



VICE-CHANCELLOR'S ANNUAL REPORT

20TH **CONGREGATION**NOVEMBER 2015

COVER IMAGE



THE HORN BLOWER

Traditionally, "mmenson" is an ensemble of seven horn-blowers that precede the procession of royalty into durbars and other traditional gatherings. "Mmenson" is an Akan word which means seven horns. The horns are made from the tusks of elephants. The royal procession is led by dancers, drummers, praise singers and horn-blowers ("mmenson"), signifying their presence in public.

At UEW, the horn blowers or "mmenson" precede the procession of Convocation and the University Council during Congregation announcing their presence. Depending on the pomp given to the occasion, the ensemble may be made up of multiples of seven.



Assoc. Prof. John K. Eminah Dept. of Integrated Science Educ. Ag. Chairman

Dr. Emmanuel Addison Otoo Dept. of Business Education Member

Dr. Patrique deGraft-Yankson Dept. of Graphic Design Member

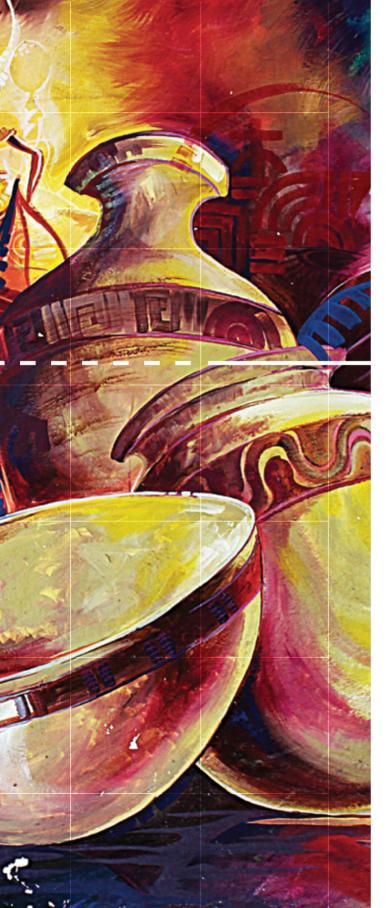
Mr. Adolph Agbeh University Library Member

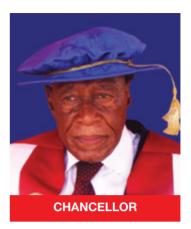
Dr. Ernest Ngman-Wara Dept. of Integrated Science Educ. Member

Mr. Reginald S. K. Agbo **Publications Unit** Secretary

Graphic Designer **Eric Sekyere Appiah Publications Unit**







Alhaji (Dr.) Asoma Abu Banda



Dr. Emmanuel K. Andoh

Principal Officers



Prof. Mawutor Avoke



PRO-VICE-CHANCELLOR

Rev. Fr. Prof. A. Afful-Broni



Dr. Christopher Y. Akwaa-Mensah



FINANCE OFFICER

Dr. Theophilus S. Ackorlie



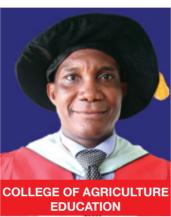
UNIVERSITY LIBRARIAN

Mr. Viscount B. Buer

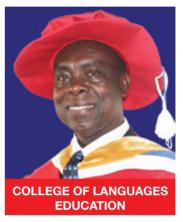
Principals of College



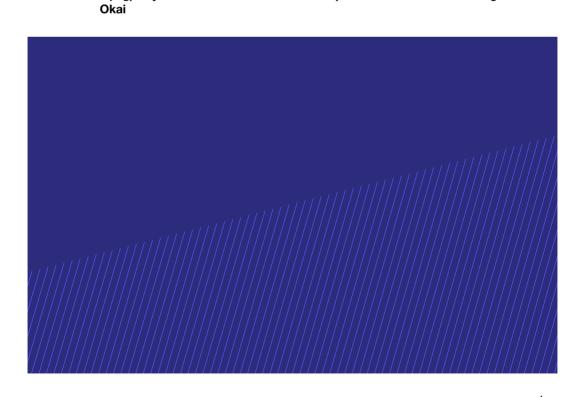
Assoc. Prof. (Ing) Reynolds



Prof. Harrison K. Dapaah



Assoc. Prof. George Kankam





CORE VALUES

development

Academic Excellence Service to Community Good Corporate Governance Judicious Utilization and Management of Funds Gender Equity and Social Inclusiveness Teamwork and Partnerships Development Positive Work Attitude **Environmental Responsibility**

producing professional educators to spearhead a new national vision of education aimed at redirecting Ghana's efforts along the path of rapid economic and social development.

The University of Education, Winneba is expected to play a leading role in the country's drive to produce scholars whose knowledge would be fully responsive to the realities and exigencies of contemporary Ghana and the West African sub-region.



FOREWORD

his report encapsulates the activities carried out within the University during the 2014/2015 academic year. It highlights achievements and challenges encountered within the period.

Over the years, the University has made great strides in becoming one of the leading institutions of higher learning in Africa. It has witnessed expansion in demand-driven academic programmes and a rapid increase in student enrolment. Academic programmes are designed with the special status and mandate of UEW as well as the needs of the Nation in focus. A number of new programmes at the undergraduate and postgraduate levels are in the offing. These programmes will also be made available through the sandwich and distance modes to increase access.

Total student enrolment for the 2014/2015 academic year was 51,686. This represents an increase of 17.33% over 2013/2014 enrolment figure of 44,053. Total student enrolment for the 2014/2015 academic year comprised 26.823 fulltime (52%), 14,416 Distance Learners (28%) and 10,447 sandwich/Part-time (20%). Fulltime students increased by 30%, Distance Learners and Sandwich/Part-time students increased by 8.75% and 2% respectively over the 2013/14 enrolment figures.

Being a pacesetter in Distance Education (DE) delivery in Ghana, UEW is leaving no stone unturned in becoming the University of choice in the provision of access to quality tertiary teacher education through the distance mode. In this regard, there is an increased drive to establish more well-resourced Distance Education centres across the Nation. Currently UEW has 33 Distance Learning centres across the country. Efforts are being made to infuse the use of technology in DE delivery. Tablets preloaded with courseware have been distributed to students to supplement the textbooks. Students are able to communicate among themselves and their course tutors at no extra cost.

We are very grateful to all our stakeholders who in diverse ways, have helped the University pursue its goals.

Prof. Mawutor Avoke Vice-Chancellor **November 2015**

Contents

Editorial Team
Principal Officers
Principals of College
Foreword
University Council
Departments
COLLEGE OF AGRICULTURE EDUCATION ASANTE-MAMPONG
Faculty of Agriculture Education 2 Department of Animal Science Education 4 Department of Agricultural Economics & Extension Education 6 Department of Agriculture Engineering & Mechanization 7 Department of Crop & Siol Sciences Education 9 Department of Interdisciplinary Studies 10
Faculty of Science and Environment Education
COLLEGE OF TECHNOLOGY EDUCATION KUMASI
Faculty of Business Education
Faculty of Vocational Education
Faculty of Technical Education26Department of Constuction & Wood Technology29Department of Mechnanical Technology Education31Department of Electrical & Automotive, Techonolgy Education32Department of Information Technology Education33
Faculty of Education & Communication Sciences
COLLEGE OF LANGUAGES EDUCATION AJUMAKO
WINNEBA CAMPUS
School of Creative Arts

Department of Art Education
Faculty of Educational Studies
Faculty of Languages Education60Department of Akan-Nzema Education64Department of English Education64Department of Ewe Education65Department of Ga-Dangme Education66Department of Gur-Gonja Education67
Faculty of Science Education
Faculty of Social Science Education72Department of Economics Education74Department of History Education75Department of Political Science Education76Department of Social Studies Education77Centre for African Studies78Department of Business Education78
School of Graduate Studies
Institute for Educational Development and Extension 82 Centre for Distance Education 83 Centre for Teacher Development and Action Research (Cetdar) 85 Centre for Continuing Education 85
Institute for Educational Research and Innovation Studies86School & Community Science and Technology Studies (Sacost)88National Centre for Research Into Basic Education (Ncribe)88Centre for Educational Policy Studies (Ceps)88
University Library
Quality Assurance Directorate
Externally Funded Project office
Office of The Registrar.102Division of Operations.104Security Section.104

Records Management Unit	105
Publications Unit	106
Amalgamated Sports Clubs	
Office for Institutional Advancement	
Gender Mainstreaming Directorate	
International Relations and Public Affairs Division	
Office of The Finance officer	114
Finance officer's Secretariat	
Division of Treasury, Pension and Endowments Management	116
Division of Budgets and Payments	117
Division of Financial Reporting and Compliance	117
Division of Halls and Commercialised Financial Management	118
Division of Schools and Faculties Financial Management	119
Internal Audit	120
Office of Works and Physical Development	124
Winneba Campus	
Kumasi Campus	129
Mampong Campus	129
Ajumako Campus	130
IEDE Projects	130
Completed Projects	131
Summary Statistics	134



University Council

Dr. Emmanuel K. Andoh	Chairman
Prof. Mawutor Avoke	Vice-Chancellor, UEW
Dr. Ruby Selenu Avotri	Government Appointee
Dr. E. G. A. Don-Arthur	Government Appointee
Mr. Jacob A. M. Kor	Ag. Director-General, GES
Ms. Cecilia Ruby Pomary	GES Council, Representative
Prof. Mohammed Salifu	Executive Secretary, NCTE
Mr. Alexander Mawusi Buadi	Professional Teachers' Organization, Rep
Mr. Francis Teye	Alumni Representative
Assoc. Prof. George Kankam	Convocation Representative, UEW
Assoc. Prof. S. K. Asiedu-Addo	Convocation Representative, UEW
Dr. Steven Jobson Mitchel	Convocation Representative, UEW
Assoc. Prof. S. Y. Annor	Convocation Representative, UEW
	TEWU Representative
Mr. Adams Yaw Ibrahim	SRC Representative
Mr. Samuel Ofori Danquah	GRASAG Representative
Dr. C. Y. Akwaa-Mensah	Registrar (Secretary)

IN ATTENDANCE

Rev. Fr. Prof. A. Afful-Broni	Pro-Vice- Chancellor
Assoc. Prof. (Ing) Reynolds Okai	Principal, College of Technology Educ., Kumasi
Prof. Harrison K. Dapaah	Principal, College of Agriculture Educ., Ashanti- Mampong
Dr. T. S. Ackorlie	Finance Officer

Departments

FACULTY OF AGRICULTURE EDUCATION

Dean	Assoc. Prof. J. K. Kagya-Agyemang
Head, Dept. of Animal Science Education	Assoc. Prof. S. Y. Annor
Ag. Head, Dept. of Crop and Soil Science Educ.	Mrs. Margaret Essilfie
Ag. Head, Dept. of Agric Eng. and Mech. Educ.	Dr. Richard Kotei
Ag. Head, Dept. of Agric. Economics and Extension	Dr. Vincent Abankwah
Ag. Head, Dept. of Interdisciplinary Studies	Mr. Kwadwo Oteng-Akyina

FACULTY OF SCIENCE AND ENVIRONMENT EDUCATION

Dean	Assoc. Prof. Kofi Agyarko
Ag. Head, Department of Science Education	Mr. Emmanuel Dartey
Ag. Head, Dept. of Env. Health and Sanitation Educ.	Dr. Richard A. Kuffour

FACULTY OF EDUCATION AND COMMUNICATION SCIENCES

Dean	Assoc. Prof. F. K. Safo
Ag. Head, Department of Educational Leadership	Rev. Fr. Dr. Francis K. Sam
Ag. Head, Department of Interdisciplinary studies	Mr. Kobina Impraim Adentwi
Ag. Head, Department of Languages	Mrs. Cecilia Quansah

FACULTY OF TECHNICAL EDUCATION

Ag.	Dean	Dr. Martin Amoah
Ag.	Head, Dept. of Construction and Wood Tech. Educ.	Mr. Michael Tsorgali
Ag.	Head, Dept. of Mechanical Tech. Education	Mrs. Martha Danso
Ag.	Head, Dept. of Automotive and Electrical Tech. Educ.	Mr. Walter Banuenumah
Ag.	Head, Dept. of Information Tech. Education	Mr. Samuel Nana Adu Gyamfi

FACULTY OF BUSINESS EDUCATION

Ag. Dean	Mr. Anthony F. Mensah
Ag. Head, Dept. of Accounting Education.	Mr. Alfred B. Morrison
Ag. Head, Dept. of Management Education.	Mr. Ahmed Musa

FACULTY OF VOCATIONAL EDUCATION

Ag. Dean	Mr. Francis Donkoh
Ag. Head, Dept. of Fashion, Design and Textile Education	Mr. Daniel Danso
Ag. Head, Dept. of Hospitality and Tourism Education	Mrs. Ellen Louisa Olu Fagbemi

SCHOOL OF CREATIVE ARTS

Dean	Assoc. Prof. (Mrs.) M. P. Dzansi-McPalm
Ag. Head, Dept of Art Education	Dr. (Mrs.) Edinam Avoke
Ag. Head, Dept. of Graphic Design	Dr. Duku Frimpong
Ag. Head, Dept. of Music Education	Dr. Eva Ebeli
Ag. Head, Dept. of Theatre Arts	Mr. Henry E. Brew-Riverson Jnr

FACULTY OF EDUCATIONAL STUDIES

Ag. Dean	Dr. Samuel K. Hayford
Ag. Head, Dept. of Psychology and Education	Dr. Stephen Antwi-Danso
Ag. Head, Dept. of Special Education	Dr. Yaw Nyadu Offei
Ag. Head, Dept. of Basic Education	Dr. Asonaba Addison
Ag. Head, Dept. of Early Childhood Education	Dr. Ahmed M. Abdulai
Ag. Head, Dept. of Educational Admin. & Management	Dr. Dominic K. D. Mensah
Ag. Head, Educational Resource Centre	Dr. P. A. K. Bedu-Addo

FACULTY OF FOREIGN LANGUAGES, LINGUISTICS AND COMMUNICATION STUDIES

Ag. Dean	Dr. (Mrs.) R. Akpanglo-Nartey
Ag. Head, Dept. of Applied Linguistics	Dr. Kwaku Ofori
Ag. Head, Dept. of Communication and Media Studies	Dr. A. Ofori-Birikorang
Ag. Head, Dept. of English Education	Dr. Amma Abrafi Adjei
Ag. Head, Dept. of French Education	Ms. Esinam Akakpo

FACULTY OF GHANAIAN LANGUAGES EDUCATION

Ag. Dean	Dr. Charles Owu-Ewie
Ag. Head, Dept. of Akan-Nzema Education	Assoc. Prof. E. N. Abakah
Ag. Head, Dept. of Ewe Education	Dr. Nada Gbegble
Ag. Head, Dept. of Ga-Dangme	Dr. Regina O. Caesar
Ag. Head, Dept. of Gur-Gonja Education	Dr. Samuel A. Atintono

FACULTY OF SCIENCE EDUCATION

Dean	Assoc. Prof. S. K. Asiedu-Addo
Ag. Head, Dept. of Health, Physical Education, Recreation and Sports (HPERS)	Assoc. Prof. Henry A. Pufaa
Ag. Head, Dept. of Health Administration and Education	Dr. E. K. Oppong
Ag. Head, Dept. of Home Economics Education	Ms. Comfort Kutum Madah
Ag. Head, Dept. of Mathematics Education	Dr. Michael J. Nabie
Ag. Head, Dept. of Biology Education	Dr. James Azure
Ag. Head, Dept. of Chemistry Education	Mrs. Ruby Hanson
Ag. Head, Dept. of Physics Education	Dr. Victor Antwi
Ag. Head, Dept. of Integrated Science Education	Dr. Ernest Ngman-Wara
Ag. Head, Dept. of ICT Education	Dr. I Yidana

FACULTY OF SOCIAL SCIENCES EDUCATION

Dean	Assoc. Prof. Yaw Ofosu-Kusi
Ag. Head, Dept. of Economics Education	Dr. Gershon. Y. Dake
Ag. Head, Dept. of Geography Education	Assoc. Prof. Augustine Y. Quashigah
Ag. Head, Dept. of History Education	Dr. Jim M.Weiler
Ag. Head, Dept. of Political Science Education	Dr. Gabriel Botchwey
Ag. Head, Dept. of Social Studies Education	Dr. LawrenceOdumah
Ag. Head, Dept. of Business Education	Assoc. Prof. C. A. Okpoti
Ag. Head, Centre for African Studies	Mr. Ignatius J. Obeng

SCHOOL OF RESEARCH AND GRADUATE STUDIES

Dean Assoc. Prof. J. O. Ammah

INSTITUTE FOR EDUCATIONAL DEVELOPMENT AND EXTENSION (IEDE)

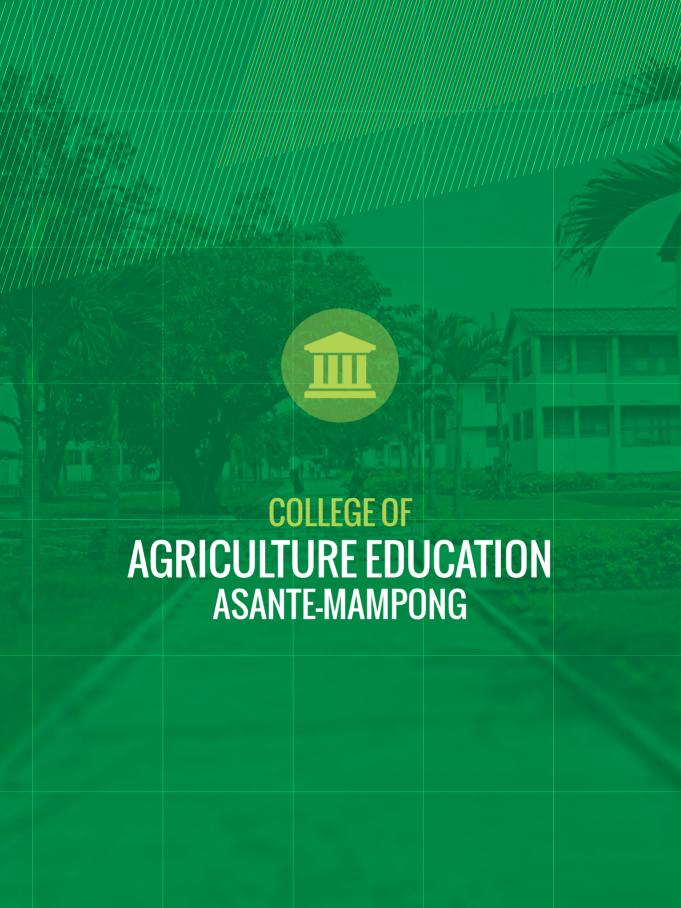
Director	Assoc. Prof. Kwame Asante
Ag. Head, Centre for Distance Education	Dr. Francis Owusu Mensah
Ag. Head, Centre for Continuing Education	Dr. S. Asare Amoah
Ag. Head, CETDAR	Dr. Salomey O. Essuman

INSTITUTE FOR EDUCATIONAL RESEARCH AND INNOVATION STUDIES

Director	Prof. Jophus Anamuah-Mensah
Ag. Head, Center for Educational Policy Studies	Dr. Alexander K. Edwards
Ag. Head, National Centre for Research into Basic Education	Dr. Eric D. Ananga
Ag. Head, Centre for Sch. and Community Science and Tech. Studies	Prof. R. Kolawole

UNITS/CENTRES/OFFICES

Ag. Director, Counselling Centre	Rev. Eldad N. Bonney
Director, Int. Relations and Public Affair Division	Assoc. Prof. J. Y. Sekyi-Baidoo
Ag. Director, Quality Assurance Unit	Assoc. Prof. M. K. Amedeker
Ag. Dean of Student Affairs	Assoc. Prof. Cosmas W. K. Merkeku
Ag. Director, UEW Basic Schools	Mrs. Joyce Nsiah Asante
Ag. Director, Externally Funded Projects Office	Dr. Yaw Ameyaw
Ag. Head, Gender Mainstreaming	Ms. Obaapanyin O. Adu
University Chaplain	Rev. K. Nkum Wilson
Director, Health Services	Dr. E. K. Kwakye
Ag. Head, ICT Services Directorate	Dr. Ephraim Kwaa Aidoo
Internal Auditor	Ms. Sena Dake
Director, Works and Physical Development	Mr. A. Fiifi-Yankson
Chairman, Amalgamated Sports	Dr. Vincent Adzahlie-Mensah







OVFRVIFW

The Faculty of Agriculture Education of the University of Education, Winneba is located at Asante Mampong. It is made up of five (5) departments namely:

- The Department of Animal Science **Education**
- > The Department of Agricultural Economics & Extension Education
- > The Department of Agricultural Engineering and Mechanization Education
- > The Department of Crop and Soil Sciences Education
- > The Department of Inter-disciplinary Studies

The Faculty runs a four-year B.Sc. (Agriculture Education) programme for undergraduates and the following post-graduate degree programmes:

(a) Department of Animal Science Education

M. Phil Programmes

- M.Phil. (Non-Ruminant Nutrition)
- M.Phil. (Ruminant Nutrition)
- > M.Phil. (Animal Production and Management)
- M.Phil. (Animal Breeding)
- M.Phil. (Animal Reproductive Physiology)

Ph.D Programmes

- > Ph.D (Non-Ruminant Nutrition)
- > Ph.D (Ruminant Nutrition)
- Ph.D (Animal Production & Management)
- > Ph.D (Animal Breeding)
- > Ph.D (Animal Reproductive Physiology)

(b) Department of Crop and Soil Sciences Education

M. Phil Programmes

- M.Phil (Agronomy/Crop Physiology)
- M.Phil (Soil Science)
- M.Phil (Entomology)
- M.Phil (Plant Pathology)
- M.Phil (Plant Breeding)

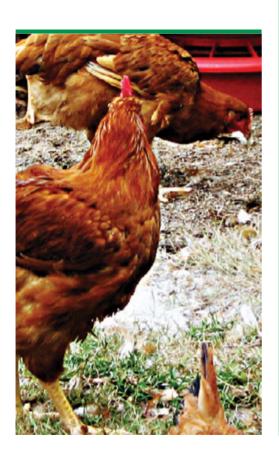
Ph.D Programmes

- > Ph.D (Agronomy/Crop Physiology)
- > Ph.D (Entomology)
- > Ph.D (Plant Pathology)
- > Ph.D (Plant Breeding)
- > Ph.D (Soil Fertility and Nutrition)
- > Ph.D (Soil and Water Conservation)

The Faculty of Agriculture Education currently has a student population of 1,112 undergraduate, 20 post-graduates and 1.599 Sandwich Diploma in Education students.

The Faculty has developed the following programmes awaiting accreditation:

- > Four-year B.Sc. Natural Resource Management
- Master of Science in Agriculture by Sandwich



DEPARTMENT OF **ANIMAL SCIENCE EDUCATION**

INTRODUCTION

The Department of Animal Science Education is involved in the production and management of poultry, cattle, sheep, goats, pigs, grasscutter, rabbits and snails for teaching and research purposes. The Department is also involved in projects that train farmers in animal husbandry and monitor their performance throughout Ghana.

ACADEMIC PROGRAMMES

> B.Sc. (Agric. Education)

M. Phil Programmes

- > M.Phil (Non-Ruminant Nutrition)
- M.Phil (Ruminant Nutrition)
- > M.Phil (Animal Production and Management)
- M.Phil (Animal Breeding and Genetics)
- M.Phil (Animal Reproductive Physiology)

Ph.D Programmes

- > Ph.D (Non-Ruminant Nutrition)
- > Ph.D (Ruminant Nutrition)
- > Ph.D (Animal Production & Management)
- > Ph.D (Animal Breeding and Genetics)
- Ph.D (Animal Reproduction Physiology)

STAFF DEVELOPMENT

One academic staff member is currently on study leave pursuing a Ph.D programme.

STAFF REQUIREMENT

The Department requires lecturers with the following areas of specialization:

- Dairy Science and Technology
- > Biometry and Research Methods
- Environmental Physiology and Animal Behaviour

PROJECTS

1. CAMFED Partnership (Northern Gha-

The funding agency is CAMFED, Ghana. The project goal is to give occupational livelihood to female school leavers through training and monitoring of female school leavers in animal husbandry.

Project Achievements

Three girls, two (2) from Upper East Region and one (1) from Central Region were trained in poultry production for two (2) months.

2. Edulink Project (Partnership)

The project is funded by the European Union with Egerton University (Kenya). Obafemi Awolowo University (Nigeria), and University of Education, Winneba as Collaborators. The project covers six Districts (Atwima-Nwabeagya, Ejisu-Juaben, Sekvere South, Mampong Municipality, Kumasi Metropolis, and Ejura-Sekyedumase) in Ashanti Region. The Project goal is strengthening capacity of higher education institutions in Eastern and Western Africa to enhance efficiency in the dairy value chain and to reduce poverty among stakeholders.

Project Achievements (Edulink I):

- With the support of the Amrahia Dairv Farm of Ministry of Food and Agriculture (MoFA) and CAGRIC, the Department has started artificial insemination in its cattle herd and other herds around the College.
- The Amrahia Dairy Farm donated Friesian Bull Semen and liquid nitrogen cylinder to the Department whilst the College purchased the Liquid Nitrogen for storing semen.

- One zero grazing unit was established by Embik Farms in the Sekvere South District of Ashanti Region. The farm has been stocked with three crossbred heifers and one bull from Amrahia Dairy Farm.
- Karima Farms imported three Jersey calves (2 females and 1 male) from Japan to add to the stock of milking cattle.
- > Prof. Alexander A. Kahi. (Edulink Project coordinator) and Mr. Wilson Karimi, (Project secretary) all of Egerton University, Kenya visited CAGRIC for project monitoring.
- > Prostaglandins $F2\alpha$, a hormone was purchased for oestrus synchronization in cows.

3. Ghana Skills and Technology Development Project (GSTDP)

Funded by Skill Development Fund (SDF), under COTVET, in collaboration with University of Education, Winneba, and Premium Development Consult, the goal of the project is to train Dormaa Poultry farmers in feed formulation, compost preparation and entrepreneurial development.

Project Achievements

> Fifty (50) farmers of Dormaa Poultry Farmers Association were trained in the use of Direct Fed Microbial (DFM) in poultry feed formulation at Dormaa Ahenkro.

4. Guinea Fowl Project

The Department started a guinea fowl breeding improvement programme. The objective is to develop Guinea fowl broilers and layers for commercial production.

Project Achievements

Akate Farms limited in Kumasi donated 1,000 keets towards the project.

- > The Department, with support from the College, purchased a 200-capacity Table Top Incubator for hatching eggs. Egg hatching started in March, 2015, and is onaoina.
- > The Department is collaborating with the Savanna Accelerated Development Authority (SADA) in Tamale to improve Guinea Fowl production in the Northern regions and parts of Brong-Ahafo and Volta Regions. The Head of Department attended a stakeholder workshop on guinea fowls in Tamale in June, 2015 in that respect.

CHALLENGES

Frequent and erratic power supply

Projections

Mounting of the under-listed programmes

- > B.Sc. Veterinary Science Education
- > B.Sc. Natural Resource Management
- > M.Sc. Agriculture (Sandwich)



DEPARTMENT OF AGRICULTURAL ECONOMICS & EXTENSION EDUCATION

INTRODUCTION

The Department of Agricultural Economics Extension Education was formally established in August 2011. It currently handles and focuses on core areas of agricultural economics. socio-economic methods and agricultural extension. Members of the Department also undertake research, extension and supervision works in these areas. As a teaching and agricultural unit, the Department seeks to develop students' analytical and technical skills to inform optimal socio-economic decisions, conduct research and disseminate research findings and agricultural technologies to farmers and other agribusiness enterprises.

The Department currently runs general B.Sc. (Agriculture Education) with specialization in Agricultural Economics & Extension.

STAFF REOUIREMENT

The Department requires a full-time Agricultural Extensionist.

PROIFCTIONS

The Department is currently drafting the following week-end programmes:

- > B.Sc. Agribusiness Management (Parttime)
- > B.Sc. Business Management (Part-time) with options in Business Economics, Managerial Accounting, Marketing and Human Resource Management.

DEPARTMENTAL COLLABORATIVE RESEARCH (ON-GOING)

To keep Departmental members active in research, encourage collaborative work and knowledge sharing, the Department has initiated team research projects where each member is required to lead a team of researchers to conduct a study in one topical area of agricultural economics and extension within an academic year. The following are on-going collaborative Departmental researches for the year 2014/2015 academic vear.

Research Topic One: Market participation of cereal farmers in selected Districts in Ghana

Research Topic Two: Farmers Adoption of Plantain Split-corm technique

Research Topic Three: Tomato production and application of chemicals in Akomadan

DEPARTMENT OF AGRICULTURE ENGINEERING & MECHANIZATION

ACTIVITIES

Consolidation and Enhancing Academic Standards

> Establishment of Centre for Climate Change, Sustainable Agriculture and Rural Development

A draft proposal to this effect has been submitted to the Principal through the Dean of Faculty for scrutiny and further action.

Adoption of the Small-Scale Irrigation Scheme

The Department identified an opportunity to extend its services into the rural communities within and around the catchment area of the

Sata Small-Scale Irrigation Scheme after an academic tour with students and a follow up by the College Principal and the Dean of Faculty. It was realized that this could be achieved only by:

- Adopting the irrigation scheme
- > Forming partnership with the Ghana Irrigation Development Authority (GIDA). Ministry of Agriculture (MoFA) and other stakeholders in the Sata Scheme and international organizations and NGOs with similar interests

The objectives of the partnerships are:

- > To revamp the irrigation scheme
- Diversify and upgrade it into a teaching. learning and multipurpose research centre
- > To support and promote sustainable agriculture and rural development, and
- > To achieve the primary objectives of the Sata Small-Scale Irrigation Scheme.

The steps to carry out the above activities were initiated in September 2014 and a presentation on the College's intentions about the scheme was made to GIDA.

Greenhouse Tomato Production

The capacity of the greenhouse has been increased from 270 to 315 seedlings to increase output.

Studies in the greenhouse are underway to: Examine the performance of Eva Tomato cultivar in natural (soil) and artificial (cocopea) media

Determine the water requirement of Eva Tomato in the greenhouse in the natural soil.

Open Irrigation System

The system has been redesigned and expanded to accommodate 3-4 projects running concurrently. An experiment to determine water requirements of three crops (carrot, sweet pepper and cabbage) by students has been designed for the 2015 dry season

PROPOSALS

The Department is developing the following proposals:

A proposal to establish a Centre for Climate Change, Sustainable Agriculture

- and Rural Development
- > A proposal to adopt the Sata irrigation Scheme
- A proposal to form partnership with GIDA to revamp, diversify, manage and upgrade the Sataso Small-scale Irrigation Scheme into a Teaching and learning, training and research centre has been presented to Ghana Irrigation Development Authority (GIDA).
- A proposal to solicit funds from Cocoa Marketing Board and Cocoa Research Institute for cocoa production under irrigation

Feasibility Studies for Irrigation on CAG-**RIC Land**

The Ghana Water Company responded to the College's application for permission to construct a weir over the Tatafrom Stream for Commercial irrigation by sending a technical team to inspect the conditions of the stream. The Department is awaiting final approval by the Company to impound the water in the Tatafrom Stream for irrigation. GIDA has already presented a budget for the feasibility studies pending Ghana Water Company's approval.

VISITS/EXCURSIONS

Students studying Material Handling and processing made educational trips to the Bibiani Timber and Lumber Co and Coca Cola Ghana Limited in April 2014.

IMPROVING UPON TEACHING AND LEARNING **ENVIRONMENT**

> Teaching and Learning Material Two (2) thedolites and accessories for practical work in AGR 115: Agricultural Land Survev and GIS have been approved for procurement. The number of surveying instruments is four. Four other surveying instruments have been submitted for procurement.

Textbooks

A list of current textbooks has been submitted to the librarian for purchase to improve upon students' and lecturers' access to current information. The books are:

Postharvest Science and Technology (3)

- copies)
- Postharvest Technology of Horticultural Crops
- Surveying for Engineers
- Textbook of Hydrology
- Irrigation Engineering
- Engineering Hydrology
- > Preservation of Agricultural Produce by Solar Drving
- > American Society of Agricultural Engineering (ASAE) Standards 1995

Soil Infiltrometers

Five soil infiltrometers have been constructed for students practicals in AGM 484: Introduction to Irrigation Engineering. A list of nine (9) laboratory equipment and instruments have been approved for procurement. Four irrigation instruments have also been submitted for procurement.

STAFF REQUIREMENT

- Welder/fabricator/machinist
- Workshop supervisor

SERVICE TO THE COMMUNITY

Dissemination of Solar Drying Technology Sixteen solar tent dryers have been constructed and are being used by the community members under the West African Agricultural Programme and Project (WAAPP II). The structures are used to dry cassava chips; fruits vegetables; okra and pepper, leafy vegetables; Amaranthus, bitter leaves and grains and legumes

COMMERCIAL PRODUCTION OF METALLIC CLASS-ROOM DESKS

The Department's plans to redesign and advertise the classroom metallic desk for commercial production started in March 2015. With the permission of the College Registrar, samples of the desk have been redesigned for exhibition at JHS and SHS in Mampong and Kumasi.

IMPROVEMENT OF HEALTH FACILITY

A twenty (20) litre capacity veromica bucket has be procured for handwashing.

PROJECTIONS

The Department is considering the following initiatives:

- > Mounting M.Sc programme(s) in Agriculture Engineering Education
- > Mount a diploma programme in Agriculture **Engineering and Technology**
- > Commercialization of production of metallic desks with Senior and Junior High Secondary Schools as targets
- > Increasing the number of greenhouses from 1 to 6



DEPARTMENT OF **CROP & SIOL SCIENCES EDUCATION**

INTRODUCTION

The Department of Crop and Soil Sciences Education stepped up its income generating activities in order to support its programme and the University at large. It managed its existing plantation farms (Cocoa, cashew, oil palm, citrus and coconut) and maize production which yielded a total sum of twenty seven thousand four hundred and eighty three Ghana Cedis eighty Pesewas (GH¢27,483.80) during the year under review.

ACADEMIC PROGRAMMES

- > B.Sc Agriculture Education
- M.Phil Agronomy
- M.Phil Soil Science
- M.Phil Entomology

STAFF DEVELOPMENT

One senior member pursuing Ph.D in Crop Science completed the programme and has been awarded a Ph.D degree. Another senior member on study leave to pursue Ph.D in Entomology is awaiting viva presentation. Two senior members were also sponsored by the University to attend a local conference.

ACHIEVEMENTS

- > Three M.Phil Agronomy students and one Soil Science student graduated in April, 2015.
- > The Department of Crop and Soil Sciences in collaboration with Department of Agriculture Engineering and Mechanization cultivated tomato under farmer's Amiran Kit. The Department provided technical support in ensuring effective production of quality and high number of fruits.



PROJECTIONS

- > To expand and also integrate the crop production systems
- > Intensify and strengthen its linkage with vegetable and arable crop farmers in and around Mampong-Ashanti Municipality
- > To commercialize most of the crop farms
- > Employ farm manager

COLLABORATIVE RESEARCH PROJECTS/PRO-**GRAMMES**

The Department of Crop and Soil Sciences Education started an MPhil collaborative research project on TARO with Center for Scientific and Industrial Research (CSIR). Bonso. in the Eastern Region on Agromorphological and Biochemical Characterization of Taro Germplasm (Local and Exotic in Ghana).

SERVICE TO THE COMMUNITY

The Department provided extension services to watermelon farmers in and around Mampong-Ashanti. This improved production, help solve agronomic challenges and also increased yield.

DEPARTMENT OF INTERDISCIPLINARY STUDIES

INTRODUCTION

The main objective of the Department is the inculcation of professional skills into teachers for all the programmes offered by the College namely: Agriculture. Integrated Science. Environmental Health and Sanitation Education and Biological Science Education.

ACTIVITIES

- > Organized a Sandwich programme in Diploma in Education,
- Organized a one-day seminar for all senior members (Teaching) on "Good Test Construction"

STAFF DEVELOPMENT

One lecturer attended a MASHAV training programme on Innovation and Entrepreneurship in Education System from 2nd to 27th March, 2015 in Jerusalem, Israel

PROJECTIONS

- Procurement of public address system and overhead projectors.
- Mounting of departmental courses on the moodle platform.









INTRODUCTION

The Faculty of Science and Environment Education is made up of two departments:

- Department of Science Education
- > Department of Environmental Health and Sanitation Education

The Department of Science Education runs two programmes:

- > B.Sc. (Integrated Science Education)
- > B.Sc. (Biological Science Education)

The Department of Environmental Health and Sanitation Education runs two programmes:

- > B.Sc. (Environmental Health and Sanitation Education)
- > Diploma (Environmental Health and Sanitation Education)

ACHIFVEMENTS

- > Conducted and validated a gender audit
- Initiated a Memorandum of Understanding (MoU) with stakeholder organizations in the Environment and Sanitation sector

PROJECTION

> Development of two new programmes B.Sc. (Chemistry Education) and B.Sc. (ICT Education).

OTHER ACTIVITIES

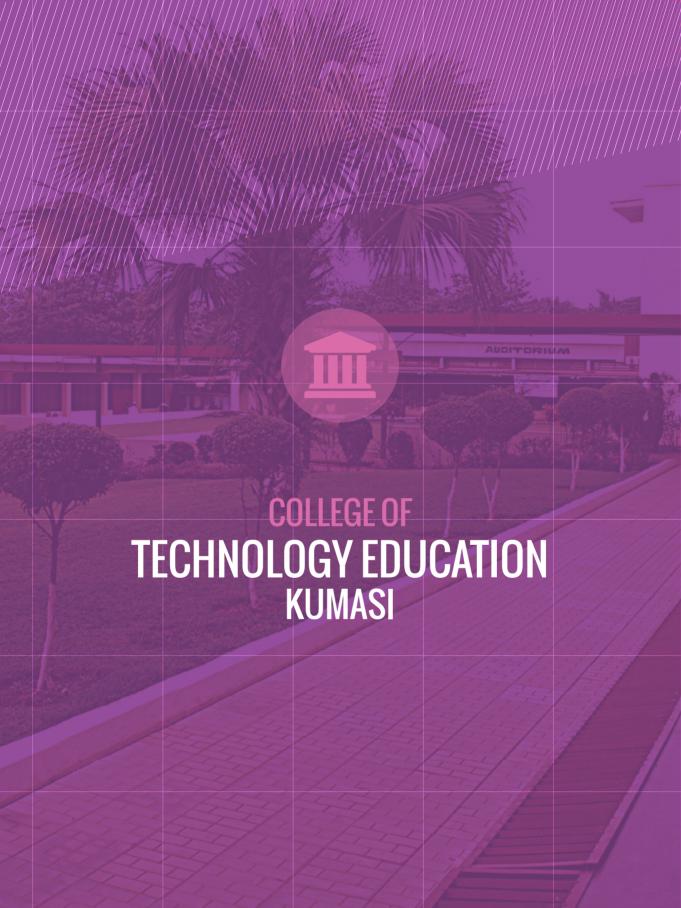
- > Environmental Health and Sanitation Education Students celebrated their annual week from April 6 to 11, 2015.
- Seminar on Entrepreneurship opportunities in WASH

EXCURSIONS

Students of the Faculty undertook the following educational visits

- visit to the Mampong water treatment plant (March 12, 2015).
- visit to Soti Filtered water production plant (March 12, 2015).
- > visit to Barekese treatment plant-(April 3,
- > trip to Akosombo Dam









OVFRVIFW

The Faculty of Business Education is one of the four faculties at the College of Technology Education, Kumasi of the University of Education. Winneba (UEW). It has two departments comprising:

- > Department of Management Studies Education
- Department of Accounting Studies Education.

Each Department of the Faculty runs graduate and postgraduate academic programmes in regular and evening modes as follows:

ACADEMIC PROGRAMMES

Department of Accounting Studies Education

Regular/Full Time Programmes

> B.Sc. (Accounting Education)

Evening (Part-Time) Programmes

- > B.Sc. Administration (Accounting)
- > B.Sc. Administration (Banking & Finance)
- > B.Sc. Administration (Business Information Systems)
- > B.Sc. Administration (Procurement and Supply Chain Management)

Graduate Programmes - Masters in Business Administration (MBA)

- MBA (Accounting)
- > MBA (Finance)

Department of Management Studies Education

Regular Programmes

- > B.Sc. (Management Education)
- > Bachelor of Business Administration (Secretarial Education)
- Bachelor of Business Administration (Secretarial Education with French)

Evening Programmes

- > Bachelor of Business Administration (Management))
- Bachelor of Business Administration
- (Executive Office Administration)
- B.Sc. (Marketing)

Graduate Programmes - Masters in Business Administration (MBA)

- > MBA (Human Resource Management and Organizational Behaviour)
- > MBA (Marketing)

STAFFING

Appointments

- > Two new full-time lecturers were appointed
- > The appointments of part-time lecturers were renewed and new ones appointed to teach various courses
- Some PhD holders were appointed on part-time basis to supervise the theses of MBA students
- A senior lecturer from University of Cape Coast assumed duty at the Accounting Department on sabbatical leave for one academic vear.
- > Two Visiting Professors from Halmstad University. Sweden visited the Department of Management Studies to provide support for the MBA programmes from February, 2015 to May 2015. They are Prof Gabriel Awuah and Prof Venilton Reinert

Promotion

One lecturer was promoted to Senior Lecturer's status

STAFF DEVELOPMENT

- > Four faculty members (Department of Accounting Studies Education) are pursuing PhD (Business Administration) programmes at the Accra Institute of Technology; two are also pursuing PhD programmes at KNUST while one is pursuing a PhD programme at UEW
- Three academic staff members are also. enrolled on the UEW Post-Graduate Teaching and Learning in Higher Education programme
- > Two lecturers of the Department of Management Studies Education are privately pursuing PhD programmes at Accra Institute of Technology (AIT)
- > Two others have been granted study leave to pursue PhD programmes at Halmstad University, Sweden under the UEW-Halmstad University Exchange programme

- Two Lecturers have also been admitted to pursue M.Phil programmes at University of Ghana and the Kwame Nkrumah University of Science and Technology
- > Two Lecturers were admitted into membership of professional bodies (ACCA and ICA)

EXCHANGE PROGRAMME WITH HALMSTAD UNIVERSITY, SWEDEN

- Two Marketing students from the Department of Management Studies Education visited Halmstad University, Sweden in February, 2015 to participate in the Student Exchange programme for six months
- > Two Professors visited the Department to provide support for the MBA programmes from February, 2015 to May 2015 on the UEW/Halmstad University Exchange Programme
- > A lecturer from the Department also visited Halmstad University.
- A Halmstad/UEW University Exchange Programme monitoring team will visit UEW October, 2015 and Halmstad University, Sweden in November, 2015 to evaluate the progress of the programme



COLLABORATION WITH ICA-GHANA

A new collaboration with ICA-Ghana has been developed;

- Full Scholarship Grant for first class graduates of the B.Sc. Accounting programme to read ICA Ghana courses up the final level has been reached between the faculty and ICA-Ghana.
- A total of 289 students registered with ICA Ghana during the year

CHALLENGES

- > High student-staff ratio
- Inadequate facilities/equipment to support administrative and academic work

STAFF REQUIREMENTS

The Faculty requires PhD holders in the following areas of specialization as full-time lecturers.

Department of Management Studies Education

- > Human Resource Management
- Marketing
- Organizational Behaviour
- Business Law

Department of Accounting Studies Education

- Banking
- > Business information systems

- > Finance
- Procurement and Supply Chain Management,
- > Industrial and Organisational Psychology,
- > Business Law.
- > Business IT Applications and
- > Advanced Project Management.

PROIFCTIONS

The Faculty intends to introduce distance and weekend programmes during the 2015/16 academic year at both undergraduate and graduate levels to benefit mature/working applicants who because of distance, cannot attend regular classes. The programmes are:

- Distance Learning mode for all graduate and undergraduate programmes
- Mount MBA Entrepreneurship and MPhil Finance
- Explore and establish linkages with many more organisations outside Ghana to promote staff-student exchange programmes.
- Introduce Short-Term Courses in Entrepreneurship and Public Administration to attract the large number of public and private sector workers in and around Kumasi Metropolis.





DEPARTMENT OF **ACCOUNTING STUDIES EDUCATION**

INTRODUCTION

The Department of Accounting Studies Education (DASE) trains accounting teachers for second cycle educational institutions. It also trains non-teachers for industry and commerce.

ACADEMIC PROGRAMMES

- > B.Sc. (Accounting Studies Education)
- > B.Sc. Administration (Accounting)
- > B.Sc. Administration (Banking & Finance)
- > B.Sc. Administration (Business Information Systems)
- > B.Sc. Administration (Procurement and Supply Chain Management)
- > MBA (Accounting)
- > MBA (Finance)

STAFF REQUIREMENTS

Three PhD applicants were shortlisted and recommended for appointment as full-time lecturers. However, vacancies still exist for teaching staff positions in the following areas: Banking, Business Information Systems, Finance, Procurement and Supply Chain Management, Industrial and Organisational Psychology, Business Law, Business IT Applications and Advanced Project Management.

STAFF DEVELOPMENT

- Four members of academic staff are pursuing PhD (Business Administration) programmes at the Accra Institute of Technology; two are also pursuing PhD programmes at KNUST while another is also pursuing a PhD programme at UEW.
- Three academic staff members are also enrolled in the UEW Post-Graduate Teaching and Learning in Higher Education programme.

CHALLENGES

- High student-staff ratio.
- > Highly inadequate office accommodation for lecturers.
- Inadequate facilities/equipment to support administrative and academic work.

PROJECTIONS

- > Recruit more permanent teaching staff to reduce the high student-teacher ratio.
- > Acquire teaching and learning materials and train staff to support the use of ICT in teaching.
- > Explore and establish linkages with organisations outside Ghana to promote staff-student exchanges.
- > Introduce flexible and customised undergraduate and postgraduate programmes in accounting, finance, administrative sciences and entrepreneurship education on weekends and by distance mode.
- > Improve research activities in the Department and support lecturers to present papers at national and international conferences.

DEPARTMENT OF MANAGEMENT STUDIES EDUCATION

INTRODUCTION

The Department of Management Studies Education was established on September 1, 2005 as a result of a restructuring exercise carried out by the University of Education, Winneba. It was placed under the Faculty of Business Education.

STAFF STRFNGTH

The Department has fourteen (14) full-time lecturers, three instructional technologists and twenty-one part-time lecturers.

STAFF REQUIREMENT

The Department requires PhD holders in the following areas of specialization:

- > Human Resource Management
- Marketing
- > Organizational Behaviour
- > Business Law
- Management

STAFF DEVELOPMENT

- > Two lecturers of the Department are privately pursuing PhD programmes at Accra Institute of Technology (AIT), two others have been granted study leave to pursue PhD programmes at Halmstad University in Sweden under the UEW-Halmstad University Exchange programme.
- > Two Lecturers have also been admitted to pursue M.Phil programmes at the University of Ghana and the Kwame Nkrumah University of Science and Technology.

EXCHANGE PROGRAMME

> Two Marketing students from the Department, Leticia Quansah and Emmanuel Selorm Sefewu left for

Halmstad in February. 2015 for Halmstad University of Sweden to participate in the Student Exchange programme for six months.

> Mr. Ibrahim Masud from the Department visited Halmstad University.

VISITING PROFESSORS

The following Professors visited the Department to provide support for the MBA programmes from February, 2015 to May 2015.

- Prof Gabriel Awuah
- > Prof Venilton Reinert

ACADEMIC PROGRAMMES

The following programmes were offered by the Department:

Regular Programmes

- > Bachelor of Science (Management Education)
- Bachelor of Business Administration (Secretarial Education)
- Bachelor of Business Administration (Secretarial Education with French)

Evening Programmes

- Bachelor of Business Administration (Management Option)
- Bachelor of Business Administration (Executive Office Administration Option)
- Bachelor of Science (Marketing Option)

Graduate Programmes

- MBA (Human Resource Management and Organizational Behaviour)
- MBA (Marketing)

PROIFCTIONS

The Department has written a proposal to run week-end MBA Graduate programmes as well as undergraduate and graduate programmes by distance in the following areas:

- > BSc (Management Education)
- BBA (Secretarial Education)
- > BBA (Management)
- > BBA (Executive Office Administration)
- BSc (Marketing)
- > MBA (Human Resource Management and Organizational Behaviour)
- MBA (Marketing)





OVFRVIFW

The Faculty of Vocational Education was created out of the former Faculty of Technical and Vocational Education (FTVE) during the 2014/2015 academic year. It is made up of two Departments:

- Department of Hospitality and Tourism Education
- Department of Fashion Design and Textiles Education

ACTIVITIES

- > Food Bazaar to showcase indigenous food products developed by students
- > Preparation of dishes for dignitaries and entire University community during Congregation (December and April sessions)
- Decoration of the College's ceremonial venues for official functions

DEPARTMENT OF **FASHION DESIGN AND TEXTILES EDUCATION**

ACADEMIC PROGRAMMES

Regular Programmes

> BSc. Fashion Design and Textiles **Education**

Distance Programmes

> BSc. Fashion Design and Textiles Education

Sandwich Programmes

Master of Technology Education (Fashion Design and Textiles)

STAFFING

The Department recruited two (2) full-time lecturers to boost the staff strength. One lecturer has been granted study leave to



pursue a Ph.D. programme in Fashion Design on full-time basis. The Department is also planning to embark on periodic staff retreat for rejuvenation and exchange of ideas. Efforts are being made to attract Ph.D. holders to the department. The current staff members are also being encouraged to enroll on Ph.D. programmes.

EDUCATIONAL VISIT

> Students embarked on field trip on 22nd October, 2014 to Panok Textiles, Dankofi Fashion and Lydia Fashion to acquaint themselves with standard practices in industry.

ACHIFVEMENTS

> Provision of a Departmental office and office accommodation for staff.

ACTIVITIFS

> The Department is responsible for the decoration of the College's ceremonial venues for official functions.

PROIFCTIONS

- Develop and offer market driven short courses to people in the fashion industry
- Refurbish the existing fashion laboratory
- Establish production units for income generation for the University
- > Embark on active collaborative research to boost the research publications of staff

CHALLENGES

- Inadequate workshop equipment for teaching and learning.
- Inadequate number of full -time teaching

DEPARTMENT OF HOSPITALITY AND **TOURISM EDUCATION**

INTRODUCTION

The Department of Hospitality and Tourism Education of the Faculty of Vocational Education (FVE) runs the Catering and Hospitality programmes. The Department of Hospitality and Tourism Education aims at excellence in vocational education. The mandate of the Department is to prepare graduates to teach Hospitality courses in basic, secondary and tertiary institutions in Ghana. The Department aims at equipping both professional and non-professional vocational teachers with the requisite knowledge, skills and pedagogy that would enable them teach effectively at the respective levels of education.

ACADEMIC PROGRAMMES

Regular Programme

> BSc. Catering and Hospitality Education

Distance Programme

> BSc. Catering and Hospitality Education

Sandwich Programme

 Master of Technology Education (Catering and Hospitality)

ACTIVITIES

The following activities were carried out during the 2014/2015 Academic year:

- Level 400 regular students successfully organized a Food Bazaar on March 30, 2015
- The Master of Technology students in the Department presented a Food Show on Rice Dishes on March 26, 2015.
- Preparation of dishes for dignitaries and the entire University community during Congregation (December and April sessions)

STAFF DEVELOPMENT

Three lecturers are on study leave. Two of them are studying Food Science Technology and one is studying Hospitality Management at the PhD level.

FDUCATIONAL VISIT

Lecturers and Level 100 and 200 students of the Department paid an industrial visit to Golden Bean and Excelsa Hotels (all in Kumasi) on November 5, 2105. The purpose of the excursion was to enable students examine the real life operations of the Front Office Department and the mode of production management of the hotels.

EXHIBITION

During the year under review, Level 400 students in the Department organised a Food Exhibition of Food Products developed from local foods in the Ghanaian community on March 26, 2015. Students used the knowledge acquired to come out with products like Avocado Pear Mayonnaise, *prekese* drink, *prekese* bread and *dawadawa* spices.

ACHIEVEMENTS

- Furnished offices for both academic and administrative staff and this has provided staff with a better working environment
- Secured a practical training room and

this has increased the number of times students engage in practical training in the Department

PROJECTIONS

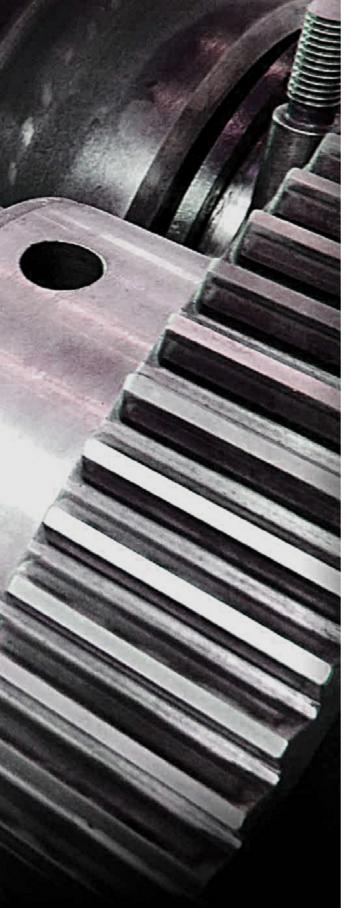
- Setting up of a food production unit for practical training and income generation
- Running of short courses (three months duration) for skill development in areas of Hospitality and Tourism Management for hotels, hospitals, restaurants, caterers and chop bar operators in the Kumasi Metropolis.

CHALLENGES

- Lack of a well furnished food laboratory
- No staff to manage food laboratory







INTRODUCTION

The Faculty of Technical Education (FTE) is one of the faculties at the College of Technology Education, Kumasi (COLTEK). The Faculty has four (4) departments:

- Department of Wood and Construction Technology Education
- Department of Automotive and Electrical/ Electronic Technology Education
- Department of Mechanical Technology Education
- Department of Information Technology Education

ACADEMIC PROGRAMMES

The Faculty, through its Departments, runs a wide range of full-time, evening, sandwich and distance undergraduate and postgraduate degree programmes in Technical and Information Technology Education.

Regular undergraduate programmes

- > B.Sc. (Information Technology Education)
- > B.Sc. (Construction Technology Education)
- B.Sc. (Wood Technology Education)
- > B.Sc. (Mechanical Technology Education)
- > B.Sc. (Electricals and Electronics Technology Education)
- > B.Sc. (Automotive Technology Education)

Distance undergraduate programmes

- B.Sc. Construction Technology Education
- > B.Sc. Wood Technology Education
- > B.Sc. Mechanical Technology Education
- > B.Sc. Electricals and Electronics Technology Education
- B.Sc. Automotive Technology Education

Evening programme

> B.Sc. Information Technology

Sandwich postgraduate programmes

- M.Tech Construction Technology Education
- M.Tech Wood Technology Education
- M.Tech Mechanical Technology Education
- M.Tech Electricals and Electronics **Technology Education**

Regular postgraduate programmes

- > MPhil in Construction Technology
- > MPhil in Wood Technology
- > PhD in Wood Science Technology

ACTIVITIES AND EFFORTS GEARED AT ACHIEVING THE STRATEGIC PLAN

The Faculty played a key role in the Development of Skills for Industry Project (DSIP). The project is being financed by African Development Bank (AfDB) in Collaboration with the Government of Ghana through the Council for Technical and Vocational Education and Training (COTVET).

As part of the project, the following academic staff of the Faculty of Technical Education had been sponsored to pursue PhD programmes abroad.

NAME	PROGRAMME	INSTITUTION
Mr. Jacob Ofori Darko	PhD Construction Management and Engineering	University of Reading, UK
Mr. Sherry Kwabla Ame- dorme	PhD Mechanical Engineering	University of Leeds, UK
Mr Kwabena Offeh Gyimah	PhD Process, Environmental and Materials Engineering	University of Leeds, UK

Additionally, twenty faculty members are scheduled to receive training in TVET using competency based approach.

COLLABORATIONS

- > The Faculty is collaborating with Penn State University in the areas of research and teaching. As a result, a professor from the University comes twice a year to help with teaching and supervision
- The Dean of the Faculty is being sponsored by German Academic Exchange Service (DAAD) to work in the University for Sustainable Development Eberswalde (HNEE), Germany as a visiting lecturer for a period of three months. In exchange, a professor of Forest Utilization and Wood Marketing at the host university has been engaged by the Faculty to assist in the supervision of two PhD candidates.

MACHINERY AND EOUIPMENT

Efforts are being made to acquire modern machinery and equipment to replace obsolete ones for practical work.

PROJECTIONS

- > Construction of well equipped workshops and laboratory as part of the COTVET/AfDB/COLTEK/ CBT project.
- > Collaboration with the University for Sustainable Development Eberswalde (HNEE) in the areas of teaching, research and supervision.

DEPARTMENT OF CONSTUCTION & WOOD TECHNOLOGY

INTRODUCTION

The Department of Construction and Wood Technology Education was established in the 2013/2014 academic year. The period under review saw significant improvements in quality assurance and the graduation rate of candidates of our postgraduate programmes.

ACTIVITIES/EFFORTS AT ACHIEVING THE CORPORATE STRATEGIC PLAN (2014-2018)

- Improvement on the competencies of staff – Members of the Department took advantage of seminars and workshops organized for teaching staff to improve on their teaching and research activities
- Mentoring Academic staff of the Department have been grouped for purpose of collaborative research activities. This is intended for experienced/ senior colleagues to mentor others in the area of research publications.

ACADEMIC PROGRAMMES

Regular Programmes

- BSc/Post-Diploma in Construction Technology Education
- BSc/Post-Diploma in Wood Technology Education
- > MPhil. in Construction Technology
- > MPhil. in Wood Science and Technology
- > PhD. in Wood Science

DISTANCE PROGRAMMES

- BSc/Post-Diploma in Construction Technology Education
- BSc/Post-Diploma in Wood Technology Education

SANDWICH PROGRAMMES

The Department runs two (2) Sandwich Master's programmes in the following areas:

- Master of Technology (M.Tech) in Construction Technology
- Master of Technology (M.Tech) in Wood Technology

STAFFING DEVELOPMENT

Two (2) members of staff are currently on study leave in the United Kingdom,



COLLABORATIVE RESEARCH PROJECTS

The Department, as part of its effort to build capacity and improve on the competence of staff, has teamed-up members of the Construction and Wood Units to collaborate in research activities in various areas:

Group One

- > Health risk of workers in major road infrastructure projects
- > Causes of delays in major infrastructural projects in Ghana
- > Role of built environment consultants in minimizing land litigations
- > Influence of procurement practices on building failures

Group Two

- Assessment of Rent Control Act in Ghana
- > Use of oyster shell powder as stabilizer in earth blocks
- > Assessment of causes of building collapses in Ghana
- Assessment of the existing building services in Ghanaian second cycle schools

Group Three

> Effectiveness of sivilcultural practices on

- mechanical and physical properties of Teak plantations in Ghana
- > Effects of sivilcultural practices on the anatomical properties of Teak plantations in Ghana
- > Effects of fire on the physical and mechanical properties of Teak plantations in Ghana
- > Effects of fire on the anatomical properties of Teak plantations in Ghana
- > Teak plantations in Ghana Opportunities and challenges

Group Four

- Assessing student satisfaction of the Wood Technology programme
- > Assessing farmers willingness to maintain timber species on farms
- > Preference of Ghanaian furniture consumers

EDUCATIONAL VISIT

Mphil Wood Science & Technology students went on educational visits to establishments listed below:

Date	Establishment	Purpose of Visit
5/6/2014	Latex Foam (Kumasi)	To familiarise with production processes at furniture section
5/6/2014	Wiafe Furniture Works (Kumasi	To learn about furniture production pro- cesses
18/12/2014	Bondplex Ltd (Kumasi)	To familiarise and enrich knowledge in wood processing

MTECH students visited the establishments listed below:

Date	Establishment	Purpose of Visit
26/6/2014	Forest Research Institute of Ghana (FORIG), Kumasi	To study wood testing processes
9/7/2014	Bondplex Ltd (Kumasi)	To familiarise and enrich knowledge in wood processing

Undergraduate students' Visits

_			
Date	Class	Establishment	Purpose of Visit
28/8/2014	Level 300 (Wood)	Byes & Ways Ltd (Kumasi)	To study wood treatment processes
5/11/2014	Level 200 (Wood)	Logs & Lumber Ltd (Kumasi	To familiarise and enrich knowledge in wood processing
8/1/2015	Level 200 (Wood) - Distance	Logs & Lumber Ltd (Kumasi	To familiarise and enrich knowledge in wood processing
12/3/2015	Level 200 (Wood)	Byes & Ways Ltd (Kumasi)	To study wood treatment processes

DEPARTMENT OF **MECHNANICAL** TECHNOLOGY EDUCATION

ACADEMIC PROGRAMMES

Regular Programme

> B.Sc. Mechanical Technology Education

Distance Programme

> B.Sc. Mechanical Technology Education

Sandwich Programme

Master of Mechanical Technology Education

STAFF DEVELOPMENT

One lecturer is a beneficiary of the Development of Skills for Industry Project (DSIP) funded by the Government of Ghana and the African Development Bank (AfDB) through COTVET for a period of three years eight months for the award of PhD in Clinical & Process Engineering.

STAFFING REOUIREMENTS

- > Two Lecturers in Mechanical Technology (Production)
- One Lecturer in Mechanical Technology (Plant)
- One Associate Professor in Mechanical Technology

DONATION

Immediate past students of Technology Education Department Students' Association (TECHSA) donated four (4) ceiling fans to the Department in April 2015.

EDUCATIONAL VISIT

- > BSc Level 300 students visited the Neoplan Station at Abrepo Junction in Kumasi Metropolis to acquaint themselves with the mechanical processes.
- > BSc Level 300 students visited the Logs and Lumber Limited (LLL) at Asokwa in Kumasi Metropolis to acquaint themselves with the mechanical processes.

PROJECTIONS

- > Review academic programmes of study
- > Support staff to pursue professional programmes
- > Establish linkages with other Mechanical **Technology Industries**
- > Purchase and equip workshop with equipment and machinery such as Computer Numerical Controlled lathe machines
- > Organise talks in various technical related second cycle institutions on the importance of Mechanical Technology **Education**
- > Collaborate with media for branding of the Department
- > Create and update a webpage for the Department on our programmes and activities

CHALLENGES

- > Dwindling undergraduate enrolment figures
- > Lack of Machinery
- Low female student enrolment

DEPARTMENT OF ELECTRICAL & AUTOMOTIVE, TECHONOLGY EDUCATION

ACADEMIC PROGRAMMES

Regular Programme

- > B.Sc. Automotive Technology Education
- > B.Sc. Electrical/Electronic Technology Education

DISTANCE PROGRAMME

- > B.Sc. Automotive Technology Education
- > B.Sc. Electrical/Electronic Technology **Education**

SANDWICH PROGRAMME

> M.TECH Electrical/Electronic Technology Education



STAFFING

- > The Department has five full-time lecturers with two of them on approved study leave.
- > The Department has staffing requirements in the areas of Electrical/Electronic **Education and Automotive Technology** Education.

CHALLENGES

- > Low female enrolment
- > Low enrolment figures for undergraduate programmes

PROJECTIONS

> Admission of direct applicants from technical institutions to increase student enrolment

COLLABORATIVE RESEARCH PROJECTS

The Department is carrying out a collaborative study into the use of seat belts by students of the College of Technology Education

EDUCATIONAL VISITS

Students of the Department undertook a number of industrial visits as follows:

November 14, 2014. Level 200 students of Automotive Technology Education visited NVTI to consolidate their understanding

- > of the construction and operation of the internal combustion engine and its fuel supply system. The visit afforded the students to see sectional views of the internal components of the engine.
- > November 21, 2014. Level 300 students of Automotive Technology Education visited NVTI to consolidate their understanding of the Transmission and Braking Systems of the motor vehicle. The visit enabled the students to try their hands in dismantling and re-assembling some parts of the braking system.

DEPARTMENT OF INFORMATION TECHNOLOGY **FDUCATION**

ACADEMIC PROGRAMMES

Regular Programme

- > BSc. Information Technology Education
- > Evening Programme
- > BSc. Information Technology

ACTIVITIES/GOALS ACHIEVED

The Department, through student projects has developed a couple of software to address some perennial difficulties within the university community. These include:

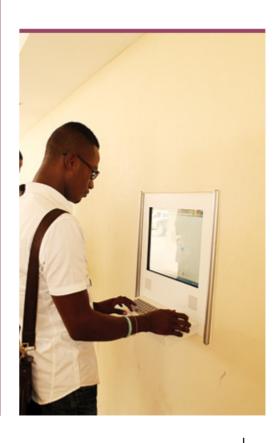
- > Key Management System (for effective checks of owners of specific rooms at the halls to reduce impersonation and theft)
- > Student Time-Table Scheduling system (A system that generates students time table for examination and seating arrangement in any way the user deems fit)
- Database system for the stores (To keep record of all items and manage out flows and inflows)
- > Alumni Traceability Policy (To link with all old students)
- > Campus Network Traffic Analyzer (To keep track of the flow of the campus network bandwidth and to inform the network administrator to take the necessary actions required)

A Departmental research committee made up of three groups has been instituted to research into the following topics:

- Access and use of Educational Technology (ICT) in underserved S.H.S in Ghana.
- > Application of social media in teaching and learning in tertiary institutions.
- > Risk exposure and ICT infrastructure: An empirical analysis of emerging markets in Kumasi.

PROJECTIONS

- Introduction of post graduate programmes
- > Improvement in teaching and learning with up-to-date technologies to improve the confidence, knowledge and skills of students
- > Commence the running of Cisco Networking Academy in the department to offer hands on experience to students







OVFRVIFW

The Faculty is made up of the following Departments and Centres

- Department of Educational Leadership
- Department of Interdisciplinary
- > Centre for Teacher Development and Action Research
- Centre for African Studies
- > English and Communication Studies Unit
- > Counselling Unit.

ACADEMIC PROGRAMMES

- > Diploma in Education
- > B. A. English Education
- > B. A. Arabic Education
- M. A. (Educational Leadership) Sandwich
- M.Phil (Educational Leadership)
- > PhD (Educational Leadership) Regular

STAFF DEVELOPMENT

Five (5) Lecturers of the Faculty are currently pursuing PhD programmes at Winneba and Kumasi campuses of the University.

PROJECTIONS

> Mount a postgraduate programme in Psychological Foundations in Education in four basic areas: Educational Psychology, Educational Guidance and Counselling, Educational Measurements and Evaluation and Special Needs Education

STAFF REQUIREMENTS

AREA OF SPECIALISATION	NO. NEEDED	QUALIFICATION
Organisational Behaviour in Education and Management in Education	3	PhD or Senior Lecturer with M.Phil
Curriculum Development	2	PhD or Senior Lecturer with M.Phil
Instructional Technology	2	PhD or Senior Lecturer with M.Phil
Measurement and Evaluation in Education	1	PhD or Senior Lecturer with M.Phil
Educational Psychology	1	PhD or Senior Lecturer with M.Phil



DEPARTMENT OF **INTERDISCIPLINARY STUDIES**

OVERVIEW

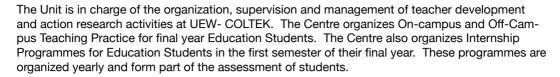
The Department consists of the following

- > Centre for Teacher Development and Action Research
- > African and Liberal Studies Unit
- > English and Communication Studies Unit
- Counseling Unit

The Department runs courses in Education, Communication Skills, African Studies and Liberal Studies for the various Departments on campus. It also runs the Diploma in Education programme for professional and non-professional teachers and instructors. This programme is run on sandwich basis, between June and August each year. The Department also provides counseling services for both students and staff on campus.

Centre for Teacher Development and Action Research (CETDAR)

The Centre for Teacher Development and Action Research Unit provides support and logistics to enable students to develop their pedagogical and professional skills in teaching.



African and Liberal Studies Unit

The African and Liberal Studies Unit continues to mount courses which have the capacity to predispose students to critical social, economic and political challenges facing contemporary African societies. The Unit further anticipates that by going through the various courses, students will be able to engage in dispassionate discussions on these challenges and proffer plausible and realistic solutions to them.

Counselling Unit

The Counselling Unit provides services to all students as well as workers of the College, and also people outside the University community who call in for assistance. During orientation of freshmen and women, students are made aware of the importance of quidance and counselling, as well as the existence of academic counsellors in the various departments that they could contact when they had academic concerns as well as personal problems.

Department Of Educational Leadership

The Department runs programmes in Master of Arts (MA), Master of Philosophy (M.Phil) and Doctor of Philosophy (PhD) in Educational Leadership with specialisations in:

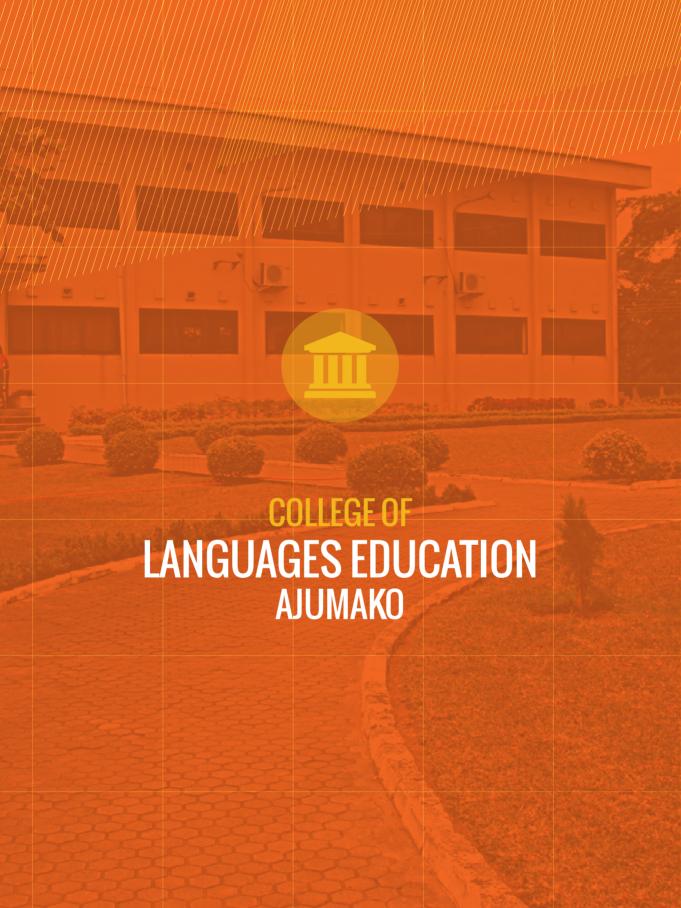
- Curriculum Development
- > Organisational Behaviour and Management in Education

Creation of New Department

The Academic Board has approved a proposal to establish the third department called Department of Languages which would be responsible for B.A English and B.A. Arabic Education Programmes.







The College of Languages Education of the University of Education, Winneba is located in Ajumako, Currently, the College houses four (4) language departments of the University as well as the Administrative Offices. The College which commenced with about one hundred and fifty-five (155) started students in 2010, can now boast of a student population of 1.540.

ACADEMIC PROGRAMMES

Departments run both undergraduate and postgraduate programmes as follows:

Department	Programmes
Akan-Nzema	B.A. (Twi Education) B.A. (Fante Education) B.A. (Nzema Education)
Ewe	B.A. (Ewe Education)
Ga-Dangme	B.A. (Ga Education) B.A. (Dangme Education)
Gur-Gonja	B.A. (Dagaare Education) B.A. (Dagbani Education) B.A. (Gonja Education) B.A. (Gurune Education) B.A. (Kasem Education) B.A. (Kusaare Education)
Postgraduate Programmes	M.A. Ghanaian Language Studies M.Phil Ghanaian Language Studies

ACTIVITIES & ACHIEVEMENTS

- > Organized the maiden in-service training programme for the administrative staff at the College of Languages Education on April 28, 2015
- > Procured and furnished lecturers common rooms
- > Planted trees on the boundaries of the College
- > Laying of fiber optic cables to the various blocks on campus
- > Hosted MA Sandwich programmes for the first time
- Created offices for the Admissions and **Examinations Units**

- Created offices for the HIV/AIDS and the **Graduate Coordinators**
- Organized foot and mobile patrols to prevent and detect crime
- > Budget monitoring and control as well as financial management
- Preparation of 2014 Financial statements. 2015 MTEF budget, quarterly budgetary report, campus annual budget, Auditing of 2013 Accounts
- Submission of Audit payroll report and monthly expenditure returns to NCTE
- Training of stakeholders on budget preparation and implementation as well as monthly liquidity report
- Renovation of some bungalows for lecturers on campus

CHALLENGES

- Delay in procurement processes
- > Understaffing in departments such as Finance and Security Sections
- Insufficient government grants for activities
- Frequent power outages
- Inadequate office space
- Fluctuation in internet supply
- > Inadequate accommodation for staff and students
- Inadequate lecture halls
- > Lack of a laboratory for the campus clinic









OVFRVIFW

The School is committed to ensuring that students strive for and maintain academic excellence in their various fields of specialization in the Arts. In addition, the School prepares students in the Arts as educators, as managers in the promotion of arts and culture and as artists and artistes who can exploit creative and innovative environments to generate new ideas. As a result students are equipped with broad and diverse general knowledge deemed essential for reflective professional artists and artistes. Accordingly, the School ensures efficient and valuable administrative support for the constituent academic departments. School of Creative Arts comprises four academic departments namely:

- > Department of Art Education
- > Department of Graphic Design
- > Department of Music Education
- > Department of Theatre Arts

UNDERGRADUATE PROGRAMMES

- > Certificate Art Education Sandwich
- Certificate Graphic Design Sandwich
- > Certificate Music- Sandwich
- > Diploma Art Education Sandwich
- > Diploma Graphic Design Sandwich
- > Diploma Music- Sandwich
- Diploma Theatre Arts
- > B. A. Art Education
- > B. A. Theatre Arts
- > B. A. Graphic Design
- > B. A. Music Education
- > Bachelor Music (B.Music)

POST-GRADUATE PROGRAMMES

- > M. A. Music Education
- > M. Phil Music Education
- > M. Phil Music Composition
- > M. A. Arts and Culture
- M. Phil Arts and Culture
- PhD Arts and Culture

PROJECTION

> Introduction of BFA Textile Design and **Fashion Studies**

DEPARTMENT OF ART EDUCATION

INTRODUCTION

The Department of Art Education offers a 4-year Bachelor of Art Education. The Department comprises eight Units: Ceramics, Sculpture, Graphic Design, Picture Making, Basketry, Jewellery, Leatherwork and Textiles.

Graduates who successfully complete the programme are equipped with relevant skills and knowledge to enable them teach art effectively and competently in the basic and second cycle institutions in Ghana.

OBJECTIVES

The basic objectives of the programme are

- > Equip students with the basic knowledge, analytical skills and methodologies in teaching and managing art related institutions and organizations.
- > Produce art graduates capable of identifying, designing and manipulating the local resources and apply them to teaching and learning.
- > Equip students with the knowledge and competencies in conducting research and research reporting in Art Education.
- Inculcate in graduates the desire to use and promote traditional and contemporary Ghanaian visual symbols in the global market.

ACADEMIC PROGRAMMES

Currently, the department offers three (3) programmes

- 2-Year Certificate in Art Education Sandwich
- > 2-Year Diploma in Art Education -Sandwich
- > 4-year Bachelor of Art (Art Education) Full-Time

ACTIVITIES

- > Clean-Up Exercises: The Department in collaboration with Graphic Design Department has initiated a clean-up exercise which takes place at stipulated periods within a semester.
- > Workshops/Conferences: A one day workshop on the theme 21st Century **Assessment Techniques in Art and Design** was organized for lecturers of Art Education and Graphic Design Departments on Friday, 30th January, 2015.

NEW ACADEMIC PROGRAMMES

- > BFA Textiles and Fashion Studies
- MA and M.Phil Art Education

STAFF REQUIREMENTS

- Senior Technicians are needed in Leatherwork, Macramé in Basketry, Jewellery, and Painting.
- > Studio assistants are needed in Leatherwork, Jewellery and Painting.

VISITS

- > NOVICA.COM, an e-commerce company into Art works visited the Department on Thursday, 9th April 2015 to have an interaction with the students about its operations.
- > Yilo-Krobo Senior High School, Somanya embarked on Field Trip to the Department on Thursday, 27th November, 2014.

EXHIBITION

The Department mounted an exhibition to grace the 19th Congregation from Thursday, 27th to Saturday, 29th November, 2014 at the Faculty Block under the theme "Creativity in Education".

ONGOING PROJECTS

- > Erection of a statue (Academic Hero) at Ajumako Campus, UEW
- Carving of a tree stump into sculpture for **IERIS**

ACHIEVEMENTS

- > The renovation works in the new computer lab has so far been completed and new tables and chairs have been fixed.
- > The Department's staff common room has now been upgraded to a Conference Room

CHALLENGES

- > Lack of office accommodation for staff.
- > Inadequate Studios/Laboratory and Workshop
- > Inadequate Studio Equipment.
- > Inadequate supporting staff. (i.e. Departmental Assistant, Studio Assistants, Traditional Carvers/Weavers).

PROJECTIONS

- Upgrading of Painting and Sculpture Units into a Department of Fine Art
- > Procurement of adequate studio equipment
- > Renovation of studios
- > Procurement of adequate ICT and studio equipment
- > Exploring wider avenues for income generation ventures
- > Improving studio and infra-structural facilities
- Improving library facilities
- > Encouraging collaborative research activities
- > Encouraging local and external linkages
- > Starting a design press for teaching, learning and commercial purposes
- > Expand and strengthen graduate studies



DEPARTMENT OF GRAPHIC DESIGN

INTRODUCTION

The Department of Graphic Design was established to provide opportunity for the study of an internationally recognized B. A. level programme in theory and practice of Graphic Design. It is also intended to provide opportunity for producing a sustained body of creative graphic design work, and to develop appropriate research skills.

ACADEMIC PROGRAMMES

- > Certificate (Graphic Design) Sandwich
- > Diploma (Graphic Design) Sandwich
- > B.A. (Graphic Design)

ACTIVITIES

- > Conducted research and explorative studies in current Graphic Design trends
- > Provided Industrial and Entrepreneurial Skills Training for students
- > Attached students to industries for world of work experience
- Labelled Jophus Anamuah-Mensah conference centre and the Gardner's buildina.

COMMUNITY SERVICE

- > Designed numerous book/programme covers and artefacts for the University
- > Moderated examinations guestions of some Polytechnics in Ghana
- > Designed quality Teaching and Learning Material for Pre-Tertiary institutions

CHALLENGES

- > Inadequate designing machines and equipment
- > High lecturer/student ratio
- Poorly resourced computer laboratory



FDUCATIONAL VISITS/FXCURSION

Students visited a number of printing presses and media houses in Accra, Kumasi, Takoradi. Cape Coast, Nkawkaw, Sunyani, and Ho to observe how the theories and concepts studied are put into practice.

FXHIBITION

The Department of Graphic Design together with Department of Art Education mounted an exhibition at the Faculty block in April. 2015 as part of the 19th Congregation.

ACHIEVEMENTS

- > The Department took delivery of Two Hundred (200) dual purpose desks and 200 chairs for the lecture rooms
- > The two blocks housing the Department for the first time in many years saw some minor repair works and paintings.
- > The Department was able to set up a small design press and a book binding section for teaching, learning and commercial purposes
- > The refurbishment of the Departmental Computer/Multimedia laboratory to meet the current ICT needs of the Department is completed awaiting installation of the computers

PROJECTIONS

- > Recruitment of personnel to enhance teaching, learning and research activities
- > Establishment of linkages with other Graphic Design industries
- > Procurement of studio equipment including graphic tablets, audio systems, Apple Macintosh computers and professional cameras for multimedia authoring and production
- > Introduction of B.A. in Electronic Imagery
- Technology
- > Introduction MA/M.Phil. in Visual Communication Studies

DEPARTMENT OF **MUSIC EDUCATION**

INTRODUCTION

The mandate of the Department of Music Education is to prepare music teachers for the pre-tertiary levels of education in Ghana.

Contemporary trends and demands in musical careers have dictated the pace for expansion in the knowledge base of the curriculum. In the light of this, the Department seeks to train and equip students with relevant skills to teach musical arts in Ghanaian schools as well as train general musicians with appropriate skills to pursue the wide range of careers available.

Currently in the music profession (performance, music business, healthcare, worship, music production, music technology, music publishing, music theatre, instrument making, repair and restoration, film/TV radio and administration).

ACADEMIC PROGRAMMES

The Department currently runs the following programmes:

- Certificate in Music (Sandwich)
- Diploma in Music (Sandwich)
- Diploma in Music (Regular)
- > Bachelor of Music
- Bachelor of Arts in Music Education
- M. A. Arts and Culture
- > M. A. in Music Education/Composition
- > MPhil. in Music Composition/Education
- MPhil in Arts and Culture
- Ph. D in Arts and Culture

ACTIVITIES

2015 Festival of Final Compositions

The original compositions of final year music students were performed for the public on May 21-23, 2015. Performing groups came from all parts of Ghana and the audience were people of Winneba and the University community.



Valentine Bash

A pre-valentine musical concert was organised on February 13, 2015 to usher in the valentine day celebrations. The programme which was held at the forecourt of the Music Department was very successful.

Christmas Concert

With the support from the Theatre Arts Department, the Department presented the 2014 Christmas concert to the university community at the J. A. Anamuah-Mensah's Conference Centre at the North Campus. A drama titled 'Redemption' was written and directed by Mr. Moses Adzei, a lecturer of the Music Education Department. It was performed by music students and this was a milestone since the introduction of Production Participation as a course in the department.

Easter Concert

The Department presented this year's Easter Concert titled "He Lives" to the university community at the J.A. Anamuah-Mensah's Conference Centre at the North Campus on April 1, 2015. It was well patronized by students, lecturers, principal officers of the university.

LUNCH TIME CONCERT

The programme continues to receive a wide patronage by both students and other members of the University community. On Thursday, 26th March, 2015 the Police Central Band from Accra directed by DSP Dr. Frank Hukporti were guest performers in an hour performance. The Director of the band delivered a short message titled "the effective use and handling of orchestral instruments in musical communication".



BOOK DONATION

The Department received a book from DSP Dr. Frank Hukporti, the Director for the Police Band in Accra.

EDUCATIONAL VISIT

An educational trip was organized for Levels 200 and 400 students to Kintampo. This was to expose and inspire students with new dances in their traditional environments.

VISIT

The Department played host to three academic giants in the discipline of Music performance. They were Afro Maestros Orchestral Ensemble on February 9, 2015; Prof. Thierry Theibaut on February 23, 2015 and DSP Frank Hukporti on March 26, 2015. Their visits opened the window for staff and students to interact with these experts to inspire students for performance skills and stagecraft. The fourth group was students of Great Princess International School from Tema.

STAFFING/STAFF REQUIREMENTS

The Department has fifteen (15) full-time and one (1) part-time lecturer. However, it requires staff in the following areas of specialization keyboard accompanists, strings (Guitar, Violin, Viola, Cello-double bass). Dance teachers and 1 technician

STAFF DEVELOPMENT

One (1) senior member has enrolled on the Ph.D programme while two (2) have successfully completed their programme in Ph.D in Arts and Culture.

PROIFCTIONS

- Establishment of a state of the Arts ICT laboratory.
- > Establishing of a recording studio.
- Establishment of a resident Dance Band.

INSTRUMENTS

The Department received the first consignment of orchestral instruments from the University to enhance performance skills.

SFRVICE TO THE COMMUNITY

The Department continues to showcase at all university functions, the African Ensemble, Winds and Dance Bands.

CHALLENGES

- Inadequate number of African instruments
- > Inadequate lecture halls, tutorial and practice rooms
- Low student enrolment
- Inadequate furniture at ICT laboratory
- Lack of space for storage of equipment and rehearsal rooms
- > Incomplete state of Amu theatre
- Inefficient maintenance of facilities.

DEPARTMENT OF THEATRE ARTS

INTRODUCTION

The Department of Theatre Arts, UEW seeks to train and equip students with relevant skills in the fields of Theatre and Dance. It also intends to equip teachers with knowledge and skills to teach theatre related subjects in Ghanaian schools. The Department is also poised to advance the accumulated knowledge and skills in Ghanaian traditional culture and the development of Ghanaian contemporary arts and culture.

STAFFING REQUIREMENTS

- > The Department requires three (3) Lecturers in the following areas. Technical Theatre one (1), Dance Studies one (4), Film Radio and Television two (1).
- > The Department also requires three studio assistants in the technical aspect of the Theatre, that is, sound, light and scenic design.

RESEARCH ACTIVITIES

Lecturers of the Department were regular participants in faculty seminars scheduled fortnightly by the School of Creative Arts, U.F.W. The seminars offered members the platform to share and improve their research skills. Lecturers of the Department of Theatre Arts continue to present various papers in their areas of specialization and have been receiving tremendous feedback for improvement of those papers for publication.

DEPARTMENTAL COLLABORATIONS

- The Department collaborated with MIZPA CREW, an Acapella music group in Winneba comprising some former Theatre Arts students to put up a night of music and drama performance at the Amu Theater, UEW on the 18th April, 2015.
- > As part of the Department's strategy to expose its students to the working environment and the entire Arts and Entertainment Industry and also in a

- bid to get students acquainted with job opportunities available for graduates of Theatre Arts, the Department hosted Mr. Jojo Morrison the Branch Manager First Capital Plus Bank Winneba to give a talk on the theme 'Capitalising Your Dream' on Friday 7th November 2014
- > In the same vein the Department again hosted Mr. Ekow Blankson Vice President & Business Head, Waterhealth International also to give a talk on the theme "Career Opportunities for Today's Creative Artiste" on Thursday 13th November 2014, both of which were successful.

ACHIEVEMENTS

Congregation Performance

In collaboration with Department of Music Education, the Department provided music and dance for the 2014 Special Congregation and the 19th congregation.

Exhibition (11th May, 2015)

The Department successfully organized an exhibition to showcase students practical handiwork. The exhibition was part of the second semester examination for the course Theatre Studio II (TDR 122).





The Centre for School and Community Science and Technology Studies (SACOST), at the Institute of Educational Research and Innovation Studies (IERIS), UEW organized a special awards ceremony dubbed: SACOST SHINNING STAR AWARDS to honour some outstanding students of the Department.

COMMUNITY SERVICE

In line with the aims of the Department to affect communities within and outside Winneba, several programmes were mounted in the year under review. The Department successfully organized fifteen (15) community projects as part of staff and students' project in the areas of Theatre for Development, Event Management, Acting, Stage Directing and Playwriting which were aimed at educating, informing and transforming communities around Winneba. The titles of the projects and their venues were as follows:

PROJECT	TITLE OF PROJECT	COMMUNITY	DATE
Two TFD	Parents attitudes towards education through TFD	Osubon-Panyin	15TH MARCH, 2015
Projects (Community Theatre)	Empowering the youth through the cultivation of mushrooms through TFD	Nyakuadze	22ND MARCH, 2015
Three Event	SEMINAR - Topic: The Environment and Health	Zion Church, Winneba	27/03/2015
Management Projects	Health Walk	Winneba	28/03/2015
	Health Pageant	Amu theatre Central campus	28/03/2015
	TITLE OF PLAYS	PLAYWRIGHT	
	Of Gold And Men	Emmanuel Adjei	
Four Playwriting	The Family Jewels	Grace Yawa Agbobli	
Projects	Medical Flirtations	Anita Gyasi Agyebeng	
	Amanda	Kwadjo Ohene-Kwafo	

STAGE DIRECTING PROJECTS

PLAY	AUTHOR	DIRECTED BY	VENUE	DATE
You Play Me I Play You	Efo Kodjo Mawugbe	Fio Richardson Commey Centre For National Culture (Cape Coast)	Amu Theatre	3 rd & 4 th Oct., 2014
Firestorm	Dzifa Glikpoe	National Theatre Company	Amu Theatre	10 th & 11 th Oct., 2014

Marriage of Anansewaa	By Efua Suther- land	Mr. Johnson K. Edu and Mr Evans Asante	Amu Theatre	23 rd , 24 th & 25 th October, 2014
Corpses Com- edy	Nana Bayin K Watenberg	Mr. Samuel M. Yirenkyi and Stephen Opong Yaw	Amu Theatre	6 th ,7 th & 8 th Nov., 2014
Passenger House	Edwina Kwakye-Gyamfi	Miss Patience Nuk- pezah	Amu Theatre	27 th , 28 th , & 29 th November, 2014
Altine's Wrath	Femi Osofisan	Evans Asante/Ernest Amponsah & Ste- phen Oppong Yaw	Amu Theatre	19 th -21 st Feb, 2015
Harvest Of Corruption	Frank Ogbeche	Samuel Afrani Yirenkyi	Amu Theatre	26 th -28 th Feb., 2015
The Legend Of Aku Sika	Martin Owusu	Alex Obeng	Amu Theatre	5 th -7 th March, 2015
The Wizard Of Law	Zulu Sofola	Ellen Osaebea Adu	Amu Theatre	12 th -14 th March, 2015
Dear Blood	Victor Yankah	Philip K. Amoah	Amu Theatre	19 th -21 st March, 2015

EDUCATIONAL TRIP, VISIT AND EXCURSIONS

In part fulfillment of the Department's core value to orient academia to practice, the following educational trips were undertaken in course of the 2014/2015 academic year:

PLACES VISITED	PURPOSE	DATE
Office to the Nigerian High Commission, Accra.	In a response to honour an invitation to showcase aspects of Ghanaian culture during the Independence Day Anniversary Celebrations of Nigeria and a course TDR 115 – The Performing Arts in African Traditions.	October 1, 2014
Akuapim Akropong	To afford them the opportunity to be part of the peoples' culture and also to learn at first hand the dance cultures and traditions of the traditional area and to have in-depth knowledge of the dance cultures, traditions and practices, as mediums of communication, education and entertainment.	October 10, 2014
Accra Conference Centre, The Dome And Silver Bird Cinema, Accra	To interact with Management of selected institutions about the organization and management of mammoth indoor and outdoor events	October 10, 2014



As part of Departmental plans to establish linkages with corporate and academic institutions, the Department of Theatre Arts toured two Senior High Schools within the Central Region with two stage productions. The schools were Agona Nsaba Senior High School and Mozano Senior High School.

DATE	PLAY	VENUE
14th February, 2015	Passenger House	Agona Nsaba Senior High School
25th March, 2015	Harvest of Corruption	Mozano Senior High School

The selection of the first play Passenger House was motivated by the fact that, it was authored by a former student of the Department Theatre Arts, UEW. Prof. Raheem of SACOST made a cash donation of GHS200 to the playwright Edwina Kwakye Gyamfi to encourage her to produce more of such stage worthy plays. The second, Harvest of Corruption is one of the set books for English literature students in senior high schools. Hence selecting these two plays was appropriate.

Income Generation

Ten productions mounted within the semester earned the Department various sums of monev.

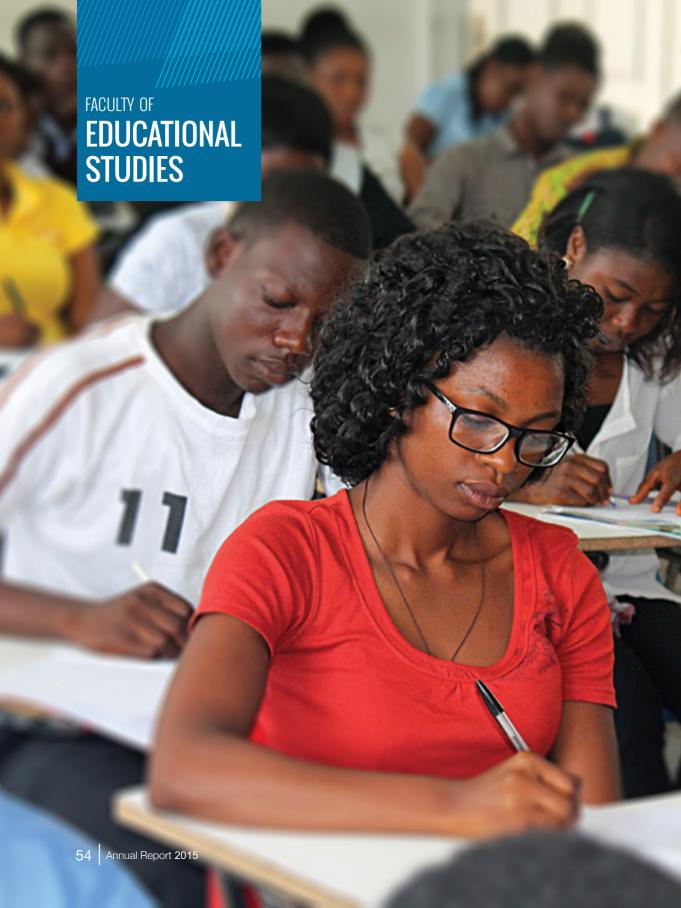
PROJECTIONS

- > Collaborative research by the various Units for improved teaching and learning and social life of communities around
- > To run a full time Diploma and Bachelor of Arts in Dance Studies

- Improve the quality of teaching and learning
- > Increase in the intake of prospective applicants
- > Generate funds to support Departmental activities
- Creation of computer laboratory
- > Acquire modern equipment
- > Setting up of a professional RTV editing studio
- > Repackage the programme to include Screen Arts.

CHALLENGES

- > Inadequate lecture halls and laboratories for lectures and practical work
- > Lack of a permanent departmental technician





INTRODUCTION

The Faculty of Educational Studies was established in 1994 to be at the fore front for the professionalization of graduates from the University of Education, Winneba.

The Faculty has five Departments and one Centre:

- > Department of Special Education (including the Centre for Speech and Hearing Services and the Community Based Rehabilitation Unit)
- > Department of Early Childhood Education
- > Department of Basic Education
- Department of Psychology and Education
- Department of Educational Administration and Management and
- Fducational Resource Centre

ACADEMIC PROGRAMMES

- > Certificate (Pre-School Education)
- Certificate (Sign Language)
- Diploma (Sign Language)
- > Diploma (Community Based Rehabilitation and Disability Studies)
- Diploma (Early Childhood Education)
- > Diploma in Education
- > Post Diploma B.Ed (Community Based Rehabilitation and Disability Studies)
- > Post Diploma B.Ed. (Guidance and Counselling)
- Post Diploma(Early Childhood Education)
- > Post Diploma (Basic Education)
- > B.Ed. (Special Education)
- > B.Ed. (Basic Education)
- > B.Ed. (Early Childhood Education)
- > Post-Graduate Diploma (Audiology) Education) - E-Learning
- > Post Graduate Diploma (Education)
- Post Graduate Diploma(Braille Education)
- Post Graduate Diploma (Sign Language)
- > M.Ed. (Educational Administration and Management)
- M.Ed. (Special Education)
- M.Ed. (School Supervision)
- M.Ed. (Guidance and Counselling)
- M.Ed.(Assessment in Special Education)
- M.Phil. (Guidance and Counselling)
- M.Phil. (Special Education)
- > M.Phil(Educational Administration and Management)

- M.Phil(Basic Education)
- > M.Phil(Assessment in Special Education)
- > PhD (Special Education)
- > PhD (Guidance and Counselling)

DONATION OF MOBILF AUDIOLOGY VAN

The Rotary Club of Accra. Labone in partnership with Rotary Club in Laneli, Wales donated a mobile Audiology Van to the Centre for Speech and Hearing Services of the Department of Special Education, Faculty of Educational Studies on October 27, 2014 at the forecourt of the main Administration Block of the University of Education, Winneba.

The facility would be used to provide screening and hearing services for children and adults with ear and hearing problems and to promote quality education and research.

EXHIBITION AT AFRICAN UNIVERSITIES DAY

The Dean of the Faculty of Educational Studies, Professor George Kankam, the Faculty Officer, Mr. Henry Kojo Kpodo and Mr. Ahmed Amihere attended the African Universities Dav on November 12, 2014 at All Nations University College in Koforidua.

Mr. Amihere of the Department of Basic Education displayed teaching and learning materials in mathematics during the celebration. This stand was the busiest. While items were being displayed, participants asked questions on how the materials could be used for teaching and learning. Also on display were books in Guidance and Counselling, Special Education, Child Growth and Development and the brochure 'UEW AT A GLANCE', the Vice-Chancellor's Annual Report to the 18th Congregation, Research and Publications brochures of the 17th and 18th Congregation and Gender Newsletters.

CONFERMENT OF PH.D DEGREE

The Faculty graduated its first Ph.D (Guidance and Counselling) candidate in the person of Dr. Daniel Kwablah Buku in Guidance on November 29, 2014.

AWARDS

- > Professor George Kankam received the Educator Award in Guidance and Counselling at the National Conference in Guidance and Counselling organized at the University of Cape Coast from March 10-12,
- > Mr. Nixon Saba Adzifome of the Department of Basic Education won a 90-Day Follow-Up Research Fellowship Award by the Students Services Organization (JASSO), tenable at Naruto University of Education in Japan from September 16-December 14, 2014 to conduct research on how pupils conceptualize mathematics in the context of lesson study.
- > Dr. Essau Yao Yekple of the Department of Special Education received the Best Lecturer award during the 19th Congregation held on November 28, 2014.
- > Ms. Monica Demo of the Department of Early Childhood Education also received the Registrar's award for the best 1st year Education Student at the 19th Congregation held on November 28, 2014
- > Mr. Christopher Eric Dzikunu received the Best Graduating Basic Education Student award (Professor Aboaqve Award) on November 28, 2014 at the 19th Congregation
- > Lucy Nana Konadu Arthur and Seidu Ibrahim received the 2014 Opanyin Kofi award for best female and male graduating students in Research Project in the Master of Education (Educational Administration and Management) programme.

NEW PROGRAMMES

The Faculty on November 28, 2014 received proposals from the Department of Special Education to mount the following programmes:

- > Executive Master's Degree in Sign Language
- Two-week Proficiency Certificate in Sign Language

Related to the above, the Faculty in response

to the provision of internship component in the M.Ed School Supervision programme by the National Accreditation Board (NAB) has developed a proposal to meet the demand. The proposal had been submitted to the School of Graduate Studies for consideration.

SCREENING TEST OF AUDIOLOGICAL MOBILE CLINIC-HARK

The Centre for Speech and Hearing Services of the Department of Special Education conducted the maiden screening test using the HARK on February 3, 2015 at Abakrampa Senior High School. This was in line with one of the core values of the University namely Service to the Community.

WORKSHOPS/SEMINAR

- > The Department of Early Childhood Education in collaboration with International Child Resource Institute (ICRI) organized a one-day seminar for Level 300 students who were preparing for internship programme. on 23rd April, 2015 at the J. N. Aryeetey Auditorium, South Campus. The students were taught how to make productive use of the materials in the environment in teaching and also how to impact positively on the children.
- > The Faculty organized a Seminar on May 28, 2015. Dr. Ernest Naman-Wara, Mr. Clement Averebilla Ali and Mr. Nixon Saba Adzifome presented a paper on the theme: Monitoring Motives of Basic School Teachers Accessing Higher Education by Sandwich in University of Education. Winneba.
- > The Dean, Lecturers and students of the Department of Psychology and Education participated in the National Conference on Guidance and Counselling at the University of Cape Coast, Cape Coast from March 10-12, 2015. The workshop was on the theme: Towards Professionalization of Guidance and Counselling. The presented a paper titled "Organisation and Administration of Guidance and Counselling programmes in Educational Community and Agency Settina".
- > Lecturers in the Faculty attended a one-day workshop on the theme: taking ownership

at your Workplace on February 2, 2015. The workshop was organized by the Quality Assurance Directorate of the University of Education, Winneba.

FDUCATIONAL TRIP/FIFLD ATTACHMENT

- > Students from the Resource Centre for Students with Special Needs visited the University of Cape Coast Resource Centre on November 7, 2014. The students engaged in practical teaching. The Coordinator of the Unit also held discussion on possible collaborations among the Centres for quality service delivery for students with disability.
- > The students also visited the Ajumako Campus Resource Centre on October 30, 2014; Sekondi School for the Deaf on November 14, 2014: University of Ghana Resource Centre on November 20, 2014 for practical teaching.
- > Lecturers of the Department of Special Education undertook a five (5) Day Monitoring of Community Based Rehabilitation and Disability Studies of Students on Field Attachment (Internship) from May 11-22, 2015.
- > Level 100 Special Education students undertook an educational visit on March 26th and April 2, 2015 respectfully to the Mampong School for the Deaf and the Akropong School for the Blind to learn on the field and to interact with persons with disability.
- > Level 100 students of the Community Based Rehabilitation and Disability Studies programme undertook a three-day field orientation exercise from April 15 to 17, 2015. The students visited six (6) projects at Begoro, Kumasi, Offinso and Nkoranza respectively to understudy Project Managers.
- > A three (3) day field orientation exercise was organised for the level 300 students of the Community Based Rehabilitation and Disability Studies Unit of the Department from April 22 to 24, 2015 to the Dzorwulu Special School, Mampong School for the Deaf and the Akropong School for the Blind to learn on the field and to interact with persons with disability.

COLLABORATIVE RESEARCH PROJECTS / PRO-**GRAMMFS**

The Department of Early Childhood Education embarked on an educative action research programme - Jolly Phonics with the Jolly Phonics Team from Britain in April 2015. The research was conducted using children from different schools in the Upper East and Western Regions of Ghana, The programme assessed how the Jolly Phonics programme helped children in reading and pronunciation.

RE-ACCREDITATION OF PROGRAMMES

> The Department of Early Childhood submitted documents to initiate the

- processes for re-accreditation of B.ED Early Childhood Education and Diploma in Early Childhood programmes on April 3, 2015. The two programmes expired on 31st August, 2015.
- > The Documents for the initial approval of the M.Phil in Early Childhood Education was submitted to the National Council for Tertiary Education (NCTE). All financial issues raised concerning the sustainability of the programme have been addressed and re-submitted on May, 19, 2015.

PRACTICUM

Post Diploma Guidance and Counselling Sandwich Students made presentations on topical societal issues as follows:

DATE	GROUP	TOPIC	TIME	VENUE	
8th Jan. 2015	5	Cervical Cancer, the author of silent killing	10:00 am	Amu Theatre (Win- neba)	
	1	Drug Abuse (Alcoholism) among students	12noon		
	6	Forced Marriage	2:00pm		
9th Jan., 2015	8	Marriage and Social Relation- ships (Challenges and Effects)	10:00am		
	7	Examination anxiety among sandwich students	12noon	Amu Theatre (Win- neba)	
	4	Challenges facing pregnant women and nursing mothers pursuing sandwich programme at UEW and its counselling implications.	2:00pm		
14th Jan., 2015	10	Study habits among SHS students	11:00am	Kwanyako S.H.S.	
14th Jan., 2015	11	Stress and Stress Management among the Police	8:30am	Police Training School Winneba	
	2	Cruel Widowhood rites	10:30am	Presby Church, (Winneba)	
	3	Effects of marital conflict and its management.	12:30pm	Amu Theatre (Win- neba)	

14th Jan., 2015	12	The need for Guidance and Counselling among PD 2 Sand- wich students	10:00am	Amu Theatre (Win-
	9	Occultism among Sandwich Students of U.E.W.	12noon	neba)

CREATION OF NEW DEPARTMENT

The Faculty through the Office of the Pro Vice-Chancellor notified the National Council for Tertiary Education on the creation of the new Department of Educational Administration and Management on April 14, 2015.

COLLABORATION

The Faculty strengthened its collaborative drive by partnering the International Child Resource Institute (CRI) to design and implement a laboratory/model school for the University and provide human resource for the running of M.Phil programme in Early Childhood Education.

STAFF EXCHANGE PROGRAMME(S)

Dr. Yaw Nyadu Ofei and Dr. Alexander Mills Oppong visited the Faculty of Education, University of Buea, Cameroon from the 6th to 21st June 2015 as visiting Lecturers.

The Full Bright Scholar, Professor Anthony Denkyirah, visited the Department of Special Education from May to June, 2015.

DONATIONS

- > The Department of Special Education donated Reading Books and School supplies to the ACM Primary and JHS, Ntarkofam Primary and JHS, Essuekyire Primary and JHS, Osubonpanin Primary and JHS in the Effutu Municipality on April 21, 2015.
- > The Department of Early Childhood Education in collaboration with the Student Association (CCESAG), made donations toward the ultra modern Early Childhood Centre project at Bannisters' Early Childhood Centre. The donation was made in April 2015 when the Association

celebrated its 8th Annual Week Celebration. The Department also presented Teaching Learning Materials to the Banisters Early Childhood Centre to enhance teaching and learning.

CHALLENGES

- Inadequate number of teaching staff
- Inadequate opportunities for practical sessions by students due to lack of Science Laboratory for the Department of Basic Education and Early Childhood Education
- > High security risk of staff and Offices at the ground floor of the Faculty Block
- > Fluctuation in internet services at the Faculty Block
- > Equipments to enhance services for students with visual impairment such as embossers on tablets and laptops are not functioning.

PROJECTIONS

Mounting of the following programmes:

- > Post-Diploma BED programme in Special **Needs Education**
- > M.Phil programme in Communication Disorders and Sciences (Speech and Language Therapy)
- > M.Phil in Early Childhood Education
- > Ph.D. and Ed.D programmes in Educational Policy and Strategic Leadership
- M.Sc in Educational Policy Studies
- > Short courses in leadership and strategic Management
- > M.Phil in Early Childhood Education
- > Establish a Laboratory school for practical demonstrations in Early Childhood Education.





INTRODUCTION

The Faculty of Languages Education (FLE) is responsible for the training of highly competent professional language teachers and lanquage administrators for the various educational institutions in the country. In response to this challenging responsibility, the Faculty is constantly transforming, reorganizing and adding on to its academic programmes to address up-to-the-minute national needs in respect of language and related issues.

The following are the Departments within the Faculty:

- > Department of Akan-Nzema Education (Ajumako Campus)
- > Department of Applied Linguistics Education (Winneba campus)
- > Department of Communication and Media Studies Education (Winneba Campus)
- Department of English Education (Winneba Campus)
- > Department of Ewe Education (Ajumako Campus)
- > Department of French Education (Winneba Campus)
- Department of Ga-Dangme Education (Aiumako Campus)
- > Department of Gur-Gonia Education (Ajumako Campus)

In addition, the Faculty runs two academic

- > Communication Skills Unit
- German Unit

ACADEMIC PROGRAMMES

The Faculty runs regular and sandwich undergraduate and graduate programmes under the various departments. During the year under review, the regular programmes run at the graduate and undergraduate levels included the following:

- > Diploma in English with Pedagogy (for students from French speaking countries)
- Bachelor of Arts (in English Education, French Education, Fante Education,

- Nzema Education, Twi Education, Ewe Education, Ga Education, Dangme Education, Dagaare Education, Dagbani Education, Gonja Education, Gurune Education, Kasem Education and Kusaal Education).
- > Master of Arts (in Communication and Media Studies).
- MPhil (in Applied Linguistics. Communication and Media Studies. English, French, and Ghanaian Language Studies).
- > PhD (in Applied Linguistics, English and French).

The following other programmes are run on sandwich basis:

- Certificate in French Education
- Diploma in French Education
- > M.A. in Ghanaian Language Studies (with options in Akan, Ewe, Ga/Dangme, Gur/ Gonja)
- > M. A. in English
- > M.Ed. in Teaching English as a Second Language (TESL)
- > M.Ed. in French
- M.A. in French (Translation)

DEVELOPMENTS IN THE FACULTY

- > The Department of Gur-Gonja Education moved from Winneba Campus to Ajumako Campus at the beginning of the 2014/2015 academic year. With the location of the four Ghanaian languages Departments on Aiumako Campus, the way was paved for the creation of a Faculty of Ghanaian Languages, with a Centre of Ghanaian Languages Studies which would basically be in charge of graduate programmes in the near future
- > First batch of students were admitted into the newly introduced B.A. Kusaal programme.
- > The proposed B.A. Linguistics programme has been approved by the Academic Planning Committee.
- > The following programmes have been developed to be submitted for consideration and approval: B.A. Communication Studies. M.Phil in

- Language Pedagogy and Post-Diploma (sandwich) programme in Languages
- One lecturer in the Department of Ga-Dangme graduated with PhD in Applied Linguistics. Another lecturer in the Department of Applied Linguistics has defended his PhD thesis. One other lecturer on study leave graduated with PhD from the Texas A & M University in May, 2015.
- > A number of young staff are on PhD programmes It is expected that in the next five (5) years PhD holders will constitute more than 70% of our academic staff.
- > A document spelling out Guidelines for Graduate Dissertation/Project Administration was developed by the faculty to facilitate graduate work.
- > The first/second subject programme which was introduced in the 2013/2014 academic vear to allow students to combine studies in different departments or disciplines in the Faculty progressed successfully in the 2014/2015 academic year. Arrangements are being made for students to combine language programmes with Theatre Studies. Music and Social Studies, among others.
- > The proposed Development Communication programme and the sandwich programme on Communication and Media Studies are under consideration.
- > A German Unit is currently housed in the Department of French education. Efforts are underway to establish a Department of German to run a B.A. programme.
- > The Faculty stepped up its efforts in developing its journal on Language, Literature and Communication. Papers presented at the Faculty seminars and conferences would be published in this iournal.
- Workshops to prepare lecturers for the teaching of Faculty courses and Communication Skills for the first semester 2014/2015 academic year took place in August/September, 2014. A workshop was also organized for newly appointed staff in March, 2015.

- > A symposium/workshop (on language teaching and other topics) has been proposed to be organized at the beginning of every academic year.
- > The Faculty, in conjunction with the Department of English of the University of Lagos, held an international conference on Language. Literature and Communication (LALICOM) from the 3rd to the 5th of February 2015. There were paper presentations by both local and international scholars.
- > Student-staff durbars were organized in both Winneba and Ajumako Campuses in March, 2015.
- > The Faculty Board has agreed on the proposed splitting of the Faculty. This means that the College of Languages Education would have two Faculties in the near future.

CHALLENGES

- > Lack of a Faculty vehicle
- > Inadequate office accommodation
- Inadequate highly qualified and experienced lecturers

PROJECTIONS

- > Plans are underway for the Departments of Akan-Nzema and Communication and Studies to jointly run a Media number of courses cast within the realm of Akan for Broadcasting.
- > Processes are ongoing for the Faculty to introduce B.A German Education and B.A Linauistics.
- > The faculty is working on instituting additional (functional) foreign and local languages programmes for all students of the Faculty.
- > Efforts are being made to recruit experienced Fulbright scholars, scholars on sabbatical, etc. to boost the Faculty's PhD programmes.
- > Plans are underway to reactivate the LELADA PhD programme to give young academics in the country the opportunity to take PhD programmes in Linguistics.
- > The Faculty would renew its partnership

- agreement with Trondheim University, Norway
- > A draft document for the proposed Post-Diploma degree programme in English, French and Ghanaian Languages is ready for submission to the University for consideration.
- > A draft programme document on the proposed M.Ed./M.Phil in Language Teaching is ready for submission to the University for consideration.



DEPARTMENT OF **AKAN-NZEMA EDUCATION**

ACADEMIC PROGRAMMES

- > B. A. (Twi Education)
- > B. A. (Fante Education)
- > B. A. (Nzema Education)

Students offering MA/MPhil in Ghanaian Language Studies also have Akan/Nzema as an option.

SERVICE TO COMMUNITY

Students from the GESDI JHS came to the department to learn at first hand the types of drums and also drum language or the use of drums to communicate among people and also to rehearse with the drums.

FIFI D TRIPS

The student association in the Department went to Techiman Traditional Council to acquaint themselves with traditions and cultures of the people of Brong Ahafo.

ACHIFVEMENTS

The Department keeps on adding to its ICT equipment with the acquisition of new laptops to enhance the teaching and research of the department.

The enrolment for the year under review saw a great increase in enrolment numbers. This was due to the enrolment drive being undertaken

DEPARTMENT OF APPLIED LINGUISTICS

ACADEMIC PROGRAMMES

- > M.Ed. (Teaching English as a Second Language (TESL)
- M.Phil. (Applied Linguistics)
- > PhD. (Applied Linguistics)

Courses offered include Experimental Phonetics, Contrastive Linguistics, Semantic Theory, Morpho-Syntactic Theory, Phonological Theory, Sociolinguistics etc.

ACHIEVEMENTS

- > Increased the number of permanent teaching staff to eight (8)
- > Approval of the B.A. Linguistics programme by the Academic Planning Committee
- > Twenty-two (22) students graduated in the November 2014 congregation
- > Four (4) graduate students had their final Viva Voce during this academic year

CHALLENGES

- Inadequate Office Space
- Lack of Departmental Library
- Lack of adequate equipment in the Phonetics laboratory

PROJECTIONS

- > Recruitment of more qualified personnel to enhance the teaching and learning and research activities of the Department.
- Mounting of additional programmes to attract more students e.g. M.A. Linguistics by Sandwich.

DEPARTMENT OF **ENGLISH EDUCATION**

ACADEMIC PROGRAMMES

- > B. A. programme in English Education
- M.A. English (Sandwich)
- M. Phil (English Language/Literature)
- > PhD English

ACHIEVEMENTS

- > Seven (7) M.A., One (1) M.Phil English and Three (3) PhD students completed their programmes and graduated during the 2014/2015 academic year:
- > The Department has enrolled 71 Gabonese students on the Diploma in English with Pedagogy for the 2014/2015 academic year.

CHALLENGES

- > Aging staff
- Lack of adequate offices for staff.

DEPARTMENT OF **EWE EDUCATION**

Activities aimed at achieving the Corporate Strategic Plan

- > As part of an Enrollment Drive effort, the Department regularly communicated with old students and organized outreach programs to advertise the Department to potential entry applicants in the Ewe speaking region. We also conducted talk shows on TV and radios (on the program in Ewe on Adult Education on G.T.V and on Radio at Ho and its environs) to create awareness for the B.A. Ewe Course.
- > Lecturers have added new dimensions to the teaching/learning of Ewe by actively incorporating the use of technology with quality face to face teaching. Tools such as PowerPoint presentation are being used in the delivery of lessons on Grammar: Phonetics and Phonology and other related courses. The use of sms/mms to disseminate information on aspects of course outlines and topics towards individual students' advance preparation for lectures is also common among the teaching staff.
- > To ensure a better understanding and appreciation of the literary and aesthetic qualities of verbal genres, the Department has given a practical orientation to the study of the Oral Literature courses. Students are now made to make practical presentations on the various topics listed in the course outline for assessment. To facilitate this, the 2014/2015 group of Level 400 students have bought and donated a set of Agbadza drum ensemble to the Department.
- > Three (3) part-time lecturers were recruited during the year under review and they have worked diligently to help attain the

- goals of our strategic plan.
- > Efforts were also made to encourage brilliant and outstanding students to pursue higher degrees and these have vielded positive results. For instance, one of our past students has successfully completed his post-graduate M.Phil programme and has been recruited to teach in the Department.

ACADEMIC PROGRAMMES

The academic programme offered in the Department of Ewe Education is Bachelor of Arts (Ewe Education). Students offering MA/ MPhil in Ghanaian Language Studies also have Ewe as an option.

STAFFING

The Department has five (5) regular lecturers (four lecturers (4) and one (1) senior lecturer). and three (3) part-time lecturers, as well as one (1) administrative assistant and one (1) departmental assistant:

- > One lecturer was appointed into the Department during the year under review.
- > The Department is currently able to manage the available teaching staff but there is the issue of ageing staff, which we will have to deal with in the nearest future.
- > Two (2) female members of the teaching staff are Ph.D holders. One lecturer is currently on study leave pursuing his PhD in Applied Linguistics, specializing in Phonetics and Phonology.

COMMUNITY SERVICE

Two members of the teaching staff are currently writing Ewe Course books for Basic 1 to JSS 3 to be published by the Masterman Publications and adopted by GES for the study of Ewe in Basic schools in Ghana.

ACHIEVEMENTS

The Department has acquired and furnished a room for use by its teaching staff as a common room. This has eased the problem office accommodation for the teaching staff.

- > The number of applicants who qualified to be admitted this year has increased considerably. This is an indication that our enrollment drive efforts are paying off. We hope that the University admits all of them and that they all register to study in the coming academic year.
- The Department also participated in the successful implementation of the introduction of the second area courses and is currently having students from the French and English Departments studying Ewe as their second subject.

DEPARTMENT OF GA-DANGME EDUCATION

ACTIVITIES

The activities and effort geared at achieving the Corporate Strategic Plan (2014-2018) include but not limited to the following:

- > The Department has identified and recommended prospective staff for immediate recruitment by the University to curb the lack of teaching staff in the department of Ga-Daname
- > Attempts are underway to retain very students for pursuit of higher academic programmes as part of the processes to recruit them for the Department
- > The Department has liaised with the Faculty of Languages Education to re-write course contents and programmes for reaccreditation
- > The Department has also liaised with the Faculty of Languages Education for the smooth running of the second subject area courses mounted in 2013/2014 academic vear
- > Integrated ICT into all teaching, learning, research and administrative system in the Department.

ACADEMIC PROGRAMMES

- > B. A. (Ga-Education)
- > B. A. (Dangme Education)



Students offering MA/MPhil in Ghanaian Language Studies also have Ga/Dangme as an option.

STAFF DEVELOPMENT

Dr. Regina O. Caesar, one of the two (2) staff who enrolled on Ph.D programme had completed her programme of study. The other staff, Mrs. Yvonne Ollennu is still on study leave. The Department is sourcing support from the University to be allowed to appoint its M.Phil students who have completed the first year of their programme as teaching assistants. Some members of staff have joined the Linguistics Association of Ghana (LAG) and participate regularly in their workshops and seminars. Members were also encouraged to attend Faculty seminars and present papers to improve upon their skills.

CHALLENGES

- Inadequate Staff
- Ageing Academic Staff
- Inadequate Facilities for Teaching. Learning and Research
- > Poor Enrolment

DEPARTMENT OF **GUR-GONJA EDUCATION**

ACADEMIC PROGRAMMES

The department runs B.A programmes in six languages namely: B.A. Dagaare Education. B.A. Dagbani Education, B.A. Gonja Education, B.A. Gurene, B.A. Kasem Education and B.A. Kusaal Education.

STAFFING

The Department has a number of experienced staff with specialization in linguistics and Ghanaian languages. A number of staff have retired in the past few years and the staff situation in some of the units is critical in the department. Efforts have been made to attract, mentor, and recruit young potentials to assist in teaching and research but the current ban on recruitment and replacement has a serious effect on our capacity to undertake teaching and research effectively. The Department has identified some potential young graduate students who are on our graduate programme and are being mentored to be recruited after graduation.

Staff on sabbatical appointment in the department

Dr. James A. Saanchi (Senior Lecturer) joined the department on one year sabbatical leave from the University of Ghana, Legon.

NATIONAL SERVICE

Eight national service persons were appointed to the department to assist in administration and provide academic support.

ASSUMPTION OF DUTY

Dr. Ephraim Avea Nsoh (Senior Lecturer) who went on leave of absence to undertake national assignment as the Regional Minister in the Upper East and Upper West Regions returned to the department to assume duty at the start of the 2014/2015 academic year.

STAFF ON STUDY LEAVE

Ms Helen Atipoka Adongo is on PhD study leave with pay at the University of Ghana, Leaon.

RESEARCH GRANT

The Department through the initiative of the Head of Department for the second time won a research grant from DFID under the supervision of Crown Agents in Ghana to undertake quality assurance evaluation of literacy and numeracy learning materials designed in eight languages (Dagaare, Dagbani, Gonja, Gurenε, Kasem, Likpakpaanl, Ewe, and Asante Twi) for the Complementary Basic Education (CBE) programme. The project is collaboration between the Government of Ghana and DFID

ENROLMENT DRIVE

In our efforts to improve student enrolments. the staff embarked on a vigorous sensitization programmes at the various language communities using radio and our alumni networks to campaign for students to apply to study these languages. Open Days were held to interact with potential applicants to explain to them the programme focus and the potential benefits of studying Ghanaian lanquages. These efforts have led to increased enrolments of between 30% and 70% in the various units within the department for the past three years.

COMMUNITY SERVICE

The Department undertook a number of visits to language communities to support literacy and language related activities. The Head of Department. Dr Samuel A. Atintono and another member of staff Mr Samuel Alhassan Issah are providing consultancy service for the development of the Sisaali Unified Orthography. The Head again honoured the invitation by the Chief and people of Saboba to interact with the community and discuss the potential of developing Likpakpaanl for introduction into our department.

PROIFCTION

> Develop and introduce B.A. programmes in Sisaali and Likpakpaaln





INTRODUCTION

The Faculty of Science Education currently has nine academic departments and two service units. The two service units are the Food Production Unit and the Clothing Production Unit. The Faculty aims at equipping its graduates with the necessary academic proficiency and professional competence in teaching.

The Departments of the Faculty include:

- Department of Health, Physical Education. Recreation and Sports (HPERS)
- Department of Home Economics **Education**
- > Department of Mathematics Education
- > Department of Integrated Science **Education**
- > Department of Biology Education
- Department of Physics Education
- > Department of Chemistry Education
- > Department of Information and Communications Technology Education
- > Department of Health Administration and **Education**

ACTIVITIES AND EFFORTS GEARED AT ACHIEVING THE STRATEGIC PLAN

- All relevant academic and administrative policies were widely distributed within the Faculty to both staff and students
- > Efforts were made by all members in integrating ICT in their teaching and research
- > Contract for the renovation of the existing structures in the Department of Home Economics Education has been awarded
- > A number of lecturers in some of the departments collaborated and published articles in several internationally reputable iournals
- > Two new postgraduate programmes (M.Phil and M.Ed Chemistry Education) have been approved by the Graduate Board. The programmes are yet to go through accreditation for final approval

- > In order to improve on professional competence of staff, three (3) members of the Faculty (from Home Economics Education, ICT Education and Chemistry Education) were granted study leave to pursue terminal degrees in Universities outside the country
- > A three-day non-residential Faculty Academic Retreat was organized for members of the faculty from September 1 - 3, 2015. The Retreat which was at Smayak Hotel, Apam Junction had resource persons who took members through Quantitative and Qualitative Research
- > Faculty seminars were organized every fortnight for faculty members and to make presentations on their research work for peer review by colleagues
- > The Department of Mathematics Education successfully organized a three-day retreat for members of the department at NOKANS Hotel, Cape Coast. The retreat which started on August 20, 2014 reviewed the Department's academic programme and structure
- Department of Science and Mathematics has collaborated with the Institute of Educational Development Extension in mounting M.Ed Science Education and M.Ed Mathematics course
- > The Department of Home Economics in the process of presenting to management for consideration a proposal to start a Postgraduate Programme in Foods and Nutrition and Clothing and Textiles to be run by distance
- > The Department of Home Economics Education successfully organized a **Business Plan Proposal Presentation** programme as part of the level 300 course in Entrepreneurship Education and Costing
- > Postgraduate students undertook educational visits to the Ghana Standards Authority and Acera Polytechnic in April and May, 2014 to update their skills and practical experiences in Clothing and Textiles
- > The Faculty is in the process of coming out with a maiden edition of its Faculty Journal. The Journal which is in print will be known as "Journal of Science

- **Education and Research**
- Handbooks on most of the academic programmes run by the Faculty have been prepared and are available on the University's website
- > The Department of Mathematics Education in collaboration with Association of Mathematics Education Students (AMES) donated a number of Teaching/Learning materials produced by the students to the New Winneba M/A Basic School on May 17, 2014
- > The Faculty hosted a delegation from the School of Nuclear and Allied Sciences, University of Ghana on February 3, 2015. The purpose of the visit was for a possible collaboration with the Faculty and also introduce to students, postgraduate programmes available at the School of **Nuclear and Allied Sciences**
- In June 2015, Professor Wampler J. Peter from the Grand Valley State University in USA visited the Department of Chemistry Education in connection with the Memorandum of Understanding between the Department and the Ainoo-Ansah Farms

ACADEMIC PROGRAMMES

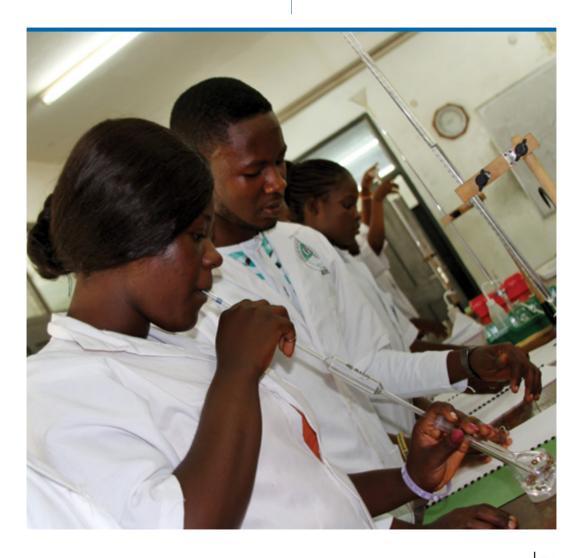
- > Diploma in Sports Coaching
- > B. Sc.(Mathematics Education)
- B. Sc. (Physical Education)
- B. Sc. (Sports Coaching)
- > B.Sc. (Mathematics Education)
- > B.Sc. (Biology Education)
- > B.Sc. (Physics Education)
- > B.Sc. (Chemistry Education)
- > B.Sc. (Information Communication Technology Education)
- > B.Sc. (Integrated Science Education)
- > B.Sc. (Home Economics Education)
- B.Sc. (Health Administration and Education)
- > M. Ed. (Science Education)
- M. Ed (Science with Pedagogy)
- > M. Ed. (Mathematics Education)
- > M. Ed. (Physical Education)

- > M. Ed. (Home Economics)
- > M. Phil. (Science Education)
- > M. Phil. (Mathematics Education)
- > M.Phil. (Physical Education)
- > Ph.D (Science Education)
- > Ph.D (Mathematics Education)

PROJECTIONS

- > Mount M. Phil Chemistry Education and M.Ed Chemistry Education programmes
- > Mount Health Administration and **Education (Nursing Administration** and Midwifery Administration option) programmes

- > Mount a postgraduate programme in Foods and Nutrition and Clothing and Textiles to be run by distance
- > Organize a community sensitization on the prospects of studying Physics
- > Procurement computers for the Department of Mathematics ICT Laboratory







OVFRVIFW

The Faculty comprises of six departments and a centre. They are:

- > Department of Social Studies Education
- > Department of Economics Education
- Department of Geography Education
- > Department of History Education
- > Department of Political Science Education
- Department of Business Education
- Centre for African Studies

To improve on professional and academic competencies of staff in the Faculty, a good number of lecturers in the Faculty have currently enrolled on PhD and D.Ed programmes.

COLLABORATIVE RESEARCH

There was a collaborative research by the Department of Political Science Education on the topic the impact of Chinese involvement in small - scale gold mining in Ghana (research project duration: 2014-2015

RESEARCH PARTNERS

The University of Leeds UK.

FUNDING AGENCY

International Growth Centre (London School of Economics)

The Faculty is expected to mount additional options in the areas of specialization in the Business Education Department such as:

- > BBA. Marketing Management
- > BBA. Banking and Finance
- > BBA Procurement and Supply Chain Management

The Faculty is in the process of developing a post graduate programme in Geography Education, Disaster Prevention and Management, and Environmental Management. Plans are also underway to establish Geographic Information system (GIS) Laboratory and weather station to support teaching and research.



NOTE WORTHY DEVELOPMENT

- > The School of Graduate Studies Board has approved proposals for M Phil Economics and M.Sc. Economics of Education respectively. The Faculty is in the process of forwarding the said programmes to NCTE and NAB for accreditation.
- > The 'Social Educator', a peer-reviewed Journal of the Department of Social Studies, whose publication became moribund in 2009, was revived from that state and a new edition, Volume 4, Issue 2 was published in October 2014. The April 2015 edition will be ready soon.

PROJECTIONS

> Create a Centre for Human Rights and Peace Studies at the Department of Social Studies

- > Establish linkages with International Human Rights Organizations outside Ghana to promote staff - student exchange programmes
- Improve research activities in the Faculty and support lecturers to present papers at national and international conferences
- Introduce short-term Human Rights courses to attract police officers, immigration officers, lawyers, NCCE personnel etc.

DEPARTMENT OF **ECONOMICS EDUCATION**

ACTIVITIES

- > Computer Laboratory: As part of efforts to establish a computer laboratory the Department has succeeded in reinforcing the door and windows of room 302 for use as the economics computer laboratory.
- > Acquisition of Computers and Printer: The Department has procured six desk top computers and a printer for the setting up of the computer lab. The Department has placed order for additional computers for the laboratory.
- > Development of Post Graduate Programmes: During the year under review, The Department developed proposals for MSc. and M. Phil programmes in economics that have been approved by The School of Graduate Studies Board. The Department is in the process of forwarding them to NCTE and NAB for accreditation.

ACADEMIC PROGRAMMES

> B.A. (Economics Education)

STAFFING

> The Department during the period had staff strength of 12 made up of four Ph D holders, three M Phil holders, two supporting staff and three national service

- > personnel. One new senior lecturer joined the staff.
- > Staff Requirements: The department needs a PhD holder in Economics Curriculum Studies and two others in Managerial Economics and International Trade.
- > Two Staff are on study leave. Their areas are in Econometrics and International Trade. Two of the staff are enrolled on terminal degree programmes in the University of Cape Coast.
- > One staff from the University of Cape Coast was on sabbatical leave to the department.

COLLABORATIVE RESEARCH PROJECTS/PRO-GRAMMES

Alhassan Atta-Quayson (lecturer from the Department of Economics Education) collaborated with Prof. Joe Amoako-Tuffour, Senior Advisor at the African Center for Economic Transformation (ACET) and Dr. Toni Aubynn, Chief Executive Officer of the Minerals Commission to produce a research report titled "Local Content and Value Addition in Ghana's Mineral, Oil and Gas Sectors: Is Ghana Getting it Right?". The report was thereafter presented by Alhassan Atta-Quayson at the Ghana Transformation Forum organized by ACET at the La Palm Royal Hotel from 10-11 February, 2015.

VISIT/EXCURSIONS

> The Department organized an educational tour to the premises of Bank of Ghana on Friday 10th October, 2014. The purpose was to expose our students to the functions and roles played by the central bank of Ghana. Four different presentations were made by various experts of the Bank explaining the various functions and activities undertaken by the Bank. Thereafter, the students undertook a tour at the various sections of the Bank. including the vault.

ACHIEVEMENTS

Increased its admission intake from 113 in 2013/14 to 223 during the 2014/2015 academic year.

- Improved lecture delivery through use of projectors to manage student numbers
- Developed M Phil Economics and M.Sc. Economics of Education programmes. The Department is in the process of forwarding the said programmes to NCTE and NAB for accreditation.
- > The Department introduced Departmental Seminar Series for lecturers in the department.

PROJECTIONS

- > Establishment of well equipped economics computer lab with at least 20 computers and good econometric software programmes
- Increase in the number of students admitted to the department and an increase in the number of students taking economics as a second area subject.

DEPARTMENT OF HISTORY EDUCATION

ACADEMIC PROGRAMME

> B. A. (History Education)

ACTIVITIES

Curriculum Development

A use of a new course structure has been implemented. Students now have the choice of choosing one of the following combinations:

- Economic and Labour History
- > Women and Gender History
- Conflict and Diplomacy

Reading Room

The Departmental Reading Room has been established with over 120 titles that were shipped from the USA. An additional 189 titles have been ordered. Lecturers also have lent their books to be made available to students. In addition, the Department has received donated books from the US

Embassy in Accra. Prof. Bea Lundt (Universität Flensburg), and Dr. Kofi Baku (Historical Society of Ghana).

DEPARTMENTAL SEMINARS

Seminars were organized on a monthly basis by Mr. Amaoko. In the first semester, Mrs. Adu-Boahen presented a paper "Rethinking History Teacher Education in Ghana", and Mr. Amanor-Lartey, of Political Science, presented work from his dissertation. Dr. Baku brought in renowned scholars - Prof. Gareth Austin and Prof. Larry Yarrak – who presented at the seminars on 18 February 2015 and 18 March 2015, respectively. Also, Mr. Nketiah and Mr. Amoako presented in the second semester. The seminars were well attended by members in the Department and other faculty members.

NATIONAL HISTORY DAY

The observance of the National History Day was an attempt to spark interest in the study of History throughout the country. The event revolves around a contest of students' engagement of historical research and dissemination of materials on a particular issue. For the first year, the competition was limited to UEW students. In the following years, it will expand with our interns in various schools around the nation. The theme for this year was Leadership and Legacy. Students presented their findings in an essay and display board. A webpage or drama were other options. The climax of the event on 5 March 2015 was chaired by the Omanhene of Esikado Traditional area, Nana KwabenaNketsia V.

DEPARTMENTAL RESEARCH

The Department is writing the history of UEW

AWARDS BANQUET

An Awards Banquet was organized for the 2014 graduating B.A. Social Science Education students who majored in History. The Department gave the award of **Best Long** Essay in History to Ail Musah. The grandaunds received a lapel pin with the Department's logo and Alumni written on it.

ALUMNI ASSOCIATION

Alumni Association for UEW History Education was established and headed by Justina Akansor. They have plans to expand and have developed a network for communication

DEPARTMENT OF **POLITICAL SCIENCE FDUCATION**

ACADEMIC PROGRAMME

> B.A. (Political Science Education)

COLLABORATIVE RESEARCH

Title: The impact of Chinese involvement in small - scale gold mining in Ghana (research project duration: 2014-2015)

Research partners

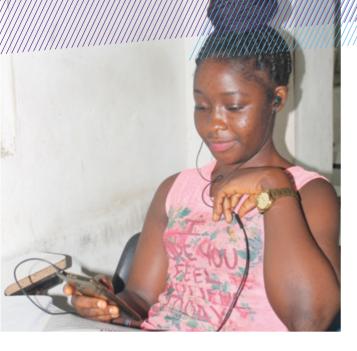
The University of Leeds, UK

Funding Agency

International growth centre (London School of Fconomics)

Abstract

This study examined the phenomenon of Chinese involvement in small-scale gold mining in Ghana and traced its impact. Although. post Task Force, the Chinese presence in the small-scale mining sector is much less, it is evident that the changes introduced, notably the use heavy machinery and new technology, are irrevocable and that the sector will never be the same again. The intensification of small scale gold mining through foreign involvement, much of it illegal, has involved huge sums of money, millions and probably billions of dollars, going into private pockets , while the little revenue has been gained by the state. It is also evident by the study that the government has been slow to respond to these changes, and argued here that this partly because officials were often implicated in the illicit money-making that characterized the gold boom from 2010 onwards. Policy



recommendations are made that aim to address the current challenges and regulate the sector in a manner that enhances its ability to contribute to economic growth and development.

EDUCATIONAL VISITS

- > The Association of Political Science Students (POSA) invited the flag bearer of CPP during the 2012 election Dr. Foster Abu Sakara, during the associations' week celebration on March 24, 2015. He gave a lecture titled "The Role of Politician and the Student"
- > The Political Science Students Association (POSA) organized an educational trip to the Parliament House, Kwame Nkrumah mausoleum and the Supreme Court on March 10, 2015 during the association's week celebration.

ACHIEVEMENTS

- > In order to increase the number of female students in the department, the admission board has increased the cut-off point from aggregate 21 to 25 and out of that, 84 females were admitted.
- > Four of the lecturers from the department are pursuing Ph.D programmes

CHALLENGES

> Unavailability of space to set up department library.

- Lack of offices for the teaching staff.
- Unavailability of large lecturer rooms

DEPARTMENT OF **SOCIAL STUDIES EDUCATION**

STAFF DEVELOPMENT

To improve professional and academic competencies of staff, as many as five lecturers have enrolled on PhD and D.Ed programmes in the Department.

ACADEMIC PROGRAMMES

- > B.A in Social Studies Education
- M.Phil in Social Studies Education
- > M. Phil in Human Rights Education
- M. Ed in Social Studies (by Sandwich)
- > M. A. in Human Rights Education (by Sandwich)
- > PhD in Social Studies Education.

VISIT/FXCURSIONS

Level 300 students of Social Studies and Special Education students offering Social Studies embarked on an excursion to Apostle Safo's Technology on Monday March 30, 2015. The purpose of the visit was to learn more on Science, Technology and Modernization.

ACHIEVEMENTS

Departmental Journal

The 'Social Educator', a peer-reviewed Journal of the Department of Social Studies, whose publication became moribund in 2009, was revived from that state and a new edition, Volume 4, Issue 2 was published in October 2014. The April 2015 edition will be ready soon.

PROMOTIONS

Two lecturers in the Department have been promoted to the rank of Senior Lecturer.

CHALLENGES

- > Unavailability of space to set up Departmental Library
- > Difficulty in attracting female lecturers with requisite qualifications in subject area to the Department
- **>** Lack of offices for lecturers. This problem is compounded due to the eviction of the Department from the New Pavilion to make way for University Printing Press
- > Difficulty in accessing internet facilities at the Faculty Block

PROJECTIONS

- > Creation of Centre for Human Rights and Peace Studies
- > Recruitment of more PhD holders as fulltime lecturers to reduce the high studentteacher ratio.
- > Explore and establish linkages with International Human Rights Organisations outside Ghana to promote staff – student exchange programmes.
- > Improve research activities in the Department and support lecturers to present papers at national and international conferences
- > Introduce Short-term Human Rights courses to attract police officers, immigration officers, lawyers, NCCE personnel

CENTRE FOR **AFRICAN STUDIES**

INTRODUCTION

The Centre provides services to the entire student body in the University, by way of running the African and Liberal Studies courses.

CHALLENGES

- > Insufficient funds for meeting of the key objectives of the Centre
- > Delay in the procurement of investment items for the Centre
- > Lack of larger lecture halls to accommodate large number of students

VISIT

Mr. Sergio Carcioto, Director of the Scalabrini Institute for Human mobility in Africa (SIHMA), Cape Town, South Africa, visited the Centre on 20th November, 2014, to take part in a seminar organised by the Centre for African Studies, and hosted by the Institute for Educational Research and Innovation Studies (IERIS), UEW. The purpose of his visit was to take part in the dissemination of the results of a four-country study published in a book entitled, Africans on the move: Human mobility in Ghana, Nigeria, Angola and South Africa.

COLLABORATIVE ACTIVITIES

The Centre is in the process of becoming the West African Research Partner of the Scalabrini Institute for Human mobility in Africa (SIHMA). The signing of the Memorandum of Understanding leading to the establishment of the Research Centre is yet to take place.

PROIFCTIONS

- > Recruitment of two lecturers, specifically, female lecturers to promote gender equity among the teaching staff at the Centre
- > Acquire of the relevant office equipment and facilities for all teaching staff
- Organize conferences and seminars to project the image of the Centre
- > Do several collaborative research projects
- > Organize outreach programmes outside the community
- > Publish a brochure on the profile and courses taught at the Centre for all first year students

DEPARTMENT OF **GEOGRAPHY EDUCATION**

INTRODUCTION

The 2014/2015 academic year recorded about 25 per cent increase in the number of fresh students admitted in the department bringing the current student population in the department to seven hundred and fifty. Lecturers use high end ICT facilities in teach

ing and instructional support. Staff in the department is actively involved in research activities.

ACADEMIC PROGRAMME

> B. A. (Geography Education)

EDUCATIONAL VISIT

- > On the 15th and 17th October 2014 the students of the Department visited the Komenda and Sekondi -Takoradi Metropolis on study tour.
- > On 6th March, 2015 one hundred and fifty students of the Department had a one day educational trip to the Volta Region. The students visited Mountain Afadja and Wli Water Falls.
- > On March 24th and 25th 2015 three level 100 students visited the Meteorological Service Department in Accra. They were at the Weather Station and the Aviation Control Towers

PROJECTIONS

- > Development of postgraduate programmes in Geography Education. Disaster Prevention and Management, and Environmental Management.
- > Establishment Geographic Information system laboratory and weather station to support teaching and research in the department.

DEPARTMENT OF BUSINESS EDUCATION

ACADEMIC PROGRAMME

The Department currently offers one programme with two options leading to the award of a 4 - year Bachelor of Business Administration Degree. These are:

- > BBA. Human Resource Management
- > BBA. Accounting

STAFFING REQUIREMENTS

The Department needs lecturers in Accounting, Human Resource, Marketing, Banking and Finance, and Procurement and Supply Chain.

ACTIVITIES

> A one day seminar was organized for the students on February 19, 2015 under the theme "Employable skills for Graduates". A carrier development consultant and principal of Merrison's college, Cape Coast were the speakers for the seminar.

DONATIONS

- > On March 30, 2015, two (2) books on auditing were donated to the department by Mr. Kwame Gyasi, a member of the accreditation team which visited the department to assess its programmes. The two books were both written by the donor himself, Mr. Kwame Gyasi.
- Annual reports of listed companies on the Ghana Stock Exchange were donated to the department by CDH Assest Management Ltd on the 16th of March, 2015.

PROJECTIONS FOR NEXT ACADEMIC YEAR

The Department is expected to roll out additional options in the 2015/2016 academic year with more areas of specialization such as:

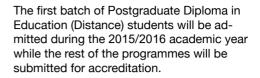
- > BBA. Marketing Management
- > BBA, Banking and Finance
- > BBA Procurement and Supply Chain Management





programmes in the year under review. These are:

- > Postgraduate Diploma in Education by Distance
- > M. A./M. Phil. Arts Education
- > M. Phil. Communication Disorders and Sciences - Speech Therapy
- > M. Sc. Audiology
- M. Sc. Environmental and Occupational Health



ADMISSIONS

In all, 1459 students enrolled in various programmes in the 2014/2015 academic year. The break-down is as follows:

Session	Number of students
Regular	410
Sandwich	932
Distance	117
Total	1459

GRADUATION

The School of Graduate Studies graduated 977 students, the highest number in the history of the School in the year under review. Also, the School graduated one Ph. D. student from Mali.

WORKSHOPS

The School of Graduate Studies in conjunction with Institute for Educational Research and Innovation Studies IERIS organised a three-day workshop for graduate students on proposal and Thesis writing.

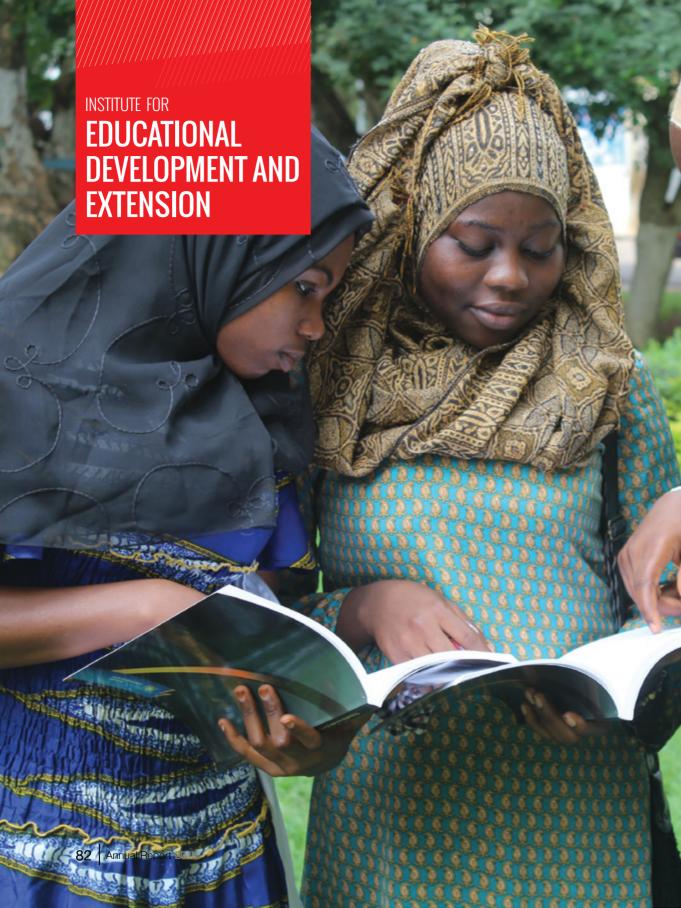
CHALLENGES

- > Inadequate support staff
- > Irregular Internet Connectivity

PROJECTIONS

> Liaise with Centre for Continuing Education and Human Resource to organize workshops to sharpen skills of theses supervisors.





INTRODUCTION The Institute for Educational Development and Extension. IEDE is the extension wing of the University of Education. Winneba (UEW) responsible for distance education programmes. It is also responsible for providing opportunities for student teachers to experience holistic and quality school based teaching experiences as well as providing opportunities for continuing professional development of staff of UEW and professionals from other tertiary and non - tertiary educational institutions. The Institute is made up of the following: Office of the Director Centre for Distance Education, (CDE) > Student Progress and Assessment Unit > Research, Quality Assurance and Training Unit Materials Production Unit Technology in Distance **Education Unit** > Study Centers (24) > Programme/Course Coordinators Centre for Continuing Education (CCE) Centre for Teacher Development and Action Research (CETDAR) Registry > Examinations Unit Admissions Unit > Transport Unit Stores Internal Audit Finance Section Procurement Unit **ACADEMIC PROGRAMMES** Diploma (Basic Education) Diploma (Early Childhood Education) Diploma (Accounting Studies) Diploma (Management Studies) 1 year Diploma in Education > B. Ed. (Basic Education) > B. Ed. (Early Childhood Education) B.B.A. (Accounting)

- > B.B.A. (Human Resource)
- > Postgraduate Diploma (Teaching and Learning in Higher Education)
- > Postgraduate Diploma in Education
- M. Ed. (English)
- > M. Ed. (Science)
- > M. Ed. (Mathematics)
- > M. Ed. (Mentorship)

The Diploma in Education and the postgraduate Diploma in Education programmes will begin by October, 2015.

ACHIEVEMENTS

The Institute achieved the following:

- > Distributed tablets to distance students
- Introduced Postgraduate Diploma in Education programme
- > Established three more study centres in Tema. Ho and Sunvani
- Commissioned African Virtual University/ Odel Centre in UEW
- > Held annual review retreat for Study Centre Coordinators and senior members and capacity building workshop for administrative and Accounting staff

PROJECTIONS

> Integrate video conferencing into the delivery of distance education

CENTRE FOR **DISTANCE EDUCATION**

INTRODUCTION

The Centre develops and provides effective Distance Education programmes for serving professional teachers in the Ghana Education Service and private educational institutions.

OBJECTIVES

- Increase access to tertiary education for serving basic education level teachers
- > Enhance the quality of teaching and learning at the basic and pre-tertiary education levels

STAFF REQUIREMENTS

Course Coordinators are needed to manage and coordinate activities in the following:

- Diploma and Post-Diploma Business Administration (Accounting and Human Resource,),
- Diploma and Post-Diploma Early Childhood Education
- Post-Graduate Diploma and Diploma in Education
- Online DE courses

School-Based Internship/Service to the Community

As required by the programme, all Post-Diploma two (2) and Diploma three (3) students undertook their school-based internship (teaching practicum) at their respective schools and were mentored by either their head-teachers or selected tutors and Centre Coordinators from the Study Centres. The Centre Coordinators mentored students in cases where the head teacher was not qualified to do so. In line with this, an in-service training workshop in mentoring was organized for over six hundred (600) head teachers across the country, mainly from basic schools.

COURSE BOOK PRODUCTION

At the moment, the Centre for Distance Education uses mainly the print text for teaching

and learning. Hence, the development of course materials has been very crucial for the continued existence of the programmes. All the course books for the Basic Education programmes have been developed and supplied to students.

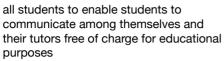
ACHIFVEMENTS

- retrained Tutors and Study Centre Coordinators in tutoring and counselling
- improved the provision of course materials to students
- created an avenue for publishing research findings and papers
- increased access to postgraduate education by mounting Master of Education programmes

Gradually, modern ICT devices are being integrated into the DE programmes. The print-based instructional mode with occasional face-to-face tutorials is being supported with technologies such as the mini tablets and SIM/SD cards. The accomplishments include:

- Supply of computers and ICT equipment to all Study Centres except the newly established ones
- Supply of tablets to all students to enable them access their courses online and also participate in online learning activities on the DE programme.
- > Supply of Vodafone SIM cards to





- > Provision of Internet Connectivity to most Study Centres
- > Registration of students online
- > Establishment of the African Virtual University hub at UEW

PROJECTIONS

- > Setting up of video conferencing facilities at selected Study Centres
- Provide comprehensive interactive tutoring on MOODLE for DE students
- Repackaging of e-learning activities and technology integration via the African Virtual University (AVU) Centre
- > Recruit staff with knowledge and skill in online tutoring and use of technology in distance education delivery to support student learning
- > Automation of tablet/SIM card distribution
- > Automation of transcripts and statutory letter collections.
- > Enhance research activities of faculty in distance and online issues

CHALLENGES

- > Inadequate Course Coordinators for programmes
- > Lack of staff with knowledge in online courseware development and e-tutoring

CENTRE FOR TEACHER DEVELOPMENT **AND ACTION RESEARCH** (CETDAR)

INTRODUCTION

The Centre for Teacher Development and Action Research (CETDAR) is responsible for Student Internship and Action Research. CETDAR offers quality school-based teaching experiences to student teachers during their internship programme. The Centre organizes pre-internship seminars for all Level 300 students educating them on the expectations of the University's internship programme

PROJECTIONS

- > Place the M.Ed Mentorship Programme
- Organise training for Heads of partnership schools.

CENTRE FOR CONTINUING EDUCATION

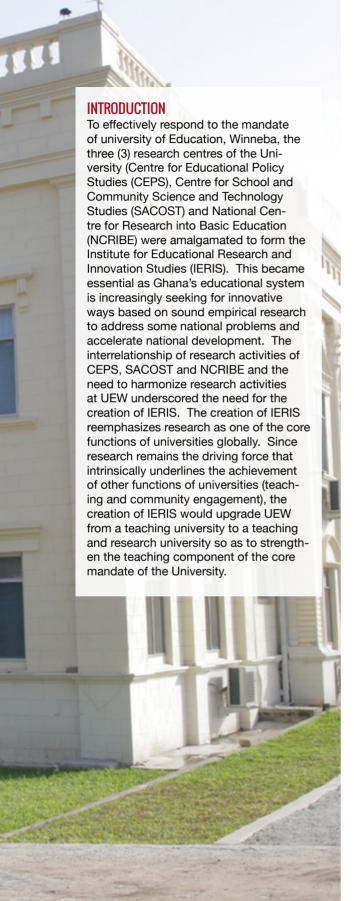
INTRODUCTION

The central core function of the Centre is the creation and delivery of residential training, education and development programmes. High quality workshops, integrated programmes, consultancies and development of support services are provided.

ACTIVITIES

- > Organized workshop on assessment and test construction for staff of IEDE and all centre coordinators
- Organized a three day workshop for all academic staff of UHAS in Ho. in addition.
- Organized a one week workshop for secretarial, administrative and clerical staff association on records keeping, security for records keeping and its management, the role of secretarial practice, interpersonal relationship and sourcing information through the internet.
- > Enrolled 42 lecturers from UEW, Winneba, Mampong and Kumasi campuses; University of Ghana, Legon, Kofi Annan Centre, Kumasi Polytechnic, to The Post Graduate Diploma In Teaching And Learning In Higher Education Programme (PGDTLHE) during the 2015 sandwich programme.





ACTIVITIES

- Organized Research and Thesis writing Seminars for Graduate Students. The programme spanned from January 2015 -December 2015
- > Submitted a technical proposal to the Council for Technical and Vocational Training (COTVET) for a grant of GHS 2,034,550.00 from the Skills Development Fund (SDF). It is proposed that the grant would be used to train the youth in exotic vegetable production in the Central Region. IERIS/ SACOST is currently awaiting the outcome of grant approval committee
- > Developed a training programme for JAYEE staff
- > Developed a PhD programme in Education, Leadership, Innovation and change (ELIC) which has been approved by the Graduate Board. It is being prepared for submission to the National Accreditation Board

PROJECTIONS

- > Organise research and project support seminars for Doctoral and Masters students.
- > Run proposal writing workshops for the Faculties of all campuses
- > Conduct intra and inter college collaborative research
- > Build research partnerships with universities locally and internationally
- > Organize quarterly symposiums, seminars and workshops for the dissemination of research activities in the university.
- Organise monthly or quarterly symposiums for dissemination of research activities in the university.
- Collaborate with industry/organizations/ stakeholders in initiate joint research projects to build the capacity of staff.
- > Initiate collaborative research activities with stakeholders in Education
- Collaborate with the Faculties of all campuses in the university to do research projects and disseminate the research finding

SCHOOL & COMMUNITY **SCIENCE AND** TECHNOLOGY STUDIES (SACOST)

The centre is to cultivate relevant research competence, publication proficiency and quality knowledge for linking community and work place Science and Technology with that of school at the pre-university level. The centre will function as a Pan-African research and documentation centre for the promotion of community Science and Technology in African Schools.

ACTIVITIES

- > SACOST was contracted by the Environmental Protection Agency, Ghana, (EPA) to make a report and write on Environmental Educational Policy for schools in Ghana. The contract is jointly awarded to SACOST and DAL consultants. The report is at the final stage
- > SACOST organized Environment Day 2015 seminar for the workers and students / pupils of the Effutu Municipality at Winneba main station, to mark the World Environment Day on June 5, 2015. The theme for the Day was "Raise your voice, not the sea level"
- > SACOST initiated and worked for a Memorandum of Understanding (MOU) between the University of Education, Winneba and University of Jyvaskyla. Finland. The MOU was signed by the Heads of both Universities
- SACOST also started work with Gleev on enhancement of academic achievement for Secondary Schools in Ghana and other West Africa Countries

NATIONAL CENTRE FOR RESEARCH INTO BASIC EDUCATION (NCRIBE)

The centre is to conduct research into Basic Education and engaging national and international audiences in best practices in the promotion of Basic Education.

ACTIVITIES

> The centre carried out collaborative project on Education and employability.

CENTRE FOR EDUCATIONAL POLICY STUDIES (CEPS)

The Centre is an interdisciplinary, reputable research- led centre that seeks to provide in-depth understanding of the relationship between educational policy research and practice at the institutional, national and international levels

ACTIVITIES

> The centre, over the period under review worked on a Tracer Study of Graduates of the University of Education, Winneba in three regions namely: Greater Accra. Ashanti and Northern. The final report have been submitted to UEW management









INTRODUCTION

Within the year under review, the library furthered its bid to create more conducive atmosphere and conditions for its users. In this direction, two Discussion Rooms were created at the Osaqyefo Library and one at North Campus Library for Graduate Students. For the second year running, some selected Library Staff have been teaching Information Literacy as a credit bearing course for Fresh Students. Two members of Staff from Kumasi and Mampong campuses were beneficiaries of a Carnegie-sponsored Continuous Professional Development in South Africa for a period of four weeks to enhance their ICT skills for academic research.

REGISTRATION

The new registration figures for the year were		MALE	FEMALE	TOTAL
WINNEBA	Osagyefo	249	46	295
	North Campus	21	5	26
KUMASI	COLTEK Library	520	265	785
MAMPONG	NASKA II Library	37	11	48
AJUMAKO Ajumako Campus Library		47	17	64
TOTAL		874	344	1218

The total number of registered users was 1218, made up of 295 for Osagyefo Library, 26 for North Campus Library, 785 for COLTEK Library, 48 for NASKA II Library and 64 for Ajumako Campus Library.

ISSUE STATISTICS

The figures for books used during the academic year were

LOCATION	BOOKS BORROWED	RESERVE BOOKS USED	TOTAL
Osagyefo	1851	832	2683
North campus	690	2843	3533
COLTEK	1868	396	2264
NASKA II	146	1346	1492
Ajumako	133	327	460
Total	4688	5744	10432

BOOKS

Summary of books acquired through purchase

	NO. OF TITLES	TOTAL	COST
Winneba	14	14	2,974.42
COLTEK	5	13	809.18
NASKA II	191	382	108,471.12
Ajumako	80	80	4,913.00
Total	290	489	117,167.72

BOOK DONATIONS

S/N	DONOR	NO. OF TITLES	QTY
1	Prof. Reginald Garret	16	16
2	G.N.A.T. – Accra	8	8
3	Mr. Viscount B.Buer (UEW)	4	10
4	Peli A. Odei	1	1
5	Prof. Edmund Abaka	2	2
6	Ms. Cynthia Kumah (UEW)	11	16
7	Named Bible Dictionary – No Source	1	1
8	Globethics (Switzerland)	4	4
9	Rotary Club – Old Books	10	57
10	International House of Japan	1	3
11	U.D.S. (Ghana)	1	1
12	ACCORD	1	1
13	University for Peace	1	1
14	University of Cape Town, South Africa	1	2
15	Virginia State, U.S.A	106	246
16	T.E.S. (Ghana)	1	2
17	Christopher K. Filson (UCC - Library)	5	5
18	Olatunbosun Taefeek	1	1
19	P.K.A. Bedu-Addo (Legal Deposit)	1	1
20	A.C.A.S.A	2	2
21	Dr. & Dr. Mrs. Eghan	41	284
22.	Dr. Samuel A. Atintono	175	209
23.	Dr. Joseph Olatunbosam	1	2
24.	Ingemar Wictor- Univ. of Halmstad	1	1
25.	Christopher Owusu Ansah	1	1
Total		397	877

LEGAL DEPOSIT

In compliance with the Book and Newspaper Registration Act of 1963, the following books were submitted to the Library:

NO.	AUTHOR	TITLE	PUBLISHERS
1.	Oppong, Alexander	Fundamentals of Sign Language	Dept. of Special Education, U.E.W
2.	Bedu-Addo , P.K.A	Fundamentals of Teaching	Approachers

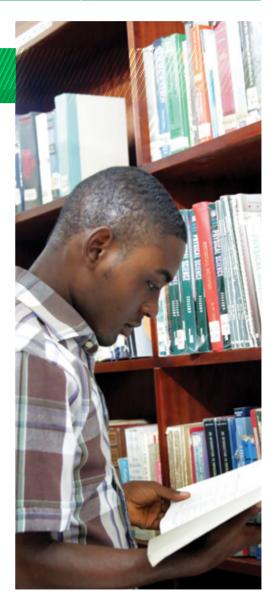
BOOK STOCK

One thousand and fifty-seven books were processed and added to our stock during the year. The figures are presented below:

NA (*)	Osagyefo	282
Winneaba	North campus	183
Kumasi	COLTEK	23
Mampong	NASKA II	489
Ajumako	Ajumako cam- pus Library	80
Total		1,057

The entire/total stock of the University Library system increased to 113,760 and the breakdown is as follows:

	Osagyefo Library	60,935
Winneba	North Campus Library	15,749
	IEDE	1,930
Kumasi	COLTEK Library	21,197
Mampong	NASKA Library	21,081
Ajumako Ajumako Library		1,868
Total		122, 760



MATERIALS PRESERVATION

Туре	No. of Copies	Cost (GHC)
Mutilated Books	127	3,391.00
Newspapers	70	1,809.00
Total	197	5,200.00

The VIRTUA database (InfoStation) produced the understated statistics for the records processed during the period under review.

Bibliographic Records	40, 384
Authority Records	10, 537
Item Records	83, 126
Holdings Records	781
Patron Records	51, 928

The total stock (monographic) available is 83, 126, and 781 holdings (serials).

JOURNAL USAGE

LIBRARY	USAGE	NO. OF TITLES USED	NO. AVAILABLE
Osagyefo	482	122	1374
North campus		232	219
COLTEK	38	38	96
NASKA II	-	-	42
Ajumako	143	56	354
Total	663	448	2085

ELECTRONIC SERVICES

The table below shows the statistics of Internet usage:

	ACADEMIC SEARCH	EMAIL	TOTAL USAGE
Osagyefo	6901	1264	8165
North campus	-	-	-
COLTEK	4296	3780	8076
NASKA II	764	11	775
Ajumako	347	93	440
Total	12308	5148	17456

INSTITUTIONAL REPOSITORY

Not much uploading of Graduate Theses was carried out due to technical challenges with the server hosting the repository.



INTRODUCTION

The Quality Assurance Directorate was established to ensure quality in the teaching and learning processes and other functions for which the University was established, taking into account stakeholder satisfaction.

AIM

Apart from taking steps to help the University run in accordance with its own set policies and regulations, the Quality Assurance Directorate also aims at facilitating and the maintenance of acceptable international as well as national standards in all sectors of the University of Education, Winneba, especially in the area of academics. As part of its duties. the Unit routinely appraises teaching and learning activities in the University.

ACTIVITIES

The Quality Assurance Unit undertook various activities during the year under review. Some of the activities include:

SENSITIZATION OF THE UNIVERSITY COM-MUNITY ON QUALITY ASSURANCE

In accordance with the theme of Enhanced Quality Assurance of the 2014-2018 Corporate Strategic Plan of UEW, the Quality Assurance Directorate embarked on a programme to educate the University Community on Quality Assurance issues. The first phase of the programme was captioned "Creating a culture of Ownership of my Workplace". Staff of the Quality Assurance Directorate visited the various departments of the University and interacted with their staff through seminars.

The seminars comprised a presentation given by the Quality Assurance Directorate followed by a time for comments. questions and answers. Participants were educated on the need to approach issues of the University as if the University belonged to them, and to approach University issues as such. Participants of the seminars were very appreciative of the programme and urged the Quality Assurance Directorate to come up with more of such programmes.

SURVEYS

The Directorate continued with the appraisal of teaching and learning on the various campuses and is currently working on the analyses and reports from Students' Appraisal of lecturers/courses for the second semester of the 2014/2015 academic year.

CAPACITY-BUILDING

A Staff of the Quality Assurance Directorate is presently undergoing training in Internal Quality Assurance to build the capacity of the Directorate.

OUALITY ASSURANCE POLICY

The Directorate has been able to come out with a Quality Assurance Policy for the University. The Document highlights among other things, the functions of the Quality Assurance Directorate.

PUBLICATION OF NEWSLETTER

The Directorate continued the publication of its quarterly newsletter, Quality Speaks.

CHALLENGES

- Lack of an official vehicle
- Inadequate staff

PROJECTIONS

- > Develop an online appraisal system for the evaluation of courses
- > Procure a vehicle for the Quality Assurance Directorate



INTRODUCTION

The Externally Funded Projects Office (EFPO) was established in 2007 to meet the challenges posed to the University as a result of inadequate funding from government. The office was established to solicit for additional funding from external donor sources to support institutional priorities, increase the effectiveness of donor funds and to improve the relationship between the university and its donor partners.

Specifically, the Office sources for external funding opportunities, coordinates grant proposal development, compile programmatic reports, budgeting and financial monitoring of donor funds, coordinates consultancy and research services in the University and offer consultancy on Educational Technology Initiative.

UNITS

Currently, the EFPO is headed by an Acting Director. It comprises four Units namely

- Monitoring and Evaluation (M&E) Unit
- > Budgeting and Financial Monitoring Unit
- Consultancy and Research Services Unit
- Educational Technology Initiative Unit.

ACTIVITIES

In the period under review, the Externally Funded Projects Office undertook the follow-

- Coordinated the development of 3 concept notes to the Council for Technical and Vocational Education and Training (COTVET) under the Skills Development
- Completed five projects funded by different donors.
- Coordinated grant writing workshop for senior members (teaching and non teaching) in all the campuses under the IREX/UASP project title "Improving grant accessing and management capacity at University of Education, Winneba.
- Coordinated follow- up of staff online course development (Moodle) training.
- > Coordinated the provision of technical support for course ware writers.
- Coordinated MOODLE training workshop for newly recruited lecturers.

NFW PROJECTS

- Untrained Teachers Diploma in Basic Education (UTDBE) Quality Assurance Project, Rep GES/GPED/RFP/01/2013: Project ID No. P129381; Grant No. TF01314 signed on February, 2014 (Project Director: Dr. Francis Owusu-Mensah)
- > Environmental Protection Agency project with SACOST (Prof. Jophus Anamuah-Mensah)
- Quality Assurance of Translation and Transposition of Teaching and Learning Materials under the Complementary Basic Education Programme. Phase 1 and 2 (Project Director: Dr. Samuel Awinkene Atintono).
- Higher Education and Employability Research. Phase 2: Dr. Eric Daniel Ananga

ON - GOING PROJECTS

- > Community Based Rehabilitation and Disability Studies (CBRDS) Programme (Sight-Savers) Phase 2.
- > Ghanaian Institute for the Future of Teaching and Education (GIFTED) Women's Fellowship program.
- > Strengthening Leadership in Disaster Resilience

DONATION

Through the effort of the Aq. Director, ninety (90) assorted Science books received from the "Nestle Foundation" for the study of Problems of Nutrition in the World were donated to the Home Economics Department through the UEW Library on the 12th of March, 2014.

VISITS

> The EFPO coordinated the visit of the four member team from the New York University who joined the Project Coordinator and her Assistant at the University of Education, Winneba on the project title "Ghanaian Institute for the Future of Teaching and Education (GIFTED) Women's Fellowship program" to carry out project monitoring exercise from December 1-4, 2014. The EFPO accompanied the visiting project team

- to the following project sites; Gvahadzi. Unipra North and New Winneba.
- The EFPO coordinated the meeting of the six-member team from the Sight savers International including three representatives of the Country Office who visited the CBRDS project team of the University of Education, Winneba on 28th January, 2015 to discuss the progress and the way forward of the proposed Short Courses to be mounted under the CBRDS programme.
- > The EFPO coordinated the meeting of the three member team from the Sight savers International including a representatives of the Country Office who visited the CBRDS project team of the University of Education. Winneba on 27th March. 2015 to discuss the progress and the way forward of the proposed Short Courses to be mounted under the CBRDS programme.
- > EFPO staff pay quarterly working visits to the College of Technology Education, Kumasi and the College of Agriculture Education, Mampong to obtain first hand information and interact with Project Implementers to assist in finding solutions to some pertinent challenges that may tend to hamper the smooth execution of projects.

DONOR FUNDED PROJECTS AT UEW

CARNEGIE CORPORATION OF NEW YORK PROJECTS	AMOUNT
> Expanding Distance Education Delivery	
> Library Automation Project	
> Promoting Gender Equity through Gender Mainstreaming	
> Student Internship Programme	
> Improving Office for Institutional Advancement	
> Grant Steering Committee	
TOTAL	US\$ 2,306,661.00

PARTNERSHIP FOR HIGHER EDUCATION IN AFRICA/ EDUCA- TIONAL TECHNOLOGY INITIATIVE PROJECTS		
> Baseline study on current state of Educational Technology at UEW	US\$ 155,333.09	
Enhancing the quality of Teaching and Learning through the use of a Learning Management system	US\$ 234,269.81	
Investigating how Academics/Students use web-based approaches to enhance Teaching and Learning	US\$ 55,194.25	
TOTAL	US\$ 444,797.15	
SIGHT SAVERS INTERNATIONAL		
> Professional Programme for Rehabilitation Personnel (PPRP)	GHC290,825.00	
> IREX/ UNIVERSITY ADMINISTRATION SUPPORT PROGRAMME		
> Imaging of Graduate Admission Documents	US\$ 12, 435.00	
> Alumni Development in UEW	US\$ 22,303.00	
TOTAL	US\$ 34,738.00	

FEDERATION OF WOMEN IN EDUCATION		
Strengthening Gender Research to Improve Girls' and Women's Education in Africa	US\$	21,000.00
> SESAME WORKSHOP		
Summative Evaluation on services relating to a qualitative study among teachers and parents of IDP schools in Ghana	US\$	55,500.00
> ASSOCIATION OF COMMONWEALTH UNIVERSITIES		
> Promoting Research Management Culture in UEW	US\$	9,500.00
> Improving Research Management Structures in UEW	US\$	14,500.00
TOTAL	US\$	24,000.00

CHALLENGES

> Inadequate office space

PROJECTIONS

- > Organize capacity building workshops for staff in grant proposals development and implementation
- > Expand donor grants sources
- > Develop Grants Management Manual
- > Enhance Consultancy and Research Services





DIVISION OF OPERATIONS

INTRODUCTION

The Division of Operations coordinates the activities of the University Farm, Securitv. Transport, Records Management, and Postal and Telecommunications Sections of the University. Apart from coordinating the activities of critical sections of the University, the Division offers various student, staff and customer services.

ACTIVITIFS

During the year under review, the Division:

- > Coordinated the successful organisation of the Special Congregation in honour of three eminent personalities and the 19th Congregation Ceremony:
- > Coordinated the branding/labeling of the Faculty Block, New Administration Block, Jophus Anamuah-Mensah Conference Centre. Institute for Educational Research and Innovation Studies (IERIS) and the commemorative inscription for the principal officers:
- > Facilitated the frequent use of and access to the University's physical facilities including transport;
- > Coordinated the repairs and replacement of malfunctioned street and security lights:
- > Circulated transport matrix for students' educational tours and excursions and related activities:
- > Circulated notices in relation to publications, use of facilities and the organisation of major events of the University; and
- > Procured equipment for the creation of new post room at Faculty Block

CHALLENGES

- > Inadequate impress to run and coordinate some activities of the Units/Sections/ Departments in the Division:
- > Delays in the release of funds requested for activities:

- Lack of stand by vehicle at the transport :loog
- Late submission of requests by staff and the public for the use of facilities; and

PROJECTIONS

- branding/labeling of edifices:
- creation of new post room at the Faculty Block: and to ensure that the newly created post room is operational



SECURITY SECTION

REORGANISATION

Personnel of the Security Section were reorganised into teams and placed under commanders. These team commanders were responsible for specific sectors to ensure that their beats/posts were properly manned. They were also to discipline their men and to report acts of indiscipline.

INTRODUCTION OF NEW REPORTING SYSTEMS

In order to keep the headquarters abreast of all security related incidents on campus, a daily Situation Report Form was introduced to be completed by each Shift Leader at the end of his duty period before he closes for the period. The Incident Report Forms were also introduced to report on any special incidents that come up during the duty tour.

INTRODUCTION OF ROTATIONAL ROSTER SYSTEM

To ensure that guards do not get too familiar with certain environments and also to give every guard the opportunity to serve at all duty points within the campuses, teams are rotated every quarter with personnel being moved to new sectors within Winneba; and same is expected to be replicated in the other campuses. A master duty roster is prepared on a monthly basis for the teams so that the team commanders have enough men at all times to undertake their tasks.

INTRODUCTION OF WEEKLY ROUTINE INSTRUC-

Due to the continuous and dispersed nature of the duties of security men, it is virtually impossible to meet and disseminate information to them at the same time. As a result, a weekly bulletin dubbed "Weekly Routine Instructions" was introduced to convey relevant information to the guards. It includes duties, directives, reminders and any information of interest to the guards. Copies are pasted at all duty assembly points so that guards can read them as they assemble for duty.

CHALLENGES

> Personnel Shortfall-: This is a problem in all campuses. Personnel are paid to do extra four hours per day to make up for the shortage. Guards enjoy only one day a week as rest days instead of the mandatory two days.

PROJECTIONS

- > training of all security guards
- > improving upon command and control
- > improving upon access control of all campuses

developing security education programmes for students and staff

RECORDS MANAGEMENT UNIT

INTRODUCTION

Records Management Unit provides access to archival materials of the university, supervises the Registry, censuses close files, decongests the system by destroying ephemeral documents, keeping records of workshops and fumigates archival materials.

CHALLENGES

- > Inadequate office staff
- > Lack of repository or records room to store and preserve our Archival materials

PROIFCTIONS

> To start digitization of the archival materials





PUBLICATIONS UNIT

INTRODUCTION

The Publications Unit was engaged with its traditional duties. This includes compilation and production of Annual Report, Research and Publications. Basic Statistics. List of Graduating Students, UEW Newsletter, University Gazette (Documenter), Diaries, Calendars, Greeting Cards, Brochures, Posters, Programme of activities and other printed promotional items. The Unit also maintained and updated the University website.

NEW DEVELOPMENTS

UEW JOURNALS ONLINE

A site for hosting UEW in-house journals was activated. In-house journals would be invited to come onboard. The site can be viewed at http://journals.uew.edu.gh/.

STAFF REOUIREMENTS

The Unit has not got it full complement of staff. The Unit requires the following

- A Reporter (iournalist) who would report on main university activities and solely dedicated to writing content for the newsletter and news section on the website
- An Assistant Editor who would assist in proof reading and editing the volumes of documents that are generated/handled at the Unit and also do some content writing
- > At least three Graphic designers with web design skills to work in the Web Management Unit

CHALLENGES

- Lack of appropriate computers to handle the work at the unit
- Lack of simple office reprographic equipment like collator, laminator, saddle stitcher, electric guillotine and laminator has made it impossible for the Unit to offer small print reprographic services upon request
- Intermittent power outages and interruption of internet access

PROJECTIONS

- > Complete the proposals on the expansion of the Publications Unit into a Department with separate Units and see to their development and establishment (i.e. Web Development Unit, News and Media Unit, Corporate Titles, Designs and Reprographic and Video and Photography Unit) to improve efficiency and proper focus.
- Complete the compilation of the Brochure on Academic programmes of UEW
- Update all brochures and initiate the development of new ones
- > Complete the development of a visual identity brochure for the University
- > Continue the development of an online site for all journals in the University
- > Improve the development of the website and make it more client focused

AMALGAMATED SPORTS CLUBS

ACTIVITIFS

- > Camping and Training of 270 studentathletes in eleven sports disciplines for the 23rd Ghana Universities Sports Association (GUSA) at UCC
- > Supervised the SRC to organise Fresher's Games on all campuses in 2014 to welcome the first year students into the students' fraternity, the games helped to identify the potential sports men and women who could be selected to participate in the Annual Inter-Hall games and athletics
- Organized the 2014 Annual Inter Hall cross country race on the Kumasi campus on 18th October, 2014
- > Organised the 2014 Annual Inter-Hall games on Winneba campus from 24th and 25th October, 2014 to select new studentathletes to beef-up the existing teams of the various sports disciplines
- > UEW participated in the 19th Annual GUSA Cross Country race at UCC

CHALLENGES

- > Lack of permanent storage facility;
- > Lack of sports hall for all indoor games;
- Lack of a Tartan track
- > Lack of good sporting facilities on the other campuses

PROJECTION

> Drawing and designing new sporting facilities

OFFICE FOR INSTITUTIONAL **ADVANCEMENT**

INTRODUCTION

The focus of the Office for Institutional Advancement (OIA) within UEW's mission and vision is to positively position the University in its publics' mind, coordinate alumni relations. enhance gifts, funds and resource solicitation; and the efficient and effective management of the UEW Endowment Fund Trust to provide supplementary budget support.

DEVELOPMENTS IN THE DIRECTORATE CASE MEMBERSHIP

The office secured UEW's Institutional, four professional, 47 general membership and subscription to the Council for Advancement and Support of Education (CASE) till February 2016.

SOUVENIR PACKAGE

Graduands were furnished with appropriate souvenir during the 1st and 2nd sessions of the 19th Congregation in November 2014 and April 2015 respectively. The Alumni Relations Office mounted stand for the sale of Alumni T-shirt and stickers during the 19th Congregation at Winneba, Kumasi and Mampong campuses.

UEW ENDOWMENT TRUST FUND / CAMPAIGN

The Board of Trustees of the UEW Endowment Fund Trust held its 5th meeting on Wednesday, November 26, 2014. It was reported at the meeting that, the fund had accumulated Four Hundred and Ninety-Seven Thousand, Four Hundred and Three Ghana Cedis (GH¢497.403.00). This amount has been invested for a six-month period at a rate of 24%. Prospects (staff, students, alumni and other stakeholders) are still contributing to the fund.

INAUGURATION OF CAMPAIGN SOLICITATION TFAMS AND 1ST PHONATHON CAMPAIGN

To facilitate the work of the Campaign Steering Committee (CSC), dedicated teams and phonathon callers were constituted and inaugurated on November 25, 2014 to work on the prospects identified in Appendix I, II, and III of the UEW Campaign Plan and others vet to be identified.

The Vice-Chancellor's solicitation to friends. staff, Heads of Department/Unit/Section, Directors. Deans and Principal Officers of the University to support the UEW Endowment Trust Fund yielded pledges totalling Two Hundred and Forty Four Thousand, Six Hundred Ghana Cedis (GH@244.600.00), One Hundred and Twenty-One Thousand. Three Hundred and Ninety Nine Ghana Cedis and Ninety Eight Pesewas (GHC121,399.98) of the pledged amount have been redeemed as at August 2015.

CULTURE OF PHILANTHROPY

The following philanthropic activities were instituted:

- > The final presentation of the 5-year awards instituted by Dr. Gibrine Adam. CEO, EPP Books Services and President, Zenith University College for: Best 1st Year Science Student (Prof. Jophus Anamuah-Mensah's Award), Best 1st Year Mathematics Student (Vice-Chancellor's Award) and Best 1st Year Education Student (Registrar's Award) were presented to the following:
- > Ruth Kabu Prof. Anamuah-Mensah Award for best 1st Year Scicence Student.
- > David Kwabla Deynu Vice-Chancellor's Award for best 1st Year Mathematics Student.
- > Monica Demo Registrar's Award for best 1st Year Education Student.

Each award was worth One Thousand Ghana Cedis (GHC1,000.00).

Dr. Gibrine Adam donated a total of Twenty Thousand Ghana Cedis (GH@20,000.00)

between October and November 2014 to establish a seed fund to sustain the awards. Part of the accrued interest would be utilized each year for the monetary aspect of the award; and the reminder added to the seed fund to grow the award and perpetuate it.

- The Michael Nii Tettev Kwabena Ashong Award instituted by Mrs. E. Lani Ashong, Lecturer, Department of Home Economics Education and her family was presented. The award worth Two Hundred and Fifty Ghana Cedis (GHC250.00) was presented to Alfred Dogbo. Additionally, the inaugural awardee, Daniel Brenya, was presented with a Toshiba laptop worth two hundred and fifty pounds sterling (£250.00).
- > The Awo Benewaah Award for Best Graduating Student for Masters in Human Resource Management programme at the College of Technology Education, Kumasi Campus was instituted by Dr. Emmanuel Oheneba Agyenim-Boateng, Deputy Registrar, Division of Human Resource and General Administration. College of Technology Education, Kumasi (COLTEK). The Four Hundred Ghana Cedis (GHC400.00) award was presented to Mr. Eric Amoah.
- > The Akosua Asor Award for Best Graduating Female Student at the College of Technology Education, Kumasi Campus instituted by Mr. Francis Donkor, Dean, Faculty of Vocational Education, COLTEK. worth Two Hundred and Fifty US Dollars (\$250.00) was presented to Ms. Leticia Addae-Mensah.
- > The Opanyin Kofi's Award for Two Best Graduating Students (Male and Female categories) in the area of research for the sandwich programme in M.Ed Educational Administration and Management instituted by Ebenezer Narh Adinku, Senior Planning Officer, Planning Unit were presented to:
- Seidu Ibrahim Best graduation male student in the area of sandwich programme in M.Ed Educational Administration and Management.
- Lucy Nana Konadu Arthur Best graduation female student in the area of

> sandwich programme in M.Ed Educational Administration and Management

The award was worth One Hundred US Dollars (\$100.00) each.

- > The Prof. Harrison K. Dapaah Award Best Graduating Male and Female students, College of Agriculture Education (CAGRIC) instituted by Prof. Harrison K. Dapaah, Principal (CAGRIC) worth Five Hundred Ghana Cedis (GHC500.00) each were presented to:
- > Raymond Yinzie Puzir B.Sc. Agriculture Education
- > Antoinette Adzi B.Sc. Integrated Science
- > The Prof. Joseph K. Aboaqye's Award for Best Graduating Basic Education Student worth One Hundred Ghana (GH@100.00.) was presented to Christopher Dzikunu.
- Data Bank Foundation Leadership and Excellence Award were presented to:
 - > Evans Kofi Sam COLTEK
 - > Philip Saagyum Dare COLTEK
 - Comfort Brimah COLTEK
- > UBA Award Best Graduating Female Student, College of Technology Education (COLTEK); instituted by United Bank for Africa was worth One Thousand Five Hundred Ghana Cedis (GHØ1,500.00).

CAMPAIGNS TO INCREASE ALUMNI MEMBERSHIP

The Alumni Relations Office embarked on the following:

- Visited Alumni in schools in Winneba Municipality
- > Put into place School Representatives to help disseminate information to our Alumni
- > Created awareness of the upcoming 2015 Alumni Congress
- Distributed UEW calendars and dairies to Coordinators and School Representatives

STAFF UPGRADE

Mr. Amos Amamoo, Senior Administrative Assistant graduated with an MBA (General Management) from the School of Business, University of Cape Coast in January 2015.

CONFERENCES. SEMINARS AND WORKSHOPS

- > The former Pro Vice-Chancellor, Prof. Emmanuel Abakah, Principal, College of Agriculture Education, UEW, Prof. Harrison K. Dapaah, and Director, OIA Nana K. Owusu-Kwarteng, PhD, were nominated by the Vice-Chancellor as delegates to participate in an International Conference, "Giving without Borders" organised by Council for Advancement and Support of Education (CASE) at the Hyatt Regency Hotel, San Francisco, CA, United State of America on Wednesday, January 29 to Friday, January 31, 2015.
- > A 4-member team led by the Director, OIA was nominated to participate in a day's seminar organized by SEM Capital Management Ltd for Tertiary Institutions in Ghana on Endowment Fund at the College of Physicians and Surgeons, Ridge, Accra on Wednesday, August 27, 2014.

CHALLENGES

- Inadequate budgetary allocation
- > Weak and aged office vehicle

PROIFCTIONS

The Directorate intends to embark on the following:

- > Engender and sustain positive public perception about "Brand UEW".
- Provide efficient support services to the University of Education, Winneba **Endowment Trust Fund Board of Trustees** and Campaign Steering Committee.
- > Embark on and sustain the Annual Phonathon Campaign.
- > Establish a vibrant social media presence.
- Organise Alumni congress and home comina
- > To coordinate and facilitate the establishment professorial chairs.

GENDER MAINSTREAMING **DIRECTORATE**

INTRODUCTION

The Directorate is responsible for developing appropriate interventions that would aid the University to achieve its broad objective of addressing gender imbalances in its Educational Provisions. Its principal focus is to bridge the gender representation gap, promote gender equality and equity in UEW. The major functions of the Directorate include the following:

- > Strengthening the capacity of the University to deal with gender issues
- Assisting in the processes of developing gender responsive structures
- > Promoting healthy gender climate on campus
- Initiating processes to bridge the male/ female representation gap
- > Creating an enabling environment for successful gender mainstreaming

The following activities were taken by the Directorate between May 2014 and May 2015

WORKSHOPS. TRAININGS & MEETINGS

- > Twenty one (21) lecturers from selected faculties/departments received training on Curricula Transformation from a gender perspective. The workshop which was held from April 26-29 formed part of activities to be carried out under the Carnegie funded Gender Mainstreaming project. The essence of the workshop was to train lecturers to be able to identify and address gender issues in their teaching delivery (Curriculum). The lecturers would in turn educate their colleagues' in the faculty on the need to address gender issues in their teaching delivery.
- CAMFED GHANA organized a one day summit at the Alisa Hotel on May 28, 2015 with the theme "Quality Education: What Works?" in which the Gender Mainstreaming Directorate participated.

> The Gender Mainstreaming Directorate participated in a workshop organised by the Center for Gender Research. Advocacy and Document (CEGRAD), UCC that sought to develop a Diploma in Leadership and Governance for Women on January, 2015

SCHOLARSHIPS

- > Ten (10) female undergraduate students of the Faculty of Science Education have been awarded partial scholarships under the Vodafone Ghana Scholars Programme. The scholarship which is tenable for a period of three academic years is to encourage more females into the sciences. This is a collaborative programme between UEW and British Council Ghana. An awards presentation ceremony was held on May 29, 2015 at the Council Chamber.
- > Under the CAMFED Mastercard Foundation Scholarship Scheme, Twelve (12) female students have been awarded full scholarships tenable for four academic vears at UEW. The beneficiaries were selected from various departments and were encouraged give back to society upon completion of their studies.

COLLABORATIONS

> Since November 2014, PPAG has partnered with the Gender Mainstreaming Directorate and three other institutions to implement a programme on sexual and reproductive health as part of efforts to increase knowledge and usage of contraceptives. To this effect, a stakeholders' meeting and a Peer Promoters Training in Sexual and Reproductive Health Rights were organized from November 18 to 21, 2014 and the Gender Mainstreaming Directorate was represented. The Gender Mainstreaming also participated in the Dissemination workshop organized by PPAG in May 2015.

PROJECTIONS

> Set up a Gender Resource Center to facilitate research, documentation and

- education on Gender and its related issues
- Introduction of a course of study in Gender (B. A. Gender Studies)

INTERNATIONAL **RELATIONS AND PUBLIC** AFFAIRS DIVISION

INTRODUCTION

The International Relations and Public Affairs Division (IRPAD) is headed by a Director. The Division has the following units: University Relations, Public Affairs, Protocol Services and International Relations and Linkages operating as one consolidated Division of the University with marketing of the UEW Brand and managing the international relations of the University as its core mandate. The topmost priority of IRPAD during the academic year under review is to engage in a massive recruitment of foreign students into

STAFFING

UEW.

The number of permanent staff currently stands at ten (10), with one National Service personnel to assist permanent staff to scan the media daily for relevant stories.

ACTIVITIES

Served as liaison between the University and the mass media for the coverage of all University programmes.

> During the period, 15 articles and stories about the university's activities and programmes where university personnel took part were featured in the national media (press).

Facilitated internal and external communications for the following programmes and events:

> 19th Congregation Ceremony at Asante-Mampong, Kumasi and Winneba campuses held in the month of November. 2014.

- Special Congregation Ceremony which was held on 13th & 14th August, 2014 during which UEW conferred honorary doctorate degrees on three illustrious sons of Africa, namely Gen Abdulsalami Abubakar (Rtd), former Head of State, Nigeria, Flt. Lt. Jerry John Rawlings (Rtd), former Head of State. Ghana and Prof. Jophus Anamuah-Mensah, first Vice-Chancellor of UEW. In addition to that. seven of the nine (9) Malian PhD students were graduated during the Special Congregation.
- Matriculation Ceremony for Sandwich (Certificate/ Diploma and Postgraduate) programmes at Winneba held in July, 2014.
- Matriculation Ceremony for undergraduate and postgraduate programmes at Winneba on June 15, 2014
- Matriculation ceremony for fresh Distance Education students at the Winneba Campus (for Southern Sector students) on February 24, 2015, and Kumasi Campus (for Northern Sector students) on February 26, 2015.

Provided hospitality and protocol services to University staff and guest:

- Principal Officers were facilitated to acquire visa and tickets for a number of trips.
- > Thirty senior members went on 20 trips abroad and tickets were bought from 9 airlines.
- > Provided hospitality services to 50 university guests, newly employed staff and serviced several meetings on campus.

Facilitated International collaboration with the following institutions

6th May, 2014

15 students and an accompanying staff from Centennial College, Canada visited UEW.

Purpose

(a) To familiarised themselves with UEW as a leading teacher education university in Africa. (b) To ascertain the feasibility of collaborating with UEW in staff and students exchange programmes.

June. 2014

Prof. Nancy Takashi led a team of two staff and four students from the University of Virginia, USA to visit UEW, under the auspices of Winneba / Charlottesville sister city project.

Purpose: (a) To conduct research on resilience of coastal communities against flooding, with specific reference to Winneba and Muni-Pomadzi coastal line.

15th July, 2014

A high powered delegation from the Ministry of Education, Gabon, led by the Deputy Minister of Education was received by the Vice-Chancellor, UEW management and Deans of faculties at the Finance Office Meeting Room. The Gabonese delegation also included the Gabonese Ambassador to Ghana. Togo and Benin as well as the Director for Gabonese Educational Curriculum.

Purpose

- (a) To explore the feasibility of sending over 70 Gabonese Student Teachers to undertake a specialised English language education course in UEW.
- (b) To discuss the specialized English course contents with the Dean and HOD of English language Education, UEW.
- (c) To look at the existing facilities on UEW campus.

Follow Up: (a) A French version of 'UEW At a Glance' should be developed and published.

10th - 15th August, 2014

A visit by the Vice-Chancellor of the University of Bamako and the Dean of Student Affairs of the University to UEW.

Purpose

(a) To witness the Special Graduation and the graduation of the 7 Malian PhD Students.

19th December, 2014

A five member delegation from the Ministry of Education, Gabon which was led by their Deputy Minister of Education visited UEW.

Purpose

- (a) To finalize discussions with UEW Management regarding the enrolment of 73 Gabonese student teachers on a special English programme at UEW.
- (b) To sign a MOU with the Vice-Chancellor of UEW to that effect.

13th & 14th August, 2014

Seven of the nine Malian PhD students were graduated during the Special Congregation.

5th May, 2015

A fifteen member delegation from Charlottesville/ Winneba Sister Cities Commission and University of Virginia, USA, visited UEW and were hosted by the Director of IRPAD.

Purpose

(a) To prepare the grounds for the signing of an official MoU between the Sister Commission and UEW. (b) To deliberate on the Sister Cities projects in Winneba including medical supplies to UEW Clinic and the library project in town, of which UEW library staff are playing key role in it.

19th May. 2015

A team of two from Auburn University Centre for Global Development (AU CEGLO) visited UEW and was received at the Pro Vice-Chancellor's office.

Purpose

(a) To discuss in details CEGLO's intention to partner with IEDE, in the areas of faculty and student exchange programmes and online educational programmes for graduate students.

4th - 8th March, 2015

The Vice-Chancellor of the University of Education, Winneba, Professor Akwasi Asabere-Ameyaw together with two officials from IRPAD paid a four-day working visit to the University of Lomé in the Republic of Togo. The visit was at the instance of the host university.



a) To sign an MOU between University of Lome and UEW. Under the terms of the MoU. the two institutions will develop and implement academic and cultural programmes, exchange students and staff as well as engage in collaborative research.

(b) UEW French students studying at the Village du Benin, University of Lomé, Togo.

INTERNATIONAL INTERNSHIP/PRACTICUM AND **COLLABORATIVE ACTIVITIES**

Due to the outbreak of EBOLA in some countries in West Africa in the year 2014, many of UEW's partner institutions abroad cancelled their students' internships and other visits to UEW.

However, IRPAD were able to receive:

> University of Applied Sciences, Damstadt, Germany

As part of the agreement between UEW and Flensburg University, Germany three students arrived at UEW Winneba campus on 18th August, 2014, to undertake their internship programme in some selected basic schools within Winneba.

> Lee University, USA

Two students from Lee University arrived on 27th September 2014 to undertake their internship programme at Don Bosco Primary School, Winneba.

> University of Oslo, Norway

Two female students from University of Oslo arrived on 15th January 2015 to begin their internship programme at Synclair and Unipra South Kindergarten Schools.

ACHIFVEMENTS

> Seventy-Three Gabonese student teachers began a two-year special programme in English Language Education at UEW. Winneba Campus on 11th February, 2015. This special training programme is being organised by the Department of English Education.

- IRPAD coordinated the signing of an MOU between UEW and Ministry of Education, Gabon on 19th December, 2014.
- > Two students from Nigeria were enrolled on MPhil programme at the Graduate School in August, 2015.
- > Two M.phil students were awarded scholarship under the Linnaeus Palme Foundation to study at Malmo University in Sweden for six month, from January 2014 to June 2014.
- > Two Level 300 students studying German language were sponsored by DAAD to study at Friedrich Schiller University, Jana, Germany for a period of one month from 10th July to 11th August, 2014.
- > IRPAD coordinated the delivery of toys, children's books and assortment of items for donation to Family Care School, St. Claire and Unipra South Basic Schools. The money for the items, amounting to Nok 12,000.00 (GhC 6,000), was donated by staff and students of Oslo University College, Faculty of Education. This is done annually to show their appreciation to UEW and the schools that offer internship opportunities for their students.
- > IRPAD facilitated the launching of the AVU/UEW ODeL centre at the Jophus Anamuah-Mensah Conference Centre. North Campus, Winneba on the 26th March, 2015.

PROJECTIONS

- > To facilitate the setting up of a fullyfunctional Public Affairs and International Relations Office on all UEW Campuses.
- > To embark on a vigorous marketing campaign of UEW to the Sub-regional and African Government Education Ministries for the purpose of recruiting new feepaying students to UEW.
- > To present a position paper on Academic Credits transfer for discussion and adoption in UEW in collaboration with international partners to enhance international student's mobility.



BACKGROUND The Office of the Finance Officer of the University of Education, Winneba (UEW) is responsible for overseeing the financial affairs of the University. In addition to the core finance functions of mobilising. disbursing, and accounting for the University's funds, the Office is also responsible for developing and maintaining the University's financial IT infrastructure. The specific responsibilities of the Office of the Finance Officer are to: Manage and operate the University's accounting system, so as to ensure the accountability of all officers transacting the business of the University, and facilitate the efficient discharge of such business Prepare monthly accounts as prescribed by the Controller and Accountant-General > Prepare, sign and submit annual accounts to the National Council of Tertiary Education (NCTE), Ministry of Finance, the Auditor General and the Controller and Accountant-General's Department (CAGD) > Ensure the efficient and effective use of appropriations under the University's control, within the ambit of government policy and in compliance with relevant regulation > Ensure the due and proper collection of government revenue collectable by the University Make payments for goods and services within the funds appropriated to the University > Receive and order the disbursement of any trust moneys for which the University has been appointed as administering authority Manage and reconcile the bank accounts of the University > Preserve in good order and secure the economical use of all equipment and stores used by the University

The vision of the Office of the Finance Officer of UEW is to be the Finance Office of reference for effective financial management among all public higher education institutions in Ghana. We aim to achieve this by emploving cutting-edge technology and highly qualified, talented professionals who are committed to the ideals of the University.

The Office of the Finance Officer comprises six Divisions, namely:

- > Finance Officer's Secretariat
- Division of Treasury. Pensions and **Endowments Management**
- Division of Budgets and Payments
- Division of Financial Reporting and Compliance
- Division of Halls and Commercialised Financial Management
- Division of Schools and Faculties Financial Management

FINANCE OFFICER'S **SECRETARIAT**

INTRODUCTION

The Finance Officer's Secretariat is the central administrative unit of the Finance Office which provides administrative support to the Finance Officer and the Finance Office as a whole. The Secretariat also undertakes special assignments as directed by the Finance Officer and coordinates the financial management of Campuses/Colleges and the Institute for Educational Development and Extension (IEDE).

FUNCTIONS. ROLES AND RESPONSIBILITIES

The Finance Officer's Secretariat performs the following roles and responsibilities:

- Handling incoming and outgoing correspondence
- Drafting letters for finance management
- Receiving visitors
- Arranging meetings and documenting meeting proceedings

- > Processing management salaries and allowances
- Coordinating the administrative activities of the Divisions and Units within the Office

ACHIFVEMENT

Over the past year, the Secretariat made the following achievement:

Successfully processed about 10,183 correspondence

CHALLENGES

The Finance Officer's Secretariat faced the following challenges in the past year:

- > Power and internet outages affected the online correspondence management system
- > Inadequate staff to support the work of the Secretariat

PROJECTIONS

> Organise in-service training for staff of the secretariat to improve their efficiency

DIVISION OF TREASURY, PENSION AND ENDOWMENTS **MANAGEMENT**

INTRODUCTION

The Division of Treasury, Pensions and **Endowments Management is responsible** for liquidity management, funding, bank relations, and risk management. Its responsibilities extend to the collection of revenue, disbursement of funds, short term investments and other revenue generating activities (i.e. souvenirs).

The Division is made up of the following Units:

- > Pensions, Provident Fund Management
- Bank Reconciliation Unit
- > Endowments and Trust Fund Management

Unit

- Students Financial Services Unit
- Cash Planning and Liquidity Management

FUNCTIONS. ROLES AND RESPONSIBILITIES

The Division performs the following functions, roles and responsibilities on behalf of the Finance Officer

- > Arrange for the collection of Government of Ghana subventions, fees, grants, donations and gifts on behalf of the University and issuing official receipts for all monies collected
- > Take necessary measures for the recovery of monies due to the University
- Make, on behalf of the University, such payments, and disbursements as may be properly authorised
- Responsible for the safe custody of all University funds and value document as well as proper disbursement of funds
- Responsible for short term investment activities of the University
- > Responsible for the liquidity management of the University
- Manage GUSSS fund and provide support to staff on the SSNIT Pension Scheme

ACHIEVEMENTS

- Increased revenue from the sale souvenirs through good display both online and at the revenue office
- Improved debt collection from student and institutional debtors through adoption of improved debt collection methods and procedures

CHALLENGES.

- > Power and internet outages caused disruption in operation
- Limitation in the functionality of the Online Student Information System (OSIS) in generation of reports

PROIFCTIONS

- Introduction of student visa cards to aid in fee payments and collection
- > Reduction of inter-campus indebtedness by 80%.

DIVISION OF **BUDGETS AND PAYMENTS**

INTRODUCTION

The Division of Budgets and Payments provides quality, comprehensive, and informed information for financial planning. The Division also manages the payroll of the University and provides analysis and interpretation regarding planning for and allocation of physical and financial resources. The Division of Budgets and Payments is made up of three Units, namely:

- > Budgets and Budgetary Control Unit
- > Bills and Claims Payments Unit
- > Payroll Management Unit

FUNCTIONS, ROLES AND RESPONSIBILITIES

- > Assisting Management and the Budget Task Force in developing, implementing, monitoring, and controlling the University's annual operating budget.
- > Maintaining and updating staff biometric data for payroll purposes
- > Preparing audited payroll returns
- > Processing staff salaries
- > Processing part-time claims, overtime and other approved allowances
- > Preparing and reporting on analyses of staff strength and compensation
- > Filing of payroll returns to SSNIT, GRA. and NCTE

MAIOR ACTIVITIES

- Prepared and submitted the University's Medium Term Expenditure Framework (MTEF) budget to the Ministry of Finance and Economic Planning (MOFEP) through the National Council for Tertiary Education (NCTE)
- > Organised budget seminars for Heads of Schools, Faculties, Institutes, Sections, and Departments on all Campuses

ACHIEVEMENTS

> Prepared and printed 500 copies of the University's Operational Budget

- for distribution to Deans and Heads of Department
- > Prepared and submitted the 2016-2018 Programme Based Budget to National Council for Tertiary Education
- Prepared the second Quarter Budgetary Report for Finance Committee
- Implemented a new payroll input cut-off of 13th day of the month, resulting in timely processing and payment of salaries

CHALLENGES

- > Power/internet outages
- > Payroll software (Topaz) unable to automatically generate some needed reports
- Frequent breakdown of machines and other equipment

PROJECTIONS

- Organise in-service training for payroll staff
- > Introduce an electronic filing system at Payroll Management Unit
- Complete the 2016 Operational Budget by end of November 2015

DIVISION OF FINANCIAL REPORTING AND COMPLIANCE

INTRODUCTION

The Division of Financial Reporting and Compliance is the main institutional infrastructure for developing and maintaining the University's financial information system as well as communicating financial information to internal and external stakeholders in line with appropriate legal, regulatory, and reporting frameworks. The Division achieves this mission through the following Units:

- Financial Reporting and Assurance Unit
- > Stores and Inventories Management Unit
- > Systems Security and IT Services Unit
- > External Funds and Grants Management Unit

FUNCTIONS. ROLES. AND RESPONSIBILITIES

- > Collecting, processing, and presenting accounting information on the financial transactions of the University
- > Ensuring quality assurance of financial record keeping and integrity of financial
- > Retiring imprests and special advance
- > Preparing financial reports
- > Managing and presenting regular reports on University inventory
- Managing the University's financial IT infrastructure
- Managing the University's integrated financial management system across all Campuses
- > Managing and reporting on the University's external funds

MAJOR ACTIVITIES

- > Organised training sessions for Accounts Officers on the use of Topaz (the University's integrated financial management system)
- > Completed the Audit of 2013 UEW Final Accounts
- Installed and implemented the Topaz Stock Control, Topaz Fixed Asset and Topaz Order Entry modules on all Campuses
- > Conducted annual stock taking in December 2014
- > Implemented a Project to migrate the University to accrual system of accounting under International Public Sector Accounting Standards (IPSAS)

ACHIEVEMENTS

- Undertook embossment and documentation of all University noncurrent assets
- Completed a comprehensive documentation at the Stores and Inventories Management Unit, culminating in a database which enables the Unit to quickly generate reports on inventory
- Successfully organised in-house seminars to train staff in IPSAS

CHALLENGES

- > Erratic electricity supply leading to interruptions in internet connectivity and functioning of Topaz
- Limited space for keeping inventory
- > Insufficient number of pallets which exposes some inventory items to termite invasion at the Stores
- Inadequate tools and equipment to facilitate the work of the Systems Security and IT Services Unit

PROIFCTIONS

- > Complete an expansion programme at the Stores and Inventories Management Unit which will also uplift the image of the Unit
- > Decentralise the management of financial IT infrastructure

DIVISION OF HALLS AND **COMMERCIALISED** FINANCIAL MANAGEMENT

INTRODUCTION

The Division of Halls and Commercialised Financial Management exercises overall responsibility for the financial management of all the Halls and Commercialised Departments and Units in the University.

The Division is currently in charge of the financial management of four halls of residence, namely: Aggrey Hall, Ghartey Hall, Simpa Hall and the University Hall. The commercialised units include Farm, University Bookshop, Food Production Unit, and Clothing Production Unit. The Division is currently working towards the establishment of a fuel dump.

FUNCTIONS. ROLES AND RESPONSIBILITIES

> Preparation and implementation of credible and realistic budgets for Halls and



- Commercialisation of the university products from Farm, Bookshop, and Halls
- Procurements, inventories and non current asset management
- > treasury and liquidity management

ACHIFVEMENT

Coordinated the establishment of a printing press which is currently in operation to augment the income generating activities of the University

CHALLENGES

- > Lack of an appropriately located structure to serve as bookshop
- > Frequent network failures at various Halls which impede speedy processing of bills and claims.

PROJECTIONS

- > Begin construction of fuel dumps at Winneba and Kumasi Campuses of the University
- > Expand the University farm to accommodate 10.000 birds
- > Upgrade facilities at the Halls to enhance patronage

DIVISION OF SCHOOLS AND FACULTIES FINANCIAL MANAGEMENT

INTRODUCTION

The Division of Schools and Faculties Financial Management is responsible for the supervision of all Account Officers and the overall financial management of the Schools and Faculties

FUNCTIONS. ROLES. AND RESPONSIBILITIES

Guide all the Heads of Schools/ Faculties, Account Officers and other Administrators in the preparation and submission of annual budgets for each

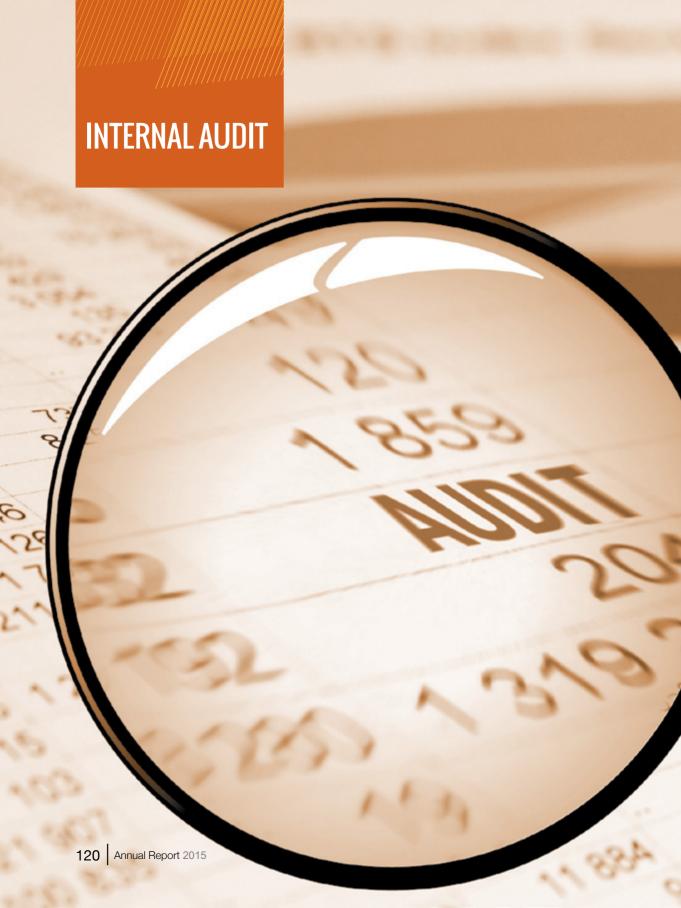
- of the Schools/Faculties and a combined budget for all Schools/Faculties on the Winneba Campus. Thus, to ensure the preparation of credible, realistic and policy-based budgets (i.e. budgets derived from strategic plans and policies) for all Schools/Faculties on the Winneba Campus according to Common University Guidelines
- Ensure that the Schools'/Faculties' budgets are implemented as intended and in an orderly and predictable manner and that there are arrangements for the exercise of proper controls and authorisation in the use of the University's funds allocated to the Schools/Faculties.
- Prepare quarterly budgetary reports for each School/Faculty and a combined one for all Schools/Faculties in Winneba, within two weeks after the quarter.
- Maintain accurate and complete records of all inventories (stocks) and noncurrent assets of all the Schools and Faculties in accordance with the rules governing the University. To be a link between the Schools and Faculties and the Procurement Office and ensure that all procurement are done according to the relevant rules, the budgets and procurement plans.
- > Responsible for managing all receipts and liquid assets of the Schools and Faculties. These include cash/bank balances. short-term investments and receivables especially students debtors.

ACHIEVEMENT

> Achieved a reduction in the processing time for claims for the various Schools and Faculties.

PROIFCTIONS

- Ensure that bank reconciliation is done and all outstanding issues resolved by the first week of the following month
- > Ensure closer collaboration between the Division and the Faculties/Schools by organising regular training programmes for the Accounts Officers who work directly with the Faculties/Schools.





INTRODUCTION

The focus of the Office's activities has so far been in corporate governance, financial reporting, control issues and risk management with the objective of adding value to the University's operations through independent examination of the University activities and processes.

The functions of the office include:

- > Assessing and reporting on the adequacy of controls relating to payments and receipts to secure value for money;
- > Determining the reliability, accuracy, completeness and adequacy of the financial records and reports;
- > Evaluating operational procedures to determine whether results are consistent with established objectives, goals and planned programmes:
- > FacilitatingEnterprise Risk Management process; Compliance Audit; Information System Audit and any other Specialized Audit

THE STRUCTURE OF THE OFFICE

The office has four Units:

> Financial Assurance Services Unit: It deals with auditing financial thrust areas. Usually, audits carried out at the Unit are based on high priorities, and risks identified in the financial management system at all Faculties, Halls, Institutes, Commercial Ventures and the Central Administration. The activities under this section are to determine the reliability and adequacy of the University's financial management systems alongside validation exercises on commercial ventures.

- > Transaction Audit and Investigation Unit: This section monitors business transactions and plan to check compliance with laws and government regulations, internal policies, financial errors. irregularities and fraud. This section is thus tasked to carry out timely Pre-Audit of Payments, Regular Revenue Check, Investigations, all Inspection and Verification.
- > Performance Audit Unit: The performance and specialized audit functions are value-adding audits meant to review non-financial activities of the University. These are operational reviews which will appraise the effectiveness and efficiency of operations. Here, assurance will be provided on the effectiveness of business process and governance structures towards the achievement of the University's corporate objectives. The activities here include Council activity reviews, Procurement audits, Civil Works, Information System Audits and any other Value for Money audits.
- > Secretariat & Quality Assurance Unit: This Section shall ensure that the audit processes of planning, fieldwork and reporting are clear with proper documentations maintained and correspondence well communicated in line with international standards on auditing.

The Performance Audit Unit and the Secretariat & Quality Assurance Unit are fused together and currently under the supervision of the Internal Auditor. All the audit offices in the University's Satellite Campuses also perform all the tasks being done by the Units in Winneba Campus as well.

STAFFING

The Internal Audit Office is composed of 31 staff with five of them being senior members. There are six Chartered Accountants and four other members of staff who have also recently completed their Masters degree. One staff is currently on study leave pursuing a bachelor degree in human resource management. The office requires an increase in staff strength at Winneba, Mampong and Ajuma-

STAFF DEVELOPMENT

Eight (8) training sections were organized in-house for staff and that has broadened the knowledge base of the internal audit staff. More than eighteen (18) Departmental Continuous Professional Development (CDP) programs have also been organized for staff on Risk-based auditing techniques: Audit documentation and filing: Procurement audit: Payroll audit; Conducting and attending interviews; Staff motivation; Fraud investigations and Team Building; administration and management, health, communication, career development etc (just to name a few). These trainings have resulted in higher motivation to staff as well as the general improvement in the efficiency and effectiveness of audit work.

ACHIEVEMENT

> The office has widened the scope of auditing into non-traditional areas of auditing.

OUALITY ASSURANCE AND IMPROVEMENT PROGRAMMF

Quality assurance and improvement programme was established since 2007 to ensure that the audit processes of planning, fieldwork and reporting are in line with international standards on auditing. The Internal Audit co-ordinated a peer review for all public Universities to ensure compliance with international audit standard 1300 of the Professional Practice Standards of the Institute of Internal Auditors.

These two external assessments were held in the years 2008 and 2012. To ensure quality in work and wider audit coverage in accordance with standards and statutory requirements, fortnight review meetings, monthly departmental meetings and morning briefing session have been instituted and quarterly meetings with College Audit Units all in the view of ensuring and enhancing quality of work at the Internal Audit Office.



AUDIT REPORT IMPLEMENTATION COMMITTEE (ARIC)

The Office has always fulfilled its mandate of submitting its quarterly and annual audit reports for ARIC's consideration. Significant contributions have been made through the audit exercises conducted especially those related to finances. Management's attention has been drawn to financial related issues most of the time and the anomalies corrected accordingly. It meant that audit recommendations have been fully implemented and the University spared from various sanctions from the Auditor-General and the Public Account Committee of Parliament of Ghana.

SPECIALIZED AUDIT THRUST AREAS

Over the years the office has expanded its traditional thrust areas of auditing to include pre auditing of payment vouchers, regular revenue checks, inspections, payroll verification, review of faculties' and halls' accounts, students accounts reviews and GUSS account review. Governance audit, procurement audit, human resource audit, ICT audit (OSIS; Web management), admissions audit, graduate enrolment and output audit have been some of the specialized audited thrust areas carried out by the Office. The Office also facilitated in conducting audit of University's ICT Resources.

INTERNAL AUDIT MANUAL

The internal audit manual for public university is under review. The manual contains a comprehensive framework and structure for internal audit services including procedures for internal auditing along with roles and responsibilities of personnel/internal auditors at different levels in the public universities. It also includes the roles and responsibilities of management related to internal audit functions. The manual is based on international standard of auditing and best practice audit framework. And it will help to extensively eliminate challenges faced by internal auditors in the public sector.

UEW RISK POLICY DOCUMENT

The Office drafted UEW Risk Policy Document and awaiting Academic Board approval. Departmental risk registers were developed and composite risk register compiled but yet to be approved by Management.

GOVERNANCE

On the governance of the University system. the Office has reviewed a number of council sub-committees and academic board sub-committee. At the same time, policy reviews have been carried out by the office. Where there are anomalies, management's attention has been drawn for appropriate corrective actions.

CHALLENGES

> Inadequate budget to acquire adequate computers for effective work.





OVERVIEW

For a growing University, providing quality and adequate physical infrastructure and creating of a conducive and stimulating built environment for academic and administrative excellence are of aforemost priority. The University invested heavily in physical infrastructural projects and significant strides were made during the period under review.

STATUS OF ON-GOING PROJECTS

WINNEBA CAMPUS

SOUTH CAMPUS

RENOVATION OF OLD ADMINISTRATION BLOCK

Contract for the renovation and conversion of the Old Administration Block for to the Department of Business Education was awarded and the works are progressing steadily. Varied sizes of spaces for lecture rooms, offices for teaching and non-teaching staff and library facilities are being created to suit the operation of the Department.

RENOVATION OF NCRIBE BLOCK

Renovation of the NCRIBE block is nearing completion. The block will temporarily accommodate the office of the Dean of the Faculty of Languages Education.



CENTRAL CAMPUS

RECONSTRUCTION OF 5-STOREY LEC-TURE HALL COMPLEX



RECONSTRUCTION OF 5-STOREY TECH-NOLOGY BLOCK

Department of Music Education would be accommodated in this block when completed. The facilities to be provided include Offices of various sizes, library, audio visual studio, performance theatre, students lounge, storage rooms, etc. The project is progressing steadily.

CONSTRUCTION 4-STOREY, 8-UNIT 3-BEDROOM BLOCK OF FLATS AT THE **NORTH CAMPUS**

Works on the construction of a 4-storey 8 unit 3-bedroom flats at the North Campus in Winneba has started and is at the substructure level.

CONSTRUCTION OF DUAL CARRIAGE **ROAD- NORTH CAMPUS**

The construction of two lane dual carriage



NORTH CAMPUS

FACULTY OF EDUCATIONAL STUDIES BLOCK- NORTH CAMPUS

Construction works on the Faculty of Educational Studies Block is practically complete and partially being used.



RENOVATION OF BUNGALOWS- NORTH CAMPUS

Contract for the renovation and rehabilitation of a number of staff bungalows has been awarded. Works on the various bungalows are progressing.





FENCING OF THE NORTH CAMPUS

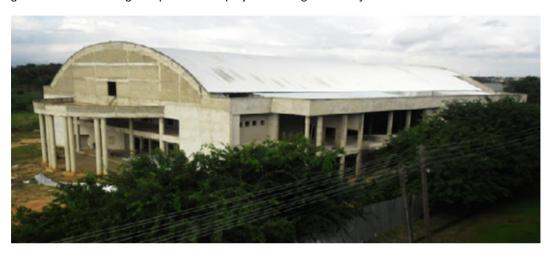
The need to secure the North Campus lands and also security issues that ensued necessitated the award of the contract to fence the entire North Campus land. The project has progress steadily. About 3km stretch is expected to be completed together with manned security post in the current contract.



KUMASI CAMPUS

INTERNATIONAL CONFERENCE CENTRE

Works on the construction of a modern standard convention/multi-purpose auditorium has progressed and is nearing completion. The project is being funded by the Government of Ghana.



MAMPONG CAMPUS

CONSTRUCTION OF LIBRARY & RE-SOURCE CENTRE

The construction of the Library and Resource Centre has progressed appreciably and is nearing completion. External works are on-going.

EXTENSION TO OLD CHAPEL

The construction of a 3–Storey Lecture Halls Extension to the Old Chapel for isnearing completion.



CONSTRUCTION OF CLINIC

The remodelling of the old dormitory block for use as a clinic is nearing completion. The works are expected to be completed and handed over by the end of the year.

AJUMAKO CAMPUS

Construction of Faculty Block As part of the efforts to establish the Faculty of Languages Education at the Ajumako Campus a contract was awarded to construct a purpose built Faculty Block at the Campus. Works on the construction of the Faculty Block Complex at the Ajumako Campus is progressing

IEDE PROJECTS

ONWF - KUMASI CENTRE

Sub structure work has been completed. Casting of first floor slabs isalso completed. Casting of second floor columns are in progress.



CAPE COAST STUDY CENTRE

Sub structure works at the cape coast site has been completed. Casting of ground floor columns, first floor beams and first floor slabs are also in progress.

TECHIMAN STUDY CENTRE

Casting of ground floor to first floor columns has been completed. Casting of first floor beams and slabs are also completed. Casting of second floor columns, reinforcement of second floor beams and slabs are in progress.





KUKURANTUMI STUDY CENTRE

The progress of works on the substructure of the Kukurantumi site is 80% complete.



PRINTING PRESS

The Department Social Science Education Block has been converted for use as the University printing press. The works are practically complete and is in use

ENTRANCE AND GATE HOUSE

The construction of a befitting entrance and gate house to the North Campus is practically complete and an interim handing over ceremony has been performed. The completion of this project has greatly enabled security monitoring and also the enhanced aesthetics of the main hub of the campus. The building is equipped with digital surveillance system and automated boom barrier.

COMPLETED PROJECTS

CONSTRUCTION OF LECTURERS' BLOCK ANNEX

Works on the multi-storey office complex for administrative staff is practically complete. The divisions of Academic Affairs and Human Resource have relocated into the Block.





RENOVATION OF ROBERT GARDINER BLOCK

The Robert Gardener Block has been renovated and converted from a residential facility to an academic facility. It now accommodates the newly created institute For Educational Research and Innovation Studies (IERIS).



REFURBISHMENT OF NEW FACULTY OF BUSINESS BLOCK

The refurbishment of the new Faculty of Business Block has been completed and handed over for use.



INSTALLATION OF LIFTS

The University awarded to contract for the supply and installation lifts at the newly completed Administration Block and the Faculty Block at the North Campus and also the Old Administration Block at the South Campus. This is part of the steps being taken by the University to make our structures disability friendly and accessible for all persons.

PENDING PROJECTS INITIATED

The under listed projects were initiated and we are hopeful the construction works would begin soon. They are at various stages of documentation and procurement process.

- Proposed Ultra-Modern Library Complex at the North Campus
- Proposed University Hospital at the North Campus
- Proposed construction a Faculty Block and Lecture Theatre Complex at the North Campus
- > Proposed 1000- Bed Hall of Residence at the North Campus
- Proposed 2000- Bed Hall of Residence at the North Campus to be financed by Ghana Universities Superannuation Scheme (GUSS)
- > Proposed Bookshop at the North Campus
- > Proposed Registrar's and Finance Officer's Residence at North Campus
- Proposed construction of football field with athletic oval at the North Campus
- Proposed rehabilitation of sport courts and swimming pool at the south campus
- Proposed construction of hockey pitch at the North Campus
- Proposed ICT Complex at the North Campus
- Proposed University Practice School at the Winneba and Kumasi Campuses
- Proposed Principal Residence at the Kumasi Campus
- Proposed Asphaltic Overlay of Streets at the Kumasi Campus









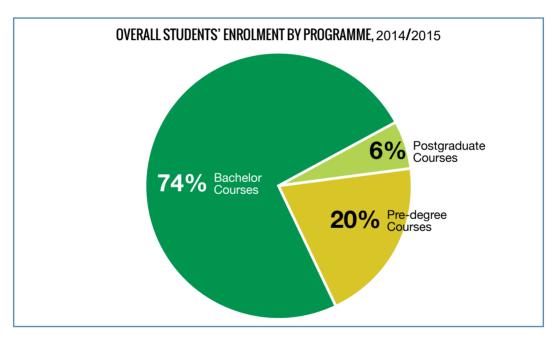




SUMMARY STATISTICS

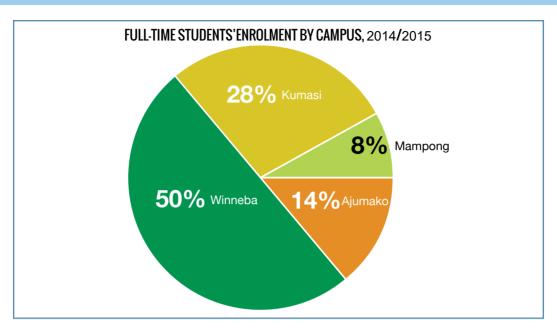
OVERALL STUDENTS' ENROLMENT

Headcount	2012/2013	2013/2014	2014/2015
Pre-degree courses	6,789	8,164	10,278
Bachelor courses	33,401	32,701	38,143
Postgraduate courses	3,270	3,188	3,265
Total number of students	43,460	44,053	51,686



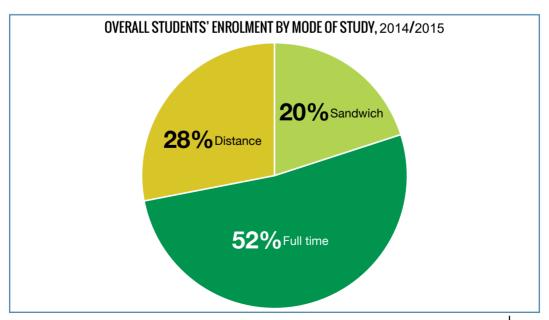
FULL-TIME STUDENTS' ENROLMENT BY CAMPUS

Campus	2012/2013	2013/2014	2014/2015
Winneba	8,029	9,829	13,507
Kumasi	5,513	6,439	7,402
Mampong	1,676	1,856	2,217
Ajumako	2,269	2,491	3,697
Total	17,487	20,615	26,823



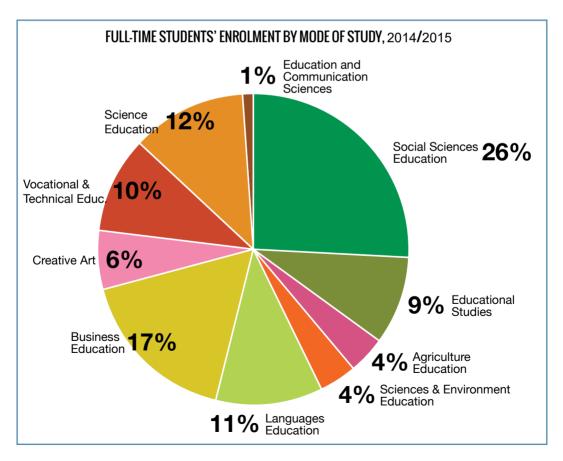
OVERALL STUDENTS' ENROLMENT BY MODE OF STUDY

Mode of study	2012/2013	2013/2014	2014/2015
Full time	17,487	20,615	26,823
Distance	15,564	13,256	14,416
Sandwich	10,409	10,182	10,447
Total	43,460	44,053	51,686



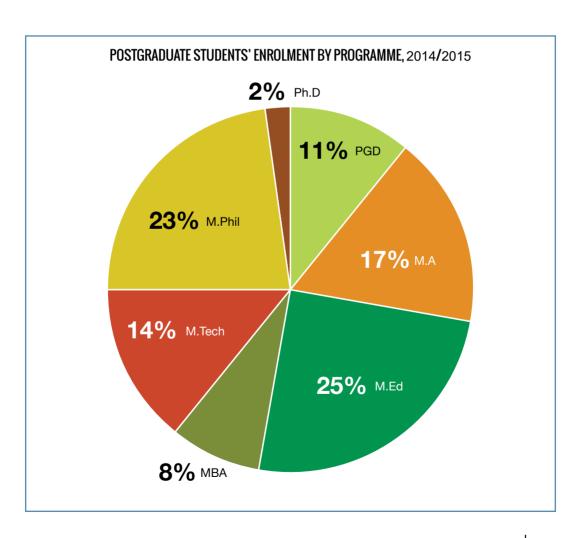
FULL-TIME ENROLMENT BY FACULTY

Faculty	2012/2013	2013/2014	2014/2015
Social Sciences Education	1,934	3,190	6,872
Educational Studies	2,427	2,296	2,490
Agriculture Education	976	1,001	1,129
Sciences and Environment Education	700	855	1,088
Languages Education	2,269	2,491	2,944
Business Education	3,939	4,054	4,494
Creative Art	1,549	1,533	1,751
Vocational and Technical Education	1,121	2,256	2,587
Science Education	2,119	2,753	3,147
Education and Communication Sciences	453	186	321
TOTAL	17,487	20,615	26,823



POSTGRADUATE ENROLMENT (ALL MODES OF STUDY)

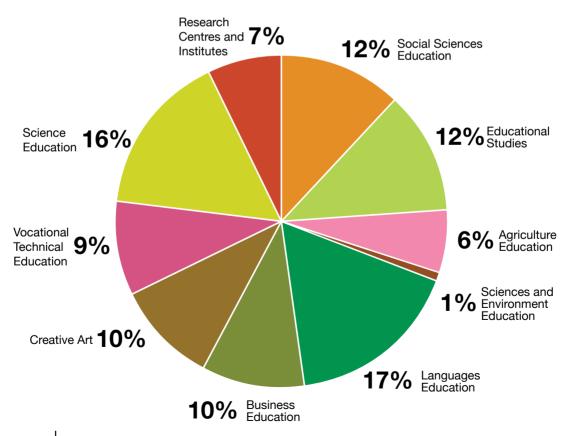
Postgraduate	2012/2013	2013/2014	2014/2015
PGD	204	307	357
M.A	721	450	520
M.Ed	923	291	789
MBA	229	1144	264
M.Tech	461	288	434
M.Phil	578	666	724
Ph.D	123	83	74
Total	3,239	3,229	3,162



STAFFING AT FACULTY (TOTAL FULL-TIME STAFF)

Faculty	2012/2013	2013/2014	2014/2015
Social Sciences Education	31	46	58
Educational Studies	57	60	56
Agriculture Education	29	30	28
Sciences And Environment Education	5	5	3
Languages Education	63	81	78
Business Education	43	46	47
Creative Art	38	44	48
Vocational/ Technical Education	37	39	41
Science Education	57	62	72
Research Centres and Institutes	30	36	34
TOTAL	390	449	465

STAFFING AT FACULTY (TOTAL FULL-TIME TEACHING STAFF), 2014/2015



WINNEBA CAMPUS

P. O. Box 25, Winneba, Ghana Reception (03323) 22139/22140

KUMASI CAMPUS

College of Technology Education, P. O. Box 1277, Kumasi, Ghana Reception (03220) 50331/53616

ASANTE-MAMPONG CAMPUS

College of Agriculture Education, P. O. Box 40, Asante-Mampong, Ghana Reception (03222)22232

AJUMAKO CAMPUS

College of Languages Education P. O. Box 72, Ajumako,Ghana Tel. (03321) 93774



