Library Books and Resources	5,000.00	3,000.00	1,000.00	1,000.00
48	General Rehabilitation Works/Access Roads	0.00			
49	Sub-Total for Item 3	31,613.06	19,613.06	6,000.00	6,000.00
50	GRAND TOTAL	142,465.27	103,346.53	19,559.38	19,559.38

KUMASI CAMPUS

APPENDIX 10G: PRINCIPAL'S OFFICE

Principal's Office									
SN	Account Codes	Total	Principal'S	Int.	EFO / CCBTR	Physical Works & Development	University Librarian's Secret.	Procurement	Quality
		Jan - Dec	Sect.	Audit		Secretariat			Assurance
		GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
1	INCOME SOURCES								
2	Government Subvention	0.00							
3	Grants from GETFund & Other Gov't Agencies	0.00							
4	External/Donor Grant/Funds	0.00							
5	Student Fees	549,371.25	153,987.44	71,350.90	48,695.47	71,350.00	114,161.43	51,329.15	38,496.86
6	Non-Student Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7	Total	549,371.25	153,987.44	71,350.90	48,695.47	71,350.00	114,161.43	51,329.15	38,496.86
8	EXPENDITURE ITEMS								
9	GOODS AND SERVICE								
10	Electricity Bills and Installation/Repair Cost	0.00	0.00	0.00		0.00	0.00	0.00	0.00
11	Water Bills and Installation/Repair Cost	0.00		0.00		0.00	0.00	0.00	0.00
12	Postal Charges	700.00	400.00	100.00	0.00	0.00	100.00		100.00
13	Telecommunication Bills and Installation/Repair Cost	6,260.00	1,500.00	500.00	2,500.00	500.00	400.00	500.00	360.00
14	Rent Charges	0.00			0.00		0.00		
15	Seminars & Conferences-Foreign	71,000.00	16,000.00	20,000.00	0.00		35,000.00		
16	Seminars & Conferences -Local	81,900.01	6,500.01	13,000.00	15,000.00	20,000.00	20,000.00	2,400.00	5,000.00
17	Staff Training & Development Cost	54,400.90	6,000.00	12,400.90	3,000.00	12,000.00	10,000.00	6,000.00	5,000.00
18	General Maintenance/Beautification Cost	1,000.00		0.00	0.00	1,000.00	0.00		
19	Vehicle Maintenance cost	44,500.00	30,000.00		6,000.00	3,500.00	5,000.00		
20	Vehicle Running Costs	48,500.00	35,000.00		2,500.00	3,000.00	8,000.00		
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	13,200.00	1,200.00	1,000.00	2,000.00	3,000.00	3,000.00	2,000.00	1,000.00
22	Official Hospitality cost	3,800.00	1,500.00	600.00	0.00	200.00	0.00	1,000.00	500.00
23	Staff Uniform/Protective Clothing	2,500.00				2,500.00	0.00		
24	Insurance Expenses	0.00					0.00		

Principal's Office									
SN	Account Codes	Total	Principal'S	Int.	EFO / CCBTR	Physical Works & Development	University Librarian's Secret.	Procurement	Quality
		Jan - Dec	Sect.	Audit		Secretariat			Assurance
		GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
25	Bank and other financial Charges	0.00					0.00		
26	Legal and Other Professional Charges	0.00					0.00		
27	Cost of Subscriptions to Professional Association	11,695.47	1,000.00	6,000.00	695.47	2,000.00	0.00	1,000.00	1,000.00
28	Newspapers & Periodicals Cost	6,300.00	3,000.00	1,800.00	0.00	0.00	1,000.00	500.00	
29	Cost of Other Academic Board Meetings & other meetings	19,447.56	12,147.56	1,800.00	0.00	0.00	1,000.00	3,000.00	1,500.00
30	Health Service/Sanitation cost	3,471.69	300.00	500.00	0.00	400.00	919.80	500.00	851.89
31	Cost of Advertisement/ Announcements/ Publicity	0.00			0.00	0.00	0.00	0.00	0.00
32	Travel and Transport Cost	34,600.00	10,500.00	2,700.00	4,000.00	3,000.00	3,000.00	8,000.00	3,400.00
33	Printing, Publications & Stationery Cost	33,500.00	5,000.00	3,500.00	2,000.00	5,000.00	6,000.00	8,000.00	4,000.00
34	Security & Fire Services Cost	0.00			0.00		0.00	0.00	0.00
35	Hotel Accommodation Cost	9,000.00	1,000.00	0.00	7,000.00			0.00	1,000.00
36	Animal Feed & Veterinary Drugs Expenses	0.00			0.00			0.00	0.00
37	Project/Research Proposal Development Costs	2,400.00	1,400.00	0.00	1,000.00	0.00		0.00	0.00
38	Sandwich Expenses	0.00							
39	Miscellaneous Expenses	0.00			0.00			0.00	0.00
40	Contingencies/Reserves	11,045.62	1,539.87	450.00	3,000.00	1,000.00	4,141.63	529.15	384.97
41	Sub-Total	459,221.25	133,987.44	64,350.90	48,695.47	57,100.00	97,561.43	33,429.15	24,096.86
42	INVESTMENT ACTIVITIES COST (ITEM 3)	0.00							
43	Purchase of I C T Equipment and Software	50,150.00	11,100.00	2,000.00	0.00	5,350.00	9,000.00	8,300.00	14,400.00
44	Purchase of Office/Classroom/Workshop/ Laboratory/Farm Equipment/Furniture & Fittings	40,000.00	8,900.00	5,000.00	0.00	8,900.00	7,600.00	9,600.00	
45	Purchase of Sports Equipment/Facility	0.00							
46	Purchase of Vehicles	0.00							
47	Purchase of Library Books and Resources	0.00							
48	General Rehabilitation Works/Access Roads	0.00	0.00						
49	Sub-Total for Item 3	90,150.00	20,000.00	7,000.00	0.00	14,250.00	16,600.00	17,900.00	14,400.00
50	GRAND TOTAL	549,371.25	153,987.44	71,350.90	48,695.47	71,350.00	114,161.43	51,329.15	38,496.86

APPENDIX 10H: DEPUTY REGISTRAR'S OFFICE

Deputy Registrar'S Office								
SN	Account Codes	A	B	C	D	E	F	G
		Total	College Registrar's Office	Human Resource	Academic Section	Estate Secretariat	Industrial Liaison Office	Students' Affairs
		Jan - Dec						
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
1	INCOME SOURCES							
2	Government Subvention	0.00						
3	Grants from GETFund & Other Gov't Agencies	0.00						
4	External/Donor Grant/Funds	0.00						
5	Student Fees	1,946,972.76	87,934.75	50,248.43	53,810.54	50,248.43	31,405.27	31,405.27
6	Non-Student Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7	Total	1,946,972.76	87,934.75	50,248.43	53,810.54	50,248.43	31,405.27	31,405.27
8	EXPENDITURE ITEMS	0.00		0.00				
9	GOODS AND SERVICE	0.00		0.00				
10	Electricity Bills and Installation/Repair Cost	380,000.00	0.00	0.00	0.00			
11	Water Bills and Installation/Repair Cost	21,000.00		0.00				
12	Postal Charges	1,750.00	200.00	1,000.00	200.00		0.00	
13	Telecommunication Bills and Installation/Repair Cost	14,164.00	1,500.00	1,000.00	1,000.00	200.00	200.00	0.00
14	Rent Charges	0.00		0.00				
15	Seminars & Conferences-Foreign	19,641.22	8,000.00	0.00	0.00		0.00	
16	Seminars & Conferences -Local	80,207.00	8,000.00	10,000.00	7,000.00	10,000.00	2,000.00	3,000.00
17	Staff Training & Development Cost	99,180.00	8,000.00	15,000.00	3,000.00	20,000.00	3,000.00	2,000.00
18	General Maintenance/Beautification Cost	253,900.00		0.00		0.00		
19	Vehicle Maintenance cost	18.00	18.00	0.00		0.00	0.00	
20	Vehicle Running Costs	27,709.93	25,000.00	0.00	0.00	0.00	0.00	
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	33,482.62	0.00	1,500.00	1,000.00		500.00	1,000.00
22	Official Hospitality cost	7,682.43	0.00	1,000.00	182.43	800.00	800.00	0.00
23	Staff Uniform/Protective Clothing	12,000.00	0.00	0.00				
24	Insurance Expenses	0.00	0.00	0.00				
25	Bank and other financial Charges	0.00	0.00	0.00				
26	Legal and Other Professional Charges	0.00	0.00	0.00				
27	Cost of Subscriptions to Professional Association	4,650.00	0.00	0.00		1,000.00		

Deputy Registrar`S Office								
SN	Account Codes	A	B	C	D	E	F	G
		Total	College Registrar's Office	Human Resource	Academic Section	Estate Secretariat	Industrial Liaison Office	Students' Affairs
		Jan - Dec						
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
28	Newspapers & Periodicals Cost	8,139.65	800.00	0.00	500.00	0.00	0.00	691.22
29	Cost of Other Academic Board Meetings & other meetings	15,400.00	3,000.00	0.00	0.00	0.00		400.00
30	Health Service/Sanitation cost	156,440.00	500.00	1,000.00	200.00	200.00	800.00	0.00
31	Cost of Advertisement/ Announcements/Publicity	0.00	0.00	0.00	0.00			
32	Travel and Transport Cost	55,265.97	3,000.00	3,000.00	2,000.00	5,000.00	2,350.00	3,500.00
33	Printing, Publications & Stationery Cost	72,400.00	8,000.00	3,000.00	7,000.00	2,500.00	5,000.00	5,000.00
34	Security & Fire Services Cost	0.00	0.00					
35	Hotel Accommodation Cost	1,000.00	0.00	1,000.00			0.00	
36	Animal Feed & Veterinary Drugs Expenses	0.00	0.00					
37	Project/Research Proposal Development Costs	2,000.00	0.00			0.00	0.00	
38	Sandwich Expenses	0.00						
39	Miscellaneous Expenses (Overtime)	200.00	0.00				0.00	
40	Contingencies/Reserves	21,965.11	879.35	748.43	628.11	500.00	314.27	314.05
41	Sub-Total	1,288,195.93	66,897.35	38,248.43	22,710.54	40,200.00	14,964.27	15,905.27
42	INVESTMENT ACTIVITIES COST (ITEM 3)	0.00						0.00
43	Purchase of I C T Equipment and Software	191,000.00	5,500.00	12,000.00	21,500.00	5,100.00	6,750.00	13,400.00
44	Purchase of Office/Classroom/Workshop/Laboratory/Farm Equipment/Furniture & Fittings	361,776.83	15,537.40	0.00	9,600.00	4,948.43	9,691.00	2,100.00
45	Purchase of Sports Equipment/Facility	0.00	0.00		0.00			
46	Purchase of Vehicles	0.00						
47	Purchase of Library Books and Resources	0.00						
48	General Rehabilitation Works/Access Roads	106,000.00	0.00					
49	Sub-Total for Item 3	658,776.83	21,037.40	12,000.00	31,100.00	10,048.43	16,441.00	15,500.00
50	GRAND TOTAL	1,946,972.76	87,934.75	50,248.43	53,810.54	50,248.43	31,405.27	31,405.27

Deputy Registrar`S Office									
SN	Account Codes	H Div, Of Operations	I University Relations	J Multi Media	K Transport	L Clinic	M ICT	N Mynd FM	O Amalgamated Sports
		GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
1	INCOME SOURCES								
2	Government Subvention								
3	Grants from GETFund & Other Gov't Agencies								
4	External/Donor Grant/Funds								
5	Student Fees	50,248.43	50,248.43	18,843.16	31,405.27	50,248.43	18,843.16	25,124.21	18,843.16
6	Non-Student Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7	Total	50,248.43	50,248.43	18,843.16	31,405.27	50,248.43	18,843.16	25,124.21	18,843.16
8	EXPENDITURE ITEMS								
9	GOODS AND SERVICE								
10	Electricity Bills and Installation/Repair Cost					0.00			
11	Water Bills and Installation/Repair Cost								
12	Postal Charges	300.00				50.00			
13	Telecommunication Bills and Installation/Repair Cost	500.00	300.00	0.00		340.00	100.00	200.00	500.00
14	Rent Charges								
15	Seminars & Conferences-Foreign				11,641.22				
16	Seminars & Conferences -Local	5,000.00	1,107.00	2,000.00	3,000.00	6,000.00	4,000.00	2,000.00	4,000.00
17	Staff Training & Development Cost	8,000.00	5,680.00	0.00	3,000.00	4,000.00	3,000.00	3,000.00	2,000.00
18	General Maintenance/Beautification Cost					0.00	0.00		0.00
19	Vehicle Maintenance cost								
20	Vehicle Running Costs				0.00				
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	2,000.00	570.00	604.73	500.00	1,000.00	1,454.73	1,000.00	3,000.00
22	Official Hospitality cost	1,000.00	1,000.00	100.00	0.00	600.00	200.00	600.00	0.00
23	Staff Uniform/Protective Clothing				0.00	0.00			
24	Insurance Expenses								
25	Bank and other financial Charges			0.00					
26	Legal and Other Professional Charges			0.00		0.00		0.00	
27	Cost of Subscriptions to Professional Association	1,000.00		0.00		2,000.00		650.00	
28	Newspapers & Periodicals Cost	1,448.43	0.00	0.00		1,000.00		0.00	

Deputy Registrar`S Office									
SN	Account Codes	H Div, Of Operations	I University Relations	J Multi Media	K Transport	L Clinic	M ICT	N Mynd FM	O Amalgamated Sports
		GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
29	Cost of Other Academic Board Meetings & other meetings	3,000.00	0.00			0.00		0.00	
30	Health Service/Sanitation cost	1,000.00	240.00	100.00	200.00	1,000.00	200.00	200.00	0.00
31	Cost of Advertisement/ Announcements/Publicity	0.00	0.00						
32	Travel and Transport Cost	2,000.00	6,193.00	1,000.00	1,000.00	2,000.00	2,000.00	1,222.97	5,000.00
33	Printing, Publications & Stationery Cost	5,000.00	3,600.00	700.00	1,200.00	2,000.00	500.00	1,500.00	2,000.00
34	Security & Fire Services Cost	0.00							
35	Hotel Accommodation Cost	0.00	0.00						0.00
36	Animal Feed & Veterinary Drugs Expenses	0.00							
37	Project/Research Proposal Development Costs	2,000.00							
38	Sandwich Expenses								
39	Miscellaneous Expenses (Overtime)	0.00		0.00				0.00	
40	Contingencies/Reserves	1,000.00	508.43	188.43	314.05	658.43	188.43	251.24	243.16
41	Sub-Total	33,248.43	19,198.43	4,693.16	20,855.27	20,648.43	11,643.16	10,624.21	16,743.16
42	INVESTMENT ACTIVITIES COST (ITEM 3)			0.00					
43	Purchase of I C T Equipment and Software	9,500.00	10,200.00	12,150.00	5,400.00	14,600.00	7,200.00	9,500.00	1,500.00
44	Purchase of Office/Classroom/Workshop/ Laboratory/Farm Equipment/Furniture & Fittings	7,500.00	20,850.00	2,000.00	5,150.00	15,000.00	0.00	5,000.00	600.00
45	Purchase of Sports Equipment/Facility			0.00					
46	Purchase of Vehicles								
47	Purchase of Library Books and Resources								
48	General Rehabilitation Works/Access Roads								
49	Sub-Total for Item 3	17,000.00	31,050.00	14,150.00	10,550.00	29,600.00	7,200.00	14,500.00	2,100.00
50	GRAND TOTAL	50,248.43	50,248.43	18,843.16	31,405.27	50,248.43	18,843.16	25,124.21	18,843.16

Deputy Registrar'S Office								
SN	Account Codes	P Security	Q Computer Lab	R Opoku Ware li	S Autonomy	T Atwima	U Hall Manager's	V Hall Manager's
				Hall	Hall	Hall	Secretariat	Secretariat
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
1	INCOME SOURCES							
2	Government Subvention							
3	Grants from GETFund & Other Gov't Agencies							
4	External/Donor Grant/Funds							
5	Student Fees	25,124.21	31,147.85	427,058.77	589,325.00	208,191.85	48,634.07	48,634.07
6	Non-Student Fees	0.00	0.00	0.00	0.00			
7	Total	25,124.21	31,147.85	427,058.77	589,325.00	208,191.85	48,634.07	48,634.07
8	EXPENDITURE ITEMS							
9	GOODS AND SERVICE							
10	Electricity Bills and Installation/Repair Cost		0.00	60,000.00	240,000.00	80,000.00		
11	Water Bills and Installation/Repair Cost			6,000.00	5,000.00	10,000.00		
12	Postal Charges			0.00	0.00	0.00		
13	Telecommunication Bills and Installation/Repair Cost	324.00	0.00	2,000.00	1,500.00	2,000.00	1,000.00	1,500.00
14	Rent Charges			0.00	0.00	0.00		
15	Seminars & Conferences-Foreign					0.00		
16	Seminars & Conferences -Local		2,500.00		3,000.00	0.00	5,000.00	2,600.00
17	Staff Training & Development Cost	3,000.00	0.00		6,000.00	0.00	8,000.00	2,500.00
18	General Maintenance/Beautification Cost			142,000.00	41,900.00	70,000.00		
19	Vehicle Maintenance cost			0.00	0.00	0.00		
20	Vehicle Running Costs					2,709.93		
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	1,000.00	8,353.16	2,000.00	2,000.00	1,000.00	3,000.00	2,000.00
22	Official Hospitality cost	0.00	0.00	0.00	0.00	0.00		1,400.00
23	Staff Uniform/Protective Clothing	0.00		6,000.00	3,000.00	3,000.00		
24	Insurance Expenses			0.00	0.00			
25	Bank and other financial Charges			0.00	0.00			
26	Legal and Other Professional Charges			0.00	0.00			
27	Cost of Subscriptions to Professional Association			0.00	0.00			
28	Newspapers & Periodicals Cost		0.00	800.00	800.00	500.00	800.00	800.00

Deputy Registrar`S Office								
SN	Account Codes	P Security	Q Computer Lab	R Opoku Ware li	S Autonomy	T Atwima	U Hall Manager's Secretariat	V Hall Manager's Secretariat
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
29	Cost of Other Academic Board Meetings & other meetings		0.00	4,000.00		3,000.00		2,000.00
30	Health Service/Sanitation cost	0.00	0.00	45,000.00	85,000.00	20,000.00		800.00
31	Cost of Advertisement/ Announcements/ Publicity			0.00	0.00			
32	Travel and Transport Cost	0.00	2,000.00	5,000.00	2,000.00	3,000.00	2,000.00	2,000.00
33	Printing, Publications & Stationery Cost	500.00	2,000.00	6,000.00	5,500.00	3,400.00	6,000.00	2,000.00
34	Security & Fire Services Cost			0.00	0.00			
35	Hotel Accommodation Cost			0.00	0.00			
36	Animal Feed & Veterinary Drugs Expenses			0.00	0.00			
37	Project/Research Proposal Development Costs			0.00	0.00			
38	Sandwich Expenses							0.00
39	Miscellaneous Expenses (Overtime)				0.00	200.00		
40	Contingencies/Reserves	300.21	1,294.69	5,058.77	5,125.00	2,081.92	834.07	534.07
41	Sub-Total	5,124.21	16,147.85	283,858.77	400,825.00	200,891.85	26,634.07	18,134.07
42	INVESTMENT ACTIVITIES COST (ITEM 3)			0.00				
43	Purchase of I C T Equipment and Software		15,000.00		7,000.00	4,000.00	18,700.00	12,000.00
44	Purchase of Office/Classroom/Workshop/ Laboratory/Farm Equipment/Furniture & Fittings	20,000.00		135,200.00	83,500.00	3,300.00	3,300.00	18,500.00
45	Purchase of Sports Equipment/Facility			0.00			0.00	0.00
46	Purchase of Vehicles			0.00	0.00		0.00	0.00
47	Purchase of Library Books and Resources			0.00	0.00		0.00	0.00
48	General Rehabilitation Works/Access Roads			8,000.00	98,000.00		0.00	0.00
49	Sub-Total for Item 3	20,000.00	15,000.00	143,200.00	188,500.00	7,300.00	22,000.00	30,500.00
50	GRAND TOTAL	25,124.21	31,147.85	427,058.77	589,325.00	208,191.85	48,634.07	48,634.07

APPENDIX 10I: DEPUTY FINANCE OFFICER'S OFFICE

Deputy Finance Officer's Office						
SN	Account Codes	Total	D F O's	Budget &	Fin. Reporting &	Treasury
		Jan - Dec	Secretariat	Payment	Assurance	Management
		GHS	GHS	Section	Section	Section
		GHS	GHS	GHS	GHS	GHS
1	INCOME SOURCES					
2	Government Subvention	0.00	0.00	0.00	0.00	0.00
3	Grants from GETFund & Other Gov't Agencies	0.00	0.00	0.00	0.00	0.00
4	External/Donor Grant/Funds	0.00	0.00			0.00
5	Student Fees	285,403.59	156,971.97	42,810.54	42,810.54	42,810.54
6	Non-Student Fees	0.00	0.00	0.00	0.00	0.00
7	Total	285,403.59	156,971.97	42,810.54	42,810.54	42,810.54
8	EXPENDITURE ITEMS					
9	GOODS AND SERVICE					
10	Electricity Bills and Installation/Repair Cost	0.00	0.00			
11	Water Bills and Installation/Repair Cost	0.00				
12	Postal Charges	100.00	100.00			
13	Telecommunication Bills and Installation/Repair Cost	1,980.00	1,500.00	480.00	0.00	0.00
14	Rent Charges	0.00	0.00			
15	Seminars & Conferences-Foreign	20,000.00	20,000.00			
16	Seminars & Conferences -Local	26,500.00	12,000.00	5,500.00	3,000.00	6,000.00
17	Staff Training & Development Cost	31,702.97	12,302.97	4,400.00	7,000.00	8,000.00
18	General Maintenance/Beautification Cost	2,000.00	2,000.00			
19	Vehicle Maintenance cost	19,500.00	19,500.00			
20	Vehicle Running Costs	25,000.00	25,000.00			
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	7,500.00	4,000.00	700.00	1,000.00	1,800.00
22	Official Hospitality cost	2,000.00	2,000.00	0.00	0.00	
23	Staff Uniform/Protective Clothing	0.00	0.00			
24	Insurance Expenses	0.00	0.00			
25	Bank and other financial Charges	0.00	0.00			
26	Legal and Other Professional Charges	0.00	0.00			0.00
27	Cost of Subscriptions to Professional Association	5,000.00	3,000.00		2,000.00	
28	Newspapers & Periodicals Cost	800.00	800.00			

Deputy Finance Officer's Office						
SN	Account Codes	Total Jan - Dec	D F O's Secretariat	Budget & Payment Section	Fin. Reporting & Assurance Section	Treasury Management Section
		GHS	GHS	GHS	GHS	GHS
29	Cost of Other Academic Board Meetings & other meetings	3,000.00	3,000.00	0.00		
30	Health Service/Sanitation cost	1,300.00	500.00	0.00	800.00	
31	Cost of Advertisement/ Announcements/Publicity	0.00	0.00	0.00		0.00
32	Travel and Transport Cost	5,000.00	3,000.00	0.00	2,000.00	0.00
33	Printing, Publications & Stationery Cost	24,750.00	9,000.00	4,550.00	7,000.00	4,200.00
34	Security & Fire Services Cost	0.00	0.00			
35	Hotel Accommodation Cost	3,000.00	3,000.00			
36	Animal Feed & Veterinary Drugs Expenses	0.00				
37	Project/Research Proposal Development Costs	0.00				
38	Sandwich Expenses	0.00				
39	Miscellaneous Expenses	0.00				0.00
40	Contingencies/Reserves	5,010.08	2,569.00	430.54	1,010.54	1,000.00
41	Sub-Total	184,143.05	123,271.97	16,060.54	23,810.54	21,000.00
42	INVESTMENT ACTIVITIES COST (ITEM 3)			0.00		
43	Purchase of I C T Equipment and Software	47,700.00	13,200.00	12,000.00	10,500.00	12,000.00
44	Purchase of Office/Classroom/Workshop/Laboratory/Farm Equipment/Furniture & Fittings	52,560.54	19,500.00	14,750.00	8,500.00	9,810.54
45	Purchase of Sports Equipment/Facility	0.00	0.00			
46	Purchase of Vehicles	0.00				
47	Purchase of Library Books and Resources	1,000.00	1,000.00			
48	General Rehabilitation Works/Access Roads	0.00	0.00			
49	Sub-Total for Item 3	101,260.54	33,700.00	26,750.00	19,000.00	21,810.54
50	GRAND TOTAL	285,403.59	156,971.97	42,810.54	42,810.54	42,810.54

ASANTE-MAMPONG CAMPUS

APPENDIX 10J: PRINCIPAL'S OFFICE

Principal's Office								
SN	Account Codes	A Total	B Principal's Secretariat	C Procurement Unit	D Registrar's Secretariat	E Vice Dean Of Students' Affairs	F Transport Unit	G Security Unit
		Jan - Dec 2017	Vote	Vote	Vote	Vote	Vote	Vote
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
1	INCOME SOURCES							
2	Government Subvention							
3	Grants from GETFund & Other Gov't Agencies	0.00						
4	External/Donor Grant/Funds	0.00						
5	Student Fees	272,500.00	65,400.00	16,350.00	60,460.00	8,336.00	6,092.00	6,092.00
6	Non-Student Fees	779,425.00	65,400.00	16,350.00	60,460.00	8,336.00	6,092.00	6,092.00
7	Total	1,051,925.00	130,800.00	32,700.00	120,920.00	16,672.00	12,184.00	12,184.00
8	EXPENDITURE ITEMS							
9	GOODS AND SERVICE							
10	Electricity Bills and Installation/Repair Cost	177,109.55						
11	Water Bills and Installation/Repair Cost	77,547.65						
12	Postal Charges	4,956.00	656.00		4,000.00			
13	Telecommunication Bills and Installation/Repair Cost	1,500.00			1,000.00			
14	Rent Charges	0.00						
15	Seminars & Conferences-Foreign	18,000.00	5,000.00					
16	Seminars & Conferences -Local	43,800.00	2,400.00		4,000.00	3,000.00		2,600.00
17	Staff Training & Development Cost	13,500.00	4,500.00	1,000.00				
18	General Maintenance/Beautification Cost	72,600.00	6,000.00		1,000.00	1,000.00		1,000.00
19	Vehicle Maintenance cost	59,546.00	18,546.00		20,000.00		6,000.00	
20	Vehicle Running Costs	93,800.00	32,800.00	3,000.00	20,000.00			
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	25,422.00	3,222.00	2,000.00	5,000.00	1,000.00		
22	Official Hospitality cost	10,460.00	4,000.00		2,000.00			
23	Staff Uniform/Protective Clothing	5,500.00			1,000.00			
24	Insurance Expenses	0.00						

Principal's Office								
SN	Account Codes	A Total	B Principal's Secretariat	C Procurement Unit	D Registrar's Secretariat	E Vice Dean Of Students' Affairs	F Transport Unit	G Security Unit
		Jan - Dec 2017	Vote	Vote	Vote	Vote	Vote	Vote
		GHS	GHS	GHS	GHS	GHS	GHS	GHS
25	Bank and other financial Charges	0.00						
26	Legal and Other Professional Charges	0.00						
27	Cost of Subscriptions to Professional Association	3,500.00						
28	Newspapers & Periodicals Cost	12,100.00	3,600.00	600.00	2,000.00	1,000.00		500.00
29	Cost of Other Academic Board Meetings & other meetings	78,680.00	24,596.00	4,000.00	10,000.00	4,500.00	1,500.00	1,084.00
30	Health Service/Sanitation cost	54,300.00				500.00		
31	Cost of Advertisement/ Announcements/Publicity	500.00						
32	Travel and Transport Cost	36,920.00	3,280.00	12,100.00	2,000.00	1,000.00	2,000.00	2,400.00
33	Printing, Publications & Stationery Cost	68,600.00	8,000.00	5,000.00	30,000.00	2,500.00	1,000.00	2,600.00
34	Security & Fire Services Cost	4,000.00						2,000.00
35	Hotel Accommodation Cost	4,000.00	4,000.00					
36	Animal Feed & Veterinary Drugs Expenses	0.00						
37	Project/Research Proposal Development Costs	0.00						
38	Sandwich Expenses	51,950.00	1,950.00					
39	Miscellaneous Expenses	6,850.00	1,250.00	1,000.00				
40	Contingencies/Reserves	11,835.81	1,000.00		920.00	500.00		
41	Sub-Total	936,977.00	124,800.00	28,700.00	102,920.00	15,000.00	10,500.00	12,184.00
42	INVESTMENT ACTIVITIES COST (ITEM 3)	0.00						
43	Purchase of I C T Equipment and Software	41,318.00	6,000.00	3,000.00	6,000.00	1,672.00	1,684.00	
44	Purchase of Office/Classroom/Workshop/Laboratory/ Farm Equipment/Furniture & Fittings	54,030.00		1,000.00	10,000.00			
45	Purchase of Sports Equipment/Facility	0.00						
46	Purchase of Vehicles	0.00						
47	Purchase of Library Books and Resources	17,600.00			2,000.00			
48	General Rehabilitation Works/Access Roads	2,000.00						
49	Sub-Total for Item 3	114,948.00	6,000.00	4,000.00	18,000.00	1,672.00	1,684.00	0.00
50	GRAND TOTAL	1,051,925.00	130,800.00	32,700.00	120,920.00	16,672.00	12,184.00	12,184.00

PRINCIPAL'S OFFICE									
SN	ACCOUNT CODES	H Ground & Gardens	I Hall Manager's Office	J HOF's Secretariat	K Budget, Bills & Claims Unit	L Financial Reporting & Assurance Unit	M Internal Audit Secretariat	N Librarian's Office	O Estate Officer's Office
		VOTE	VOTE	VOTE	VOTE	VOTE	VOTE	VOTE	VOTE
		GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
1	INCOME SOURCES								
2	Government Subvention								
3	Grants from GETFund & Other Gov't Agencies								0.00
4	External/Donor Grant/Funds								0.00
5	Student Fees	6,220.00		43,600.00	5,450.00	5,450.00	13,625.00	21,800.00	13,625.00
6	Non-Student Fees	6,220.00	506,925.00	43,600.00	5,450.00	5,450.00	13,625.00	21,800.00	13,625.00
7	Total	12,440.00	506,925.00	87,200.00	10,900.00	10,900.00	27,250.00	43,600.00	27,250.00
8	EXPENDITURE ITEMS								0.00
9	GOODS AND SERVICE								
10	Electricity Bills and Installation/Repair Cost		177,109.55						
11	Water Bills and Installation/Repair Cost		77,547.65						
12	Postal Charges		300.00						
13	Telecommunication Bills and Installation/Repair Cost		500.00						
14	Rent Charges								
15	Seminars & Conferences-Foreign		3,000.00	10,000.00					
16	Seminars & Conferences -Local		4,500.00	5,000.00	500.00	500.00	10,300.00	8,000.00	3,000.00
17	Staff Training & Development Cost		6,000.00				1,000.00	1,000.00	
18	General Maintenance/Beautification Cost	3,000.00	51,500.00	1,000.00	100.00				8,000.00
19	Vehicle Maintenance cost		0.00	15,000.00					
20	Vehicle Running Costs	4,000.00	2,000.00	25,000.00				3,000.00	4,000.00
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment		5,000.00	5,000.00	200.00	200.00	800.00	3,000.00	
22	Official Hospitality cost		2,000.00	1,000.00	300.00	300.00	860.00		
23	Staff Uniform/Protective Clothing		4,500.00						
24	Insurance Expenses								
25	Bank and other financial Charges								
26	Legal and Other Professional Charges								

PRINCIPAL'S OFFICE									
SN	ACCOUNT CODES	H Ground & Gardens	I Hall Manager's Office	J HOF's Secretariat	K Budget, Bills & Claims Unit	L Financial Reporting & Assurance Unit	M Internal Audit Secretariat	N Librarian's Office	O Estate Officer's Office
		VOTE	VOTE	VOTE	VOTE	VOTE	VOTE	VOTE	VOTE
		GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
27	Cost of Subscriptions to Professional Association			2,000.00			700.00		800.00
28	Newspapers & Periodicals Cost		500.00	1,200.00			1,200.00		1,500.00
29	Cost of Other Academic Board Meetings & other meetings		7,000.00	8,000.00			5,500.00	9,000.00	3,500.00
30	Health Service/Sanitation cost	300.00	52,700.00	600.00	100.00	100.00			
31	Cost of Advertisement/ Announcements/ Publicity		500.00						
32	Travel and Transport Cost	1,940.00	5,000.00		2,500.00	2,500.00	1,500.00	500.00	200.00
33	Printing, Publications & Stationery Cost		5,000.00	4,000.00	2,000.00	2,000.00	1,000.00	3,000.00	2,500.00
34	Security & Fire Services Cost		2,000.00						
35	Hotel Accommodation Cost								
36	Animal Feed & Veterinary Drugs Expenses								
37	Project/Research Proposal Development Costs								
38	Sandwich Expenses		50,000.00						
39	Miscellaneous Expenses		4,000.00				600.00		
40	Contingencies/Reserves	200.00	4,267.81	888.00	117.00	493.00	600.00	2,100.00	750.00
41	Sub-Total	9,440.00	464,925.00	78,688.00	5,817.00	6,093.00	24,060.00	29,600.00	24,250.00
42	INVESTMENT ACTIVITIES COST (ITEM 3)								
43	Purchase of I C T Equipment and Software		5,000.00	4,062.00	2,000.00	2,500.00	900.00	8,500.00	
44	Purchase of Office/Classroom/Workshop/ Laboratory/Farm Equipment/Furniture & Fittings	3,000.00	20,000.00	4,450.00	3,083.00	2,307.00	1,690.00	5,500.00	3,000.00
45	Purchase of Sports Equipment/Facility								
46	Purchase of Vehicles								
47	Purchase of Library Books and Resources		15,000.00				600.00		
48	General Rehabilitation Works/Access Roads		2,000.00						
49	Sub-Total for Item 3	3,000.00	42,000.00	8,512.00	5,083.00	4,807.00	3,190.00	14,000.00	3,000.00
50	GRAND TOTAL	12,440.00	506,925.00	87,200.00	10,900.00	10,900.00	27,250.00	43,600.00	27,250.00

AJUMAKO CAMPUS

APPENDIX 10K: PRINCIPAL'S OFFICE

Principal's Office											
SN	Account Codes	Total	Principal's	Registry	Finance	Int. Audit	Maintenance	General	Ajumako	Procurement	Estate
		Jan - Dec	Office	Sect.	Sect.	Sect.	Sect.	Library Sect.	Hall	Section	Section
		GHS		GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
1	INCOME SOURCES										
2	Government Subvention	1,575.00						1,575.00			
3	Grants from GETFund & Other Gov't Agencies	0.00									
4	External/Donor Grant/Funds	0.00									
5	Student Fees	751,146.33	140,633.81	131,844.21	97,662.37	24,415.59	24,415.59	37,690.78	264,000.00	15,625.99	14,857.99
6	Non-Student Fees	64,279.17	18,562.26	17,402.12	12,890.46	3,222.62	3,222.62	4,955.50		2,062.48	1,961.11
7	Total	817,000.50	159,196.07	149,246.33	110,552.83	27,638.21	27,638.21	44,221.28	264,000.00	17,688.47	16,819.10
8	EXPENDITURE ITEMS										
9	GOODS AND SERVICE	0.00									
10	Electricity Bills and Installation/Repair Cost	80,000.00							80,000.00		
11	Water Bills and Installation/Repair Cost	5,000.00							5,000.00		
12	Postal Charges	300.00	200.00	100.00							
13	Telecommunication Bills and Installation/Repair Cost	12,250.00	4,000.00	6,000.00	1,000.00	200.00	250.00	300.00	500.00		
14	Rent Charges	0.00									
15	Seminars & Conferences-Foreign	20,000.00			20,000.00						
16	Seminars & Conferences -Local	41,500.00	8,000.00	8,000.00	15,000.00	3,000.00	500.00	1,000.00	2,000.00	2,000.00	2,000.00
17	Staff Training & Development Cost	36,060.31	7,000.00	15,000.00	5,000.00	2,000.00	1,060.31	500.00	3,000.00	1,000.00	1,500.00
18	General Maintenance/Beautification Cost	18,400.00		2,000.00			200.00	800.00	15,000.00		400.00
19	Vehicle Maintenance cost	18,000.00	8,000.00	10,000.00							
20	Vehicle Running Costs	31,500.00	20,000.00	5,000.00	6,000.00			500.00			

Principal's Office											
SN	Account Codes	Total	Principal's	Registry	Finance	Int. Audit	Maintenance	General	Ajumako	Procurement	Estate
		Jan - Dec	Office	Sect.	Sect.	Sect.	Sect.	Library Sect.	Hall	Section	Section
		GHS		GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
21	R & M: Office Equipment, Furniture, Computer and ICT Equipment	29,100.00	6,000.00	10,000.00	5,000.00	600.00	3,000.00	2,000.00	1,000.00	1,000.00	500.00
22	Official Hospitality cost*	19,908.04	11,708.04	3,000.00	2,000.00	2,000.00	500.00		200.00	200.00	300.00
23	Staff Uniform/Protective Clothing	12,000.00		10,000.00					2,000.00		
24	Insurance Expenses	0.00									
25	Bank and other financial Charges	0.00									
26	Legal and Other Professional Charges	0.00									
27	Cost of Subscriptions to Professional Association	4,000.00		1,000.00	3,000.00						
28	Newspapers & Periodicals Cost	27,320.00	20,000.00	2,000.00	2,000.00			1,820.00	1,500.00		
29	Cost of Other Academic Board Meetings & other meetings	27,161.83	10,000.00	6,000.00	5,000.00	1,161.83	2,000.00	1,000.00	2,000.00		
30	Health Service/Sanitation cost	16,560.00	3,000.00	2,000.00	1,000.00	500.00	500.00	500.00	8,660.00	200.00	200.00
31	Cost of Advertisement/Announcements/Publicity	0.00									
32	Travel and Transport Cost	19,600.00	5,000.00	5,000.00	4,000.00	600.00	1,000.00	1,000.00	2,000.00	1,000.00	
33	Printing, Publications & Stationery Cost	53,000.00	12,000.00	14,000.00	8,000.00	3,000.00	3,000.00	4,000.00	4,000.00	3,000.00	2,000.00
34	Security & Fire Services Cost	6,000.00		2,000.00					4,000.00		
35	Hotel Accommodation Cost	0.00									
36	Animal Feed & Veterinary Drugs Expenses	0.00									
37	Project/Research Proposal Development Costs	0.00									
38	Sandwich Expenses	0.00									
39	Miscellaneous Expenses	605.94	500.00	105.94							
40	Contingencies/Reserves	8,169.99	1,591.96	1,492.46	1,105.53	276.38	276.38	442.21	2,640.00	176.88	168.19
41	Sub-Total	486,436.11	117,000.00	102,698.40	78,105.53	13,338.21	12,286.69	13,862.21	133,500.00	8,576.88	7,068.19
42	INVESTMENT ACTIVITIES COST (ITEM 3)	0.00									

Principal's Office											
SN	Account Codes	Total	Principal's	Registry	Finance	Int. Audit	Maintenance	General	Ajumako	Procurement	Estate
		Jan - Dec	Office	Sect.	Sect.	Sect.	Sect.	Library Sect.	Hall	Section	Section
		GHS		GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
43	Purchase of I C T Equipment and Software	101,258.52	10,000.00	26,547.93	10,000.00	9,000.00	6,351.52	24,359.07	5,000.00	5,000.00	5,000.00
44	Purchase of Office/Classroom/Workshop/Laboratory/Farm Equipment/Furniture & Fittings	127,805.87	32,196.07	20,000.00	22,447.30	4,300.00	9,000.00	6,000.00	25,000.00	4,111.59	4,750.91
45	Purchase of Sports Equipment/Facility	0.00									
46	Purchase of Vehicles	0.00									
47	Purchase of Library Books and Resources	1,500.00				1,000.00			500.00		
48	General Rehabilitation Works/Access Roads	100,000.00							100,000.00		
49	Sub-Total for Item 3	330,564.39	42,196.07	46,547.93	32,447.30	14,300.00	15,351.52	30,359.07	130,500.00	9,111.59	9,750.91
50	GRAND TOTAL	817,000.50	159,196.07	149,246.33	110,552.83	27,638.21	27,638.21	44,221.28	264,000.00	17,688.47	16,819.10

APPENDIX 11: CONSOLIDATED MONTHLY CASH PLAN FOR THE YEAR ENDING 31ST DECEMBER, 2017

CONSOLIDATED ANNUAL BUDGET FOR 2017			CONSOLIDATED MONTHLY CASH PLAN FOR 2017					
JANUARY TO DECEMBER 2017				Jan.	Feb.	March	April	May
SN				GHS	GHS	GHS	GHS	GHS
1	REVENUE CATEGORIES	GHS	Balance b/f from previous period	132,764.14	288,352.47	103,200.45	423,177.87	352,239.65
2			Inflows/receipts during the period					
3	Govt. Subv. (Employee Compensation)	142,714,370.24	Govt. Subv. (Employee Compensation)	11,557,090.26	11,557,090.26	11,557,090.26	11,557,090.26	11,557,090.26
4	Govt. Subv. Goods & Services	2,507,500.00	Govt. Subv. Goods & Services	27,708.33	552,708.33	46,458.33	14,583.33	539,583.33
5	Grants from GETFund & Other Gov't Agencies	8,022,847.56	Grants from GETFund & Other Gov't Agencies	118,750.00	118,750.00	1,232,824.80	118,750.00	118,750.00
6	Donor Funds	700,000.00	Donor Funds	0.00	0.00	66,666.67	66,666.67	66,666.67
7	Student Fee	128,122,631.32	Student Fee	3,773,494.87	2,246,994.87	2,329,878.23	2,578,528.32	7,662,148.50
8	Non-Student Fee	33,188,752.91	Non-Student Fee	3,335,679.63	3,070,210.28	2,804,740.93	2,728,132.63	2,529,030.62
9	TOTAL	315,256,102.04	Redeem Fixed Deposit	1,750,000.00	4,000,000.00	5,000,000.00	6,750,000.00	3,700,000.00
10			Borrow - Loan or Overdraft	0.00	0.00	0.00	0.00	0.00
11	EXPENDITURE CATEGORIES		Total Cash Available during the period	20,695,487.24	21,834,106.22	23,140,859.68	24,236,929.09	26,525,509.03
12			Outflows/Payments during the period					
13	Compensation of Employees	143,371,370.24	Compensation of Employees	11,611,597.60	11,611,597.60	11,611,597.60	11,611,597.60	11,612,082.92
14	Goods & Services-Centralised	58,766,240.11	Goods & Services-Centralised	3,605,020.25	3,081,770.29	4,105,124.92	4,026,426.71	5,204,275.48
15	Goods & Services.- Non Teaching Dept.	7,590,564.63	Goods & Services.- Non Teaching Dept.	562,175.35	562,280.02	562,280.02	562,280.02	562,280.02
16	Goods & Services - Teaching Dept.	28,891,805.58	Goods & Services - Teaching Dept.	632,913.13	843,017.80	1,053,017.80	963,017.80	1,663,017.80
17	Investment - Goods & Services	38,252,100.74	Investment - Goods & Services	1,635,292.78	2,162,907.56	2,292,363.56	2,635,674.55	2,663,666.60
18	Investment - Constructional Works	38,384,020.75	Investment - Constructional Works	1,180,135.67	2,869,332.50	2,493,297.92	3,575,426.05	2,597,685.34
19	TOTAL	315,256,102.05	Place Funds in Fixed Deposits	1,180,000.00	600,000.00	600,000.00	600,000.00	650,000.00
20			Total Payments during the period	20,407,134.77	21,730,905.77	22,717,681.81	23,974,422.73	24,953,008.15
21	DEFICIT	0.00	Balance c/f to the next period	288,352.47	103,200.45	423,177.87	352,239.65	1,678,734.18

CONSOLIDATED MONTHLY CASH PLAN FOR 2017									
		June	July	August	Sep.	October	Nov.	December	TOTAL
SN		GHS	GHS	GHS	GHS	GHS	GHS	GHS	GHS
1	Balance b/f from previous period	1,678,734.18	456,466.97	908,270.30	1,120,909.19	1,017,691.03	792,614.24	303,788.89	775,914.65
2	Inflows/receipts during the period								
3	Govt. Subv. (Employee Compensation)	11,557,090.26	11,838,886.62	15,035,749.06	11,825,922.26	11,557,090.26	11,557,090.26	11,557,090.20	142,714,370.24
4	Govt. Subv. Goods & Services	33,333.33	14,583.33	539,583.33	33,333.33	14,583.33	539,583.33	33,333.33	2,507,500.00
5	Grants from GETFund & Other Gov't Agencies	1,118,750.00	118,750.00	918,750.00	1,491,343.01	1,100,929.75	118,750.00	1,056,250.00	8,022,847.56
6	Donor Funds	216,666.67	66,666.67	66,666.67	0.00	150,000.00	0.00	0.00	700,000.00
7	Student Fee	7,257,397.95	23,644,938.14	45,037,307.22	15,690,810.15	6,457,591.41	2,596,854.77	8,846,686.88	128,122,631.32
8	Non-Student Fee	2,529,030.62	2,529,030.62	2,529,030.62	2,529,030.62	2,529,030.62	2,710,765.30	2,661,765.30	33,188,752.91
9	Redeem Fixed Deposit	5,350,000.00	500,000.00	0.00	200,000.00	5,500,000.00	8,900,000.00	1,830,000.00	43,480,000.00
10	Borrow - Loan or Overdraft	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11	Total Cash Available during the period	29,741,003.01	39,169,322.35	65,035,357.21	32,891,348.56	28,326,916.41	27,215,657.91	26,288,914.60	358,736,102.04
12	Outflows/Payments during the period								
13	Compensation of Employees	11,611,840.26	12,185,819.23	14,506,861.73	12,172,854.93	11,611,840.26	11,611,840.26	11,611,840.26	143,371,370.25
14	Goods & Services-Centralised	6,616,320.19	4,634,505.68	7,962,836.35	5,084,271.38	4,429,495.98	5,991,122.46	3,897,714.26	58,638,883.95
15	Goods & Services.- Non Teaching Dept.	741,861.03	562,280.02	695,088.63	741,861.03	648,163.33	695,012.18	695,002.97	7,590,564.62
16	Goods & Services - Teaching Dept.	2,616,386.81	2,592,567.91	5,008,216.46	4,475,487.04	3,991,542.80	3,451,035.17	3,384,041.84	30,674,262.36
17	Investment - Goods & Services	3,527,410.83	3,064,217.91	6,448,928.14	4,818,928.30	3,721,077.42	3,136,256.58	2,133,021.96	38,239,711.90
18	Investment - Constructional Works	4,385,450.22	4,511,394.60	5,332,250.01	3,294,988.16	2,721,915.67	2,130,135.67	3,142,008.95	38,234,020.76
19	Place Funds in Fixed Deposits	0.00	10,800,000.00	24,050,000.00	1,500,000.00	500,000.00	0.00	1,495,000.00	39,375,000.00
20	Total Payments during the period	29,499,269.35	38,350,785.35	64,004,181.33	32,088,390.83	27,624,035.47	27,015,402.32	26,358,630.23	356,123,813.83
21	Balance c/f to the next period	456,466.97	908,270.30	1,120,909.19	1,017,691.03	792,614.24	303,788.89	145,018.07	145,018.07

APPENDIX 12 BUDGETARY PROVISION UNDER CENTRALISED ACTIVITY COSTS FOR THE YEAR ENDING 31ST DECEMBER 2017

SN	BUDGET LINE ITEM	AMOUNT APPROVED	OFFICE RESPONSIBLE FOR DISBURSEMENT
1	Total Compensation of employees	143,371,370.24	Vice-Chancellor's Office
2	Sub - Total	143,371,370.24	
3	Goods and services activity cost		
4	Electricity Bills and Installation/Repair Cost	1,658,305.37	Development and Estate
5	Water Bills and Installation/Repair Cost	776,291.43	Development and Estate
6	Postal Charges	170,300.00	Registry
7	Telecommunication Bills and Installation/Repair Cost	425,000.00	Development, Estate and ICT
8	Rent Charges	570,000.00	Estate
9	Seminars & Conferences-Foreign	1,690,000.00	Vice-Chancellor's Office
10	Seminars & Conferences -Local	1,040,000.00	Vice-Chancellor's Office
11	Staff Training & Development Cost	1,773,180.00	Division of Human Resource/ Centre for Continuing Education
12	IPSAS Adaption/Accounting Software/Dev't of Accounting Policies Manual	690,000.00	Finance Section
13	General Maintenance/Beautification Cost	1,175,000.00	Maintenance/Grounds and Gardens
14	Vehicle Maintenance cost	946,400.01	Transport
15	Vehicle Running Costs	1,945,668.96	Transport
16	R & M: Office Equipment, Furniture, Computer and ICT Equipment	436,850.00	Estate/Information Communication Technology

SN	BUDGET LINE ITEM	AMOUNT APPROVED	OFFICE RESPONSIBLE FOR DISBURSEMENT
17	Official Hospitality cost	149,000.00	University Relation Office
18	N.H.I.S. Premium	336,463.54	University Clinic and Welfare
19	Drugs & Equipment for Clinic	1,075,000.00	University Clinic and Welfare
20	Medical Expenses & Refund	1,426,000.00	University Clinic and Welfare
21	Staff Uniform/Protective Clothing	390,000.00	Registry
22	Insurance Expenses	363,000.00	Finance Section
23	External Audit Fees and Expenses	275,000.00	Financial Reporting and Compliance Division
24	Bank and other financial Charges	388,000.00	Treasury and Endowment Division
25	Legal and Other Professional Charges	367,000.00	Registry
26	Cost of Subscriptions to Professional Association	535,000.00	Registry
27	Newspapers & Periodicals Cost	41,000.00	University Library
28	Cost of Council and its Sub-Committee Meetings	2,125,000.00	Registry
29	Academic Board Meetings	472,000.00	Registry
30	Health Service/Sanitation cost	545,000.00	Health
31	Cost of Advertisement/Announcements/Publicity	253,000.00	University Relation Office
32	Printing, Publications & Stationery Cost	503,482.40	Registry
33	Payroll Processing Cost	94,000.00	Payroll Processing Department
34	Budget Development & Financial Reporting Cost	175,000.00	Budget & Budgetary Control/Financial Reporting & Compliance Division
35	Security & Fire Services Cost	417,000.00	Security Section

SN	BUDGET LINE ITEM	AMOUNT APPROVED	OFFICE RESPONSIBLE FOR DISBURSEMENT
36	Project/Research Proposal Development Costs	147,000.00	External Funds Office
37	Cost of Generating Interest Income	844,405.56	Finance Section
38	HIV/AIDS Awareness cost	50,000.00	HIV Desk
39	Gender Expenses	44,000.00	Gender Desk
40	Allocation from Funeral, Welfare and Send-off Services Fund	4,498,669.28	Division of Human Resource
41	Cost of University Souvenirs	449,364.24	Halls and Commercial Services/Treasury and Endowment Divisions
42	Donation Expenses	62,500.00	University Relations Office/ Office of Institutional Advancement
43	Allocation from UEW Endowment Fund	593,710.00	Vice-Chancellor's Office
44	2014-2018 Strategic Plan Development - Monitoring	67,400.00	Planning Unit
45	Teaching & Learning Materials Costs	171,726.33	Vice-Chancellor's Office/ Division of Academic Affairs
46	Examination Cost	5,459,002.41	Division of Academic Affairs
47	Matriculation	333,260.00	Division of Academic Affairs
48	Graduation/Congregation	3,754,614.49	Registry
49	Others: Inductions, Open Day, Uni. Lectures, etc.	87,000.00	Registry
50	Cost of Field Trips	118,000.00	Educational Resource Centre
51	Allocation from Research/ Innovation Fund	3,349,567.63	Vice-Chancellor's Office
52	Sandwich Programme/Music Camp Costs	697,740.34	Deans of Faculty
53	Cost of Admissions/Entrance Examinations	691,377.38	Registry/Division of Academic Affairs
54	Cost of Sports & Games	1,848,802.11	Amalgamated Sports
55	Medical Examination Expenses	1,152,300.00	University Clinic

SN	BUDGET LINE ITEM	AMOUNT APPROVED	OFFICE RESPONSIBLE FOR DISBURSEMENT
56	Quality Assurance Services Cost	48,000.00	Pro-Vice-Chancellor's Office
57	Library Services Cost	50,000.00	University Library
58	Counselling Services Cost	38,000.00	Pro-Vice-Chancellor's Office
59	Consultancy & Other Professional Services Cost	145,000.00	Vice-Chancellor's Office
60	Allocation from ICT Facilities Usage Fund	2,862,500.00	Vice-Chancellor's Office
61	Cost of students Handbook	285,300.00	Student Affairs
62	Cost of implementing externally funded project	700,000.00	Vice-Chancellor's Office
63	Cost of students ID Card	793,935.00	Division of Academic Affairs
64	Payment of Scholarship Grants (Graduate Bursary)	1,090,574.80	Vice-Chancellor's Office
65	Payment of Disability Grants	97,179.75	Vice-Chancellor's Office
66	Allocation from Vice Chancellor's Scholarship Fund	646,601.25	Vice-Chancellor's Office
67	Accreditation Expenses	218,000.00	Vice-Chancellor's Office
68	Institutional Affiliation Expenses	120,000.00	Vice-Chancellor's Office
69	Allocation from Health Fund	237,240.00	Vice-Chancellor's Office
70	Student Accident, Life and Health Insurance Expense	1,730,520.00	Finance Section
71	Allocation from Basic School Fund	9,489.60	Vice-Chancellor's Office
72	Miscellaneous Expenses	25,965.26	Vice-Chancellor's Office
73	Contingencies/Reserves	1,428,503.03	Vice-Chancellor's Office
74	Sub-Total	58,174,190.17	
75	INVESTMENT ACTIVITY		
76	Total Capital/Investment Costs	76,636,121.48	Finance Section/Vice-Chancellor's Office
77	Sub-Total	76,636,121.48	
78	GRAND TOTAL	278,196,526.90	

APPENDIX 13: RESEARCH/RESTRICTED FUNDS FOR THE YEAR ENDING 31 DECEMBER 2017

FUNDS TYPE	TOTAL JAN - DEC 2017	WINNEBA	KUMASI	MAMPONG	AJUMAKO
	GHS	GHS	GHS	GHS	GHS
UEW LIBRARY BOOKS & RESOURCES FUND	3,087,850.00	2,090,050.00	644,500.00	217,300.00	136,000.00
VICE-CHANCELLOR'S SCHOLARSHIP FUND	646,601.25	176,018.79	283,738.95	129,656.19	57,187.32
RESEARCH, INNOVATION AND STAFF DEVELOPMENT FUND	3,630,556.64	2,419,237.89	876,738.95	265,272.48	69,307.32
UEW STAFF WELFARE & SERVICE APPRECIATION FUND	4,498,668.39	3,166,430.00	922,102.10	329,216.29	80,920.00
UEW INFRASTRUCTURAL DEV'T FUND	18,689,033.55	13,933,914.52	2,434,489.03	1,600,930.00	719,700.00
UEW FURNITURE REPLACEMENT FUND	3,138,010.00	2,088,050.00	644,500.00	217,300.00	188,160.00
ENDOWMENT FUND	593,710.00	417,610.00	128,900.00	20,000.00	27,200.00
ICT FACILITY USAGE FUND	3,099,024.26	2,087,050.00	643,550.00	118,424.26	250,000.00
HEALTH FUND	237,240.00	150,000.00	50,400.00	23,040.00	13,800.00
BASIC SCHOOL FUND	17,784.00	6,000.00	2,016.00	9,216.00	552.00
ALLOCATION TO LIBRARY COMPLEX FUND	6,172,000.00	4,174,100.00	1,289,000.00	434,600.00	274,300.00
ALLOCATION TO I C T RESOURCE & STUDENT COMMON COMPLEX FUND	1,543,000.00	1,043,525.00	322,250.00	108,650.00	68,575.00
TOTAL	45,353,478.09	31,751,986.20	8,242,185.03	3,473,605.22	1,885,701.64

APPENDIX 14 SCHEDULE OF FEES AND RATES FOR 2017/2018 ACADEMIC YEAR

14.1 UNDER-GRADUATE STUDENT FEES

For the purpose of fees determination, under-graduate students have been grouped into four broad categories, namely:

- > Category A – Full Time Regular Students
- > Category B – Distance Education/Evening Students
- > Category C – Foreign Students
- > Category D – Ghanaian Fee Paying Students

14.1.1 Category A- Full Time Regular Student Fees (Accommodation Fee is Excluded)

Bachelor's Degree

Category of Students/Programme	Humanities	Sciences/ Practical	Business	Leadership	IT/ICT
Fresh Students (Including fresh Post-Diploma Students)	GHS 1,706.00	GHS 1,773.00	GHS 2,239.00	GHS 2,239.00	GHS 2,185.00
Continuing Students (Levels 200& 300)	GHS 1,189.00	GHS 1,256.00	GHS 1,782.00	GHS 1,782.00	GHS 1,555.00
Final Year Students who are on Internship/Industrial Attachment	GHS 1,722.00	GHS 1,755.00	GHS 2,172.00	GHS 2,172.00	GHS 2,090.00
Final Year Students who are not on Internship/Industrial Attachment	GHS 1,650.00	GHS 1,717.00	NA		NA

NB:

1. Included in the fees of Final Year Students are:
 - > Congregation fee of GHS 450.00
 - > UEW Endowment Trust Fund contribution of GHS 11.00
2. Final year French Education Students who embark on educational trip to the Republic of Togo shall pay additional GHS 250.00 per head to take care of expenses related to the trip.

Diploma

Category of Students/Programme	Fresh	Final
Diploma in Community Based Rehabilitation and Disability Studies, Coaching, Music, Art, etc.	GHS 1,655.00	GHS 1,604.00

14.1.2 Category B - Distance Education/Evening Students

Programme	Fresh	Continuing	Final
Diploma in Basic Education & Early Childhood Education By Distance (At IEDE, Winneba Campus)	GHS 2,521.00	GHS 1,540.00	GHS 2,250.00
Post-Diploma (B.Ed) in Basic Education & Early Childhood By Distance (At IEDE, Winneba Campus)	GHS 2,515.00	GHS 2,284.00	NA
Diploma in Management Studies and Accounting Studies By Distance (At IEDE, Winneba Campus)	GHS 2,947.00	GHS 2,130.00	GHS 2,530.00
Post-Diploma in Business Administration (BBA) By Distance (At IEDE, Winneba Campus)	GHS 3,508.00	GHS 3,174.00	NA

Post-Diploma (B.Sc) in VOTECH By Distance (At Kumasi Campus)	GHS 2,250.00	GHS 1,733.00	GHS 2,268.00
BBA/BSc in Business Administration (Evening Programme at Winneba and Kumasi Campuses)	GHS 2,869.00	GHS 2,352.00	GHS 2,901.00
BSc in IT (Evening Programme at Kumasi Campus)	GHS 2,869.00	GHS 2,352.00	GHS 2,901.00
One (1) Year Diploma in Education (Without Tablet) (At IEDE, Winneba Campus)	GHS 3,577.00	N/A	N/A
One (1) Year Diploma in Education (With Tablet) (At IEDE, Winneba Campus)	GHS 4,327.00	N/A	N/A
Four (4) Year Degree By Distance – Business (At IEDE, Winneba Campus)	GHS 3,071.00	GHS 2,130.00	GHS 2,590.00
Four (4) Year Degree By Distance – Others (At IEDE, Winneba Campus)	GHS 2,502.00	GHS 1,562.00	GHS 2,022.00
Three (3) Year Degree By Distance – Basic Education (At IEDE, Winneba Campus)	GHS 2,535.00	GHS 1,595.00	GHS 2,055.00

NB:

- Included in the fees of Final Year Students are:
 - > Congregation fee of GHS 450.00
 - > UEW Endowment Trust Fund contribution of GHS 11.00
- Included in the fees for the Fresh Diploma & Post Diploma in Basic Education and Early Childhood Education and also the Diploma and Post Diploma in Business Administration is GHS 750.00 being the cost of electronic reader/ tablet.

14.1.3 Category C - Foreign Students (Accommodation fee is Excluded)

Category of Students (All Under-Graduate Programmes)	West African Countries	Other African Countries	Caribbean Countries	All other Foreign Countries
Fresh	GHS 12,627.00 Or USD 2,927.00	GHS 14,191.00 Or USD 3,300.00	GHS 15,762.00 Or USD 3,666.00	GHS 18,127.00 Or USD 4,216.00
Continuing	GHS 12,110.00 Or USD 2,816.00	GHS 13,681.00 Or USD 3,182.00	GHS 15,252.00 Or USD 3,547.00	GHS 17,609.00 Or USD 4,095.00
Final	GHS 12,159.00 Or USD 2,828.00	GHS 13,671.00 Or USD 3,179.00	GHS 15,184.00 Or USD 3,531.00	GHS 17,453.00 Or USD 4,059.00

14.1.4 Category D - Ghanaian Fee Paying Students (Accommodation fee is Excluded)

Category of Students	Humanities	Sciences/ Practicals	Business	Leadership	IT/ICT
Fresh Students	GHS 5,410.00	GHS 8,193.00	GHS 5,374.00	GHS 5,374.00	GHS 8,845.00
Continuing Students	GHS 4,893.00	GHS 7,659.00	GHS 5,535.00	GHS 5,535.00	GHS 8,309.00
Final Year Students (Both Internship/ Industrial Attachment & Non Internship)	GHS 5,354.00	GHS 8,120.00	GHS 6,040.00	GHS 6,040.00	GHS 8,689.00

14.2 POST-GRADUATE STUDENTS FEES

For the purpose of fees determination, post-graduate students have been grouped into four broad categories, namely:

- > Category A – Full Time Regular Students
- > Category B – Distance Education/Evening Students
- > Category C – Foreign Students
- > Category D – Ghanaian Fees Paying Students

14.2.1 Category A - Full Time Regular Students (Accommodation fee is Excluded)

Category Of Students/Programme	Social Science & Humanities	Sciences/ Practicals	Business/	Leadership	Media & Comm
M.Phil/MBA/MSc – Fresh Students	GHS 3,036.00	GHS 3,165.00	GHS 6,732.00	GHS 4,345.00	GHS 6,687.00
M.Phil/MBA/MSc – Final & Extended Years	GHS 2,918.00	GHS 3,047.00	GHS 6,383.00	GHS 4,173.00	GHS 6,333.00
PhD – Fresh Students	GHS 8,455.00	GHS 9,148.00	GHS 9,494.00	GHS 9,494.00	N/A
PhD – Continuing Students	GHS 8,143.00	GHS 8,143.00	GHS 10,252.00	GHS 10,252.00	N/A
PhD – Final Year	GHS 7,449.00	GHS 7,560.00	GHS 10,463.00	GHS 10,463.00	N/A

14.2.2 Category B – Distance Education / Evening Students (Accommodation fee is Excluded)

Category of Students/Programme	Fresh	Final
MBA (Evening Programme at Kumasi Campus)	GHS 8,041.00	GHS 7,892.00
Post-Graduate Diploma in Mentoring By Distance (At IEDE, Winneba Campus) Per Semester	GHS 3,429.00	GHS 2,949.00
MA in Mentorship by Distance (IEDE Winneba) Per Semester	GHS 4,290.00	GHS 4,021.00
MEd in Maths, Science and English(IEDE, Winneba) Per Semester	GHS 4,290.00	GHS 4,021.00
One (1) Year Post Graduate Diploma (Without Tablet) (At IEDE, Winneba Campus)	GHS 4,685.00	N/A
One (1) Year Post Graduate Diploma (With Tablet) (At IEDE, Winneba Campus)	GHS 5,435.00	N/A

NB:

1. Congregation Fee of GHS 450.00 and Contribution of Final Year Students to UEW Endowment Fund of GHS 10100 have been included in the fees for final year students.
2. Included in the fees for the Fresh Post Graduate Diploma and MEd by Distance Education is GHS 750.00 being the cost of electronic reader/tablet.

14.2.3. Category C – Other Students (Foreign/Ghanaian Fee Paying/Sandwich)**Foreign Students (Accommodation fee is Excluded)**

Category of Students (Foreign Students (All Post-Graduate Programmes))	West African Countries	Other African Countries	Caribbean Countries	Other Foreign Countries
Fresh (All Post-Graduate Programmes excluding PhD) – Post-Graduate Diploma, MA/M.Sc/MBA/M.Phil/ etc	GHS 17,622.00 Or USD 4,098.00	GHS 19,653.00 Or USD 4,570.00	GHS 21,684.00 Or USD 5,043.00	GHS 24,731.00 Or USD 5,751.00
Final (All Post-Graduate Programmes excluding PhD) – Post-Graduate Diploma, MA/M.Sc/MBA/M.Phil/ etc	GHS 17,418.00 Or USD 4,051.00	GHS 19,449.00 Or USD 4,523.00	GHS 21,480.00 Or USD 4,995.00	GHS 24,526.00 Or USD 5,704.00
Fresh Foreign Students (Post-Graduates Programme) – PhD	GHS 22,579.00 Or USD 5,251.00	GHS 24,819.00 Or USD 5,772.00	GHS 27,059.00 Or USD 6,293.00	GHS 30,413.00 Or USD 7,07300

Continuing Foreign Students (Post-Graduates Programme) – PhD	GHS 21,862.00 Or USD 5,084.00	GHS 24,101.00 Or USD 5,605.00	GHS 26,341.00 Or USD 6,126.00	GHS 29,701.00 Or USD 6,907.00
Final Foreign Students (Post-Graduates Programme) – PhD	GHS 22,042.00 Or USD 5,126.00	GHS 24,248.00 Or USD 5,639.00	GHS 26,453.00 Or USD 6,152.00	GHS 29,801.00 Or USD 6,930.00

Ghanaian Fee Paying Students (Accommodation fee is Excluded)

Category of Students/Programme	Fresh	Continuing/Final
Ghanaian Fee Paying Students (Post-Graduate Education/ Humanity Programmes) MA/M.Phil	GHS 8,755.00	GHS 8,637.00
Ghanaian Full-Fee Paying Students (Post-Graduate Applied Arts/ Science Programmes) MSC	GHS 12,934.00	GHS 12,816.00
Ghanaian Fee Paying Students (MBA/MSC (Business))	GHS 9,460.00	GHS 9,514.00
Ghanaian Fee Paying Students (MBA/MSC (Leadership))	GHS 9,460.00	GHS 9,514.00
Ghanaian Fee Paying Students (MBA/MSC (ICT))	GHS 13,398.00	GHS 13,909.00
Ghanaian -Fee Paying Students (Education / Humanity Programmes) PhD	GHS 12,513.00	GHS 11,812.00
Ghanaian Fee Paying Students (Education / Humanity Programmes) PhD-Final year	N/A	GHS 12,281.00
Ghanaian Fee Paying Students (Applied Arts / Science Programmes) PhD	GHS 16,562.00	GHS 15,861.00
Ghanaian Full-Fee Paying Students (Applied Arts / Science Programmes) PhD – Final Year	N/A	GHS 16,330.00
Ghanaian Fee Paying Students (Business) PhD	GHS 14,828.00	GHS 13,548.00
Ghanaian Fee Paying Students (Business) PhD – Final Year	N/A	GHS 15,680.00
Ghanaian Fee Paying Students (Leadership) PhD	GHS 14,828.00	GHS 13,548.00
Ghanaian Fee Paying Students (Leadership) PhD – Final Year	N/A	GHS 15,680.00

Sandwich Students Fees per Session (Accommodation fee is Excluded)

Category of Students/Programme	Fresh	Continuing/Final
MA/M.ED by Sandwich (8 Weeks)	GHS 3,903.00	GHS 3,388.00
Post-Graduate Diploma/Certificate (8 Weeks)	GHS 3,385.00	GHS 2,807.00
MA/M.ED by Sandwich (Foreign Students)	GHS 17,636.00 Or USD 4,101.00	GHS 17,501.00 Or USD 4,070.00

Undergraduate Foreign Students (Sandwich) Cert, Dip & Post Dip	GHS 10,374.00 Or USD 2,413.00	GHS 10,334.00 Or USD 2,403.00
Post Diploma in Basic Education	GHS 1,941.00	GHS 1,494.00
Post Diploma in Basic Education Final Year		GHS 2,101.00
Post-Diploma in Early Childhood Care and Development	GHS 1,941.00	GHS 1,494.00
Post-Diploma in Early Childhood Care and Development Final Year		GHS 2,101.00
Diploma in Environmental Health - Mampong	GHS 1,701.00	GHS 1,994.00
Diploma in Education (Winneba, Kumasi & Mampong)	GHS 1,701.00	GHS 1,994.00
Post-Diploma in Environmental Health and Sanitation Education (Mampong)	GHS 2,160.00	GHS 2,238.00
Certificate in Pre-School / French/Sign Lang, Art, Graphics, Coaching	GHS 1,615.00	GHS 1,180.00
Certificate in Pre-School / French/Sign Lang, Art, Graphics, Coaching-Final		GHS 1,641.00
Diploma in ECCD, French, Sign Lang, Art, Graphics,etc	GHS 1,830.00	GHS 1,383.00
Diploma in ECCD, French, Sign Lang, Art, Graphics,etc. – Final Year (Non-Internship)		GHS 1,970.00
Diploma in ECCD, French, Sign Lang, Art, Graphics,etc. – Final Year(Internship)		GHS 2,315.00

NB:

1. Included in the fees of Final Year Students are:
 - > Congregation fee of GHS450.00
 - > UEW Endowment Trust Fund of GHS11.00
2. Included in the fees of First Year Students are:
 - > Endowment Trust Fund and Development Levy of GHS5.00
 - > Medical examination fee of GHS150.00

14.3 ACCOMMODATION FEES (2017/2018 ACADEMIC YEAR)

Category of Students	Under-Graduates	Post-Graduates
Ghanaian Students (32 Weeks)		
Six in a room	GHS 850.00	GHS 850.00
Four in a room	GHS 850.00	GHS 850.00
Three in a room	GHS 980.00	GHS 980.00
Two in a room	GHS 1,150.00	GHS 1,150.00
One in a room	GHS 1,350.00	GHS 1,350.00
Ajumako Campus		
Three in a room	GHS 1,150.00	GHS 1,150.00
Two in a room	GHS 1,350.00	GHS 1,350.00
Foreign Students (52 Weeks)	USD 1,255.00	USD 1,255.00
Rate per bed i.e. Rate per bed per day (Rate per room shall be based on number of beds in a given room)	GHS 13.00	GHS 13.00
Residence Fees for Sandwich/Pre-entry Students (8 Weeks)		
Four in a room	GHS 250.00	GHS 250.00
Three in a room	GHS 300.00	GHS 300.00
Two in a room	GHS 350.00	GHS 350.00
One in a room	GHS 400.00	GHS 400.00
Residence Fees for Sandwich Foreign Students (8 Weeks)	USD 250.00	USD 250.00
Four Week Internship Students	GHS 98.00	GHS 196.00
Sixteen Week Internship Students	GHS 802.00	GHS 802.00

14.4 FEES FOR AFFILIATED INSTITUTIONS

Description	Amount (USD)	Remarks
Institutional affiliation	5,000.00	Payable every 5 years upfront
Professional and academic service charge	2,500.00	Payable every 3 years upfront
Programmes affiliation	2,000.00	Payable on yearly basis based on the number of academic programmes
Affiliation inspection fee	3,000.00	Payable upon submission of application for affiliation

NB:

1. Cost of certification per student is GHS200.00
2. Cost of re-issue of certificate per student is GHS180.00

14.5 FEES AND RATES FOR UNIVERSITY PROPERTIES**14.5.1 Rates for Hire of University Properties****Liberation Square**

a)	Students activities that attract gate fee	GHS 132.00
b)	Student activities with no gate fee	Free
c)	Social activities (political etc)	GHS 512.00
d)	Staff association activity that attract gate fee	GHS 205.00
e)	Staff association activity with no gate fee charged	Free

Auditorium & Examination Centre

a)	Students association activities that attract gate fee	GHS 5,500.00
b)	Students association activities that attract gate no fee/charges	GHS 4,950.00
c)	Social activities (political etc)	GHS 7,700.00
c)	Social activities (others)	GHS 5,500.00
d)	Staff association activity that attract gate fee	GHS 5,500.00
e)	Staff association activity with no gate fee charged	Free

g)	Faculty organized students activities that attract fees/charges	GHS 5,500.00
h)	Faculty organized students activities that attract no fees/charges	GHS 4,950.00

Amu Theatre

a)	Seminar / conference / workshops	GHS 550.00
b)	Showbiz / Local Artistes	GHS 770.00
c)	Showbiz / International Artistes	GHS 1,650.00

Other University Properties

1.	IEDE Conference Room	GHS 165.00
2.	South Campus Assembly Hall	GHS 275.00
3.	North Campus Assembly Hall	GHS 275.00
4.	North Campus Dinning Hall	GHS 165.00
5.	North Campus Pavilion "A"	GHS 110.00
6.	North Campus Pavilion "B"	GHS 110.00
7.	SRC TOP – South Campus	GHS 110.00
8.	SRC Pavilions	GHS 55.00
9.	Classrooms / Lecture Rooms	GHS 55.00
10.	Tennis Courts	GHS 110.00
11.	Space for hair dressers at the Hall per month	GHS 77.00
12.	Stores on campus per month	GHS 110.00
13.	Retailers (table tops) per month	GHS 22.00

14.5.2 Other Fees and Rates**Rates for Advertising in UEW Annual Report**

	Colour	Black & White
	GHS	GHS
Inside Front Cover	3,806.00	
Inside Back Cover	2,853.00	
Outside Back Cover	2,853.00	
Any Other Insertion	1,522.00	770.00

Student Services Fees

Transcript Fee (Undergraduate) 1st Copy	GHS 22.00
Transcript Fee (Undergraduate) Additional Copy	GHS 11.00
Transcript Fee (Postgraduate) 1st Copy	GHS 33.00
Transcript Fee (Postgraduate) Additional Copy	GHS 17.00
Transcript Fee (Overseas)	GHS 220.00
Certification	GHS 22.00
Proficiency in English	GHS 17.00
Attestation Fee	GHS 17.00
Introductory Letter (Visa & Passport)	GHS 33.00
Introductory Letter (for Loan)	GHS 17.00
Introductory Letter for admission etc	GHS 17.00
Cost of printing certificate (Local Students)	GHS 72.00
Certificate Re-issue	GHS 180.00
Cost of printing Certificate (Foreign Students)	GHS 165.00

Sale/Hire of Academic Gown

	GHS
Sale of gown (3 piece)-Undergraduate	770.00
Sale of gown(3 piece)-Masters	880.00
Sale of gown(3 piece)-PHD	1,100.00
Hire of gown (3 piece)	55.00
Hire of gown & hood only	39.00
Hire of gown only	17.00

Re-marking

	GHS
Cost per paper/subject (Undergraduate)	700.00
Cost per paper/subject (Postgraduate)	1,000.00

Examination Re-sit

	GHS
Cost per paper/subject (Undergraduate)	110.00
Cost per paper/subject (Postgraduate)	750.00

14.5.3 Penalties**1. Late Payment of Fees**

Late payment of fees shall attract a penalty of GHS 20.00 per day for a maximum of thirty (30) working days after the deadline for fee payment. Thereafter, no student shall be allowed to pay fees and any fees paid shall be refunded to the student.

2. Late Submission of Academic Gown by Graduand

A graduand who fails to return his/her academic gown after the graduation shall pay a penalty of GHS 10.00 per day.

3. Misplacement/Loss of Academic Gown by Graduand

A graduand who misplaces/loses his/her academic gown shall pay a penalty amounting to the full selling price of the gown.

WINNEBA CAMPUS

P. O. Box 25, Winneba, Ghana
Reception (03323) 22139/22140

KUMASI CAMPUS

College of Technology Education
P. O. Box 1277, Kumasi, Ghana
Reception (03220) 50331/53616

ASANTE-MAMPONG CAMPUS

College of Agriculture Education
P. O. Box 40, Asante-Mampong, Ghana
Reception (03222) 22232

AJUMAKO CAMPUS

College of Languages Education
P. O. Box 72, Ajumako, Ghana
Tel. (03321) 93774



**CONSOLIDATED
ANNUAL ESTIMATES
AND OPERATING BUDGET FOR 2017**

**DESIGNED BY THE DEPARTMENT OF
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